

# **Athletic Coordinator - PT**

## **Department**

Parks & Recreation

## **Summarized Description**

The person holding this position will be responsible for planning, implementing, and evaluating programs and athletic events run by the East Ridge Parks and Recreation Department

## **Qualifications**

- 18 Years of age or Older
- Possess a Valid Driver's License
- High School Diploma or equivalent
- Bachelor's degree in Recreation Administration or closely related field preferred
- Must have a flexible schedule to be on site for some Rec sports practices and games (including nights & weekends)
- Minimum of 2 years related work experience or equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities;
- Must be able to communicate and work well with others in a team environment.

**The City of East Ridge is an Equal Opportunity Employer and TN Drug Free Workplace**

Applications will be accepted until the position is filled. All options to apply can be found at [www.eastridgetn.gov](http://www.eastridgetn.gov)