

# Venue Attendant

## **Department**

Venue 1921 at East Ridge

## **Summarized Description**

The employee in this position supports the operations of Venue 1921 at East Ridge. The Venue Attendant is responsible for tours, upkeep, set-up, breakdown, cleaning, and preparation of event space and surrounding grounds. Much of the work is performed according to established specifications given by the client leasing the space.

## **Qualifications**

- Must be 18 years of age or older
- Possess a Valid Driver's License
- High School Diploma or equivalent
- Previous experience in facilities management or event set-up preferred
- Bilingual (English/Spanish) preferred

## **Requirements**

- Must have evening and weekend availability
- Must be able to climb, bend, twist, squat, stand, stoop, and/or crouch frequently and lift 50 lbs.

The City of East Ridge is an Equal Opportunity Employer and TN Drug Free Workplace

Applications may be completed online through the City website or submitted electronically to Michelle Sinigaglio, Human Resources Director. Email: [msinigaglio@eastridgetn.gov](mailto:msinigaglio@eastridgetn.gov)

Applications may also be mailed to or dropped off at City Hall.

City of East Ridge  
ATTN: Human Resources  
1517 Tombras Avenue  
East Ridge, TN 37412