

***CITY OF EAST RIDGE
TENNESSEE***



***PROPOSED
ANNUAL BUDGET***

Fiscal Year 2022

City of East Ridge, Tennessee
Annual Budget – Fiscal Year 2022

City Officials

Mayor	Brian Williams
Vice Mayor	Mike Chauncey
Councilmember	Jacky Cagle
Councilmember	Esther Helton
Councilmember	Andrea Witt
City Judge	J. Cris Helton
Court Clerk	Patricia Cassidy
City Manager	Chris Dorsey
City Attorney	Mark Litchford
Assistant City Manager	Kenny Custer

Department Heads

Police Chief	Stan Allen
Fire Chief	Michael Williams
Finance Director	Diane Qualls
Parks and Recreation Director	Adam Wilson
Human Resources Manager	Michelle Sinigaglio
City Recorder	Janet Middleton
Sanitation Supervisor	Robert Parker
Traffic Control Supervisor	Mike Ailey
Street Department Supervisor	Chris Vaughn
Building Maintenance Supervisor	Byron Ray
Head Librarian	Patty Weaver

CITY OF EAST RIDGE
FISCAL YEAR 2022 OPERATING BUDGET
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FISCAL YEAR 2022 OPERATING BUDGET
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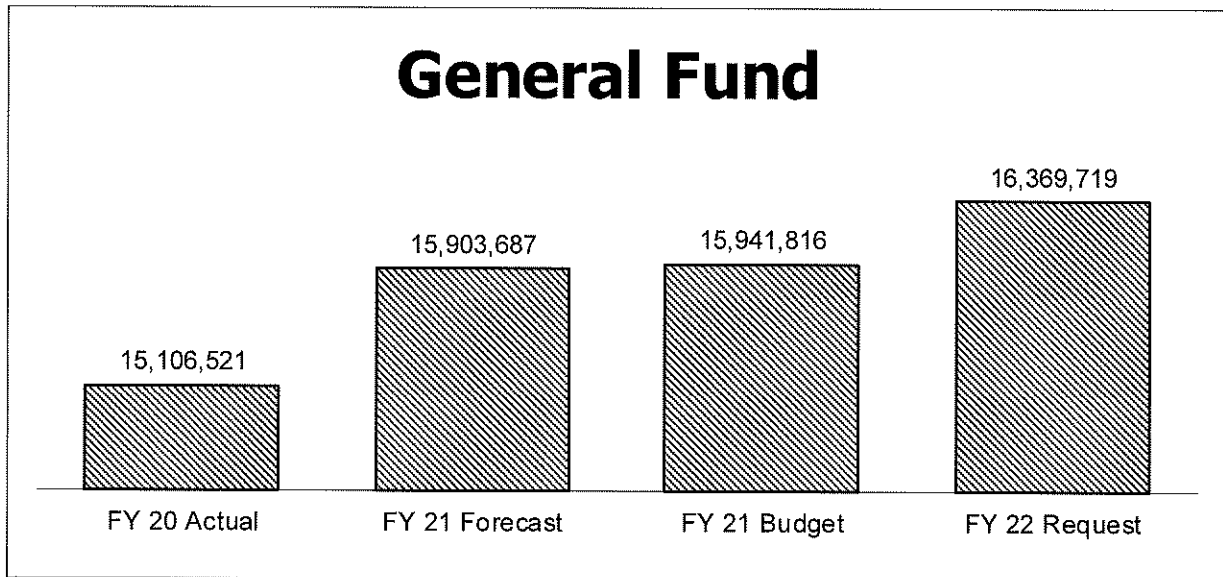
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ORGANIZATIONAL CHARTS

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OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	8,835,966	8,919,715	9,183,516	9,637,730
Operations	6,238,029	6,458,807	6,758,300	6,731,989
Capital	32,527	525,165	0	0
Total	15,106,521	15,903,687	15,941,816	16,369,719



GENERAL FUND

SUMMARY

	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
General Government:				
Administration	834,113	925,841	972,786	1,034,733
Mayor and Council	72,616	78,851	128,222	120,222
Judicial	292,236	315,744	334,213	342,755
City Attorney	114,735	111,141	122,075	122,075
General Government	1,106,310	1,070,091	1,071,315	1,074,315
City Hall Complex	31,804	42,387	35,600	43,103
Library	188,812	185,497	196,498	238,527
History Museum	399	195	400	400
Grants	0	0	17,000	0
Codes/Planning	657,559	567,028	525,915	655,029
Animal Services	237,208	220,776	251,099	262,618
Economic/Community				
<i>Community Dev. Programs</i>	<i>13,365</i>	<i>16,355</i>	<i>8,000</i>	<i>5,000</i>
<i>Economic Development</i>	<u>2,116,742</u>	<u>2,108,709</u>	<u>2,076,361</u>	<u>2,519,431</u>
TOTAL	2,130,107	2,125,064	2,084,361	2,524,431
Public Safety:				
Police Department				
<i>Administration</i>	<i>1,541,523</i>	<i>1,754,291</i>	<i>1,542,479</i>	<i>1,619,367</i>
<i>Criminal Investigations</i>	<i>670,739</i>	<i>694,981</i>	<i>684,401</i>	<i>699,703</i>
<i>Patrol</i>	<i>2,232,629</i>	<i>2,255,702</i>	<i>2,228,952</i>	<i>2,433,035</i>
<i>Traffic</i>	<u>146,028</u>	<u>152,348</u>	<u>142,229</u>	<u>151,586</u>
TOTAL	4,590,919	4,857,322	4,598,061	4,903,691
Fire Department				
<i>Fire</i>	<u>2,376,674</u>	<u>2,324,518</u>	<u>2,225,391</u>	<u>2,283,986</u>
TOTAL	2,376,674	2,324,518	2,225,391	2,283,986



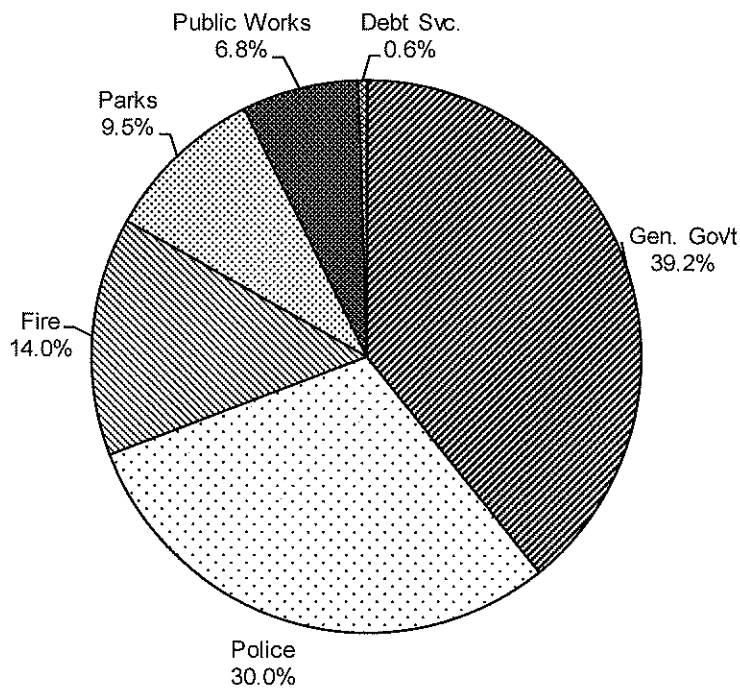
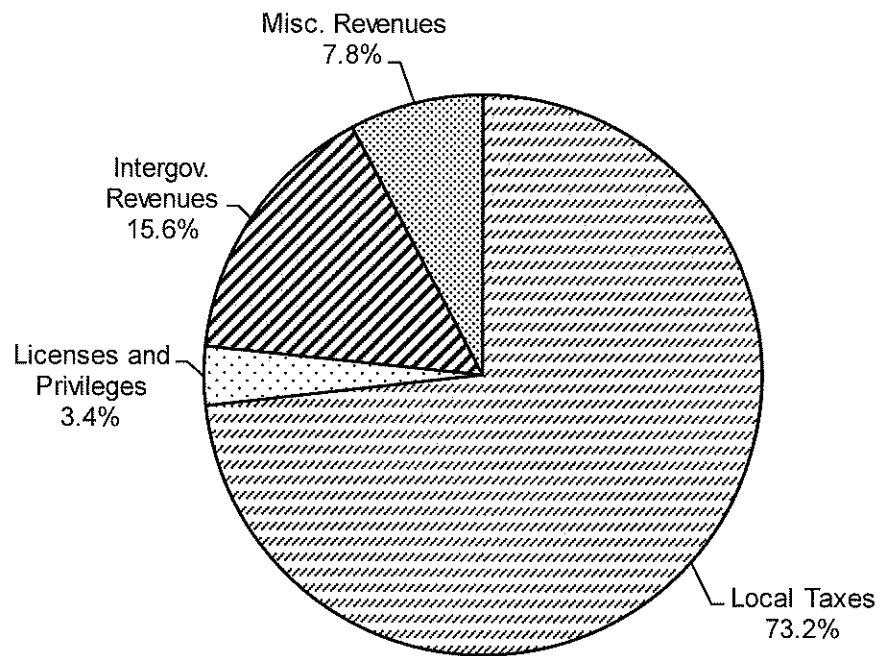
GENERAL FUND

SUMMARY

	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
Parks & Recreation				
<i>General Recreation</i>	757,564	861,125	847,114	864,336
<i>Arena</i>	216,603	224,233	232,272	233,692
<i>Community Center</i>	137,918	137,464	190,049	199,773
<i>McBrien Complex</i>	17,328	18,792	21,700	18,350
<i>Soccer- Recreation</i>	53,195	31,018	70,700	55,000
<i>Soccer- Indoor</i>	65,482	43,433	64,900	64,550
<i>Baseball/Softball</i>	39,301	54,485	63,800	59,400
<i>Football/Cheerleading</i>	11,664	4,647	14,600	10,450
<i>Adult Softball</i>	7,093	30,421	10,650	29,850
<i>Basketball</i>	14,878	16,894	15,225	14,750
<i>Adult Basketball</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,350</u>
TOTAL	1,321,027	1,422,512	1,531,010	1,554,501
Other General Government:				
Public Works				
<i>Building Maintenance</i>	267,656	296,902	318,521	305,508
<i>Streets</i>	456,231	341,198	498,019	534,910
<i>Garage and Transfer</i>	8,793	7,397	8,998	7,600
<i>Traffic Control</i>	<u>301,052</u>	<u>248,203</u>	<u>259,312</u>	<u>270,998</u>
TOTAL	1,033,732	893,700	1,084,850	1,119,016
Transfer Out Debt Service	118,270	117,020	117,020	90,317
Transfer Out Capital Projects	0	646,000	646,000	0
TOTAL EXPENDITURES	15,106,521	15,903,687	15,941,816	16,369,719
TOTAL REVENUES	15,477,809	17,267,411	15,941,816	16,369,719
VARIANCE	371,288	1,363,724	0	0



Revenues



Expenditures



■ Overview

The economy is now slowly recovering from a recession due to COVID-19. Consequently, the City of East Ridge has been careful and selective in the preparation of the FY 2022 Budget Request.

The FY 2022 revenue picture looks steady even with the effects of the pandemic. The City is projecting a slightly curved year of revenue growth over the FY 2021 Budget. The above revenue projection does not include the monetary increase in the Border Region allocation from the state, which is mostly a pass-through to eligible businesses. The Border Region has been helpful in allowing East Ridge to weather the economic downturn. Some of the City's restaurants and entertainment venues are still under construction and will open in the upcoming fiscal year, which will result in increased property tax and sales tax revenue for the City. The revenue sources will be monitored during the year to track any changes due to unexpected economic shifts.

The budgets were prepared at maintenance level. Landfill disposal costs have remained contractually steady; however, the City now has to pay for recycling due to the flooding of the market with materials. Hamilton County Consolidated 911 and Dispatch funding has also increased slightly.

Division requests for increased expenditures were evaluated and funded according to immediate need.

The City of East Ridge's main sources of revenue continues to be, in order, Property Tax, Local Sales Tax and State Shared Taxes. The economic makeup of East Ridge is primarily a bedroom community. Our main dependent and reliable source of revenue continues to be and will always be property taxes. Most departments of the City have been cutting expenses from their budgets over the last few years to avoid a property tax increase. The City of East Ridge prides itself on being a very resident and business friendly city and providing a high level of service with a minimum amount of taxes. However, in extreme circumstances, when other dependable sources of revenue are shrinking, our economic base suffers and decisions must be made to safeguard the welfare of our City. With this in mind and realizing the economic difficulty that many of our citizens are facing this year, the City of East Ridge will continue holding expenditure growth to a minimum.

The FY 2022 Operating Budget includes a 3% cost of living raise for our valued employees.

The budget as presented requires no property tax increase. However, there are some pressures within some departments that need to be reviewed to determine if additional service levels are warranted, which may in turn require additional funding.

The City of East Ridge is optimistic about the financial future of our great city and is pleased to present the FY 2022 Operating Budget.





■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Local Taxes	11,427,675	11,893,418	11,218,096	11,982,334
Licenses and Permits	567,855	610,159	503,454	559,500
Intergovernmental Revenue	2,308,961	2,722,078	2,213,126	2,557,758
Miscellaneous Revenue	1,173,318	1,209,918	1,175,302	1,270,127
Fund Balance Appropriation	0	831,838	831,838	0
Total	15,477,809	17,267,411	15,941,816	16,369,719

■ Issues and Trends

The Operating Budget Revenues for FY 2022 total \$16,369,719. This represents a net increase of 2.7% from the FY 2021 Budget. Most of this increase is due to the Border Region pass-through funding to eligible businesses. The State Shared Sales Tax is an unknown issue due to the ongoing recovery of economic conditions across the entire state of Tennessee. The Property Tax revenue remained steady and the future outlook seems to continue that trend. New home building and other building improvements will hopefully continue to have an effect on the City’s assessment valuation. The Local Sales Tax has started to show an increase this year and with some additional Border Region businesses opening this next year, this should help this line show a slight increase in relation to the current FY 2021 Forecast.

The City of East Ridge has been fiscally conservative with revenue projections. The downturns and upturns of the economy have only had a marginal effect on many of the City’s revenues due to the nature of the commercial entities in our city. The City of East Ridge will continue to use the best resources available to forecast its revenue expectations.



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
LOCAL TAXES					
31100	Property Taxes	4,762,878	4,897,290	4,900,000	4,998,965
31200	Delinquent Property Taxes	580,937	473,625	475,000	475,000
31610	Local Sales Tax - Co. Trustee	2,867,210	2,899,517	2,650,000	2,900,000
31611	Incremental State Sales Tax (Border I	2,540,996	2,931,269	2,540,996	2,931,269
31710	Wholesale Beer Tax	404,006	396,824	375,000	400,000
31800	Business Tax - State Net Allocation	244,380	268,818	250,000	250,000
31810	Minimum Business License	10,876	7,704	5,000	5,000
31824	Solicitors Permit	0	50	100	100
31827	Business Tax - State 5%	16,393	18,321	22,000	22,000
TOTAL LOCAL TAXES		11,427,675	11,893,418	11,218,096	11,982,334
LICENSES AND PERMITS					
31912	Cable Franchise Fee	319,679	321,000	311,154	309,800
31961	Liens Collected By Trustee	35,265	27,349	25,000	28,000
32120	Wrecker Licenses	650	350	350	350
32200	Alcoholic Beverage Tax	428	200	150	150
32210	Beer Licenses, etc.	8,252	7,099	7,000	7,000
32220	Liquor Licenses	3,100	17,450	4,800	4,800
32225	Fireworks Fees/Permits	1,000	3,000	3,000	3,000
32226	Fireworks - Annual Fee	2,300	300	300	300
32610	Building Permits	110,067	152,801	80,000	120,000
32615	Fire Prevention/Permits	1,950	2,000	800	2,000
32620	Electrical Permits	24,503	26,930	20,000	30,000
32630	Plumbing Permits	12,080	14,000	10,000	12,000
32640	Natural Gas Permits	1,253	2,000	1,000	2,000
32650	Street Cuts	4,330	2,500	2,500	2,500
32660	Zoning Permits	400	1,600	0	2,000
32671	Regular Sign Permits	2,700	6,000	1,500	5,000
32672	Temporary Sign Permits	300	300	200	300
32690	Plan Review Fees	50	50	0	0
32691	Tree Trimming Permits	60	110	0	100
32905	Other Code Enforcement Fees	27,842	15,000	23,000	20,000
32960	Yard Sale Permits	120	120	200	200
32990	Mechanical Permits	11,526	10,000	12,500	10,000
TOTAL LICENSES AND PERMITS		567,855	610,159	503,454	559,500
INTERGOVERNMENTAL REVENUES					
33410	State Law Enforcement Salary Supple	33,600	33,600	33,600	37,600
33430	State Fire Service Education Salary S	20,000	18,400	20,000	20,000
33490	TN CARES ACT	0	315,360	0	0
33510	State Sales Tax	1,900,027	1,966,717	1,808,320	2,139,858
33511	Interstate Sales Tax	4,554	3,878	3,000	0
33515	Telecom Tax	226	0	3,500	0
33520	State Income Tax	19,863	7,480	0	0
33530	State Beer Tax	9,672	10,348	13,000	13,000



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
33540	State Mixed Drink Tax	12,919	52,000	17,000	50,000
33552	City Streets & Trans.	41,650	41,650	43,958	41,748
33591	TVA - Gross Receipts Tax	258,030	263,748	263,748	247,552
33593	Corporate Excise Tax	6,335	6,597	5,000	6,000
34212	State Drivers License Reinstatement I	2,085	2,300	2,000	2,000
TOTAL INTERGOV. REVENUES		2,308,961	2,722,078	2,213,126	2,557,758

MISCELLANEOUS REVENUES

34121	Clerk Fees	1,260	1,345	1,500	1,500
34211	Accident Reports	9,310	1,500	6,500	1,000
34221	Ridgeside Fire Contract	99,675	103,662	103,662	107,807
34314	Mowing	8,820	8,820	8,820	8,820
34500	Donations - Animal Shelter	4,500	2,000	2,500	2,500
34515	Rabies/Spay/Neuter Cert.	265	120	500	500
34516	Registration	855	710	3,500	1,000
34517	Adoption	3,580	2,700	5,000	3,000
34518	Board & Impound Fees	1,425	1,080	3,000	1,000
34520	Donations - Spay/Neuter	2,949	3,000	2,500	2,500
34640	Rentals - ERHS Complex	3,100	0	0	0
34641	Indoor Soccer	135,219	80,457	155,000	135,000
34642	Community Center	11,259	7,000	13,000	13,000
34643	Outdoor Soccer	36,108	43,501	60,000	60,000
34644	Baseball	13,076	25,614	20,000	25,000
34645	Softball	13,898	18,660	10,000	19,500
34646	Gate - Tournaments	0	12,000	12,000	12,000
34647	McBrien Indoor Facility	8,390	6,000	8,000	8,000
34648	Adult Leagues - Softball	9,715	34,110	7,000	35,000
34649	Concerts/Events - Camp Jordan	2,500	4,000	10,000	10,000
34651	Arena	67,447	100,000	100,000	100,000
34652	Pavilions	3,238	9,500	6,000	12,000
34653	Track Rental	117	3,500	250	3,500
34654	Field Rentals	51,152	95,355	35,000	85,000
34655	Amphitheater	4,300	5,000	5,000	5,000
34656	Concessions	22,692	40,000	40,000	40,000
34657	Overnight RV Rental	5,710	12,000	6,000	12,000
34658	Tournament Team Fees	0	0	1,500	1,500
34712	Sponsorship/Parks & Rec	18,000	4,000	3,000	5,000
34720	Football Gate	4,646	743	5,000	1,500
34721	Basketball Gate	14,692	15,528	14,500	15,000
34742	Youth Basketball Player Fees	7,415	12,367	7,500	7,600
34743	Adult Basketball Player Fees	0	0	0	6,300
34743	Football Player Fees	3,055	3,658	3,000	4,500
34744	Photography	661	1,200	1,200	1,200
34745	Vending	2,862	6,669	2,000	5,000
34746	Cheerleading	1,345	720	1,300	1,000
34747	Rent-Arena Equipment	29,891	35,000	37,000	37,000



GENERAL FUND

GENERAL REVENUES

LINE ITEM DETAIL (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
34749	Soccer Field Rentals	23,833	57,230	46,570	60,000
34760	Library Charges	1,200	406	1,200	1,200
34761	Library - Copies	2,312	571	1,500	1,500
34794	Community Center Membership Fees	2,464	0	2,500	1,500
35100	Municipal Court Fines & Costs	308,278	261,618	325,000	325,000
35110	Forfeiture of Bond	2,500	0	0	0
35150	Diversion Filing	300	0	400	300
36100	Interest Income	13,501	4,126	10,000	5,000
36211	Rent-Cell Tower	17,927	17,926	18,000	18,000
36330	Sale of Equipment	135	14,125	20,000	20,000
36350	Insurance Recoveries	48,857	128,089	20,000	20,000
36724	Settlements/Lawsuits	0	6,140	0	0
36901	Pipes/Culverts	3,658	7,000	5,000	4,000
36903	Christmas Parade	370	0	400	400
36905	Donations-Designated Police	50	0	0	0
36932	Proceeds - Bond/Loan/Lease Purchas	132,748	0	0	0
36990	Miscellaneous	10,240	3,268	20,000	20,000
36992	Hamilton County	0	7,500	0	0
37200	AHO-Fines/Court Costs	1,820	400	4,000	3,000
	TOTAL MISC. REVENUES	1,173,318	1,209,918	1,175,302	1,270,127
	Use of Fund Balance	0	831,838	831,838	0
	TOTAL GEN. FUND REVENUES	15,477,809	17,267,411	15,941,816	16,369,719



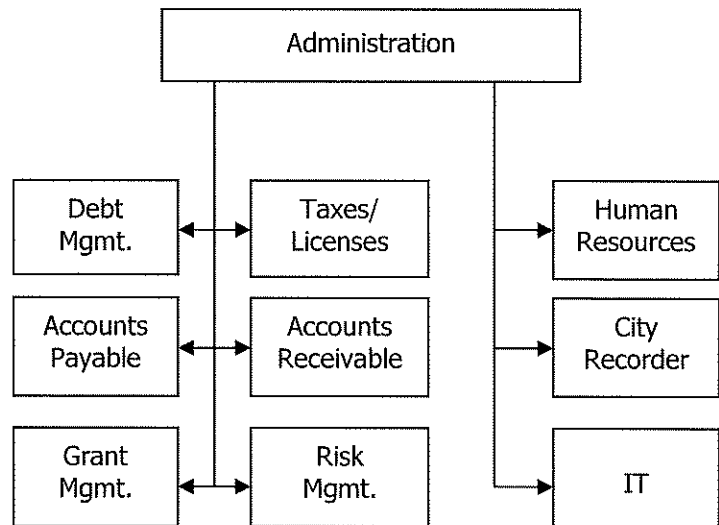
■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	636,096	739,599	755,364	780,311
Operations	198,017	186,242	217,422	254,422
Total	834,113	925,841	972,786	1,034,733

■ Mission

To provide fiscal leadership, integrity, and excellent financial services through efficient management of the City's financial affairs.

■ Structure



■ Services

The City's financial responsibilities include timely, accurate and cost-effective preparation and maintenance of accounting records and financial reports; disbursement of payments to employees/vendors, etc.; procurement of materials, products and services; management of accurate and timely operating budgets; debt management, risk management; effective management of tax and other revenues collections and issuance of business licenses and other city permits, and collection of past due sanitation fees.



■ Issues and Trends

Administration will continue the performance management initiative, helping to make the City more effective, efficient, and responsible and continue to oversee accounts receivables, account payables, payroll systems and grant management. We will continue to better train our employees to perform in an ever-changing work environment.

The continued servicing and reduction of our debt obligations over the next several years will allow the City to pursue other capital necessities.

■ Strategic Goals

- Cash management will remain an important part of the City's strategic financial plan. Also, our goal for a healthy reserve balance can be met by efficient budget management.
- Complete a CAFR for Fiscal Year 2021
- Maximize interest rate savings for debt obligation and liquid assets.
- Pursue paperless filing system to reduce storage and related costs.
- Utilize current technologies to facilitate on-site training through online classes.



■ Demand Measures

- A/P checks processed 3,008
- Payrolls processed, 26
- Purchase orders 2,123
- Total debt managed 1,189,012
- Number of delinquent Sanitation Fees Collections 2,700
- New Business Licenses 32
- New Beer Permits 8
- Multi Modal Grant managed 705,598

■ FY 2021 Performance Highlights

- Line Item transfers has decreased budget amendments at the end of the Fiscal Year.
- Increased more duties for the Purchasing/Inventory Clerk to facilitate separation of duties for auditing purposes. And to implement better accountability and communication between departments.
- Reorganized responsibilities in Human Resources to facilitate separation of duties for auditing purposes.
- Maintained an Aa3 Moody Rating
- Achieved a current tax collection rate of 92% as of May 10, 2020.
- Achieved a current sanitation fee collection rate of 94% as of May 10, 2020.



ADMINISTRATION

LINE ITEM DETAIL

		LINE ITEM			
ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	449,218	539,190	535,662	565,662
120	Overtime	3,471	160	4,000	2,000
131	Sick Leave	0	753	0	0
132	Leave Buy Back	10,406	15,963	15,762	6,000
134	Christmas Bonus	1,750	2,250	2,250	2,250
141	Payroll Taxes	34,690	42,660	41,079	44,632
142	Health Insurance	81,789	76,598	91,197	91,197
143	Retirement	54,436	62,025	64,910	68,066
147	Unemployment	336	0	504	504
Total Personnel		636,096	739,599	755,364	780,311
<i>Operations</i>					
148	Education	2,870	800	10,000	10,000
191	Drug Testing	0	150	150	150
211	Postage, Shipping	5,977	5,938	5,000	5,000
220	Printing	6,897	5,828	5,000	5,000
231	Legal Forms/Publications	3,250	1,460	5,000	5,000
233	Advertising	4,500	4,000	5,000	5,000
235	Dues & Memberships	2,481	2,010	2,000	2,000
239	Subscriptions	0	650	650	650
245	Office Phones/Cell Phones	21,954	20,562	18,000	20,000
251	Medical/Pre Employment	0	200	200	200
253	Annual Audit Fees	34,560	33,786	37,000	37,000
279	Employee Relations	3,475	3,098	5,000	5,000
280	Travel	4,465	2,634	14,322	14,322
282	Car Allowance	0	10,800	10,800	10,800
286	Computer/It Software	20,507	20,202	20,000	55,000
293	Custodial/Cleaning Supplies	5,766	4,921	4,000	4,000
299	Contract Services	37,838	33,946	35,000	35,000
310	Office Supplies	7,242	6,030	6,000	6,000
326	Clothing, Uniforms & Protective Wear	247	291	300	300
329	Operating Supplies & Equipment	10,060	8,526	9,000	9,000
331	Fuel, etc.	5,724	4,546	4,000	4,000
332	Vehicle Repairs and Maintenance	9	76	0	0
383	Christmas Parade*	3,968	0	4,000	4,000
533	Rental/Lease of Equipment	6,951	7,988	8,000	8,000
691	Bank Service Charges	9,276	7,800	8,000	8,000
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		198,017	186,242	217,422	254,422
Total		834,113	925,841	972,786	1,034,733



Service Center/Position Title	Authorized Positions
Administration	
City Manager	1
Assistant City Manager	1
Human Resources Manager	1
City Recorder	1
Finance Director	1
Finance Personnel	3
IT	1
Total Fire	9





OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	64,861	66,576	69,872	69,872
Operations	7,756	12,275	58,350	50,350
Total	72,616	78,851	128,222	120,222

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
111	Salaries	40,800	40,800	40,800	40,800
141	FICA	2,905	2,884	3,121	3,121
142	Hospital and Health Insurance	21,156	22,892	25,951	25,951
	Total Personnel	64,861	66,576	69,872	69,872
<i>Operations</i>					
148	Education & Training	807	0	2,000	2,000
220	Printing	0	300	400	400
233	Advertising	500	250	500	500
235	Dues & Memberships	300	300	350	350
245	Office/Cell Phones	1,866	1,848	3,000	3,000
280	Travel	0	0	10,000	10,000
285	Agenda/Council Meeting Expenses	2,807	0	3,500	3,500
296	Elections	0	6,277	8,000	0
310	Office Supplies	0	0	100	100
326	Clothing/Uniforms	82	0	500	500
329	Operating Supplies & Equipment	1,393	300	3,000	3,000
720	Education Support - Local	0	0	2,000	2,000
725	Special Events - City Wide	0	3,000	25,000	25,000
	Total Operations	7,756	12,275	58,350	50,350
	Total	72,616	78,851	128,222	120,222



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	195,730	227,054	235,538	244,080
Operations	96,506	88,690	98,675	98,675
Total	292,236	315,744	334,213	342,755



		LINE ITEM			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	143,932	162,534	166,852	174,113
120	Overtime	0	1,800	2,796	2,796
121	Comp Time	1,432	0	0	0
131	Sick Leave	0	210	0	0
134	Christmas Bonus	500	750	750	750
141	Payroll Taxes	10,890	12,220	12,765	13,320
142	Health Insurance	32,405	41,352	43,852	43,852
143	Retirement	6,455	8,160	8,355	9,081
147	Unemployment	115	28	168	168
Total Personnel		195,730	227,054	235,538	244,080
<i>Operations</i>					
148	Education & Training	277	250	500	500
191	Drug Testing	0	150	150	150
220	Printing	1,162	485	500	500
235	Dues & Memberships	450	0	0	0
239	Subscriptions	166	166	175	175
245	Office/Cell Phones	2,836	1,427	2,500	2,500
251	Medical Pre-employment	0	161	200	200
280	Travel	383	0	500	500
286	Computer/IT Software, etc.	2,482	2,462	2,500	2,500
292	Prisoner Boarding - DUI	6,940	4,974	5,000	5,000
293	Custodial/Cleaning Supplies	178	215	150	150
299	Contract (Services)	205	384	1,000	1,000
310	Office Supplies & Expense	486	736	1,500	1,500
326	Clothing, Uniforms & Protective Wear	288	253	500	500
329	Operating Supplies & Equipment	5,433	2,000	2,000	2,000
401	TN Dept of Safety (Fees paid by defen	11,402	14,733	15,000	15,000
402	TN Dept. of Revenue (Litigation)	58,202	55,316	60,000	60,000
403	TBI Fees	430	65	500	500
533	Rental/Lease of Equipment	5,185	4,913	5,000	5,000
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		96,506	88,690	98,675	98,675
Total		292,236	315,744	334,213	342,755



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	114,735	111,141	122,075	122,075
Total	114,735	111,141	122,075	122,075

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
148	Education & Training	0	500	500	500
235	Dues/Memberships	0	75	75	75
250	Professional Services	2,502	500	500	500
252	Retainer	112,232	108,566	120,000	120,000
280	Travel	0	1,500	1,000	1,000
Total Operations		114,735	111,141	122,075	122,075
Total		114,735	111,141	122,075	122,075



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	270,136	284,319	282,115	282,115
Operations	836,175	785,772	789,200	792,200
Total	1,106,310	1,070,091	1,071,315	1,074,315

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salary Adjustment	0	0	0	0
142	Health Insurance (Retirees)	75,000	69,004	77,625	77,625
143	Lincoln Retirement Plan - Admin Cost	0	938	3,500	3,500
146	Worker's Comp	195,136	214,377	200,990	200,990
	Total Personnel	270,136	284,319	282,115	282,115
<i>Operations</i>					
235	Membership Fees (City)	14,756	15,527	16,000	16,000
250	Professional Services	62,409	51,618	50,000	53,000
255	Computer Services-Ebryit	60,118	54,888	55,700	55,700
294	Gov Deal Fees	10	500	500	500
510	Insurance (Non-Personnel)	69,027	0	0	0
512	General Insurance	213,806	247,501	267,000	267,000
514	HRA Plan	416,048	415,738	400,000	400,000
	Total Operations	836,175	785,772	789,200	792,200
	Total	1,106,310	1,070,091	1,071,315	1,074,315



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	31,804	42,387	35,600	43,103
Total	31,804	42,387	35,600	43,103

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
241	Electricity	23,521	26,100	25,000	26,250
242	Water	6,128	6,250	6,250	6,250
244	Natural Gas	1,631	1,525	1,600	1,728
265	Grounds Maintenance	0	1,000	1,000	1,000
266	Bldg Repairs & Maintenance	0	1,000	1,000	1,000
293	Custodial/Cleaning Supplies	0	2,084	0	2,100
299	Contract (Services)	500	4,160	500	4,500
329	Operating Supplies & Equipment	24	268	250	275
	Total Operations	31,804	42,387	35,600	43,103
	Total	31,804	42,387	35,600	43,103



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	139,882	169,594	149,095	197,127
Operations	48,930	15,903	47,403	41,400
Total	188,812	185,497	196,498	238,527



LIBRARY

LINE ITEM DETAIL

		LINE ITEM			
ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries and Wages	109,093	116,006	126,742	154,629
131	Sick Leave	0	228	0	0
132	Leave Buy Back	3,237	4,850	2,690	3,000
134	Christmas Bonus	875	1,750	875	1,000
141	FICA (Employer's Share)	8,423	8,854	9,374	11,829
142	Health Insurance	10,800	29,630	1,537	18,537
143	Retirement	7,233	8,226	7,597	7,852
147	Unemployment Insurance	220	50	280	280
Total Personnel		139,882	169,594	149,095	197,127
<i>Operations</i>					
148	Employee Education & Training	0	0	0	300
191	Drug Testing	0	0	200	200
220	Printing	1,440	197	1,500	1,000
235	Dues & Memberships	325	0	500	500
239	Subscriptions	2,127	1,100	2,000	1,500
245	Office/Cell Phones	2,406	999	2,500	5,000
251	Pre-employment Medical	346	150	250	250
280	Travel	0	0	0	200
286	Computer/IT Supplies	3,446	464	5,000	2,000
299	Contract Services	5,553	3,000	5,550	5,550
310	Office Supplies	776	355	1,000	1,000
325	Books/Audios	16,599	7,481	18,000	17,500
329	Operating Supplies & Equipment	3,467	949	5,101	2,500
341	Machinery & Equipment - Less than \$	9,924	150	2,802	800
386	Programs	978	546	1,500	1,600
387	Starnes Estate Gift	0	512	0	0
533	Rental/Lease of Equipment	1,543	0	1,500	1,500
Total Operations		48,930	15,903	47,403	41,400
Total		188,812	185,497	196,498	238,527



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	399	195	400	400
Total	399	195	400	400

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<u>Operations</u>					
245	Office/Cell Phones	99	45	100	100
299	Contract Services	300	150	300	300
	Total Operations	399	195	400	400
	Total	399	195	400	400





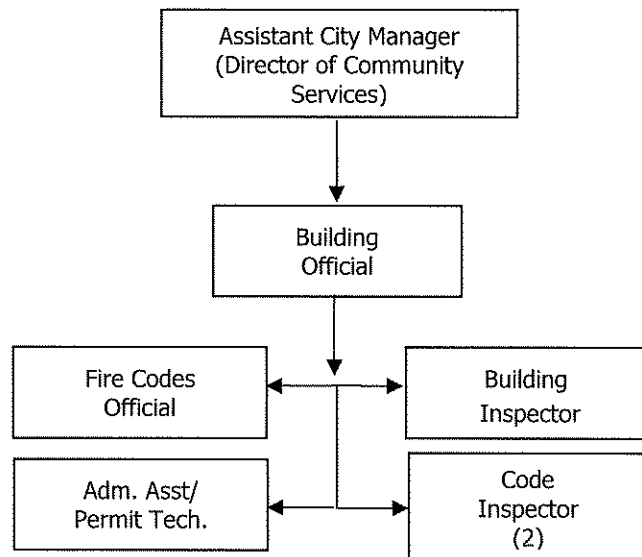
■ **Operating Budget**

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	472,775	373,232	375,390	407,616
Operations	184,784	193,796	150,525	247,413
Total	657,559	567,028	525,915	655,029

■ **Mission**

As the Building Inspection and Code Enforcement department for the City of East Ridge, our mission is to implement those codes and regulations necessary to provide a safe and healthy neighborhood and commercial environment for our residents and visitors while maintaining the high property values that have made East Ridge a desirable area for residential and commercial development. Our goal is to provide the regulatory and inspection processes in a safe, efficient and professional manner, and assist developers and homeowners alike in streamlining the permit and inspection process.

■ **Structure**



■ **Services**

The City of East Ridge requires building, electrical, plumbing, mechanical, gas, street cut, storm water, sign, house moving, and demolition permits as well as fire and life safety permits. Each permit requires ongoing inspections of the work until completion of the job.

Our staff receives reports and complaints from neighborhoods on a daily basis. Each report/complaint is investigated, evaluated, and then prioritized. This system helps ensure that critical issues are handled immediately and other, less severe complaints are handled in a timely manner.



■ Issues and Trends

The City's Building and Code personnel are tasked with revising, adopting, and enforcing codes and ordinances, issuing permits and scheduling inspections throughout the development, and building process. City Administrative staff, Chief Building Official and Fire Codes Official are constantly meeting with developers, contractors, business owners and homeowners alike, answering questions and concerns about current and future development, all of which enhance the safety and quality of life of our citizens and visitors have come to expect. This division faces challenges with the rising costs of fuel and vehicle maintenance, staffing issues, conducting inspections responsibly and safely during a pandemic, permitting and inspections software/tracking and the ever-evolving world of code development and implementation.

■ Strategic Goals

- Improve the effectiveness of our services
 - Implementation of new permitting and inspection software that will ensure our process is as effective and efficient as possible. In turn, this will ensure we are using taxpayer money as responsibly as possible.
 - Seek out and attend job specific training. This will ensure our personnel are trained in the most up to date aspects of the code world.
- Invest in our people.
 - Instill and build team spirit and encourage our people through fostering a sense personal worth for each employee.



■ Demand Measures

• Permits Issued	640
• Building Inspections	486
• Fire Inspections	84
• Res. & Commercial Citations	321
• Post for Clean-up	48
• Sign Citation	6
• AHO Cases Heard	49
• Housing Commission Cases	11

(These numbers reflect from July 1, 2020 to present)

■ FY 2021 Performance Highlights

- The City of East Ridge Building Department was able to adapt to the ever changing environment during the Covid -19 Pandemic to continue its delivery of services.



BUILDING - CODES

LINE ITEM DETAIL

		LINE ITEM			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	297,556	235,464	237,164	267,291
120	Overtime	1,762	1,526	7,252	7,252
121	Comp Time	3,039	0	0	0
131	Sick Leave	0	0	0	0
132	Leave Buy Back	16,382	11,808	12,000	12,000
134	Christmas Bonus	1,750	1,500	1,500	1,500
141	FICA (Employer's Share)	23,499	18,574	18,143	18,918
142	Health Insurance	98,243	78,224	75,590	75,590
143	Retirement	30,201	26,136	23,405	24,729
147	Unemployment Insurance	342	0	336	336
Total Personnel		472,775	373,232	375,390	407,616
<i>Operations</i>					
148	Education & Training	725	4,000	4,000	9,000
191	Drug Testing	38	0	0	250
220	Printing	2,961	2,970	2,800	3,000
231	Publication Of Formal And Legal No	0	3,867	500	2,000
235	Dues and Memberships	450	285	275	285
245	Office/Cell Phones	6,300	5,928	6,700	6,250
251	Pre-Employment Medical	510	0	200	0
254	Engineering Services	89,940	96,442	50,000	80,000
257	Administrative Hearing Officer	4,900	4,300	6,000	6,000
278	Contracts with Local Governments	16,946	16,806	16,950	16,950
280	Travel	5,172	4,670	5,000	5,000
286	Computer/IT Software	3,362	2,034	1,500	50,300
299	Contract Services	19,458	11,060	15,000	25,000
302	Demo/Clean up	18,781	24,642	25,000	25,000
310	Office Supplies	964	1,259	1,500	1,500
326	Clothing/Uniforms	1,188	2,474	2,500	2,000
329	Operating Supplies & Equipment	1,980	2,670	2,500	2,600
331	Fuel	3,574	3,076	2,500	3,000
332	Vehicle Repairs & Maint..	1,688	724	1,000	1,000
333	Machinery & Equipment - Rep & Mæ	0	0	300	300
334	Tires	90	611	500	1,000
533	Rental/Lease of Equipment	5,756	5,978	4,800	5,978
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		184,784	193,796	150,525	247,413
Total		657,559	567,028	525,915	655,029



Service Center/Position Title	Authorized Positions
<u>Building-Codes</u>	
Building Inspector	1
Codes Enforcement Officers	2
Building Official	1
Fire Code Official	1
Permit Technician/Admin. Asst.	1
Total Building-Codes	6





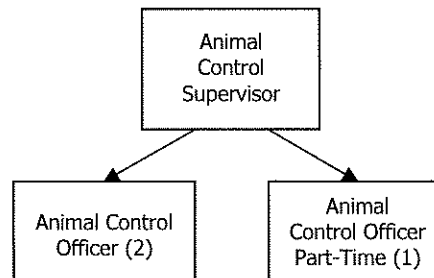
■ **Operating Budget**

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	171,200	161,469	180,753	190,018
Operations	66,008	59,307	70,346	72,600
Capital	0	0	0	0
Total	237,208	220,776	251,099	262,618

■ **Mission**

The mission of East Ridge Animal Services is to provide City of East Ridge residents, with courteous, professional, and timely animal care and control services.

■ **Structure**



■ **Services**

The City of East Ridge Animal Services Division (ERAS) is a full spectrum, State certified animal control services agency. Some of the services provided by ERAS include investigating reports of animal abuse and neglect, bringing to prosecution cases of animal cruelty, capturing vicious animals, impounding stray dogs, removing dangerous wildlife, and providing after-hours response for animal-related emergencies.

In addition to providing field services, ERAS operates the City of East Ridge Animal Shelter. The shelter is maintained for the purpose of providing safe and humane housing for stray, abused, and neglected companion animals. Owner surrendered animals are accepted by appointment only and when space is available. A \$35.00 continuing care fee and an appointment are required when surrendering an owned pet.



■ Issues and Trends

- Maintaining compliance with applicable local, state, and Federal rules.
- With the growing population within the City of East Ridge, we also continue to enhance the number of pet owners within our response district.

■ Strategic Goals

- It is imperative to Animal Services to actively promote animal welfare and humane education in the community. East Ridge Animal Services hopes to engender a culture of compassion regarding all animals, including pets, strays, and wildlife.
- Improve the conditions of the play yard and storage area.
- Continue to search for new shelter property.



■ Demand Measures

- We patrol roughly 8.5 square miles within the city of East Ridge
- 24/7 on call animal response
- TNR 99 cats in the Spring and Fall of 2020
- Animal Services ran 1009 calls

■ FY 2021 Performance Highlights

- Animal Services adopted 227 animals in 2020
- Rescued 28 dogs from a home
- Database
- Misfit Rescue
- Spay/neuter 100cats/dogs in 2020
- Provide more events and community programs



ANIMAL SERVICES

LINE ITEM DETAIL

		LINE ITEM			
ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	105,084	97,078	114,340	123,301
120	Overtime	6,733	6,734	6,000	6,000
121	Comp Time	57	0	0	0
132	Leave Buy Back	0	2,881	0	0
134	Christmas Bonus	875	750	875	875
141	FICA (Employer's Share)	8,198	8,690	8,747	9,433
142	Health Insurance	40,105	33,898	41,056	41,056
143	Retirement	9,953	11,438	9,511	9,129
147	Unemployment Insurance	195	0	224	224
Total Personnel		171,200	161,469	180,753	190,018
<i>Operations</i>					
148	Education & Training	1,629	0	2,500	2,500
191	Drug Testing	0	0	150	250
192	Required Medical-Public Safety	1,024	0	2,046	2,000
220	Printing	0	1,663	0	1,600
224	Spay/Neuter	11,859	14,094	15,000	15,000
235	Dues and Memberships	150	370	600	600
241	Electric	7,286	6,005	7,300	7,300
242	Water & Sewer	1,332	1,580	1,500	1,600
244	Natural Gas	4,571	0	0	0
245	Office/Cell Phones	264	4,622	4,800	4,800
251	Pre-employment Medical	0	0	250	250
265	Grounds Maintenance	537	517	800	800
266	Bldg Repairs & Maintenance	15	0	1,500	1,500
280	Travel	196	1,165	1,500	1,500
286	Computer/IT Supplies	1,004	455	500	1,000
293	Custodial/Cleaning Supplies	2,046	1,197	1,500	1,500
299	Contract Services	6,707	9,961	10,000	10,000
310	Office Supplies	797	250	500	500
326	Clothing/Uniforms	4,490	1,948	2,000	2,000
329	Operating Supplies & Equipment	17,834	10,438	10,500	10,500
331	Fuel, etc.	3,835	3,562	4,200	4,200
332	Veh Repairs & Maint	432	1,359	1,200	1,200
333	Equipment Repairs & Maint	0	121	500	500
334	Tires	0	0	500	500
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		66,008	59,307	70,346	72,600
Total		237,208	220,776	251,099	262,618



Service Center/Position Title	Authorized Positions
<u>Animal Services</u>	
Supervisor	1
Animal Control Officers (FT)	2
Total Animal Services	3
<u>Part Time</u>	
Animal Control Officer (PT)	1
Total Part Time	<u>1</u>



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	2,130,107	2,125,064	2,084,361	2,524,431
Total	2,130,107	2,125,064	2,084,361	2,524,431



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	13,365	16,355	8,000	5,000
Total	13,365	16,355	8,000	5,000

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
702	Transportation Assistance	13,365	16,355	8,000	5,000
	Total Operations	13,365	16,355	8,000	5,000
	Total	13,365	16,355	8,000	5,000



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	2,116,742	2,108,709	2,076,361	2,519,431
Total	2,116,742	2,108,709	2,076,361	2,519,431

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
252	Legal Fees	38,663	32,256	15,000	30,000
254	Engineering & Arch Services	15,718	0	0	0
299	Contract (Services)	26,000	26,000	26,000	26,000
382	Promotions/Marketing	1,000	0	0	0
760	Transfer to Other Funds	2,035,361	2,050,453	2,035,361	2,463,431
	Total Operations	2,116,742	2,108,709	2,076,361	2,519,431
	Total	2,116,742	2,108,709	2,076,361	2,519,431



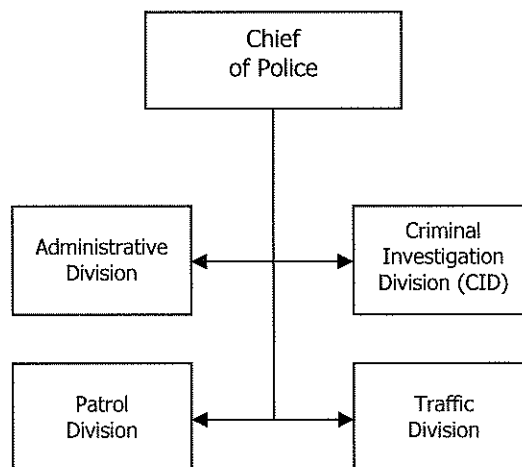
■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	3,520,875	3,742,241	3,677,197	3,892,669
Operations	1,070,043	855,916	920,864	1,011,022
Capital	0	259,165	0	0
Total	4,590,919	4,857,322	4,598,061	4,903,691

■ Mission

It is the mission of the East Ridge Police Department to create a safer East Ridge for our citizens and visitors by reducing crime, preserving the peace, and protecting lives and property.

■ Structure



■ Services

The responsibilities of the police department include preventing and reducing crime, addressing illegal drug activity, solving crimes against persons and property, and enforcing traffic laws.

■ Issues and Trends

The City of East Ridge is a medium-sized city bordered by the much larger city of Chattanooga. This proximity means that East Ridge faces much of the same criminal activity as Chattanooga. The most significant increase has been in drug-related crimes such as possession and selling of drugs as well as thefts driven by the need to purchase drugs. Additionally, the city has seen a substantial growth in commercial development and visitors to the area.

■ Strategic Goals

- Prevent and deter crime by increasing drug enforcement efforts for drug sales and transportation of drugs
- Increase department staffing levels to increase crime prevention and suppression with proactive policing
- Partner with Codes Enforcement to identify substandard housing and commercial buildings that negatively impact neighborhoods
- Community outreach through the implementation of a community outreach program designed to improve community involvement and education.
- Attain Tennessee Law Enforcement Accreditation within two years
- Implement a career development plan
- Develop clearly established objectives for each rank and position
- Improve promotional process
- Improve inter-departmental communication.
- Obtain and implement a comprehensive Records Management and Field-Based Reporting System.



■ Demand Measures

- Sworn Personnel 47
- Non-Sworn Personnel 5
- Reserve Officers 10
- Total Vehicles 54
- Total Calls Answered *29,755
- Total Arrests Made *1,413
- Total Traffic Crashes **830
- Total Citations Issued *2,491

*July 1, 2020 through May 4, 2021
** Minor crashes not included.

■ FY 2021 Performance Highlights

- All Officers completed Tennessee P.O.S.T. mandated training.
- Some officers also attended specialized training to increase knowledge and ability.
- The department implemented an archival Records Management Database that stores in excess of 990,000 documents.
- The Department was awarded a Traffic Safety Grant from the Tennessee Highway Safety Office which enabled the department to pay officers overtime for traffic enforcement.
- Partnered with the FBI by assigning a Safe Streets Task Force Officer.
- Implemented a Community Care Program whereby elderly residents are contacted weekly by volunteers.
- Reviewed, updated, and implemented policies within the department.
- Created a response plan to effectively respond to community and department needs during the Covid-19 pandemic.



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	677,344	783,592	794,043	799,345
Operations	864,179	711,534	748,436	820,022
Capital	0	259,165	0	0
Total	1,541,523	1,754,291	1,542,479	1,619,367

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	399,841	483,956	488,338	502,507
120	Overtime	2,617	4,346	5,000	5,000
121	Comp Time	360	0	0	0
131	Sick Leave	0	204	0	0
132	Leave Buy Back	84,658	61,780	76,367	65,000
134	Christmas Bonus	2,500	2,500	2,375	2,375
135	Educational/Certification Pay	33,600	33,600	33,600	33,600
141	Payroll Taxes	39,254	46,478	37,359	38,442
142	Health Insurance	76,459	101,516	101,610	101,610
143	Retirement	37,639	49,192	48,834	50,251
147	Unemployment Insurance	414	20	560	560
Total Personnel		677,344	783,592	794,043	799,345
<i>Operations</i>					
148	Education & Training	20,748	16,191	30,000	30,000
191	Drug Testing	781	357	1,100	1,100
220	Printing	186	200	250	300
233	Advertising	500	250	450	500
235	Dues & Memberships	3,355	3,346	2,775	3,000
236	Public Relations	1,483	2,612	2,000	5,000
239	Subscriptions	0	0	100	100
241	Electric	10,436	11,426	12,000	12,000
242	Water	3,422	3,986	2,000	2,000
244	Natural Gas	2,373	2,450	3,000	3,000
245	Office/Cell Phones	39,410	40,624	40,000	40,000
251	Pre-Employment Medical	2,339	770	2,000	2,000
266	Bldg Repairs & Maintenance	0	1,500	1,000	1,500
278	Contracts w. Other Governments	331,339	328,504	329,000	330,000
280	Travel	18,326	16,444	25,000	25,000
286	Computer/IT Software	63,277	38,387	40,000	100,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
293	Custodial/Cleaning Supplies	3,357	3,223	2,000	2,100
299	Contract Services	11,154	24,793	26,000	35,000
310	Office Supplies	7,689	5,834	8,500	8,500
320	Op Supplies - SWAT	41,091	1,362	10,000	10,000
326	Uniforms	3,322	11,646	2,500	8,000
329	Operating Supplies & Equipment	13,673	22,656	21,000	20,000
331	Fuel, etc.	1,914	1,376	1,700	2,000
332	Veh. Repairs & Maintenance	3,547	5,248	3,200	5,000
333	Equipment Repairs & Maint	22,240	24,079	23,000	23,000
334	Tires, etc.	490	1,765	1,500	1,500
533	Rental/Lease of Equipment	15,536	939	18,750	9,000
650	Principal	92,539	0	0	0
651	Interest	9,790	0	0	0
732	Insurance Deductible	7,114	6,955	5,000	5,000
760	Transfer to Other Funds	132,748	134,611	134,611	135,422
Total Operations		864,179	711,534	748,436	820,022
<i>Capital</i>					
941	General Purpose Machinery & Equipn	0	0	0	0
944	Transportation Equipment	0	259,165	0	0
Total Capital		0	259,165	0	0
Total		1,541,523	1,754,291	1,542,479	1,619,367



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	656,980	684,566	664,401	680,103
Operations	13,759	10,415	20,000	19,600
Total	670,739	694,981	684,401	699,703

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	421,762	452,166	445,855	459,202
120	Overtime	6,843	22,956	13,000	13,000
121	Comp Time	22,403	0	0	0
134	Christmas Bonus	2,000	2,250	2,250	2,250
141	Payroll Taxes	33,252	35,390	34,107	35,129
142	Health Insurance	126,483	120,152	124,098	124,098
143	Retirement	43,876	51,152	44,587	45,920
147	Unemployment Insurance	362	500	504	504
Total Personnel		656,980	684,566	664,401	680,103
<i>Operations</i>					
326	Uniforms/Clothing	3,745	4,701	4,500	4,500
329	Operating Supplies & Equipment	343	0	3,000	3,000
331	Fuel, etc.	7,867	4,893	9,000	8,800
332	Veh. Repairs & Maintenance	1,107	821	1,700	1,500
334	Tires, etc.	697	0	1,800	1,800
Total Operations		13,759	10,415	20,000	19,600
Total		670,739	694,981	684,401	699,703



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	2,056,900	2,141,535	2,084,352	2,275,835
Operations	175,729	114,167	144,600	157,200
Total	2,232,629	2,255,702	2,228,952	2,433,035

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	1,385,764	1,425,480	1,381,161	1,553,457
120	Overtime	48,704	78,890	75,200	75,200
121	Comp Time	23,699	0	0	0
131	Sick Leave	0	2,414	0	0
132	Leave Buy Back	(12,560)	0	0	0
134	Christmas Bonus	9,000	8,125	11,900	11,900
141	Payroll Taxes	106,167	112,724	105,659	118,840
142	Health Insurance	352,604	356,194	367,653	367,653
143	Retirement	141,906	157,616	141,099	147,105
147	Unemployment Insurance	1,616	92	1,680	1,680
Total Personnel		2,056,900	2,141,535	2,084,352	2,275,835
<i>Operations</i>					
326	Uniforms/Clothing	17,903	10,849	16,000	17,200
331	Fuel, etc.	96,067	65,724	85,000	90,000
332	Veh. Repairs & Maintenance	48,501	26,427	32,000	35,000
334	Tires, etc.	13,258	11,167	11,600	15,000
Total Operations		175,729	114,167	144,600	157,200
Total		2,232,629	2,255,702	2,228,952	2,433,035



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	129,651	132,548	134,401	137,386
Operations	16,377	19,800	7,828	14,200
Total	146,028	152,348	142,229	151,586

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	83,916	84,728	84,282	86,819
120	Overtime	1,395	2,172	5,000	5,000
121	Comp Time	165	0	0	0
131	Sick Time	0	162	0	0
134	Christmas Bonus	500	500	500	500
141	Payroll Taxes	6,023	6,276	6,448	6,642
142	Health Insurance	28,935	29,358	29,631	29,631
143	Retirement	8,634	9,352	8,428	8,682
147	Unemployment Insurance	84	0	112	112
Total Personnel		129,651	132,548	134,401	137,386
<i>Operations</i>					
326	Uniforms	778	546	1,000	1,200
329	Operating Supplies & Equipment	0	46	0	0
331	Fuel, etc.	6,765	5,240	4,400	6,000
332	Veh. Repairs & Maintenance	7,779	13,968	1,328	5,000
334	Tires, etc.	1,055	0	1,100	2,000
Total Operations		16,377	19,800	7,828	14,200
Total		146,028	152,348	142,229	151,586



POLICE

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Police	
Police Chief	1
Asst. Police Chief	1
Lieutenant	3
Detective	5
Sergeant	4
Patrol	31
Warrant Officer	2
Administrative Assistant	1
Property & Evidence Clerk	1
Record Clerk	3
Total Police	52
<i>Part Time</i>	
Crossing Guards	6
Patrol	1
<i>Total P.T.</i>	<i>7</i>





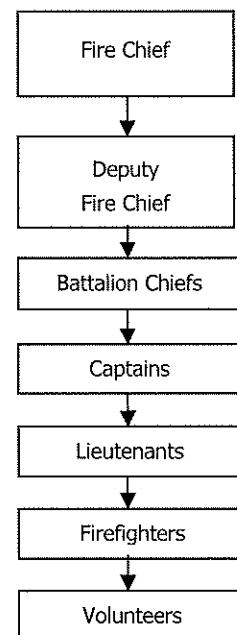
■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	1,844,416	1,692,768	1,752,097	1,806,534
Operations	499,732	431,750	473,294	477,452
Capital	32,527	200,000	0	0
Total	2,376,674	2,324,518	2,225,391	2,283,986

■ Mission

The Mission of the East Ridge Fire Rescue Department is to provide a selfless organization of people who hold devotion to duty above personal risk, who count sincerity of service above personal comfort and convenience, and who strive unceasingly to find better ways of protecting the lives, homes and property of their fellow citizens.

■ Structure



■ Services

The Fire Department is to provide fire protection to the citizens and visitors to our great city. The Insurance Service Office (ISO) reviews the fire suppression capabilities of our community and assigns a classification number from 1 to 10. The lower the rating, the lower your fire insurance premiums will be. Our current rating is a 2. An ISO rating of 2 is an excellent rating for our community.

We install smoke alarms throughout our community and provide fire inspections and community education to our schools and daycare centers. We respond to every emergency type of call from fires, hazmat, wrecks, rescues, EMS calls and citizen assists. We are very proud of the services given to our citizens and visitors.



■ Issues and Trends

The City of East Ridge is a highly diversified, effective emergency response and service organization. All members are State Certified Firefighters. All members are continuously training on the latest tactics used in the fire service and medical services. All members maintain State certification from the State of Tennessee Fire Commission, the State of Tennessee Department of Health for medical certifications and certifications from TARS for vehicle extrication and swift water.

Rapid growth in our City: We are staying ahead by looking at the future needs for our services to our community.

■ Strategic Goals

- It is imperative for the East Ridge Fire Department to have a vision of the future process in place to ensure that our vision can be continually adjusted for future changes.

The Command Staff of the department is tasked with providing guidance and identifying resources to keep this division moving forward. With this in mind, the East Ridge Fire Department will operate within the guidelines and regulations established by the following agencies:

- National Fire Protection Association (NFPA)
 - Tennessee Occupational Safety & Health Administration (TOSHA)
 - State of Tennessee Fire Marshal's Office
 - Department of Homeland Security (DHS)
 - Federal Emergency Management Agency (FEMA)
 - Tennessee Emergency Management Agency (TEMA)
 - City of East Ridge
- The East Ridge Fire Department Goals are to:
 - Provide effective customer service and give good value to the taxpayers
 - Maintain a Class 2 rating established by ISO
 - Reduce financial loss from fire damage in the City of East Ridge
 - Minimize any death through a strong fire prevention program



■ Demand Measures

- # of Stations 2
- # of Engines 4
- # of Ladders (100 ft.) 1
- # of Ladders/Quint 55' 1
- # of EMS-QRV's (Quick Response Vehicle) 1
- # of Air/Support Trucks 1
- # of Command Trucks 1
- # of Support Jeeps 2
- # of Boats 3
- # of Staff Vehicles 2
- # of Career Firefighters 24
- # of Volunteers 15
- # of Doctors 1
- # of Paramedics 1
- # of AEMT's 11
- # of EMR's 15

■ FY 2021 Performance Highlights

- There have been five people rescued in structure fires this year, with one fatality.
- All ground ladders were tested per National Fire Protection Association guidelines.
- All apparatus has been tested per National Fire Protection Association guidelines.
- All fire hose has been tested and repaired or placed out of service.
- All air packs and breathing air compressor fill station have been serviced and certified.
- All firefighters have completed certification for fit test and respiratory test.
- Each certified firefighter has completed his/her 40 hours of in-service training per the Tennessee State Fire Commission.
- We have four fire investigators that have completed recertification, one on each shift and the Chief.
- Average response time for all calls for service was 3.8 minutes.



		<u>LINE ITEM</u>			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	1,039,671	1,024,691	1,080,087	1,117,110
120	Overtime	76,972	110,518	78,520	100,000
121	Comp Time	64,883	0	0	0
131	Sick Leave	0	156	0	0
132	Leave Buy Back	104,464	62,169	70,000	60,000
134	Christmas Bonus	6,125	6,250	6,125	7,125
135	Educational/Certification Pay	20,000	17,600	20,000	18,400
141	Payroll Taxes	97,302	93,084	82,627	85,459
142	Health Insurance	316,536	285,782	305,441	305,441
143	Retirement	117,465	92,518	108,009	111,711
147	Unemployment Insurance	997	0	1,288	1,288
Total Personnel		1,844,416	1,692,768	1,752,097	1,806,534
<i>Operations</i>					
148	Education & Training	2,062	3,466	5,000	10,000
191	Drug Testing	641	288	1,000	500
192	Required Medical-Public Safety	2,273	2,170	3,800	2,500
222	Fire Prevention Education	200	0	500	3,000
231	Publication Of Formal And Legal Notic	0	500	0	500
233	Advertising	0	795	0	0
235	Dues and Memberships	795	600	600	600
239	Subscriptions	47	0	500	500
241	Electric	17,040	17,852	16,000	18,000
242	Water	13,307	12,060	13,000	13,000
244	Natural Gas	3,650	3,698	5,000	4,000
245	Office/Cell Phones	21,769	18,136	23,000	19,000
246	Fire Hydrant Rental	700	700	700	700
251	Pre-Employment Medical	1,409	1,000	1,400	1,400
265	Grounds Maintenance	0	470	500	500
266	Bldg Repairs & Maintenance	1,880	1,500	2,000	2,000
278	Contract w/Other Gov.	141,043	139,186	141,042	142,000
280	Travel	7,985	2,596	8,000	8,000
286	Computer/It Software	6,837	3,322	2,000	2,000
293	Custodial/Cleaning Supplies	4,468	5,676	2,500	2,500
299	Contract Services	977	1,700	1,700	1,700
310	Office Supplies	2,405	2,205	2,200	2,200
326	Clothing & Uniforms	66,805	22,015	22,000	22,000
329	Operating Supplies & Equipment	21,047	16,136	22,000	22,000
331	Gas and Diesel Fuel	15,578	12,308	20,000	20,000
332	Veh. Repairs & Maintenance	23,411	19,407	27,000	27,000
333	Equipment Repairs & Maint	15,394	20,111	22,000	22,000
334	Tires, etc.	1,562	4,977	5,000	5,000
341	Machinery & Equipment - Less than \$	4,940	0	5,000	5,000
533	Rental/Lease of Equipment	2,655	2,024	2,000	2,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
732	Insurance Deductible	3,000	1,000	2,000	2,000
760	Transfer to Other Funds	115,852	115,852	115,852	115,852
	Total Operations	499,732	431,750	473,294	477,452
<i>Capital</i>					
941	General Purpose Machinery & Equipn	32,527	0	0	0
944	Transportation Equipment	0	200,000	0	0
	Total Capital	32,527	200,000	0	0
	Total	2,376,674	2,324,518	2,225,391	2,283,986



Service Center/Position Title	Authorized Positions
Fire	
Fire Chief	1
Deputy Fire Chief	1
Shift Commander	3
Captains	3
Lieutenants	3
Firefighter/Engineer	13
Total Fire	<u>24</u>



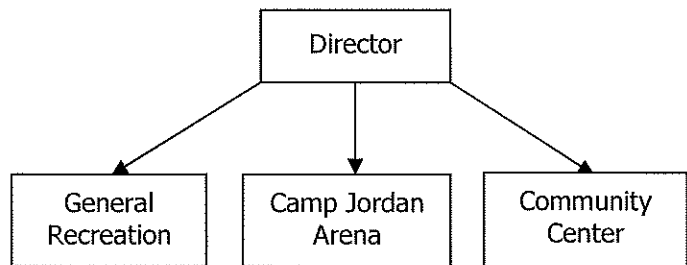
■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	774,387	812,374	911,385	925,351
Operations	546,640	544,138	619,625	629,150
Capital	0	66,000	0	0
Total	1,321,027	1,422,512	1,531,010	1,554,501

■ Mission

The mission of the East Ridge Parks and Recreation is to provide people of the City and local community with diverse and inclusive opportunities for a better quality of life through fun, fellowship, and exercise.

■ Structure



■ Services

The Parks and Recreation Department is charged with offering programs, activities, and special events of interest to our community that enhance quality of life and leisure opportunities for youth, adults, and senior citizens. Current opportunities for recreation and leisure participation include athletics, fitness classes, walking trails, fishing, disc golf and a wide variety of trade shows and special events scheduled at Camp Jordan.



■ **Issues and Trends**

The East Ridge Parks and Recreation Department is committed to improving the overall visitor experience at the facilities we manage. Some challenges that our department faces include:

- **Parking** – We currently have 1,670 paved and 600 gravel parking spaces at Camp Jordan. To keep accommodating large tournaments and festivals a utilization plan will be needed to maximize the use of these spaces.
- **Baseball/Softball Outfields** – The outfields at Camp Jordan baseball/softball fields 5 – 8 continue to be saturated and hold water well into late April/early May each year. Staff plans to top dress the outfields with sand to build them up, but this could take several applications of sand before improvements show up. Sub-surface drainage would be an ideal improvement that could be explored.
- **Flooding** – Camp Jordan Park continues to flood when South Chickamauga Creek waters rise after heavy rainfall amounts. Flood water infiltrates the soccer restroom/concession buildings, the kitchen pavilion, the amphitheater, and the irrigation pump house. We also have greenspaces that historically hold water well into the late spring and are unable to be moved until they dry up.
- **Maintenance Building** – The Parks and Recreation Maintenance Building floods just about every time there is a storm causing mold and mildew. A new maintenance building could be built on higher ground within the same lot and flooding would not be an issue.
- **RV Camping Lot** – Water lines and electrical hookups need to be repaired to maximize revenue for special event and festival visitors. Staff has begun to install 50-amp breakers & repair some water lines.
- **Arena Roof Leaks** – Camp Jordan Arena Roof has approximately 25 roof leaks when it rains.
- **Aging Equipment** – A new mower, top dresser and tractor are needed.

■ **Strategic Goals**

- Enhance the City’s image with a well-designed and efficiently managed park and open space system.
- Create and sustain a public park system that provides diverse and leisure opportunities.
- Continue to upgrade facilities to be ADA compliant.
- Offer professional development opportunities for staff and commit to achieving CPRP accreditation for at least one staff member.
- Schedule a variety of special events and/or festivals at Camp Jordan that benefit the community.
- Use Camp Jordan Arena to host more weekend athletic tournaments/competitions (basketball, volleyball, wrestling, cheer-leading, etc.)
- Assist the Centennial Celebration Committee with the planning and execution of the festival at Camp Jordan.



■ **Demand Measures**

- Number of Parks 3 (275+ acres)
- Camp Jordan Arena 34,000 sq. ft.
- Amphitheater 1
- Soccer Stadium 1
- Soccer Fields 14
- Baseball/Softball Fields 13
- Disc Golf Course 18 holes
- Paved Walking Track 2 miles
- Nature Trail 2+ miles
- Fishing Pond 2 acres
- RV Campground 58 sites
- Rented Pavilions 3
- Community Center 10,000 sq. ft.
- Basketball Gym 1
- Playgrounds 2
- Indoor Hitting Facility 1
- Splash Pad (Coming Summer 2021) 1

■ **FY 2021 Performance Highlights**

- Added 206 additional paved parking spaces at Camp Jordan.
- Demo of old playground at Pioneer Frontier Park completed. Site prepared for new playground and splash pad (Summer 2021).
- Currently prepping site at Camp Jordan to add 4 additional soccer fields (Summer 2021).
- Navigated Covid-19 occupancy and large gathering protocols to safely offer programs and events in 2020 and 2021.
- Exceeded Revenue line items for FY: 2021 in Baseball / Softball Field Rentals, Soccer Field Rentals, RV Campground, Pavilion Rentals, Adult Softball and Basketball to name a few.
- Increased registrations for youth sports in FY 2021.
- Started an Adult Basketball Program at the Community Center and had 16 teams in the Spring 2021 season.



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	566,890	597,034	654,264	663,186
Operations	190,674	198,091	192,850	201,150
Capital	0	66,000	0	0
Total	757,564	861,125	847,114	864,336

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	380,878	400,000	446,499	457,331
120	Overtime	3,260	12,100	8,875	8,000
121	Comp Time	12,029	0	0	0
131	Sick Leave	0	2,576	0	0
132	Leave Buy Back	9,252	9,452	9,452	6,000
134	Christmas Bonus	2,750	3,000	2,250	3,000
141	FICA (Employer's Share)	30,206	30,373	34,157	34,986
142	Hospital and Health Insurance	93,940	101,530	114,418	114,418
143	Retirement	34,063	37,219	37,829	38,667
147	Unemployment Insurance	514	784	784	784
	Total Personnel	566,890	597,034	654,264	663,186
<i>Operations</i>					
148	Education & Training	1,922	1,500	2,000	2,000
191	Drug Testing	0	100	300	300
220	Printing	70	200	400	200
231	Publication Of Formal And Legal Notic	0	250	500	500
235	Dues & Memberships	590	590	1,500	1,500
241	Electric	31,357	40,000	40,000	35,000
242	Water and Sewer	49,253	24,525	20,000	25,000
244	Natural Gas	0	750	750	750
245	Office/Cell Phones	6,987	6,000	6,000	6,000
251	Pre-Employment Medical	294	600	600	600
262	League Equipment	5,072	1,000	1,000	1,000
265	Grounds Maintenance	42,586	62,415	55,000	65,000
266	Bldg Repairs & Maintenance	3,170	2,000	2,000	2,000
267	Playground Maint & Repairs	0	1,651	1,800	1,800
280	Travel	741	500	2,000	2,000
293	Custodial Services	6,040	12,000	5,500	7,000
299	Contract Services	10,227	6,096	5,500	6,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
310	Office Supplies	224	300	300	300
326	Clothing/Uniforms	1,540	1,500	1,500	1,500
329	Operating Supplies & Equipment	12,250	10,000	15,000	15,000
331	Gas/Diesel Fuel	8,779	10,000	10,000	10,000
332	Vehicle Parts & Repairs	489	1,000	2,000	2,000
333	Equipment Repairs & Maint	3,955	6,500	5,000	5,000
334	Tires, etc.	211	1,200	1,200	1,200
382	Promotions	1,000	1,500	1,500	1,500
400	Materials	1,336	4,000	5,000	4,000
471	Asphalt/Track	0	0	2,500	0
533	Rental/Lease of Equipment	2,581	914	2,000	2,000
732	Insurance Deductible	0	1,000	2,000	2,000
Total Operations		190,674	198,091	192,850	201,150
<i>Capital</i>					
941	General Purpose Machinery & Equipn	0	66,000	0	0
Total Capital		0	66,000	0	0
Total		757,564	861,125	847,114	864,336



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	111,225	113,617	117,472	119,092
Operations	105,378	110,616	114,800	114,600
Total	216,603	224,233	232,272	233,692

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	75,529	72,775	74,213	76,440
120	Overtime	185	1,000	3,000	2,000
121	Comp Time	424	0	0	0
132	Leave Buy Back	4,741	7,921	7,921	7,921
134	Christmas Bonus	500	500	500	500
141	FICA (Employer's Share)	5,646	6,150	5,677	5,848
142	Health Insurance	16,710	17,470	18,627	18,627
143	Retirement	7,407	7,689	7,422	7,644
147	Unemployment Insurance	84	112	112	112
Total Personnel		111,225	113,617	117,472	119,092
<i>Operations</i>					
148	Education & Training	285	0	500	500
191	Drug Testing	0	250	250	250
220	Printing	0	100	250	250
233	Advertising	405	250	0	250
235	Dues & Memberships	0	1,000	1,000	1,000
241	Electric	39,824	40,000	40,000	40,000
242	Water/Sewer	23,342	25,000	25,000	25,000
244	Natural Gas	8,466	9,000	8,000	9,000
245	Office/Cell Phones	5,562	4,766	6,500	5,500
251	Pre-Employment Medical	0	150	150	150
266	Bldg Repairs & Maintenance	1,918	500	2,500	2,500
280	Travel	0	100	750	500
286	Computer/IT Supplies	2,667	2,657	1,500	2,500
293	Custodial Services	3,517	8,343	3,200	5,000
299	Contract Services	4,830	6,000	6,000	6,000
310	Office Supplies	882	1,200	1,200	1,200
326	Clothing/Uniforms	199	500	500	500
329	Operating Supplies & Equipment	7,050	4,000	7,000	5,000
331	Fuel, etc.	427	1,000	2,500	1,500



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
332	Veh. Repairs & Maint.	138	300	1,000	1,000
333	Equipment Repairs & Maint	525	1,000	1,000	1,000
334	Tires, etc.	290	500	500	500
382	Promotions	1,042	500	1,000	1,000
533	Rental/Lease of Equipment	4,009	2,500	3,500	3,500
732	Insurance Deductible	0	1,000	1,000	1,000
	Total Operations	105,378	110,616	114,800	114,600
	Total	216,603	224,233	232,272	233,692



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	96,271	101,723	139,649	143,073
Operations	41,647	35,741	50,400	56,700
Total	137,918	137,464	190,049	199,773

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	59,924	83,134	117,356	120,671
120	Overtime	0	1,500	2,000	2,000
121	Comp Time	20,175	0	0	0
134	Christmas Bonus	750	875	1,000	1,000
141	FICA (Employer's Share)	6,099	6,527	8,978	9,231
142	Health Insurance	7,513	5,949	6,699	6,357
143	Retirement	1,633	3,346	3,224	3,422
147	Unemployment	179	392	392	392
Total Personnel		96,271	101,723	139,649	143,073

Operations

148	Education & Training	285	250	500	500
191	Drug Testing	0	50	300	300
220	Printing	0	100	300	200
235	Dues & Membership	0	350	350	350
241	Electric	13,911	12,084	13,000	15,000
242	Water and Sewer	4,514	3,841	6,500	8,000
244	Natural Gas	2,449	3,269	3,500	3,500
245	Office/Cell Phones	3,192	2,839	3,500	3,200
251	Pre-Employment Medical	577	300	500	500
265	Grounds Maintenance	0	0	200	500
266	Bldg Repairs & Maintenance	80	1,000	1,000	1,000
267	Playground Maintenance & Rep	268	1,000	1,000	1,000
275	Pavillion Supplies & Equipment	0	1,200	1,200	0
280	Travel	24	0	250	250
286	Computer/IT Supplies	2,205	1,000	2,000	1,500
293	Custodial/Cleaning Supplies	3,855	2,003	3,000	3,000
299	Contract Services	3,264	3,355	4,900	3,500
310	Office Supplies	300	300	600	500
326	Clothing/Uniforms	550	300	650	500
329	Operating Supplies & Equipment	5,837	2,000	5,000	11,000



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
331	Gas and Diesel Fuel	0	0	100	100
332	Vehicle Parts & Repairs	45	0	500	500
333	Mach/Equipment Repairs	291	0	300	300
533	Rental/Lease of Equipment	0	500	250	500
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		41,647	35,741	50,400	56,700
Total		137,918	137,464	190,049	199,773



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	17,328	18,792	21,700	18,350
Total	17,328	18,792	21,700	18,350

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
241	Electric	10,952	12,000	11,000	11,000
244	Natural Gas	0	0	250	0
245	Office/Cell Phones/Internet	300	300	300	300
266	Bldg Repairs & Maintenance	0	0	750	500
293	Custodial/Cleaning Supplies	0	132	0	150
299	Contract (Services)	360	360	400	400
329	Operating Supplies & Equipment	5,716	6,000	9,000	6,000
	Total Operations	17,328	18,792	21,700	18,350
	Total	17,328	18,792	21,700	18,350



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	53,195	31,018	70,700	55,000
Total	53,195	31,018	70,700	55,000

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	200	100
262	Equipment	5,047	5,000	7,500	5,000
268	Trophies/Awards	1,000	1,500	2,500	1,500
299	Contract (Services)	2,055	2,000	0	2,000
304	Officials/Referees/Umpires	6,111	10,000	15,000	14,000
322	Player Fee	1,830	0	4,000	2,000
326	Clothing/Uniforms	23,069	5,000	28,000	22,500
329	Operating Supplies & Equipment	668	1,000	2,000	1,000
510	Insurance	5,604	6,518	8,000	6,500
533	Rental/Lease of Equipment	7,811	0	3,500	400
	Total Operations	53,195	31,018	70,700	55,000
	Total	53,195	31,018	70,700	55,000



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	65,482	43,433	64,900	64,550
Total	65,482	43,433	64,900	64,550

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	200	100
262	Equipment	445	1,306	500	1,300
268	Trophies/Awards	1,500	1,000	700	1,000
299	Contract (Services)	375	0	1,000	500
304	Officials/Referees/Umpires	34,851	27,254	34,000	34,000
326	Clothing/Uniforms	13,328	4,900	12,000	12,000
329	Operating Supplies & Equipment	0	0	1,000	500
510	Insurance	14,313	8,430	14,500	14,500
533	Rental/Lease of Equipment	670	543	1,000	650
	Total Operations	65,482	43,433	64,900	64,550
	Total	65,482	43,433	64,900	64,550



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	39,301	54,485	63,800	59,400
Total	39,301	54,485	63,800	59,400

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	100	100
262	Equipment	1,793	3,500	2,500	3,500
268	Trophies/Awards	0	4,000	5,000	4,000
299	Contract (Services)	1,160	2,000	3,000	2,500
304	Officials/Referees/Umpires	7,887	22,000	20,000	22,000
326	Clothing/Uniforms	19,086	15,485	18,500	18,500
329	Operating Supplies & Equipment	30	500	500	500
510	Insurance	6,244	7,000	12,000	7,000
533	Rental/Lease of Equipment	3,101	0	2,200	1,300
	Total Operations	39,301	54,485	63,800	59,400
	Total	39,301	54,485	63,800	59,400



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	11,664	4,647	14,600	10,450
Total	11,664	4,647	14,600	10,450

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	100	50
262	Equipment	0	240	1,000	500
268	Trophies/Awards	0	0	200	200
299	Contract (Services)	860	87	1,300	1,000
304	Officials/Referees/Umpires	1,755	795	2,000	1,500
326	Clothing/Uniforms	7,490	2,721	8,000	6,000
329	Operating Supplies & Equipment	817	104	1,000	500
510	Insurance	742	700	1,000	700
Total Operations		11,664	4,647	14,600	10,450
Total		11,664	4,647	14,600	10,450



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	7,093	30,421	10,650	29,850
Total	7,093	30,421	10,650	29,850

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	50	100	50
262	Equipment	763	2,541	1,300	2,500
268	Trophies/Awards	152	810	350	900
299	Contract Services	195	370	150	400
304	Officials/Referees/Umpires	4,983	25,650	8,000	25,000
510	Insurance	1,000	1,000	750	1,000
	Total Operations	7,093	30,421	10,650	29,850
	Total	7,093	30,421	10,650	29,850



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	14,878	16,894	15,225	14,750
Total	14,878	16,894	15,225	14,750

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	100	50
262	Equipment	1,101	550	1,100	800
268	Trophies/Awards	85	250	400	400
299	Contract Services	582	1,000	700	900
304	Officials/Referees/Umpires	7,185	10,213	7,000	7,000
326	Clothing/Uniforms	5,007	3,722	5,000	4,500
329	Operating Supplies & Equipment	0	0	925	300
510	Insurance	918	1,159	0	800
	Total Operations	14,878	16,894	15,225	14,750
	Total	14,878	16,894	15,225	14,750



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	0	0	0	4,350
Total	0	0	0	4,350

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
220	Printing	0	0	0	50
262	Equipment	0	0	0	150
268	Trophies/Awards	0	0	0	150
299	Contract Services	0	0	0	100
304	Officials/Referees/Umpires	0	0	0	3,500
510	Insurance	0	0	0	400
	Total Operations	0	0	0	4,350
	Total	0	0	0	4,350



Service Center/Position Title	Authorized Positions
Parks	
Director	1
Park Supervisor	1
Comm. Ctr. Mgr./Athletics Supr.	1
Athletics Coordinator	1
Groundskeeper	1
Maintenance Worker	5
Arena Assistant	2
Athletics Facilities Coordinator	1
Total Parks	<u>13</u>
<i>Part Time</i>	
Maintenance Worker	2
Park Attendant	2
Senior Activities Coordinator	1
Aerobics Instructor	1
Rec. Assistant	4
<i>Total P.T.</i>	<u>10</u>



■ **Operating Budget**

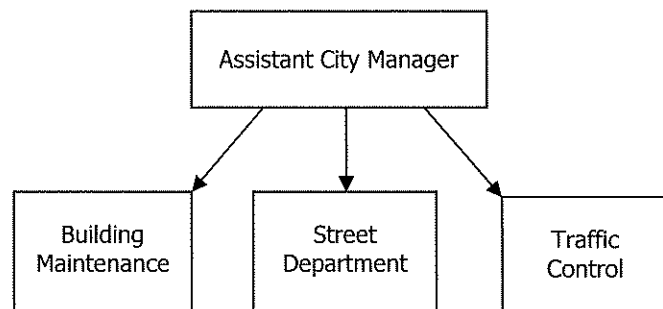
Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	745,609	650,489	794,710	842,037
Operations	288,123	243,211	290,140	276,979
Capital	0	0	0	0
Total	1,033,732	893,700	1,084,850	1,119,016

■ **Mission**

Public Works consists of the Building Maintenance Department, Solid Waste Department, Street Department, and Traffic Control. The missions of the departments are as follows:

- **Building Maintenance:** To ensure all City facilities are safely maintained in order to keep all City operations working efficiently and effectively.
- **Street Department:** To provide services that enhance residents’ lives by providing a safe and clean environment to work and live and service the roadways and storm drains on City rights-of-way to ensure the safety of all citizens, residents, and visitors.
- **Traffic Control:** To maintain all traffic control devices and signage within the City of East Ridge to ensure the safety and welfare of our citizens and visitors.

■ **Structure**



■ **Services**

To ensure all public improvements are designed and built in accordance with city standards and accepted engineering and construction practices.

To properly implement the vision statement, public works will:

- Utilize the best available design and improvements to the public infrastructure.
- Strive to maintain a high level of service to our customers.
- Will employee and train a professional workforce.
- Conform to accepted moral principles and promptly react to the needs of the public.
- Willing to commit and follow through.



■ Issues and Trends

Public works build and maintain all government-owned buildings, streets, roads, storm drainage systems, and public grounds and rights of way. This division is constantly meeting the demands from TDEC, OSHA, EPA, and FEMA which all regulate the quality of life our citizens enjoy. Public Works faces the challenge of rising costs of fuels, chemicals, asphalt, and other materials necessary to the department's ability to meet the budget requirements to improve every day's productivity. By protecting the environment and ensuring a safe and complete streets transportation infrastructure, it makes East Ridge a cleaner, beautiful, and more livable neighborhood

■ Strategic Goals

- Improve our facilities.
 - Improve the condition of places where people work and where equipment and materials are stored.
- Improve the effectiveness of our services.
 - Making the best of taxpayer money by doing the job right.
- Provide superior capital project delivery.
 - Ensure that all new infrastructures are of the highest quality.
- Invest in people.
 - Build team spirit and encourage our people fostering a sense of personal worth for each employee.



■ Demand Measures

- Streets
 - Mow 25 Acres I-75 10 Cuts Per Year
 - Pipe Installation 20 per year
 - Asphalt Repair 100 tons

- Traffic Control
 - # of Streets 379
 - Road Miles 77
 - Signalized Intersections 22
 - Signage (Regulatory, Guide, & Warning Signs) 5,000
 - Pavement Markings (double striping and centerline) 27 miles

■ FY 2021 Performance Highlights

- Sweep Streets year round
- Maintain more than 500 storm water catch basins
- Conduct 20 or more storm water pipe installations annually
- 80-100 tons of Asphalt Repair
- Applied 500 Gallons of street marking paint
- Installed or repaired 670 street signs
- Repaired or maintained 170 trouble codes of signalized intersections
- Decorated Ringgold Road for Christmas Parade
- Added Covid Protection Measures for City Buildings
- Audio Visual Booth Design and Construction for Council Chambers
- Maintenance on all city buildings and parks.



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	206,964	198,907	204,571	209,444
Operations	60,692	97,995	113,950	96,064
Total	267,656	296,902	318,521	305,508



PUBLIC WORKS

BUILDING MAINTENANCE

		LINE ITEM			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	145,460	142,496	147,379	151,713
120	Overtime	79	1,176	2,796	2,796
121	Comp Time	2,576	0	0	0
131	Sick Leave	0	470	0	0
132	Leave Buy Back	6,015	5,783	5,783	5,783
134	Christmas Bonus	1,000	750	1,000	1,000
141	FICA (Employer's Share)	11,714	11,866	11,275	11,606
142	Health Insurance	29,157	25,186	25,021	25,021
143	Retirement	10,741	11,180	11,037	11,245
147	Unemployment	222	0	280	280
Total Personnel		206,964	198,907	204,571	209,444
<i>Operations</i>					
191	Drug Testing	0	0	200	200
220	Printing	132	0	200	0
241	Electric	4,709	5,049	5,000	5,000
242	Water and Sewer	949	1,690	800	1,690
244	Natural Gas	776	500	500	500
245	Office/Cell Phones	3,613	4,174	3,700	4,174
251	Pre-Employment	0	0	100	100
265	Grounds Maintenance	6,539	10,096	15,000	15,000
266	Bldg Repairs & Maintenance	23,577	58,375	60,000	40,000
286	Computer/IT Supplies	1,752	439	250	500
293	Custodial Services	3,316	2,800	2,800	3,000
299	Contracts (Services)	1,705	405	4,500	5,000
310	Office Supplies	207	250	300	300
326	Clothing/Uniforms	992	600	600	600
329	Operating Supplies & Equipment	6,467	6,273	10,000	10,000
331	Fuel, etc.	3,205	3,120	4,000	4,000
332	Veh. Repairs & Maint.	561	933	1,000	1,000
333	Equipment Repairs & Maint.	557	1,314	1,500	1,500
334	Tires, etc.	711	1,000	1,000	1,000
533	Equipment Rental/Lease	924	977	1,500	1,500
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		60,692	97,995	113,950	96,064
Total		267,656	296,902	318,521	305,508



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	331,039	233,813	372,607	411,675
Operations	125,192	107,385	125,412	123,235
Capital	0	0	0	0
Total	456,231	341,198	498,019	534,910



		<u>LINE ITEM</u>			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	223,629	151,946	253,789	274,123
120	Overtime	3,517	1,669	2,000	2,000
132	Leave Buy Back	7,429	2,534	2,700	2,700
134	Christmas Bonus	1,750	1,000	2,000	2,000
141	FICA (Employer's share)	17,606	11,610	19,415	20,970
142	Health Insurance	54,083	48,588	66,988	82,134
143	Retirement	22,804	16,466	25,379	27,412
147	Unemployment Insurance	221	0	336	336
Total Personnel		331,039	233,813	372,607	411,675
<i>Operations</i>					
148	Education & Training	139	0	250	2,000
191	Drug Testing	0	0	250	250
241	Electric	1,547	1,592	2,000	2,000
242	Water	1,399	1,704	1,500	1,750
244	Natural Gas	1,082	905	1,000	1,000
245	Office/Cell Phones	2,633	2,430	2,800	2,700
251	Pre-Employment Medical	0	0	200	250
266	Bldg Repairs & Maintenance	24	0	250	0
286	Computer/IT Supplies	1,146	391	500	500
293	Custodial/Cleaning Supplies	599	805	800	850
299	Contract Services	15,572	7,500	5,000	5,000
310	Office Supplies	42	0	200	200
326	Clothing/Uniforms	2,038	1,206	1,500	1,500
329	Operating Supplies & Equipment	2,928	3,576	5,000	4,500
331	Fuel	16,069	10,970	18,500	15,000
332	Vehicle Rep. & Maint	7,810	6,045	10,000	10,000
333	Equipment Repairs & Maint	18,907	9,983	10,000	10,000
334	Tires, etc	3,454	1,263	3,500	3,500
400	Materials	11,235	16,255	18,000	18,000
441	Plastic Pipe/Culverts	2,924	6,855	7,000	7,000
533	Rental/Lease of Equipment	480	743	1,000	1,000
650	Principal	30,000	0	0	0
651	Interest	5,164	0	0	0
732	Insurance Deductible	0	0	1,000	1,000
760	Transfer to Other Funds	0	35,162	35,162	35,235
Total Operations		125,192	107,385	125,412	123,235
<i>Capital</i>					
941	General Purpose Machinery & Equipn	0	0	0	0
Total Capital		0	0	0	0
Total		456,231	341,198	498,019	534,910



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Operations	8,793	7,397	8,998	7,600
Total	8,793	7,397	8,998	7,600

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Operations</i>					
241	Electric	902	558	800	800
242	Water & Sewer	2,279	3,012	1,300	2,000
244	Natural Gas	1,629	1,104	1,500	1,500
245	Office/Cell Phones	1,628	1,648	1,648	1,650
266	Bldg Repairs & Maintenance	0	0	300	300
299	Contract Services	150	75	350	350
331	Fuel	793	0	0	0
329	Operating Supplies & Equipment	0	0	100	0
333	Equipment Repairs & Maint	1,412	1,000	3,000	1,000
	Total Operations	8,793	7,397	8,998	7,600
	Total	8,793	7,397	8,998	7,600



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Personnel	207,606	217,769	217,532	220,918
Operations	93,446	30,434	41,780	50,080
Total	301,052	248,203	259,312	270,998

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<i>Personnel</i>					
110	Salaries	132,611	136,104	137,885	141,939
120	Overtime	2,385	2,068	2,700	2,700
121	Comp Time	1,045	0	0	0
131	Sick Leave	0	447	0	0
132	Leave Buy Back	9,068	9,448	9,883	8,500
134	Christmas Bonus	750	750	750	750
141	FICA (Employer's Share)	10,712	10,590	10,548	10,858
142	Health Insurance	37,320	43,496	41,913	41,913
143	Retirement	13,589	14,866	13,685	14,090
147	Unemployment Insurance	126	0	168	168
Total Personnel		207,606	217,769	217,532	220,918
<i>Operations</i>					
148	Education & Training	0	0	1,000	2,500
191	Drug Testing	0	0	0	250
235	Dues and Memberships	350	0	280	280
241	Electric	2,212	2,966	2,500	3,000
242	Water	694	1,252	675	700
244	Natural Gas	1,053	1,105	1,200	1,200
245	Office/Cell Phones	2,446	2,378	2,500	2,500
248	Street Light Repairs	12,810	0	0	0
249	Christmas Lights/Supplies	4,773	1,337	3,000	3,000
251	Pre-Employment Medical	0	0	0	250
266	Bldg Repairs & Maintenance	0	0	500	500
280	Travel	0	0	500	1,000
286	Computer/IT Supplies	801	936	500	1,000
293	Custodial/Cleaning Supplies	879	548	600	600
299	Contract Services	1,685	1,296	675	1,500
301	Signal Repairs & Maint.	37,050	2,709	3,000	3,000
310	Office Supplies	98	0	350	300
326	Clothing/Uniforms	1,575	1,326	1,500	1,500



LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
329	Operating Supplies & Equipment	21,890	10,186	14,000	18,000
331	Fuel	2,704	1,886	3,000	3,000
332	Veh. Repairs & Maint.	1,240	1,033	1,500	1,500
333	Equipment Repairs & Maint	1,186	1,276	3,000	3,000
334	Tires, etc	0	200	500	500
732	Insurance Deductible	0	0	1,000	1,000
Total Operations		93,446	30,434	41,780	50,080
Total		301,052	248,203	259,312	270,998



PUBLIC WORKS

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Public Works	
Street Supervisor	1
Traffic Control Supervisor	1
Traffic Technicians	2
Truck Driver	2
Skilled Laborer	2
Asst. Supr./Equipment Operator	1
Equipment Operator	2
Building Maintenance Supervisor	1
Building Maintenance Assistants	2
Building Maintenance Custodians	2
Total Public Works	<u>16</u>



OPERATING TRANSFERS

SUMMARY

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
43150- GRANTS					
<i>Operations</i>					
	760 Transfer To Other Funds	0	0	17,000	0
	Total Operations	0	0	17,000	0
	Total	0	0	17,000	0
49200- 49400 TRANSFER TO DEBT SERVICE & CIP FUND					
<i>Operations</i>					
	49200-760 Transfer to TML Debt Fund (212)	118,270	117,020	117,020	90,317
	49400-760 Transfer to CIP	0	646,000	646,000	0
	Total Operations	118,270	763,020	763,020	90,317
	Total	118,270	763,020	763,020	90,317



DESCRIPTION

The State Petroleum and alternative fuel revenues which we receive are from:

Gasoline tax, 27.4 cents per gallon

Diesel tax, 28.4 cents per gallon

Liquified gas tax, 22 cents per gallon

Natural gas tax, 21 cents per gallon

The Tennessee Legislature authorized the State to distribute a per capita portion of the proceeds from the State gasoline and motor vehicle fuel taxes to municipalities for use to maintain city streets.

OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	742,575	651,741	1,820,185	1,820,185
Operations	221,877	400,005	1,820,185	1,820,185
Net Income	520,698	251,736	0	0



STATE STREET AID

LINE ITEM DETAIL

		<u>LINE ITEM</u>			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
REVENUES					
33450	TDOT - TIP	0	0	1,075,085	1,075,085
33550	2017 Gas Tax (Improve)	202,079	175,118	175,000	175,000
33551	State Gas & Motor Fuel Tax	540,366	476,519	570,000	570,000
36100	Interest Income	130	104	100	100
	Contribution from Fund Balance	0	0	0	0
	TOTAL STATE STREET AID REVENUE	<u>742,575</u>	<u>651,741</u>	<u>1,820,185</u>	<u>1,820,185</u>
43190 EXPENDITURES					
247	Street Lighting	214,333	216,066	225,000	225,000
248	Street Light Repairs	0	0	0	0
250	Professional Services	0	0	0	0
254	Engineering & Architectural Services	5,711	34,328	0	0
272	Curbs/Gutters/Streets	0	109,910	63,000	63,000
301	Traffic Signal Repairs	1,833	0	8,000	8,000
329	Operating Supplies & Equipment	0	0	1,000	1,000
347	Matching - TDOT 2015 Trans Alt	0	0	0	0
348	Matching - TDOT 2015 Multimodal	0	0	0	0
400	Materials	0	0	20,000	20,000
691	Bank Service Charges	0	50	0	0
760	Transfer to Other Funds	0	0	0	0
931	Paving/Maintenance	0	0	1,343,856	1,343,856
941	Machinery & Equipment	0	39,651	0	0
	Contribution to Fund Balance	0	0	159,329	159,329
	TOTAL EXPENDITURES	<u>221,877</u>	<u>400,005</u>	<u>1,820,185</u>	<u>1,820,185</u>
	TOTAL VARIANCE	520,698	251,736	0	0



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	673,713	535,555	43,500	43,500
Operations	772,060	535,555	43,500	43,500
Net Income	(98,347)	0	0	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
REVENUES					
33114	TML Driver Safety Grant	373	0	4,000	4,000
33120	TDOT Multi Modal PIN #122000	584,224	0	0	0
33425	Aquatic Stream Clean Grant	0	1,000	1,000	1,000
33493	TML Safety Grant	3,000	3,000	3,000	3,000
33574	TN State Recycling Grant	0	0	0	0
33923	Safe Routes to School-ER Elementary	0	0	0	0
36100	Interest	31	43	0	0
36420	GHSO Police Traffic Services	33,264	15,414	13,500	13,500
36421	TN Am Water Fire Fighters Support	3,000	0	0	0
36422	Target Grant - Soccer	1,000	1,000	1,000	1,000
36424	Governor's COVID 19 Grant	0	493,968	0	0
36711	TML Property Conservation Grant	0	3,397	4,000	4,000
36921	Homeland Security - Police	5,000	0	0	0
36922	Homeland Security - Fire	32,735	17,733	0	0
36925	BYRNE Grants - DOJ	11,086	0	0	0
36962	Operating Transfers	0	0	17,000	17,000
TOTAL GRANT FUND REVENUE		673,713	535,555	43,500	43,500



GRANT FUND

SUMMARY

LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
EXPENDITURES					
43150	GRANT FUND				
286	General Government	0	157,000	0	0
123	Aquatic Stream Clean Grant	727	0	1,000	1,000
175	Recycling Grant	0	0	8,000	8,000
176	TML Safety Grant	0	0	6,000	6,000
299	Contract (Services)	7,350	3,675	0	0
306	COVID 19 Homeland Security Grant	0	1,299	0	0
307	COVID 19 Library Grant	0	6,605	0	0
308	Homeland Security - Police	1,175	0	0	0
309	Homeland Security - Fire	15,320	0	0	0
316	LPRF 2018 Grant (Pioneer Playground	5,438	0	0	0
318	TML Driver Safety Grant	0	0	4,000	4,000
319	TDOT 2015 - Multi-Modal Alternatives	719,322	0	0	0
329	Operating Supplies & Equipment	0	0	2,000	2,000
344	Safety Supplies - Grant DOJ	0	2,068	0	0
346	Matches - Small Grants	10,000	0	0	0
355	TML Property Conservation Grant	0	6,386	8,000	8,000
357	GHSO Police Traffic Services	11,661	7,780	13,500	13,500
362	Target - Soccer	1,067	1,000	1,000	1,000
691	Bank Service Charge	0	25	0	0
760	Transfer to Other Funds	0	349,717	0	0
	TOTAL GRANT FUND EXPENDITURES	<u>772,060</u>	<u>535,555</u>	<u>43,500</u>	<u>43,500</u>
	TOTAL GRANT FUND VARIANCE	(98,347)	0	0	0



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	90,992	19,783	65,000	65,000
Operations	8,081	58,211	65,000	65,000
Net Income	82,911	(38,428)	0	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
REVENUES					
33197	Federal/State Grants	24,839	0	10,000	10,000
33560	Seized/Awarded	29,230	3,271	35,000	35,000
35200	Drug Fines	36,923	11,512	20,000	20,000
35400	Sale of Confiscated Property	0	5,000	0	0
	TOTAL REVENUES	90,992	19,783	65,000	65,000
EXPENDITURES					
42129 DRUG INVESTIGATION					
148	Education & Training	0	0	1,000	1,000
280	Travel	0	0	500	500
326	Clothing/Uniforms	3,308	8,593	22,000	22,000
329	Operating Supplies & Equipment	0	22,836	26,500	26,500
341	Machinery & Equipment - Less than \$ 1	4,773	5,270	15,000	15,000
691	Bank Service Charges	0	0	0	0
941	General Purpose Machinery & Equipm	0	21,512	0	0
	TOTAL DRUG INVESTIGATION	8,081	58,211	65,000	65,000
	TOTAL EXPENDITURES	8,081	58,211	65,000	65,000
	TOTAL VARIANCE	82,911	(38,428)	0	0



OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	2,035,398	2,469,404	2,023,757	2,463,431
Operations	2,035,361	2,469,396	2,023,757	2,463,431
Net Income	37	8	0	0

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<u>REVENUES</u>					
31611	Incremental State Sales Tax (Border R	2,035,361	2,469,396	2,023,607	2,463,431
36100	Interest	37	8	150	0
TOTAL REVENUES		<u>2,035,398</u>	<u>2,469,404</u>	<u>2,023,757</u>	<u>2,463,431</u>
<u>EXPENDITURES</u>					
47000 ECONOMIC DEVELOPMENT/BORDER REGION					
691	Bank Service Charges	0	0	0	0
760	Transfer to IDB - Border Region Inc. Ac	1,422,619	1,868,258	1,422,619	1,868,258
TOTAL		<u>1,422,619</u>	<u>1,868,258</u>	<u>1,422,619</u>	<u>1,868,258</u>
49200 OTHER SOURCES/USES					
760	Transfer to TML Debt Fund (212)	612,742	601,138	601,138	595,173
TOTAL		<u>612,742</u>	<u>601,138</u>	<u>601,138</u>	<u>595,173</u>
TOTAL EXPENDITURES		<u>2,035,361</u>	<u>2,469,396</u>	<u>2,023,757</u>	<u>2,463,431</u>
TOTAL VARIANCE		37	8	0	0



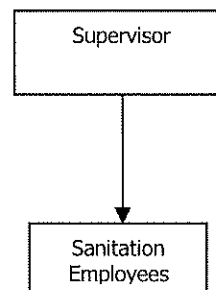
■ Operating Budget

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	1,760,666	1,518,480	1,528,710	1,528,710
Personnel	624,762	645,066	720,191	759,291
Operations	714,504	595,732	583,898	640,750
Capital	798,205	0	0	0
Net Income	(376,805)	277,682	224,621	128,669

■ Mission

The Sanitation Dept. has a single mission to collect and dispose of trash, brush, and recycled materials. We will continue to accomplish this goal as efficiently as possible. We also try to provide excellent customer service to all of the businesses and residents in the City of East Ridge.

■ Structure



■ Services

Sanitation and good hygiene are keys for development, growth, preventing diseases, and a cleaner environment. The City of East Ridge provides curbside pickup for residents and commercial businesses. The City has a side and rear load sanitation trucks to provide these services to the commercial businesses, and residential occupancies. The City further provides curb side brush and bulk removal for all patrons inside the City limits of East Ridge.



■ Issues and Trends

The removal of household garbage is critical to public health, environmental quality, quality of life, and economic development. As the city becomes more populated the demand and cost of trash removal becomes more critical. If managed well, our city can continue to aid in the reduction of greenhouse gases and play a key role in avoiding problems like flooding, air pollution, and negative public health impacts. The city has just purchased two new automated trucks to maintain the already well-planned strategy to remove trash. This also results in clean, maintained city curb appeal saving the city a substantial amount of money.

■ Strategic Goals

- To continue providing excellent customer service to all residents and businesses in the City of East Ridge.
- Continue fleet replacement to prevent down time
- Enhance brush and leaf removal operations
- Operate the systems and equipment in a safe manner as efficiently as possible. To operate within the guidelines of all state and federal regulations.



■ **Demand Measures**

• Sanitation: (tons)	<u>Tons</u>
○ Trash	21,980
○ Junk	2,074
○ Recycling	1,556
	<u>Loads</u>
○ Brush Collected	1,344

■ **FY 2021 Performance Highlights**

- During the Covid 19 Pandemic staff continued to delivery quality service even with the vast increase in refuse collected



SOLID WASTE FUND

REVENUE

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
REVENUES					
34416	Sanitation Assessment Fee*	1,495,574	1,500,840	1,503,360	1,503,360
34418	Extra Cans	855	1,220	1,000	1,000
34420	Dumpster Rentals	7,224	6,800	7,500	7,500
34421	Recycling Program	368	0	250	250
34422	Recycling - Transfer Station	1,634	2,628	1,600	1,600
34426	Sale of Mulch	6,774	2,924	2,500	2,500
34430	Refuse/Disposal Charges	4,744	3,272	7,500	7,500
36350	Insurance Recoveries	243,493	796	0	0
36330	Sale of Equipment	0	0	5,000	5,000
36961	Operating Transfers	0	0	0	0
TOTAL SOLID WASTE REVENUE		<u>1,760,666</u>	<u>1,518,480</u>	<u>1,528,710</u>	<u>1,528,710</u>



SOLID WASTE FUND

LINE ITEM DETAIL

		LINE ITEM			
ACCT		FY 2020	FY 2021	FY 2021	FY 2022
#	ACCOUNT NAME	ACTUAL	FORECAST	BUDGET	REQUEST
<i>Personnel</i>					
110	Salaries	422,301	421,772	484,354	517,624
120	Overtime	9,972	4,740	3,500	3,500
121	Comp Time	443	0	0	0
131	Sick Leave	0	658	0	0
132	Leave Buy Back	3,730	8,670	7,720	7,720
134	Christmas Bonus	3,000	6,000	3,625	3,625
141	FICA (Employer's Share)	32,406	32,708	37,054	39,599
142	Hospital and Health Insurance	109,186	124,308	136,049	136,049
143	Retirement	43,052	46,140	47,049	50,334
147	Unemployment	672	70	840	840
Total Personnel		624,762	645,066	720,191	759,291
<i>Operations</i>					
148	Education & Training	139	500	500	1,000
191	Drug Testing	152	418	0	300
233	Advertising	800	500	800	800
241	Electric	4,048	4,013	4,020	4,100
242	Water and Sewer	1,368	1,670	1,300	1,700
244	Natural Gas	1,192	1,073	1,000	1,200
245	Office/Cell Phones	2,208	1,951	2,400	2,250
251	Pre-Employment Medical	628	617	600	600
278	Contracts With Local Governments	35,000	35,000	35,000	35,000
286	Computer/IT Supplies	2,332	579	500	500
290	Recycling Fees	7,128	16,712	24,000	20,000
293	Custodial/Cleaning Supplies	672	449	1,118	800
295	Landfill Services	295,193	252,174	245,000	275,000
299	Contract Services	85,324	64,729	43,000	65,000
310	Office Supplies	641	495	460	500
326	Clothing/Uniforms	8,175	3,224	5,500	5,000
329	Operating Supplies & Equipment	4,062	6,659	10,000	10,000
331	Fuel, etc.	55,279	57,616	61,200	62,000
332	Veh. Repairs & Maint.	135,542	71,485	75,000	75,000
333	Equipment Repairs & Maint	21,187	18,414	15,000	20,000
334	Tires	16,386	17,578	15,500	18,000
340	Recycle Containers	15,259	19,438	20,000	20,000
354	Refuse Containers	17,580	19,438	20,000	20,000
533	Rental/Lease of Equipment	3,250	0	0	0
732	Insurance Deductible	959	1,000	2,000	2,000
Total Operations		714,504	595,732	583,898	640,750
<i>Capital</i>					
941	Machinery/Equipment	83,880	0	0	0
944	Transportation Equipment	714,325	0	0	0
Total Capital		798,205	0	0	0
Total		2,137,471	1,240,798	1,304,089	1,400,041
TOTAL VARIANCE		(376,805)	277,682	224,621	128,669



SOLID WASTE FUND

AUTHORIZED COMPLEMENT

Service Center/Position Title	Authorized Positions
Sanitation	
Superintendent Supervisor	1
Drivers	7
Collector	4
Clerk	1
Purchasing/Inventory Clerk	1
Total Sanitation	14
Part Time	
Driver	1
Total Part Time	1



DEBT SERVICE FUND

SUMMARY

OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	1,244,840	1,366,226	1,288,931	1,288,431
Operations	1,038,659	1,229,752	1,252,823	1,369,600
Net Income	<u>206,181</u>	<u>136,474</u>	<u>36,108</u>	<u>(81,169)</u>

LINE ITEM

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
REVENUES					
31920	Hotel/Motel Tax	503,642	477,715	400,000	400,000
36100	Interest Income	10,186	580	1,000	500
37940	Transfer In	731,012	887,931	887,931	887,931
	TOTAL REVENUES	<u>1,244,840</u>	<u>1,366,226</u>	<u>1,288,931</u>	<u>1,288,431</u>
EXPENDITURES					
<u>CJ Parkway - Streetscape - 49100</u>					
	650 Principal	57,000	58,000	58,000	60,000
	651 Interest	<u>17,692</u>	<u>16,118</u>	<u>16,119</u>	<u>14,518</u>
	TOTAL	<u>74,692</u>	<u>74,118</u>	<u>74,119</u>	<u>74,518</u>
<u>Camp Jordan Park - Phase One - 49110</u>					
	650 Principal	77,000	80,000	80,000	83,000
	651 Interest	<u>84,083</u>	<u>88,412</u>	<u>88,412</u>	<u>85,111</u>
	TOTAL	<u>161,083</u>	<u>168,412</u>	<u>168,412</u>	<u>168,111</u>
<u>Camp Jordan Park - Phase Two - 49111</u>					
	650 Principal	0	0	0	100,000
	651 Interest	<u>0</u>	<u>2,096</u>	<u>0</u>	<u>44,450</u>
	TOTAL	<u>0</u>	<u>2,096</u>	<u>0</u>	<u>144,450</u>
<u>TMBF 2004 - C Jordan/Firehall - 49200</u>					
	624 TMBF 2004 - C Jordan/Firehall - 4920C	161,000	165,000	165,000	169,000
	632 Interest	9,461	3,872	27,480	27,480
	691 Bank Charges/Fees	<u>7,217</u>	<u>4,864</u>	<u>8,000</u>	<u>7,000</u>
	TOTAL	<u>177,678</u>	<u>173,736</u>	<u>200,480</u>	<u>203,480</u>



DEBT SERVICE FUND

SUMMARY

LINE ITEM (continued)

ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
<u>BAN Converted Long Term - 49300</u>					
624	Principal	75,000	76,000	76,000	77,000
632	Interest	28,612	11,950	37,020	13,317
691	Bank Charges/Fees	<u>2,988</u>	<u>3,676</u>	<u>0</u>	<u>0</u>
	TOTAL	106,600	91,626	113,020	90,317
<u>GOB 2015 - 49310</u>					
624	Principal	65,000	70,000	65,000	70,000
632	Interest	140,025	138,725	148,500	137,325
	TOTAL	205,025	208,725	213,500	207,325
<u>Exit One - 175 - 49320</u>					
650	Principal	196,000	201,000	201,000	206,000
651	Interest	<u>117,581</u>	<u>112,519</u>	<u>112,519</u>	<u>107,330</u>
	TOTAL	313,581	313,519	313,519	313,330
<u>Capital Outlay - Public Safety - 49410</u>					
650	Principal	0	63,000	63,000	65,000
651	Interest	<u>0</u>	<u>3,502</u>	<u>5,752</u>	<u>1,910</u>
	TOTAL	0	66,502	68,752	66,910
<u>Capital Outlay - Public Safety - 49411</u>					
650	Principal	0	33,000	33,000	34,000
651	Interest	<u>0</u>	<u>2,858</u>	<u>2,859</u>	<u>1,924</u>
	TOTAL	0	35,858	35,859	35,924
<u>Motorla Lease - Public Safety - 49412</u>					
650	Principal	<u>0</u>	<u>60,000</u>	<u>30,000</u>	<u>30,000</u>
	TOTAL	0	60,000	30,000	30,000
<u>Capital Outlay - Public Works - 49420</u>					
650	Principal	0	30,800	30,800	31,700
651	Interest	<u>0</u>	<u>4,360</u>	<u>4,362</u>	<u>3,535</u>
	TOTAL	0	35,160	35,162	35,235
TOTAL EXPENDITURES		<u>1,038,659</u>	<u>1,229,752</u>	<u>1,252,823</u>	<u>1,369,600</u>
TOTAL VARIANCE		206,181	136,474	36,108	(81,169)



CAPITAL PROJECTS FUND

SUMMARY

OPERATING BUDGET

Category	FY 2020 Actual	FY 2021 Forecast	FY 2021 Budget	FY 2022 Request
Revenues	1,047,634	1,798,486	2,266,034	4,285,109
Operations	571,947	1,151,348	2,266,034	4,285,109
Net Income	475,687	647,138	0	0

LINE ITEM

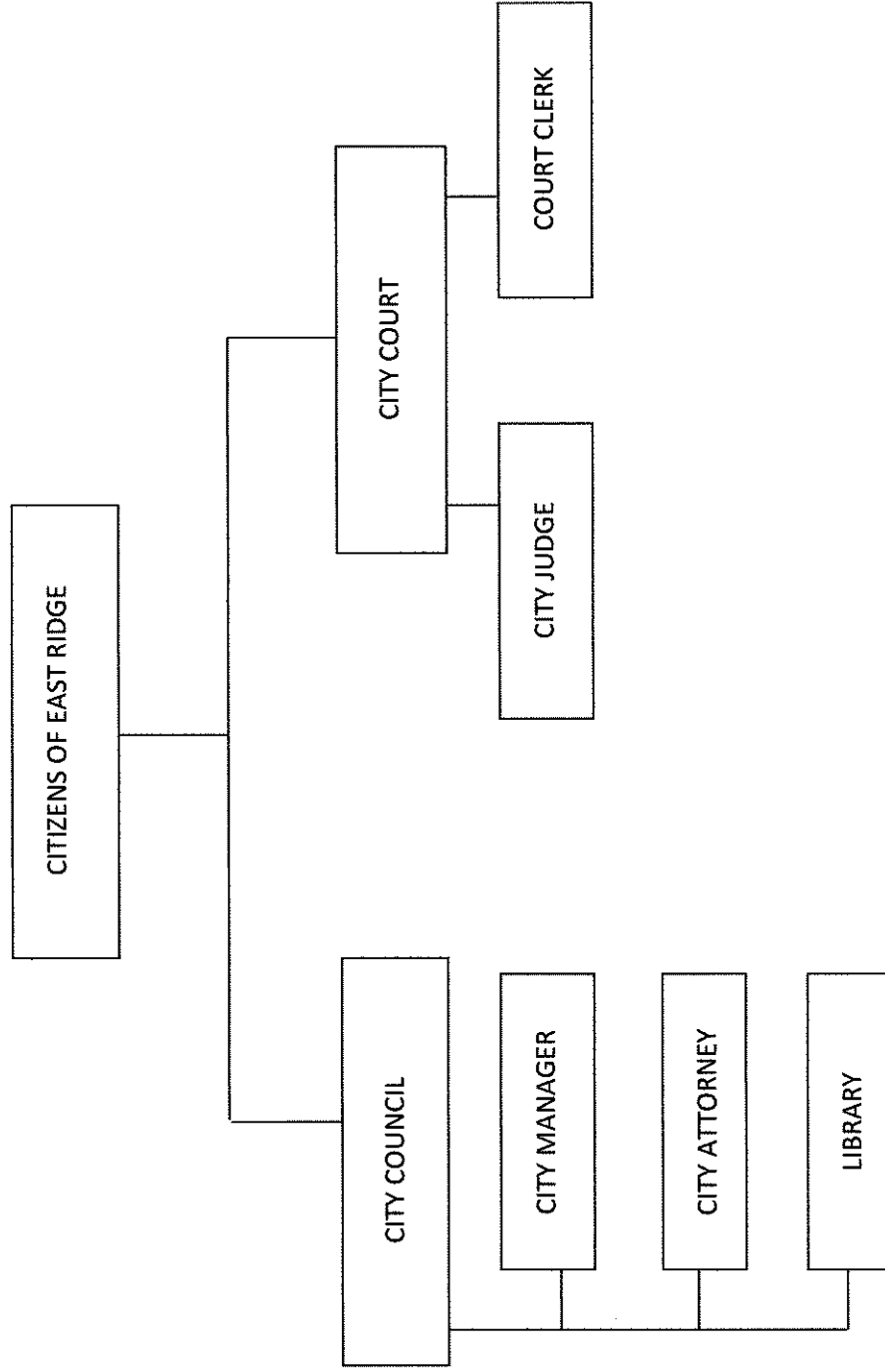
ACCT #	ACCOUNT NAME	FY 2020 ACTUAL	FY 2021 FORECAST	FY 2021 BUDGET	FY 2022 REQUEST
REVENUES					
33559	State Grant	0	0	500,000	500,000
33120	TDOT Multi Modal PIN #122000	0	0	911,693	2,722,562
36100	Interest Income	0	0	0	0
36915	Bond Proceeds	931,782	1,036,634	0	763,366
36992	Hamilton County	0	0	0	0
37940	Transfer In	115,852	761,852	761,852	115,852
	Use of Fund Balance	0	0	92,489	183,329
	TOTAL CIP REVENUE	1,047,634	1,798,486	2,266,034	4,285,109
EXPENDITURES					
41100	Administrative	0	235	0	0
41800	Upgrades to Bldgs - Various Sites	0	0	158,341	338,341
43110	Streets & Highways	0	14,608	1,057,693	2,000,000
43121	Red Wolves Street Project	0	29,153	0	50,000
43122	Resurfacing Projects	0	0	0	156,968
44410	Parks & Recreation	541,947	1,036,634	1,000,000	763,366
44421	Splash Pad/Playground	0	68,566	0	931,434
44422	Springvale Park	0	2,152	0	15,000
47200	Community Development Grant (50/50)	30,000	0	50,000	30,000
	TOTAL CIP EXPENDITURES	571,947	1,151,348	2,266,034	4,285,109
	TOTAL VARIANCE	475,687	647,138	0	0



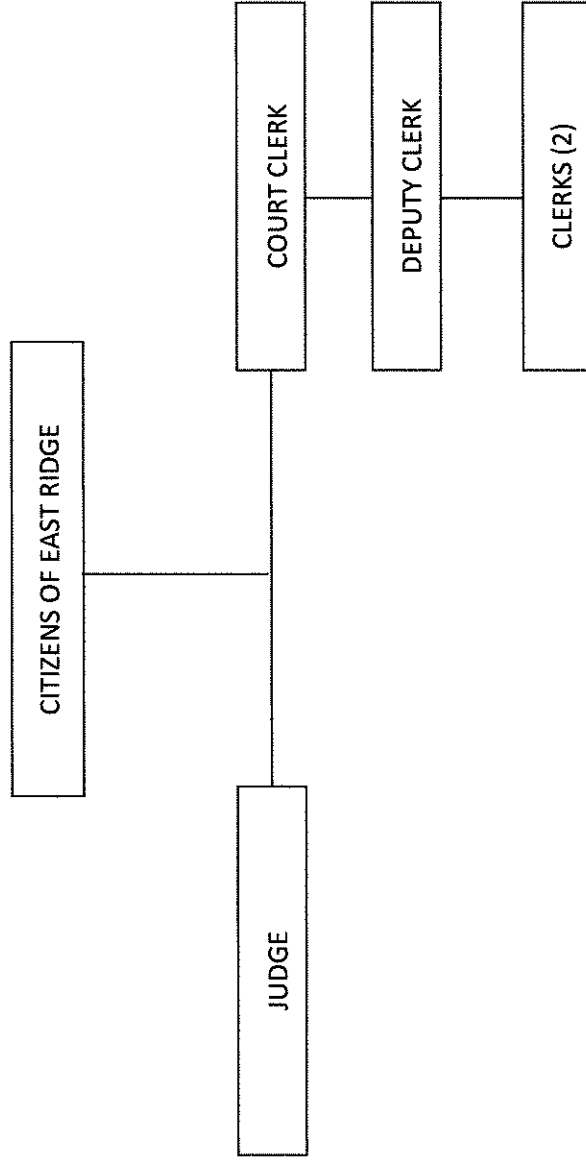


EAST TENNESSEE'S SEAL 1921
"PIONEER OF PROGRESS"

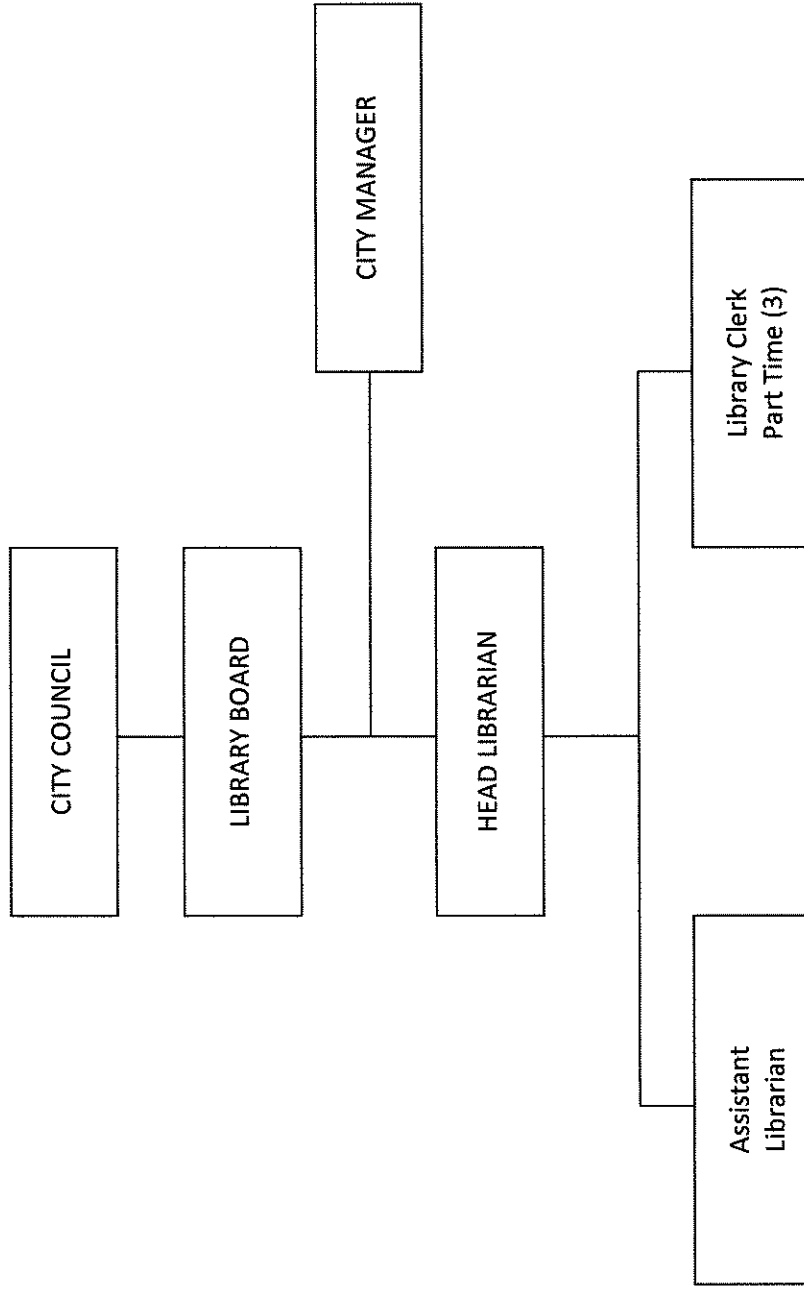
**CITY OF EAST RIDGE
ELECTED OFFICIALS
ORGANIZATIONAL CHART
JULY 2021**



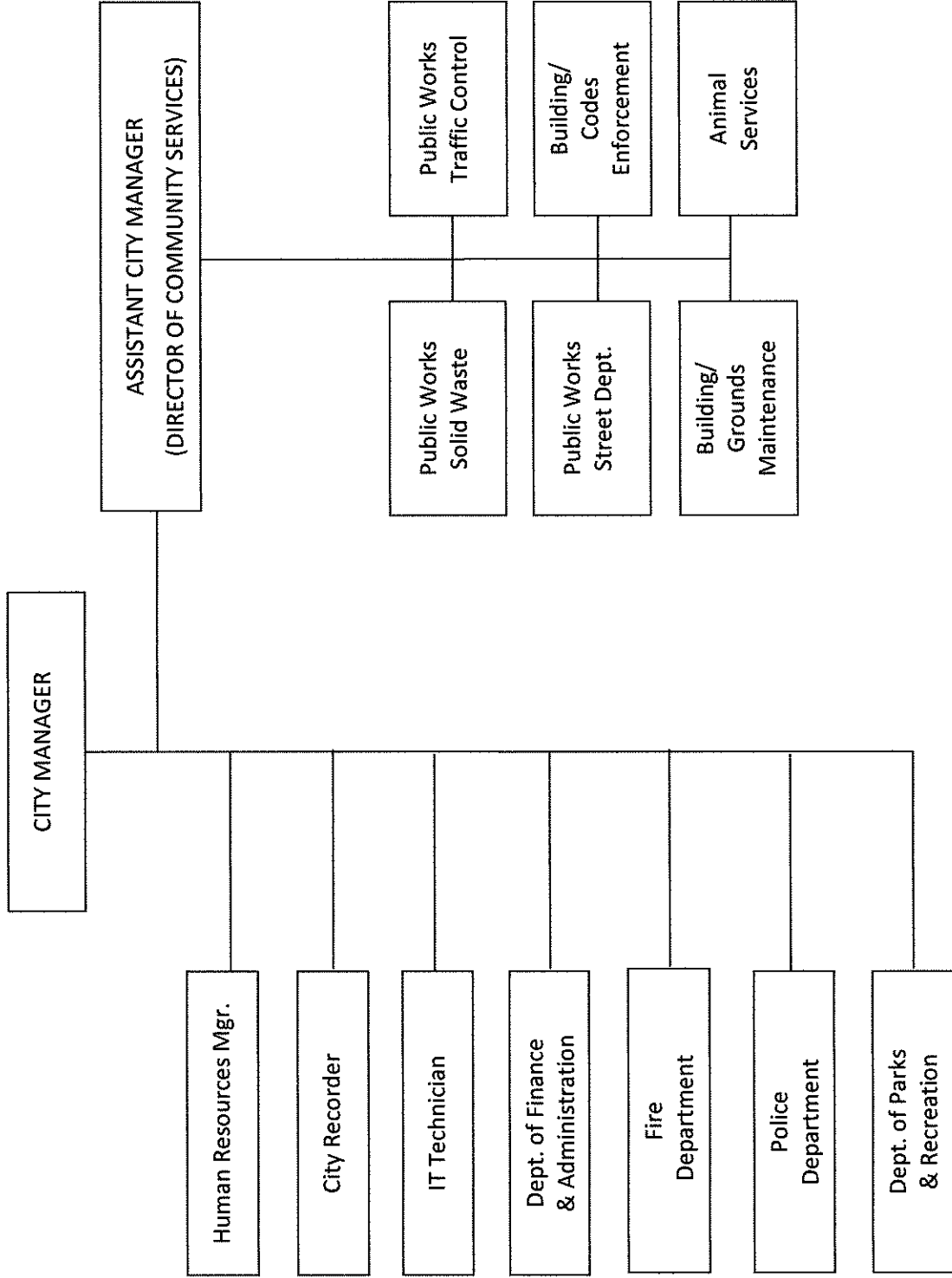
CITY OF EAST RIDGE
CITY COURT
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JULY 2021



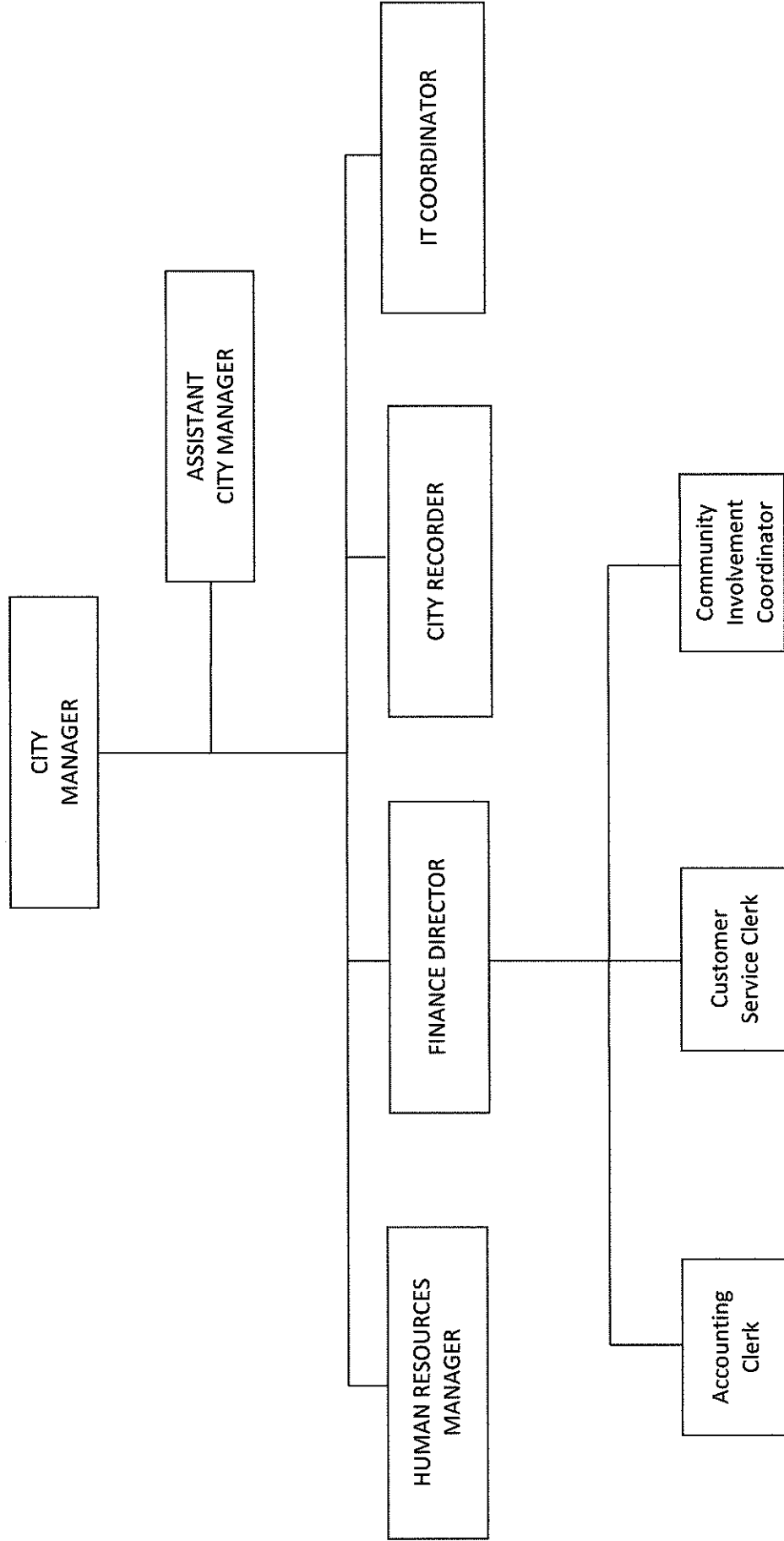
**CITY OF EAST RIDGE
LIBRARY SERVICES DIVISION
ORGANIZATIONAL CHART
JULY 2021**



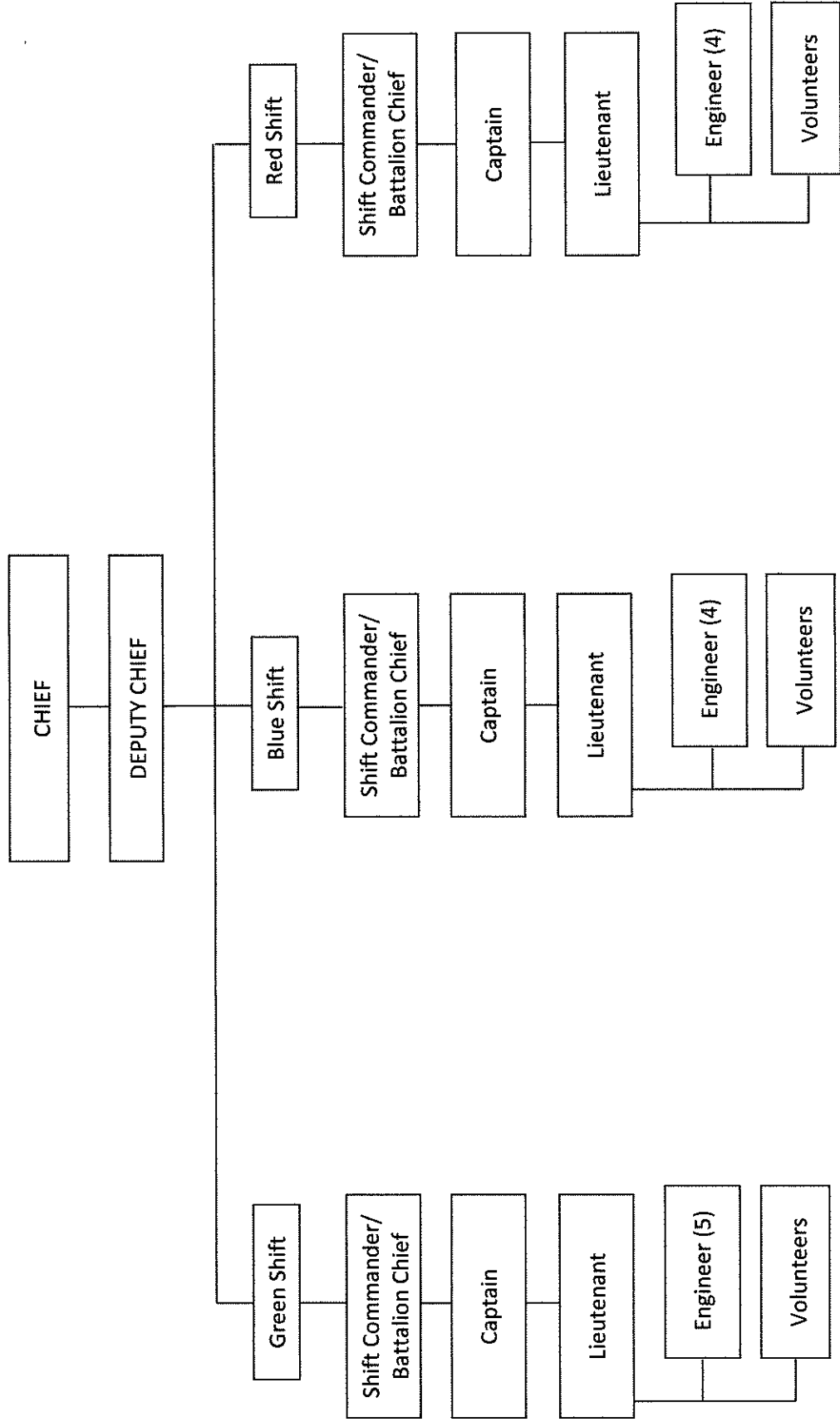
**CITY OF EAST RIDGE
ORGANIZATIONAL CHART
July 2021**



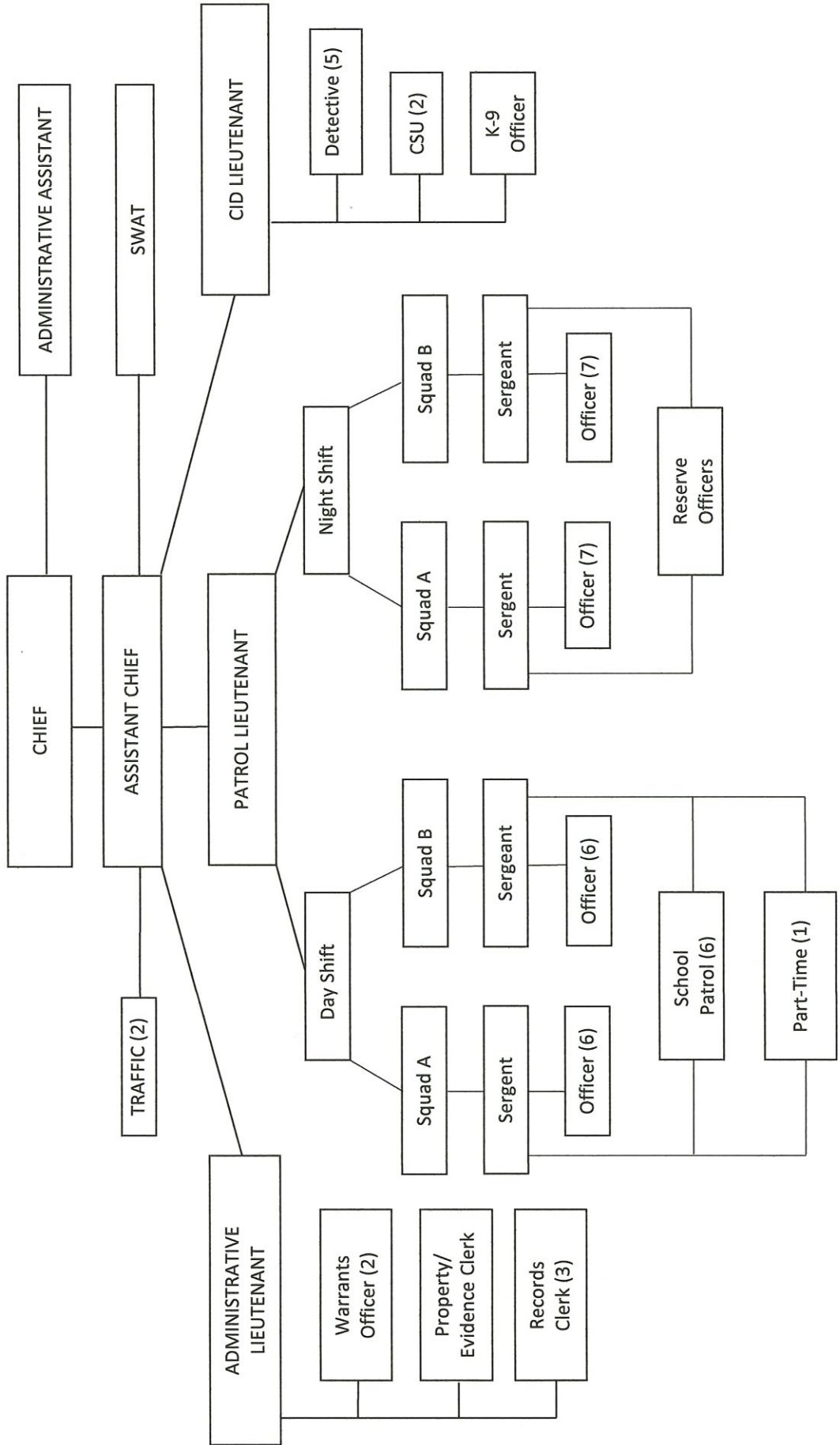
CITY OF EAST RIDGE
ADMINISTRATION DEPARTMENT
ORGANIZATIONAL CHART
JULY 2021



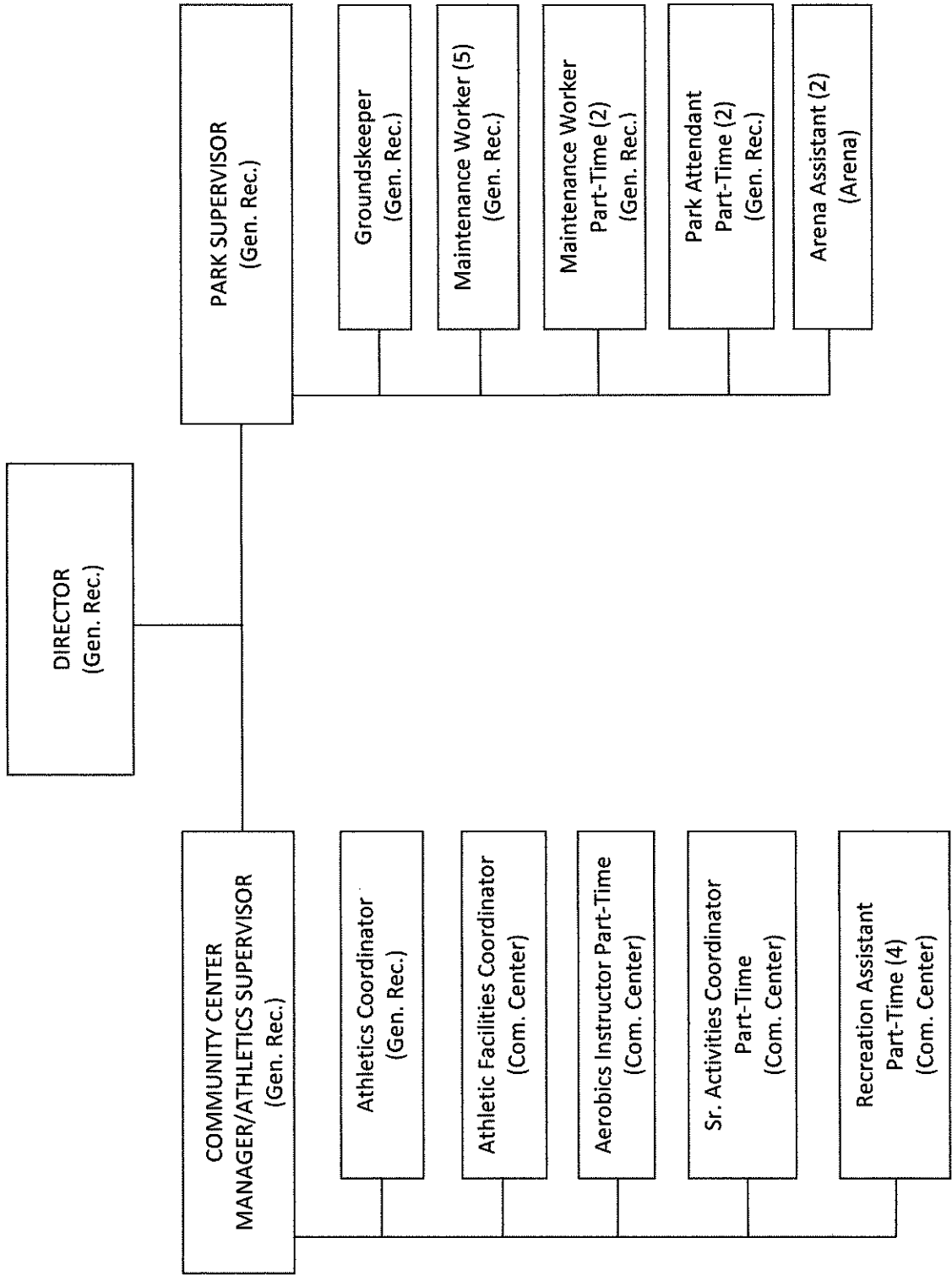
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FIRE DEPARTMENT
ORGANIZATIONAL CHART
JULY 2021



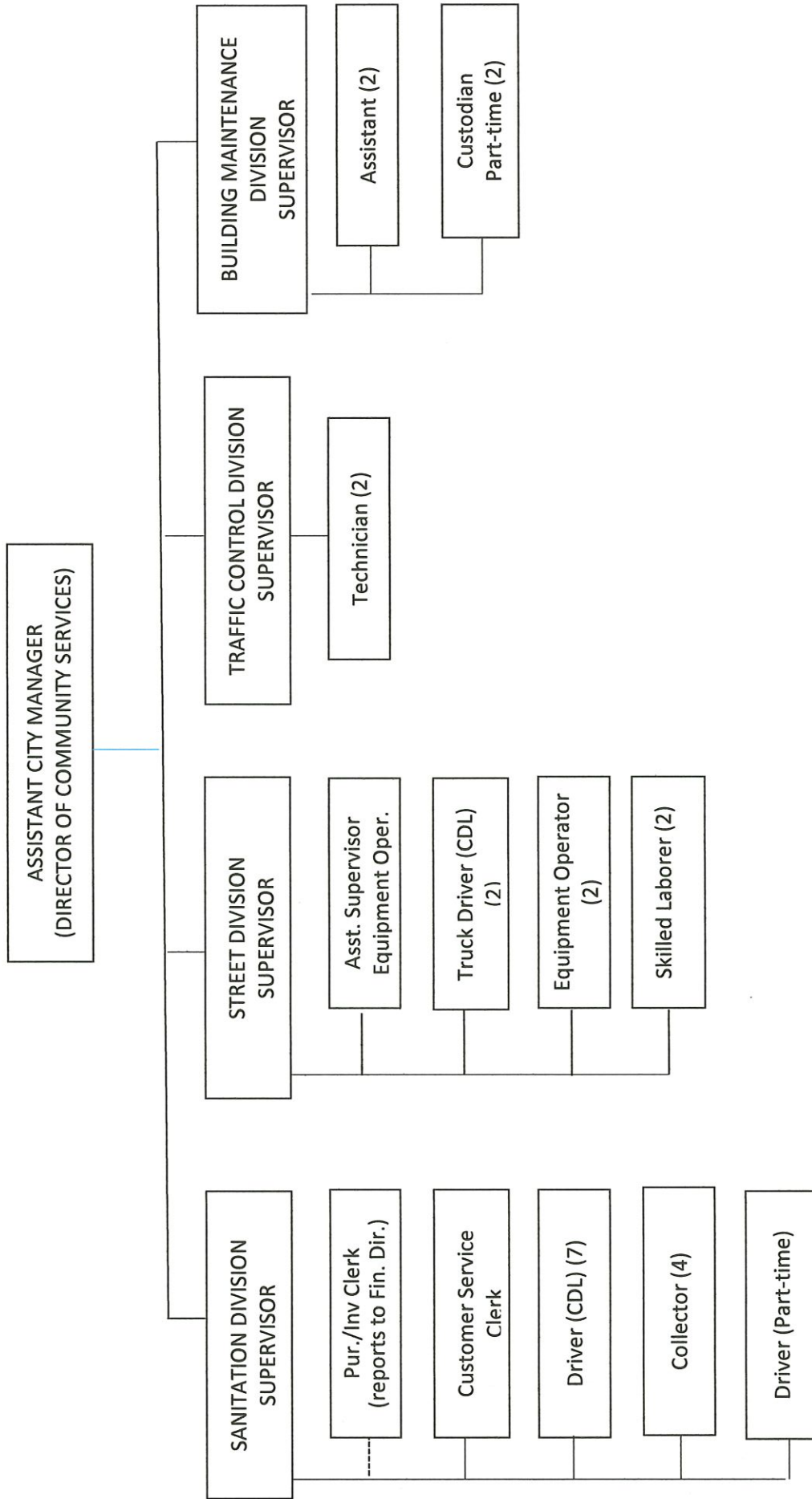
CITY OF EAST RIDGE
 POLICE DEPARTMENT
 ORGANIZATIONAL CHART
 JULY 2021



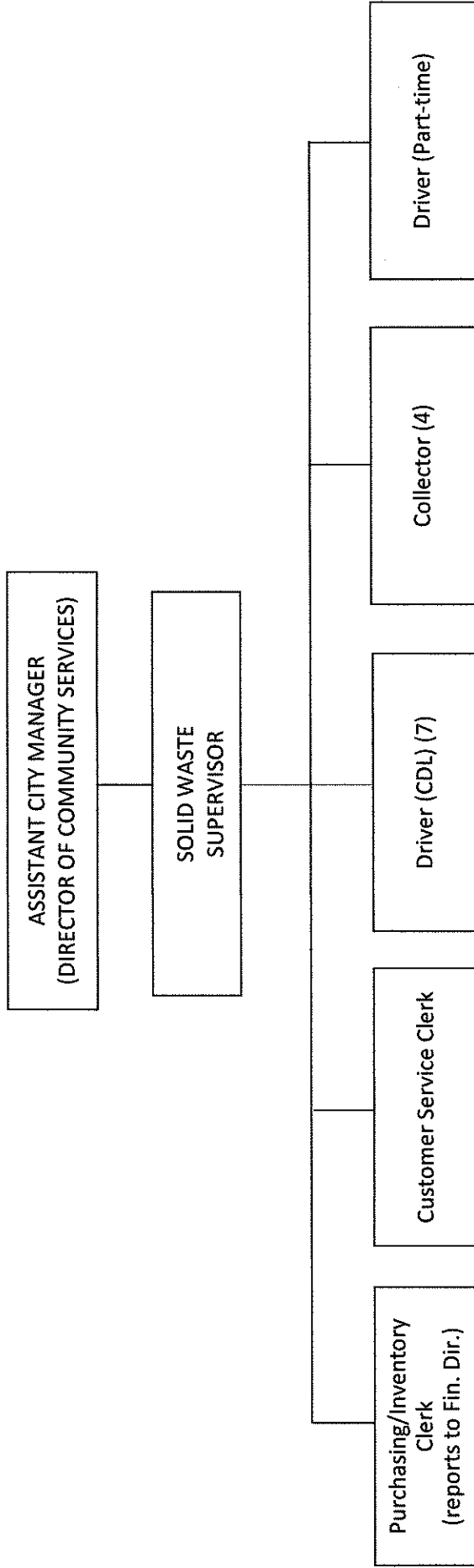
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PARKS AND RECREATION DEPARTMENT
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JULY 2021**



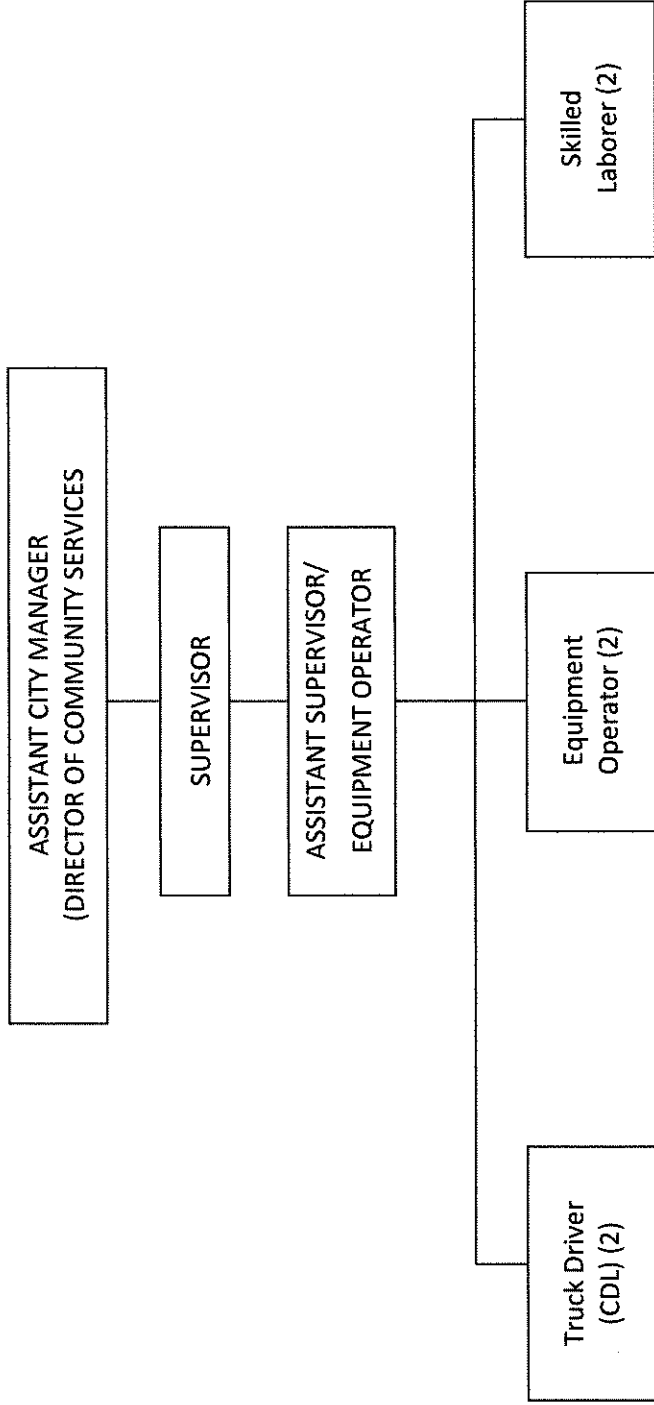
**CITY OF EAST RIDGE
PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART
JULY 2021**



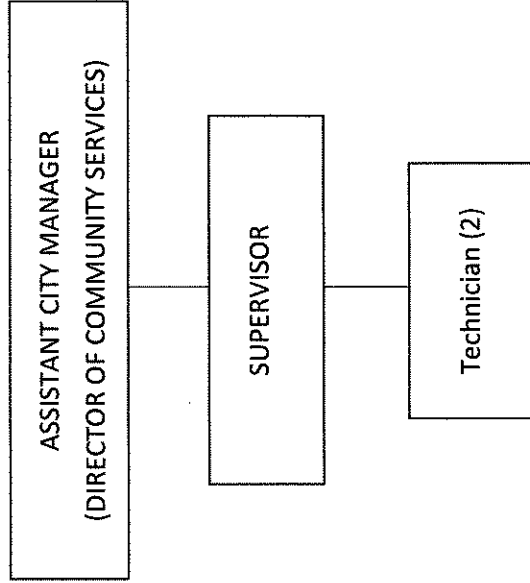
CITY OF EAST RIDGE
SOLID WASTE DEPARTMENT
ORGANIZATIONAL CHART
JULY 2021



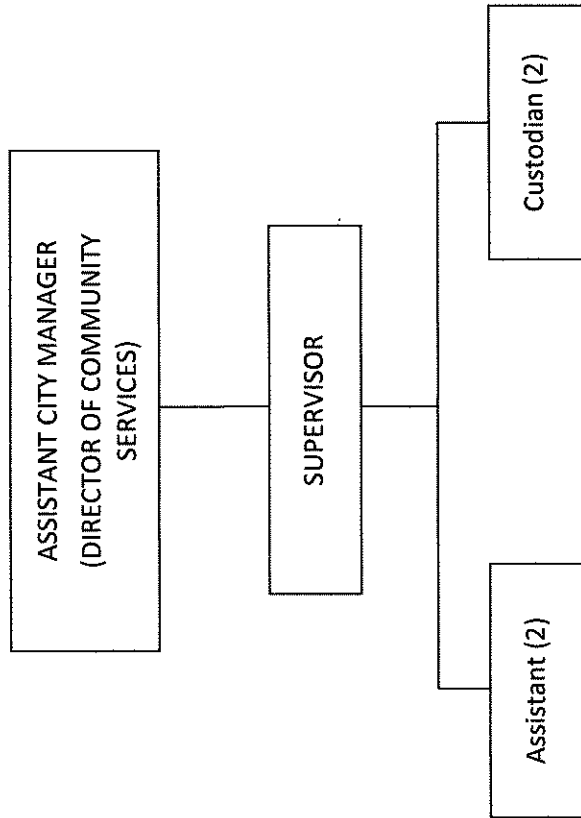
CITY OF EAST RIDGE
PUBLIC WORKS DEPARTMENT
STREET DIVISION
ORGANIZATIONAL CHART
JULY 2021



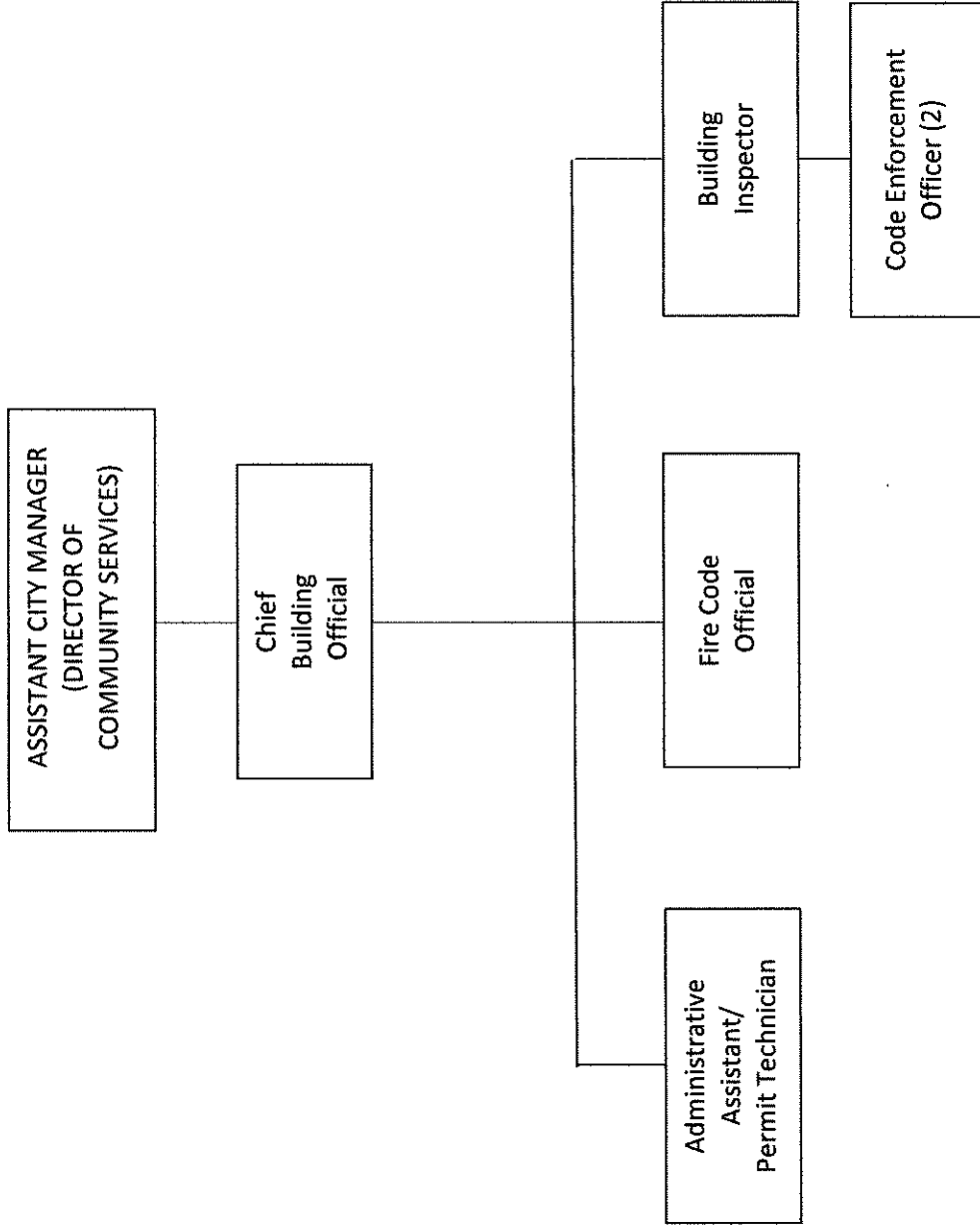
CITY OF EAST RIDGE
PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL DIVISION
ORGANIZATIONAL CHART
JULY 2021



**CITY OF EAST RIDGE
BUILDING MAINTENANCE DEPARTMENT
ORGANIZATIONAL CHART
July 2021**



**CITY OF EAST RIDGE
BUILDING/CODES DEPARTMENT
ORGANIZATIONAL CHART
JULY 2021**



**CITY OF EAST RIDGE
ANIMAL SERVICES DIVISION
ORGANIZATIONAL CHART
JULY 2021**

