



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867~7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

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# MONTHLY REPORT

## FOR

## MAY 2024

# J. SCOTT MILLER

## CITY MANAGER

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

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Office of the City Manager  
J. Scott Miller

### CITY MANAGER REPORT MAY 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the May 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**Brian Williams**  
Mayor

**Esther Haynes**  
Vice Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**David Tyler**  
Councilmember

**J. Scott Miller**  
City Manager

**CITY OF EAST RIDGE  
BUSINESS LICENSE  
BEER PERMITS  
MAY 2024**

**BUSINESS LICENSE**

Business Name	Location Address	Date
CHAMPION CHRISTIAN LEARNING ACADEMY	4308 SOUTH TER EAST RIDGE, TN 37412	5/28/2024
HMG CONSTRUCTION LLC	112 VILLAGE LN SW MC DONALD, TN 37353	5/23/2024
E.B.J BETHESDA STORE LLC	3816 RINGGOLD RD EAST RIDGE, TN 37412	5/21/2024
DAILY MIX NUTRITION STE 101	5815 RINGGOLD RD EAST RIDGE, TN 37412	5/17/2024
GOLDSMITH CONSTRUCTION	1320 GREENSLAKE RD EAST RIDGE, TN 37412	5/17/2024
SANDOVAL'S BOUTIQUE	3706 RINGGOLD RD EAST RIDGE, TN 37412	5/17/2024
ARK PAINTING LLC	7803 STONES RIVER RD EAST RIDGE, TN 37421	5/14/2024
VICENTE-R & I CONSTRUCTION	524 SHARONDALE RD EAST RIDGE, TN 37412	5/9/2024
VICENTE-PRO-LATINO	524 SHARONDALE RD EAST RIDGE, TN 37412	5/9/2024
INZO CLOTHING BOUTIQUE	3920 RINGGOLD RD STE C EAST RIDGE, TN 37412	5/3/2024
DMUF EASTRIDGE LLC-CCPVS 4	6006 RINGGOLD RD EAST RIDGE, TN 37412	5/1/2024
54 EVENTS & PLANING	4330 RINGGOLD RD STE 2 EAST RIDGE, TN 37412	5/1/2024
PAULETTA'S TIDY TOUCH	394 TANAGER CIR EAST RIDGE, TN 37412	5/1/2024

**BEER PERMITS**

Business Name	Location Address	Date
HUMANIST HOSPITALITY, LLC	479 CAMP JORDAN PARKWAY	5/13/2024
(Home2 Suites East Ridge – Mitul Patel)		



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**Cameron McAllister**  
Administrator

Economic & Community Development

## Monthly Report – May 2024

### Grant Project Updates:

- ***TDOT PIN 120226 (McBrien Road Resurfacing)***  
A contract extension request was submitted to TDOT Local Programs on 2/28/2024 for a 60-day extension – approved May 3, 2024. The project's contract will now expire on June 30, 2024. The final request for invoice reimbursement was submitted to Local Programs on May 22, 2024. Thomspson Engineering is currently working on gathering all close-out documents to submit to Local Programs.
- ***TDOT PIN 131488 (John Ross Road Resurfacing)***  
City Administration and Volkert Engineering received partial comments from Local Programs on construction plans on May 1, 2024. Following the first round of review, the City received the final comments on construction plans on May 29, 2024. Volkert Engineering contacted the State regarding the required permitting for this project. Currently, the City is working to determine whether CGP and ARAP coverage will be required for this project.
- ***TDOT PIN 122000 (Multimodal)***  
City Administration received fully executed amendment 8 extending the project completion date to June 30, 2024. TDOT Local Programs contacted the City's ECD department on May 29, 2024, to inform local governments that there are additional TAP funds that may be of assistance for back dated invoices in relation to bike, pedestrian, and CEI costs. Further determination is underway to organize documents to submit for additional reimbursement requests.
- ***Violent Crime Intervention Fund Grant***  
City Administration received the final reimbursement from the State in the amount of \$67,429.86 on May 10, 2024. Assistant Chief Creel and ECD Administrator are working on the required final reports due 7/31/2024.
- ***Statewide School Resource Officer Endowment Grant***  
Chief Uselton is working with City Administration to organize expenditures associated with this grant program. All unused funds will be returned to the State for the following school year. The City has been encouraged to re-apply for the grant program for the 2024-2025 school year in order to provide School Resource Officers in East Ridge schools.
- ***Local Parks & Recreation Fund Grant***  
City Administration presented Kimley Horn's Grant Administration and Design Services proposal on May 23, 2024 to the Mayor and City Council. The proposal was approved and executed. Since, staff have been working with Kimley Horn to upload final requirements in TDEC's GMS. Additionally, Asa Engineering has completed surveys required for design at East Ridge Community Center. Staff will continue to work on this project to further develop the required renovations in compliance with the Local Parks and Recreation Funding program.

### Grant Applications Submitted:

- ***Bureau of Justice Bulletproof Vest Program***  
(Proposed Project: East Ridge Police Department)

### Grant Applications Awarded:

- ***American Water Charitable Foundation – Water & Environment Grant***  
(Proposed Project: 2024 Tennessee River Rescue) (\$2,000.00)

### Invoice for Reimbursements Submitted:

- |  |   |
|--|---|
| • <b>TDOT PIN 131488.00</b><br>Volkert Engineering<br>(John Ross Road Resurfacing) | • <b>TDOT PIN 120226.00</b><br>Thompson Engineering<br>(McBrien Road Resurfacing) |
|--|---|

### Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*)
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- PIN 120226.00 (*McBrien Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- Violent Crime Intervention Fund Grant (*East Ridge Police Department*)
- Statewide School Resource Officer Grant (*East Ridge Police Department*)
- Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- FY23 Brady's K9 Vest Fund Program (*East Ridge Police Department*)
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*)
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Firefighter Support Grant (*Turnout Gear*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)
- Bissell Pet Foundation Grant (*East Ridge Animal Shelter Adoptions*)
- TEMA 168594 PW-172 (*Delayed FY20 Covid-19 Recovery Project*)
- Transportation Planning Organization Safe Streets for All Grant (*Safety & Crash Statistic Plan*)
- American Water Charitable Foundation Environment Grant (*TN River Rescue 2024*)
- FY24 Brady's K9 Vest Fund Program (*East Ridge Police Department*)

### Capital Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Conversion Project
- NEW East Ridge Animal Shelter
- Atrium City Seal Project

### Special Events:

- **Community Conversation** – East Ridge Parks & Recreation/Community Center  
5/3/2024
- **Chattanooga Taco Festival** – East Ridge Parks & Recreation/Camp Jordan  
5/4/2024 – 5/5/2024
- **International Firefighters Day** – East Ridge Fire Department  
5/4/2024
- **Chattanooga Roller Derby** – East Ridge Parks & Recreation/Camp Jordan  
5/4/2024
- **Community Engagement at Spring Creek Elementary** – East Ridge Police Department  
5/8/2024
- **Thrillville Carnival & Fair** – East Ridge Parks & Recreation/Camp Jordan  
5/9/2024 – 5/19/2024
- **Bissell Pet Foundation's "Empty the Shelter" Event** – East Ridge Animal Services  
5/6/2024 – 5/15/2024

- ***“Empty the Shelter” Adoption Event*** – East Ridge Animal Services  
5/11/2024
- ***Mother’s Day Tea Party*** – East Ridge Parks & Recreation/Community Center  
5/11/2024
- ***Chamber of Commerce Event @ TopGolf*** – Economic & Community Development  
5/15/2024
- ***East Ridge High School Career Fair*** – Economic & Community Development/City Departments  
5/17/2024
- ***Annual Leadership Prayer Breakfast*** – City Administration/Department Directors  
5/21/2024
- ***City Employee Memorial Day Cookout*** – City Administration  
5/24/2024
- ***Chattanooga Dock Builders Commercial @ Camp Jordan*** – Economic & Community Development  
5/29/2024
- ***Kickoff to Summer “Messtival”*** – East Ridge City Library  
5/29/2024
- ***Annual Senior Fitness Walk-A-Thon*** – East Ridge Parks & Recreation/Community Center  
5/29/2024

#### **Public Relations/Social Media Outreach:**

- |   |                           |
|---|---------------------------|
| • <b><i>Facebook (@City of East Ridge – Government)</i></b><br>Number of posts – 30 | Platform Followers: 7,775 |
| • <b><i>Instagram (@CityofEastRidge)</i></b><br>Number of posts – 27                | Platform Followers: 712   |
| • <b><i>Twitter (@CityofEastRidge)</i></b><br>Number of posts – 27                  | Platform Followers: 685   |

# **City of East Ridge**

## *Human Resources*

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May Data (as of 5/31/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	154	148
Part-Time Employees	<u>26</u>	<u>22</u>
Total	180	170

New Hires – 4 – Patrol Officer, PT Park Attendant, Sanitation Driver, PT Library Clerk

Terminations – 6 – PT Library Clerk, Patrol Officer, Groundskeeper, PT Park Attendant X 2, Fire Engineer,

Transfers – 1 – Codes Enforcement Officer to Residential Bldg Inspector

In Onboarding Process:

Park Attendant (PT) X 2,

Recruiting for:

Groundskeeper

Patrol Officer

Codes Enforcement Officer

Pending Retirements:

2

Admin and/or Medical Leave

2



**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF MAY 2024**

**COURT**

NUMBER OF CITATIONS ISSUED IN MAY : 143 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
May 7, 2024	52	53	31
May 14, 2024	60	53	37
May 21, 2024	35	52	18
May 28 2024	55	56	36

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH:**

202 Criminal

214 Traffic

122 Comeback to pay - less than half show.



## **EAST RIDGE POLICE DEPARTMENT**

**4214 Ringgold Road ❖ East Ridge, TN 37412**

**Police Administration**

**(423) 867-3718**

**Fax (423) 867-9418**

**Clint Uselton**

**Chief of Police**

# **East Ridge Police Department**

## **Chief's Monthly Report**

**May 2024**

The Police Department responded to a total of 2462 calls for service during May 2024.

The department filled a total of 27 open records requests from citizens and the DA's office.

A total of 949 traffic stops were conducted, and 1011 charges were cited.

ERPD made a total of 84 physical arrests that included 125 misdemeanor charges and 38 felony charges.

The department currently has 5 probationary officers in the Field Training Program, and 2 probationary officers attending the police academy.

ERPD answered 9 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.

A Hands Across the Border event was hosted by ERPD with over 180 Officers attending from across the states of Tennessee and Georgia.

ERPD attended a career fair at East Ridge High School.



## EAST RIDGE POLICE DEPARTMENT

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Police Administration

(423) 867-3718

Fax (423) 867-9418

Clint Uselton  
Chief of Police

# May 2024 Events

## Administrative Division

Warrants Division / Records Division / Property and Evidence Division / Open  
Records / Training / General Administration /

Car 14 – 26,700 miles

Administrative Division-Lieutenant Rogers

### ERPD Open Records/Court Operations/Fleet Maintenance/Station

### Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- LPR maintenance
- Dash/Body camera maintenance
- Continued preparation for Central Square data extraction
- City Court Duties
- Accreditation work/Policy Review
- Lab Trip
- Drug Burn at TBI
- Surplus property to Compass
- New Officer account setup
- Update radio ID's with radio shop
- New dash camera installs & Program (x11)

### **Open Records**

Open Records Requests Received / Completed	<b>27</b>
Open Records Preparation Time	<b>23 Hours</b>

### **Court Operations**

Hamilton County Grand Jury Cases Presented	<b>0</b>
Hamilton County Grand Jury Cases Requested	<b>0</b>
Total Hamilton County Grand Jury Appearances	<b>0</b>
Hamilton County Grand Jury File Preparation Time	<b>0 Hours</b>
East Ridge Municipal Court Appearances	<b>4</b>
East Ridge Municipal Court Prisoner Transport Assists	<b>1</b>

### **Station Officer**

Citizen Contacts / Reports for Citizens in Lobby	<b>0</b>
Miscellaneous Fleet Maintenance: Vehicle #9 to Fine's Body Shop, Vehicle #56 to E/R Auto for repair, Dash camera installs at Truckers (x11), Radar install	<b>Multiple</b>
IT Liaison Duties / Meet with Lightfoot Solutions: Program new dash cameras, Troubleshoot/repair body camera, Work with Litefoot on GlobalSearch admin settings	

## **Warrants Division**

Sgt. Tim Spires

Car 23 – 104,100 miles    Sgt. Spires

➤ Fingerprinting service/fingerprint cards	<b>15</b>
➤ Warrants processed	<b>89</b>
➤ Subpoenas	<b>0</b>
➤ Misdemeanor Citations (booking)	<b>11</b>
➤ Arrest Reports	<b>31</b>
➤ Miscellaneous Activity	<b>0</b>
➤ Subpoena Service for Codes Enforcement Dept.	<b>0</b>
➤ Warrant notifications mailed	<b>16</b>
➤ Warrant notifications delivered	<b>7</b>
➤ Warrants served	<b>31</b>
➤ Court liaison duties	<b>Y</b>
➤ Citizen Walk-in contacts	<b>0</b>
➤ TBI Crime Laboratory – Knoxville, TN	<b>Y</b>
➤ Drug Burn at TBI	

## Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
<b>334</b>	<b>141</b>	<b>308</b>	<b>2474</b>

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

Work with Tyler Technologies regarding RMS issues with reused badge numbers.

### **ERPD Property and Evidence Division**

➤ Items Entered	234
➤ Items Disposed	13
➤ Narcotics Disposed	22
➤ Firearms – prepared for trade/sale	5
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

### **Drugs Seized – Department monthly total**

➤ Pills (dosage units)	2,416
➤ Cocaine (grams)	11.1
➤ Crack Cocaine (grams)	0
➤ Heroin (grams)	8.7
➤ Meth (grams)	59.6
➤ Marijuana (grams)	291.10
➤ MDMA (grams)	0
➤ Fentanyl (grams)	428.3
➤ THC VAPE (grams)	7.64
➤ Xanax (grams)	.4
➤ Mushrooms (grams)	0

Independent audits completed on drug room and Shelf room.

### **Training Sergeant**

Car 53 – 49,005 Miles

Sgt. J. Massengale

Finishing paperwork for 2 new hires for academy and POST certification.

Taser 7 training for 3 new hires.

Firearms certification for 2 new hires for academy.

Gathering and purchasing equipment for new hires.

Prep new hires for academy, completing all necessary pre academy certificates.

On Friday before academy, I had to take Officer Valderaz to the hospital due to complications from the O.C. spray exposure that caused him problems with his eyes.

Completed the new hire officers Valderaz and Huskins ACADIS portal entry for POST.

Had open range day at Catoosa County Range on 05/20/2024.

Administered PT and written test for Dakota Partin.

### **School Resource Officer**

Officer Hightower

Reports: 25

Arrests: 3

Misdemeanor Cites: 2

Petitions: 4

Cpl. Duncan

Assists: 3

Breezeway, Courtyard and Exit watch





# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
FROM: Lieutenant Greg Beck  
RE: May 2024 CID/CSU/K-9 Statistics

### Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	3	0	0	0	0	0	3	100%
S. Stojnic	22	0	6	2	1	3	22	33%
G. Hawks	5	0	5	4	2	2	6	80%
W. Johnson	2	0	11	6	1	2	5	55%
VACANT	0	0	0	0	0	0	0	0%
Total	33	0	22	12	4	7	36	55%

CID Total New Case Assignments: 22  
CID Total Cases Cleared: 12  
CID Monthly Clearance Rate: 55%

**CID NOTE:** CSU Investigator Davis has continued his assistance in covering the vacancy within the on-call rotation. Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of nine (9) individuals wanted for a variety of charges to include attempted homicide(s) and other outstanding State, local, Federal charges to include East Ridge warrants.

### Cumulative CSU Stats

Self-Initiated Arrest – MIS: 0  
Self-Initiated Arrest – FEL: 8  
Warrant Service – MIS: 1  
Warrant Service – FEL: 1  
Drug Seizures: 7  
Firearms Seizures: 3  
Assets Seizures: 1  
Stolen Auto Recoveries: 0  
Search Warrants – Sought: 1  
Search Warrants – Executed: 1  
Referrals for Fed. Prosecution: 0  
Gang Contacts/Validations: 2

**CSU NOTE:** CSU has routinely developed intelligence and have shared it with cooperating agencies to ultimately combat criminal activity within the city. CSU are conducting follow up investigations on a variety of cases to include narcotics and vice-related offenses. CSU and Investigator Davis is following up on a

recent shooting incident which is still considered an active investigation; information developed amidst that investigation is likely to yield multiple associated arrests.

### **K-9**

Primary Officer Calls:	9
Back-up/Assist Calls:	19
Physical Arrests:	2
Vehicle Sniffs:	4
Building Search:	0
Area Search:	1
Tracks:	1
Traffic Stops:	22
Call outs:	2
Warrant Services:	0
Assist Other Agency Warrants:	2
K9 Training Hours:	36
Public Events/Demonstrations:	1
K9 Apprehensions:	0
Methamphetamine Seizures:	30.9 grams
Crack Cocaine Seizures:	0
Fentanyl Seizures:	3.5 grams
Currency Seizures:	0
Marijuana/THC Seizures:	0
Vehicle Seizures:	0

**K9 NOTE:** Cpl. Beadle, and K9 Quest, continue to proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional narcotic-related intelligence. During the month of May 2024, the K9 Team renewed their certification in narcotics detection; The K9 Team has additionally received NNDDA Certification K-9 Patrol.

### **Vehicle Assignments**

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	17,621	Chevrolet	Colorado
G. Beck	29	137,302	GMC	Canyon
B. Beadle	89	5,125	Ford	PIU
M. Crisp	50	80,128	Ford	Explorer
T. Davis	52	77,128	Ford	Explorer
G. Hawks	54	58,382	Dodge	Journey
S. Stojnic	49	74,454	Dodge	Charger
W. Johnson	55	67,759	Dodge	Journey

**CITY OF EAST RIDGE  
POLICE DEPARTMENT  
MONTHLY REPORT  
PATROL/TRAFFIC DIVISION  
May 2024**

Team **Patrol / Traffic** Mon/Year **May-24**

Totals	418	44	84	125	38	308	35	1002	121	949	1011	1295	1062	38	43
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	15	0	1	7	2	4	0	49	0	15	17	11	38	0	0
DAVERSON	15	0	1	1	0	8	0	43	0	28	46	63	49	0	0
DARWIN	14	1	1	1	0	17	0	40	3	41	47	66	28	0	5
DYER	12	0	0	4	7	1	8	0	30	10	40	40	20	10	2
ROISTAHCE	13	0	5	14	0	14	0	124	2	45	21	55	52	3	9
MCCLOUD	15	1	4	4	1	9	1	30	6	6	9	45	44	0	0
MAGANA	13	0	7	5	2	15	0	29	1	16	15	45	24	0	0
MAHAFFEY	15	2	2	1	0	16	0	33	5	19	20	67	21	0	0
CHADWICK	16	0	0	0	0	1	0	25	0	0	0	6	66	0	0
MASSENGALE	13	0	0	0	0	9	1	42	7	7	19	34	22	0	0
HINSCH	16	3	0	5	1	13	1	23	2	12	18	62	29	0	3
SMITH T.	14	0	0	0	0	1	0	56	32	68	205	59	2	0	0
LIVELY	9	0	0	0	0	15	0	15	0	0	0	38	11	0	0
SMITH C.	16	1	1	3	0	20	1	45	4	5	7	66	11	0	2
EOX	16	2	1	0	1	26	1	20	2	17	25	84	30	0	0
ALEXANDER	15	15	15	15	0	17	3	55	0	39	23	48	61	11	4
BRISLEDEN	15	1	7	6	4	16	3	30	1	51	35	58	19	4	3
BURGESS	14	0	0	0	0	3	0	49	1	29	10	52	33	0	0
JOHNSON	18	0	6	10	3	10	0	24	9	100	159	30	28	0	0
KIMSEY	15	0	0	0	0	0	0	35	0	3	3	18	43	0	0
RHUDY	15	0	3	6	0	27	1	39	0	22	10	45	74	3	2
SHARP	15	0	1	1	0	6	0	28	1	60	21	47	22	0	0
BURGESS	11	0	0	0	0	0	0	28	0	6	3	15	22	0	0
GODDARD	14	1	4	7	7	16	6	12	0	35	6	27	34	4	2
RESENDIZ	15	1	5	11	3	7	0	17	10	143	90	55	63	1	0
ACKERMANN	14	0	2	3	0	4	1	30	0	18	29	45	55	0	4
BLACKBURN	16	11	8	12	3	15	6	34	4	33	26	45	44	0	0
ESTERMYER	13	5	5	4	1	9	2	47	1	22	17	31	65	1	6
WILSON	16	0	5	5	3	9	0	0	0	99	90	38	52	1	1

May



2024



## EAST RIDGE MONTHLY ACTIVITY

Calls for Service

2474

Incidents

334

Arrests

141

Total Charges

248

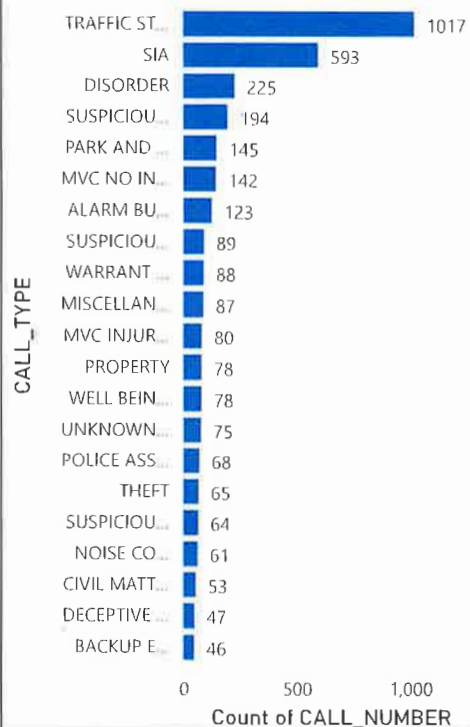
Citations

308

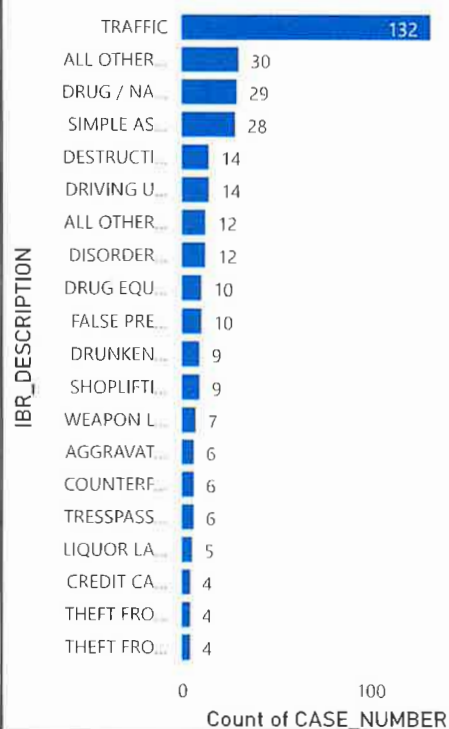
Warnings

350

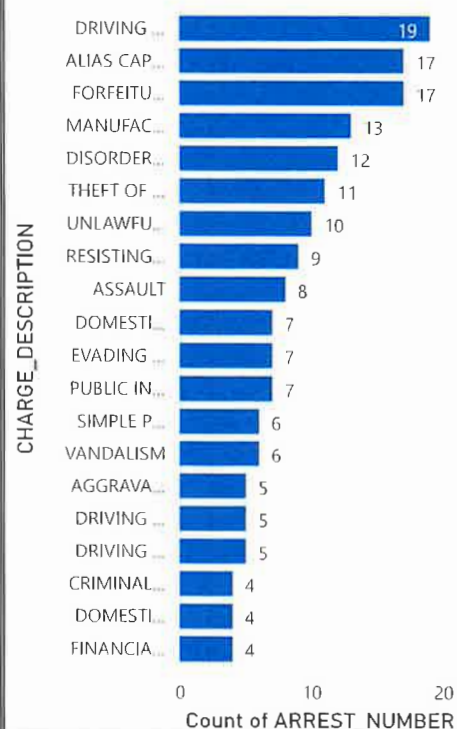
Calls by Type



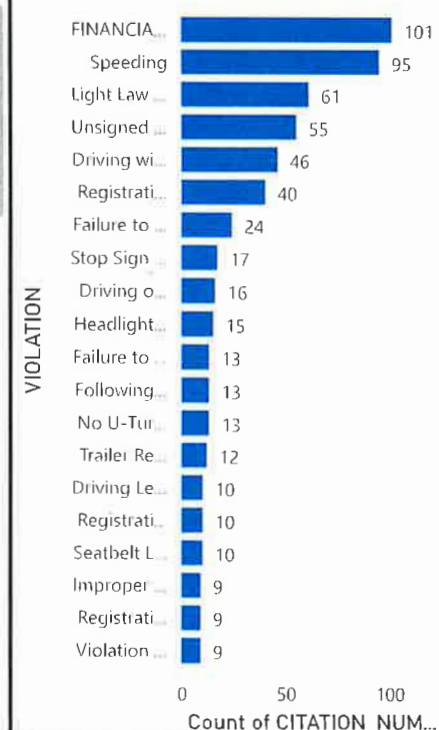
Reports by Type



Arrests by Type



Citations by Type





# Monthly Crime Report

## Chief Clint Uselton



May



2024



### Major Crimes

WEAPON LAW VIOLATIONS	7
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	5
MOTOR VEHICLE THEFT	3
FORCIBLE RAPE	2
DRUG / NARCOTIC VIOLATION	32
DRIVING UNDER INFLUENCE	16
BURGLARY	1
AGGRAVATED ASSAULT	6

### Calls for Service

2474

### Reports Written

338

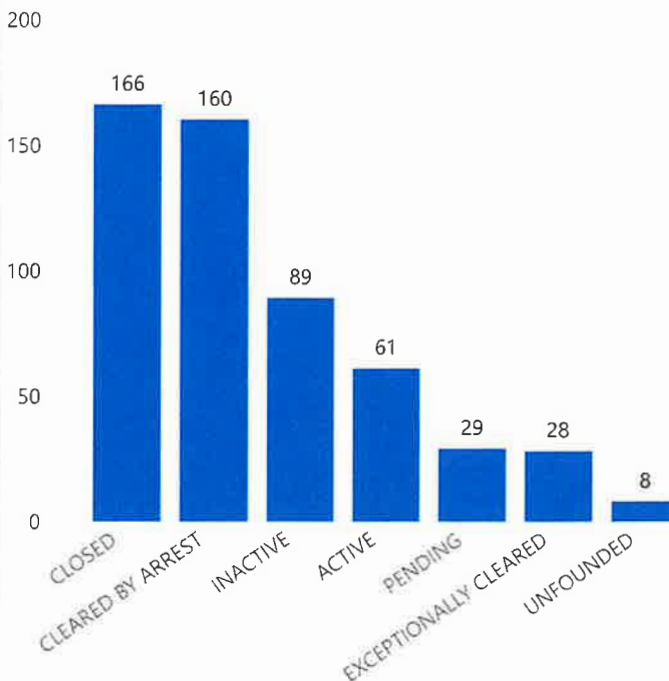
### Citations

308

### Warnings

350

### Case Status for this month's reports







# CITY OF EAST RIDGE

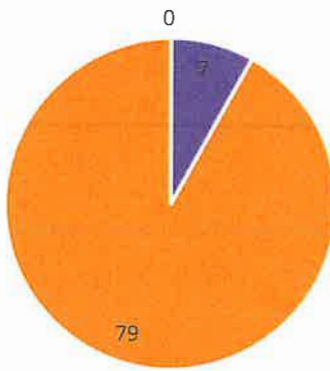
## May 2024

### TRAFFIC CRASHES

**2023**  
**86**

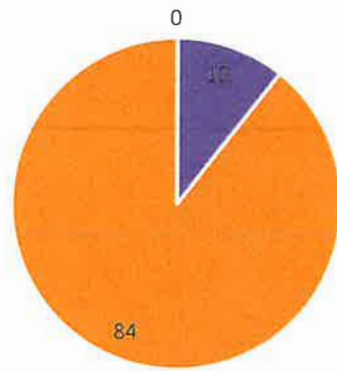
**2024**  
**94**

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

2024



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**446**

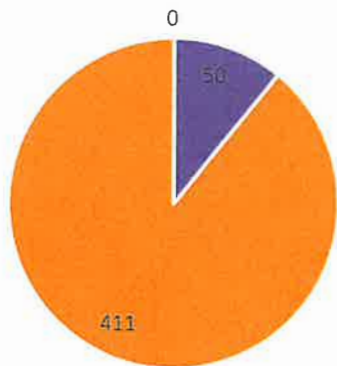
**2023**



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**461**

**2024**



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



# **City of East Ridge**

## **Animal Services**

1015 Yale Street, East Ridge, TN 37412

Office: (423) 633-7774

[jholder@eastridgetn.gov](mailto:jholder@eastridgetn.gov)

Jennifer Massengale  
Animal Services Supervisor

### **May2024**

### **Monthly Report**

**ERAS responded to 133 calls for service.**

**There are 10 cats at the shelter and 0 cats in foster.**

**There are 24 dogs housed at the shelter and 0 in foster.**

**ERAS responded to 10 sick or injured animals.**

**ERAS responded to 10 dead animals and transported them to the shelter for disposal.**

**There were 3 feral cat traps set and 3 cats were released back to the wild.**

**ERAS responded to 0 police assistance calls.**

**There were 0 cat adoptions.**

**There was 1 dog adoption.**

**The shelter suspended all adoptions, intakes, and visitations at the end of the month for medical reasons.**

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities May 1 – May 31, 2024

### *Fire Operations*

- The Department responded to **252** calls for service in the month of May 2024.

### *Fire Administration*

- Staff has Scheduled fire inspections and training for each shift.
- Staff conducted inspections with the Fire Marshal's office.
- Staff organized a fire prevention display at East Ridge High School for career day.
- Staff organized a medical standby for the walk a thon around Pioneer Frontier and City Hall.
- Staff attended the Memorial Day ceremony at Pioneer Frontier.
- Half of our department officers attended the first class for employee evaluations that will began after the new budget. The remainder of our officers will attend the class the first week of June.

### *Training*

Each shift completes a minimum of two hours of training each shift normally. Training topics for May were:

- Fire Service: SCBA Evolution, Air Consumption Drill, Firefighter Survival\Escape. (2\hour minimum).
- Fire Service: Community Risk Reduction, Ref. Essentials 7 Ch 22. (2/hour minimum).
- Rescue: Elevator Emergencies, TN Fire Training Online. (2/hour minimum).
- Fire Service: Firefighter Safety, Ref. Essentials 7 Ch. 1. (2\hour minimum).
- Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).



- Driver Training: Pumps Operations, Commercial Setup. (2/hour minimum).
- Fire Service: Communications, Ref. Essentials 7 Ch. 2. (2/hour minimum).
- EMS: Ref. First Responder Protocol Manual, PROT-032 to PROT-036. (3/hour minimum).
- Fire Service: Building Construction, Ref. Essentials 7 Ch. 3 (2/ hour minimum).
- Hazardous Materials: Rescue and Recovery. (2/hour minimum).

**We currently have two members in a First Responder Class at Highway 58 Fire Department and two members in the Hamilton County Firefighter II class.**

**We have had six members attend a three-day swift water certification.**

### ***Maintenance***

- Repaired leak in tire on Ladder One
- Replaced four tires on Ladder One
- Replaced 6 tires on Squad Three.
- Replaced one tire on Squad Two. (Under Warranty)
- Replaced two tires on Squad One.
- Brake drums and brakes replaced on Squad One. (Drums were the wrong size put on by Lee Smith)
- Oil change and PM (Preventive Maintenance) on Truck One
- Purchased 5 pair of suspenders for turnout gear pants
- Purchased 4 5-gallon containers of Firebull Foam, which is a firefighting wetting agent.

### ***Special Projects***

- Scheduling special events at East Ridge High School.

# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series May, 2024

Type of Incident	Number of each
Building Fires	2
Cooking Fire, Confined to Container	1
Passenger Vehicle Fire	1
Outside rubbish, trash or waste fire	1
Medical Assist / EMS Assist	76
EMS Call, excluding vehicle accident with injury.	13
Motor Vehicle Accident with Injuries	21
Motor Vehicle Accident/ No Injuries	8
Search / Lost Person(s)	1
Extricateion, Other	1
Extrication of Victim(s) from vehicle	1
Removal of victim(s) from stalled elevator	2
Rescue or EMS Stand-by	4
Gas Leak (Natural Gas or LP)	1
Power Lines Down	5
Vehicle Accident General Clean Up	2
Service Call, Other	1
Animal Rescue	1
Assist Police or other government agency	4
Police Matter	2
Assist Police	2

Cover Assignment/ Move-up	5
Assist Invalid	41
Dispatched/Canceled enroute	22
Smoke Scare, odor of smoke	1
False Call	2
Smoke detecto activation due to malfunction	3
Alarm System sounded due to malfunction	3
Smoke detector activation, no fire- unintentional	13
Detector activation, no fire-unintentional	3
Alarm System activation, no fire-unintentional	8
Carbon Monoxide Detector Activation, NO CO	1
Total Alarms For May	252

Fire Property Loss	\$ 152,500
Fire Property Saved	\$ 514,750.00
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	1
Mutual Aid Given	6
Auto Aid Given / Joint Response District	13
Auto Aid Received / Joint Response District	2
Total Mutual Aid Calls	22

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	4
Fire, related calls	0
Total Calls for service to Ridgeside	4

Fire Marshal's Office	
Annual Inspections	40
New Inspections	7
Public Education events	2
Plan Reviews	2

Open Records Requests	
NFIRS Report(s) requested	0
Other	0

# Building Maintenance

May 2024

- Put ceiling tiles up at the Fire Department.
- Cleaned parts room at the Building Maintenance shop.
- Cleaned up tools and swept the main workshop.
- Taught new employee basic welding.
- Attended bid opening for the energy audit system.
- Had Tennessee Valley Ice Company fix the ice machine at Sanitation.
- Did paperwork for inventory supply sheets.
- Brought water and supplies to City Hall.
- Type an email for the City Manager to explain to council who/what Daikin does as a company.
- Pickup supplies from Sam's Club.
- Find good organizer totes for plumbing and hardware in stockroom.
- Changed 3 light fixtures at the Police Department to LED.
- Ordered LED bulbs for around the city.
- Fixed senior side door at the Community Center.
- Built and hung a shelf for the Sanitation supervisor's office.
- Made and mounted a lock box at the Transfer Station for their chainsaws.
- Weeded and mowed City Hall, the Community Center, the playground and the dog park (x4).
- Took measurements of an LP tank and fabricated a storage cage for the Community Center.
- Tightened HVAC unit belt and changed out all the filters on PD side.
- Picked up supplies from Fisher Steel.
- Checked and put away Jacob's stock.
- Built 3 shelves for Transfer station closet.
- Worked with Ortwein and had the new digital sign installed.
- Picked up supplies from Walter A. Wood.
- Lowered flags for National Fallen Fire Fighters.

- Emailed Carrot Top about getting new artwork made for our custom flags.
- Fixed driver side taillight on the Street department's trailer.
- Brought new Community Center senior side door lock to AAA to have rekeyed and installed new lock.
- Replaced broken screws to City Hall court side door.
- Replaced broken section of the dog park fence.
- Picked up supplies from Lowes.
- Fabricated and mounted the LP tank cage for the community center.
- Changed out the TN and US flags at City Hall.
- Replaced lock on cabinet and moved to different location in Sanitation.
- Put up shelves in Sanitation closet.
- Replaced the fan motor on one of the units to Building Maintenance.
- Fixed door for Finance Director.
- Had bid opening for Street and Sanitation siding.
- Greased and changed all oil, filters, spark plugs and carburetors as well as sharpened all blades on Building Maintenance mowers and weed eaters.
- Put ADA covers on all Lavatory pipes in City Hall and the Community Center.
- Made flush valve ADA compliant in the handicap stall of the women's restroom at library.
- Replaced the batteries in the Court thermostat.
- Replaced the diaphragm in the Community Center men's room toilet.
- Fabricated a new street grate for the Pioneer Playground parking lot.
- Fabricated a flagpole stand.
- Fixed the battery sensor on the faucet in the men's room of the Community Center.
- Blew out the curbs around City Hall for the Street Sweeper.
- Sprayed weeds around City Hall and the playground.
- Connected the waterline to the new fridge at the Community Center.
- Replaced the faucet batteries in the men's room of the Community Center and City Hall.

- Replaced the thermocouple and thermopile on the water heater at Fire Hall 2.
- Changed out all the solenoids and diaphragms to the Splash Pad.
- Assembled easel for City Hall.
- Replaced the flag at the Camp Jordan Monument.
- Had Bailey's come out and repair the PD HVAC unit under warranty.
- Vacuumed shop and cleaned the bathrooms at Building Maintenance.
- Replaced belt on the Community Center vacuum.





## City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

### CITY OF EAST RIDGE SOLID WASTE REPORT May 2024

Solid Waste collected (tons)	794.50
Recycled materials collected (tons)	66.97
Dumpster Junk (tons)	92.40
Dumpster rentals	7
Brush Collected (loads)	80
Metal Collected (tons)	0
Cart Repairs/Replacement (lids/cans)	185
New/Extra Garbage Cans	31
New Recycle Cans	13



Street Dept.  
Monthly Report  
May 2024



**WORK ORDERS**

May-24

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	83 Locations	Checked & Cleaned
Ditch Cleaning	9 Locations	Cleaned out with Back-Hoe
Jetted Out Pipes	7 Locations	Water Jet Trailer
Codes Yards	9 Locations	Mowing & Trimming
Asphalt Repairs	14 Locations	6-Tons Put Out
Pot Hole Repairs	5 Locations	12 Bags of Asphalt Put Out
Miscellaneous	62 Locations	Various Work Done
Litter Collection	48 Locations	Trash picked up
Street Cut Inspections	7 Locations	Various Work Inspected
Street Sweeper	10 Locations	Various Streets Swept
Mowing	51 Locations	City Lots
Mowing	Exit 1	Mowing & Trimming

**Additional Notes :**



## TRAFFIC CONTROL MONTHLY REPORT May 2024

### WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	8	
Signs Installed	7	
Sign Maintenance	95	
Shop Tasks	6	
Miscellaneous	40	
Resident Requests	2	
Street Light Requests	0	
Banners	3	
Signal Repairs	42	
Traffic Studies	3	
ERPD Requests	4	
ERFD Requests	1	

#### Additional Notes :

S. Seminole Dr. @ Ringgold Rd. Thermo Project (North and South sides)

6-24" Stop Bars (105' Total)

110' of 6" white divider line

150' of 6" white line (X out)

60' of 4" yellow divider line

3 left turn arrows

3 combo right turn arrows

#### Signals:

Biannual Traffic Signal Cabinet cleaning and inspection completed, 21 locations.



## CITY OF EAST RIDGE - Codes/Building Activity Report May 2024

**BUILDING AND CODES EMPLOYEES: 4**

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Vacant – Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<b>Activity</b>	<b>Scope of</b>	<b>Total Monthly</b>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	63 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	112 inspections
Re-inspections	Trades that have failed the first inspection	12
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	7
Signs Removed	Illegal signs removed from city limits	4
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	1 Liens
Housing Board	Cases involving repair or demo of structure	5 Cases
Zoning Board	Cases involving zoning ordinance.	2 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	8 reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	19
	Disabled Vehicles	17
	Trash & Debris	12
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	26
	Total Violations	74
	Post for Cleanups	102
AHO Court Cases	Administrative Hearing (properties not in compliance)	19 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



# City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

PARKS and RECREATION  
Shawwna Skiles

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## Parks and Recreation Monthly Report - May 2024

### Administration

- Victus- follow up on the second part of the feasibility study
- LPRF-Interviews for Proposals for grant management
- Audio/Visual Consulting meeting for Town Center
- Pre-Event meetings-Van Expo, Thrillville, Flip Trade Show, ER Elem.
- TC meetings
- Worked on bids packets for the park
- TDEC-Trails Rally-workshop
- Ball tournament pre-meetings-Dusty Mason, Robert Blakemore, Jason Sewell
- Turf Tank meeting for updates
- ER Chamber meeting
- News Channel 9 Thrillville interviews
- ER High School Career Day
- Interviews for Part Time openings

### Athletic Programming Rec

- Youth Spring Soccer, Baseball, Softball and Flag Football-End of Season Tournament
- Adult Softball-End of Season Tournament
- Hubba Bubba League 13-16 signs up going on

### Maintenance / Projects – Parks and Recreation

- 9-12 Added gate between the quads
- Back entrance fence – fixed pole that was coming down
- Arena-Light out above sink-fixed
- Power box at BB F5-plate missing-replaced
- Worked on spartan mower dial height adjuster- replaced blades
- Replaced batteries of 2 gators
- Worked on all 3 Ferris Mowers
- Fixed Top Rail at F4 BB
- Light pole down in RV Lot - cut up and disconnected
- Routine cleaning
- Worked on grinder pump at baseball/softball
- Fixed Bubble at Community Center playground
- Fixed outlet at Community Center
- Set up and break down for Gun Show
- Set up and break down for Trade Flip Show
- Set up and clean up of Thrillville

**Camp Jordan Arena/Park Events**

- Chattanooga Roller Derby
- Thrillville
- ER Elementary Promotion
- Taco Festival
- RK Gun Show

**Tournaments / Athletic Events at Camp Jordan**

- Locomotion Endurance Event-Run
- National Championship Dusty Mason
- NACA-Softball/Baseball National Tournament
- Net Elite
- USSSA-John Grant

**Community Center**

- 7 active Aerobics memberships
- 29 active Open Gym memberships
- Regular programming and rentals
- First ever Walk A Thon to include community members and seniors
- Hosted monthly senior luncheon
- O'Reilly's held training in Multi purpose room
- Game Time program has seen a significant increase in attendance
- 2nd annual Mother's day Tea with 55/50 available spots filled
- Held the Employee memorial day cookout
- Continued gym rental from thunder basketball
- Continued gym rental from Chattanooga Elite basketball
- Wilderwood summer camp returned from the 3rd year, started on 5/27 and will continue until Aug 23rd
- Held Hands across the Border event in the gym
- Held the Memorial day event put on by the Legion in the Large room on 5/27
- Prepared for SplashPad season opening on June 1st
- Prepared for June event on 6/15 Father's day Event
- Alcohol presentation for youth
- Attended MTAS conflict resolution Training in Red Bank ( Hannah Spear)
- Held the East Ridge High School Senior day Celebration May 8th
- Attended the East Ridge High School Career fair
- Completed Several Pressure washing projects throughout the Town Centre
- Attended TDEC-Trails Rally-3 day workshop ( Hannah Spear)
- Held the MTAS performance review training in the Large Room
- Posted open Park attendant seasonal position for hire.



### FY23/24 Library Services Statistics as of May 31, 2024

	JULY FY23	AUG. FY23	SEPT. FY23	OCT. FY23	NOV. FY23	DEC. FY23	JAN. FY24	FEB. FY24	MAR. FY24	APR. FY24	MAY FY24	JUNE FY24	YTD FY23/24
<b>CIRCULATION (BOOKS/AUDIO)</b>	3026	3197	2595	2695	2316	2404	2766	2760	2814	2990	3153		<b>30716</b>
<b>CIRCULATION E-BOOKS</b>	82	65	28	51	58	61	109	128	120	133	148		<b>983</b>
<b>COMPUTER USERS</b>	182	193	148	135	124	149	166	267	203	193	213		<b>1973</b>
<b>NEW CARDS ISSUED</b>	33	38	21	21	18	24	29	28	31	34	33		<b>310</b>
<b>PROGRAMS/ ATTENDANCE</b>	9/212	10/136	12/122	20/1082	8/104	9/220	9/74	12/122	15/265	14/133	15/248		<b>133/2718</b>
<b>DOCUMENTS NOTORIZED</b>	8	27	6	10	5	22	19	15	20	12	25		<b>169</b>
<b>PAGES FAXED</b>	41	15	33	21	127	30	35	37	27	43	14		<b>423</b>
<b>PAGES SCANNED</b>	76	68	53	76	41	27	49	35	100	27	6		<b>558</b>
<b>COPIES MADE</b>	2175	2324	1977	2024	1513	1614	1970	2691	2622	3047	2067		<b>24024</b>
<b>IN-DEPTH COMP ASSISTANCE</b>	58	50	34	32	32	42	47	67	48	38	35		<b>483</b>
<b>ITEMS CATALOGUED</b>	177	147	113	116	92	91	143	60	129	93	115		<b>1276</b>
<b>ITEMS DELETED</b>	27	82	6	10	1	68	133	19	205	47	164		<b>762</b>

**33 new cards issued (23 Adult/10 Juvenile)**  
**5 Knitting group with 27 participants.**  
**1 Teen Advisory Board with 5 participants.**  
**1 Cooking Club with 5 participants.**  
**Messtival (Summer Reading Kickoff) w/100 participants.**

**4 story-times with 90 participants.**  
**1 Adult book club with 6 participants.**  
**1 Adult Bingo with 2 participants.**  
**1 LEGO Club with 13 participants.**