



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

OCTOBER 2025

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT OCTOBER 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the October 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



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Jennifer Deitrick
City Clerk
Administration Department

October 2025 Business License and Beer Permits Monthly Report

BUSINESS LICENSE:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
10/06/2025	City Electric Supply Company	6725 Ringgold Road, East Ridge, TN 37412
10/13/2025	Kendalls Kloset Consignment	6725 Ringgold Road, East Ridge, TN 37412
10/29/2025	GJ-2 Indian Street Food Chattanooga	4104 Ringgold Road, East Ridge, TN 37412

BEER PERMITS

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



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Cameron McAllister
 Administrator
 Economic & Community Development

October 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Active
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Pending Closeout
FY25	THSO High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice BVP	Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Pending Closeout
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration / Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Active
FY25	Brownfield Assessment	Multi-County Development	Administration	Active
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Active
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Active
FY26	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Active
FY26	Hamilton County Leaning into Communities	Springvale Park Redevelopment Project	Parks & Recreation	Approved
FY26	Firehouse Public Safety Grant	Emergency Personnel ATV	Fire Department	Denied
FY26	Tennessee American Firefighter Support Grant	Replacement Batteries	Fire Department	Approved
FY26	Domestic Preparedness Homeland Security	ATM Thermal Monocular(s)	Police Department	Approved
FY26	PEP Property Conservation Grant	Surveillance / Security System	Venue 1921 at East Ridge	Approved
FY26	PEP Driver Training Grant	City-wide GPS Monitors	Administration	Pending Approval

GRANT REIMBURSEMENT(S) SUBMITTED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
10/13/2025	THSO High Visibility Grant	ERPD Saturation Overtime Fees	City of East Ridge	\$1,093.82
10/16/2025	Local Parks & Recreation Fund	East Ridge Community Center	Pillar Construction	\$83,615.22
10/16/2025	Local Parks & Recreation Fund	East Ridge Community Center	Kimley-Horn	\$3,200.00

PUBLIC RELATIONS / COMMUNITY OUTREACH:

<i>Facebook (@City of East Ridge – Government)</i> Number of posts – 30	Platform Followers: 10,197
<i>Instagram (@CityofEastRidge)</i> Number of posts – 14	Platform Followers: 927
<i>Twitter (@CityofEastRidge)</i> Number of posts – 14	Platform Followers: 698

PRESS RELEASE/PUBLIC NOTICE FOR MEDIA:

<i>Press Release Date</i>	<i>Press Release Name</i>	<i>Department (If Applicable)</i>
10/16/2025	East Ridge Community Thanksgiving	Parks & Recreation
10/22/2025	East Ridge Christmas Parad	Parks & Recreation
10/23/2025	City Manager Announces Retirement	Administration



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Michelle Sinigaglio
 Human Resources Director
 Administration Department

October 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	157	151
Part-Time Employees	22	25
TOTAL:	179	176

New Hires	2
Part-time Crossing Guards	
Terminations	1
Firefighter	
Transfers	0
In Onboarding Process	3
Groundskeeper	
Records Clerk	
Firefighter	
Recruiting For	
Patrol Officers	
City Manager	
Crossing Guard	
Police Department Reservists	5
Volunteer Firefighters	5
Pending Retirements	3
Admin and/or Medical Leave	2



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Patricia Cassidy
Court Clerk
Municipal Court

October 2025

City of East Ridge Municipal Court Monthly Report

Number of Citations Issued October 2025: 31 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
10/07/2025	42	21	32
10/13/2025	10	N/A	15
10/21/2025	43	20	45
10/28/2025	50	28	28
TOTAL:	145	69	120 (Less than half show)

NOTES: Only custody hearings were held on October 13, 2025.



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Clint Uselton
Police Chief
Police Department

October 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,667 calls for service during October 2025.

The department filled a total of 27 open records requests from citizens and the District Attorney's Office.

A total of 509 citations were issued from 563 traffic stops.

The East Ridge Police Department made a total of 61 physical arrests that included 61 misdemeanor charges and 35 felony charges.

The East Ridge Police Department answered 8 calls within the City of Ridgeside and conducted daily self-initiated activities (directed patrols, park and walks, etc.).

Currently have 1 officer in the Field Training Program and 2 officers in the Police Academy.



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Clint Uselton
Police Chief
Police Department

October 2025

City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

ERPD Administrative Division

Lieutenant Rogers
Car 14 – 49,000 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Property and Evidence Division, Training Sgt., School Resource Officer and Station Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Worked on TylerRMS property module
- Assisted with IT-related Issues
- Fleet Maintenance
- Report Hamilton County Data
- Dash/Body camera maintenance
- City Court duties
- Officer account setup and resolving various account issues
- Policy review and updates
- Issued equipment to Officers
- Assisted / assigned open records requests
- New hire onboarding
- Drug Burn

Station Officer
 Corporal M. Crisp
 Car 11 – 50,164 miles

CITIZEN CONTACTS:

Citizen Contacts / Reports for Citizens in Lobby	10
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OPEN RECORDS:

Open Records Requests Received / Completed	27 / 24
Open Records Preparation Time	24.5 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	4
Hamilton County Grand Jury Cases Requested	3
Total Hamilton County Grand Jury Appearances	2
Hamilton County Grand Jury File Preparation Time	4 Hours
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	4

ERPD Records Division

Candace Brown, Pam Aalberg, Myra Miracle

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
281	79	102	1,939

- NCIC Transactions – varies daily.
- NCIC entries made by Hamilton County 911 Communications are checked daily.
- Temporary Protection Orders are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from Hamilton County 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.

- Entered Fire Department reports in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Worked with Hamilton County 911 with CAD assignments on new Officers.

ERPD Property and Evidence Division

Brandy Dove

Items Entered	151
Items Disposed	571
Narcotics Disposed (grams)	752
Firearms – prepared for trade / sale	2
Firearms traded / sold (Compass Auctions)	0
Other items sold on Compass - TOTAL	0
Vehicles sold on Compass	0
General Items	0

DRUGS SEIZED:

Pills (dosage units)	49
Pills (grams)	0
Crack Cocaine (grams)	3.7
Cocaine (grams)	0
Meth (grams)	1.5
Marijuana (grams)	3,736.48
MDMA (grams)	0
Fentanyl (grams)	39.11
Fentanyl (pills)	0
Ecstasy (dosage units)	0
Promethazine Hydrochloride (ounces)	32

Training Sergeant

Sergeant J. Massengale

Car 53 – 57,146 miles

TRAINING AND PERSONNEL:

Coordinated and completed an Open Range Day on October 17 at Catoosa County, with several officers attending and successfully qualifying. Additional courses were assigned through V-Academy for officers unable to attend scheduled training days, and the monthly state report for V-Academy was completed.

STOPS training was conducted for the department during the month, with a make-up session held on October 28 for officers who were unable to attend the primary class. Sgt. Massengale also began compiling and verifying training hour totals to ensure all officers meet the 40-hour annual requirement.

Two officers were checked on at the Police Academy during the month to monitor progress and ensure there were no training issues. Planning began for a make-up TASER class for officers who missed previous sessions, as well as for a night fire training event scheduled for next month.

Arranged and participated in a tour of the Smith & Wesson manufacturing plant in Maryville, Tennessee, meeting with staff to discuss firearm specifications and departmental needs. Reports requested by administration were completed as needed.

School Resource Officers

East Ridge High School

Cpl. E. Massengale – Vehicle # 88 Mileage: 16,665
Calls for Service: 2
Warrants Obtained: 3
Offense Reports: 7
SIA: 177

East Ridge Middle School

Officer Landrum - Vehicle # 87 Mileage: 20,203
Calls for Service: 12
Call Assists: 11
Warrants Obtained: 7
Offense Reports: 14
Traffic Stops: 11
Traffic Citations: 8

East Ridge Elementary School

Cpl. Chadwick – Vehicle # 03 Mileage: 62,218
Calls for Service: 34
Offense Reports: 1
SIA: 36

Spring Creek Elementary School

Officer Chavez – Vehicle # 08 Mileage: 38,026
Offense Reports: 3

Reserve Officers

OFFICER HOURS:

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey	0	0
Officer Roberts	0	0
Officer Avans	16.0	35.0
Officer Brackett	3.75	24.5
Officer Bambrick	5.5	36.0
Officer Duncan (ER Fire Dept.)	0	0
Officer Williams (ER Fire Dept.)	0	0
TOTAL:	25.25	95.5

Total Reserve hours for October 2025: 120.75



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Clint Uselton
Police Chief
Police Department

October 2025 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
S. Stojnic	12	0	3	1	0	2	12	33%
G. Hawks	10	0	3	0	0	2	11	0%
W. Johnson	14	0	6	3	2	0	17	50%
J. Davis	22	0	4	4	8	0	22	100%
TOTAL:	58	0	16	8	10	4	62	50%

CID Total New Case Assignments	16
CID Total Cases Cleared	8
CID Monthly Clearance Rate	50%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the city. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and apprehension of eleven (11) individuals wanted for a variety of criminal charges to include the following:

- Homicide
- Bank Robbery
- Aggravated Assault
- Fentanyl Distribution
- 1st Degree Murder
- Aggravated Burglary
- Federal Probation Violation

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests – MIS	3
Self-Initiated Arrests - FEL	1
Warrant Service - MIS	0
Warrant Service - FEL	1
Meth (grams)	0.0
Marijuana Seizures (pounds)	8.4
Cocaine Seizures (grams)	0.0
Crack Cocaine Seizures (grams)	0.0
Fentanyl Seizures (grams)	0.0
Mushrooms Seizures (grams)	0.0
Firearms Seizures	1
Assets Seizures	\$1,127.00
Stolen Auto Recoveries	0
Search Warrants - Sought	1
Search Warrants - Executed	3
Referrals for Federal Prosecution	0
Gang Contacts / Validations	0
Cases Opened	4
Cases Closed	3
NIBIN Submissions	2

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and or recommending prosecution based on their findings. Two newly acquired replacement vehicles have been rolled out which will provide the assigned investigators with reliable means to conduct proactive investigations.

K-9:

Primary Officer Calls	13
Back-up / Assist Calls	16
Physical Arrests	3
Vehicle Sniffs	6
Building Search	0
Area Search	0
Tracks	2
Traffic Stops	22
Call Outs	2
Warrant Services	2
Assist Other Agency Warrants	2
K9 Training Hours	16
Public Events / Demonstrations	1
K9 Apprehensions	0

Methamphetamine Seizures (grams)	0.3
Crack Cocaine Seizures (grams)	0.0
Fentanyl Seizures (grams)	1.0
Currency Seizures	\$0.00
Marijuana / THC Seizures (grams)	4
Other Drug Seizures: Methadone (bottles)	2
Vehicle Seizures	0
Firearm Seizures	0

K9 NOTE: The K9 team is amidst transition with a handler transition to Officer Hightower. Officer Hightower and his new K9 partner Quest are undergoing bonding and intensive training. The newly certified K9 Team has been trained, certified, and is now fully operational.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	39
Warrant Service - MIS	10
Warrant Service - FEL	10
Misdemeanor Citation Service	2
Civilian Fingerprints	8
NCIC Entries	38

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months have enabled the Division to extradite more arrestees from surrounding jurisdictions, including those within surrounding states. The division is awaiting the installation and set-up of a digital fingerprint solution which is expected to become full operational within the month of November 2025.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
VACANT	15	31,201	Chevrolet	Colorado
G. Beck	29	150,779	GMC	Canyon
R. Hightower	89	25,228	Ford	PIU
SURPLUS	50	97,541	Ford	Explorer
SURPLUS	52	96,790	Ford	Explorer
D. Romans	5	2,097	Ford	Explorer
J. Goddard	7	1,475	Ford	Explorer
K. Kimsey	28	58,602	Ford	PIU
J. Daverson	6	44,056	Ford	PIU
S. Stojnic	4	6,586	Chevrolet	Colorado
G. Hawks	25	21,932	Chevrolet	Colorado
J. Davis	41	14,508	Chevrolet	Colorado
W. Johnson	44	13,692	Chevrolet	Colorado
SPARE-LINE	54	76,984	Dodge	Journey



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Clint Uselton
 Police Chief
 Police Department

October 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	15	0	0	0	0	1	1	102	0	4	3	20	31	0	1
MCCLOUD		0	0	0	0		0							0	0
MAGANA	14	1	0	0	1	12	0	16	3	2	1	47	34	0	3
MAHAFFEY	13	0	2	4	0	6	0	7	3	4	0	49	16	0	2
BAILEY	9	0	0	0	0	3	0	34	3	3	1	38	15	0	3
VALDEREZ	10	0	5	2	3	9	1	105	0	11	7	36	14	0	4
ALEXANDER	17	0	0	0	0	4	0	57	0	9	2	48	41	0	0
ALLEN	12	0	4	2	3	7	1	18	2	23	22	42	16	1	0
DARWIN	16	1	2	3	1	11	0	39	2	48	58	44	31	0	0
HUSKINS	16	0	1	2	3	12	0	56	0	15	7	54	24	0	2
KIRBY	11	0	1	1	0	8	0	24	0	13	15	14	30	0	0
PARTIN	16	0	8	7	2	25	0	84	0	30	7	50	49	3	7
SMITH	14	0	0	0	0	6	0	37	1	2	2	8	39	0	1
RESENDIZ	17	0	0	0	0	0	0	65	42	132	208	85	94	0	0
BRISLEDEN	14	3	11	4	8	14	0	65	0	11	0	38	45	15	11
BURGESS	12	0	2	2	0	5	0	14	7	12	0	50	47	4	0
JOHNSON	15	0	0	0	0	8	0	31	1	15	19	38	15	0	2
MILLER	15	0	9	18	1	17	0	55	12	58	62	41	33	2	1
NEIGHBORS	13	0	0	0	0	1	0	122	0	19	4	16	20	0	2
RHODY	15	1	5	6	0	9	0	71	0	18	1	50	28	1	3

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
WILSON	12	0		3	0	1	0	45	13	44	45	32	43	0	1
BLACKBURN	16	0	3	1	0	13	1	40	1	10	12	59	28	0	2
COX	13	2	2	1	2	10	0	38	0	10	3	20	34	0	0
ESTERMYER	9	1	1	1	0	7	0	17	0	14	16	6	9	0	0
CORNELIUS	13	0	2	2	2	3	0	78	0	25	6	68	24	0	1
LIVELY	15	0	3	2	9	3	0	46	2	31	8	54	35	0	0
Total	342	9	61	61	35	195	4	1,266	92	563	509	1,007	795	26	46



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Clint Uselton
 Police Chief
 Police Department

October 2025

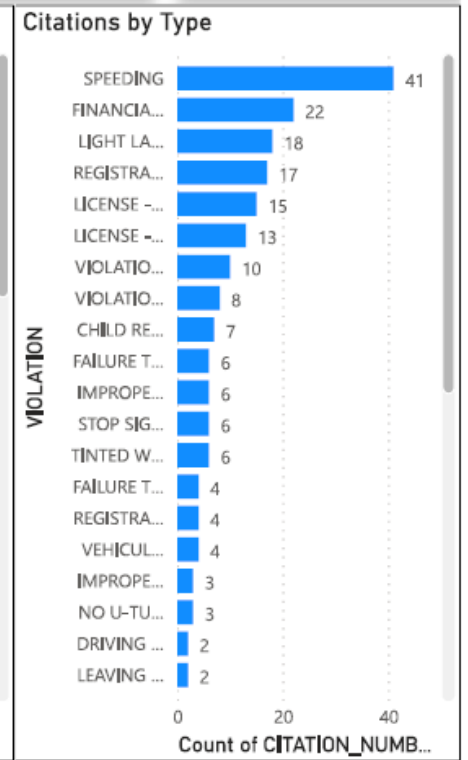
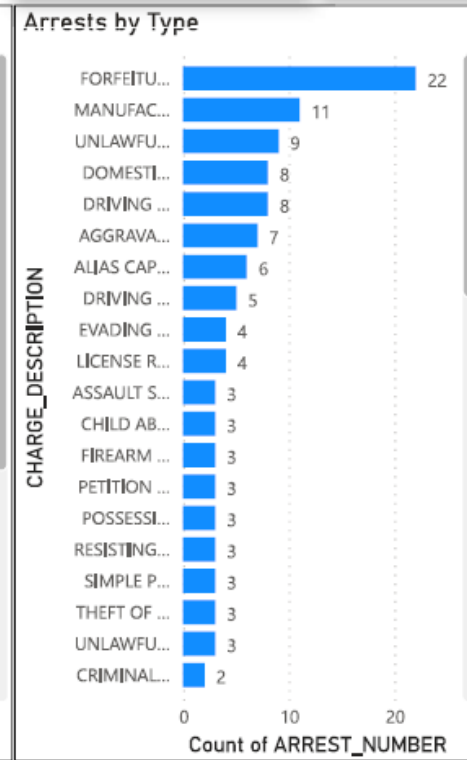
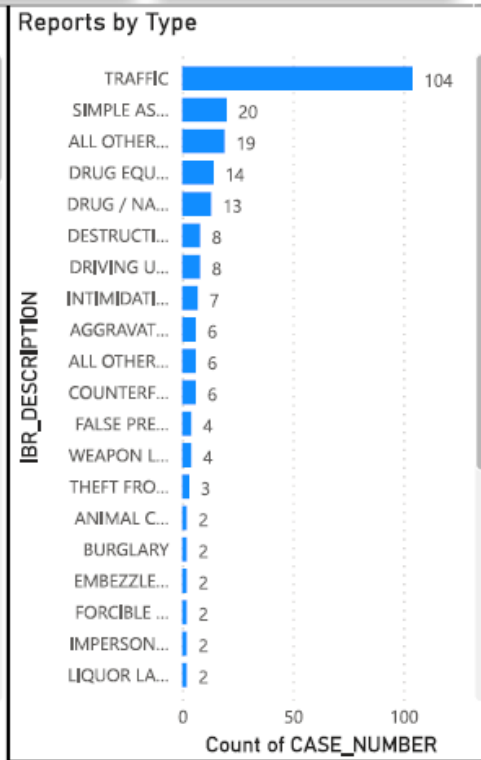
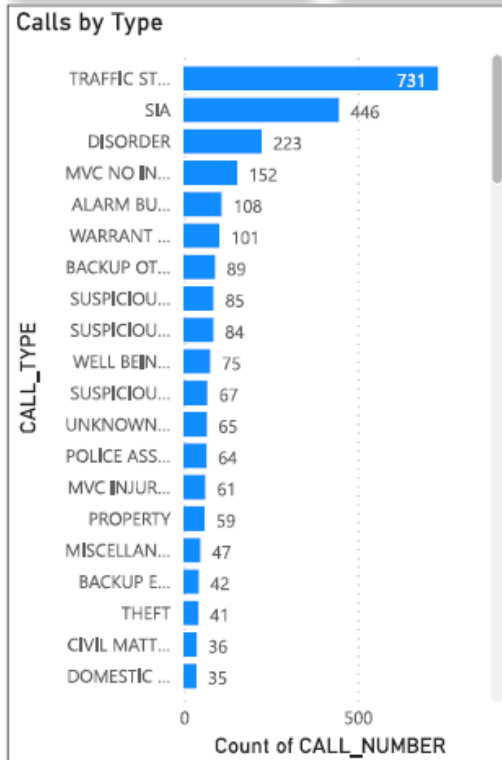
City of East Ridge Police Department Monthly Activity Report

October 2025



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 1939	Incidents 283	Arrests 79	Total Charges 153	Citations 102	Warnings 117
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Clint Uselton
 Police Chief
 Police Department

October 2025 City of East Ridge Police Department Monthly Crime Report

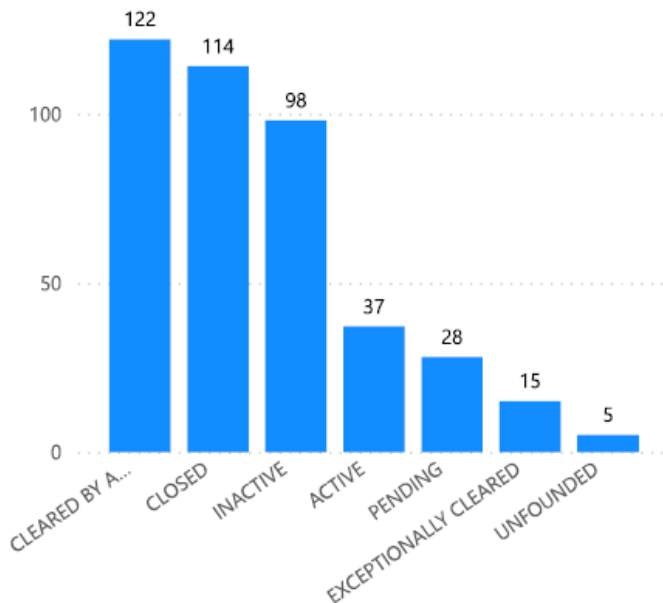
MAJOR CRIMES:

Weapon Law Violations	4
Theft from Motor Vehicle	3
Motor Vehicle Theft	1
Forcible Rape	2
Forcible Fondling	1
Drug / Narcotic Violation	14
Driving Under Influence	8
Burglary	2
Aggravated Assault	6

ACTIVITY TOTALS:

Calls for Service	1,939
Reports Written	284
Citations	102
Warnings	117

Case Status for this month's reports





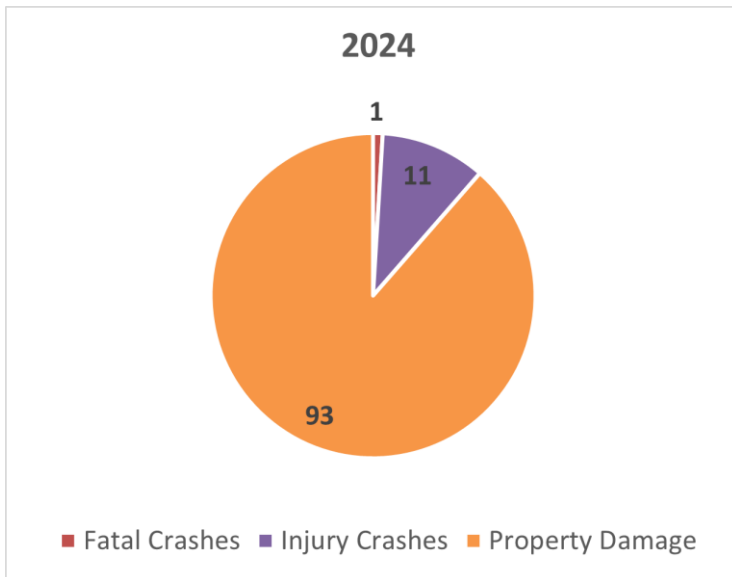
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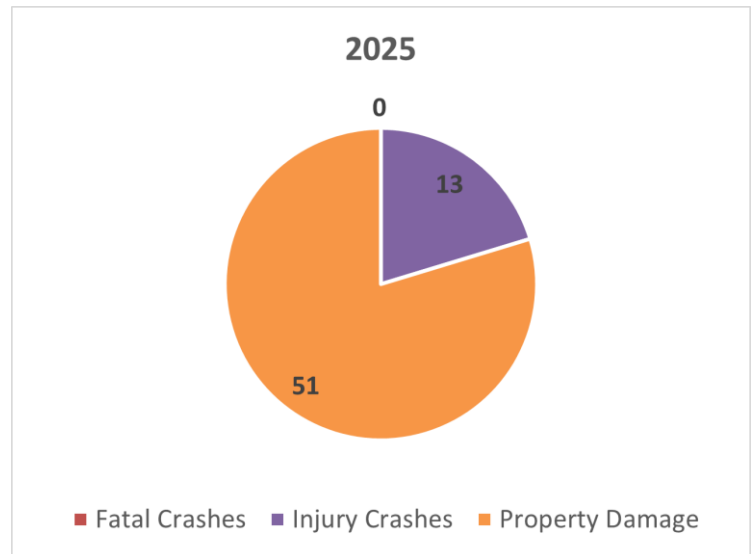
Clint Uselton
Police Chief
Police Department

October 2025 City of East Ridge Police Department TITAN Crash Monthly Report

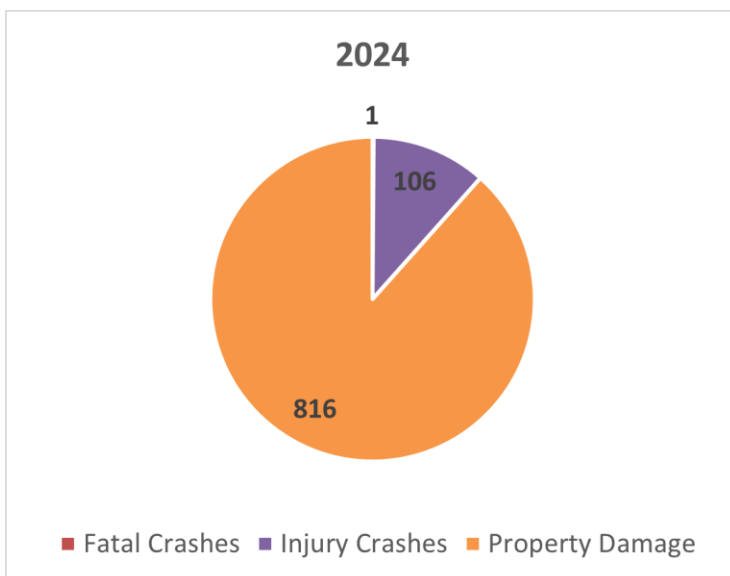
Oct 2024
105



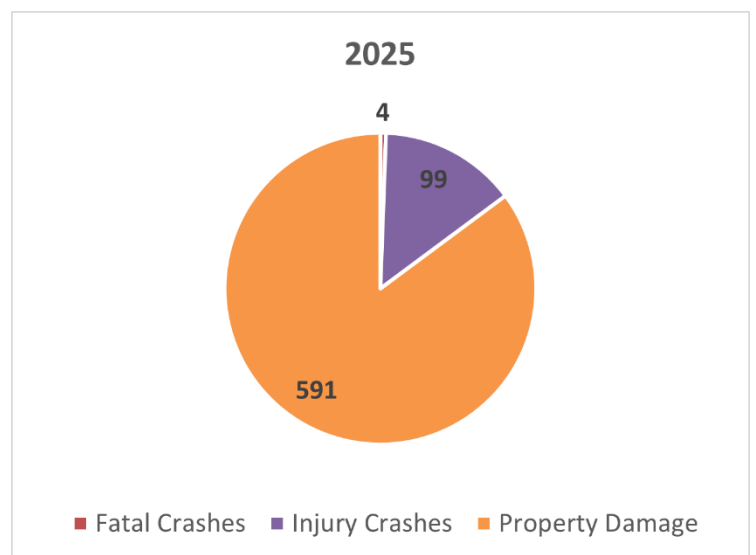
Oct 2025
64



YTD 2024
923



YTD 2025
694





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
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Clint Uselton
Police Chief
Police Department

October 2025

City of East Ridge Animal Services Monthly Report

Shelter Population

Cats: 22 housed, 17 in foster care
Dogs: 46 housed, 4 in foster care

Calls for Service

113 total calls for service
12 responses to injured / sick animals
6 deceased animals transported
2 police assists

Feral Cat Program

12 feral cat traps set
11 feral cats released back into the wild

Cat Statistics

22 adoptions
1 returned to owners
0 transferred out
0 transferred in
0 returned to shelter
3 euthanized

Dog Statistics

8 adoptions
9 returned to owners
1 transferred out
1 transferred in
1 returned to shelter
2 euthanized



City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Mike Williams
Fire Chief
Fire Department

October 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **236** calls for service in the month of **October 2025**.

Fire Administration

- Scheduled fire inspections and training for each shift.
- Received the replacement swift water boat.
- Participated in Fire Prevention Month programs at elementary schools and daycares.
- Received ten sets of turnout gear; all sets will be returned to the manufacturer due to factory-verified errors in the pants.
- Placed new dry suits in service.
- Attended the First Responders Appreciation Lunch hosted by local media partners.
- Began operational planning for the Christmas Parade, including staffing positions along the route. The fire department will utilize a unified command post during the event.

Training

Each shift completed a minimum of two hours of training per shift throughout the month of October. Training sessions covered a variety of operational, technical, and safety topics across multiple disciplines. Below is a summary of the training areas completed:

1. Facility: SCBA Evolution, Firefighter Survival and Self Rescue.
2. Company: Ropes and Knots, Ref. Essentials 7 Ch. 7.
3. Rescue: Air Tools, Equipment Familiarization, Maintenance, and Use.
4. Company: Ground Ladders, Ref. Essentials 7 Ch. 8.
5. Company: Forcible Entry, Ref. Essentials 7 Ch. 9.
6. Driver Training: Aerial Setup and Operation of Elevated Master Streams.
7. Company: Structural Search, and Rescue, Ref. Essentials 7 Ch. 10.
8. Company: Tactical Ventilation, Ref. Essentials 7 Ch. 11.

9. Hazardous Materials: Decontamination.

10. EMS: Ref. First Responder Protocol Manual, Procedures PROC-001 to PROC-010.

Three members attended and completed the firefighting course at the State Fire Academy, two members attended the electric vehicle extrication course in Chattanooga, and two members are currently enrolled in the Hamilton County Rookie School.

Maintenance

- Repaired door latch on Squad 1.
- Repaired four SCBA (Air Packs).
- All shifts completed in-house fire hose testing. NFPA 1962 is to ensure fire hose equipment is safe and functional. Fire departments follow standards for care, use, inspection, service testing, and replacement.

Special Projects

- Working on employee evaluations for fire department members.

Incident Reports by Incident Type Series October 2025

TYPE OF INCIDENT	NUMBER
Building Fire	1
Trash Fire	1
Outside rubbish fire	1
Outside rubbish, trash, or waste fire	1
Medical Assist	70
EMS Call - excluding Vehicle Accidents with Injuries	9
Motor Vehicle Accidents with Injuries	16
Motor Vehicle vs. Pedestrian	1
Motor Vehicle with No Injuries	7
Extrication of victims(s) from vehicle	1
Removal of victim(s) from elevator	1
Rescue or EMS stand-by	2
Carbon Monoxide Incident	1
Power Line Down	4
Arching or shorted electrical	1
Lock Out	2
Water or Steam Leak	1
Public Service Assistance	3
Assist Police or Governmental Agency	7
Police Matter	2
Assist Invalid	39
Dispatched and canceled en route	21
No incident found at dispatch location	2
Smoke Scare	5
Steam, vapor or fog mistaken for smoke	1
False Alarm	6

Malicious False Call	1
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire, unintentional	12
Detector activation, no fire, unintentional	5
Alarm system activation, no fire, unintentional	12
Total Alarms for October 2025	236

Fire Property Loss	\$1,850,000
Fire Property Saved	\$4,000,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	7
Mutual Aid Given	0
Auto Aid Given / Joint Response District	13
Auto Aid Received / Joint Response District	1
TOTAL MUTUAL AID CALLS:	21

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	0
Fire related calls	1
TOTAL CITY OF RIDGESIDE CALLS:	1

FIRE MARSHAL'S OFFICE

Annual Inspections	28
New Inspections	8
Public Education Events	10
Plan Reviews	6

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	1
Other (Fire Marshal's Office)	1



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Chris Gilbert
Supervisor
Building Maintenance

October 2025 City of East Ridge Building Maintenance Monthly Report

City Hall

- Replaced the batteries in both faucets of the City Hall men's restroom.
- Mowed and trimmed grass (October 2, 3, 9 and 24).
- Hung a file holder.
- Put together a file organizer for City Hall reception.
- Hung authorization signs around City Hall and Court.
- Fixed the lock on the door going from the lobby into the courtroom.
- Scheduled the roofers to replace the roof over Administration.
- Roofers began replacing the Administration roof.

Fire Department

- Brought floor buffer and supplies to the Fire Department.
- Replaced four ceiling tiles at Fire Hall 1.
- Installed new faucets in the kitchen at Fire Hall 1.

Police Department

- Ran wire and added an outlet to the holding cell area.
- Welded the lock housing back to the cell door.
- Replaced all the broken floor anchors to the cell.
- Added plexiglass to the cell to protect the new fingerprinting equipment.
- Added plexiglass guards to two of the new Police SUVs.
- Modified the table that was fabricated for the fingerprint equipment.
- Fixed the hallway lights.
- Replaced the soap dispenser in the bathroom.
- Hung two new paper towel dispensers in the bathrooms.
- Replaced the door and window chimes at the entrance.
- Anchored the mugshot camera.

Animal Shelter / Animal Services

- Installed new faucets at the Animal Shelter.
- Demolished the old Animal Shelter.

Sanitation Department

- Installed the new ice machine at Sanitation.

Building Maintenance Department

- Deep cleaned the Building Maintenance shop and offices.
 - Washed Trucks 86 and 111.
-

Venue 1921 at East Ridge

- Started fabricating the tables for The Venue.
-

Community Center

- Mowed and trimmed grass (October 2, 3, 9 and 24).
-

Camp Jordan Park

- Reinforced the batter box stencils for Camp Jordan.
 - Rebuilt the leaking toilet inside the stadium bathrooms at Camp Jordan.
-

Pioneer Playground

- Replaced the leaf feature on the Pioneer Playground.
 - Mowed and trimmed grass (October 2, 3, 9 and 24).
 - Replaced the dead bolt of the door to the Pioneer's bathroom chase and had six copies made for Community Center employees.
 - Had ten keys made for the chase of the Pioneer Playground.
 - Started re-assembling the merry-go-round at the Pioneer Playground.
 - Winterized the splash pad and backflow.
-

Miscellaneous

- Met with Allegiant to go over and schedule the installation of the electrical for the "Welcome to East Ridge" signs.
- Met with EPB regarding the new sign for Spring Creek Road.
- Checked in and put up the order from Jacob's Paper Company.



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Robert Parker
Supervisor
Solid Waste Department

October 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	498.56 tons
Recycled Materials Collected	52.05 tons
Dumpster Junk	106.30 tons
Dumpster Rentals	2
Brush Collected	62 loads
Metal Collected	2 tons
Cart Repairs / Replacement (lids / cans)	14
New / Extra Garbage Cans	6
New Recycle Cans	8



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Chris Vaughn
Supervisor
Street Department

October 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	85 Locations	Checked and cleaned
Ditch Cleaning	8 Locations	Cleaned out with back-hoe
Jetted Out Pipes	5 Locations	Water jet trailer
Street Sweeper	4 Locations	Various streets swept
Asphalt Repairs	8 Locations	Various streets
Pothole Repairs	5 Locations	Bags of asphalt put out
Litter Collection	41 Locations	Trash picked up
Mowing City Lots	18 Locations	City lots
Exit 1 Mowing	2 Time	Mowing and trimming
Code Yards	5 Locations	Mowing and trimming
Miscellaneous	56 Locations	Various work completed



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Jeff Crowe
Supervisor
Traffic Control

October 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>
New Signage	14
Signs Installed	15
Sign Maintenance	82
Shop Tasks	24
Miscellaneous	17
Signal Repairs	23
Banners	13
Traffic Studies	2
Resident Requests	4
Street Light Requests	11
ER Police Department Requests	1
ER Fire Department Requests	2
Street Department Requests	2
Building Maintenance Requests	1
Camp Jordan Park Requests	1



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Michael Howell
 Chief Building Official
 Building and Codes Department

October 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 5

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
Bobby Lawrence	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

<i>ACTIVITY</i>	<i>SCOPE</i>	<i>TOTAL</i>
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	88
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	89
Re-Inspections	Trades that have failed the first inspection	26
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	3
Signs Removed	Illegal signs removed from City limits	0
Continuing Education	Training for the departments, required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of the structure	6 Cases
Zoning Board	Cases involving the Zoning Ordinance	1 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	2 Cases
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	29 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	143
	Open Storage	9
	Disabled Vehicles	51
	Trash & Debris	7
	Post for Cleanups	52
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	24
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawna Skiles
Director
Parks and Recreation

October 2025

City of East Ridge Parks and Recreation Department Monthly Report

Administrative

- Attended Chamber of Commerce meeting
- Parade meeting and planning
- Conducted training for new Venue Manager for Venue 1921 at East Ridge
- Attended the Local Parks and Recreation Fund (LPRF) pre-construction meeting
- Attended Canoe Launches meeting with landscapers
- Held pre-meetings for weekly events
- Met with landscapers for landscaping services at Venue 1921 at East Ridge
- Posted events to Facebook
- Conducted interviews for full-time positions
- Attended meeting for 2026 Needy Child Fund event
- Attend the Tennessee Recreation and Parks Association conference
- Baseline pre-turf project
- Scenic City meeting softball
- TDEC trail wrap up

Athletic Programming Recreation

- Summer Recreation Baseball League (ages 13-17) - September through October season
- Began recreation soccer, baseball, flag football, cheerleading, and softball, September through November season
- Adult softball league, August through October season

Maintenance / Projects – Parks and Recreation

- Repaired the baseball/softball field layout template
- Trimmed low hanging branches along the soccer stadium hill.
- Replaced the valve cap on a leaking Arena stall
- Completed repairs to toilets in both stadium restrooms

- Removed a damaged tree from the disc golf course
- Installed a WWTA grinder pump from Jersey on the stadium restroom toilet
- Serviced parking lot lights in the Arena lot
- Replaced the concession building door at the soccer complex
- Installed a replacement blade on the wing mower

Camp Jordan Arena/Park Events

- Hamilton County Home Show (3 day event)
- Touch the Sky Events – Hocus Pocus
- Touch the Sky Events – Apple Festival / Jurassic Encounters
- Guns and Hoses
- Ducks Unlimited

Tournaments / Athletic Events at Camp Jordan

- Red Wolves Soccer Tournament
- Southern Softball Tournament (October 4)
- Perfect Game Baseball (Sunday only)
- Connect Eastern Elite 3 Day Tournament
- National Homeschool Soccer Tournament
- Southern Softball Tournament (October 25)

Community Center

- Aerobics - 5
- Seniors - 150
- Continued planning for the Community Thanksgiving event to be held on November 24, 2025
- Chamber Board obligations
 - Chili Cook Off
 - Chamber Board Meeting
 - Coffee Event
 - Vice President Responsibilities
- Hosted Senior Luncheon (October 15)
- Attended Chattanooga Tourism Banquet (October 1)
- Attended Community Center and Local Parks and Recreation Fund (LPRF) meetings



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Patty Weaver
 Head Librarian
 Library Department

FY25/26 Library Services Statistics as of October 31, 2025

	JULY 2025	AUG. 2025	SEPT. 2025	OCT. 2025	NOV. 2025	DEC. 2025	JAN. 2026	FEB. 2026	MAR. 2026	APR. 2026	MAY 2026	JUNE 2026	YTD FY25-26
CIRCULATION (BOOKS/AUDIO)	3,549	3,019	2,891	3,004									12,465
CIRCULATION E-BOOKS	401	386	353	342									1,482
COMPUTER USERS	250	202	238	237									927
NEW CARDS ISSUED	65	38	29	26									157
PROGRAMS / ATTENDANCE	32 / 540	13 / 117	34 / 1,067	41 / 653									120 / 2,377
DOCUMENTS NOTORIZED	15	8	36	22									81
PAGES FAXED	43	15	41	89									188
PAGES SCANNED	79	41	126	76									322
COPIES MADE	3,477	2,926	2,631	2,871									11,905
IN-DEPTH COMP ASSISTANCE	48	32	45	37									162
ITEMS CATALOGUED	88	110	133	133									464
ITEMS DELETED	176	105	3	105									389

26 new cards issued (20 Adult/6 Juvenile)
 1 Adult Book Club - 4 participants
 2 Diamond Art Club - 21 participants
 6 ERE Classes - 144 participants
 1 Adult Bingo - 6 participants
 5 Knitting Club - 16 participants
 1 STEAM Night - 11 participants

1 Bedtime Story Time - 4 participants
4 Story Time - 83 participants
4 Baby Story Time - 54 participants
4 Walking Wednesday - 11 participants
1 Watercolor Class - 19 participants
1 Medicare Workshop - 1 participant
2 Elementary School Book Club - 19 participants

1 Middle School Book Club - 4 participants
1 Teen Writing Workshop - 3 participants
1 Paranormal Investigators Presentation - 5 participants
Drive Thru Trick or Treat - 182 participants
Movie Night - 32 participants