



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

APRIL 2025

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

Jeff Ezell
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT APRIL 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the April 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



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Jennifer Deitrick
City Clerk
Administration Department

April 2025 BUSINESS LICENSE AND BEER PERMIT MONTHLY REPORT

BUSINESS LICENSE:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
04/01/2025	FIT DANCE STUDIO, INC. – TITI FIT DANCE STUDIO	1473 N MACK SMITH RD CHATTANOOGA, TN 37412
04/03/2025	POOTAGIC	6944 GLEN ERROL WAY CHATTANOOGA, TN 37412
04/10/2025	NICOLASA GARCIA-BOTANAS GARCIA	5804 RINGGOLD RD CHATTANOOGA, TN 37412
04/21/2025	EA POWERSPORTS	5595 RINGGOLD RD CHATTANOOGA, TN. 37412
04/21/2025	C&R ROOFING, LLC	8354 SNOW HILL DR, OOLTEWAH, TN 378363
04/21/2025	BOE-TEL ETN COMPANY, LLC	2948 FOSTER CREIGHTON DR, NASHVILLE, TN 37204
04/25/2025	MYSTIC NOOK	6226 RINGGOLD RD, CHATTANOOGA, TN 37412

BEER PERMITS

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



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Cameron McAllister
 Administrator
 Economic & Community Development

April 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Active
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY23	Bureau of Justice BVP	Vest Replacement	Police Department	Pending Closeout
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY24	American Water Charitable Foundation	2024 Tennessee River Rescue	Administration/Sanitation	Closed
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Active
FY25	PEP Safety Partners	Reflective Jackets	Fire Department	Pending Closeout
FY25	THSO High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice BVP	Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Active
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration/Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Denied
FY25	Brownfield Assessment	Multi-County Development	Administration	Application Pending Approval
FY25	State and Local Cybersecurity	Vulnerability Assessment	Information Technology	Application Pending Approval
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Application Pending Approval
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Application Pending Approval

GRANT REIMBURSEMENT(S) RECEIVED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
4/1/2025	PEP Cyber Security	IT Infrastructure	Litefoot Technology	\$3,800.00
4/2/2025	PEP Safety Partners	Fire Department Equipment	Tennessee Fire Equipment	\$1,334.00
4/7/2025	Local Parks & Recreation Fund	Community Center Renovation	Kimley-Horn & Associates	\$16,000.00
4/29/2025	PIN 131488.00	John Ross Resurfacing	Volkert Engineering	\$310.20
4/29/2025	THSO High Vis Grant	Saturation & Radar(s)	Applied Concepts, Inc.	\$8,490.26

PUBLIC RELATIONS/COMMUNITY OUTREACH:

Facebook (@City of East Ridge – Government) Number of posts – 25	Platform Followers: 9,493
Instagram (@CityofEastRidge) Number of posts – 24	Platform Followers: 831
Twitter (@CityofEastRidge) Number of posts – 23	Platform Followers: 694

<i>Event Date</i>	<i>Program Name</i>	<i>Department</i>
4/1/2025	Peeps Contest	City Library
4/2/2025	Diamond Art Club	City Library
4/3/2025	East Ridge Business Expo	Economic & Community Development
4/3/2025	Blood Drive	Parks & Recreation – Community Center
4/3/2025	Mock Crash Simulation	Police Department
4/5/2025	Paws for Spring Market	Animal Services
4/5/2025	Birdy Town Exotics	Parks & Recreation – Camp Jordan
4/11/2025	Bug-A-Paluzza	Parks & Recreation – Camp Jordan
4/12/2025	Master Your Garden Expo	Parks & Recreation – Camp Jordan
4/18/2025	Hamilton County Home Show	Parks & Recreation – Camp Jordan
4/25/2025	Chattanooga Lookouts Fundraiser (Parks & Rec Night)	Parks & Recreation
4/26/2025	All or Nothing Fight	Parks & Recreation – Camp Jordan
4/28/2025	Diamond Art Club	City Library



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Michelle Sinigaglio
 Human Resources Director
 Administration Department

April 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	155	149
Part-Time Employees	24	19
TOTAL:	179	168

New Hires	5
3 Patrol Officers	
2 Firefighters	
Terminations	3
1 Firefighter	
1 Streets Laborer	
1 Groundskeeper	
Transfers	0
In Onboarding Process	3
1 Firefighter	
2 PT Park Attendants	
Recruiting For	
Patrol Officer	
Groundskeeper	
Streets Laborer	
PT Park Attendant	
Seasonal PT Park Attendant	
Police Department Reservists	7
Volunteer Firefighters	4
Pending Retirements	0
Admin and/or Medical Leave	1



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Patricia Cassidy
Court Clerk
Municipal Court

April 2025 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued April 2025: 81 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
04/01/2025	46	30	17
04/08/2025	53	34	20
04/15/2025	46	35	13
04/22/2025	46	30	15
04/29/2025	43	32	49
TOTAL:	234	161	114 (Less than half show)



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Clint Uselton
Police Chief
Police Department

April 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,925 calls for service during April 2025.

The department filled a total of 41 open records requests from citizens and the District Attorney's Office.

A total of 555 citations were issued.

The East Ridge Police Department made a total of 82 physical arrests that included 96 misdemeanor charges and 50 felony charges.

The East Ridge Police Department answered 1 call within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks, etc.) activities.



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Clint Uselton
Police Chief
Police Department

April 2025 City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

ERPD Administrative Division - Lieutenant Rogers

Car 14 – 44,150 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- Continued working on FBR data conversion – Legacy data now live. Continuing clean up with Tyler Technologies
- SAFE (P&E) data conversion to TylerRMS now live – Continuing cleanup with Tyler Technologies
- Officer account setup and resolving various account issues
- Policy review
- Issued equipment to Officers
- Evaluation for J. Massengale
- Surplus vehicles sent to Compass Auctions

- Assist with U-Haul crash
- TACP Meeting – Nashville
- Assisted Tyler Technologies with RMS update
- New radios to Chattanooga Radio Shop for programming
- Contact Steve Blackstock (Lonnie Cobb Ford) about console faceplates for new radios
- Uploaded new documents to PowerDMS
- Address squad room copier issues – RJ Young on site to repair

OPEN RECORDS:

Open Records Requests Received / Completed	41
Open Records Preparation Time	28 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	0
Hamilton County Grand Jury Cases Requested	2
Total Hamilton County Grand Jury Appearances	0
Hamilton County Grand Jury File Preparation Time	1 Hour
East Ridge Municipal Court Appearances	5
East Ridge Municipal Court Prisoner Transport Assists	0

STATION OFFICER:

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance:	
<ul style="list-style-type: none"> • Install radio in Vehicle #24 • Vehicle #30 to Limitless for camera install • Install radio in Vehicle #51 • Pickup Vehicle #11 from E/R Auto • De-striped Vehicle #20 • Troubleshoot dash camera power issue Vehicle #81 • Stripped Vehicle #55 • Vehicle #22 to E/R Auto • Install in-car radio in Vehicle #30 	Multiple
IT Liaison Duties	0

ERPD Records Division - Candace Brown, Pam Aalberg, Myra Miracle

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
269	112	137	2,128

- NCIC Transactions – varies daily.
- NCIC entries made by HC 911 Communications are checked by ER Records staff daily.
- T.O.P. (Temporary Protection Orders) are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from HC 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports –reports checked for accuracy and compliance.
- Daily check of FD reports entered in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Dept. related questions.
- Work with HC911 with CAD assignments on new Officers

ERPD Property and Evidence Division - Brandy Dove

Items Entered	146
Items Disposed	29
Narcotics Disposed	0
Firearms – prepared for trade / sale	0
Firearms traded / sold (Compass Auctions)	34
Other items sold on Compass - TOTAL	59
Vehicles sold on Compass	3
General Items	32

DRUGS SEIZED:

Pills (dosage units)	64.5
Pills (grams)	0
Crack Cocaine (grams)	0.8
Cocaine (grams)	0.5
Meth (grams)	77.84
Marijuana (grams)	55.26
MDMA (grams)	0
Fentanyl (grams)	0
Fentanyl (pills)	0
Ecstasy (du)	0
Mushrooms (grams)	4.4

ERPD Training Sergeant - Sergeant J. Massengale

Car 53 – 53,781 miles

- Continue work on updating policy.
- Transported the 7 M-14 rifles to Aniston Alabama Arsenal Military Base for disposal.
- ACADIS POST class Blount County April 8-9, 2025.
- April 11, 2025 - Open Range Day for the department.
- Completed Officer Specialized Training entry into ACADIS.
- Complete monthly report for POST credit for V-Academy officer credit for classes.
- Started process for new hire Jesus Rendon including POST application for transition school. Officer Rendon attended POST Transition School April 28, 2025.
- Ordered uniforms, ballistic Vest and purchased duty equipment for new officer Rendon.
- Qualified Jesus Rendon on Glock firearm for department.
- Assisted with new hire technology including securing phone, computer and electronic accounts.
- Found that the applicant has to get a certified translated copy of his birth certificate to the state for the POST certification. Assisted with the process.
- Trying to finalize the EVOC track driving course and location.
- Planning In-Service with instructors.
- Completed Taser Training for Officer Resendez and Officer Rendon.
- Begin planning for the Citizens Academy.

School Resource Officers

East Ridge High School

Officer Hightower – Vehicle #87 Mileage 14,742
6 Incident Reports
6 Supplement Reports
1 Arrests

East Ridge Middle School

Officer Duncan – Vehicle #88 Mileage 10,200
2 Incident Reports
51 SIA

East Ridge Elementary School

Cpl. Chadwick – Vehicle#58 Mileage 65,773
64 Calls For Service
65 SIA

Spring Creek Elementary School

Officer Chavez – Vehicle #22 Mileage 34,390 (mileage is for a line car)
6 Incident Report

Reserve Officer Hours

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey (Medical)		
Officer Lowrance	11.5	0.0
Officer Staton	6.0	5.5
Officer Roberts	11.0	0.0
Officer Avans	23.0	22.0
Officer Brackett	3.5	0.0
Officer Bambrick	4.0	11.0
Officer Duncan (ER Fire Dept.)	0.0	0.0
Officer Williams (ER Fire Dept.)	0.0	0.0
TOTAL:	59.0	38.5

Total Reserve hours for April 2025: 97.5



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Clint Uselton
Police Chief
Police Department

April 2025 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
G. Beck	2	0	0	0	0	0	0	0
S. Stojnic	16	0	4	3	7	2	15	75%
G. Hawks	1	0	6	2	1	1	4	33%
W. Johnson	10	0	6	3	3	1	12	50%
J. Davis	10	0	5	1	1	0	14	20%
TOTAL:	43	0	21	9	12	4	45	43%

CID Total New Case Assignments	21
CID Total Cases Cleared	9
CID Monthly Clearance Rate	43%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the City. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and/or apprehensions of four (4) individuals wanted for a variety of criminal charges to include the following:

- Kidnapping
- Attempted First Degree Murder
- Criminal Court Warrants and Attempted First-Degree Murder
- Violation

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests - MIS	0
Self-Initiated Arrests - FEL	2
Warrant Service - MIS	1
Warrant Service - FEL	8
Drug Seizures	2
Firearms Seizures	1
Assets Seizures	0
Stolen Auto Recoveries	1
Search Warrants - Sought	2
Search Warrants - Executed	2
Referrals for Federal Prosecution	0
Gang Contacts / Validations	1

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow-up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and/or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	11
Back-up / Assist Calls	26
Physical Arrests	4
Vehicle Sniffs	2
Building Search	0
Area Search	0
Tracks	1
Traffic Stops	45
Call Outs	1
Warrant Services	0
Assist Other Agency Warrants	6
K9 Training Hours	18.2
Public Events / Demonstrations	0
K9 Apprehensions	0
Methamphetamine Seizures	7 grams
Crack Cocaine Seizures	0.8 grams
Fentanyl Seizures	0 grams
Currency Seizures	0
Marijuana / THC Seizures	9.3 grams
Vehicle Seizures	0
Firearm Seizures	0

K9 NOTE: The K9 team, comprised of Cpl. Beadle, and K9 Quest, continue to employ proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence. The K9 Team continues to work during more widely varying time periods and is also assisting the Patrol Division.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	73
Warrant Service - MIS	26
Warrant Service - FEL	19
Misdemeanor Citation Service	2
Civilian Fingerprints	8
NCIC Entries	45

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months has enabled the Division to extradite more arrestees from surrounding jurisdictions, to include those within Georgia and Alabama.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
R. Landrum	15	28,192	Chevrolet	Colorado
G. Beck	29	146,530	GMC	Canyon
B. Beadle	89	19,214	Ford	PIU
M. Crisp	50	91,214	Ford	Explorer
J. Goddard	52	91,218	Ford	Explorer
K. Kimsey	28	55,015	Ford	PIU
J. Daverson	6	39,057	Ford	PIU
S. Stojnic	4	2,548	Chevrolet	Colorado
G. Hawks	25	10,214	Chevrolet	Colorado
J. Davis	41	7,272	Chevrolet	Colorado
W. Johnson	44	5,241	Chevrolet	Colorado
SPARE-LINE	54	71,902	Dodge	Journey



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Clint Uselton
 Police Chief
 Police Department

April 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	11	0	0	0	0	1	0	0	0	2	2	7	39	0	0
MCCLOUD	18	0	3	5	0	4	0	33	33	27	27	54	38	4	0
MAGANA	12	0	2	1	0	8	0	7	2	3	2	30	71	1	0
MAHAFFEY	16	1	1	1	1	10	0	13	0	4	2	42	29	0	3
BAILEY	15	0	2	2	1	18	1	23	3	25	25	72	33	0	1
VALDEREZ	11	1	1	1	0	7	1	100	1	22	26	38	21	0	0
MASSENGALE	13	0	0	0	0	8	0	41	2	3	4	29	26	0	0
ALLEN	12	0	1	1	0	4	0	39	10	40	32	48	23	0	4
DARWIN	14	0	1	1	0	6	0	35	5	28	34	39	29	1	1
HUSKINS	10	1	2	1	8	8	1	37	0	5	6	48	25	0	2
KIRBY	15	5	5	5	8	15	6	12	2	21	18	43	22	2	1
PARTIN	16	0	2	3	0	16	1	57	4	35	15	83	61	0	1
SMITH	15	0	0	0	0	1	1	19	2	2	0	4	42	0	0
RESENDIZ	8	0	0	0	0	0	0	0	3	29	39	13	18	0	0
ALEXANDER	17	2	6	6	0	4	0	63	0	13	1	20	69	0	13
BRISLIDEN	14	5	12	5	7	21	0	48	0	20	2	46	42	4	17
BURGESS, D.J.	14	0	2	2	0	8	0	23	0	13	2	61	40	2	3
JOHNSON, D.	13	0	10	15	8	10	0	52	6	17	120	40	32	0	0
MILLER, W.	12	0	2	3	0	1	0	124	0	21	3	17	24	1	0
RHUDY	12	0	0	0	0	6	1	30	0	4	12	14	41	0	0

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
SHARP	15	3	9	13	3	15	0	36	0	43	0	33	18	2	2
WILSON	15	0		9	0	2	0	60	9	71	84	21	41	0	2
BLACKBURN	15	5	9	5	2	10	0	37	6	27	37	63	31	2	2
COX	12	1	3	4	3	3	0	19	1	15	12	23	47	1	0
ESTERMYER	14	0	2	3	1	5	0	28	0	27	26	16	17	1	0
CORNELIUS	14	0	6	10	7	15	0	0	0	14	18	60	32	0	0
ROMANS	14	0	1	0	0	0	0	14	0	25	6	15	44	0	1
LIVELY	13	0	0	0	1	1	0	21	0	4	0	15	44	1	3
Total	380	24	82	96	50	207	12	971	89	560	555	994	999	22	56



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Clint Uselton
Police Chief
Police Department

April 2025

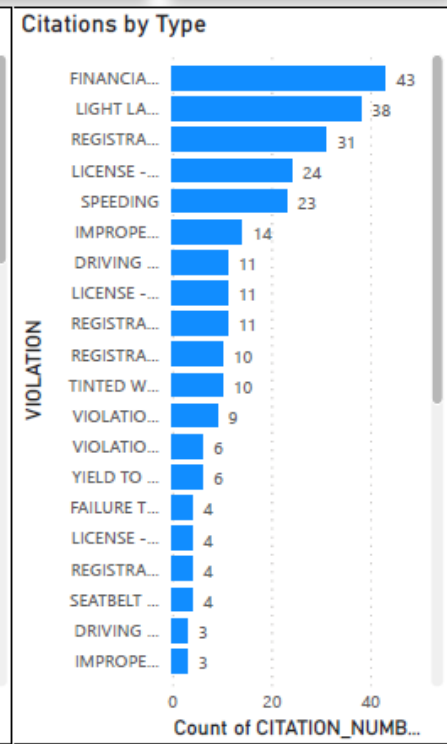
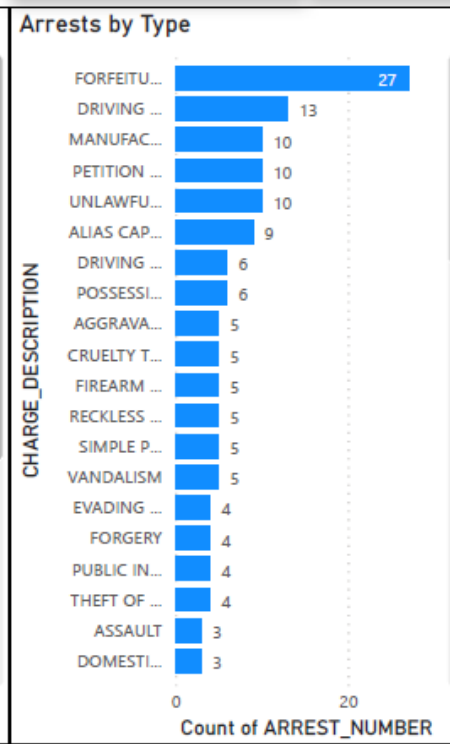
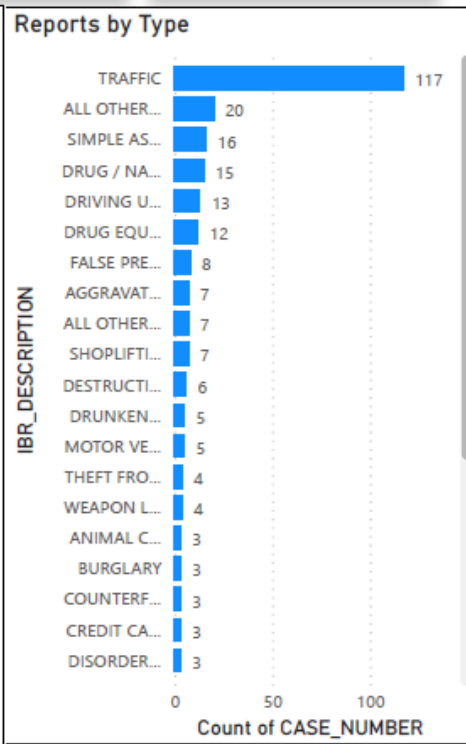
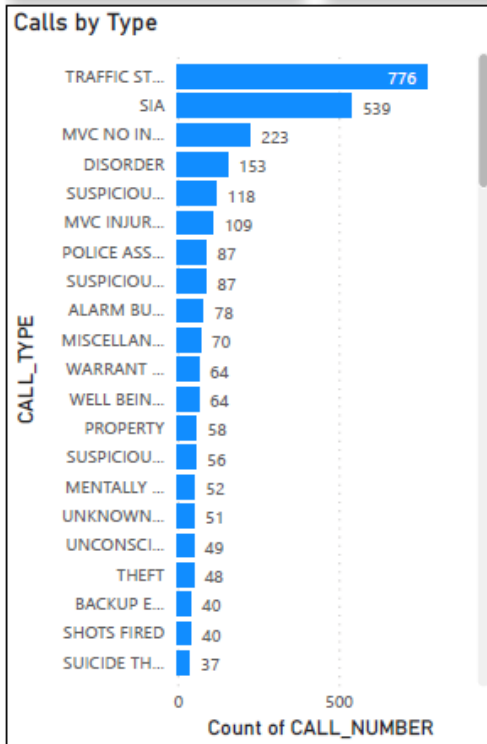
City of East Ridge Police Department Monthly Activity Report

April 2025



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 2128	Incidents 269	Arrests 112	Total Charges 204	Citations 137	Warnings 156
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Clint Uselton
Police Chief
Police Department

April 2025 City of East Ridge Police Department Monthly Crime Report

MAJOR CRIMES:

Weapon Law Violations	4
Theft from Motor Vehicle	3
Statutory Rape	1
Motor Vehicle Theft	5
Forcible Fondling	2
Drug / Narcotic Violation	17
Driving Under Influence	13
Burglary	3
Aggravated Assault	7

ACTIVITY TOTALS:

Calls for Service	2,128
Reports Written	269
Citations	137
Warnings	156



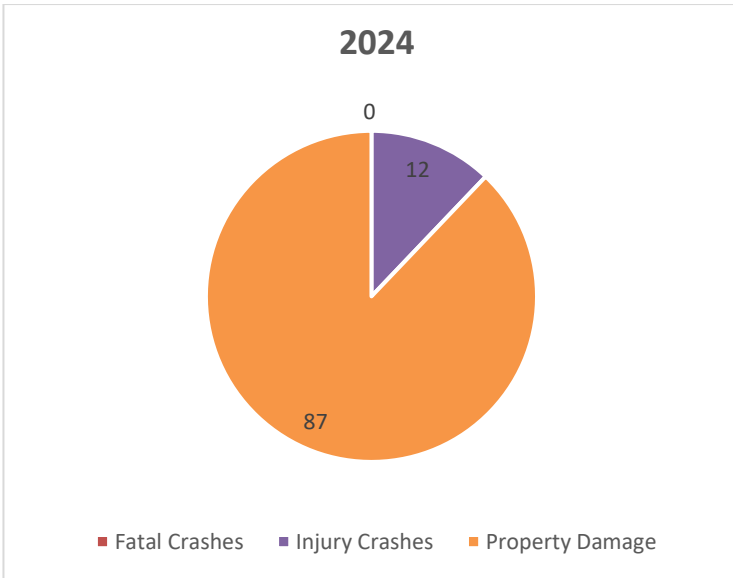
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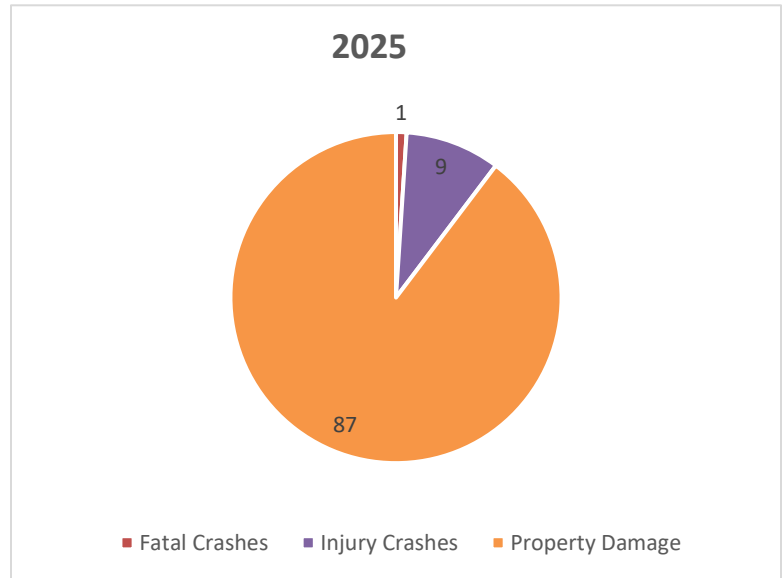
Clint Uselton
Police Chief
Police Department

April 2025 City of East Ridge Police Department TITAN Crash Monthly Report

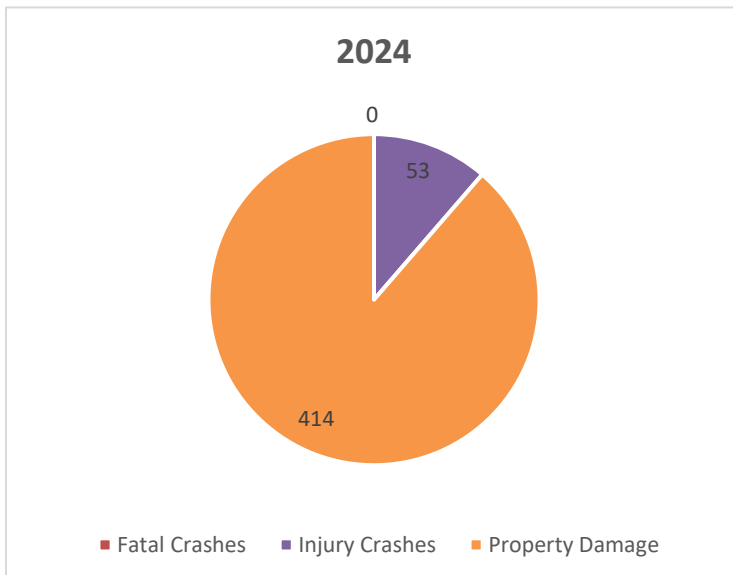
2024
99



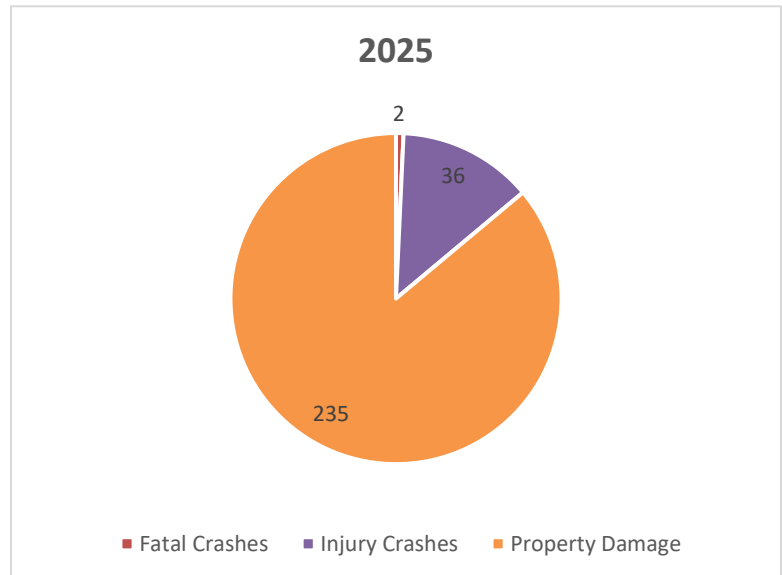
2025
97



YTD
467



YTD
273





City of East Ridge

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Clint Uselton
Police Chief
Police Department

April 2025 City of East Ridge Animal Services Monthly Report

15 cats housed at the shelter and 9 cats in foster care.

27 dogs housed at the shelter and 2 in foster care.

Responded to 82 calls for service.

Responded to 4 injured and/or sick animals.

Responded to 7 dead animals and transported them to the shelter for disposal.

Responded to 4 police assistances.

4 feral cat traps set.

3 feral cats released back to the wild.

11 cat adoptions and 0 returned to owners, and 0 cat transferred to another shelter/rescue.

13 dog adoptions and 12 returned to owners, 1 dog transferred to a rescue, and 1 dog transferred in from rescue.

0 cats and 2 dogs euthanized.

7 cats and 8 dogs taken to a veterinarian.



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Mike Williams
Fire Chief
Fire Department

April 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **209** calls for service in the month of **April 2025**.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Staff attended all Elementary schools and read to the children; this was scheduled in March.
- Staff completed all in-service training as required by the State of Tennessee. This training began in March and was completed in April.
- Staff scheduled swift water training I and II for members recertification.
- Staff scheduled training at the state fire academy and Pigeon Forge for fire related classes.
- Staff continue to work with five of our firefighters in an engineer pump class. Four of these members will be promoted to Firefighter/Engineer status soon.
- Staff have been in contact with the contractor who will make repairs to the building at Station One. We have been told that this will start on June 2, 2025.
- Staff have been working with vendors that have upcoming events in the park. Some of these are the Taco Festival, the Bacon Festival, the Apple Festival, and ANF (All or Nothing Fights). The Fire Department will have crews establish a unified command post for the larger events to handle any incidents such as monitoring weather, medical needs, security needs, and any other potential hazards.
- Staff attended Tri State Mutual Aid meetings.
- The Baby Box project has been completed. We are now waiting on the building repairs before the box goes into service. This has been discussed with the City Manager, and we agree that the repairs need to be completed on the building before having the blessing of the Baby Box.
- Cancer testing has been completed on all career members.
- Staff conducted interviews for three open firefighter positions. Three new members were hired and have started work. Two of these three were volunteers with our department.

- Staff will receive 12 Ballistic vests after Council approves the 2025 Homeland Security Grant from Hamilton County. These vests are to be placed on our first out responding apparatus for active shooter situations.
- Employee Performance Evaluations were completed for the members in April.
- Staff completed flowing all hydrants in the city. This is done twice a year.

Training

Each shift completes a minimum of two hours of training each shift. Training topics included:

1. Fire Service: SCBA Evolution and Respiratory Protection Policy. (2\hour minimum).
2. Fire Service: Incident Command System, Ref. Essentials 7 Ch. 27. (2\hour minimum).
3. Rescue: Air Tools, Equipment Familiarization, Maintenance, and Use. (2\hour minimum).
4. Fire Service: Firefighter Safety, Ref. Essentials 7 Ch. 1. (2\hour minimum).
5. Driver Training: District Review; Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Pump Operations, Relay Pumping\Tender Operations. (2\hour minimum).
7. Fire Service: Communications, Ref. Essentials 7 Ch. 2. (2\hour minimum).
8. EMS: Ref. First Responder Protocol Manual, Cardiac PROT-001 to PROT-005. (3\hour minimum).
9. Fire Service: Building Construction, Ref. Essentials 7 Ch. 3. (2\hour minimum).
10. Hazardous Materials: Rescue and Recovery. (2\hour minimum).

Three members graduated from Fire 1 Class at Tri Community Rookie School and have 2 members will graduate Fire 1 in May at the Hamilton County Rookie School.

Two members attended an advanced vehicle extrication class.

Two members attended a high angle rope class.

Maintenance

- Purchased a new generator for Squad two.
- Purchased new helmets for the graduating members from rookie schools.
- Repaired five SCBA (Air Packs) and one SCBA RIT Pack (Rapid intervention team)
- Squad two transmission line repaired
- Squad One generator repaired
- Squad One Radiator hose repaired and replaced clamps. This also required it to be towed back to the station.
- Repaired Light bar on Engine two
- Replaced battery in the UTV side by side
- Ordered two new cutting blades for two of our circular saws (K-12)

Special Projects

- Scheduling upcoming training for members that are taught at the State Fire Academy and through TARS (Tennessee Association of Rescue Squads).
- Scheduling fire prevention events with the police department that is upcoming and scheduling tours with several girl scout troops at station one.
- Working on employee evaluations with Human Resources for related item for the fire departments members.

Incident Reports by Incident Type Series April 2025

TYPE OF INCIDENT	NUMBER
Building Fires	1
Fire, Other	1
Cooking Fire	2
Trash or Rubbish Fire, Contained	1
Passenger Vehicle Fire	3
Outside Rubbish Fire, other	1
Outside Rubbish, trash, or waste fire	3
Medical Assist	63
EMS Call	7
Motor vehicle accident with Injuries	14
Motor Vehicle vs. Pedestrian	2
Motor Vehicle with no injuries	3
Extrication of victim(s) from vehicle	1
Gas Leak	1
Oil Spill	1
Overheated Motor	1
Power Line Down	7
Building or structure weakened or collapsed	3
Vehicle Accident or general clean up	3
Lock-out	3
Smoke or odor removal	1
Assist Police or other government agency	2
Police Matter	1
Assist Invalid	28
Good Intent	1
Dispatched and canceled en route	21
Smoke scare	2
False Alarm or false call	2
Smoke detector activation due to malfunction	4
Alarm sounded due to malfunction	1
Unintentional transmisson of alarm	1
Smoke detector activation, no fire, unintentional	12
Alarm system activation, no fire unintentional	9
Total alarms for April 2025	209
Fire Property Loss	\$264,320
Fire Property Saved	\$2,632,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	2
Mutual Aid Given	4
Auto Aid Given / Joint Response District	7
Auto Aid Received / Joint Response District	0
TOTAL MUTUAL AID CALLS:	13

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	0
Fire related calls	0
TOTAL CITY OF RIDGESIDE CALLS:	0

FIRE MARSHAL'S OFFICE

Annual Inspections	26
New Inspections	9
Public Education Events	6
Plan Reviews	5

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	1
Other (Fire Marshal's Office)	0



City of East Ridge

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East Ridge, Tennessee 37412
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Chris Gilbert
Supervisor
Building Maintenance

April 2025 City of East Ridge Building Maintenance Monthly Report

- Mowed and trimmed weeds around City Hall, Community Center and the Pioneer playground (04/03/25)
- Cut up the signs from Wally's.
- Repaired the toppers to the dog kennels at the Animal Shelter.
- Received opinions on the new flooring for Court.
- Tested the remaining backflow devices at Camp Jordan (04/04/25).
- Checked all the emergency lighting inside City Hall and the Library.
- Replaced light bulbs inside Administration's restrooms.
- Re-secured the outlet on the left, front side of City Hall.
- Tightened all the fasteners to the Court room chairs.
- Replaced all the HVAC filters at the Animal Shelter (04/04/25).
- Installed LED drivers and bulbs in the Emergency lights inside the mop room and server room at City Hall.
- Mowed the Animal Shelter (04/08/25).
- Put together an estimate for what it would cost to install a backflow preventer on North Mack Smith Road.
- Vacuumed and mopped the Building Maintenance office side (04/09/25).
- Met with and supervised the contractors removing the old carpet and installing the new carpet in Court.
- Moved boxes and everything else needed for the carpet to be replaced in Court.
- Met with JDH about the Court roof leak (04/09/25).
- Reorganized the History Museum to accommodate the Community Center employees.
- Attended a meeting with City Manager Miller for the new Spring Vale dog park and created a new rendering (04/10/25).
- Cleared drain channels for the Splash Pad parking lot.
- Replaced the button/valve to the Pioneer Playground drinking fountain.
- Rebuilt the ¾" backflow preventer at Fire Hall 2.
- Repaired the play yard fence at the Animal Shelter.
- Fixed the plumbing to the well at the Camp Jordan soccer fields.
- Met with the fence company at the Animal Shelter to discuss the repairs to the play yard (04/14/25)
- Replaced both check valves in the 6" backflow device at the rear entrance of Camp Jordan and retested (Passed 04/16/25).
- Looked at the breaker that kept tripping for one of the well pumps at Camp Jordan. Determined the computer board needed to be replaced.
- Repaired Keke's Shampooer.
- Performed maintenance on Building Maintenance mowers. (Sharpened blades, cleaned filters and changed oil (04/16/25).
- Mowed and trimmed weeds around City Hall, the Community Center, The Pioneer Playground and the Splash Pad (04/17/25).

- Repaired steel stop for the control arm of one of the Sanitation garbage trucks.
- Keefe Plumbing came out and capped the sewer line to the old animal shelter (04/17/25).
- City Manager Miller agreed to have the 6" main backflow device dug up and replaced the year of 2026 (04/17/25).
- Tile company finished the Lobby seal (04/17/25).
- Cleaned out all the roof drains at City Hall.
- Repaired the 2 ½" backflow device at Fire Hall 2 (04/21/25)
- Fixed the portable AC unit at the Animal Shelter.
- Fixed the plumbing in both dog park drinking fountains.
- Adjusted the button on the drinking fountain at the Pioneer Playground.
- Brought 8 soap dispenser refills to the Police Department.
- Worked on fixing the Court Room handicap door (will order parts).
- Mapped out and disconnected the cameras and fire alarms in the library so that the ceiling tiles could be replaced. Stacked all material inside the library.
- Converted 7 light fixtures to LED at the Police Department.
- Bought and brought 13 bags of soil and 7 bags of mulch to the Police Department / Fire Department for the Garden Club.
- Re-installed the cameras and alarms in the Library.
- Mowed/ trimmed weeds City Hall, Community, Pioneer Playground and the Animal Shelter.
- Contacted Preventia to fix the Library alarms and change the codes to Sanitation.
- Had AAA lock and key make key copies for Sanitation.



City of East Ridge

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Robert Parker
Supervisor
Solid Waste Department

April 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	762.50 tons
Recycled Materials Collected	45.55 tons
Dumpster Junk	91.64 tons
Dumpster Rentals	5
Brush Collected	78 loads
Metal Collected	2 tons
Cart Repairs / Replacement (lids / cans)	61
New / Extra Garbage Cans	13
New Recycle Cans	9



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Chris Vaughn
Supervisor
Street Department

April 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	71 Locations	Checked and cleaned
Ditch Cleaning	4 Locations	Cleaned out with back-hoe
Jetted Out Pipes	9 Locations	Water jet trailer
Street Sweeper	8 Locations	Various streets swept
Asphalt Repairs	8 Locations	5-tons put out
Pothole Repairs	11 Locations	Bags of asphalt put out
Litter Collection	23 Locations	Trash picked up
Mowing	18 Locations	City lots
Exit 1	2 Times	Mowing and trimming
Code Yards	8 Locations	Mowing and trimming
Miscellaneous	34 Locations	Various work completed



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Jeff Crowe
Supervisor
Traffic Control

April 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>	<i>NOTES</i>
New Signage	3	
Signs Installed	5	
Sign Maintenance	89	
Shop Tasks	10	
Miscellaneous	21	
Resident Requests	5	
Street Light Requests	8	
Banners	4	
Signal Repairs	15	
Traffic Studies	5	
ER Police Department Requests	6	
ER Fire Department Requests	3	

ADDITIONAL NOTES:

- Installed 30 flag brackets for Memorial Day, 4th of July, and Veterans Day flag displays.
- Produced 185 inventory stickers for East Ridge Fire Department.



City of East Ridge

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Michael Howell
 Chief Building Official
 Building and Codes Department

April 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 5

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
Ethan Palmer	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

ACTIVITY	SCOPE	TOTAL
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	56 Permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	79 Inspections
Re-Inspections	Trades that have failed the first inspection	27
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	0
Signs Removed	Illegal signs removed from City limits	3
Continuing Education	Training for the departments, required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of the structure	No Meeting
Zoning Board	Cases involving the Zoning Ordinance	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	4 Cases
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	20 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	205
	Open Storage	37
	Disabled Vehicles	31
	Trash & Debris	21
	Post for Cleanups	83
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	33
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawna Skiles
Director
Parks and Recreation

April 2025

City of East Ridge Parks and Recreation Department Monthly Report

Admin

- Chamber Expo
- Work on Rec sports, Adult and Flag schedules on going monthly
- Meeting with other leagues on going monthly as the season is in play.
- LRPB Bid Opening
- Budget prep
- Pre- meetings with weekly events
- Visits to local venues for pricing and kitchen equipment
- Facebook event post
- Interviews for part time park attendants

Athletic Programming Rec

- Baseball/Softball working on league schedules, ordering uniforms and equipment
- Adult Softball-making league schedules, meeting with coach and setting up the league for the season
- Soccer/Flag Football-working on league schedules, ordering uniforms and equipment

Maintenance / Projects – Parks and Recreation

- Fixed wall vet in soccer restroom 1-3 fields
- Stadium restroom-fixed light, leaking toilet
- Sparten left arm dock repaired, also checking starter.
- Field 7 short- had to dig up the field in order find short to fix the scoreboard
- Main Soccer RR 4-8 Handicap Men's restroom leaking toilet
- Ferris #3 2 mandiles, belt and switch repaired
- Sink in main concession leaking
- Fixed door at RV pavilion restroom.

Camp Jordan Arena/Park Events

- Bug-A-Poluzza
- Birdy Town
- Hamilton Co. Master Gardener's Show
- Hamilton County Home Show
- All or Nothing

Tournaments / Athletic Events at Camp Jordan

- Locomotion Endurance Event
- Dusty Mason Baseball Tournament
- Southern Softball Ass.
- 42 Classic Tournament

Community Center

- 9 Aerobics memberships
- 114 Senior Programming Memberships
- 17 open gym memberships
- Senior Luncheon "stress relief"
- planned, set up, and Hosted the Chamber business expo in the Gym
- Added 2 more trucks of playground safe mulch at the pioneer frontier with assistance from the Sam's Club Chattanooga volunteers
- attended the Out of School Alliance monthly meeting
- Prepared for the impending closure of the ERCC for renovations
- hosted the Combustion Reunion April 3rd
- hosted the Senior Financial group rental for a Medicare and Medicaid conversation
- Host Glover Financial group rental for a will and estate planning presentation
- Hosted practices for Thunder Basketball rental 3 days per week.



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Patty Weaver
 Head Librarian
 Library Department

FY24/25 Library Services Statistics as of April 30, 2025

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
CIRCULATION (BOOKS/AUDIO)	3436	3302	2700	3053	2517	2749	2939	2268	2860	2800			28624
CIRCULATION E-BOOKS	170	256	283	264	238	251	326	265	312	343			2708
COMPUTER USERS	196	200	219	239	183	238	203	186	199	205			2068
NEW CARDS ISSUED	42	42	25	27	33	27	28	25	39	27			315
PROGRAMS/ ATTENDANCE	17/413	14/149	23/955	30/679	16/207	18/353	20/170	25/244	25/277	28/436			216/3883
DOCUMENTS NOTORIZED	12	18	20	14	10	11	16	11	4	19			135
PAGES FAXED	24	32	8	60	69	70	16	40	24	8			351
PAGES SCANNED	49	19	15	25	4	84	21	46	212	59			534
COPIES MADE	2947	3069	2684	2276	2661	2371	1893	2824	5680	2657			29062
IN-DEPTH COMP ASSISTANCE	40	34	30	34	27	54	40	45	42	35			381
ITEMS CATALOGUED	91	101	114	140	94	73	115	77	91	124			1020
ITEMS DELETED	7	18	20	16	118	7	286	122	8	58			660

27 new cards issued (25 Adult/2 Juvenile)
 1 Adult Book Club - 10 participants
 3 Diamond Art Club - 15 participants
 2 Home School Book Club (1-4) - 17 participants
 1 Game Night - 27 participants
 1 STEAM Night - 17 participants

1 Bedtime story-time - 6 participants
 4 Story Times at Blessing Place - 150 participants
 1 Adult Bingo - 9 participants
 4 Story-times - 94 participants
 3 Baby Story-times - 35 participants
 1 Lego Club - 16 participants

1 Home School Book Club (5-8) - 1 participant
 2 Knitting Club - 6 participants
 1 Teen Book Club - 4 participants
 1 Author Meet & Greet - 24 participants
 1 Teen Advisory Board - 5 participant