



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

AUGUST 2025

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT AUGUST 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the August 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



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Jennifer Deitrick
City Clerk
Administration Department

August 2025 Business License and Beer Permits Monthly Report

BUSINESS LICENSE:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
08/01/2025	Sappers Army Surplus, LLC	6503 Slater Road, East Ridge, TN 37412
08/01/2025	AB Customer & Interior Woodwork, LLC	122 Bales Ave, East Ridge, TN 37412
08/06/2025	Recovery Tattoos, LLC	5512 Ringgold Road, East Ridge, TN 37412
08/18/2025	S&S Renovations, LLC	974 McBrien Road, East Ridge, TN 37412
08/19/2025	Ascend Coaching and Therapy, Inc.	842 S Germantown Road, East Ridge, TN 37412
08/22/2025	Unique Childcare, LLC	3417 Gail Drive, East Ridge, TN 37412

BEER PERMITS

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



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Cameron McAllister
 Administrator

Economic & Community Development

August 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Active
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Pending Closeout
FY25	TN Highway Safety Office High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice BVP	Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Active
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration / Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Active
FY25	Brownfield Assessment	Multi-County Development	Administration	Active
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Active
FY26	TN Highway Safety Office High Visibility	Radar(s) & Saturation	Police Department	Application Approved
FY26	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Application Approved
FY26	Hamilton County Leaning into Communities	Springvale Park Redevelopment Project	Parks & Recreation	Application in Progress
FY26	Firehouse Public Safety	Emergency Personnel ATV	Fire Department	Application Pending Approval
FY26	Tennessee American Firefighter Support	Replacement Batteries	Fire Department	Application Pending Approval
FY26	Domestic Preparedness Homeland Security	ATM Thermal Monocular(s)	Police Department	Application Pending Approval
FY26	PEP Property Conservation	Surveillance/Security System	Venue 1921	Application Pending Approval

GRANT REIMBURSEMENT(S) RECEIVED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
8/1/2025	TN Highway Safety Office High Visibility	Saturation Overtime Fees	City of East Ridge	\$233.28
8/25/2025	PIN 131488.00	John Ross Road Resurfacing	Chattanooga Times Free Press	\$220.40

PUBLIC RELATIONS / COMMUNITY OUTREACH:

<i>Facebook (@City of East Ridge – Government)</i> Number of posts – 30	Platform Followers: 9,975
<i>Instagram (@CityofEastRidge)</i> Number of posts – 22	Platform Followers: 901
<i>Twitter (@CityofEastRidge)</i> Number of posts – 13	Platform Followers: 702

PRESS RELEASE/PUBLIC NOTICE FOR MEDIA:

<i>Press Release Date</i>	<i>Press Release Name</i>	<i>Department (If Applicable)</i>
8/8/2025	John Ross Road Closure – Plan 2	Administration/Traffic Control
8/13/2025	Flash Flood Assessment	Administration
8/14/2025	John Ross Road Closure – Plan 4	Administration/Traffic Control
8/15/2025	John Ross Road Closure – Plan 3	Administration/Traffic Control
8/26/2025	Fall Festival Announcement	Parks & Recreation
8/27/2025	Labor Day – Holiday Closure	Administration/City-wide
8/29/2025	John Ross Road Closure – Plan 5	Administration/Traffic Control



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Michelle Sinigaglio
 Human Resources Director
 Administration Department

August 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	157	151
Part-Time Employees	22	20
TOTAL:	179	171

New Hires	5
Groundskeeper	
Police Officer	
Customer Service Clerk	
Code Enforcement Officer	
Library Assistant (Part-time)	
Terminations	4
Police Officers (2)	
Customer Service Clerk	
Arena Attendant	
Transfers	1
Part-time Park Attendant to Full-time Arena Attendant	
In Onboarding Process	5
Police Officers (2)	
Part-time Park Attendant (3)	
Recruiting For	
Patrol Officers	
School Crossing Guards	
Police Department Reservists	7
Volunteer Firefighters	4
Pending Retirements	0
Admin and/or Medical Leave	2



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Patricia Cassidy
Court Clerk
Municipal Court

August 2025 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued August 2025: 38 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
08/05/2025	50	16	18
08/12/2025	51	45	28
08/19/2025	41	29	15
08/26/2025	43	37	24
TOTAL:	185	127	85 (Less than half show)



City of East Ridge

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Clint Uselton
Police Chief
Police Department

August 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,800 calls for service during August 2025.

The department filled a total of 34 open records requests from citizens and the District Attorney's Office.

A total of 496 citations were issued from 540 traffic stops.

The East Ridge Police Department made a total of 78 physical arrests that included 87 misdemeanor charges and 38 felony charges.

The East Ridge Police Department answered 2 calls within the City of Ridgeside and conducted daily self-initiated activities (directed patrols, park and walks, etc.).

Currently have 2 officers in the Field Training Program and 2 officers preparing to begin the Police Academy.



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Clint Uselton
Police Chief
Police Department

August 2025 City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

ERPD Administrative Division

Lieutenant Rogers
Car 14 – 47,717 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer and Station Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Worked on TylerRMS property module
- Assisted with IT-related Issues
- Fleet Maintenance
 - Removed radio from Vehicles 50 and 58
 - Repaired power wire to fix siren/lights and camera issue in Vehicle 2
 - Took Vehicle 60 to E/R Auto
 - Picked up Vehicle 22 from E/R Auto
 - Installed radio in Vehicle 34
 - Installed new battery in Vehicle 17
 - Vehicles 5, 7, 21 and 32 sent to Compass Auctions
 - Installed tablet mount in Vehicle 13
- Report Hamilton County Data
- Dash/Body camera maintenance
- Officer account setup and resolving various account issues
- Policy review

- Issued equipment to Officers
- V-Academy
- Assisted / assigned open records requests
- New hire onboarding
- Meeting with Urban SDK for a sales demonstration
- Attended Chamber of Commerce meeting

Station Officer

Corporal M. Crisp

Car 56 – 90,004 miles

CITIZEN CONTACTS:

Citizen Contacts / Reports for Citizens in Lobby	14
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OPEN RECORDS:

Open Records Requests Received / Completed	34
Open Records Preparation Time	15.5 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	5
Hamilton County Grand Jury Cases Requested	6
Total Hamilton County Grand Jury Appearances	1
Hamilton County Grand Jury File Preparation Time	5 Hours
East Ridge Municipal Court Appearances	3
East Ridge Municipal Court Prisoner Transport Assists	1

ERPD Records Division

Candace Brown, Pam Aalberg, Myra Miracle

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
252	119	81	2,075

- NCIC Transactions – varies daily.
- NCIC entries made by Hamilton County 911 Communications are checked by East Ridge Records staff daily.
- Temporary Protection Orders are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from Hamilton County 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.
- Entered Fire Department reports in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Work with Hamilton County 911 with CAD assignments on new Officers

ERPD Property and Evidence Division

Brandy Dove

Items Entered	234
Items Disposed	17
Narcotics Disposed	11
Firearms – prepared for trade / sale	0
Firearms traded / sold (Compass Auctions)	0
Other items sold on Compass - TOTAL	0
Vehicles sold on Compass	0
General Items	0

DRUGS SEIZED:

Pills (dosage units)	50
Cocaine (grams)	1.0
Crack Cocaine (grams)	0
Heroin (grams)	0
Meth (grams)	42.4
Marijuana (grams)	747.67
MDMA (grams)	0
Fentanyl (grams)	1.2
Fentanyl (pills)	0
Ecstasy (dosage units)	0
Mushrooms (grams)	0

Training Sergeant

Sergeant J. Massengale

Car 53 – 55,947 miles

- Prepare for citizens academy range day on August 2.
- Complete citizens academy range day including supplying guns and ammunition for the day from armory.
- Continue to align training for instructors including recertifications.
- Taser instructor recertification class for Taser Instructors..
- Reorganized Taser equipment and moved all Taser 7 handles to my office for tracking. Moved training cartridges to the armory.
- Received firearms and Taser 7 equipment from Officer Sharp after his dismissal. Issues noted with missing equipment (ammunition and magazines). Reported to Chief.
- Inventoried ammunition and targets for department training and issue. Requested ammunition for the year from administration. Gathered pricing for ammunition for admin to make decision on purchase.
- Found a rather large (estimated 15lb) common snapping turtle at Sewanee and Wentworth in the roadway. Animal control would not assist with the pickup of the turtle but Saffles with the city assisted with the capture and relocation of the turtle to a safe location near the creek.
- Begin on boarding of new hire Phillip Bonanno. Get PO for new hire gear and fit him for his vest..
- Taser 7 recertification for department.
- Ran firearms qualification for Phillip Nonanno. Ran full qualification (rifle, pistol, shotgun) for Dustin Romans and assigned rifle and shotgun to Romans in the Tyler system.
- Due to issues with CID, completing an emergency background check for new hire that only has one and a half weeks before police academy begins..

School Resource Officers

East Ridge High School

Cpl. E. Massengale – Vehicle # 88 Mileage: 14,435
Offense Reports: 11
SIA: 165

East Ridge Middle School

Officer Landrum - Vehicle # 87 Mileage: 18,328
Offense Reports: 5
SIA: 6
Traffic Stops: 1
Calls for Service: 12

East Ridge Elementary School

Cpl. Chadwick – Vehicle # 03 Mileage: 62,083
SIA: 65
Calls for Service: 31

Spring Creek Elementary School

Officer Chavez – Vehicle # 08 Mileage: 36,548
Offense Reports: 3

Reserve Officers

OFFICER HOURS:

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey	0.0	0.0
Officer Lowrance	0.0	52.5
Officer Staton	0.0	4.5
Officer Roberts	0.0	0.0
Officer Avans	24.0	31.5
Officer Brackett	5.5	17.0
Officer Bambrick	5.5	16.0
Officer Duncan (ER Fire Dept.)	0.0	0.0
Officer Williams (ER Fire Dept.)	0.0	0.0
TOTAL:	35.0	121.5

Total Reserve hours for August 2025: 156.5



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Clint Uselton
Police Chief
Police Department

August 2025 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
S. Stojnic	13	0	4	2	1	4	11	50%
G. Hawks	5	0	6	3	3	0	8	50%
W. Johnson	13	0	5	5	0	0	13	100%
J. Davis	17	0	4	1	0	0	20	25%
TOTAL:	48	0	19	11	4	4	52	58%

CID Total New Case Assignments	19
CID Total Cases Cleared	11
CID Monthly Clearance Rate	58%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the City. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region. Detective Stojnic remains in training to become the division second mobile device examiner; all associated training costs and equipment are provided entirely by the USSS.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and/or apprehensions of five (5) individuals wanted for a variety of criminal charges to include the following:

- Homicide
- Federal Probation Violation
- Attempted Murder

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests - MIS	3
Self-Initiated Arrests - FEL	3
Warrant Service - MIS	2
Warrant Service - FEL	1
Meth (grams)	4.0
Marijuana Seizures (pounds)	5
Cocaine Seizures (grams)	0.0
Crack Cocaine Seizures (grams)	0.0
Fentanyl Seizures (grams)	0.0
Mushrooms Seizures (grams)	0.0
Firearms Seizures	1
Assets Seizures	\$880.00
Stolen Auto Recoveries	1
Search Warrants - Sought	3
Search Warrants - Executed	3
Referrals for Federal Prosecution	0
Gang Contacts / Validations	0
Cases Opened	3
Cases Closed	3
NIBIN Submissions	1

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow-up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and/or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	4
Back-up / Assist Calls	7
Physical Arrests	1
Vehicle Sniffs	1
Building Search	0
Area Search	0
Tracks	0
Traffic Stops	15
Call Outs	0
Warrant Services	1
Assist Other Agency Warrants	0
K9 Training Hours	80
Public Events / Demonstrations	0
K9 Apprehensions	0

Methamphetamine Seizures (grams)	0.5
Crack Cocaine Seizures (grams)	0.0
Fentanyl Seizures (grams)	0.0
Currency Seizures	\$9,146
Marijuana / THC Seizures (grams)	5
Other Drug Seizures	
Oxycodone (DU)	1
Vehicle Seizures	0
Firearm Seizures	0

K9 NOTE: The K9 team is amidst transition with a handler transition to Officer Hightower. Officer Hightower and his new K9 partner Quest are undergoing bonding and intensive training. We anticipate that the new K9 Team will be trained, certified, and fully operational mid-September 2025.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	77
Warrant Service - MIS	18
Warrant Service - FEL	16
Misdemeanor Citation Service	6
Civilian Fingerprints	0
NCIC Entries	50

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months have enabled the Division to extradite more arrestees from surrounding jurisdictions, including those within surrounding states.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
VACANT	15	31,201	Chevrolet	Colorado
G. Beck	29	149,153	GMC	Canyon
R. Hightower	89	22,311	Ford	PIU
D. Romans	50	96,048	Ford	Explorer
J. Goddard	51	96,729	Ford	Explorer
K. Kimsey	28	57,100	Ford	PIU
J. Daverson	6	43,446	Ford	PIU
S. Stojnic	4	4,711	Chevrolet	Colorado
G. Hawks	25	17,256	Chevrolet	Colorado
J. Davis	41	12,370	Chevrolet	Colorado
W. Johnson	44	10,882	Chevrolet	Colorado
SPARE-LINE	54	74,821	Dodge	Journey



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Clint Uselton
 Police Chief
 Police Department

August 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	14	0	0	0	0	0	0	3	0	3	3	6	21	0	0
MCCLOUD	8	0	1	0	0	4	0	17	9	11	14	19	21	0	0
MAGANA	14	0	1	0	1	10	0	21	1	3	4	27	29	0	0
MAHAFFEY	14	0	0	0	0	6	0	1	0	16	11	33	30	0	0
BAILEY	14	2	2	3	1	11	1	88	2	28	12	43	22	3	0
VALDEREZ	14	5	3	3	2	12	1	131	4	8	7	48	9	0	2
ALEXANDER	14	1	5	2	0	7	0	43	0	10	0	41	30	1	5
ALLEN	16	2	5	4	1	8	0	53	5	46	42	45	27	0	4
DARWIN	13	0	1	2	0	8	2	35	2	36	46	38	21	0	2
HUSKINS	14	1	5	13	15	8	2	84	1	7	4	66	28	0	1
KIRBY	17	2	5	3	0	22	4	59	3	25	34	49	30	1	4
PARTIN	17	0	5	5	4	10	0	77	2	14	0	77	54	0	0
SMITH	17	0	0	0	0	4	0	43	1	3	3	7	42	0	0
RESENDIZ	11	9	0	9	0	3	0	33	21	94	121	38	58	0	0
BRISLIDEN	14	3	11	4	8	14	0	65	0	11	0	38	45	15	11
BURGESS, D.J.	13	0	1	1	0	5	0	19	0	5	1	48	37	1	0
JOHNSON, D.	10	1	5	7	1	18	0	31	9	19	36	43	19	0	5
MILLER, W.	12	6	2	4	2	17	0	38	0	7	0	30	24	1	2
NEIGHBORS	7	1	1	1	0	3	0	52	1	16	0	14	7	1	0
RHUDY	14	0	0	0	0	7	1	48	0	7	1	23	42	0	1

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
WILSON	17	0		2	0	1	0	65	21	76	80	37	62	0	0
BLACKBURN	14	5	7	9	0	12	1	32	2	24	25	65	37	0	1
COX	15	1	7	3	0	7	1	44	2	15	14	36	42	2	5
ESTERMYER	14	0	4	2	1	10	0	24	1	11	8	35	19	0	2
CORNELIUS	15	0	7	9	1	8	0	58	0	42	30	73	34	0	4
LIVELY	17	0	0	1	1	0	0	39	0	3	0	19	46	3	0
Total	359	39	78	87	38	215	13	1203	87	540	496	998	836	28	49



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Clint Uselton
Police Chief
Police Department

August 2025

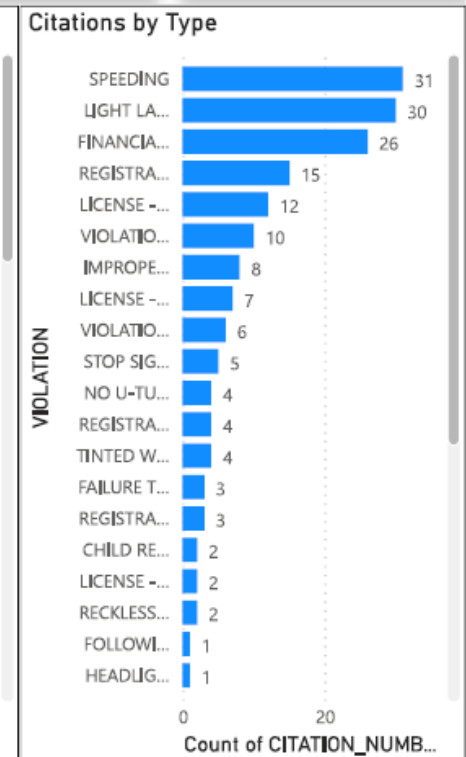
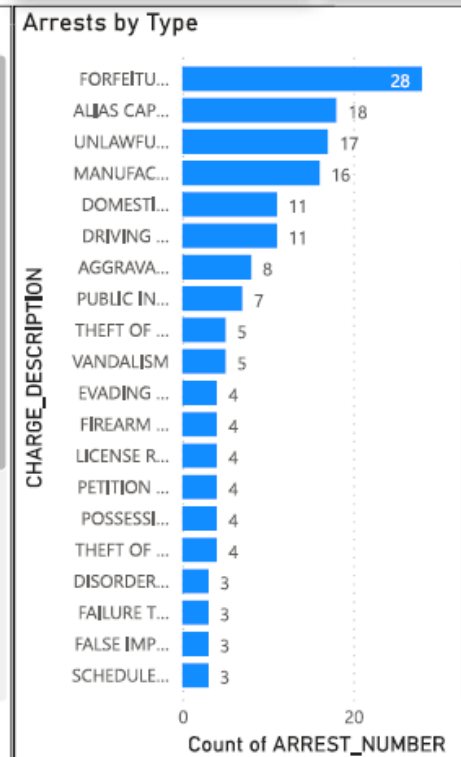
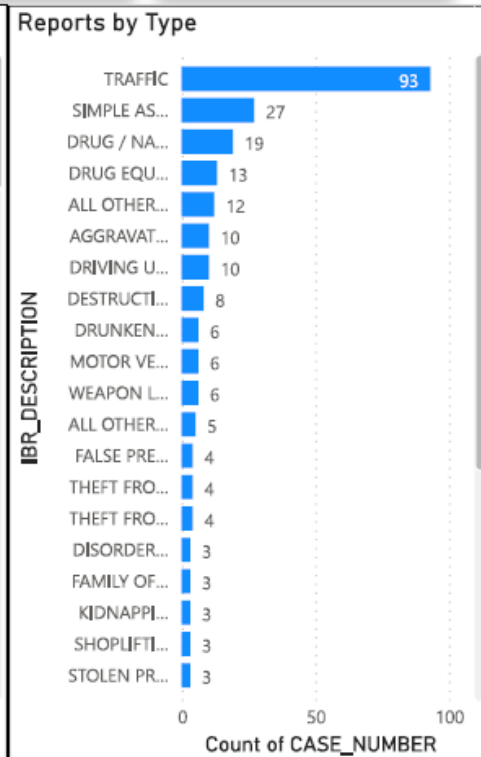
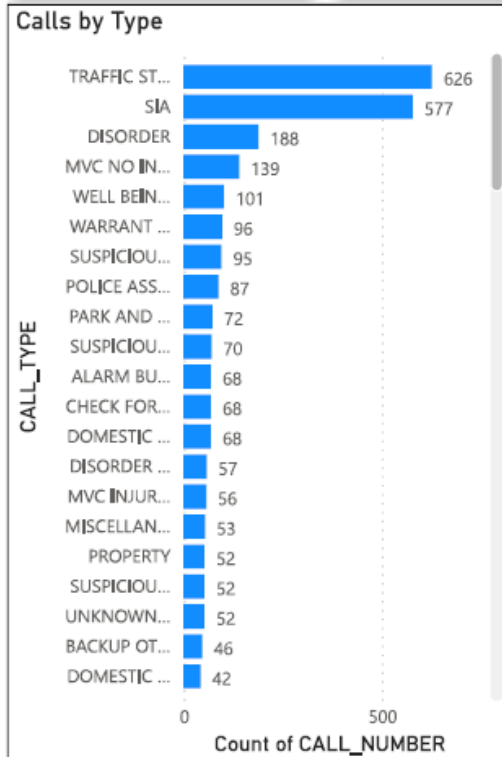
City of East Ridge Police Department Monthly Activity Report

August 2025



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 2075	Incidents 252	Arrests 119	Total Charges 218	Citations 81	Warnings 108
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Clint Uselton
 Police Chief
 Police Department

August 2025 City of East Ridge Police Department Monthly Crime Report

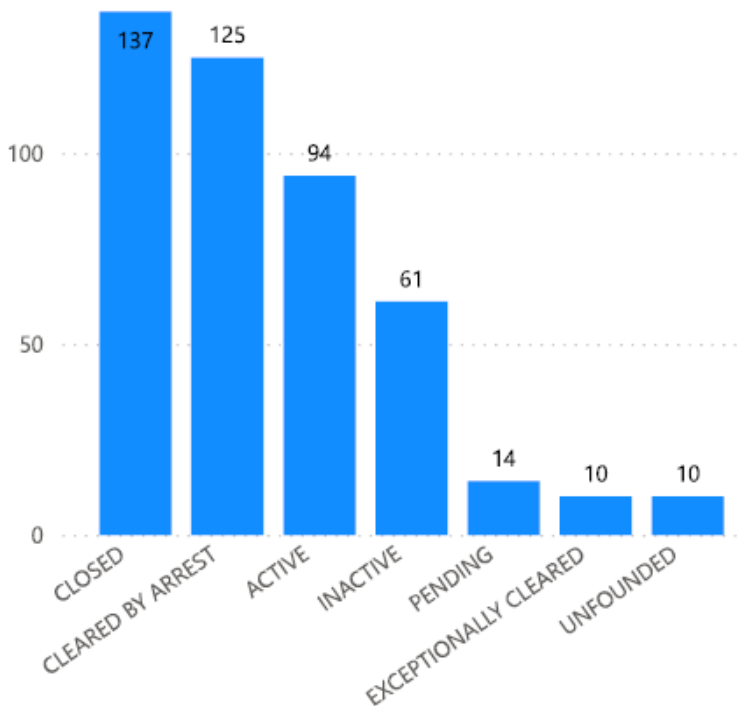
MAJOR CRIMES:

Weapon Law Violations	7
Theft of Motor Vehicle	2
Parts or Accessories	
Theft from Motor Vehicle	4
Statutory Rape	1
Robbery	2
Murder	1
Motor Vehicle Theft	6
Kidnapping / Abduction	3
Drug / Narcotic Violation	21
Driving Under Influence	10
Burglary	1
Aggravated Assault	11

ACTIVITY TOTALS:

Calls for Service	2,075
Reports Written	257
Citations	81
Warnings	108

Case Status for this month's reports





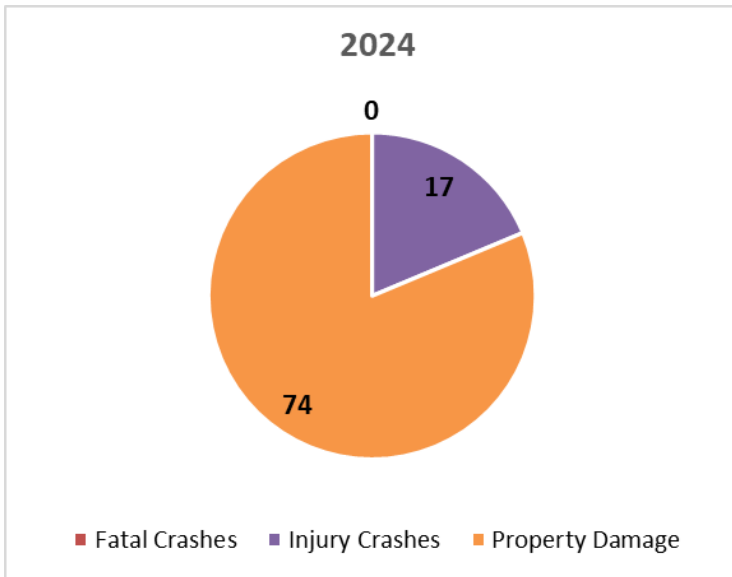
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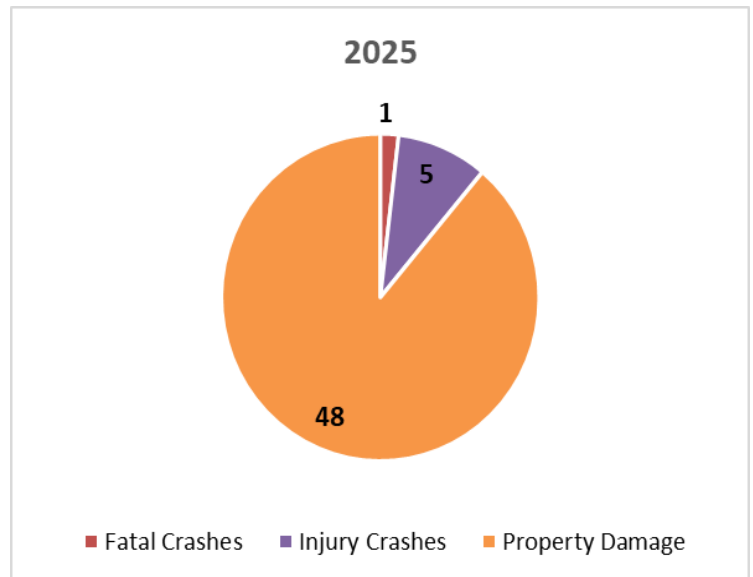
Clint Uselton
Police Chief
Police Department

August 2025 City of East Ridge Police Department TITAN Crash Monthly Report

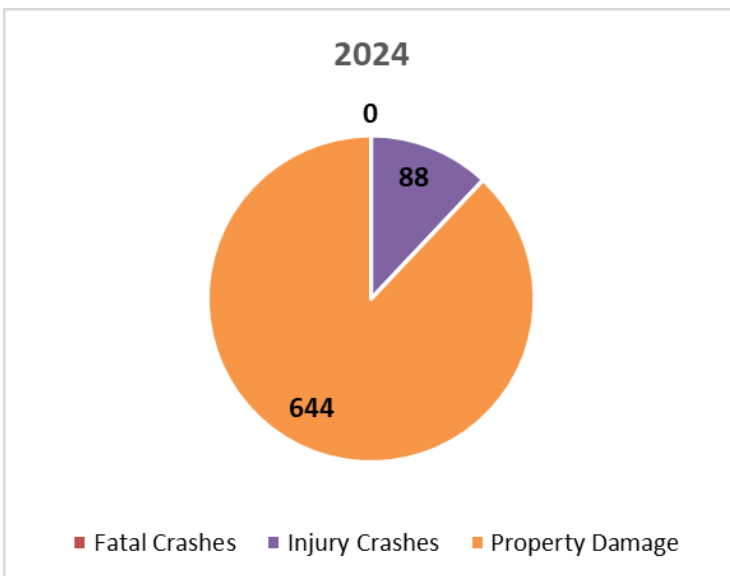
Aug 2024 91



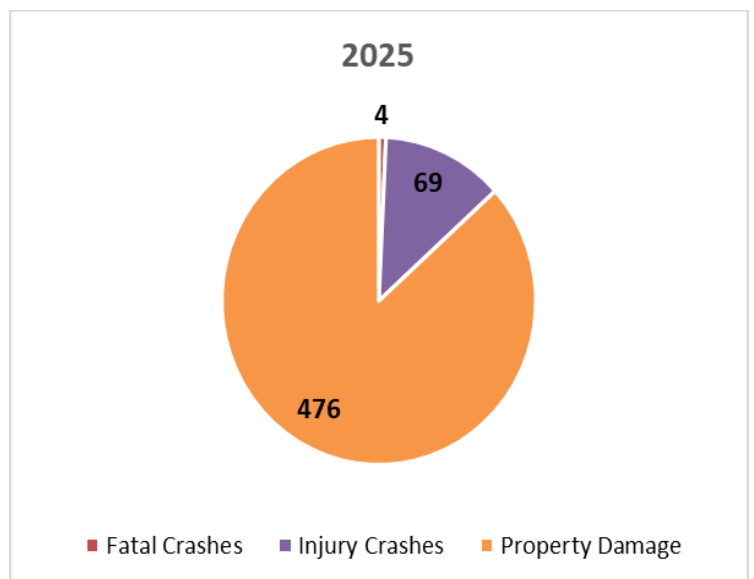
Aug 2024 54



YTD 2024 732



YTD 2025 549





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
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Clint Uselton
Police Chief
Police Department

August 2025

City of East Ridge Animal Services Monthly Report

Shelter Population	Cats: 46 housed, 18 in foster care Dogs: 28 housed, 3 in foster care
Calls for Service	120 total calls for service 10 responses to injured / sick animals 5 deceased animals transported 5 police assists
Feral Cat Program	10 feral cat traps set 10 cats released back into the wild
Cat Statistics	18 adoptions 0 returned to owners 0 transferred out 0 transferred in 8 taken to veterinarian 1 transported for euthanasia
Dog Statistics	9 adoptions 5 returned to owners 0 transferred out 0 transferred in 0 taken to veterinarian 0 transported for euthanasia



City of East Ridge

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East Ridge, Tennessee 37412
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Mike Williams
Fire Chief
Fire Department

August 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **260** calls for service in the month of **August 2025**.

Fire Administration

- Scheduled fire inspections and training for each shift.
- Continued updating the department employee manual.
- Conducted training to meet the State of Tennessee's requirements for upcoming in-service sessions.
- Scheduled EMS standby coverage for area school cross-country events at Camp Jordan in September.
- Presented items to City Council for approval, including turnout gear and rescue tools. Both were approved as budgeted purchases. Rescue tools have been ordered, and turnout gear sizing has been scheduled.
- Placed six newly budgeted thermal imaging cameras into service.
- Preparing to order four new dry suits for winter water rescue operations. These were included in the approved budget.
- Assisted Hamilton County Emergency Management and TEMA with storm damage assessment following flash flooding that impacted local businesses, homes, and roadways. Hamilton County is pursuing FEMA assistance.
- Finalized planning for the annual 9/11 ceremony, including selection of the Firefighter of the Year award recipient.
- Began planning for the City's upcoming two-day festival at Camp Jordan, scheduled for September 27-28, 2025.

Training

Each shift completed a minimum of two hours of training per shift throughout the month of August. Training sessions covered a variety of operational, technical, and safety topics across multiple disciplines. Below is a summary of the training areas completed:

1. Facility: SCBA Evolution, VEIS.
2. Company: Foam Fire Fighting, Liquid and Gas Fires, Ref. Essentials 7 Ch. 18.
3. Rescue: Extrication, Equipment Familiarization, Maintenance, and Use.
4. Company: Fire Suppression, Ref. Essentials 7 Ch.14.
5. Company: Fire Origin and Cause Determination, Ref. Essentials 7 Ch.20.
6. Driver Training: District Review; Streets, Hydrants, FDC.
7. Company: Community Risk Reduction, Ref. Essentials 7 Ch. 22.
8. EMS: Ref. First Responder Protocol Manual, OB\GYN PROT-0032 to PROT-034.
9. Hazardous Materials: Laws, Regulations, and Standards.
10. Company: Laws, Regulations, and Standards.

Two members are in a First Responder Class at Highway 58 Fire Department. Two members attended a swift water class put on by Tennessee Association of Rescue Squads. Three Fire Investigators attended a Modern Techniques of Fire and Arson Investigation class.

Maintenance

- Replaced brakes on Car One.
- Installed a new pressure relief valve on Squad One.
- Replaced the water pump on Rescue One.
- Repaired/replaced the door latch on Squad One.

Special Projects

- Continued work on updating the department's employee manual.
- Collaborated with Human Resources on employee evaluations for fire department members, including updates to add examples for clarity.

Incident Reports by Incident Type Series August 2025

TYPE OF INCIDENT	NUMBER
Trash or Rubbish Fire	1
Outside rubbish Fire	2
Outside rubbish, trash, or waste fire	5
Passenger Vehicle Fire	2
Dumpster Fire	1
Rescue, EMS Incident	1
Medical Assist	58
Emergency Medical Incident, Other	1
Motor Vehicle Accidents With Injuries	2
Motor Vehicle Accidents With No Injuries	2
EMS Call, excluding vehicle incidents with injuries	8
Search for Persons	1
Extrication of Victim(s) from Vehicle	1
Swiftwater Rescue	6
Hazardous Conditions	1
Oil or Other Combustible Liquid Spill	1
Electrical Wiring or Equipment Problem	1
Heat from Short Circuit	1
Power Line Down	9
Arching or Shortened Electrical	1
Accident or Potential Accident	1
Building Weakened or Collapsed	3
Vehicle Accident General Clean Up	1
Service Call	1
Lock In	1
Lock Out	1
Water Evacuation	4
Water or Steam Leak	1
Public Service Assistance	1
Assist Police or Government Agency	4
Police Matter	5
Assist Invalid	36
Cover Assignment, Standby, or Move Up	2
Dispatched and Canceled En Route	26
No Incident Found at Dispatch Location	2
Smoke Scare	3
False Alarm	2
Smoke Detector Activation Due to Malfunction	7
Alarm System Sounded Due to Malfunction	1
Unintentional Transmission of Alarm, Other	1
Sprinkler Activation, No Fire, Unintentional	1
Smoke Detector Activation, No Fire, Unintentional	8
Detector Activation, No Fire, Unintentional	3
Alarm System Activation, No Fire, Unintentional	11
Total alarms for August 2025	260

Fire Property Loss	\$31,000
Fire Property Saved	\$300,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	9
Mutual Aid Given	11
Auto Aid Given / Joint Response District	8
Auto Aid Received / Joint Response District	1
TOTAL MUTUAL AID CALLS:	29

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	0
Fire related calls	2
TOTAL CITY OF RIDGESIDE CALLS:	2

FIRE MARSHAL'S OFFICE

Annual Inspections	31
New Inspections	10
Public Education Events	4
Plan Reviews	6

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	1
Other (Fire Marshal's Office)	1



City of East Ridge

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East Ridge, Tennessee 37412
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Chris Gilbert
Supervisor
Building Maintenance

August 2025 City of East Ridge Building Maintenance Monthly Report

City Hall

- Mowed and trimmed grass on 8/7–8/8, 8/19, and 8/24–8/26.
- Unclogged urinal in men’s restroom (8/21).
- Unclogged women’s handicap toilet in lobby restroom (8/21).
- Cleaned drain pans of HVAC units.
- Scheduled floors to be waxed and polished on September 7-9.

Community Center

- Mowed and trimmed grass on 8/7–8/8, 8/19, and 8/24–8/26.

Camp Jordan Park

- Cleaned the backflow inside the chase of the RV Lot Pavilion.

Pioneer Playground

- Mowed and trimmed grass on 8/7–8/8, 8/19, and 8/24–8/26.

Fire Department

- Replaced HVAC filters at Police Department/Fire Hall 1 (8/18).
- Assisted AAA Lock & Key replacing combination lock at Fire Hall 2.
- Investigated roof leaks at Fire Hall 1 and Fire Hall 2.

Police Department

- Reset and reinforced door threshold in Police reception area.
- Repaired leaks above ceiling of Police reception area.
- Replaced HVAC filters at Police Department/Fire Hall 1 (8/18).
- Unclogged sink in men’s restroom (8/21).
- Supervised Bailey’s replacing relays in one HVAC unit.
- Discovered HVAC freezing issue; scheduled Bailey’s for repair on September 2.

Animal Shelter / Animal Services

- Scheduled “Call before you dig” to locate all utilities.
- Met with JDC to correct items on the punch list (week of 8/20).
- Scheduled and supervised work performed by Ramirez Fence at the old Animal Shelter on Yale Street.

Sanitation Department

- Replaced fan belt on unit inside the Sanitation garage.
 - Hung and filled GOJO dispensers.
 - Added breakers, outlets, and ran wire to install two outdoor fans.
-

Street Department

- Hung and filled GOJO dispensers.
 - Replaced belt to garage door motor at the Street garage
-

Traffic Control Department

- Hung and filled GOJO dispensers.
-

History Museum

- Unclogged drain line to AC unit (8/21).
 - Sealed crack above Museum door.
-

General / City-Wide Tasks

- Took Truck #86 to East Ridge Fast Lube for oil change and issue check.
- Removed GPS tracker from Truck #9 and installed it in Truck #111.
- Picked up water from Sam's Club (8/14).
- Removed Finance Director's old desk and installed new desk.
- Disposed of all outdated financial records (per Finance Director).



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Robert Parker
Supervisor
Solid Waste Department

August 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	797.05 tons
Recycled Materials Collected	51.29 tons
Dumpster Junk	97.56 tons
Dumpster Rentals	1
Brush Collected	62 loads
Metal Collected	0 tons
Cart Repairs / Replacement (lids / cans)	26
New / Extra Garbage Cans	7
New Recycle Cans	13



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Chris Vaughn
Supervisor
Street Department

August 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	86 Locations	Checked and cleaned
Ditch Cleaning	39 Locations	Cleaned out with back-hoe
Jetted Out Pipes	17 Locations	Water jet trailer
Street Sweeper	21 Locations	Various streets swept
Asphalt Repairs	9 Locations	Various streets
Pothole Repairs	14 Locations	Bags of asphalt put out
Litter Collection	13 Locations	Trash picked up
Mowing	18 Locations	City lots
Exit 1	1 Time	Mowing and trimming
Code Yards	6 Locations	Mowing and trimming
Miscellaneous	56 Locations	Various work completed



City of East Ridge

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Jeff Crowe
Supervisor
Traffic Control

August 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>
New Signage	3
Signs Installed	4
Sign Maintenance	59
Shop Tasks	18
Miscellaneous	30
Resident Requests	1
Street Light Requests	0
Banners	6
Signal Repairs	26
Traffic Studies	6
ER Police Department Requests	7
ER Fire Department Requests	0

ADDITIONAL NOTES:

- Installed 29 American flags for Labor Day celebration.
- New traffic signal detection loop installed, Ringgold Road at Belvoir Ave.
- Camp Jordan Parking Lot Striping:
 - 1,161 white lines
 - 40 handicap squares



City of East Ridge

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Michael Howell
 Chief Building Official
 Building and Codes Department

August 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 4

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
VACANT	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

ACTIVITY	SCOPE	TOTAL
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	62 Permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	123
Re-Inspections	Trades that have failed the first inspection	17
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	2
Signs Removed	Illegal signs removed from City limits	1
Continuing Education	Training for the departments, required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of the structure	8 Cases
Zoning Board	Cases involving the Zoning Ordinance	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	0 Cases
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	20 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	136
	Open Storage	17
	Disabled Vehicles	7
	Trash & Debris	7
	Post for Cleanups	90
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	15
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawna Skiles
Director
Parks and Recreation

August 2025 City of East Ridge Parks and Recreation Department Monthly Report

Administrative

- Attended Chamber Meeting
- Continued Fall Festival planning
- Held ongoing monthly meeting with other leagues during active season
- Attended the Local Parks and Recreation Fund pre-construction meeting
- Held pre-meetings for weekly events
- Review Event Manager applications for Venue 1921 at East Ridge
- Posted events to Facebook
- Conducted interviews for full-time and part-time positions
- Attended A/V and Network meetings for Venue 1921 at East Ridge
- Worked on various bids and Request for Qualifications for Venue 1921 at East Ridge

Athletic Programming Recreation

- Continued sign-ups for Summer Recreation Baseball League (ages 13-17) through late August
- Began putting teams together for recreation soccer, baseball, flag football, cheerleading, and softball
- Adult softball league started

Maintenance / Projects – Parks and Recreation

- Repaired throttle cable on Mower # 3
- Repaired starter on Gator # 4
- Repaired belts and blades on Arena Mower # 1
- Repaired toilets in Arena restroom
- Repaired breaker for Soccer Fields 1 & 2
- Replaced battery in Gator
- Worked on repairing Gator that was emitting smoke
- Worked on repairing fencing at Amphitheater
- Repaired belts on Arena Mower # 1 & # 4

Camp Jordan Arena/Park Events

- Farley Con
- Needy Child Fund Show
- Chattanooga Roller Derby
- Touch the Sky Inflatables Event
- RK Gun Show
- Compass Rose Picnic at Amphitheater

Tournaments / Athletic Events at Camp Jordan

- Guns and Hoses Softball Tournament
- Bodies Race
- Red Wolves Soccer Tournament
- ER Recreation Baseball Camp
- Ultimate Frisbee Tournament (two weekend)
- Robert Blakemore Softball Tournament

Community Center

- Fall Festival planning and coordination
- Met with Beverly Reid Photography to discuss potential events for sports photography
- Attended multiple Chamber of Commerce events
- Attend the Tennessee Recreation and Parks Association course on Conflict Resolution
- Hosted Senior Luncheon on August 20 – National Sandwich Month
- Attended Community Center construction progress meetings
- Compiled and finalized the Springvale Park Strategic Plan for presentation
- Attended the Local Parks and Recreation Fund kitchen review meeting
- Attended the Chattanooga 2.0 / Out of School Alliance meeting on August 27



City of East Ridge

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Patty Weaver
 Head Librarian
 Library Department

FY25/26 Library Services Statistics as of August 31, 2025

	JULY 2025	AUG. 2025	SEPT. 2025	OCT. 2025	NOV. 2025	DEC. 2025	JAN. 2026	FEB. 2026	MAR. 2026	APR. 2026	MAY 2026	JUNE 2026	YTD FY25-26
CIRCULATION (BOOKS/AUDIO)	3,549	3,019											6,568
CIRCULATION E-BOOKS	401	386											787
COMPUTER USERS	250	202											452
NEW CARDS ISSUED	65	38											102
PROGRAMS / ATTENDANCE	32 / 540	13 / 117											45 / 657
DOCUMENTS NOTORIZED	15	8											23
PAGES FAXED	43	15											58
PAGES SCANNED	79	41											120
COPIES MADE	3,477	2,926											6,403
IN-DEPTH COMP ASSISTANCE	48	32											80
ITEMS CATALOGUED	88	110											198
ITEMS DELETED	176	105											281

38 new cards issued (28 Adult/10 Juvenile)
1 Adult Book Club - 15 participants
2 Diamond Art Club - 35 participants

1 Adult Bingo - 8 participants
5 Knitting Club - 21 participants
1 STEAM Night - 15 participants

1 Bedtime Story Time - 5 participants
1 Game Night - 10 participants
1 Lego Club - 8 participants