



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

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## **MONTHLY REPORT**

### **FOR**

### **APRIL 2023**

## **J. SCOTT MILLER** **CITY MANAGER**

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

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Office of the City Manager  
J. Scott Miller

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## CITY MANAGER REPORT April 2023

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the April 2023 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**Brian Williams**  
Mayor

**Esther Haynes**  
Vice-Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**David Tyler**  
Councilmember

**J. Scott Miller**  
City Manager

**CITY OF EAST RIDGE  
BUSINESS LICENSES  
BEER PERMITS  
APRIL 2023**

**BUSINESS LICENSE**

<b>Business Name</b>	<b>Location Address</b>	<b>Date</b>
HARPER MOTORSPORTS LLC	3949 RINGGOLD RD CHATTANOOGA, TN 37412	4/1/2023
VAPORWAVE VENDING LLC	724 BACON TRL CHATTANOOGA, TN 37412	4/3/2023
JUAN D. ESCOBAR-LUXURY TILE CHATTANOOGA LLC	3335 RINGGOLD RD STE 102 CHATTANOOGA, TN 37412	4/4/2023
REFINED LAWN CARE, LLC	201 EADS ST APT 233 CHATTANOOGA TN 37412	4/10/2023
CONVENIENT COCKTAIL COMPANY LLC	1120 JOHN ROSS RD CHATTANOOGA TN 37412	4/11/2023
ZENNIA	3909 RINGGOLD RD STE A CHATTANOOGA TN 37412	4/13/2023
COMFORT ZONE HEATING AND COOLING SERVICES LLC	293 SAINTS TRL NW BROOKHAVEN, MS 39601	4/17/2023
FRUTERIA DES HERMANOS	5717 RINGGOLD RD CHATTANOOGA, TN 37412	4/17/2023
SUMMIT GENERAL CONTRACTORS INC.	605 RELIABILITY CIR KNOXVILLE, TN 37932	4/17/2023
RENEW PROPERTY BUYERS, INC.	607 DEDMON RD RINGGOLD, GA 30736	4/19/2023
AC CONSTRUCTION LLC	1307 SEWANEE DR CHATTANOOGA, TN 37412	4/26/2023
TANNER ROBERTS-MUGS, MATS AND MORE	3501 LAND ST CHATTANOOGA, TN 37412	4/26/2023
ACTION AIR	7605 HIXSON PIKE HIXSON TN 37343	4/27/2023
HXC BODY ARTS LLC	3921 WELDON DR CHATTANOOGA, TN 37412	4/27/2023

**BEER PERMITS**

None		
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**Cameron McAllister**  
Administrator  
Economic & Community  
Development

## Monthly Report – April 2023

### **Grant Project Updates:**

- **TDOT PIN 120226 (McBrien Road Resurfacing)**  
Received Notice to Proceed to Construction 4-14-2023. Advertisement Bid for Construction posted 4/28/2023.
- **TDOT PIN 131488 (John Ross Road Resurfacing)**  
Submitted C-List Categorical Exclusion to TDOT Environmental Division 4/10/2023.
- **TDOT PIN 122000 (Multimodal)**  
Change Order #3 Submitted to TDOT  
Development Administrator, City Manager, and Mayor discussed the possibility of submitting a TIP amendment to request additional TAP funds for this project. Amendment letter will be drafted by Staff in May 2023.

### **Grant Applications Submitted:**

- **Tennessee Department of Environment and Conservation  
Local Parks & Recreation Fund Grant**  
(Final Application) 4/19/2023  
(Proposed Project: East Ridge Community Center Renovation)

### **Invoice for Reimbursements Submitted:**

- |   |  |
|---|--|
| • <b>TDOT PIN 131488</b><br>Volkert Engineering<br>(John Ross Road Resurfacing) | • <b>American Water Charitable Foundation</b><br>ASA Engineering<br>(Camp Jordan Pier Project) |
| • <b>TDOT PIN 122000</b><br>Talley Construction<br>(Ringgold Road Resurfacing)  | • <b>Tennessee American Water</b><br>SiteOne Landscape Supply<br>(Camp Jordan Rain Gardens)    |

### **Special Events/Projects:**

- **April Fools One Pitch Tournament** – East Ridge Parks & Recreation  
4/01/2023
- **LPRF Public Hearing #2** – Economic & Community Development  
4/03/2023
- **East Ridge Helping Neighbors** - Economic & Community Development  
4/06/2023
- **Chamber of Commerce Luncheon** – Economic & Community Development  
4/06/2023

- ***Spring Break Movie*** – East Ridge City Library  
4/06/2023
- ***Easter Event*** – East Ridge Community Center  
4/08/2023
- ***Adult Spring Craft Event*** – East Ridge City Library  
4/13/2023
- ***Chamber of Commerce Board Meeting*** – Economic & Community Development  
4/14/2023
- ***Self Defense Class*** – East Ridge Community Center  
4/15/2023
- ***Master Garden Expo*** – East Ridge Parks & Recreation  
4/15/2023 – 4/16/2023
- ***Bug-a-Palooza*** – East Ridge Parks & Recreation  
4/15/2023 – 4/16/2023
- ***Vaccination Clinic*** – East Ridge Community Center  
4/22/2023
- ***Kids Quest Event*** – East Ridge Parks & Recreation  
4/22/2023
- ***Chattanooga Lookouts*** – East Ridge Parks & Recreation Night  
4/28/2023
- ***Chattanooga Red Wolves*** – East Ridge Parks & Recreation Night  
4/29/2023

**Public Relations/Social Media Outreach:**

- |   |                           |
|---|---------------------------|
| • <b><i>Facebook (@City of East Ridge – Government)</i></b><br>Number of posts – 36 | Platform Followers: 6,599 |
| • <b><i>Instagram (@CityofEastRidge)</i></b><br>Number of posts – 29                | Platform Followers: 544   |
| • <b><i>Twitter (@CityofEastRidge)</i></b><br>Number of posts – 28                  | Platform Followers: 659   |

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF APRIL 2023**

**COURT**

NUMBER OF CITATIONS ISSUED IN APRIL 2023: 342

NUMBER OF DEFENDANTS APPEARING IN COURT:

April 4, 2023	105
April 11, 2023	175
April 18, 2023	122
April 25, 2023	147

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 549**



# East Ridge Police Department

## Chief's Monthly Report 2023

The Police Department responded to a total of 2140 calls for service during March 2023.

The department filled a total of 26 open records requests from citizens and the DA's office.

A total of 774 citations were issued.

ERPD made a total of 78 physical arrests that included 105 misdemeanor charges and 37 felony charges.

The department currently has 5 probationary officers in the Field Training Program.

ERPD answered 7 calls within the City of Ridgeside and conducted 115 self-initiated (directed patrols, park and walks etc.) activities.





## **EAST RIDGE POLICE DEPARTMENT**

4214 Ringgold Road ❖ East Ridge, TN 37412

**Police Administration**  
(423) 867-3718  
Fax (423) 867-9418

**Clint Uselton**  
Chief of Police

# April 2023 Events

## **Administrative Division**

Warrants Division / Records Division / Property and Evidence Division / Open Records / General Administration

**CAR 14 – 13,388 miles**

**Administrative Division-Lieutenant Stephenson**

- Daily completion of Activity Reports.
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division and Station Officer daily.
- Assisted officers, personnel, and citizens with various requests
- Reviewed ERPD policies
- Assisted in onboarding several new officers
- Mediated technical problems with software/databases
- Scheduled training for customized reporting system

## Warrants Division

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 –101,045 miles     Sgt. Spires

Car 56 –64,000 miles     Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	<b>52</b>
➤ Warrants processed	<b>73</b>
➤ Assists with warrants	<b>49</b>
➤ Misdemeanor Citations (booking)	<b>12</b>
➤ Arrest Reports	<b>49</b>
➤ Miscellaneous Activity	<b>18</b>
➤ Offense Reports	<b>3</b>
➤ Subpoena Service for Codes Enforcement Dept.	<b>0</b>
➤ Warrant notifications mailed	<b>10</b>
➤ Warrant notifications delivered	<b>18</b>
➤ Warrants served	<b>49</b>
➤ Court liaison duties	<b>Y</b>
➤ Citizen Walk-in contacts	<b>3</b>
➤ TBI Crime Laboratory – Knoxville, TN	<b>Y</b>
➤ International Arson Conference 04/23/23-04/28/23	

## Records Division

Candace Brown / Pam Aalberg / Myra Miracle

<b>Incident Report</b>	<b>Arrest Reports</b>	<b>Citations (electronic)</b>
<b>1150</b>	<b>123</b>	<b>331</b>

NCIC Transactions – varies daily

NCIC entries made by HC 911 Communications are checked by ER Records staff daily

T.O.P. (Temporary Protection Orders) are checked and/or modified daily

Validations – vary by month and include 10-50 entries per month

NCIC testing and training

Emails from HC 911 Communications checked daily

E-Agent checked daily to ensure no unauthorized transactions have taken place

Answered multiple phone calls and emails for police department daily

Assisted visitors inside the police/fire departments daily

Assisted multiple officers/detectives in case investigations and background checks

Fire Department reports –reports checked for accuracy and compliance

Daily check of FD reports entered into Fire Program and corrections made when needed

Reports sent weekly to NFIRS (state program) – reports validated and corrected

Answered emails and phone calls daily from regarding Fire Dept. related questions.

### ERPD Property and Evidence Division

Property and Evidence Manager - Brandy "Cole" Dove

➤ Items Entered	<b>168</b>
➤ Items Disposed	<b>56</b>
➤ Narcotics Disposed	<b>35</b>
➤ Firearms – prepared for trade/sale	<b>0</b>
➤ Firearms traded/sold (Compass Auctions)	<b>0</b>
➤ Other Items Sent to Compass - Total	<b>0</b>
• Vehicles Sent on Compass	<b>0</b>
• General Items	<b>0</b>

### Drugs Seized – Department monthly total

➤ Pills (dosage units)	<b>114.5</b>
➤ Cocaine (grams)	<b>1.25</b>
➤ Crack Cocaine (grams)	<b>1.25</b>
➤ Heroin (grams)	<b>0</b>
➤ Meth (grams)	<b>69.55</b>
➤ Marijuana (grams)	<b>371.65</b>
➤ MDMA (pills)	<b>0</b>
➤ Fentanyl (grams)	<b>17 pills</b>
➤ Ecstasy (du)	<b>0</b>
➤ Mushrooms (grams)	<b>0</b>

**ERPD Open Records/Court Operations/Fleet Maintenance/Station**

**Officer, Quartermaster**

Corporal Steaven Rogers

**Open Records**

Open Records Requests Received / Completed	<b>26</b>
Open Records Preparation Time	<b>26.0 Hours</b>

**Court Operations**

Hamilton County Grand Jury Cases Presented	<b>5</b>
Total Hamilton County Grand Jury Appearances	<b>2</b>
Hamilton County Grand Jury File Preparation Time	<b>3 Hours</b>
East Ridge Municipal Court Appearances	<b>4</b>
East Ridge Municipal Court Prisoner Transport Assists	<b>3</b>

**Station Officer**

Citizen Contacts / Reports for Citizens in Lobby	<b>2</b>
Miscellaneous Fleet Maintenance – Deliver parts to Mtn. View Dodge for new vehicles-vehicles taken to Mtn. View Dodge for camera installs-Vehicle#11 taken to Marshall Mize Ford for warranty repair-began collection of mileage for new fuel cards-facilitated meeting with Truckers Lighthouse	<b>Multiple</b>
IT Liaison Duties / Meet with Lightfoot Solutions – Worked on body camera deployment-created Motorola training accounts for all officers on body/dash camera operations-LPR troubleshooting-worked to resolve vehicle camera install issues-worked with Watchguard and Litefoot on M500 deployment-continued configuration on M500 and V300 server-On-ste meeting with Motorola for dash/body camera deployment-began issuing new body cameras-worked on creation of new user accounts for VideoManager (cameras)	



# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
 FROM: Lieutenant Greg Beck  
 RE: April 2023 CID/CSU/K-9 Statistics

### Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactived	Carried Over	Clearance Rate
G. Beck	9	0	4	4	3	0	9	100%
E. Massengale	8	0	5	4	0	1	8	80%
J. Massengale	7	0	4	2	4	2	7	50%
S. Stojnic	21	0	6	1	1	2	24	17%
<b>Total</b>	<b>45</b>	<b>0</b>	<b>19</b>	<b>11</b>	<b>8</b>	<b>5</b>	<b>48</b>	<b>58%</b>

CID Total New Case Assignments: 19  
 CID Total Cases Cleared: 11  
 CID Monthly Clearance Rate: 58%

**CID NOTE:** During the month of March 2023, Detective Stojnic has once again spent an extensive amount of his time hours amidst the deployment and integration of the Vigilant LPR infrastructure and undertaking a significant role in the deployment of updated body worn and in-car cameras; his commitment to ensuring the rollout's success should be commended. CID personnel have provided their continued assistance with the on-going Citizen's Police Academy.

### Crime Suppression

Assigned Cases: 1  
 Self-Initiated Cases Opened: 0  
 Cases Closed: 1  
 Self-Initiated Activity: 1  
 Traffic Stops: 1  
 Arrest Warrants Sought: 0  
 Self-Initiated Arrest – MIS: 0  
 Self-Initiated Arrest – FEL: 0  
 Warrant Service – MIS: 0  
 Warrant Service – FEL: 3  
 Drug Seizures: 0  
 Firearms Seizures: 0  
 Assets Seizures: 0  
 Stolen Auto Recoveries: 0  
 Search Warrants – Sought: 0  
 Search Warrants – Executed: 0  
 Referrals for Fed. Prosecution: 0

Gang Contacts/Validations: 0

**CSU NOTE:** During the month of March 2023, CSU has assisted patrol with various needs and has followed up with on-going investigations/tips. CSU Investigator Hawks has continued voluntarily covering the on-call rotation for a vacant CID position and following up on the resultant case(s).

**K-9**

Primary Officer Calls: 14  
Back-up/Assist Calls: 60  
Physical Arrests: 3  
Vehicle Sniffs: 4  
Building Search: 0  
Area Search: 1  
Tracks: 0  
Traffic Stops: 30  
Call outs: 0  
Warrant Services: 1  
Assist Other Agency Warrants: 7  
K9 Training Hours: 28  
Public Events/Demonstrations: 4  
Methamphetamine Seizures: NR  
Currency Seizures: NR  
Vehicle Seizures: 0

**K9 NOTE:** K9 team, Cpl. Beadle and K9 Quest, have remained active in the identification/suppression of criminal activity to include drug possession/distribution. The K9 team have assisted with patrol-related calls during their temporary staffing needs. The K9 team have taken part in various community events in which the community gets the opportunity to interact/observe Quest as a steward of the Department.

**Vehicle Assignments**

Driver	Vehicle	Color	Make	Model	VIN	Condition	Mileage
CSU Spare	15	White	Chevrolet	Colorado	1GCHTBEN3N1133220	New	7,161
S. Stojnic	41	White	Dodge	Charger	2C3CDXATXEH349192	Poor	89,527
B. Beadle	44	White	Chevrolet	Tahoe	1GNSK2EC3FR532856	Poor	66,077
A. Chavez	50	Black	Ford	Explorer	1FM5K8D80JGA91712	Good	63,381
G. Hawks	52	Silver	Ford	Explorer	1FM5K8D87JGA91710	Good	59,861
J. Massengale	53	Black	Dodge	Journey	3C4PDDAG0JT477389	Good	42,170
G. Beck	54	Blue	Dodge	Journey	3C4PDDAG9JT477388	Good	49,156
E. Massengale	55	Gray	Dodge	Journey	3C4PDDAG9JT465452	Good	60,946

Team

Patrol / Traffic

Mon/Year

Apr-23

Totals	332	15	78	105	37	264	33	734	135	703	774	1179	777	12	36
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	14	0	0	0	0	4	0	56	0	16	19	19	57	1	0
CROWE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SMITH	14	0	0	0	0	1	0	28	31	108	205	70	7	0	0
DAVERSON	9	0	0	0	0	8	0	19	0	1	1	30	5	0	1
DARWIN	9	0	2	1	1	12	0	19	1	14	21	42	7	0	1
PERRY	10	0	4	6	0	13	0	22	3	14	10	32	2	0	1
ROSTAHNER	14	2	4	7	3	19	0	132	2	55	21	101	80	1	2
MCCLLOUD	16	0	7	11	3	13	3	15	7	38	39	81	36	0	1
CHADWICK	14	0	0	0	0	0	0	20	0	0	0	8	60	0	0
JOHNSON	6	0	0	0	0	0	0	8	11	7	25	13	5	0	0
HINSCH	15	0	0	0	0	18	4	20	5	19	24	62	37	0	0
HARDING	15	2	2	1	4	16	0	24	4	6	15	48	49	0	4
LIVELY	16	2	1	5	2	18	1	9	8	7	4	76	27	0	2
SMITH	15	2	1	3	0	17	0	30	0	2	3	78	20	0	0
IANDRUM	12	1	6	5	1	22	0	6	4	22	20	76	18	1	3
DAVIS	13	0	5	5	3	6	1	11	0	9	5	9	18	0	0
DYER	13	0	0	0	0	0	0	59	3	38	41	26	41	0	0
HIGHTOWER	14	1	7	12	0	9	1	53	3	48	13	34	18	0	2
KIMSEY	8	0	0	0	0	0	0	13	0	1	1	5	26	0	0
MUELLER	14	2	2	5	2	8	0	28	3	39	33	47	30	0	0
WILSON	14	0	8	7	3	9	17	1	32	13	56	41	0	0	0
BURGESS	16	0	0	0	0	4	1	34	2	4	9	32	44	0	12
CRISP	16	0	6	9	3	11	1	32	4	40	71	42	67	1	0
ROCHARDSON	13	0	6	9	4	17	1	44	2	37	18	58	37	1	0
GODDARD	15	1	6	7	4	19	3	10	7	50	20	66	38	4	3
RESENDIZ	17	2	11	12	4	20	0	41	3	115	100	83	48	3	4





# CITY OF EAST RIDGE

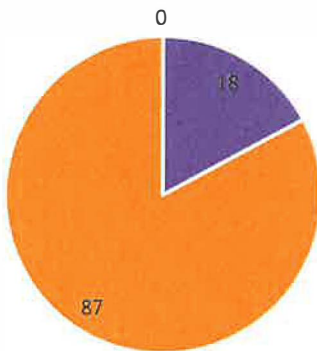
## April 2023

### TRAFFIC CRASHES

**2022**  
**105**

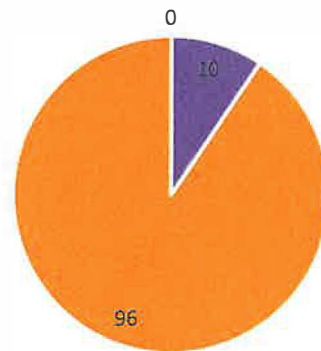
**2023**  
**106**

2022



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

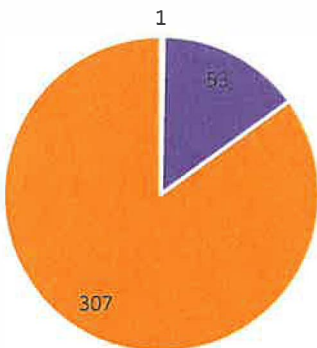
2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**361**

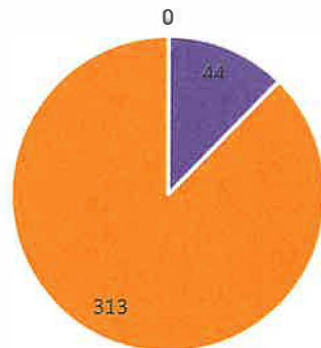
**2022**



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**357**

**2023**



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



## East Ridge Animal Services

### Shelter Report April 2023

Animal Services responded to a total of 74 (4 aggressive animals and 3 locked in vehicles) calls for service during April 2023.

There are currently 2 cats housed at the shelter and 0 on foster.

There are currently 23 dogs housed at the shelter and 3 on foster.

The department responded to 5 injured animals for transport to medical care.

The department responded to 7 dead animals.

1 feral animal was released to the wild.

3 traps were set for feral cats.

1 police assistance responses.

There were 5 cats adopted.

There were 10 dogs adopted.

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities April 1 – April 30, 2023

### *Fire Operations*

The Department responded to 213 calls for service in the month of April 2023.

### *Fire Administration*

- Scheduling fire inspections for each shift. Both new and current businesses.
- Budget meeting with the City Manager and finalized. Next the City Manager will present it to the council for approval.
- Staff is continuing to schedule cancer physicals for all firefighters.
- Scheduling Maintenance for both Ladders
- Staff is continuing to schedule members to take vacation days and keep up minimum staffing during such. As we approach the end of the budget, we have several that build use it or loss it time. These employees were hired after 2012.
- We received Council approval to order an engine (pumper). This will take approximately two years before delivery.
- After talking with Pierce Fire Apparatus, the engine that was ordered a year ago is still on track for delivery at the end of June or first of July 2023.

## *Training*

Each shift completes a minimum of two hours of training each shift normally. Training topics for April were:

1. Fire Service: SCBA Evolution, air consumption drill (2 hours minimum)
2. Fire Service: Community Risk Reduction, Essentials 7 Ch 22. (2 hours minimum)
3. Rescue: Air Bags, Equipment Familiarization, Use, and Maintenance (2 hours minimum)
4. Driver Training: District Review-Streets, Hydrants, and FDC Locations (2 hours minimum)
5. Driver Training: Pump Operations-Commercial Setup (2 hours Minimum)
6. Fire Service: Fire Origin and Cause Determination, Essentials 7 Ch 20. (2 hours minimum)
7. Rescue: TN Fire Training Online-Elevator Emergencies Awareness (4 hours minimum)
8. Fire Service: Maintenance and Testing Responsibilities, Essentials 7 Ch 21. (2 hours minimum)
9. Hazardous Materials: Product Control. (2 hours minimum)
10. EMS: Circumstantial/Skill Protocols. (3 hours minimum)

**We had two members attend a 40-hour Command and Control class at the National Fire Academy in Emmitsburg, MD.**

## *Maintenance*

- Replaced Two tires on Squad 1
- Normal PM (Preventive Maintenance) on all small tools and saws

## *Special Projects*

- Purchased a Trailer for multi uses, currently it is being used for Fire Prevention and Public Education. This allows us to transport all of our fire prevention materials.
- Working with Staff for several large events coming to Camp Jordan. We will be setting up our public education and providing medical standbys.
- Finalized the fire department budget with the City Manager.

# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series April 2023

Type of Incident	Number of each
Building Fires	0
Vehicle Fires	0
Trash Fires	7
Other Fires	0
Natural/Propane Leaks	0
Medical Assist	56
EMS Calls	14
Vehicle Accidents	20
Other EMS	1
Power Lines Down	4
Arcing Electrical Equipment	3
Other Electrical	0
Assist Police	1
Police Matter	3
Assist Invalid	45
Other Citixen Assist	0
Good Intent Call	1
Dispatched/Canceled enroute	16
False Call	2
Smoke Investigation	2
CO (Carbon Monoxide) alarm	1
Alarm sounded due to malfunction	7
Alarm Sounded, False Call	0
Alarm Sounded, Unintentional	22
Mutual Aid Calls, Received and Given	8
<b>Total Alarms For April</b>	<b>213</b>

<b>Fire Property Loss</b>	<b>\$0.00</b>
<b>Fire Property Saved</b>	<b>\$ 0.00</b>
<b>Civilian Injuries</b>	<b>0</b>
<b>Civilian Deaths</b>	<b>0</b>
<b>Firefighter Injuries</b>	<b>0</b>
<b>Firefighter Deaths</b>	<b>0</b>

<b>Mutual Aid Report</b>	
<b>Mutual Aid Received</b>	<b>1</b>
<b>Mutual Aid Given</b>	<b>7</b>
<b>Total Mutual Aid Calls</b>	<b>8</b>

<b>Calls to the City of Ridgeside</b>	
<b>Medical, citizen assist, non-fire related</b>	<b>0</b>
<b>Fire, related calls</b>	<b>0</b>
<b>Total Calls for service</b>	<b>0</b>

<b>Fire Marshal's Office</b>	
<b>Annual Inspections</b>	<b>26</b>
<b>New Inspections</b>	<b>0</b>
<b>Public Education events</b>	<b>2</b>
<b>Plan Reviews</b>	<b>2</b>

<b>Open Records Requests</b>	
<b>Residential Fire, Investigator photos requested</b>	<b>0</b>
<b>Other</b>	<b>1</b>



**BUILDING MAINTENANCE  
MONTHLY REPORT  
APRIL 2023**

**WORK ORDERS**

<b>PROJECTS</b>	<b>COMPLETE Y / N</b>	<b>NOTES</b>
City Hall	Y	Bid opening roof replacement
St. Dept.	Y	Repair plumbing on Street Sweeper
St. Dept.	Y	Repair plumbing on Truck 38 (jet truck )
St. Dept.	Y	Boot brush
Animal Control	Y	Repair dryer
Sanitation	Y	Truck 26 rear lift gate
Camp Jordan	Y	Finish enclosing Equipment Shed
Comm. Center	Y	Unwinterize splash pad, Dog park
	Y	Unclog lines dog park
	N	Water meter supplying splash pad

Additional Notes:



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

## CITY OF EAST RIDGE SOLID WASTE REPORT April 30, 2023

Solid Waste collected (tons)	634.47
Recycled materials collected (tons)	55.24
Dumpster Junk (tons)	50.71
Dumpster rentals	4
Brush Collected (loads)	133
Metal Collected (tons)	1
Cart Repairs/Replacement (lids/cans)	24
New/Extra Garbage Cans	13
New Recycle Cans	12





Street Dept.  
Monthly Report  
April 2023

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Drain Patrol	108 Locations	Checked & Cleaned
Ditch Cleaning	7 Locations	Cleaned out with Back-Hoe
Drain Pipe	2 Locations	140' of 15" , 40' of 10" Installed
Asphalt Repairs	16 Locations	Pot Hole Repairs
Street Sweeper	14 Locations	Swept Streets
Mowing	26 locations	City Lots
Code Yards	12 Locations	Mowing & Trimming
Exit 1	1 Locations	Mowing & Trimming
Litter Collection	15 Locations	Trash picked up
Miscellaneous	21 Locations	Various Work Done

**Additional Notes :**



**TRAFFIC CONTROL  
MONTHLY REPORT  
April 2023**

**WORK ORDERS**

TYPE OF TASK	PRODUCED	NOTES
New Signage	14	
Signs Installed	16	
Sign Maintenance	30	
Shop Tasks	33	
Miscellaneous	26	
Resident Requests	3	
Street Light Requests	1	
Banners	0	
Signal Repairs	25	
Sign Posts	6	
ERPD Requests	9	

**Additional Notes :**

New Tag Reader installation approved.

Pavement Markings: (13) thermo plastic Stop Bars installed with Paving Project.

RoadPak, repairs and maintenance completed.

Annual weed killer completed for signal cabinet and traffic islands.

STUDIES: Camp Jordan Rd, Prigmore Rd, Burns Ave and Sunray Dr.

**Signals:**

Annual Signal Cabinet maintenance completed (22) intersections. Camp Jordan PKWY at Ringgold Rd GridSmart Camera Processor failed, sent for repairs. McBrien Rd at Ringgold Rd

(3) Loops replaced, S. Moore Rd at Ringgold Rd (2) Loops replaced with ADA Project.

John Ross Rd at Ringgold Rd had On Site review of traffic signal conflicts with ADA Project.



## CITY OF EAST RIDGE - Codes/Building Activity Report April 2023

EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Danny Plunkett– Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<b>Activity</b>	<b>Scope of Activity</b>	<b>Total Monthly</b>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	99 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	212 inspections
Re-inspections	Trades that have failed the first inspection	6
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	2
Street Inspections	Performed by Street Department	
Signs Removed	Illegal signs removed from city limits	2
Continuing Education	Training for the departments required certification test/International Building Certif.	32 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	2 Liens
Housing Board	Cases involving repair or demo of structure	6 Cases
Zoning Board	Cases involving zoning ordinance.	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	0 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	10 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	1 Structure
Code Violations	Open Storage	56
	Disabled Vehicles	22
	Trash & Debris	17
	Post for Cleanups	116
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	33
	See attached Code Violations sheets	
AHO Court Cases	Administrative Hearing (properties not in compliance)	11 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily

April 2023 Code Violations - T. Holder		
23-317	3829 Bennett Road	High Grass
23-318	5404 Clemons Road	High Grass
23-343	3808 Kingwood Circle	High Grass
23-344	4308 Dupont Street	High Grass
23-362	1705 Keeble Street	High Grass
23-364	5818 State Line Road	High Grass
23-365	1523 Burns Avenue	High Grass
23-366	1526 Keeble Street	High Grass
23-378	5302 Lazard Street	High Grass
23-379	1800 Tombras Avenue	High Grass
23-383	5602 Celmons Road	High Grass
23-384	1437 Greens Lake Road	High Grass
23-385	1141 S Seminole Drive	High Grass
23-386	1521 Truman Avenue	High Grass
23-388	1519 Truman Avenue	High Grass
23-394	1502 Tombras Avenue	High Grass
23-395	1601 McDonald Road	High Grass
23-397	6601 Hilton Drive	High Grass
23-398	6632 Hilton Drive	High Grass
23-424	1517 John Ross Road	High Grass
23-436	4218 Ealy Road	High Grass
23-437	1641 Waterhouse Street	High Grass
23-438	1623 Waterhouse Street	High Grass
23-439	1502 S Smith Street	High Grass
23-456	1807 Tombras Avenue	High Grass
23-457	1706 Prigmore Road	High Grass
23-458	1309 Laredo Avenue	High Grass
23-459	3501 Bennett Road	High Grass
23-460	1622 Waterhouse Street	High Grass
23-461	1623 Key West Avenue	High Grass
23-462	1609 McDonald Road	High Grass
23-463	1701 McDonald Road	High Grass
23-464	1602 Tombras Avenue	High Grass
23-465	3816 Bennett Road	High Grass
23-466	1140 John Ross Road	High Grass
23-467	3637 Bennett Road	High Grass
23-468	1604 Prater Road	High Grass
23-469	3921 Bennett Road	High Grass
23-470	5605 Clemons Road	High Grass
23-471	1621 Prater Road	High Grass
23-472	5410 Clemons Road	High Grass
23-487	1603 S Seminole Drive	High Grass
23-488	1607 S Seminole Drive	High Grass
23-489	5729 Stateline Road	High Grass
23-508	1609 S Smith Street	High Grass
23-517	5417 Clemons Road	High Grass
23-518	3584 Bennett Road	High Grass
23-519	1508 Swope Drive	High Grass



**APRIL 2023 CODE VIOLATIONS - M. PETTYJOHN**

23-207	4407 LOUISE AVE	OPEN STORAGE
23-208	102 FRAWLEY ROAD	TRASH AND DEBRIS/DAMAGED DECK
23-209	1402 MARLBORO AVE	OPEN STORAGE
23-210	5908 GRASTON AVE	OPEN STORAGE/TRASH AND DEBRIS
23-211	5902 WENTWORTH AVE	BROKEN STEP
23-212	3104 MASON DR	OPEN STORAGE
23-213	605 BONNIE LASSIE AVE	DAMAGED FENCE
23-229	600 YALE ST	OPEN STORAGE
23-231	1019 SPRING CREEK RD	SIDING DAMAGE
23-232	1017 SPRING CREEK RD	TRASH AND DEBRIS
23-233	1320 SAN HSI DR	POSSIBLE UNREGISTERED AUTO
23-234	1028 FLOYD DR	OPEN STORAGE/DRYER
23-235	5332 OAKDALE AVE	SOFFIT DAMAGE/SIDING DAMAGE
23-236	4904 FIKE DR	OPEN STORAGE
23-237	826 SUMMIT AVE	TRASH AND DEBRIS
23-248	406 ALICE DR	
23-249	6118 NOTTINGHAM DR	OPEN STORAGE
23-250	6119 SHERWOOD DR	OPEN STORAGE
23-251	6116 SHERWOOD DR	OPEN STORAGE
23-252	830 BELVOIR TER	TREE BLOCKING RIGHT OF WAY
23-253	404 S MOORE RD	BUSH BLOCKING VIEW OF TRAFFIC
23-259	6017 WENTWORTH AVE	RAFTER AND SOFFIT DAMAGE
23-260	1412 WRIGHT ST	POST DAMAGE AND FASCIA DAMAGE
23-261	1318 SAN HSI DR	AUTO
23-262	507 DUNLAP AVE	FAULTY RECEPTACLES
23-263	5416 CONNELL ST	GUTTER DAMAGE
23-264	3615 GLEASON DR	OPEN STORAGE/PREMISES ID
23-265	6816 MARTHA AVE	OPEN STORAGE
23-266	104 FAWN DR	AUTO
23-274	3305 GLEASON CIR	OPEN STORAGE
23-275	3300 GLEASON CIR	FENCE DAMAGE
23-276	711 DONALDSON RD	OPEN STORAGE
23-277	5358 HAISTEN CT	AUTO
23-289	706 DUNLAP AVE	OPEN STORAGE
23-290	600 MAPLE LN	AUTO
23-291	3625 GLEASON DR	AUTO
23-292	1412 ARMOUR ST	OPEN STORAGE/PREMISES ID
23-293	4328 OAKDALE AVE	ARTICLE V RENTING ACC. STRUCTURE FOR HOUSING
23-297	1405 BOYD ST	OPEN STORAGE/AUTO
23-298	3201 WESTONIA DR	OPEN STORAGE
LETTER	5603 RINGGOLD RD	TREE DAMAGE
23-299	986 MCBRIEN RD	OPEN STORAGE
23-300	1305 WEST END AVE	OPEN STORAGE
23-301	1128 MCBRIEN RD	OPEN STORAGE
23-303	712 SHADY DR	OPEN STORAGE

23-304	706 SHADY DR	OPEN STORAGE ON TRAILER
23-305	5495 OAKDALE AVE	OPEN STORAGE
23-306	5005 COVINGTON DR	OPEN STORAGE
23-81	5301 RINGGOLD RD	ROOF DAMAGE
23-312	1419 S MOORE RD	TRASH AND DEBRIS
LETTER	1303 MCBRIEN RD	RV USED AS DWELLING
23-313	408 DONALDSON RD	AUTO HEAT WINDOW-MOVED TO MAY 17





# City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

**PARKS and RECREATION**  
Shawna Skiles

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## Parks and Recreation Monthly Report - April 2023

### Administration

- 2nd hearing for the LPRF Grant
- Zoom call with Alternative Baseball
- Walk through with Master Gardeners
- Meeting with Daniel Beard for Community Center projects

### Athletic Programming

- 13-15 Sign-ups still going on
- Adult Softball season play
- Rec soccer, baseball, and softball season play

### Maintenance / Projects – Parks and Recreation

- Blew out cracks in Arena to fill in
- Did arena safety checklist
- Took down wasp and ant nest at arena
- Planted rainforest garden at canoe ramp
- Worked on broken hydraulic on bleachers
- Cleaned out floor scrubber
- Dumped Old a/c filters
- Maintenance on John Deere Mower
- Bolts checked and tighten on black tables (Bathroom on hill)
- Bolts checked and tighten on bleachers (Baseball field 9)
- RV pavilion had bolts tighten on tables and wasp nests cleared out
- RV Lot back pavilion had ants/wasps cleared
- Replaced 4x4 post in RV lot
- Replaced throttle cable for one of the mowers
- Fixed vents at bathroom on hill
- Put banners back up at Baseball
- Put new contactor in Musco Box
- Replaced tire on pitchers mound trailer

### Camp Jordan Arena Events

- All or Nothing
- Bug-a-Paluzza
- Master Gardner's Show
- Kid Quest
- Mars Wrigley

### Tournaments / Athletic Events at Camp Jordan

- Sigma Gamma Rho 5K
- Baseball Tournament (Dusty Mason)
- Scenic City Cup



## **Community Center**

- Game time Launched- every Tuesday and Thursday from 11am to 2:30pm
- Decorating Easter Eggs with the Easter Bunny event April 8th
- Self Defense Class April 15th
- Care Patrol Game time partnership for the Seniors April 20th
- Erlanger Covid19 Vaccine event April 22nd
- Met with Tracy Wamp with the City of Chattanooga to discuss their programming, community involvement and more to try and apply to our community Center.
- Installed and Prepared raised bed vegetable garden
- Added 10 cubic square yards of playground safe mulch to Pioneer Playground
- 28 active Open Gym memberships
- Met with Daniel Beard to discuss Community involvement opportunities.
- Meeting to discuss Korfbal program
- Chattanooga Autism Center day

### FY22/23 Library Services Statistics as of April 30, 2023

	JULY FY22	AUG. FY22	SEPT. FY22	OCT. FY22	NOV. FY22	DEC. FY22	JAN. FY23	FEB. FY23	MAR. FY23	APR. FY23	MAY FY23	JUNE FY23	YTD FY22/23
CIRCULATION (BOOKS/AUDIO)	3174	3034	2485	2634	2626	2586	2776	2616	2821	2628			27380
CIRCULATION E-BOOKS	68	59	66	85	60	60	68	64	66	59			655
COMPUTER USERS	177	192	170	171	166	129	195	184	223	175			1782
NEW CARDS ISSUED	**43	53	36	28	28	32	34	28	17	21			320
PROGRAMS/ ATTENDANCE	12/278	10/129	18/342	13/937	9/96	14/359	12/166	15/151	13/144	15/420			131/3022
DOCUMENTS NOTORIZED	19	27	14	12	14	7	6	16	7	10			132
PAGES FAXED	46	70	31	29	44	35	49	25	13	22			364
PAGES SCANNED	77	45	47	63	111	46	86	356	126	274			1231
COPIES MADE	1698	2427	1844	2198	2570	1573	1760	2084	3757	3156			23067
IN-DEPTH COMP ASSISTANCE	44	43	82	74	76	34	62	64	109	71			659
ITEMS CATALOGUED	142	124	90	84	72	152	105	73	157	61			1060
ITEMS DELETED	10	36	37	4	0	2	131	56	104	33			413

**\*\* 21 new cards issued (15 adult/6 juvenile)**

**3 Knitting group with 18 participants.**

**1 Teen Advisory Board meeting w/7 participants.**

**1 Movie with 43 participants**

**50<sup>th</sup> Birthday Event with 235 participants.**

**4 story-times with 87 participants.**

**1 Adult Book Club with 6 participants.**

**3 Senior Bingo with 12 participants.**

**1 Adult Spring Craft with 12 participants.**