



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager

MONTHLY REPORT

FOR

MARCH 2023

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

Esther Haynes
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT March 2023

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the March 2023 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

**CITY OF EAST RIDGE
BUSINESS LICENSE
BEER PERMITS
MARCH 2023**

BUSINESS LICENSES

BUSINESS NAME	ADDRESS	DATE
FPA PAINTING LLC	830 BELVOIR AVE CHATTANOOGA, TN 37412	3/28/2023
AMIR CRNALIC-WINDOW&DOORS	3904 WELDON DR CHATTANOOGA, TN 37412	3/27/2023
VELASQUEZ PAINTING	5353 HAISTEN CT APT B CHATTANOOGA, TN 37412	3/22/2023
WM. S. TRIMBLE CO., INC.	2200 ATCHLEY STREET KNOXVILLE, TN 37920	3/22/2023
C. N. BAILEY & COMPANY, INC.	211 KILSBY CIR BESSEMER, AL 35022	3/15/2023
LUCIA MATEO-EAST RIDGE PHONE REPAIR	6301 RINGGOLD RD CHATTANOOGA, TN 37412	3/6/2023
MIGHTY MOSS INCORPORATED	1603 CASTLEBERRY AVE CHATTANOOGA, TN 37412	3/6/2023
TIFFANY DOREMUS-MARLOWE & MAEVE	1346 RIDGEFIELD CIR CHATTANOOGA, TN 37412	3/6/2023
ALEJANDRO POSADA PEREA- CLEANING SERVICE	5335 SPRIGGS ST EAST RIDGE, TN 37412	3/1/2023
AMERICA RUNS ON PIZZA LLC	3901 WELDON DR CHATTANOOGA, TN 37412	3/1/2023
FABRIC CARE LAUNDRIES, INC.	5517 RINGGOLD RD EAST RIDGE, TN 37412	3/1/2023
MAS TEQUILA, BAR AND GRILL, LLC	4134 RINGGOLD RD CHATTANOOGA, TN 37412	3/1/2023

BEER PERMITS

BUSINESS	Location Address	Date
VICTOR PANIAGUA, JR	4134 RINGGOLD ROAD, EAST RIDGE, TN	3/13/2023
MAS TEQUILA BAR AND GRILL, LLC		
RANDY CARPENTER - ANNUAL TEMPORARY	1424 N. SMITH ST., EAST RIDGE, TN 37412	3/13/2023
SPECIAL EVENTS PERMIT		



City of East Ridge

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Cameron McAllister
Administrator

Economic & Community Development

Monthly Report – March 2023

Grant Project Updates:

- **TDOT PIN 120226 (McBrien Road Resurfacing)**
Waiting on funding to be obligated by FHWA to receive “Notice to Proceed” for construction.
- **TDOT PIN 131488 (John Ross Road Resurfacing)**
Received authorization from TDOT Environmental Technical Sections.
(Air Quality & Noise, Cultural Resources, Ecology, Hazardous Materials & Multimodal)
- **TDOT PIN 122000 (Multimodal)**
Change Order Request Submitted
South Moore Road & McBrien Road will need storm pipe extension and associated traffic control due to actual field conditions encountered. This change order request also includes a time extension request is needed in order to accommodate several delays.

Grant Applications Submitted:

- **Tennessee Department of Environment and Conservation
Local Parks & Recreation Fund Grant**
(Pre-Application)
(Proposed Project: East Ridge Community Center Renovation)

Invoice Reimbursements Submitted:

- | | |
|--|---|
| • BOJ Bulletproof Vest Program FY22
Premier Body Armor
(Police Department) | TDOT PIN 122000
Talley Construction
(Multimodal) (1) |
| • PEP Driver Training Grant
T-Mobile/Handsfree Device Installation
(City Vehicles) | TDOT PIN 12200
Talley Construction
(Multimodal) (2) |
| • PEP Property Conservation Grant
Security Cabling Company
(Camp Jordan Surveillance) | |
| • TAW Aquatic Stream Grant
Combined Invoices
(River Rescue 2022) | |
| • TDOT PIN 131488
Volkert Engineering
(John Ross Road Resurfacing) | |
| • TDOT PIN 120226
Thompson Engineering
(McBrien Road Resurfacing) | |

Special Events/Projects:

- ***East Ridge Helping Neighbors*** – Economic & Community Development
3/02/2023
- ***East Ridge Chamber of Commerce*** - Economic & Community Development
3/02/2023
- ***Academy Sports & Outdoors*** (20% off purchases) – Proceeds to East Ridge Parks & Recreation
3/04/2023
- ***Chamber of Commerce Board Meeting*** - Economic & Community Development
3/10/2023
- ***CSAS Career Fair*** - Economic & Community Development
3/10/2023
- ***LPRF Presentation (Optimist Club)*** - Economic & Community Development
3/14/2023
- ***Craft Axe Adoption Event*** – East Ridge Animal Services
3/14/2023
- ***LPRF Interview*** – *News Channel 12* – Economic & Community Development
3/22/2023
- ***Shake the Shamrock Dance*** – East Ridge Parks & Recreation
3/24/2023
- ***Chattanooga Red Wolves – Employee Night*** – Economic & Community Development
3/25/2023
- ***Community Garden Donation Presentation*** – East Ridge Parks & Recreation
3/30/2023
- ***Vaccination Clinic*** – East Ridge Parks & Recreation
3/31/2023

Public Relations/Social Media Outreach:

- ***Facebook (@City of East Ridge – Government)*** Platform Followers: 6,569
Number of posts – 34
- ***Instagram (@CityofEastRidge)*** Platform Followers: 533
Number of posts – 28
- ***Twitter (@CityofEastRidge)*** Platform Followers: 657
Number of posts – 27

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF MARCH 2023**

COURT

NUMBER OF CITATIONS ISSUED IN MARCH 2023: 105

NUMBER OF DEFENDANTS APPEARING IN COURT:

March 7, 2023	116
March 14, 2023	167
March 21, 2023	136
March 28, 2023	132

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 551



East Ridge Police Department

Chief's Monthly Report March 2023

The Police Department responded to a total of 1796 calls for service during March 2023.

The department filled a total of 32 open records requests from citizens and the DA's office.

A total of 593 citations were issued.

ERPD made a total of 97 physical arrests that included 140 misdemeanor charges and 38 felony charges.

The department currently has 4 probationary officers at Cleveland State Police Academy and 1 probationary officer in the Field Training Program.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

March 2023 Events

Clint Uselton
Chief of Police

Administrative Division

Warrants Division / Records Division / Property and Evidence Division / Open Records / General Administration

CAR 14 – 13,388 miles

Administrative Division-Lt. Stephenson

- Daily completion of Activity Reports.
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division and Station Officer daily.
- Assisted officers, personnel, and citizens with various requests
- Reviewed ERPD policies
- Participated in Citizens Academy Instruction
- Participated in Promotional Interview Panel in Maryville, TN.
- Mediated technical problems with Tyler reporting system
- Facilitated resolutions to IT related complaints/issues via contracted IT services

Warrants Division

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 –**100,936** miles Sgt. Spires

Car 56 –**62,500** miles Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	57
➤ Warrants processed	115
➤ Assists with warrants	35
➤ Misdemeanor Citations (booking)	17
➤ Arrest Reports	0
➤ Miscellaneous Activity	0
➤ Offense Reports	4
➤ Subpoena Service for Codes Enforcement Dept.	0
➤ Warrant notifications mailed	20
➤ Warrant notifications delivered	26
➤ Warrants served	35
➤ Court liaison duties	Y
➤ Citizen Walk-in contacts	4
➤ TBI Crime Laboratory – Knoxville, TN	Y
➤ Drug Burn on 03/07/23	
➤ Prisoner Pick-up in Clarksville, TN	
➤ Prisoner Pick-up in Van Buren County	
➤ Prisoner Pick-up in Knoxville, TN	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Report	Arrest Reports	Citations (electronic)
616	155	251

- NCIC Transactions – varies daily
- NCIC entries made by HC 911 Communications are checked by ER Records staff daily
- T.O.P. (Temporary Protection Orders) are checked and/or modified daily
- Validations – vary by month and include 10-50 entries per month
- NCIC testing and training
- Emails from HC 911 Communications checked daily
- E-Agent checked daily to ensure no unauthorized transactions have taken place
- Answered multiple phone calls and emails for police department daily
- Assisted visitors inside the police/fire departments daily
- Assisted multiple officers/detectives in case investigations and background checks
- Fire Department reports –reports checked for accuracy and compliance
- Daily check of FD reports entered into Fire Program and corrections made when needed
- Reports sent weekly to NFIRS (state program) – reports validated and corrected
- Answered emails and phone calls daily regarding Fire Dept. related questions.

ERPD Property and Evidence Division

Property and Evidence Manager - Brandy "Cole" Dove

➤ Items Entered	208
➤ Items Disposed	317
➤ Narcotics Disposed	56
➤ Firearms – prepared for trade/sale	34
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sent to Compass - Total	0
• Vehicles Sent on Compass	1
• General Items	35

Drugs Seized – Department monthly total

➤ Pills (dosage units)	175.6
➤ Cocaine (grams)	1.3
➤ Crack Cocaine (grams)	0.1
➤ Heroin (grams)	0
➤ Meth (grams)	214.59
➤ Marijuana (grams)	76.12
➤ MDMA (pills)	3.4
➤ Fentanyl (grams)	145.07
➤ Ecstasy (du)	0
➤ Mushrooms (grams)	3.1

ERPD Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster

Corp. Steaven Rogers

Open Records

➤ Open Records Requests Received / Completed	39
➤ Open Records Preparation Time	30.5 Hours

Court Operations

➤ Hamilton County Grand Jury Cases Presented	1
➤ Total Hamilton County Grand Jury Appearances	1
➤ Hamilton County Grand Jury File Preparation Time	6 Hours
➤ East Ridge Municipal Court Appearances	3
➤ East Ridge Municipal Court Prisoner Transport Assists	2

Station Officer

➤ Citizen Contacts / Reports for Citizens in Lobby	3
○ Miscellaneous Fleet Maintenance - Transport to/from ERAE, to/from Dodge for camera/radio installs/Marshall Mize/computer stand for Lt. Hewitt	Multiple
○ IT Liaison Duties / Meet with Lightfoot Solutions - Worked on quote from Motorola for interview room camera system / Assisted with LPR installs-troubleshooting / Met with Motorola to deploy body cameras / Still waiting on LiteFoot to complete some hardware updates in order for L3 to update their software to correct current issues / Reactivated Office365 on PD computers / Assisted Pat with Tyler software and email issues.	

- Worked with Litefoot on additional computer issues (patrol laptops, Open Records desktop CD burner issue)
- Meetings with Motorola regarding body cameras
- Meetings regarding LPR installation and set-up
- Install/Troubleshooting of fixed LPR sites
- Prepared case file information for the Hamilton County District Attorney's Office



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: March 2023 CID/CSU/K-9 Statistics

Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	10	0	8	8	4	1	9	100%
E. Massengale	8	0	5	3	3	2	8	60%
J. Massengale	6	0	5	4	0	0	7	80%
S. Stojnic	22	0	6	4	3	3	21	67%
Total	46	0	24	19	10	6	45	79%

CID Total New Case Assignments: 24
 CID Total Cases Cleared: 19
 CID Monthly Clearance Rate: 79%

CID NOTE: During the month of March 2023, Detective Stojnic has once again spent numerous hours in finalizing the deployment and integration of the Vigilant LPR infrastructure, assisting the Administration in the deployment of updated body worn and in-car cameras, and attending various meetings with Motorola on behalf of the Department. CID has also assisted in the on-going Citizen's Police Academy.

Crime Suppression

Assigned Cases: 1
 Self-Initiated Cases Opened: 2
 Cases Closed: 1
 Self-Initiated Activity: 10
 Traffic Stops: 7
 Arrest Warrants Sought: 0
 Self-Initiated Arrest – MIS: 0
 Self-Initiated Arrest – FEL: 0
 Warrant Service – MIS: 0
 Warrant Service – FEL: 7
 Drug Seizures: 0
 Firearms Seizures: 0
 Assets Seizures: 0
 Stolen Auto Recoveries: 0
 Search Warrants – Sought: 1
 Search Warrants – Executed: 0
 Referrals for Fed. Prosecution: 0
 Gang Contacts/Validations: 0

CSU NOTE: During the month of March 2023, CSU has assisted with the apprehension of numerous fugitives. CSU Investigator Hawks has continued in covering the on-call rotation for a vacant CID position and following up on the resultant case(s).

K-9

Primary Officer Calls: 20
 Back-up/Assist Calls: 44
 Physical Arrests: 6
 Vehicle Sniffs: 2
 Building Search: 4
 Area Search: 0
 Tracks: 1
 Traffic Stops: 12
 Call outs: 1
 Warrant Services: 12
 Assist Other Agency Warrants: 16
 K9 Training Hours: 23
 Public Events/Demonstrations: 3
 Methamphetamine Seizures: 120.5 grams
 Currency Seizures: \$3,685 USC
 Vehicle Seizures: 1

K9 NOTE: Despite difficulties surrounding the vehicles utilized by the K9 team, Cpl. Beadle and K9 Quest have remained active in the identification/suppression of criminal activity to include drug possession/distribution. Line Car #25 has been temporarily outfitted to provide the K9 team with somewhat reliable transportation and features to accommodate overall K9 comfort.

Vehicle Assignments

Driver	Vehicle	Color	Make	Model	VIN	Condition	Mileage
CSU Spare	15	White	Chevrolet	Colorado	1GCHTBEN3N1133220	New	6,600
S. Stojnic	41	White	Dodge	Charger	2C3CDXATXEH349192	Poor	89,527
B. Beadle	44	White	Chevrolet	Tahoe	1GNSK2EC3FR532856	Poor	66,077
A. Chavez	50	Black	Ford	Explorer	1FM5K8D80JGA91712	Good	62,150
G. Hawks	52	Silver	Ford	Explorer	1FM5K8D87JGA91710	Good	59,700
J. Massengale	53	Black	Dodge	Journey	3C4PDDAG0JT477389	Good	41,863
G. Beck	54	Blue	Dodge	Journey	3C4PDDAG9JT477388	Good	48,527
E. Massengale	55	Gray	Dodge	Journey	3C4PDDAG9JT465452	Good	59,653

Team **Patrol / Traffic** Mon/Year **MARCH 2023**

Totals	314	19	97	140	38	330	13	678	90	742	593	1245	674	25	47
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	14	0	0	0	0	6	0	41	0	10	6	26	60	1	0
CROWE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SMITH	15	0	1	0	0	2	0	37	30	131	226	80	18	0	0
DAVERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DARWIN	14	0	6	6	1	28	2	36	1	20	16	85	17	1	1
PERRY	14	5	11	16	3	31	0	30	2	38	31	59	17	2	1
ROISTAHCKER	13	1	4	11	2	23	0	127	2	19	20	79	47	5	1
MC CLOUD	15	1	6	7	0	15	1	11	1	10	12	58	9	0	4
Chadwick	13	0	0	0	0	0	0	0	0	0	0	6	58	0	0
Johnson	12	0	0	0	0	6	0	20	12	21	60	32	30	0	0
Hinsch	12	0	2	14	2	10	2	13	5	4	9	49	27	0	7
Harding	12	0	1	1	0	14	0	25	4	2	5	47	37	0	1
Lively	13	1	2	9	3	22	1	12	6	0	1	69	20	2	8
Smith	14	2	1	0	3	16	0	30	6	1	3	77	11	0	0
Landrum	11	3	6	7	1	21	0	10	0	21	11	75	16	0	1
DAVIS	15	0	8	12	6	27	2	31	6	29	0	77	22	0	1
DYER	17	2	11	16	0	23	3	72	8	289	29	57	45	0	6
KIMSEY	16	0	0	0	0	2	0	36	0	2	2	31	56	1	0
MUELLER	15	0	8	9	0	24	0	28	0	25	19	88	31	0	3
BURGESS	15	0	0	0	0	2	0	38	0	15	14	24	23	0	5
CRISP	12	0	8	10	6	7	0	26	0	35	66	13	31	1	0
ROCHARDSON	12	0	5	6	0	16	0	36	0	9	5	56	43	3	2
GENOVESI	15	0	2	0	1	3	0	3	1	2	0	52	16	3	1
GODDARD	13	4	5	8	2	13	2	15	4	19	9	44	11	5	4
RESENDIZ	12	0	10	8	8	19	0	1	2	40	49	61	29	1	1



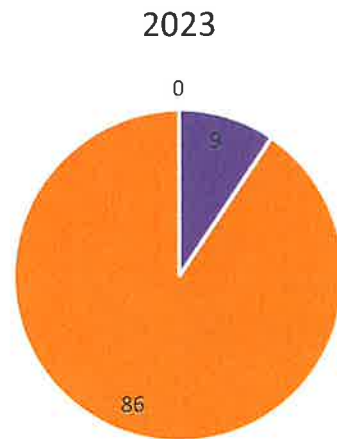
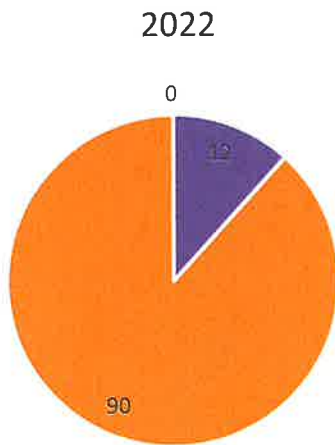
CITY OF EAST RIDGE

March 2023

TRAFFIC CRASHES

2022
102

2023
95



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

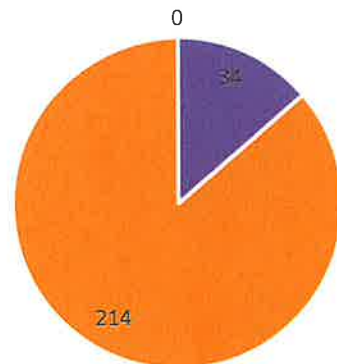
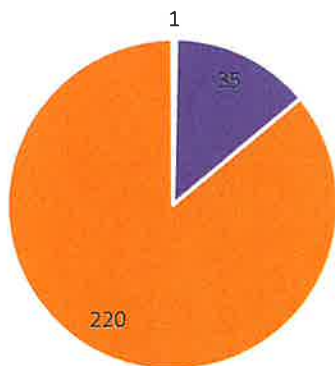
■ Fatal Crashes ■ Injury Crashes ■ Property Damage

YTD
256

YTD
248

2022

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

■ Fatal Crashes ■ Injury Crashes ■ Property Damage



East Ridge Animal Control

Shelter Report
March 2023

Animal Control responded to a total of 82 calls for service during February 2023.

There are currently 15 cats housed at the shelter and 7 on foster.

There are currently 21 dogs housed at the shelter and 9 on foster.

The department responded to 6 injured animals for transport to medical care.

The department responded to 7 dead animals.

1 feral animal was released to the wild.

3 traps were set for feral cats.

6 police assistance responses.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities March 1 – March 31, 2023

Fire Operations

The Department responded to 232 calls for service in the month of March 2023.

Fire Administration

- Scheduling fire inspections for each shift. Both new and current businesses.
- Budget meeting with the City Manager.
- Staff is scheduling cancer physicals for all firefighters.
- Two members have attended a class at the National Fire Academy.
- With several public education events approaching, we have purchased additional fire prevention and education material and a trailer to transport to the events.
- Staff has been scheduling members to take vacation days and keep up minimum staffing during such. As we approach the end of the budget, we have several that build use it or lose it time.
- The Department and members Completed the State of Tennessee In-service training.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for March were:

1. Firefighter Safety: TN Fire Online SIDS. **(In-Service)** (3 hours minimum)
 2. Firefighter Safety: TN Fire Online Domestic Violence. **(In-Service)** (4 hours minimum)
 3. Hazardous Materials: Review and Scenarios. **(In-Service)** (4 hours minimum)
 4. Firefighter Safety: TN Fire On-line Critical Incident Stress Management. **(In-Service)** (4 hours minimum)
 5. EMS: EMR Refresher Training. **(In-Service)** (16 hours Minimum)
 6. Firefighter Safety: Bloodborne Pathogens. **(In-Service)** (4 hours minimum)
 7. Driver Training: TN Fire On-Line IAFF Emergency Vehicle and Roadway Scene Safety. **(In-Service)** (3 hours minimum)
 8. Hazardous Materials: TN Fire On-Line Responding to Ethanol Incidents. **(In-Service)** (4 hours minimum)
 9. Fire Service: Incident Scene Operations, Essentials 7 Ch 18. (2 hours minimum)
 10. EMS: Pediatric Emergency Protocols Pg. 34-41. (3 hours minimum)
- This month included our department State of Tennessee In-Service Training of 40 required hours.

Maintenance

- Quint 2 control board is being replaced due to not operating properly.

Special Projects

- Building our Fire Prevention, Public Education for many upcoming events across the City.

EAST RIDGE FIRE RESCUE

Incident Reports by Incident Type Series March 2023

Type of Incident	Number of each
Building Fires	1
Vehicle Fires	2
Trash Fires	6
Other Fires	5
Natural/Propane Leaks	1
Medical Assist	45
EMS Calls	85
Vehicle Accidents	18
Other EMS	0
Power Lines Down	9
Arcing Electrical Equipment	0
Other Electrical	0
Assist Police	4
Police Matter	0
Assist Invalid	25
Other Citixen Assist	0
Good Intent Call	0
Dispatched/Canceled enroute	6
False Call	3
Smoke Investigation	0
CO (Carbon Monoxide) alarm	1
Alarm sounded due to malfunction	6

Alarm Sounded, False Call	8
Alarm Sounded, Unintentional	5
Total Alarms For February	232

Fire Property Loss	\$ 5,000.00
Fire Property Saved	\$ 300,000.00
Civilian Injuries	0
Civilian Deaths	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	0
Mutual Aid Given	2
Total Mutual Aid Calls	2

Calls to the City of Ridgside	
Medical, citizen assist, non-fire related	0
Fire, related calls	0
Total Calls for service	0

Fire Marshal's Office	
Annual Inspections	43
New Inspections	1
Public Education events	1
Plan Reviews	2

Open Records Requests	
Residential Fire, Investigator photos requested	0
Other	0



**BUILDING MAINTENANCE
MONTHLY REPORT
MARCH 2023**

WORK ORDERS

PROJECTS	COMPLETE Y/N	NOTES
City Hall	Y	Civility training
Street Department	Y	Storm grate Maiden St.
	Y	Repair sand spreader Rack
Police Department	Y	Install security box (Officer Hawks)
	Y	K9 Platform in unit #25
Building Maintenance	Y	Backflow inspections
Camp Jordan	N	Enclose Eqpt. Shed
	N	Clean up old impound lot
	Y	Renovate Tractor shed
Sanitation	Y	Repair step on Trk. # 17

Additional Notes :



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711

SOLID WASTE REPORT March 2023

Solid Waste collected (tons)	1031.66
Recycled materials collected (tons)	57.66
Dumpster Junk (tons)	55.37
Dumpster rentals	3
Brush Collected (loads)	78
Metal Collected (tons)	1
Cart Repairs/Replacement (lids/cans)	41
New/Extra Garbage Cans	14
New Recycle Cans	11



**Street Dept.
Monthly Report
March 2023**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	92 Locations	Checked & Cleaned
Ditch Cleaning	18 Locations	Cleaned out with Back-Hoe
Drain Pipe	4 Locations	150' of 12" , 60' of 10" Installed
Asphalt Repairs	8 Locations	Pot Hole Repairs
Miscellaneous	37 locations	Various work done
Leaf Collection	34 Locations	Pull Behind Leaf Vac
Street Sweeper	8 Locations	Swept Streets
Mowing	26 locations	City Lots
Litter Collection	26 Locations	Trash picked up

Additional Notes:



**TRAFFIC CONTROL
MONTHLY REPORT
March 2023**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
New Signage	14	
Signs Installed	15	
Sign Maintenance	98	
Shop Tasks	38	
Miscellaneous	37	
Resident Requests	12	
Street Light Requests	5	
Banners	3	
Signal Repairs	25	ADA Project
Sign Posts	8	
ERPD Requests	11	

Additional Notes :

Worked on 2023 Budget information.

ERPD Tag Readers installed at (4) locations.

ERTC Staff attended Civility Training.

Worked on annual striping paint and thermo plastic quotes.

Studies: Moore Rd, Newport Dr, Fike Dr, Poindexter Ave and Frawley Rd.

Signals:

GridSmart laptop software and St. Thomas St at Ringgold Rd camera processor updated.

Spring Creek Rd Flashing Dangerous Curve Ahead sign destroyed, ERTC Staff rebuilt and reinstalled. Belvoir Ave at Ringgold Rd loops destroyed by Gas Comp. digging.

Worked with ASA for reinstallation of traffic loops to be replaced and pavement markings needed for new cross walks.



CITY OF EAST RIDGE - Codes/Building Activity Report March 2023

EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Danny Plunkett– Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of Activity	Total Monthly
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	110 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	187 inspections
Re-inspections	Trades that have failed the first inspection	4
Street Cuts	WWTA, Chattanooga Gas & TAW street cut permits. (Street dept inspects all cuts)	4
Signs Removed	Illegal signs removed from city limits	1
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	9 Cases
Zoning Board	Cases involving zoning ordinance.	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	4 Reviews
Unsafe Structure	Demolition of unsafe structure	0 Structures
Code Violations	Open Storage	85
Code Violations	Disabled Vehicles	11
Code Violations	Trash & Debris	17
Code Violations	Other	20
AHO Court Cases	Administrative Hearing (properties not in compliance)	8 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)490-0078 • www.eastridgeparksandrec.com

PARKS and RECREATION
Shawwna Skiles

Parks and Recreation Monthly Report - March 2023

Administration

- LRPF Grant Meetings
- Recreational Leadership Meeting
- Met with Chattanooga Sports - Brant and Tim
- Work on Ball field contracts
- Manage splash pad bids, maintenance garage bids, and boardwalk-pier project.

Athletic Programming

- Baseball/Softball/Soccer rec season has started.
- ER Boys Pre-Season tournament.
- 13-15 Baseball sign ups

Maintenance / Projects – Parks and Recreation

- 3 fallen trees from storms were cut up and hauled off
- Put new blades on John Deere Mower
- Ordered A/C filters for Arena
- Fixed broken electrical box pole at RV lot
- Cleaned out back of arena to create more space
- Went to O'Reilly and Ace for battery and cleaning supplies
- Installed new battery to mower
- Camp Jordan was mowed throughout the month in various of areas
- Replaced tires on 3 of the mowers

Camp Jordan Arena Events

- Coin Show
- JBF- Children consignment sale
- Repticon Show

Tournaments / Athletic Events at Camp Jordan

- Red Wolves Soccer tournament
- Dusty Mason select baseball tournament
- Deep Freeze Ultimate Frisbee tournament
- Er Boys Pre-Season Tournament

Community Center

- Women's History Month Celebration
- Bluebird house installation by the National Bluebird Society
- Show me Reptile Trade show- rental
- Shake the Shamrock Senior dance
- Meeting with "NAMI" to discuss meetings being held at the Community Center
- Meeting with Allison with Carepatrol to discuss a partnership with ER senior Fit
- CSAS Career fair for Parks and rec Department
- Preparing for the Easter event, the Self-defense class, and other April events
- Ordered new benches to place around Splash Pad and Pioneer Pavilion.
- Prepared to Launch "Game Time" program in April

Brian Williams
Mayor

Esther Haynes
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager

FY22/23 Library Services Statistics as of March 31, 2023

	JULY FY22	AUG. FY22	SEPT. FY22	OCT. FY22	NOV. FY22	DEC. FY22	JAN. FY23	FEB. FY23	MAR. FY23	APR. FY23	MAY FY23	JUNE FY23	YTD FY22/23
CIRCULATION (BOOKS/AUDIO)	3174	3034	2485	2634	2626	2586	2776	2616	2821				24752
CIRCULATION E-BOOKS	68	59	66	85	60	60	68	64	66				596
COMPUTER USERS	177	192	170	171	166	129	195	184	223				1607
NEW CARDS ISSUED	**43	53	36	28	28	32	34	28	17				299
PROGRAMS/ ATTENDANCE	12/278	10/129	18/342	13/937	9/96	14/359	12/166	15/151	13/144				116/2602
DOCUMENTS NOTORIZED	19	27	14	12	14	7	6	16	7				122
PAGES FAXED	46	70	31	29	44	35	49	25	13				342
PAGES SCANNED	77	45	47	63	111	46	86	356	126				957
COPIES MADE	1698	2427	1844	2198	2570	1573	1760	2084	3757				19911
IN-DEPTH COMP ASSISTANCE	44	43	82	74	76	34	62	64	109				588
ITEMS CATALOGUED	142	124	90	84	72	152	105	73	157				999
ITEMS DELETED	10	36	37	4	0	2	131	56	104				380

**** 17 new cards issued (17 adult/0 juvenile)**
4 Knitting group with 26 participants.
1 Teen Advisory Board meeting w/7 participants.

4 story-times with 94 participants.
1 Adult Book Club with 6 participants.
3 Senior Bingo with 11 participants.