



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

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## MONTHLY REPORT

### FOR

### FEBRUARY 2023

## J. SCOTT MILLER CITY MANAGER

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

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Office of the City Manager  
J. Scott Miller

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## CITY MANAGER REPORT February 2023

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the February 2023 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**CITY OF EAST RIDGE  
BUSINESS LICENSE  
BEER PERMITS  
FEBRUARY 2023**

**BUSINESS LICENSE**

<b>Business Name</b>	<b>Location</b>	<b>Date</b>
MOBILELINK TENNESSEE LLC	4340 RINGGOLD RD STE 100A EAST RIDGE, TN 37412	2/28/2023
NEIL M. MASULIS-HOVER	4222 EALY RD APT. B CHATTANOOGA, TN 37412	2/25/2023
W & S SPECIALTIES LLC	1420 S MOORE RD STE B EAST RIDGE, TN 37412	2/21/2023
CEDARTOWN PHOENIX, LLC-BOJANGLES	4152 RINGGOLD RD CHATTANOOGA, TN 37412	2/20/2023
J SANCHEZ PAINTING PRO	3808 BENNETT RD CHATTANOOGA, TN 37412	2/16/2023
OAK MOON BOTANICALS	1169 CHIPPEWAH DRIVE CHATTANOOGA TN 37412	2/14/2023
MODUS BUILD, LLC	3808 CUMMINGS HWY STE 120 CHATT., TN 37419	2/13/2023
KEYS CONCRETE	4302 DUVAL ST CHATTANOOGA, TN 37412	2/9/2023
CED CLEANING SERVICE LLC	1301 SPRING CREEK ROAD, EAST RIDGE, TN 37412	2/6/2023
OSCAR VICENTE VICENTE-OJ TOOLS AND MORE	3925 RINGGOLD RD EAST RIDGE, TN 37412	2/3/2023
ACE AUTO REPAIR LLC	3839 RINGGOLD RD CHATTANOOGA, TN 37412	2/1/2023
CHATTANOOGA FINE VIOLINS LLC	1515 MCBRIEN RD STE A CHATTANOOGA, TN 37412	2/1/2023
CLOUD 9 SMOKE CO 35 LLC	6016 RINGGOLD RD STE 106 EAST RIDGE, TN 37412	2/1/2023
TWIN PEAKS CHATTANOOGA	500 CAMP JORDAN PARKWAY EAST RIDGE, TN 37412	2/1/2023

**BEER PERMITS**

<b>Business Name</b>	<b>Location</b>	<b>Date</b>
CHAMPY'S-AARON MURRAY (SP. EVENT)	6515 RINGGOLD ROAD, EAST RIDGE, TN 37412	2/23/2023



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**Cameron McAllister**  
Administrator  
Economic & Community Development

## Monthly Report – February 2023

### Grant Applications Awarded:

- Public Entity Partners – Cyber Security Grant  
**Awarded:** 2/01/2023 – Pending on eligible entities (First come, First serve)  
(Proposed Project: IT Training & Software Equipment)
- State of Tennessee – Violent Crime Intervention Fund Grant  
**Awarded:** 2/28/2023  
(Proposed Project: Police Department Software, Equipment, Training, etc.)

### Grant Applications Submitted:

- GroMoreGood Garden Roots  
**Submitted:** 2/01/2023  
(Proposed Project: East Ridge Community Garden)
- Tennessee American Water – Environmental Grant Program  
**Submitted:** 2/02/2023  
(Proposed Project: River Rescue Clean-up 2023)

### Invoice Reimbursements Submitted:

- TDOT PIN 120226 (McBrien Road Resurfacing)  
Thompson Engineering  
**Submitted:** 2/20/2023
- TDOT PIN 122000 (Multimodal)  
ASA Engineering  
**Submitted:** 2/08/2023

### Special Events/Projects:

- East Ridge Police Department – Blood Drive  
**2/01/2023**
- East Ridge City Library – Valentine’s Date Night  
**2/03/2023**
- Economic & Community Development – ERMS Career Fair  
**2/10/2023**
- East Ridge City Library – Preschool Story time with Chattanooga State Community College  
**2/22/2023**
- Economic & Community Development/Parks & Recreation – The Daily Refresh Show  
**2/28/2023**

**Public Relations/Social Media Outreach:**

- Facebook (@City of East Ridge – Government)  
Number of posts – 30
- Instagram (@CityofEastRidge)  
Number of posts – 18
- Twitter (@CityofEastRidge)  
Number of posts – 15

**Monthly Analytic Reports for Social Media Platforms:**

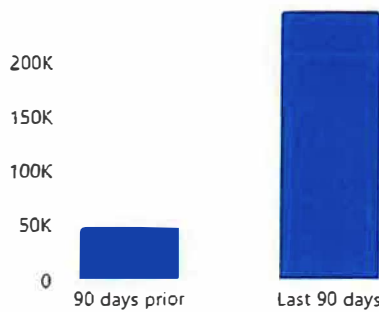
**Facebook Content Reach:**

**Reach**

Post reach ⓘ

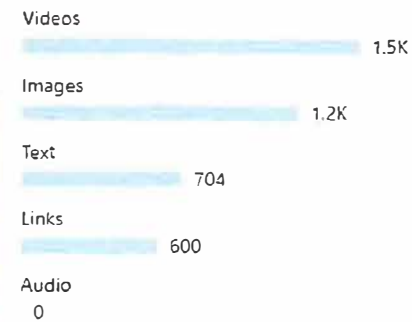
246.5K ↑ 412.2%

Total from last 90 days vs 90 days prior



**Median post reach per media type ⓘ**

For posts created in the last 90 days

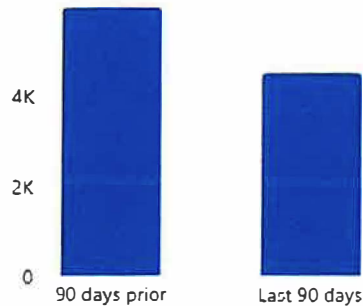


**Engagement**

Post reactions, comments and shares ⓘ

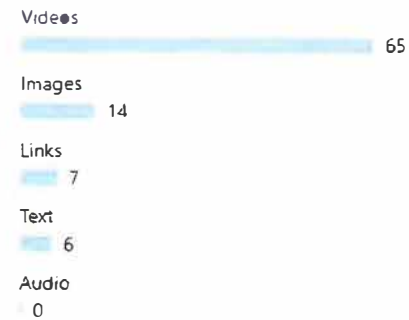
4.5K ↓ 24.4%

Total from last 90 days vs 90 days prior



**Median post reactions, comments and shares per media type ⓘ**

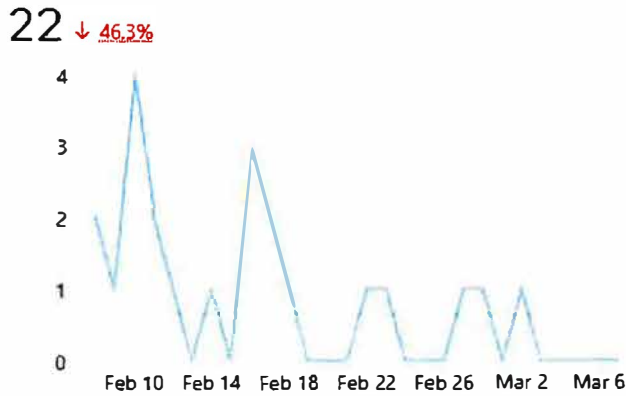
For posts created in the last 90 days



**New likes and follows**

Export

Facebook Page new likes ⓘ



New Instagram followers ⓘ



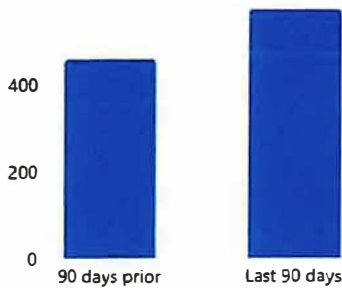
**Instagram Content Reach:**

**Reach**

Post reach ⓘ

569 ↑ 25.1%

Total from last 90 days vs 90 days prior



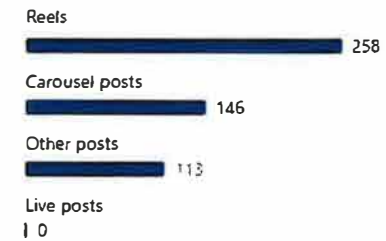
Median post reach per media type ⓘ

For posts created in the last 90 days



Median post reach per content format ⓘ

For posts created in the last 90 days

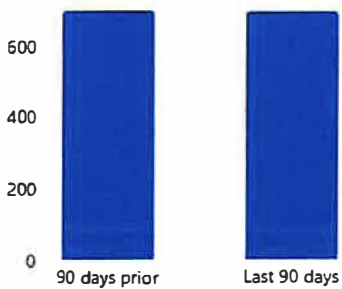


**Engagement**

Post likes, comments and shares ⓘ

690 ↓ 0.6%

Total from last 90 days vs 90 days prior



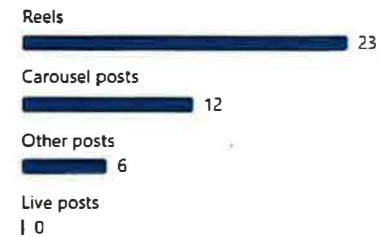
Median post likes, comments and shares per media type ⓘ

For posts created in the last 90 days



Median post likes, comments and shares per content format ⓘ

For posts created in the last 90 days

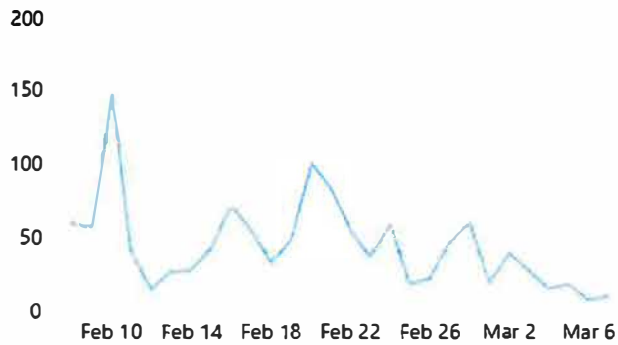


## Page and profile visits

Export

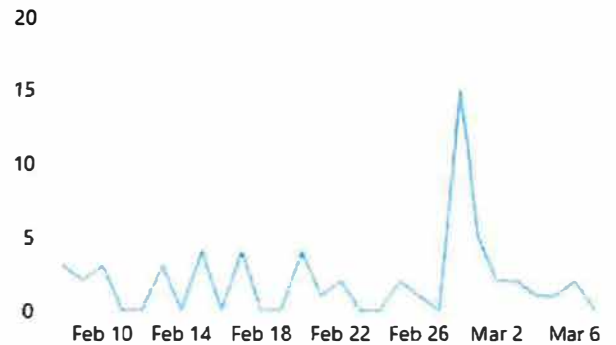
### Facebook Page visits

1,216 ↓ 29.5%



### Instagram profile visits

57 ↓ 12.3%



## Audience

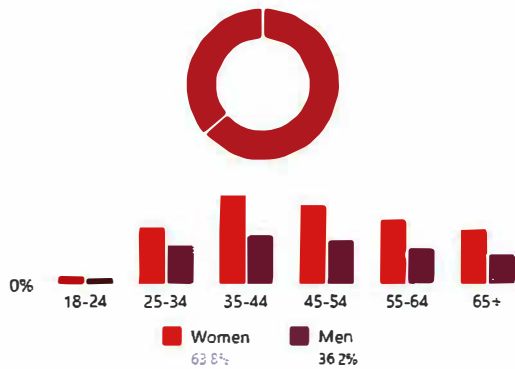
Export

Current audience Potential audience

### Facebook Page followers

6,540

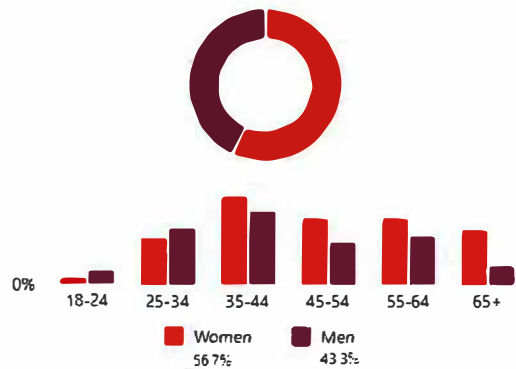
#### Age & gender



### Instagram followers

525

#### Age & gender





# Notifications



New

[See all](#)



Your page reach increased by 108% in the last 7 days. Promote your page.  
[about an hour ago](#)



Earlier



East Ridge Animal Services (10K+ followers) shared your post.  
6 days ago



Your page reach increased by 108% in the last 7 days. Promote your page.  
[a week ago](#)



East Ridge Police Department, Michael Campbell and 23 other people reacted to your video: "Ea..."  
[a week ago](#)

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF FEBRUARY 2023**

**COURT**

NUMBER OF CITATIONS ISSUED IN February 2023: 106

NUMBER OF DEFENDANTS APPEARING IN COURT:

February 7, 2023	126
February 14, 2023	152
February 21, 2023	106
February 28, 2023	145

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 529**



# East Ridge Police Department

## Chief's Monthly Report February 2023

The Police Department responded to a total of 1,646 calls for service during January 2023.

The department filled a total of 34 open records requests from citizens and the DA's office.

A total of 586 citations were issued.

ERPD made a total of 81 physical arrests that included 112 misdemeanor charges and 36 felony charges.

The department currently has three probationary officers at Cleveland State Police Academy and five probationary officers in the Field Training Program.



## **EAST RIDGE POLICE DEPARTMENT**

**4214 Ringgold Road ❖ East Ridge, TN 37412**

**Police Administration  
(423) 867-3718  
Fax (423) 867-9418**

**Clint Uelton  
Chief of Police**

# January 2022 Events

## **Administrative Division**

Warrants Division/ Records Division/ Property and Evidence Division / Fleet Maintenance / Open Records/ General Administration

**CAR 14 – 12,094 miles      Lieutenant Stephenson**

- Daily completion of Activity Reports.
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division and Station Officer daily.
- Assisted officers, personnel, and citizens with various requests
- Reviewed ERPD policies
- Assisted in case file inquiries
- Mediated technical problems with Tyler reporting system
- Facilitated resolutions to IT related complaints/issues via LiteFoot Tech
- Staff Meeting
- Prepared historical reporting data

## Warrants Division

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 –99,755 miles     Sgt. Spires

Car 56 –59,500 miles     Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	45
➤ Warrants processed	108
➤ Assists with warrants	52
➤ Misdemeanor Citations (booking)	22
➤ Supplement Reports	0
➤ Miscellaneous Activity	30
➤ Offense Report	1
➤ Subpoena Service for Codes Enforcement Dept.	5
➤ Warrant notifications mailed	16
➤ Warrant notifications delivered	30
➤ Warrants served	53
➤ Court liaison duties	Y
➤ Citizen Walk-in contacts	4
➤ TBI Crime Laboratory – Knoxville, TN	Y

## **Records Division**

Candace Brown / Pam Aalberg / Myra Miracle

<b>Incident Report</b>	<b>Arrest Reports</b>	<b>Citations (electronic)</b>
<b>625</b>	<b>151</b>	<b>293</b>

NCIC Transactions – varies daily

NCIC entries made by HC 911 Communications are checked by ER Records staff daily

T.O.P. (Temporary Protection Orders) are checked and/or modified daily

Validations – vary by month and include 10-50 entries per month

NCIC testing and training

Emails from HC 911 Communications checked daily

E-Agent checked daily to ensure no unauthorized transactions have taken place

Answered multiple phone calls and emails for police department daily

Assisted visitors inside the police/fire departments daily

Assisted multiple officers/detectives in case investigations and background checks

Fire Department reports –reports checked for accuracy and compliance

Daily check of FD reports entered into Fire Program and corrections made when needed

Reports sent weekly to NFIRS (state program) – reports validated and corrected

Answered emails and phone calls daily from regarding Fire Dept. related questions.

### ERPD Property and Evidence Division

Property and Evidence Manager - Brandy "Cole" Dove

➤ Items Entered	410
➤ Items Disposed	79
➤ Narcotics Disposed	0
➤ Firearms – prepared for trade/sale	26
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sent to Compass - Total	32
• Vehicles Sent on Compass	6
• General Items	26

### Drugs Seized – Department monthly total

➤ Pills (dosage units)	137.5
➤ Cocaine (grams)	1.02
➤ Crack Cocaine (grams)	0
➤ Heroin (grams)	0
➤ Meth (grams)	93.11
➤ Marijuana (grams)	243.08
➤ MDMA (pills)	0
➤ Fentanyl (grams)	38.2
➤ Ecstasy (du)	0
➤ Mushrooms (grams)	0

**ERPD Open Records/Court Operations/Fleet Maintenance/Station**

**Officer, Quartermaster**

Corporal Steaven Rogers

**Open Records**

Open Records Requests Received / Completed	34
Open Records Preparation Time	36 Hours

**Court Operations**

Hamilton County Grand Jury Cases Presented	9
Total Hamilton County Grand Jury Appearances	1
Hamilton County Grand Jury File Preparation Time	12 Hours
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	2

**Station Officer**

Citizen Contacts / Reports for Citizens in Lobby	4
Miscellaneous Fleet Maintenance <b>Strip vehicle #29, vehicle taken to Broome's, assist Det. Stojnic with battery issues, assist Investigator Smith picking up motorcycle from shop, install radar and radio in #35</b>	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions  Continued working with L3 and LiteFoot on L3 server issue. At this time, we are waiting on LiteFoot to complete some hardware updates in order for L3 to update their software to temporarily correct current issues.	



Multiple citizen contacts in police office lobby – reports completed, assistance requested and given, facilitated resources

Bond company requests

Responded to and fulfilled multiple requests for case information for the Hamilton County District Attorney's Office

Completed Vigilant LPR Training

Worked with Litefoot on additional computer issues (patrol laptops, Records Division desktop, Open Records desktop CD burner issue

Prepared two vehicles to bring into compliance before transfer to Compass Auctions



# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
 FROM: Lieutenant Greg Beck *MB*  
 RE: February 2023 CID/CSU/K-9 Statistics

### Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactived	Carried Over	Clearance Rate
G. Beck	10	0	9	9	7	0	10	100%
E. Massengale	8	0	5	3	0	1	9	60%
J. Massengale	9	0	4	5	1	2	6	125%
S. Stojnic	20	0	5	3	0	0	22	60%
<b>Total</b>	<b>47</b>	<b>0</b>	<b>23</b>	<b>20</b>	<b>8</b>	<b>3</b>	<b>47</b>	<b>87%</b>

CID Total New Case Assignments: 23  
 CID Total Cases Cleared: 20  
 CID Monthly Clearance Rate: 87%

**CID NOTE:** During the month of February 2023, Detective Stojnic had spent numerous hours in finalizing the deployment and integration of the Vigilant LPR infrastructure, assisting the Administration in the deployment of updated body worn and in-car cameras, and attending various meetings with Motorola on behalf of the Department.

### Crime Suppression

Assigned Cases: 0  
 Self-Initiated Cases Opened: 0  
 Cases Closed: 0  
 Self-Initiated Activity: 1  
 Traffic Stops: 1  
 Arrest Warrants Sought: 0  
 Self-Initiated Arrest – MIS: 0  
 Self-Initiated Arrest – FEL: 0  
 Warrant Service – MIS: 4  
 Warrant Service – FEL: 1  
 Drug Seizures: 0  
 Firearms Seizures: 0  
 Assets Seizures: 0  
 Stolen Auto Recoveries: 0  
 Search Warrants – Sought: 2  
 Search Warrants – Executed: 0  
 Referrals for Fed. Prosecution: 0  
 Gang Contacts/Validations: 0

**CSU NOTE:** During the month of January 2023, CSU has assisted with the apprehension of numerous fugitives. CSU Investigator Hawks has continued in assisting with covering the on-call rotation for a vacant CID position.

**K-9**

Primary Officer Calls: 15  
 Back-up/Assist Calls: 45  
 Physical Arrests: 4  
 Vehicle Sniffs: 6  
 Building Search: 1  
 Area Search: 1  
 Tracks: 1  
 Traffic Stops: 32  
 Call outs: 0  
 Warrant Services: 7  
 Assist Other Agency Warrants: 28  
 K9 Training Hours: 35  
 Public Events/Demonstrations: 0

**Vehicle Assignments**

Driver	Vehicle	Color	Make	Model	VIN	Condition	Mileage
CSU Spare	15	White	Chevrolet	Colorado	1GCHTBEN3N1133220	New	6,567
S. Stojnic	41	White	Dodge	Charger	2C3CDXATXEH349192	Poor	89,049
B. Beadle	44	White	Chevrolet	Tahoe	1GNSK2EC3FR532856	Poor	66,077
A. Chavez	50	Black	Ford	Explorer	1FM5K8D80JGA91712	Good	60,062
G. Hawks	52	Silver	Ford	Explorer	1FM5K8D87JGA91710	Good	56,185
J. Massengale	53	Black	Dodge	Journey	3C4PDDAG0JT477389	Good	41,459
G. Beck	54	Blue	Dodge	Journey	3C4PDDAG9JT477388	Good	47,663
E. Massengale	55	Gray	Dodge	Journey	3C4PDDAG9JT465452	Good	58,400

Team Patrol / Traffic Mon/Year February 2023

Totals	276	27	81	112	36	244	7	605	76	456	586	984	564	33	46
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	14	0	0	0	0	3	0	39	0	7	6	24	47	1	0
CROWE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SMITH	12	0	0	0	0	0	0	25	22	112	207	65	10	0	2
DAVERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DARWIN	14	0	4	6	1	26	2	31	2	18	17	88	15	0	1
PERRY	13	6	10	17	2	28	0	4	2	35	29	55	14	2	1
ROISTACER	11	1	4	5	4	17	0	111	6	25	9	75	34	5	2
Chadwick	12	0	0	0	0	0	0	20	0	0	0	4	59	0	0
Johnson	13	0	4	5	0	2	0	25	13	21	63	38	32	0	2
Hinsch	13	2	0	2	3	18	1	20	0	9	10	64	30	3	4
Harding	12	1	1	3	0	11	0	23	1	6	11	40	33	0	0
Lively	14	2	2	5	0	18	0	33	4	14	8	61	16	0	0
Smith	14	2	5	10	0	15	0	11	4	5	5	56	15	0	2
DYER	13	3	10	20	0	12	0	55	10	53	84	27	30	3	1
KIMSEY	13	0	0	0	0	0	0	25	0	4	1	18	38	0	4
LANDRUM	14	6	8	12	2	26	1	31	1	25	20	83	35	0	7
RICHARDSON	15	3	9	7	10	24	0	46	0	3	0	76	33	9	2
BURGESS	10	0	1	2	0	4	0	24	0	5	4	14	18	4	5
WALLER	14	0	4	8	3	4	0	28	0	38	77	11	41	0	1
DAVIS	13	0	7	2	7	10	0	24	0	14	7	41	13	2	1
GENOVESI	12	0	1	0	0	5	0	12	2	6	0	42	9	2	0
GODDARD	14	1	1	1	0	11	1	10	1	26	8	42	21	2	3
SZYDLOWSKI	16	0	10	7	4	10	2	8	8	30	20	60	21	0	8
98															
0															

# CITY OF EAST RIDGE

## February 2023

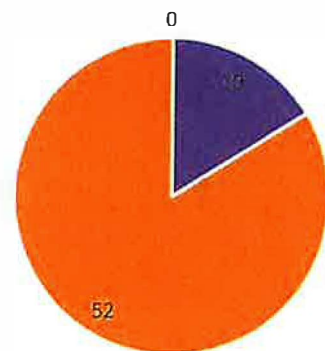
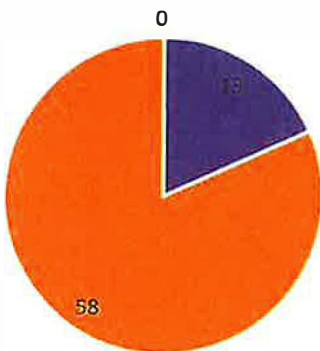
### TRAFFIC CRASHES

**2022**  
**71**

**2023**  
**62**

2022

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

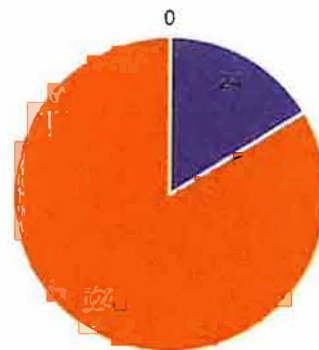
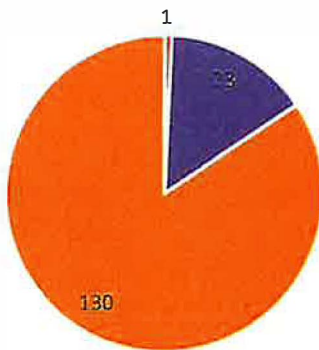
■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**154**

**YTD**  
**148**

2022

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

■ Fatal Crashes ■ Injury Crashes ■ Property Damage



# East Ridge Animal Control

## Shelter Report February 2023

Animal Control responded to a total of 50 calls for service during February 2023.

There are currently 4 cats housed at the shelter and 7 on foster.

There are currently 16 dogs housed at the shelter and 9 on foster.

The department responded to 6 injured animals for transport to medical care.

The department responded to 9 dead animals.

1 feral animal was released to the wild.

3 traps were set for feral cats.

1 pig was recovered from a residence and transferred to a rescue.

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities February 1 – February 28, 2023

### *Fire Operations*

The Department responded to 202 calls for service in the month of February 2023.

### *Fire Administration*

- Scheduling fire inspections for each shift. Both new and current businesses.
- Staff has been working on the upcoming Fire Department budget needs.
- Staff has been searching for the best options for our firefighters and the City related to the Barry Brady Act. This includes Cancer screening annually for all Career Firefighters.
- Staff has contacted the National Fire Academy in Emmitsburg Maryland and successfully enrolled two of our officers in an Incident Command and Control Class.
- Scheduling for two upcoming public education events. One is a Kids Expo at Camp Jordan on April 22nd, and the other is Wrigley Mars at Camp Jordan on April 29<sup>th</sup>. Fire Department will provide equipment display and handout for fire safety.
- Staff attended a public event (Career Day) at East Ridge Elementary where firefighters interacted with students.

## ***Training***

Each shift completes a minimum of two hours of training each shift normally. Training topics for February were:

1. Fire Service: SCBA evolution, Mayday procedures, air consumption drill. (2 hours minimum)
2. Firefighter Safety: IN Fire Training Online, Fentanyl Safety (2 hours minimum)
3. Fire Service: Building Materials, Structural Collapse, and Effects of Fire Suppression. Essentials CH 16 Pg. 781 (2 hours minimum)
4. Rescue: Rescue Jacks, Equipment Familiarization, Use, and Maintenance. (2 hours minimum)
5. Driver Training: Aerial Set-up and Operation of Elevated Master Streams. (2 hours Minimum)
6. Rescue: Technical Rescue Support and Vehicle Extrication Operations, Essentials 7 CH 17. (2 hours minimum)
7. Driver: District Review-Streets, Hydrants, and FDC Locations. (2 hours minimum)
8. Fire Service: Foam Firefighting, Liquid Fires, and Gas Fires, Essentials 7 CH 18. (2 hours minimum)
9. Hazardous Materials; Toxicology. (2 hours minimum)

**\*\*Any inspections, public relations, etc. will require additional training reports as completed.**

## ***Maintenance***

- PM (Preventive Maintenance) on all small engines.

## ***Special Projects***

- Budget Preparations for the Fire Department



# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series February 2023

Type of Incident	Number of each
Building Fires	2
Vehicle Fires	1
Trash Fires	1
Other Fires	0
Medical Assist	70
EMS Calls	11
Vehicle Accidents	14
Other EMS	0
Power Lines Down	1
Arcing Electrical Equipment	3
Other Electrical	0
Assist Police	4
Police Matter	2
Assist Invalid	46
Other Citizen Assist	1
Good Intent Call	1
Dispatched/Canceled enroute	13
False Call	1
Smoke Investigation	7
Alarm sounded due to malfunction	1

<b>Alarm Sounded, False Call</b>	<b>2</b>
<b>Alarm Sounded, Unintentional</b>	<b>21</b>
<b>Total Alarms For February</b>	<b>202</b>

<b>Fire Property Loss</b>	<b>\$ 181,000.00</b>
<b>Fire Property Saved</b>	<b>\$ 258,000.00</b>
<b>Civilian Injuries</b>	<b>0</b>
<b>Civilian Deaths</b>	<b>0</b>
<b>Firefighter Injuries</b>	<b>0</b>
<b>Firefighter Deaths</b>	<b>0</b>

<b>Mutual Aid Report</b>	
<b>Mutual Aid Received</b>	<b>1</b>
<b>Mutual Aid Given</b>	<b>2</b>
<b>Total Mutual Aid Calls</b>	<b>3</b>

<b>Calls to the City of Ridgeside</b>	
<b>Medical, citizen assist, non-fire related</b>	<b>2</b>
<b>Fire, related calls</b>	<b>0</b>
<b>Total Calls for service</b>	<b>2</b>

<b>Fire Marshal's Office</b>	
<b>Annual Inspections</b>	<b>60</b>
<b>New Inspections</b>	<b>3</b>
<b>Public Education events</b>	<b>2</b>
<b>Plan Reviews</b>	<b>2</b>

<b>Open Records Requests</b>	
<b>Residential Fire, Investigator photos requested</b>	<b>0</b>
<b>Other</b>	<b>0</b>



**BUILDING MAINTENANCE  
MONTHLY REPORT  
FEBUARY 2023**

**WORK ORDERS**

<b>PROJECTS</b>	<b>COMPLETE Y/N</b>	<b>NOTES</b>
City Hall Landscaping	N	Ongoing
Street Department	N	New Rack for Sand spreaders
Street Department	Y	Build Fork extentions for spreaders
Camp Jordan	N	Enclose Eqpt. Shed
	N	Clean up storage lot
	Y	Repair Loader Bucket
	Y	Salvage Garage doors out of McBrien
City Hall	Y	Qoutes for fountain repair (options)
	Y	Have GPS Installed on vehicles

**Additional Notes :**



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

## CITY OF EAST RIDGE SOLID WASTE REPORT FEBRUARY 2023

Solid Waste collected (tons)	600.93
Recycled materials collected (tons)	66.62
Dumpster Junk (tons)	68.60
Dumpster rentals	02
Brush Collected (loads)	62
Metal Collected (tons)	01
Cart Repairs/Replacement (lids/cans)	31
New/Extra Garbage Cans	6
New Recycle Cans	16



Street Dept.  
Monthly Report  
February 2023

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Drain Patrol	61 Locations	Checked & Cleaned
Ditch Cleaning	31 Locations	Cleaned out with Back-Hoe
Litter Collection	42 Locations	Trash picked up
Asphalt Repairs	13 Locations	Pot Hole Repairs
Miscellaneous	37 locations	Various work done
Leaf Collection	51 Locations	Pull Behind Leaf Vac
Street Sweeper	14 Locations	Swept Streets

**Additional Notes :**



**TRAFFIC CONTROL  
MONTHLY REPORT  
February 2023**

**WORK ORDERS**

TYPE OF TASK	PRODUCED	NOTES
New Signage	18	
Signs Installed	13	
Sign Maintenance	52	
Shop Tasks	24	
Miscellaneous	19	
Resident Requests	5	
Street Light Requests	4	
Banners	1	
Signal Repairs	27	
Sign Posts	3	
ERPD Requests	18	Tag Readers

**Additional Notes :**

Attended Staff Meetings, ERTC Staff attended Job Fair at E.R. Elementary.

ERPD Tag Readers installation approved and under way.

ERTC Staff attended Polara Ped-Crossing training course.

Worked on 2023-24 Budget information.

STUDIES: Mack Smith Rd, Sewanee Dr, Welworth Ave and Bennett Rd.

**Signals:**

St. Thomas St at Ringgold Rd GS2 Camera Processor repaired and put into stock.

Camp Jordan PKWY at Ringgold Rd Relay switch replaced.

East Ridge Ave at Ringgold Rd Phase 4 loop cut by Talley Construction, Marlboro Ave at Ringgold Rd Phase 8 loop cut by Talley Construction repaired. S. Moore Rd Ext at Ringgold Rd and McBrien Rd at Ringgold Rd (5) loops cut by Talley Construction.



## CITY OF EAST RIDGE - Codes/Building Activity Report February 2023

EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Danny Plunkett– Residential Building Inspector		
Torrey Holder – Codes Enforcement Officer		
Michael Pettyjohn - Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<b>Activity</b>	<b>Scope of Activity</b>	<b>Total Monthly</b>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	74 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	87 inspections
Re-inspections	Trades that have failed first inspection	4
Street Cuts	WWTA, Chattanooga Gas & TAW street cut permits. (Street dept inspects all cuts)	0 Permits
Signs Removed	Illegal signs removed from city limits	1
Continuing Education	Training for the departments required certification test/International Building Certif.	8 Hours
Property Maint. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	2 Liens
Housing Board	Cases involving repair or demo of structure	3 Cases
Zoning Board	Cases involving zoning ordinance.	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	8 Reviews
Unsafe Structure	Demolition of unsafe structure	0 Structures
Post for Cleanups	Overgrown & Dirty Lots	0
Violation Letters Sent Out	Property Maintenance Violations	122
AHO Court Cases	Administrative Hearing (properties not in compliance)	8 Cases
Customer <i>Service Calls</i>	Facilitate calls and inquiries citizens and contractors may have	Daily





# City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

PARKS and RECREATION  
Shawna Skiles

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## Parks and Recreation Monthly Report - February 2023

### Administration

- East Ridge Chamber Meeting
- Cameras installed at ballfields
- Meeting with National Homeschool Soccer tournament
- Working on 2023 event contracts
- Meeting with Flag Football tournament
- Opened bids for Boardwalk/Pier grant
- Opened Maintenance Shed bids
- Meeting with Mars Wrigley/McKee Foods/ Compass Rose upcoming event

### Athletic Programming

- Indoor Soccer ends-Feb. 19th
- Basketball ends-Feb. 25th
- Spring signs up have started for baseball, softball, and soccer- Soccer coaches meeting Feb.27th

### Maintenance / Projects – Parks and Recreation

- Added 6 loads of gravel to the RV Pavilion lot to fix all of the holes throughout the lot
- Cut down limbs around the track from storm
- Fixed (3) urinals in men's restrooms coming loose from the wall
- Add mulch around RV Pavilion/kitchen pavilion- worked on this for a week
- Worked in cleaning up storage in Arena back room
- Worked on cleaning out the tractor shed
- Repaired fence around zip-line
- Started to un-winterize the park
- Walls came down from indoor soccer season
- Cleaned out the baseball/softball building/soccer buildings
- Repaired lights inside the Arena
- Repaired emergency lights in Arena
- Repaired fence liners at ballfields

### Camp Jordan Arena Events

- Indoor Soccer

### Tournaments / Athletic Events at Camp Jordan

- Fields are closed for the winter

### Community Center Events

- Guest on Daily Refresh for Women's History Month Event
- Senior luncheon with Hospice of Chattanooga and Southern Oaks assisted living for "lunch n' learn"
- Senior Bingo partnered with Hickory Valley Senior Living
- East Ridge Middle School Career Fair
- Hannah Spear attended Playground Safety Inspector class and exam
- Men's restroom had a leak in Ceiling that the maintenance department repaired.
- Prepared for Women's History Month Event



### FY22/23 Library Services Statistics as of February 28, 2023

	JULY FY22	AUG. FY22	SEPT. FY22	OCT. FY22	NOV. FY22	DEC. FY22	JAN. FY23	FEB. FY23	MAR. FY23	APR. FY23	MAY FY23	JUNE FY23	YTD FY21/22
<b>CIRCULATION (BOOKS/AUDIO)</b>	3174	3034	2485	2634	2626	2586	2776	2616					21931
CIRCULATION E-BOOKS	68	59	66	85	60	60	68	64					530
COMPUTER USERS	177	192	170	171	166	129	195	184					1384
NEW CARDS ISSUED	**43	53	36	28	28	32	34	28					282
PROGRAMS/ ATTENDANCE	12/278	10/129	18/342	13/937	9/96	14/359	12/166	15/151					103/2458
DOCUMENTS NOTORIZED	19	27	14	12	14	7	6	16					115
PAGES FAXED	46	70	31	29	44	35	49	25					329
PAGES SCANNED	77	45	47	63	111	46	86	356					831
COPIES MADE	1698	2427	1844	2198	2570	1573	1760	2084					16154
IN-DEPTH COMP ASSISTANCE	44	43	82	74	76	34	62	64					479
ITEMS CATALOGUED	142	124	90	84	72	152	105	73					842
ITEMS DELETED	10	36	37	4	0	2	131	56					276

**\*\* 28 new cards issued (21 adult/7 juvenile)**

4 Knitting group with 26 participants.

1 Teen Advisory Board meeting w/6 participants.

4 Senior Bingo with 16 participants.

3 story-times with 64 participants.

1 Adult Book Club with 8 participants.

1 Chattanooga State Dental program with 7 participants.

1 Valentine's Day Dinner & Movie with 24 participants.