



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

JANUARY 2026

J. SCOTT MILLER **CITY MANAGER**

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT JANUARY 2026

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the January 2026 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



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Jennifer Deitrick
City Clerk
Administration Department

January 2026 Business License and Beer Permits Monthly Report

BUSINESS LICENSES ISSUED:

<i>BUSINESS NAME</i>	<i>ADDRESS</i>
Ascend Coaching and Therapy, Inc.	842 Germantown Road, East Ridge, TN 37412
Homewell Care Services	416 Pine Bluff Drive, East Ridge, TN 37412
Plumb One, Inc.	3070 Moody Parkway, Moody, AL 35004
Pakal Roofing	309 Michelle Drive, Apt B, East Ridge, TN 37412
Cuba Latin Market, LLC	4321 Ringgold Road, Suite 113, East Ridge, TN 37412
Fernando's Roof Solutions, LLC	3615 Altamira Drive, East Ridge, TN 37412

NEW BEER PERMITS ISSUED:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



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Cameron McAllister
Administrator
Economic & Community Development

January 2026 Economic & Community Development Monthly Report

MONTHLY OVERVIEW:

Economic & Community Development advanced administration of a multi-year funding and capital portfolio supporting infrastructure, public safety, recreation, and community development initiatives.

The department provided centralized coordination of grant compliance, capital project funding administration, reimbursement management, intergovernmental collaboration, and city-wide public communications.

KEY ACTIVITY:

- Submitted FY26 Q1 THSO High Visibility compliance report to maintain funding eligibility
- Coordinated communications and logistics for Venue 1921 Grand Opening and subsequent weather-related rescheduling
- Maintained compliance oversight across 20 active multi-year grant programs

ADMINISTRATIVE & OPERATIONAL COORDINATION:

- Continued oversight of Community Center Renovation (LPRF)
- Ongoing coordination of Scruggs Road & Mack Smith Road Reconstruction under TIP funding
- Administration of Brownfield Assessment supporting long-term redevelopment strategy
- Initiated compliance framework for FY26 CDBG – Camp Jordan Upgrades
- Provided cross-department coordination supporting active capital improvement projects
- Oversaw reporting preparation, reimbursement monitoring, and audit-sensitive documentation to mitigate funding risk
- Facilitated intergovernmental communication and vendor coordination related to project execution and regulatory requirements

FUNDING & CAPITAL PROJECT OVERSIGHT:

The following portfolio reflects active funded programs and capital initiatives under ECD department oversight.

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Pending Closeout
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active

FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	THSO High Visibility	Saturation	Police Department	Pending Closeout
FY25	Bureau of Justice Bulletproof Vest Program	Ballistic Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Pending Closeout
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration / Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Active
FY25	Brownfield Assessment	Multi-County Development	Administration	Active
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Active
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Active
FY26	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Active
FY26	Hamilton County Leaning into Communities	Springvale Park Redevelopment Project	Parks & Recreation	Active
FY26	Domestic Preparedness Homeland Security	ATM Thermal Monocular(s)	Police Department	Active
FY26	PEP Property Conservation Grant	Surveillance / Security System	Venue 1921 at East Ridge	Active
FY26	Wallace AOA Initiative	Adolescent Investment Programs	Administration / Parks & Recreation	Active
FY26	Community Development Block Grant	Camp Jordan Park Upgrades	Administration / Parks & Recreation	Active
FY26	Bureau of Justice Bulletproof Vest Program	Ballistic Vest Reimbursement	Police Department	Pending Approval
FY26	First Books Wish Grant	New Book Credits	City Library	Pending Approval

PORTFOLIO STATUS SUMMARY:

Active	15
Pending Closeout	3
Pending Approval	2
Total Programs Under Administration	20

FUNDING RECONCILIATION & REIMBURSEMENT ACTIVITY:

Reimbursement-based funding is actively monitored to ensure timely submission, regulatory compliance, and accurate financial reconciliation.

Date	Grant	Project	Vendor	Amount

FUNDING COMPLIANCE & REPORTING ACTIVITY:

Date	Grant	Project	Vendor	Amount
1/29/2026	FY26 Q1 THSO High Visibility Grant Report	Police Department Saturation/Equipment	Not Applicable	Not Applicable

GRANT REIMBURSEMENT(S) RECEIVED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
12/02/2025	Local Parks & Recreation Fund	East Ridge Community Center	Pillar Const.	\$86,815.22

GRANT REIMBURSEMENT(S) SUBMITTED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
12/16/2025	Local Parks & Recreation Fund	East Ridge Community Center	Pillar Const.	\$144,872.75

PUBLIC RELATIONS / SOCIAL MEDIA:

The department continued oversight of city-wide digital communications and public information distribution.

<i>Facebook (@City of East Ridge – Government)</i> Number of posts – 16	Platform Followers: 10,627
<i>Instagram (@CityofEastRidge)</i> Number of posts – 16	Platform Followers: 982
<i>Twitter (@CityofEastRidge)</i> Number of posts – 9	Platform Followers: 698

OFFICIAL COMMUNICATIONS & PUBLIC NOTICES:

<i>Date</i>	<i>Release ID</i>	<i>Description</i>	<i>Department</i>
1/2/2026	PR-26-122	Finalists Named for City Manager Position	Administration
1/8/2026	PR-26-123	East Ridge Hosts Grand Opening for Venue 1921	Administration / Venue 1921
1/16/2026	PR-26-124	Offices Closed in Observance of MLK Day	Administration
1/20/2026	PR-26-125	Rescheduled Venue 1921 Grand Opening	Administration / Venue 1921
1/25/2026	PR-26-127	Offices Closed Due to Inclement Weather	Administration



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Michelle Sinigaglio
Human Resources Director
Administration Department

January 2026 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	160	155
Part-Time Employees	22	23
TOTAL:	182	178

New Hires: 4

Firefighter (2)
Police Officer
Venue Attendant

Terminations: 3

Part-Time Park Attendant
Police Officer (2)

Transfers: 0

In Onboarding Process: 1

Police Officer

Recruiting For

Police Officer
City Manager
Crossing Guard (Part-Time)
Park Attendant (Part-Time)

Police Department Reservists: 5

Volunteer Firefighters: 4

Pending Retirements: 1

Admin and/or Medical Leave: 0



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Patricia Cassidy
Court Clerk
Municipal Court

January 2026 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued January 2026: 50 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
01/06/2026	34	27	59
01/13/2026	44	50	13
01/20/2026	37	25	10
01/27/2026	30	14	12
TOTAL:	145	116	94 (Less than half show)



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Clint Uselton
Police Chief
Police Department

January 2026

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,659 calls for service during January 2026.

The department filled a total of 36 open records requests from citizens and the District Attorney's Office.

A total of 476 citations were issued from 525 traffic stops.

The East Ridge Police Department made a total of 64 physical arrests that included 68 misdemeanor charges and 23 felony charges.

The East Ridge Police Department answered 2 calls within the City of Ridgeside and conducted daily self-initiated activities (directed patrols, park and walks, etc.).

Currently, two officers are in the Field Training Program and one officer is in the basic police academy.



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Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

ERPD Administrative Division

Lieutenant Rogers Car 14 – 52,211 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Property and Evidence Division, Training Sgt., School Resource Officer and Station Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Worked on TylerRMS property module
- Assisted with IT-related Issues
- Fleet Maintenance
- Report Hamilton County Data
- Dash/Body camera maintenance
- City Court duties
- Officer account setup and resolving various account issues
- Policy review and updates
- Issued equipment to Officers
- Assisted / assigned open records requests
- New hire onboarding

Station Officer

Corporal M. Wilson Car 11 – 53,758 miles

OFFICE CONTACTS:

Citizen Contacts in Lobby	5
Reports Completed for Citizens in Lobby	4

OPEN RECORDS:

Open Records Requests Received	40
Open Records Requests Completed	36
Open Records Preparation Time	24.0 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	1
Hamilton County Grand Jury Cases Requested	1
Total Hamilton County Grand Jury Appearances	1
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	2

OTHER:

Conducted independent intelligence analysis for CID in support of an active homicide investigation. Using vehicle registration information and security camera images, positively identified two suspects, their known associates, and associated addresses through OSINT methodologies and law enforcement databases.

Completed a detailed supplemental report outlining the investigative process used to identify suspects, associates, and relevant locations.

Provided additional analytical support to CID, including completion of a threat matrix, identification and criminal-history research of further associates, and assistance with drafting search warrant materials.

ERPD Records Division

Candace Brown, Myra Miracle, and Melissa Fletcher

INCIDENT REPORTS	ARREST REPORTS	CITATIONS ISSUED	CALLS FOR SERVICE
225	105	109	1,781

- NCIC Transactions – varies daily.
- NCIC entries made by Hamilton County 911 Communications are checked daily.
- Temporary Protection Orders are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.

- Emails from Hamilton County 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.
- Entered Fire Department reports in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Worked with Hamilton County 911 with CAD assignments on new Officers.

ERPD Property and Evidence Division

Brandy Dove

Items Entered	245
Items Disposed	10
Narcotics Disposed	25
Firearms – prepared for trade / sale	0
Firearms traded / sold (Compass Auctions)	0
Other items sold on Compass - TOTAL	0
Vehicles sold on Compass	0
General Items	0

DRUGS SEIZED:

Pills (dosage units)	73
Pills (grams)	0
Crack Cocaine (grams)	0
Cocaine (grams)	0
Meth (grams)	410.51
Marijuana (grams)	78.43
MDMA (grams)	29
Fentanyl (grams)	13.84
Fentanyl (pills)	5
Mushrooms (grams)	27.7
Promethazine Hydrochloride (ounces)	0

Training Sergeant

Sergeant J. Massengale

Car 53 – 57,403 miles

TRAINING AND CERTIFICATION:

The POST salary supplement documentation was reviewed, completed, and forwarded to Assistant Chief Creel for signature and submission to the City Manager.

Training and onboarding were completed for Officer Szydlowski, including POST paperwork, firearms qualification and TASER recertification for duty.

Preparations began for the department's 2026 In-Service training. The 2026 V-Academy classes for the department were posted and coursework for the 2026 training year was initiated for departmental personnel, with several courses already completed.

EQUIPMENT AND LOGISTICS:

Vehicle #12 was retrieved for departmental use. Coordination was also conducted with East Ridge Whataburger regarding participation in the off-duty employment program for ERPD officers.

ADMINISTRATIVE NOTES:

The department was closed on Monday, January 26, 2026, resulting in a scheduled day off for staff.

School Resource Officers

East Ridge High School

Cpl. E. Massengale – Vehicle # 88	Mileage: 20,538
Offense Reports: 9	
SIA: 210	

East Ridge Middle School

Officer Landrum - Vehicle # 87	Mileage: 23,031
Calls for Service: 15	
Offense Reports: 11	
Arrests: 1	
Traffic Stops: 2	
Traffic Citations: 1	

East Ridge Elementary School

Cpl. Chadwick – Vehicle # 03	Mileage: 62,504
Calls for Service: 52	
SIA: 86	

Spring Creek Elementary School

Officer Chavez – Vehicle # 08	Mileage: 40,500
Offense Reports: 3	

Reserve Officers

OFFICER HOURS:

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey	0	0
Officer Roberts	12.0	0
Officer Avans	30.0	19.0
Officer Brackett	40.0	12.0
Officer Bambrick	6.5	29.5
Office Crawford	6.0	0
Officer Duncan (ER Fire Dept.)	0	0
Officer Williams (ER Fire Dept.)	0	0
TOTAL:	94.5	60.5

Total Reserve hours for January 2026: 155.0



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Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
S. Stojnic	13	0	5	3	2	0	15	60%
G. Hawks	1	-1	0	0	0	0	0	0%
W. Johnson	16	1	6	4	1	2	17	67%
J. Davis	18	0	6	3	4	0	21	50%
TOTAL:	48	0	17	10	7	2	53	59%

CID Total New Case Assignments	17
CID Total Cases Reassigned	1
CID Total Cases Cleared	10
CID Monthly Clearance Rate	59%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the city. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests – MIS	0
Self-Initiated Arrests - FEL	0
Arrest Warrant Obtained – MIS	8
Arrest Warrant Obtain – FEL	4
Warrant Service - MIS	1
Warrant Service - FEL	1
Marijuana Seizures (grams)	2.0
Fentanyl Seizures (grams)	4.0
Meth (grams)	8.9
Search Warrants - Sought	4
Search Warrants - Executed	5

CSU NOTE: CSU continues to develop intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	6
Back-up / Assist Calls	20
Physical Arrests	7
Vehicle Sniffs	7
Tracks	1
Traffic Stops	19
Call Outs	1
Warrant Services	1
Assist Other Agency Warrants	1
K9 Training Hours	20
K9 Apprehensions	1
Methamphetamine (grams)	350
Fentanyl (dosage units)	6
Marijuana/THC Seizures (grams)	10.9
Other Drug Seizures (dosage units)	75

K9 NOTE: Officer Hightower and his K9 partner Quest have continued to employ a proactive approach to detect and combat drug-related crime within the cit.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	74
Warrant Service - MIS	15
Warrant Service - FEL	20
Misdemeanor Citation Service	6
Civilian Fingerprints	1
NCIC Entries	40

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months have enabled the Division to extradite more arrestees from surrounding jurisdictions, including those within surrounding states.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
VACANT	15	31,501	Chevrolet	Colorado
G. Beck	29	152,764	GMC	Canyon
R. Hightower	89	29,827	Ford	PIU
D. Romans	5	6,746	Ford	Explorer
J. Goddard	7	5,239	Ford	Explorer
K. Kimsey	28	60,900	Ford	PIU
J. Daverson	6	45,045	Ford	PIU
S. Stojnic	4	7,786	Chevrolet	Colorado
G. Hawks	25	23,001	Chevrolet	Colorado
J. Davis	41	17,539	Chevrolet	Colorado
W. Johnson	44	17,299	Chevrolet	Colorado
SPARE-LINE	54	78,675	Dodge	Journey



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Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	13	0	0	0	0	2	2	32	0	2	4	4	21	0	0
MAGANA	15	1	3	3	3	21	0	14	2	18	20	56	26	0	0
MAHAFFEY	12	0	1	1	1	6	0	2	1	2	3	34	21	0	1
BAILEY	13	0	1	1	0	9	1	46	4	19	11	60	20	0	0
VALDEREZ	15	0	3	3	0	13	1	133	1	10	7	38	17	0	1
ALEXANDER	15	5	2	1	3	3	1	50	1	15	9	33	35	0	4
ALLEN	15	0	2	2	0	4	0	37	2	42	34	46	20	1	3
DARWIN	12	0	0	0	0	6	3	28	0	34	41	24	17	1	0
ACKERMANN	14	0	3	1	3	13	0	53	0	6	11	50	30	0	0
KIRBY	16	2	7	1	4	14	5	58	1	37	33	28	31	0	2
BRISLIDEN	16	0	11	7	2	12	5	93	0	31	8	49	51	27	7
SMITH	15	0	0	0	0	2	0	34	0	6	3	7	43	0	0
RESENDIZ	16	0	1	0	0	1	0	39	39	56	104	67	105	0	1
BURGESS	13	0	2	2	0	7	0	19	1	15	0	26	33	5	1
CORNELIUS	15	0	0	0	0	9	0	0	0	0	0	21	4	0	2
JOHNSON	15	3	4	8	1	10	0	63	9	63	91	45	36	0	0
MILLER	15	1	3	3	0	7	0	98	1	20	13	20	20	0	1
NEIGHBORS	15	10	1	1	0	11	0	55	2	7	0	34	24	1	2
RHUDY	16	0	0	0	0	10	0	48	0	9	1	16	54	0	2
WILSON	16	0		3	0	1	0	65	5	47	48	31	57	0	0

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
BLACKBURN	10	1	2	0	0	6	0	13	0	6	4	31	22	0	3
COX	14	0	1	1	0	7	1	29	0	1	1	44	30	0	1
ESTERMYER	2	0	0	0	0	0	0	8	0	2	0	0	8	0	0
HUSKINS	16	1	4	7	3	7	2	96	0	16	7	61	36	0	0
PARTIN	16	0	10	21	3	12	0	39	0	15	5	65	36	0	1
LIVELY	9	0	2	1	0	5	0	1	1	21	18	30	6	0	3
BONNANO	13	0	1	1	0	8	0	20	0	25	0	26	11	1	0
Total	372	24	64	68	23	206	21	1173	70	525	476	946	814	36	35

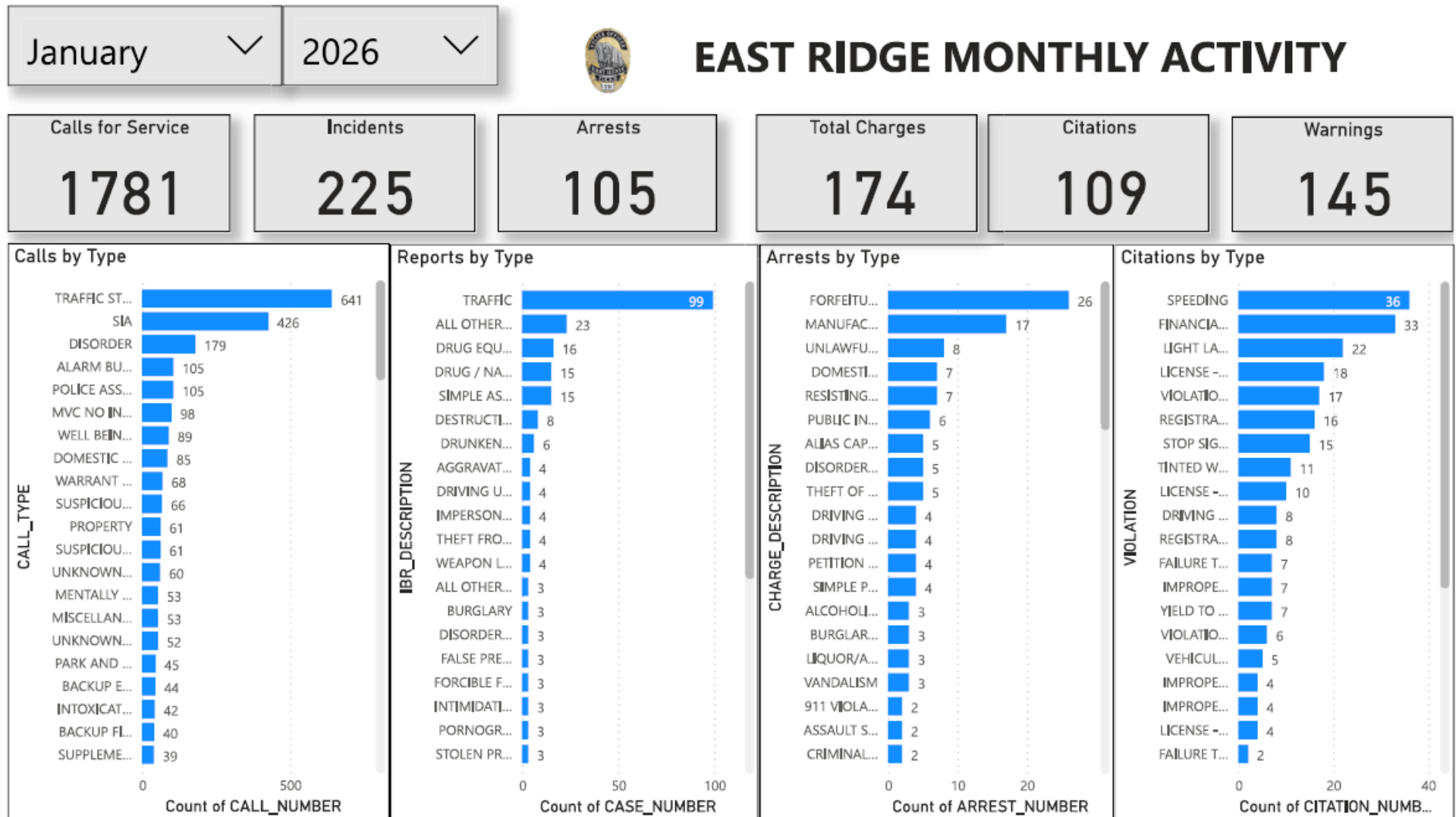


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Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department Monthly Activity Report





City of East Ridge

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Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department Monthly Crime Report

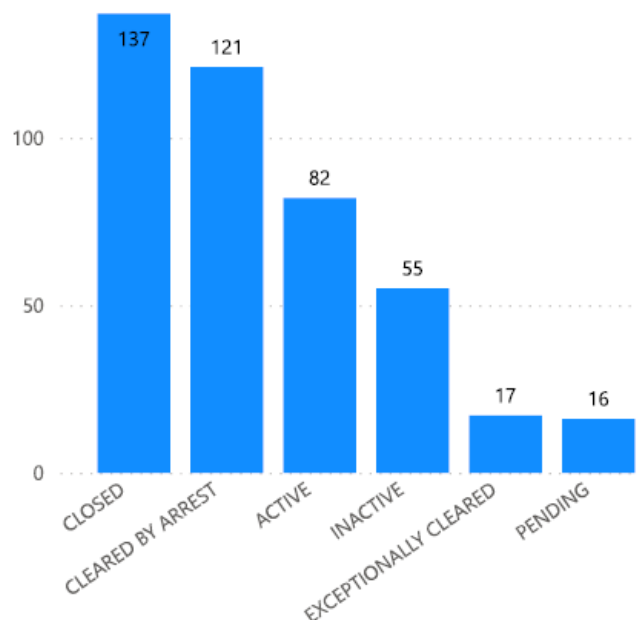
MAJOR CRIMES:

Weapon Law Violations	4
Theft of Motor Vehicle Parts or Accessories	1
Theft from Motor Vehicle	8
Murder	1
Kidnapping/Abduction	1
Forcible Rape	2
Forcible Fondling	3
Drug/Narcotic Violation	18
Driving Under Influence	4
Burglary	3
Aggravated Assault	4

ACTIVITY TOTALS:

Calls for Service	1,781
Reports Written	226
Citations	109
Warnings	145

Case Status for this month's reports





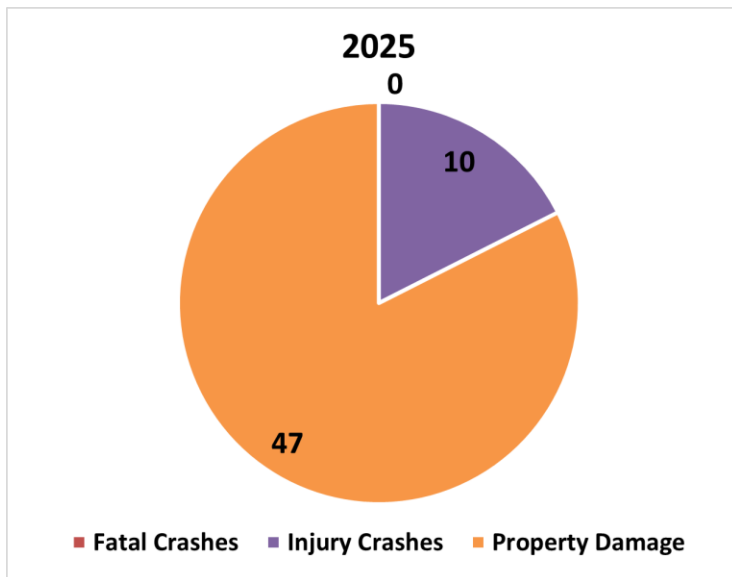
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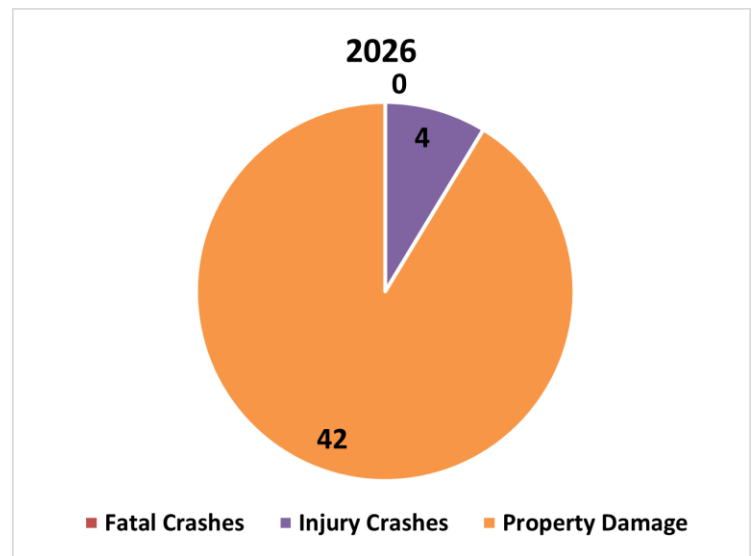
Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Police Department TITAN Crash Monthly Report

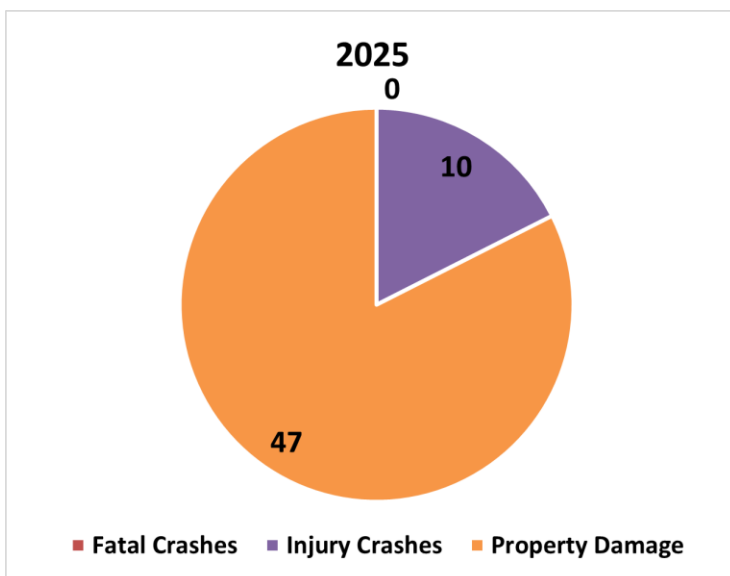
Jan 2025
89



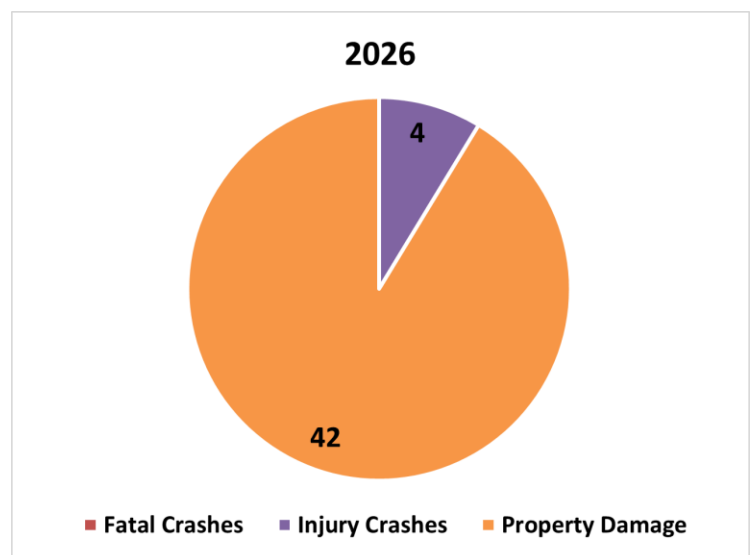
Jan 2026
61



YTD 2025
57



YTD 2026
46





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Clint Uselton
Police Chief
Police Department

January 2026 City of East Ridge Animal Services Monthly Report

Shelter Population	Cats: 30 housed, 16 in foster care Dogs: 38 housed, 8 in foster care
New Intakes	Cats: 30 Dogs: 36
Calls for Service	80 total calls for service 2 responses to injured / sick animals 13 deceased animals transported 20 running at large calls 5 police assists
Feral Cat Program	12 feral cat traps set 11 feral cats released back into the wild
Cat Statistics	17 adoptions 1 returned to owners 7 transferred out 3 transferred in 3 returned to shelter 0 euthanized 0 neonate kittens passed away in care
Dog Statistics	8 adoptions 6 returned to owners 3 transferred out 10 transferred in 1 returned to shelter 1 euthanized 4 neonate puppies passed away in care



City of East Ridge

4214 Ringgold Road
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Mike Williams
Fire Chief
Fire Department

January 2026 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **164** calls for service in the month of **January 2026**.

Fire Administration

- Scheduled fire inspections and training for each shift.
- Staff ended the dual response with Chattanooga Fire. This dual response was due to the construction on I-75 and I-24 interstates. Since the bridges and interstates with the City have been finished, both departments agreed that a dual response was no longer needed.
- Duty crews have been working on props for the fire in-service training for March. These props include building search and rescue operations and fire rescue inside McBrien Elementary School.
- Staff attended several weather-related meetings at Hamilton County Emergency Operations Center.
- Staff attended the grand opening at Whataburger.
- Staff attended City Council meetings.
- Staff met with the first round of candidates for the City Manager position and attended the special called meeting for the candidates to be interviewed by the City Council.
- Staff have been working on a new ordinance for false fire alarms. The City Attorney, Assistant Fire Marshal, and Fire Chief will bring the proposed ordinance before Council in February 2026.

Training

Each shift completed a minimum of two hours of training per shift throughout the month of January. Training sessions covered a variety of operational, technical, and safety topics across multiple disciplines. Below is a summary of the training areas completed:

1. Company: SCBA Evolution, VEIS, Air Consumption Drill.
2. Company: Fire Dynamics, Ref. Essentials 7 Ch. 4.
3. Rescue: Swiftwater, Equipment Familiarization, Maintenance, and Use.

4. Company: Firefighter PPE, Ref. Essentials 7 Ch. 5.
5. Company: Portable Fire Extinguishers, Ref. Essentials 7 Ch. 6.
6. Driver Training: District Review, Streets, Hydrants/FDC.
7. Company: Ropes and Knots, Ref. Essentials 7 Ch. 7.
8. Hazardous Materials: Product Control.
9. EMS: Environmental Emergencies, Ref. First Responder Protocol Manual, Protocols PROT-025 to PROT-031.

Two members are currently enrolled in First Responder Class at Highway 58 Fire Department and two members are currently enrolled in the Hamilton County Firefighter II Class.

Maintenance

- Replaced thermostat on Car 1.
- Pierce relocated winch power on the new Squad One engine.
- Met with the Pierce maintenance personnel about replacing a steering box on Squad Two. It will be replaced at no cost to the City.
- Preventative maintenance was completed on Ladder One.
- Sent the HME Engine to have the fuel pump rebuilt.

Special Projects

- Working on the upcoming fiscal year budget.
- Working with Human Resources on employee evaluations for fire department members.

Incident Reports by Incident Type Series January 2026

TYPE OF INCIDENT	NUMBER
Outside Fire: Dumpster Fire	1
Outside Fire: Other	1
Outside rubbish, trash, or waste fire	2
Outside Grass Fire	1
Structure Fire: Room and Contents	1
Transportation Fire: Vehicle Fire	1
Electrical Hazard / Short Circuit	2
Power Line Down / Arching	2
Motor Vehicle Collision	3
Investigation: Odor	1
Investigation: Smoke Investigation	3
Law Enforcement Support	2
Illness: Abdominal Pain	3
Illness: Altered Mental Status	5

Illness: Back Pain (Non-traumatic)	1
Illness: Breathing Problems	13
Illness: Cardiac Arrest	2
Illness: Chest Pains (Non-traumatic)	7
Illness: Seizure	1
Illness: Diabetic Problems	1
Illness: Heart Problems	1
Illness: Overdose / Poisoning	2
Illness: Sick Case	6
Illness: Unconscious Victim	5
Illness: Unknown Problem	1
Injury / Trauma: Assault	1
Injury / Trauma: Burns	1
Injury / Trauma: Choking	1
Injury / Trauma: Fall	6
Injury / Trauma: Gunshot Wounds	2
Injury / Trauma: Motor Vehicle Collision Injury	3
Canceled En Route	14
False Alarm: Accidental Alarm	2
False Alarm: Intentional False Alarm	1
False Alarm: Malfunctioning Alarm	4
Good Intent: Controlled Burning	1
Good Intent: Investigate Hazardous Release / Nothing Found	1
Alarms: CO Alarm	1
Alarm: Fire / Smoke Alarm	13
Citizen Assist: Assist / Service Call	8
Citizen Assist: Life Assist	22
Citizen Assist: Person in Distress	2
Other: Stand-by	2
Elevator Rescue	1
Total Alarms for January 2026	164

Fire Property Loss	\$2,250
Fire Property Saved	\$1,497,750
Civilian Deaths	0
Civilian Injury	1
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT	
Mutual Aid Received	2
Mutual Aid Given	5
Auto Aid Given / Joint Response District	2
Auto Aid Received / Joint Response District	1
TOTAL MUTUAL AID CALLS:	10

CALLS TO THE CITY OF RIDGESIDE	
Medical, citizen assist, non-fire related calls	0
Fire related calls	0
TOTAL CITY OF RIDGESIDE CALLS:	0

FIRE MARSHAL'S OFFICE	
Annual Inspections	28
New Inspections	6
Public Education Events	3
Plan Reviews	2

OPEN RECORDS REQUESTS	
NFIRS Report(s) Requested	3
Other (Fire Marshal's Office)	0



City of East Ridge

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Chris Gilbert
Supervisor
Building Maintenance

January 2026 City of East Ridge Building Maintenance Monthly Report

City Hall

- Building Maintenance staff temporarily covered janitorial duties at City Hall and the Police and Fire building during Kiki's vacation, including trash removal and replenishing restroom supplies.
- Weeded and cleaned the garden beds at the front of City Hall.
- Cleaned roof drains on the roof of City Hall.
- Removed all Christmas lights from around City Hall.
- Hung the Mayors' plaque in the City Hall lobby.
- Removed the Administrative Office Assistant's old desk and delivered a new one.
- Replaced three leaking angle stops in the men's restroom at City Hall

Library

- Located and delivered a bookshelf to the library.
- Rehung the paint can decorations in the library.

Court

- Finished sanding and repainting multiple areas in Court.
- Hung a corkboard in the Deputy Court Clerk's Office.
- Replaced the chair mat in the Court Clerk's work area.
- Replaced the light fixture in the Court Clerk's bathroom.

Venue 1921 at East Ridge

- Installed all plaques, artwork, and mirrors.
- Secured tables to the wall at The Venue for safety and stability.
- Ordered two new lights for the main "Venue 1921" sign.

Parks and Recreation

- Installed a pump in the splash pad for the winter to prevent rainwater from filling the holding tank.
- Rebuilt the flush valve on one of the toilets in the men's stadium restroom at Camp Jordan.
- Began planning the location for the new dumpster pad for the Community Center.

Fire Department

- Changed all five door access combinations at Fire Hall 1 and Fire Hall 2.

Police Department

- Installed a chair mat under the Records Clerk's desk at the Police Department to prevent the chair from catching on the floor.
-

Animal Services

- Disassembled the dishwasher at the Animal Shelter, confirmed the drain line was not clogged, and scheduled an appliance repair technician to investigate the drainage issue.
 - Scheduled Bailey's to inspect the heating and air system at the Animal Shelter on February 2, 2026.
-

Street / Sanitation Department

- Welded the arm back onto a Sanitation garbage truck.
 - Fabricated fork extensions for the Street Department's sand spreaders
 - Compiled and provided all Public Works gas meter numbers to the Finance Director.
 - Installed the new time clock for the Street and Sanitation Departments.
-

Miscellaneous / City-wide

- Picked up water and office supplies from Sam's Club.
- Installed metal and picked up paint for McBrien building.
- Repaired a gas leak on the generator and completed a two-hour test run.
- Delivered ice melt to all departments.
- Verified proper power supply and photocell installation for the new "Welcome to East Ridge" signs.
- Completed scheduled maintenance on Truck 6 at East Ridge Fast Lube.



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Robert Parker
Supervisor
Solid Waste Department

January 2026 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	805.64 tons
Recycled Materials Collected	56.32 tons
Dumpster Junk	108.36 tons
Dumpster Rentals	5
Brush Collected	32 loads
Metal Collected	2 tons
Cart Repairs / Replacement (lids / cans)	17
New / Extra Garbage Cans	6
New Recycle Cans	9



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Chris Vaughn
Supervisor
Street Department

January 2026 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	58 Locations	Checked and cleaned
Ditch Cleaning	15 Locations	Cleaned out with back-hoe
Jettied Out Pipes	2 Locations	Water jet trailer
Street Sweeper	10 Locations	Various streets swept
Winter Weather Preparations	Various	Salted and sanded streets
Pothole Repairs	13 Locations	Bags of asphalt put out
Litter Collection	17 Locations	Trash picked up
Boom Mower	8 Locations	City Right-of-Ways
Miscellaneous	67 Locations	Various work completed



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Jeff Crowe
Supervisor
Traffic Control

January 2026 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>
Signs Produced	23
Signs Installed	16
Sign Maintenance	47
Shop Tasks	16
Miscellaneous	18
Signal Repairs	6
Banners	0
Traffic Studies	1
Resident Requests	2
Street Light Requests	5
ER Police Department Requests	1
ER Fire Department Requests	2
Street Department Requests	4
Sanitation Department Requests	1
Building Maintenance Requests	1
Camp Jordan Park Requests	0
Venue 1921 at East Ridge	8

NOTES:

- Installed 9 thermoplastic stop bars.
 - 72' of 12" white thermoplastic



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Michael Howell
Chief Building Official
Building and Codes Department

January 2026 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 5

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
Bobby Lawrence	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

ACTIVITY	SCOPE	TOTAL
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	59
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	102
Re-Inspections	Trades that have failed the first inspection	14
Street Cut Permits	WWTa, Chattanooga Gas, & TAW street cut permits	1
Signs Removed	Illegal signs removed from City limits	0
Continuing Education	Training for the departments, required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	3 Liens
Housing Board	Cases involving repair or demo of the structure	2 Cases
Zoning Board	Cases involving the Zoning Ordinance	1 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	0 Cases
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	8 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	115
	Open Storage	47
	Disabled Vehicles	27
	Trash & Debris	12
	Post for Cleanups	1
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	28
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawwna Skiles
Director
Parks and Recreation

January 2026 City of East Ridge Parks and Recreation Department Monthly Report

Administrative

- Worked on Arena and Park contracts for 2026
- Attended Chamber of Commerce meeting
- Attended two LPRF and OAC meetings for the Community Center
- Attended Canoe Launches waterways meeting
- Attended three Hamilton County meetings regarding the turf project
- Posted notice for post-Spring sing-ups to Facebook
- Worked on the recreation league contracts for Academy and D-Bat
- Conducted interviews for new staff member for Venue 1921
- Met with TDEC to review trails
- Attended meeting with YMCA

Athletic Programming Recreation

- Indoor soccer is ongoing
- Set up the sign-up portals for Spring sign-ups
- Posted daily to Facebook for sign-ups for each sport

Maintenance / Projects – Parks and Recreation

- Checked and cleaned out pipes (Sleepy Hollow, sewer pole behind 5–8 lot, behind pond, near Pine tree front field, crosswalk by bridge front field, backside RV lot near Canoe 1, Hole #6 entry, Hole #8 tee box, Nature Trail entrance/Hole #7, between H7 and bridge Canoe 2, between Canoe 2 and Pipeline, Hole #17 tee box, Access Road ditch, RV lot, front parking lot, office side lot, back lot)
- Cleaned up the creek side of the track from Sleepy Hollow to the Bridge
- Trimmed trees
- Cut back ditches and tree lines (Sleepy Hollow – Canoe #2)
- Mulched around the tee boxes and baskets
- Cleaned out Hole 1 alley
- Trimmed trees at Canoe #1

- Sprayed the RV lot
- Painted and sealed benches (Front field, Hole #1, Hole #6, and Hole #12)
- Spot washed tge Arena
- Trimmed bushes, sprayed beds, and added mulch around the Arena

Camp Jordan Arena/Park Events

- Indoor soccer
- David Lane Race

Venue 1921

- Parks and Recreation staff have completed all the set up of Venue 1921 and assembled all Furniture, Fixtures, and Equipment (FF&E) that have shipped. Staff will continue assembling FF&E items as they are delivered.

Tournaments / Athletic Events at Camp Jordan

- Fields closed - No tournaments or athletic events

Community Center

- Aerobics - 5
- Seniors - 148
- Hosted Senior Christmas Party Luncheon (January 21)
- Attended the Chamber Board meetings and fulfilled Chamber obligations
- Attended Wallace Grant meeting in New Orleans (January 12-15)
- Shopped for Christmas decorations and decorated and fluffed the two 15-ft Christmas trees at Venue 1921
- Attended Community Center and LPRF meetings
- Continuing development and planning of the Bike Walk. A repair station has been added to the project at no cost to the City
- Attended a meeting with Hamilton County Election Commission to discuss 2026 voting precincts
- Attended AOA strategy meetings
- Discussed restroom partitions for the lobby restrooms
- Attended OSTA meetings with Chattanooga 2.0



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Tara Viland
Venue Manager

January 2026 Venue 1921 at East Ridge Monthly Report

OVERVIEW:

- Focused on final preparations for the opening of Venue 1921 at East Ridge
- The Grand Opening was postponed to February 7, 2026 due to inclement weather predictions.
- The official opening event on February 7 was a major success, confirming strong community interest and demand.

OPERATIONS & BOOKINGS:

- Venue 1921 has received hundreds of event inquiries since launch.
- Staff are actively redirecting smaller or incompatible events to the East Ridge Community Center, particularly for dates after the renovation of the Community Center is complete.
- Camp Jordan has been directing events to the Venue as well, so the partnership of keeping all the events we can in the City is working.
- Early booking activity highlights the need for flexible event spaces in East Ridge.

STAFFING & COMMUNITY IMPACT:

Jarinzi Alonzo Serrano was hired in January at the Venue Assistant. Jarinzi is a graduate of East Ridge High School, Class of 2025, with a strong record of leadership and community involvement, including:

- S6 Communications Officer I JROTC
- Cheer Captain
- Vice President of Student Council

Jarinzi brings a deep connection to the City of East Ridge, along with a strong work ethic and commitment to community service that staff are excited to continue developing. Her bilingual skills are a strong asset, and she is already supporting our Hispanic community through:

- Quinceañera bookings
- Translation of documents and client communications
- Marketing, networking and outreach to best serve our neighbors as a welcoming space for celebrations and milestones

Jarinzi will assist across all areas of venue operations, from event setup and logistics to creative and administrative projects, as she learns all aspects of venue management.

PARTNERSHIPS & PROGRAMMING:

Venue 1921 partnered with East Ridge Creative Arts to activate the lobby with local artist storytelling. Early collaboration with community partners shows strong potential for future programming and growth at Venue 1921 and in the Town Center vision.

MARKETING & DATA DEVELOPMENT:

Staff are currently building systems and processes to track:

- Event inquiries and bookings
- Event types and attendance
- Marketing reach and effectiveness

Data collection will guide future marketing and operational decisions.

UPCOMING EVENTS:

DATE	EVENT	AUDIENCE
February 26, 2:00 - 4:00 PM	Mr. Scott Miller's Retirement Reception	Invitees & City Staff
February 27	First Private Event Rental at Venue 1921 – Big Band-style event through a local church	Private Event
March 21	Chili Cook-Off – Partnership with Touch The Sky Events	Open to the Public
March 25-28	Statement Chattanooga – Upscale consignment shopping	Open to the Public

ACKNOWLEDGEMENTS FROM TARA VILAND, VENUE MANAGER:

The successful opening and operation of Venue 1921 at East Ridge is the result of a true cross-departmental effort. Maintenance, Camp Jordan, and Community Center staff played a critical role by:

- Assembling furniture and equipment
- Hanging artwork
- Setting tables and event layouts
- Completing detailed cleaning and final preparations

Additional support was provided by the Streets, Signs, Sanitation, Building and Codes, City Clerk and Accounting departments. East Ridge Fire Department and East Ridge Police Department have shown up to learn the building and lend their support. The City Library offered children's programming at the Grand Opening event in February and City Attorney Mark Litchford has been such an asset as well.

This property has been touched by nearly every City department, and their teamwork and willingness to step up made the opening of Venue 1921 at East Ridge possible.

Shawwna Skiles, Michelle Sinigaglio and Cameron McAllister have poured their heart into this building and cannot be celebrated enough. Please help me in extending sincere gratitude and pride in the collective effort, hard work, and collaboration that brought this building to life.



City of East Ridge

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Patty Weaver
Head Librarian
Library Department

FY25/26 Library Services Statistics as of January 31, 2026

	JULY 2025	AUG. 2025	SEPT. 2025	OCT. 2025	NOV. 2025	DEC. 2025	JAN. 2026	FEB. 2026	MAR. 2026	APR. 2026	MAY 2026	JUNE 2026	YTD FY25-26
CIRCULATION (BOOKS/AUDIO)	3,549	3,019	2,891	3,004	2,405	2,879	2,814						20,561
CIRCULATION E-BOOKS	401	386	353	342	338	324	353						2,497
COMPUTER USERS	250	202	238	237	178	205	157						1,467
NEW CARDS ISSUED	65	38	29	26	17	25	26						225
PROGRAMS / ATTENDANCE	32 / 540	13 / 117	34 / 1,067	41 / 653	29 / 424	26 / 430	26 / 298						202 / 3,522
DOCUMENTS NOTORIZED	15	8	36	22	0	0	0						81
PAGES FAXED	43	15	41	89	20	39	16						263
PAGES SCANNED	79	41	126	76	98	33	7						460
COPIES MADE	3,477	2,926	2,631	2,871	2,427	2,214	2,921						19,467
IN-DEPTH COMP ASSISTANCE	48	32	45	37	32	36	0						230
ITEMS CATALOGUED	88	110	133	133	50	66	83						663
ITEMS DELETED	176	105	3	105	4	1	447						841

26 new cards issued (23 Adult/3 Juvenile)
1 Diamond Art Club - 12 participants
1 LEGO Club - 9 participants
1 Adult Bingo - 8 participants
5 Knitting Club - 18 participants
1 STEAM Night - 5 participants

1 Bedtime Story Time - 2 participants
4 Story Time - 82 participants
3 Baby Story Time - 30 participants
1 Game Night - 20 participants
1 Watercolor Class - 14 participants
1 Adult Craft - 6 participants

1 Teen Advisory Board - 3 participants
2 Elementary School Book Club - 11 participants
1 Middle School Book Club - 4 participants
1 Adult Book Club - 6 participants
1 Local Author Book Signing - 10 participants