



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

DECEMBER 2025

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

J. Scott Miller
City Manager

Table of Contents

City Manager Letter	1
Business Licenses/Beer Permits.....	2
Economic & Community Development	3-4
Human Resources	5
Court	6
Police – Chief’s Report	7
Police – Administrative/Warrants Division	8-12
Police – CID/CSU/K-9 Summary	13-14
Police – Patrol Report	15-16
Police – Monthly Activity	17
Police – Monthly Crime Report.....	18
Police – TITAN Crash Report	19
Police – Animal Services	20
Fire Department.....	21-23
Building Maintenance	24-25
Solid Waste	26
Street Department.....	27
Traffic Control	28
Building and Codes Activity Report.....	29
Parks and Recreation	30-31
Library	32



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT DECEMBER 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the December 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Jennifer Deitrick
City Clerk
Administration Department

December 2025 Business License and Beer Permits Monthly Report

BUSINESS LICENSES ISSUED:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
12/09/2025	Backyard Automotive	1504 East Ridge Ave, East Ridge, TN 37412
12/15/2025	Whataburger #1679	6521 Ringgold Road Suite B, East Ridge, TN 37412

BEER PERMITS ISSUED:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



City of East Ridge

1517 Tombras Avenue
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Cameron McAllister
 Administrator

Economic & Community Development

December 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Pending Closeout
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Pending Repayment Returned
FY25	THSO High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice Bulletproof Vest Program	Ballistic Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Pending Reimbursement
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration / Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Active
FY25	Brownfield Assessment	Multi-County Development	Administration	Active
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Active
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Active
FY26	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Active
FY26	Hamilton County Leaning into Communities	Springvale Park Redevelopment Project	Parks & Recreation	Active
FY26	Tennessee American Firefighter Support Grant	Replacement Batteries	Fire Department	Pending Closeout
FY26	Domestic Preparedness Homeland Security	ATM Thermal Monocular(s)	Police Department	Active
FY26	PEP Property Conservation Grant	Surveillance / Security System	Venue 1921 at East Ridge	Active
FY26	PEP Driver Training Grant	City-wide GPS Monitors	Administration	Approved - Pending Award
FY26	Bureau of Justice Bulletproof Vest Program	Ballistic Vest Reimbursement	Police Department	Pending Approval

GRANT REIMBURSEMENT(S) RECEIVED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
12/02/2025	Local Parks & Recreation Fund	East Ridge Community Center	Pillar Const.	\$86,815.22

GRANT REIMBURSEMENT(S) SUBMITTED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
12/16/2025	Local Parks & Recreation Fund	East Ridge Community Center	Pillar Const.	\$144,872.75

PUBLIC RELATIONS / SOCIAL MEDIA:

Facebook (@City of East Ridge – Government) Number of posts – 28	Platform Followers: 10,434
Instagram (@CityofEastRidge) Number of posts – 13	Platform Followers: 954
Twitter (@CityofEastRidge) Number of posts – 11	Platform Followers: 696

PRESS RELEASE/PUBLIC NOTICE FOR MEDIA:

<i>Date</i>	<i>Release ID</i>	<i>Description</i>	<i>Department</i>
12/18/2025	PR-26-120	Offices Closed in Observance of Christmas	Administration
12/29/2025	PR-26-121	Offices Closed in Observance of New Years	Administration



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Michelle Sinigaglio
Human Resources Director
Administration Department

December 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	157	153
Part-Time Employees	22	24
TOTAL:	179	177

New Hires: 2

Firefighter
Police Officer

Terminations

Administrative Assistant

Transfers: 1

Part-Time Recreation Attendant to Full-Time Court Clerk
Deputy Court Clerk to Administrative Assistant
Court Clerk to Deputy Court Clerk

In Onboarding Process: 2

Police Officer
Part-Time Park Attendant

Recruiting For

Patrol Officers
City Manager
Crossing Guard

Police Department Reservists: 5

Volunteer Firefighters: 6

Pending Retirements: 1

Admin and/or Medical Leave: 1



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Patricia Cassidy
Court Clerk
Municipal Court

December 2025 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued December 2025: 31 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
12/02/2025	32	12	25
12/09/2025	43	23	10
12/16/2025	35	11	72
12/22/2025	10	N/A	
12/29/2025	12	N/A	
TOTAL:	132	46	107 (Less than half show)

NOTES: Only custody hearings were held on December 22 and 29, 2025.



City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Clint Uselton
Police Chief
Police Department

December 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,567 calls for service during December 2025.

The department filled a total of 30 open records requests from citizens and the District Attorney's Office.

A total of 373 citations were issued from 445 traffic stops.

The East Ridge Police Department made a total of 56 physical arrests that included 69 misdemeanor charges and 21 felony charges.

The East Ridge Police Department answered 6 calls within the City of Ridgeside and conducted daily self-initiated activities (directed patrols, park and walks, etc.).

Currently, 2 officers are in the Field Training Program.



City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Clint Uselton
Police Chief
Police Department

December 2025

City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records / Training / General Administration / School Resource Officer

ERPD Administrative Division

Lieutenant Rogers Car 14 – 51,331 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Property and Evidence Division, Training Sgt., School Resource Officer and Station Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Worked on TylerRMS property module
- Assisted with IT-related Issues
- Fleet Maintenance
- Report Hamilton County Data
- Dash/Body camera maintenance
- City Court duties
- Officer account setup and resolving various account issues
- Policy review and updates
- Issued equipment to Officers
- Assisted / assigned open records requests
- New hire onboarding

Station Officer

Corporal M. Wilson Car 11 – 52,591 miles

CITIZEN CONTACTS:

Citizen Contacts / Reports for Citizens in Lobby	6
--	---

OPEN RECORDS:

Open Records Requests Received / Completed	30 / 30
Open Records Preparation Time	14.0 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	2
Hamilton County Grand Jury Cases Requested	3
Total Hamilton County Grand Jury Appearances	1
East Ridge Municipal Court Appearances	3
East Ridge Municipal Court Prisoner Transport Assists	2

ERPD Records Division

Candace Brown, Myra Miracle, and Melissa Fletcher

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
171	77	86	1,642

- NCIC Transactions – varies daily.
- NCIC entries made by Hamilton County 911 Communications are checked daily.
- Temporary Protection Orders are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from Hamilton County 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.
- Entered Fire Department reports in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Worked with Hamilton County 911 with CAD assignments on new Officers.

ERP Property and Evidence Division

Brandy Dove

Items Entered	141
Items Disposed	15
Narcotics Disposed (grams)	0
Firearms – prepared for trade / sale	2
Firearms traded / sold (Compass Auctions)	0
Other items sold on Compass - TOTAL	0
Vehicles sold on Compass	0
General Items	0

DRUGS SEIZED:

Pills (dosage units)	17.5
Pills (grams)	0
Crack Cocaine (grams)	3.0
Cocaine (grams)	0
Meth (grams)	8.8
Marijuana (grams)	50.0
MDMA (grams)	0
Fentanyl (grams)	2.4
Fentanyl (pills)	0
Ecstasy (dosage units)	0
Promethazine Hydrochloride (ounces)	0

Training Sergeant

Sergeant J. Massengale

Car 53 – 57,403 miles

TRAINING AND CERTIFICATION:

An eight-hour Taser class was conducted on December 8 for two new reserve officers, followed by two additional Taser sessions for personnel who were unable to attend earlier classes. Staff also participated in the Front Line Leadership course held December 9–11, 2025. In addition, personnel traveled to Clarksville, Tennessee, to complete the Troy Industries AR-15 Armorer Course. Specialized training documentation for these activities was submitted through the ACADIS portal.

POST AND ACADIS COMPLIANCE:

The department prepared and finalized the required paperwork for the 2025 In-Service POST submission. ACADIS portal access was established for Matrika Santaude, and her information was successfully submitted. All required 2025 In-Service materials were submitted to POST, and approval was received on December 30, 2025. These administrative updates ensure continued compliance with state training and reporting standards.

EQUIPMENT AND LOGISTICS:

New rifles and suppressors were entered into the property management system for tracking. Four School Resource Officers received newly assigned rifles after completing their qualification course at the CCSO Range. The department also arranged the purchase and pickup of four rifle cases needed for the SRO program.

School Resource Officers

East Ridge High School

Cpl. E. Massengale – Vehicle # 88 Mileage: 19,411

 Calls for Service: 0

 Warrants Obtained: 1

 Offense Reports: 7

 Arrests: 1

 SIA: 180

East Ridge Middle School

Officer Landrum - Vehicle # 87 Mileage: 22,256

 Calls for Service: 10

 Warrants Obtained: 0

 Offense Reports: 3

 Traffic Stops: 3

 Call Assist: 22

East Ridge Elementary School

Cpl. Chadwick – Vehicle # 03 Mileage: 62,455

 Calls for Service: 42

 Offense Reports: 1

 Call Assist: 4

 SIA: 144

Spring Creek Elementary School

Officer Chavez – Vehicle # 08 Mileage: 39,592

 Offense Reports: 1

Reserve Officers

OFFICER HOURS:

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey	0	0
Officer Roberts	0	0
Officer Avans	12.0	21.5
Officer Brackett	3.5	12.0
Officer Bambrick	3.5	12.0
Officer Duncan (ER Fire Dept.)	0	0
Officer Williams (ER Fire Dept.)	0	0
TOTAL:	33.5	44.0

Total Reserve hours for December 2025: 74.5



City of East Ridge

4214 Ringgold Road
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Clint Uselton
 Police Chief
 Police Department

December 2025 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
S. Stojnic	12	0	5	2	1	2	13	40%
G. Hawks	5	-2	0	0	0	2	1	0%
W. Johnson	16	1	3	3	1	1	16	75%
J. Davis	16	1	4	2	1	0	19	40%
TOTAL:	49	2	12	7	3	5	49	50%

CID Total New Case Assignments	12
CID Total Cases Reassigned	2
CID Total Cases Cleared	7
CID Monthly Clearance Rate	50%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the city. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests – MIS	0
Self-Initiated Arrests - FEL	2
Warrant Service - MIS	6
Warrant Service - FEL	4
Marijuana Seizures (grams)	12.7
Fentanyl Seizures (grams)	3.0
Search Warrants - Sought	1
Search Warrants - Executed	1
Gang Contacts/Validations	1
Cases Opened	1
Cases Closed	2
NIBIN Submissions	0

CSU NOTE: CSU continues to develop intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	9
Back-up / Assist Calls	31
Physical Arrests	3
Vehicle Sniffs	3
Building Search	1
Traffic Stops	24
Call Outs	1
Warrant Services	1
Assist Other Agency Warrants	2
K9 Training Hours	16
Methamphetamine Seizures (grams)	3.0
Fentanyl Seizures (grams)	0.5
Marijuana/THC Seizures (grams)	1.0
Other Drug Seizures	1

K9 NOTE: Officer Hightower and his K9 partner Quest have continued to employ a proactive approach to detect and combat drug-related crime within the city.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	54
Warrant Service - MIS	8
Warrant Service - FEL	13
Misdemeanor Citation Service	0
Civilian Fingerprints	5
NCIC Entries	32

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months have enabled the Division to extradite more arrestees from surrounding jurisdictions, including those within surrounding states.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
VACANT	15	31,501	Chevrolet	Colorado
G. Beck	29	151,300	GMC	Canyon
R. Hightower	89	26,961	Ford	PIU
D. Romans	5	4,205	Ford	Explorer
J. Goddard	7	3,868	Ford	Explorer
K. Kimsey	28	59,654	Ford	PIU
J. Daverson	6	44,056	Ford	PIU
S. Stojnic	4	7,003	Chevrolet	Colorado
G. Hawks	25	23,001	Chevrolet	Colorado
J. Davis	41	15,339	Chevrolet	Colorado
W. Johnson	44	14,772	Chevrolet	Colorado
SPARE-LINE	54	78,392	Dodge	Journey



City of East Ridge

4214 Ringgold Road
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Clint Uselton
 Police Chief
 Police Department

December 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	14	0	0	0	0	0	0	34	0	4	4	5	22	0	0
MCCLOUD	11	0	0	0	0	0	0	25	16	9	4	41	27	0	0
MAGANA	10	0	0	0	0	7	0	17	2	1	3	36	16	1	0
MAHAFFEY	14	1	1	1	0	8	0	8	0	5	1	31	39	0	0
BAILEY	15	0	5	4	0	13	0	74	4	33	23	56	16	6	0
VALDEREZ	12	0	3	2	1	13	3	116	0	15	17	46	19	0	1
ALEXANDER	14	0	1	1	0	5	0	58	0	6	0	27	49	0	0
ALLEN	15	3	4	5	4	6	0	41	1	34	20	38	18	1	0
DARWIN	15	0	0	0	0	12	0	31	0	37	50	33	18	0	0
ACKERMANN	12	0	0	0	0	7	0	45	0	6	0	40	13	0	0
KIRBY	13	0	3	4	1	7	2	32	0	31	33	38	20	1	0
BRISLIDEN	16	4	9	4	2	15	0	81	0	16	2	38	39	13	3
SMITH	16	0	0	0	0	2	0	43	0	4	3	9	29	0	0
RESENDIZ	14	0	0	0	0	0	0	46	41	61	92	74	63	0	0
BURGESS	13	0	1	1	0	4	0	19	0	16	3	36	46	0	0
CORNELIUS	17	0	0	0	0	9	0	0	0	0	0	22	10	0	2
JOHNSON	13	5	4	8	4	19	0	37	15	19	20	52	36	0	10
MILLER	15	3	4	4	0	8	0	88	2	20	21	28	30	2	3
NEIGHBORS	15	0	3	2	1	8	0	55	2	16	3	48	32	1	4
RHODY	13	0	0	0	0	6	1	49	0	6	0	53	45	0	1

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
WILSON	15	0		0	0	0	0	61	1	35	37	26	53	0	0
BLACKBURN	16	5	3	3	2	12	1	32	1	13	14	61	28	0	1
COX	15	0	1	1	0	8	0	41	0	4	4	32	43	1	0
ESTERMYER	5	0	0	1	0	0	0	1	1	3	1	5	18	0	1
HUSKINS	15	0	4	4	6	8	1	72	0	9	4	60	25	0	1
PARTIN	15	1	10	23	0	10	0	44	0	40	14	33	20	2	3
LIVELY	16	0	0	1	0	1	0	0	0	2	0	20	42	0	2
Total	374	22	56	69	21	188	8	1150	86	445	373	988	816	28	32



City of East Ridge

4214 Ringgold Road
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Clint Uselton
 Police Chief
 Police Department

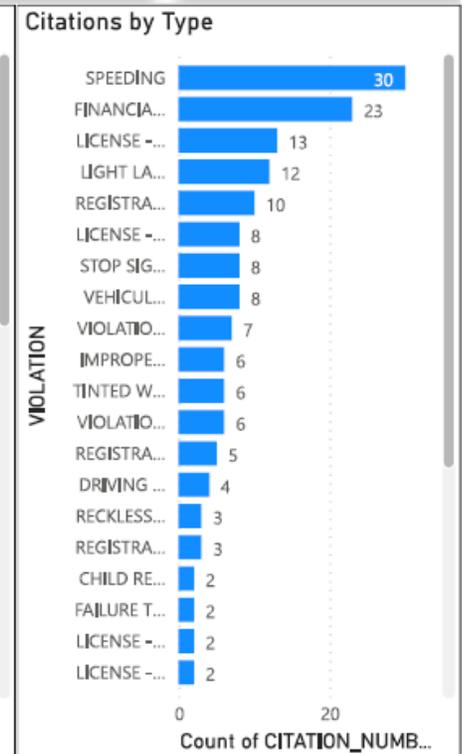
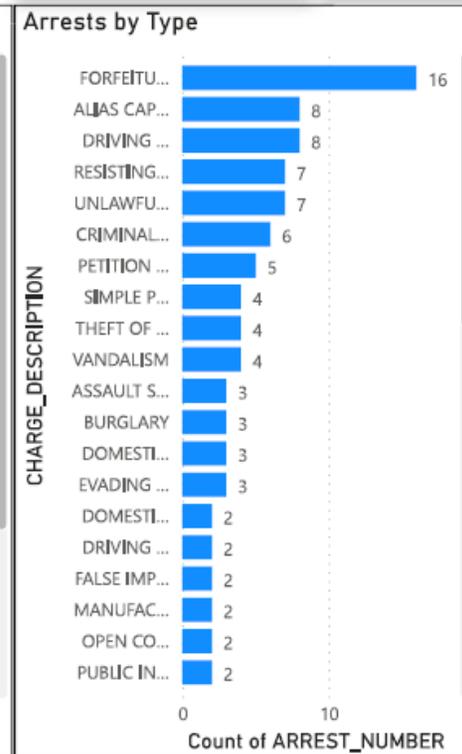
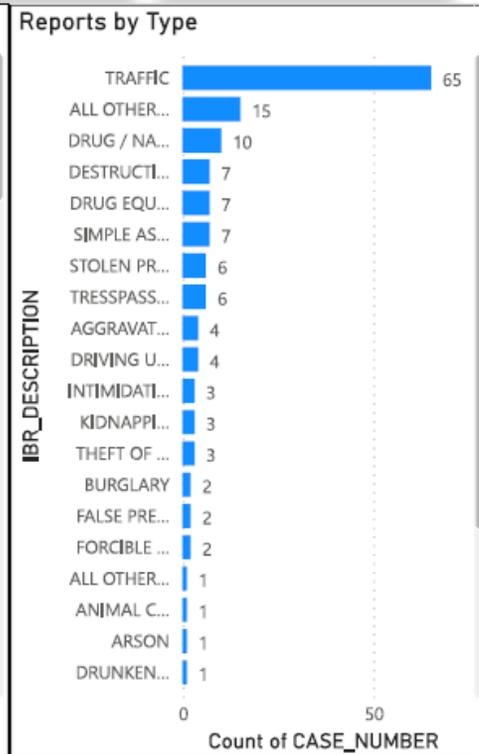
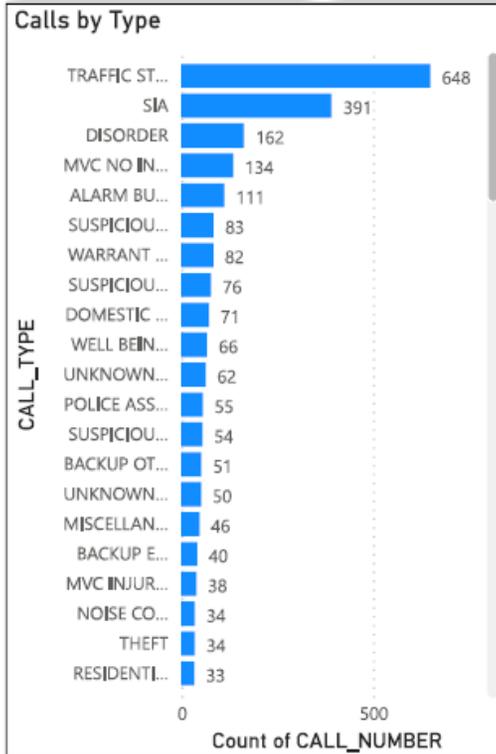
December 2025 City of East Ridge Police Department Monthly Activity Report

December ▾ 2025 ▾



EAST RIDGE MONTHLY ACTIVITY

Calls for Service <h1>1642</h1>	Incidents <h1>171</h1>	Arrests <h1>77</h1>	Total Charges <h1>122</h1>	Citations <h1>86</h1>	Warnings <h1>88</h1>
---	----------------------------------	-------------------------------	--------------------------------------	---------------------------------	--------------------------------





City of East Ridge

4214 Ringgold Road
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Clint Uselton
 Police Chief
 Police Department

December 2025 City of East Ridge Police Department Monthly Crime Report

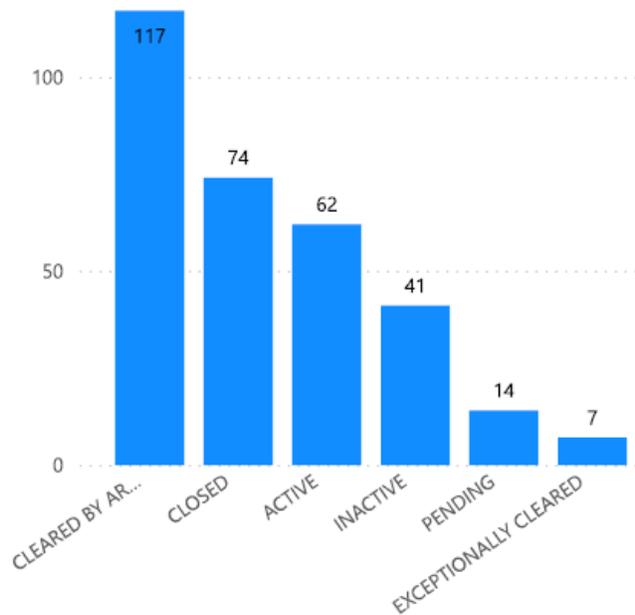
MAJOR CRIMES:

Weapon Law Violations	2
Theft of Motor Vehicle Parts or Accessories	3
Theft from Motor Vehicle	2
Motor Vehicle Theft	1
Kidnapping/Abduction	3
Forcible Rape	2
Drug/Narcotic Violation	16
Driving Under Influence	7
Burglary	4
Arson	1
Aggravated Assault	5

ACTIVITY TOTALS:

Calls for Service	1,642
Reports Written	191
Citations	86
Warnings	88

Case Status for this month's reports





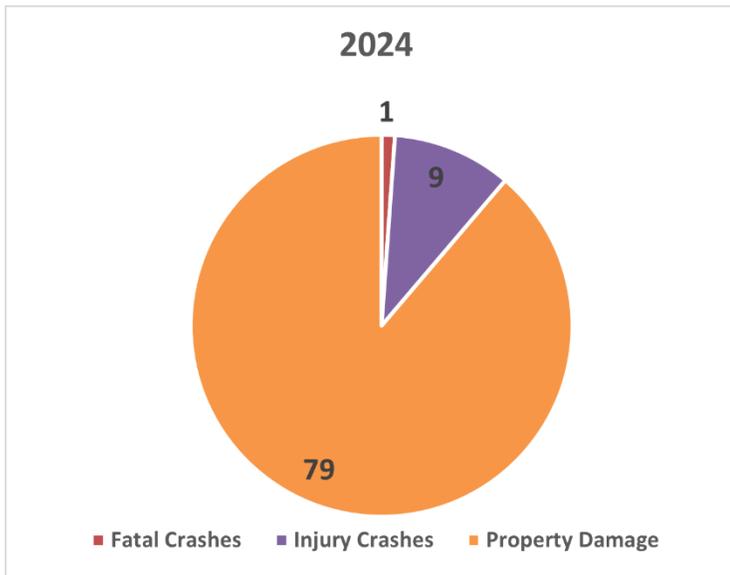
City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

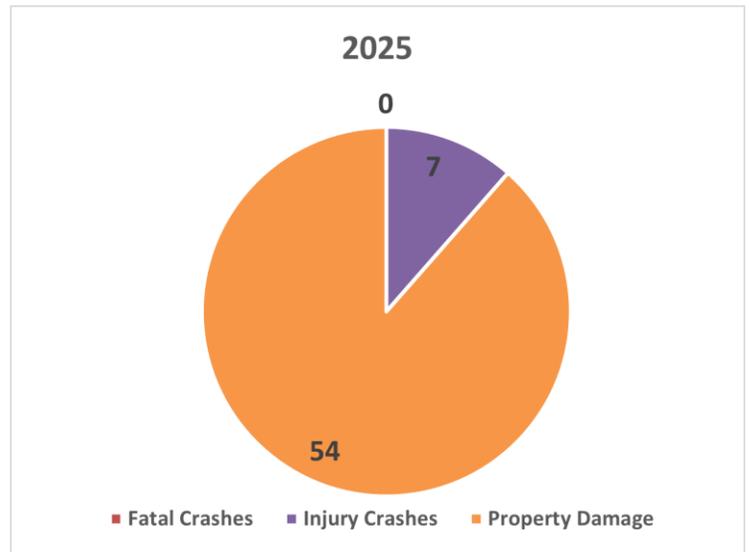
Clint Uselton
Police Chief
Police Department

December 2025 City of East Ridge Police Department TITAN Crash Monthly Report

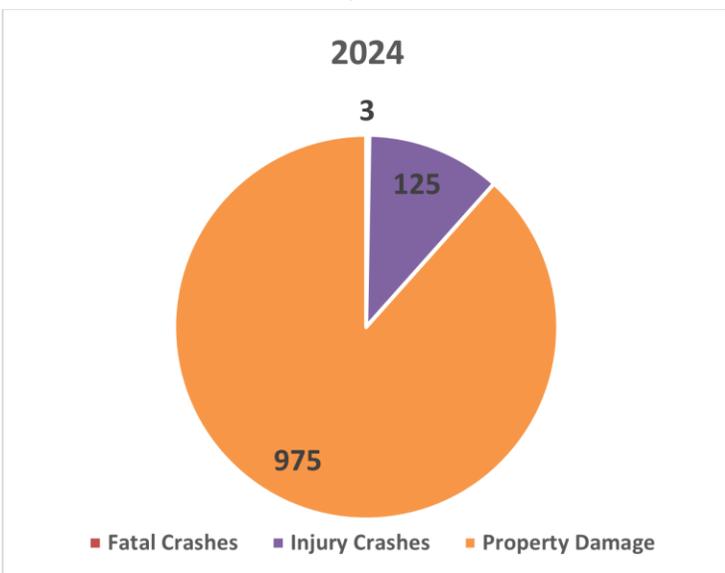
Dec 2024
89



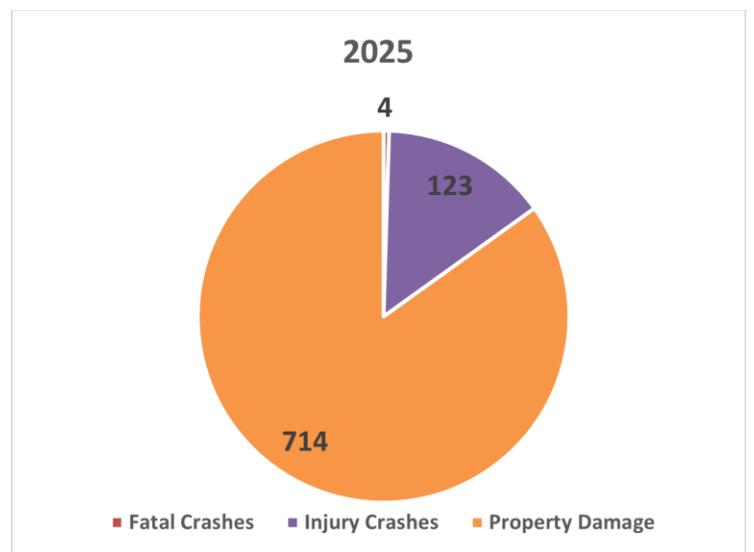
Dec 2025
61



YTD 2024
1,103



YTD 2025
841





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Clint Uselton
Police Chief
Police Department

December 2025

City of East Ridge Animal Services

Monthly Report

Shelter Population	Cats: 23 housed, 19 in foster care Dogs: 26 housed, 3 in foster care
New Intakes	Cats: 32 Dogs: 15
Calls for Service	65 total calls for service 4 responses to injured / sick animals 7 deceased animals transported 19 running at large calls 9 police assists
Feral Cat Program	9 feral cat traps set 7 feral cats released back into the wild
Cat Statistics	24 adoptions 0 returned to owners 1 transferred out 0 transferred in 1 returned to shelter 0 euthanized 1 neonate kitten passed away in care
Dog Statistics	12 adoptions 5 returned to owners 4 transferred out 0 transferred in 2 returned to shelter 2 euthanized



City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Mike Williams
Fire Chief
Fire Department

December 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **237** calls for service in the month of **December 2025**.

Fire Administration

- Scheduled fire inspections and training for each shift.
- The department received the new engine from Pierce that will answer calls for service in district one throughout the City.
- All members of the department attended training with a representative of Pierce on the operations of the new engine and the new enhanced features.
- Staff scheduled coverage for Catoosa County during the County's Christmas Party.
- Staff attended a Legislative Breakfast meeting to discuss upcoming laws and bills that could affect the Fire Department and the City.
- Members of the department attended the City's Christmas Party at Venue 1921.
- Members attended a breakfast with Santa at Crosspath Church and dressed as Santa to provide photo opportunities with children.
- Each shift had a Christmas dinner together. All families were invited to spend time together while members were away from home during the holidays.

Training

Each shift completed a minimum of two hours of training per shift throughout the month of December. Training sessions covered a variety of operational, technical, and safety topics across multiple disciplines. Below is a summary of the training areas completed:

1. Facility: SCBA Evolution, Large Area Search.
2. Rescue: Technical Rescue Support and Vehicle Extraction Operations, Ref. Essentials 7 Ch. 17.
3. Rescue: Air Bags, Equipment Familiarization, Maintenance and Use.
4. Company: Foam Firefighting, Liquid Fires and Gas Fires, Ref. Essentials 7 Ch. 18.
5. Company: Incident Scene Operations and Streams, Ref. Essentials 7 Ch. 19.

6. Driver Training: Pump Operations, Commercial Setup.
7. Company: Fire Origin and Cause Determination, Ref. Essentials 7 Ch. 20.
8. Company: Maintenance and Testing, Ref. Essentials 7 Ch. 21.
9. Hazardous Materials: Product Control.
10. EMS: Ref. First Responder Protocol Manual, Protocols PROTC-007 to PROT-016, Medical.

Two members are currently enrolled in rookie school: one at the County and one at Tri Community.

Maintenance

- Repaired four SCBA (Air Packs).
- Completed preventative maintenance on Squad Two.
- Replaced the break drum and brakes on driver side of Squad One.

Special Projects

- Working on the upcoming fiscal year budget.
- Working on employee evaluations for fire department members.
- Working on installing equipment and tool brackets on the new engine which will go into service in early January 2026.

Incident Reports by Incident Type Series December 2025

TYPE OF INCIDENT	NUMBER
Building Fire	7
Vehicle Fire	3
Outside Fire: Construction Waste	1
Outside rubbish, trash, or waste fire	2
Electrical Hazard / Short Circuit	2
Power Line Down / Arching	6
Motor Vehicle Collision	23
Gas Leak / Gas Odor	3
Smoke Investigation	17
Law Enforcement Support	3
EMS / Medical Calls	73
Medical Standby	1
Assist Invalid	33
Extrication / Entrapped	1
Medical Alarms	1
False Call	1
Smoke Scare	1

Dispatched and canceled en route	14
Alarm System Malfunctioning	4
Smoke detector activation due to malfunction	1
Smoke activation, no fire, unintentional	14
Carbon Monoxide detector activation, No CO	2
Service Calls / Assist Citizen	9
Damaged Hydrant Check	1
Stand-by / Move Up	1
Total Alarms for December 2025	231

Fire Property Loss	\$281,000
Fire Property Saved	\$4,528,500
Civilian Deaths	1
Civilian Injury	1
Firefighter Injuries	1
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	13
Mutual Aid Given	1
Auto Aid Given / Joint Response District	11
Auto Aid Received / Joint Response District	3
TOTAL MUTUAL AID CALLS:	28

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	3
Fire related calls	1
TOTAL CITY OF RIDGESIDE CALLS:	4

FIRE MARSHAL'S OFFICE

Annual Inspections	11
New Inspections	5
Public Education Events	4
Plan Reviews	2

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	1
Other (Fire Marshal's Office)	1



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Chris Gilbert
Supervisor
Building Maintenance

December 2025

City of East Ridge Building Maintenance Monthly Report

City Hall

- Building Maintenance staff temporarily covered janitorial duties at City Hall and the Police and Fire building during Kiki's vacation, including trash removal and replenishing restroom supplies.
- Repaired the soap dispenser in the kitchen.
- Cleaned the hot waterspout to the coffee machine.

Library

- Installed heat tape on the gas valve to the Library unit to restore heat.
- Fixed the entrance door so it would close properly.
- Lubricated the keyways on the Library entrance doors.

Court

- Hung garland and wreaths in the courtroom.
- Converted two light fixtures to LEDs in the Deputy Court Clerk's Office.
- Touched up the paint in the Deputy Court Clerk's Office.
- Repaired wall corner that was damaged during the new floor installation.
- Stopped leak at the water fountain outside the courtroom.
- Removed all the Christmas decorations from the courtroom.

Venue 1921 at East Ridge

- Finished the tables for the Venue.
- Delivered the tables for the suites.
- Attended training at the Venue.
- Researched leak detectors.
- Scheduled and completed a leak detection on 12/17/2025.

Parks and Recreation

- Completed winterization of playground bathrooms.
- Assisted in locating a leak at Camp Jordan Arena.
- Repaired leak and installed a new hydrant behind Camp Jordan Arena.
- Rebuilt a toilet flush valve in the women's bathroom behind the amphitheater at Camp Jordan.
- Repaired leak caused by the ongoing construction between ball fields 5 and 6 at Camp Jordan.
- Met with Underground Leak Detection and identified three leaks at Camp Jordan.
- Excavated and repaired two leaks on the water lines for the soccer field irrigation system.

Fire Department

- Replaced the thermocouple to the water heater at Fire Hall 2.

Police Department

- Building Maintenance staff temporarily covered janitorial duties at City Hall and the Police and Fire building during Kiki's vacation, including trash removal and replenishing restroom supplies.
 - Removed old water fountain and repaired the drywall behind it.
 - Adjusted door closure under the sally port to ensure proper closure.
-

Street / Sanitation Department

- Repaired garage door to allow storage of new plow.
 - Installed new soap dispenser in downstairs bathroom.
-

Building Maintenance Department

- Built a table for the new miter saw.
- Placed an order with Jacob's.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Robert Parker
Supervisor
Solid Waste Department

December 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	596.08 tons
Recycled Materials Collected	54.81 tons
Dumpster Junk	106.50 tons
Dumpster Rentals	4
Brush Collected	48 loads
Metal Collected	2 tons
Cart Repairs / Replacement (lids / cans)	29
New / Extra Garbage Cans	16
New Recycle Cans	6



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Chris Vaughn
Supervisor
Street Department

December 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	81 Locations	Checked and cleaned
Ditch Cleaning	7 Locations	Cleaned out with back-hoe
Jetted Out Pipes	4 Locations	Water jet trailer
Street Sweeper	21 Locations	Various streets swept
Stormwater Pipe Installation	2 Locations	80' of 12" pipe installed
Asphalt Repairs	7 Locations	Various streets
Pothole Repairs	6 Locations	Bags of asphalt put out
Litter Collection	28 Locations	Trash picked up
Mowing City Lots	3 Locations	City lots
Boom Mower	17 Locations	City Right-of-Ways
Miscellaneous	52 Locations	Various work completed



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Jeff Crowe
Supervisor
Traffic Control

December 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>
New Signage	20
Signs Installed	12
Sign Maintenance	54
Shop Tasks	10
Miscellaneous	9
Signal Repairs	23
Banners	3
Traffic Studies	2
Resident Requests	2
Street Light Requests	5
ER Police Department Requests	4
ER Fire Department Requests	0
Street Department Requests	3
Sanitation Department Requests	2
Building Maintenance Requests	1
Camp Jordan Park Requests	0

NOTES:

- Installed 14 thermoplastic stop bars.
 - 162' of 24" white thermoplastic markings.



City of East Ridge

1517 Tombras Avenue
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Michael Howell
 Chief Building Official
 Building and Codes Department

December 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 5

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
Bobby Lawrence	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

<i>ACTIVITY</i>	<i>SCOPE</i>	<i>TOTAL</i>
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	68
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	90
Re-Inspections	Trades that have failed the first inspection	14
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	5
Signs Removed	Illegal signs removed from City limits	0
Continuing Education	Training for the departments, required certification test / International Building Certification	2 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	10 Liens
Housing Board	Cases involving repair or demo of the structure	4 Cases
Zoning Board	Cases involving the Zoning Ordinance	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	1 Case
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	14 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	115
	Open Storage	28
	Disabled Vehicles	37
	Trash & Debris	17
	Post for Cleanups	4
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	29
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawna Skiles
Director
Parks and Recreation

December 2025 City of East Ridge Parks and Recreation Department Monthly Report

Administrative

- Attended Chamber of Commerce meeting
- Presented the Parade Awards
- Attended the Local Parks and Recreation Fund (LPRF) pre-construction meeting
- Attended Canoe Launches waterways meeting
- Assisted Venue Manager with drafting policies
- Posted notice for Spring sing-ups to Facebook
- Attended A/V and network meetings for Venue 1921
- Worked on Bids and Request for Qualifications for Venue 1921
- Attended the walk through for Venue 1921 to review punch list items

Athletic Programming Recreation

- Indoor soccer sign-ups and added players to teams
- Making the schedule indoor soccer and preparing the season for play on December 4, 2025.

Maintenance / Projects – Parks and Recreation

- Repaired fences on the baseball fields using fence ties
- Rearranged pallets in the ball building beside the track to allow for the storage of all the bags
- Repaired base anchors, cleaned and moped the umpire rooms, and trimmed low-hanging branches behind the ball fields
- Cleaned dugouts and removed loose dirt around fields 5-8 to prepare for new turf on the fields
- Worked on locating and repairing water leaks
- Assembled furniture, fixtures and equipment for Venue 1921
- Helped prepare for the staff Christmas party at Venue 1921
- Removed trash and leaves from between the fences and concrete at each field
- Replaced dirt and packed and leveled it around bleachers and shade structures to allow grass to grow

Camp Jordan Arena/Park Events

- Indoor soccer

Venue 1921

- Assembled and set up furniture, fixtures and equipment
- Brought tables from the Arena and assembled chair carts, tables, office desk, and restroom items
- Continually working on the website and social media for Venue 1921

Tournaments / Athletic Events at Camp Jordan

- Fields closed - No tournaments or athletic events.

Community Center

- Aerobics - 5
- Seniors - 148
- Hosted Senior Christmas Party Luncheon (December 15)
- Part-time employee transferred to a full-time position with City Court
- Attended the Chamber Board meetings and Chamber obligations
- Assisted with the staff Christmas Party at Venue 1921 (December 16)
- Shopped for Christmas decorations and decorated and fluffed the two 15-ft Christmas trees at Venue 1921
- Attended Wallace Grant meetings via Teams and prepared for in-person meetings January 12-15, 2026
- Attended Community Center and Local Parks and Recreation Fund (LPRF) meetings
- Attended the Chattanooga 2.0 Ten Year Celebration Breakfast
- Bike walk company assessed area for project continuation



City of East Ridge

4214 Ringgold Road
 East Ridge, Tennessee 37412
 (423)867-7711 • www.eastridgetn.gov

Patty Weaver
 Head Librarian
 Library Department

FY25/26 Library Services Statistics as of December 31, 2025

	JULY 2025	AUG. 2025	SEPT. 2025	OCT. 2025	NOV. 2025	DEC. 2025	JAN. 2026	FEB. 2026	MAR. 2026	APR. 2026	MAY 2026	JUNE 2026	YTD FY25-26
CIRCULATION (BOOKS/AUDIO)	3,549	3,019	2,891	3,004	2,405	2,879							17,747
CIRCULATION E-BOOKS	401	386	353	342	338	324							2,144
COMPUTER USERS	250	202	238	237	178	205							1,310
NEW CARDS ISSUED	65	38	29	26	17	25							199
PROGRAMS / ATTENDANCE	32 / 540	13 / 117	34 / 1,067	41 / 653	29 / 424	26 / 430							176 / 3,224
DOCUMENTS NOTORIZED	15	8	36	22	0	0							81
PAGES FAXED	43	15	41	89	20	39							247
PAGES SCANNED	79	41	126	76	98	33							453
COPIES MADE	3,477	2,926	2,631	2,871	2,427	2,214							16,546
IN-DEPTH COMP ASSISTANCE	48	32	45	37	32	36							230
ITEMS CATALOGUED	88	110	133	133	50	66							580
ITEMS DELETED	176	105	3	105	4	1							394

25 new cards issued (23 Adult/2 Juvenile)
 2 Diamond Art Club - 26 participants
 1 LEGO Club - 7 participants
 1 Adult Bingo - 6 participants
 3 Knitting Club - 10 participants
 1 STEAM Night - 9 participants
 1 Bedtime Story Time - 2 participants

3 Story Time - 38 participants
 2 Baby Story Time - 22 participants
 1 Game Night - 6 participants
 1 Adult Needle Felt Class - 12 participants
 1 Recycled Arts & Crafts Class - 47 participants
 2 Walking Wednesday - 4 participants
 2 Watercolor Classes - 27 participants

1 Teen Advisory Board - 6 participants
 1 Teen Program (Gingerbread Houses) - 14 participants
 1 Elementary School Book Club - 12 participants
 1 Middle School Book Club - 4 participants
 Breakfast with Santa - 178 participants