



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

JULY 2025

J. SCOTT MILLER

CITY MANAGER

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT JULY 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the July 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager



City of East Ridge

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Jennifer Deitrick
City Clerk
Administration Department

July 2025 Business License and Beer Permits Monthly Report

BUSINESS LICENSE:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
07/01/2025	FixNow Phone Repair	5304 Ringgold Road, East Ridge, TN 37412
07/01/2025	Stefan V. Schlabs	160 Atomic Rdg, Chattanooga, TN 37412
07/01/2025	Tienda Y Carniceria Rojas LLC	5716 Ringgold Road, East Ridge, TN 37412
07/02/2025	Current Electric of Chattanooga LLC	241 Old Mill Road, Ringgold, GA 30736
07/15/2025	Noris Esteve Varona	4321 Ringgold Road, East Ridge, TN 37412
07/18/2025	Rhondria Murray - Beauty is Pain	5512 Ringgold Road, East Ridge, TN 37412
07/30/2025	Benefict Siding & Asbestos LLC	535 S Saint Marks Ave, East Ridge, TN 37412

BEER PERMITS

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
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NONE



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Cameron McAllister
Administrator
Economic & Community Development

July 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Active
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Pending Closeout
FY25	THSO High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice BVP	Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Active
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration/Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Active
FY25	Brownfield Assessment	Multi-County Development	Administration	Active
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Active
FY25	State and Local Cybersecurity	Vulnerability Assessment	Information Technology	Denied
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Application Pending Approval
FY26	Hamilton County Leaning into Communities Grant	Springvale Park Redevelopment Project	Parks & Recreation	Application in Progress
FY26	PEP Safety Partners Grant	Safety/Hazard Equipment	Public Works	Denied
FY26	Firehouse Public Safety Grant	Emergency Personnel ATV	Fire Department	Application Pending Approval
FY26	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Application Pending Approval
FY26	Tennessee American Firefighter Support Grant	Replacement Batteries	Fire Department	Application Pending Approval

GRANT REIMBURSEMENT(S) RECEIVED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
7/1/2025	THSO High Visibility Grant	Saturation Overtime Fees	City of East Ridge	\$233.28
7/16/2025	PIN 131488.00	John Ross Road Resurfacing	Chattanooga Times Free Press	\$220.40
7/16/2025	Local Parks & Recreation Fund	East Ridge Community Center	Kimley-Horn	\$18,440.00

PUBLIC RELATIONS / COMMUNITY OUTREACH:

Facebook (@City of East Ridge – Government) Number of posts – 23	Platform Followers: 9,804
Instagram (@CityofEastRidge) Number of posts – 17	Platform Followers: 865
Twitter (@CityofEastRidge) Number of posts – 15	Platform Followers: 699

<i>Event Date</i>	<i>Program Name</i>	<i>Department</i>
7/1/2025	Fall Ball Registration – Open	Parks & Recreation – Camp Jordan
7/1/2025	Story Time Programming	City Library
7/1/2025	Watercolor Programming	City Library
7/2/2025	Diamond Art Club	City Library
7/3/2025	Adult Bingo	City Library
7/3/2025	Baby Bounce Programming	City Library
7/5/2025	Lego Club	City Library
7/5/2025 - 7/6/2025	Repticon	Parks & Recreation – Camp Jordan
7/7/2025	Family Game Night	City Library
7/8/2025	Story Time Programming	City Library
7/8/2025	Watercolor Programming	City Library
7/10/2025 - 7/13/2025	Golden Gloves	Parks & Recreation – Camp Jordan
7/10/2025	Baby Bounce Programming	City Library
7/11/2025 - 7/19/2025	Thrillville	Parks & Recreation – Camp Jordan
7/12/2025	Adult Book Club	City Library
7/14/2025	STEAM Night	City Library
7/15/2025	Story Time Programming	City Library
7/15/2025	Watercolor Programming	City Library
7/16/2025	Senior's Ice Cream Social	Parks & Recreation – Community Center
7/17/2025	Acrylic Coaster Class	City Library
7/17/2025	Baby Bounce Programming	City Library
7/18/2025 - 7/19/2025	Home Education Expo	Parks & Recreation – Camp Jordan
7/20/2025 - 7/24/2025	CCA Cheer Camp	Parks & Recreation – Camp Jordan
7/21/2025	Bedtime Story Time	City Library
7/22/2025	Story Time Programming	City Library
7/22/2025	Watercolor Programming	City Library
7/23/2025	Creature Features	City Library
7/24/2025	Baby Bounce Programming	City Library
7/26/2025	Summer Reading Celebration	City Library

7/26/2025 - 7/27/2025	Chattanooga Antique Show	Parks & Recreation – Camp Jordan
7/28/2025	Diamond Art Club	City Library
7/29/2025	Story Time Programming	City Library
7/29/2025	Watercolor Programming	City Library
7/31/2025	Witches & Wizards Party	City Library
7/31/2025	Baby Bounce Programming	City Library



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Michelle Sinigaglio
Human Resources Director
Administration Department

July 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	157	150
Part-Time Employees	22	20
TOTAL:	179	170

New Hires	2
Streets Laborer	
Firefighter	

Terminations	1
Code Enforcement Officer	

Transfers	5
SRO to K9 Handler	
Patrol to CSU	
Patrol to SRO	
CSU to SRO	
Park Attendant – PT to FT	

In Onboarding Process	
Groundskeeper	
PT Library Clerk	

Recruiting For	
Patrol Officer	
Arena Attendant	
Code Enforcement Officer	
PT Park Attendant	

Police Department Reservists	7
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Volunteer Firefighters	4
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Pending Retirements	0
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Admin and/or Medical Leave	0
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Patricia Cassidy
Court Clerk
Municipal Court

July 2025 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued July 2025: 38 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
07/01/2025	34	10	10
07/08/2025	42	14	49
07/15/2025	30	24	45
07/22/2025	41	22	29
07/29/2025	24	36	14
TOTAL:	171	106	147 (Less than half show)



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Clint Uselton
Police Chief
Police Department

July 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,859 calls for service during July 2025.

The department filled a total of 50 open records requests from citizens and the District Attorney's Office.

A total of 571 citations were issued from 680 traffic stops.

The East Ridge Police Department made a total of 57 physical arrests that included 62 misdemeanor charges and 26 felony charges.

The East Ridge Police Department answered 1 call within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks, etc.) activities.

Selected 2 new School Resource Officers who attended training for the middle school and high school.

Currently have 2 officers in the Field Training Program.



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Clint Uselton
Police Chief
Police Department

July 2025 City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

ERPD Administrative Division

Lieutenant Rogers
Car 14 – 46,931 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer and Station Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Worked on TylerRMS property module
- Assisted with IT-related Issues
- Fleet Maintenance
 - Removed radio from Vehicles 50 and 58
 - Repaired power wire to fix siren/lights and camera issue in Vehicle 2
 - Took Vehicle 60 to E/R Auto
 - Picked up Vehicle 22 from E/R Auto
 - Installed radio in Vehicle 34
 - Installed new battery in Vehicle 17
 - Vehicles 5, 7, 21 and 32 sent to Compass Auctions
 - Installed tablet mount in Vehicle 13
- Report Hamilton County Data
- Dash/Body camera maintenance
- City Court duties
- Lab trip

- Officer account setup and resolving various account issues
- Policy review
- Issued equipment to Officers
- V-Academy
- Assisted / assigned open records requests
- New hire onboarding
- K9 Interviews
- Performance evaluations
- Reserve Officer interviews
- Meeting with Urban SDK (sales demonstration)
- Funer escort
- NCIC re-certification
- Scheduled surplus vehicle pickup with Compass Auctions

Station Officer

Corporal M. Crisp

Car 51 – 94,042 miles

CITIZEN CONTACTS:

Citizen Contacts / Reports for Citizens in Lobby	18
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OPEN RECORDS:

Open Records Requests Received / Completed	50
Open Records Preparation Time	34 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	8
Hamilton County Grand Jury Cases Requested	9
Total Hamilton County Grand Jury Appearances	2
Hamilton County Grand Jury File Preparation Time	8 Hours
East Ridge Municipal Court Appearances	5
East Ridge Municipal Court Prisoner Transport Assists	1

ERPD Records Division

Candace Brown, Pam Aalberg, Myra Miracle

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
256	89	88	2033

- NCIC Transactions – varies daily.
- NCIC entries made by HC 911 Communications are checked by East Ridge Records staff daily.
- Temporary Protection Orders are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from HC 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.
- Entered Fire Department reports in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Work with HC 911 with CAD assignments on new Officers

ERPD Property and Evidence Division

Brandy Dove

Items Entered	134
Items Disposed	0
Narcotics Disposed	0
Firearms – prepared for trade / sale	0
Firearms traded / sold (Compass Auctions)	0
Other items sold on Compass - TOTAL	0
Vehicles sold on Compass	0
General Items	0

DRUGS SEIZED:

Pills (dosage units)	9
Cocaine (grams)	0.8
Crack Cocaine (grams)	0
Heroin (grams)	0
Meth (grams)	42.54
Marijuana (grams)	272.09
MDMA (grams)	0
Fentanyl (grams)	3.8
Fentanyl (pills)	0
Ecstasy (dosage units)	9
Mushrooms (grams)	0

Training Sergeant

Sergeant J. Massengale

Car 53 – 55,477 miles

- Continued onboarding for Z. Neighbors, including scheduling range time on Thursday, July 3, for pistol and rifle qualification.
- Coordinated with IT to obtain a computer for the new hire, set up email and phone, and add the employee to PowerDMS.
- Entered new hire information into training systems, including the ACADIS portal and V-Academy.
- Obtained purchase order numbers for ordering uniforms, body armor, and duty gear for the new hire.
- Attended PIT Instructor School in Blount County.
- Continued in-service training preparation with instructors.
- Assisted with officer specialized training classes, including single-officer response to active shooter.
- Assisted with officer specialized training instructor for firearms.
- Continued entering specialized training records into ACADIS.
- Assisted with testing for newly hired officers.
- Submitted officer training hours from V-Academy to POST for credit.

School Resource Officers

East Ridge High School

Cpl. E. Massengale – Assigned to Patrol
SRO School - HCSO

East Ridge Middle School

Officer Landrum - Assigned to CSU
SRO School - HCSO

East Ridge Elementary School

Cpl. Chadwick – Assigned to Patrol
SRO School - HCSO

Spring Creek Elementary School

Officer Chavez – Not on duty / Summer break
SRO School - HCSO

Reserve Officers

OFFICER HOURS:

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey	0.0	0.0
Officer Lowrance	39.0	24.0
Officer Staton	4.5	7.5
Officer Roberts	0.0	0.0
Officer Avans	24.0	21.0
Officer Brackett	0.0	0.0
Officer Bambrick	5.0	10.0
Officer Duncan (ER Fire Dept.)	0.0	0.0
Officer Williams (ER Fire Dept.)	0.0	0.0
TOTAL:	72.5	62.5

Total Reserve hours for July 2025: 135.0



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Clint Uselton
Police Chief
Police Department

July 2025

City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
S. Stojnic	13	0	1	0	0	1	13	0%
G. Hawks	6	0	4	2	0	3	5	50%
W. Johnson	11	0	6	2	0	2	13	33%
J. Davis	15	0	6	4	2	0	17	67%
TOTAL:	45	0	17	8	2	6	48	47%

CID Total New Case Assignments 17

CID Total Cases Cleared 8

CID Monthly Clearance Rate 47%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the City. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and/or apprehensions of four (4) individuals wanted for a variety of criminal charges to include the following:

- Maurice Crumsey – Fentanyl Distribution
- Mauricio Velasquez – Homicide
- Derrick Glover – Felon in Possession
- Lajeffery Sparks – Homicide

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests - MIS	0
Self-Initiated Arrests - FEL	3
Warrant Service - MIS	0
Warrant Service - FEL	1
Meth (grams)	34.3
Marijuana Seizures (grams)	32.0
Cocaine Seizures (grams)	0.8
Crack Cocaine Seizures (grams)	0.0
Fentanyl Seizures (grams)	0.0
Firearms Seizures	0
Assets Seizures	1
Stolen Auto Recoveries	1
Search Warrants - Sought	1
Search Warrants - Executed	1
Referrals for Federal Prosecution	1
Gang Contacts / Validations	1
Cases Opened	4
Cases Closed	0
NIBIN Submissions	0

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow-up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and/or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	15
Back-up / Assist Calls	0
Physical Arrests	0
Vehicle Sniffs	1
Building Search	0
Area Search	0
Tracks	0
Traffic Stops	30
Call Outs	0
Warrant Services	1
Assist Other Agency Warrants	1
K9 Training Hours	40
Public Events / Demonstrations	0
K9 Apprehensions	0
Methamphetamine Seizures (grams)	0.5
Crack Cocaine Seizures (grams)	0.0

Fentanyl Seizures (grams)	0.0
Currency Seizures	\$9,146
Marijuana / THC Seizures (grams)	93.8
Other Drug Seizures	
Oxycodone (DU)	4
Ecstasy (DU)	2
Vehicle Seizures	0
Firearm Seizures	0

K9 NOTE: The K9 team, comprised of Cpl. Beadle, and K9 Quest, continue to employ proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence. The K9 Team continues to work during more widely varying time periods and is also assisting the Patrol Division.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	60
Warrant Service - MIS	15
Warrant Service - FEL	24
Misdemeanor Citation Service	7
Civilian Fingerprints	7
NCIC Entries	25

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months has enabled the Division to extradite more arrestees from surrounding jurisdictions, to include those within Georgia and Alabama.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
R. Landrum	15	31,201	Chevrolet	Colorado
G. Beck	29	148,400	GMC	Canyon
R. Hightower	89	21,746	Ford	PIU
T. Sharp	50	95,202	Ford	Explorer
J. Goddard	52	95,254	Ford	Explorer
K. Kimsey	28	56,677	Ford	PIU
J. Daverson	6	42,863	Ford	PIU
S. Stojnic	4	3,833	Chevrolet	Colorado
G. Hawks	25	14,708	Chevrolet	Colorado
J. Davis	41	9,691	Chevrolet	Colorado
W. Johnson	44	9,557	Chevrolet	Colorado
SPARE-LINE	54	74,006	Dodge	Journey



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Clint Uselton
Police Chief
Police Department

July 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	8	0	0	0	0	0	0	1	0	0	0	7	14	0	2
MCCLOUD	13	0	2	3	0	4	0	31	13	12	19	29	28	0	0
MAGANA	12	3	1	1	3	13	0	5	1	4	0	50	39	0	0
MAHAFFEY	11	0	1	1	0	11	0	7	0	13	16	34	23	0	0
BAILEY	11	0	0	1	2	8	2	63	5	32	28	61	21	0	3
VALDEREZ	13	0	4	3	3	21	2	130	5	10	13	69	16	0	0
MASSENGALE	19	0	1	4	0	8	0	64	0	8	0	23	55	0	0
ALLEN	14	1	1	1	0	6	1	41	2	33	30	41	19	0	1
DARWIN	14	0	0	0	0	6	0	33	2	36	45	37	29	0	2
HUSKINS	13	0	5	3	3	7	1	71	0	22	16	53	42	0	0
KIRBY	15	0	2	0	0	13	7	46	5	30	40	39	22	0	2
PARTIN	14	0	5	5	1	5	1	45	2	29	7	68	28	0	0
SMITH	14	0	0	0	0	5	0	29	0	2	2	5	39	0	0
RESENDIZ	8	1	0	2	1	3	0	18	12	42	34	29	40	0	0
ALEXANDER	17	0	2	2	0	6	0	35	0	11	6	38	63	0	5
BRISLEDEN	12	0	3	3	0	9	1	20	1	15	4	26	36	5	0
BURGESS, D.J.	16	0	1	1	0	6	0	25	2	13	1	56	62	0	0
JOHNSON, D.	16	0	9	12	4	24	0	56	8	69	82	65	44	2	5
MILLER, W.	14	6	1	3	1	12	0	77	0	27	20	26	30	0	1
RHUDY	18	0	0	0	0	6	0	43	0	14	0	25	54	0	0

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
SHARP	14	2	5	6	5	14	1	25	0	27	0	33	21	2	3
WILSON	15	0		0	0	0	0	0	14	78	84	25	51	0	0
BLACKBURN	15	7	9	5	3	15	0	49	2	33	36	54	19	2	2
COX	12	0	1	0	0	6	0	35	0	14	7	34	26	1	1
ESTERMYER	14	0	3	3	0	8	0	19	1	33	27	26	5	1	0
CORNELIUS	11	1	1	3	0	5	0	65	3	35	43	41	35	0	0
ROMANS	15	0	0	0	0	7	0	8	0	36	11	25	38	0	2
LIVELY	4	0	0	0	0	0	0	0	0	2	0	4	8	0	0
Total	372	21	57	62	26	228	16	1041	78	680	571	1023	907	13	29



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Clint Uselton
Police Chief
Police Department

July 2025

City of East Ridge Police Department Monthly Activity Report

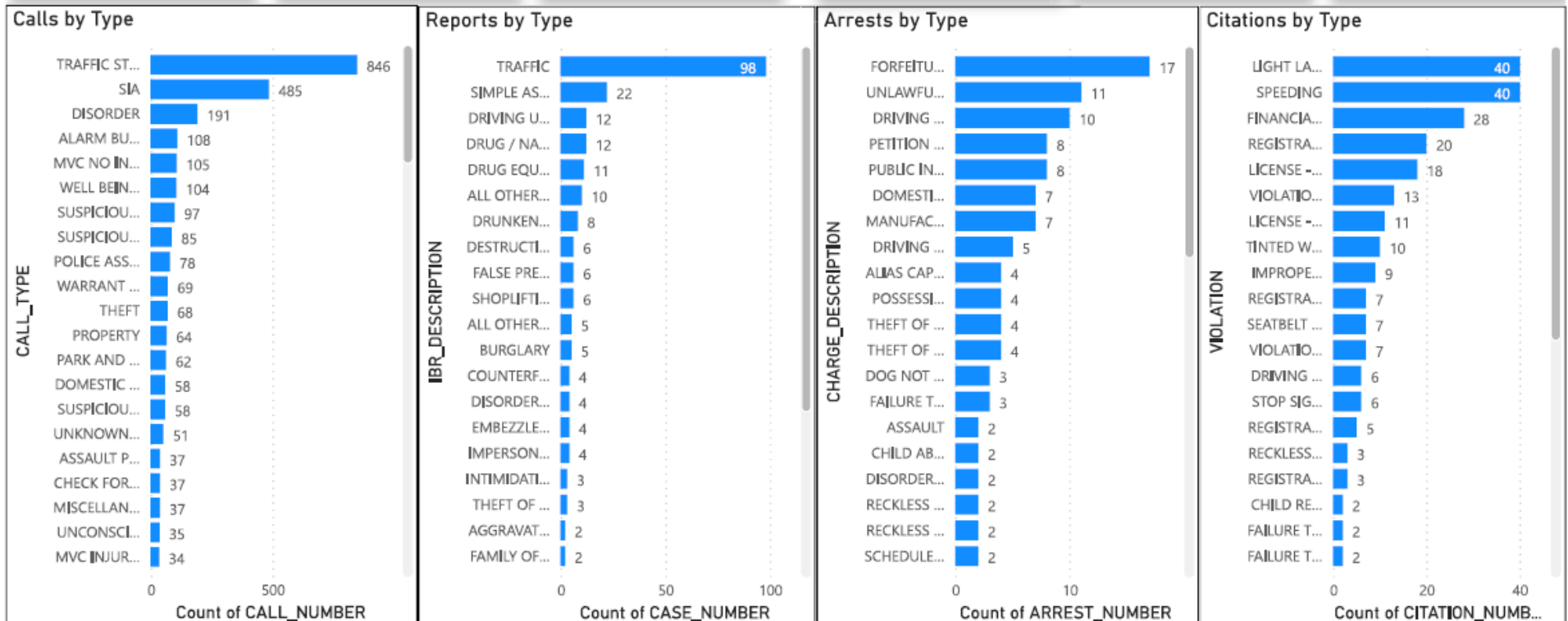
July

2025



EAST RIDGE MONTHLY ACTIVITY

Calls for Service	Incidents	Arrests	Total Charges	Citations	Warnings
2033	256	89	139	88	170





City of East Ridge

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Clint Uselton
Police Chief
Police Department

July 2025 City of East Ridge Police Department Monthly Crime Report

MAJOR CRIMES:

Weapon Law Violations	1
Theft of Motor Vehicle	3
Parts or Accessories	
Theft from Motor Vehicle	2
Motor Vehicle Theft	2
Forcible Rape	1
Forcible Fondling	1
Drug / Narcotic Violation	14
Driving Under Influence	12
Burglary	5
Aggravated Assault	3

ACTIVITY TOTALS:

Calls for Service	2,033
Reports Written	256
Citations	88
Warnings	170



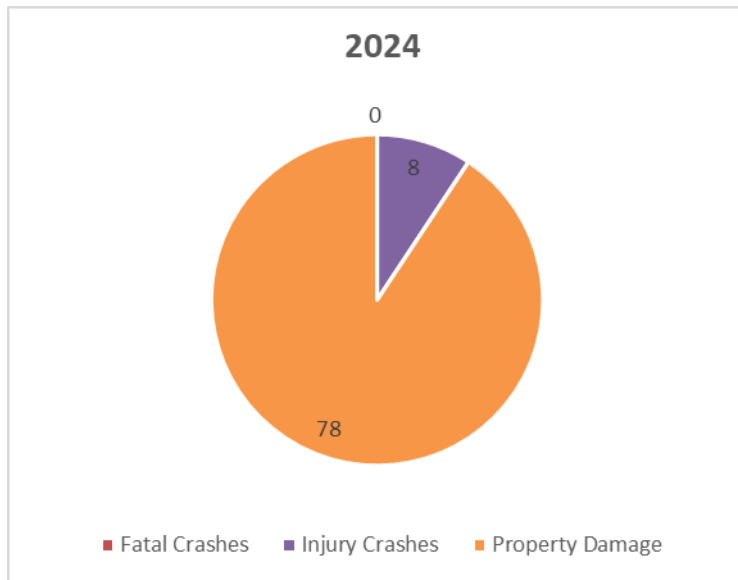
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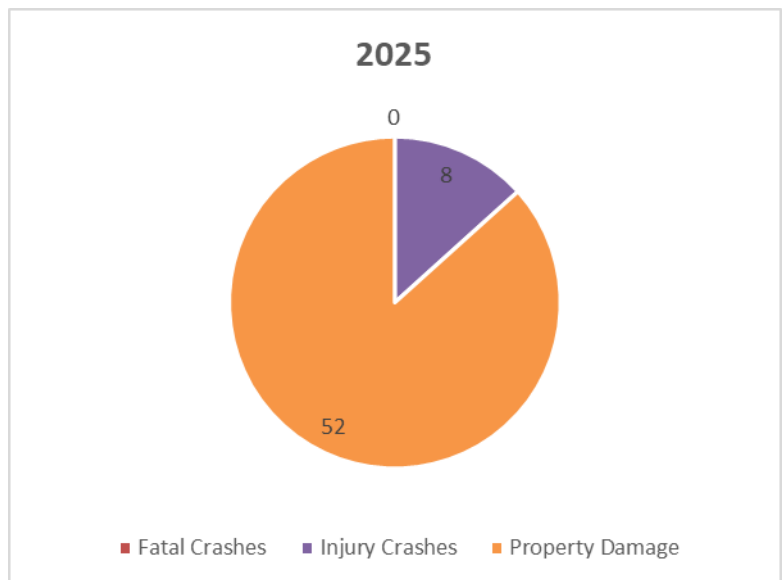
Clint Uselton
Police Chief
Police Department

July 2025 City of East Ridge Police Department TITAN Crash Monthly Report

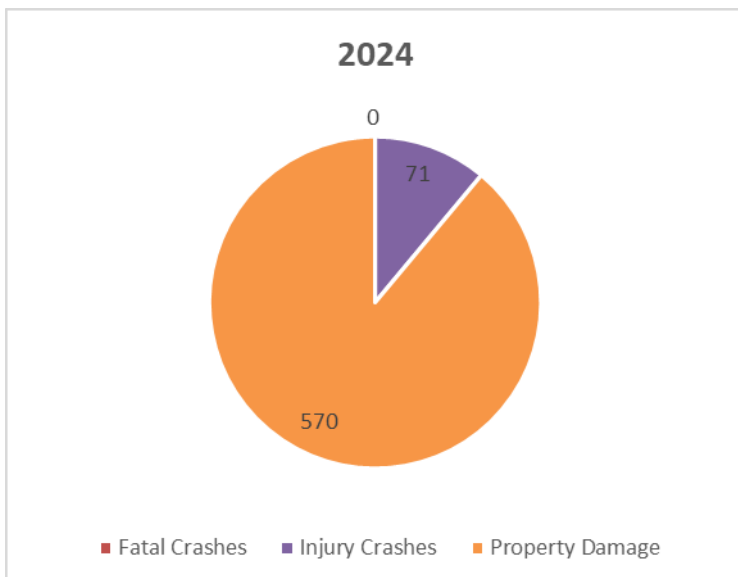
2024
86



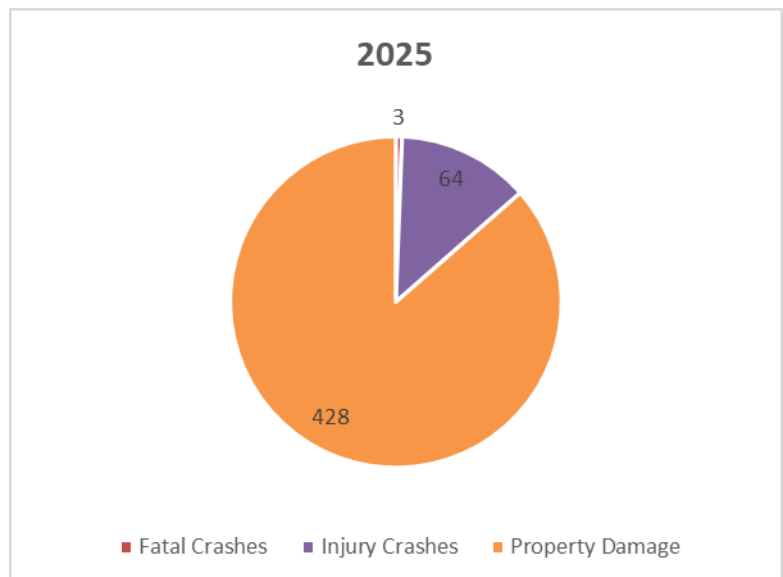
2025
60



YTD
641



YTD
495





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
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Clint Uselton
Police Chief
Police Department

July 2025 City of East Ridge Animal Services Monthly Report

34 cats housed at the shelter and 9 cats in foster care.

25 dogs housed at the shelter and 5 in foster care.

Responded to 90 calls for service.

Responded to 7 injured and/or sick animals.

Responded to 4 dead animals and transported them to the shelter for disposal.

Responded to 3 police assistances.

13 feral cat traps set.

10 feral cats released back to the wild.

18 cat adoptions, 1 cat returned to owners, 0 cats transferred to another shelter/rescue, and 0 cats transferred in from another shelter/rescue.

6 dog adoptions, 12 returned to owners, 0 dogs transferred to another rescue/shelter, and 0 dogs transferred in from another rescue/shelter.

1 cat and 1 dog transported for euthanasia.

15 cats and 4 dogs taken to a veterinarian.



City of East Ridge

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Mike Williams
Fire Chief
Fire Department

July 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **194** calls for service in the month of **July 2025**.

Fire Administration

- Scheduled fire inspections and training for each shift.
- The department's Standard Operating Procedures (SOP) manual is being updated. Once completed, all members will have electronic access to the revised SOPs.
- Actively working on a grant application through Firehouse Safety Grants to acquire a side-by-side that will be equipped for brush fire response and include patient transport capability, enhancing operational readiness during large events held in the park
- Staff has been preparing for the City's annual event in the park. Preparations include ordering public education materials and developing an emergency response plan for the two-day event.
- During the recent Thrillville fair event, the Fire Department provided EMS standby services, established a Unified Command Post, and developed an Incident Action Plan to address potential emergency scenarios.
- Staff obtained quotes for turnout gear and rescue tools. These budgeted items are scheduled for presentation to the City Council at the August 14th meeting for approval
- Staff have been obtaining quotes for updated pricing on other budgeted items such as Thermal Imaging Cameras, and Dry Suites for winter weather water operations.
- Staff continue to coordinate with the Parks and Recreation Director and external vendors to support upcoming large-scale events. Planning efforts include safety plans, weather monitoring, Unified Command operations, medical coverage, and security provisions to ensure public safety.

Training

Each shift completed a minimum of two hours of training per shift throughout the month of July. Training sessions covered a variety of operational, technical, and safety topics across multiple disciplines. Below is a summary of the training areas completed:

1. Facility: SCBA Evolution, Large Area Search.
2. Company: Hose Operations and Hose Streams, Ref. Essentials 7 Ch. 13.
3. Rescue: Swiftwater, Equipment Familiarization, Maintenance, and Use.
4. Company: Fire Suppression, Ref. Essentials 7 Ch.14.
5. Company: Overhaul, Property Conservation, and Scene Preservation, Ref. Essentials 7 Ch. 15.
6. Company: Building Materials, Structural Collapse, and Effects of Fire Suppression, Ref. Essentials 7 Ch. 16.
7. Driver Training: Pump Operations, Foam, Standpipe\FDC Operation.
8. EMS: Ref. First Responder Protocol Manual, Environmental Emergencies PROT-0025 to PROT-031.
9. Hazardous Materials: Site Management.
10. Company: Foam Fire Fighting, Liquid Fires, and Gas Fires, Ref. Essentials 7 Ch.18.

Four members are testing for their State Firefighter II and one member is testing for Emergency Medical Responder (First Responder).

Four members are actively participating in the department pump operations class.

Maintenance

- Repaired door sensors on Squad two; two more are on back order
- Repaired several air packs. This is becoming a large maintenance issue. We will be looking at a plan in the future for replacement of the air packs.

Special Projects

- Finalizing updates to the department's Standard Operating Procedures (SOP) manual.
- Installing a compact fire extinguishing system on the current side-by-side.
- Conducting monthly employee evaluations.

Incident Reports by Incident Type Series July 2025

TYPE OF INCIDENT	NUMBER
Trash or Rubbish Fire	1
Outside rubbish Fire	4
Outside rubbish, trash, or waste fire	1
Medical Assist	58
Emergency Medical Incident, Other	1
EMS Call, excluding vehicle accidents with injuries.	11
Motor Vehicle Accidents with Injuries	6
Motor Vehicle vs. Pedestrian	3
Motor Vehicle with no injuries	3
Removal of victims from stalled elevator	3
Rescue or EMS Standby	2
Gas leak	2
Electrical wiring/equipment problem	1
Power line down	5
Arching or shorted electrical	2
Vehicle Accident or general clean up	1
Person in distress	1
Assist Police or Government Agency	6
Police Matter	1
Public Service	1
Assist Invalid	25
Cover Assignment, Standby, or Move Up	1
Good Intent Call	1
Dispatched and canceled en route	25
Steam or Gas mistaken for Smoke	1
Smoke Scare	2
False Alarm	3
Alarm system sounded due to malfunction	2
Unintentional transmission of alarm, other	1
Smoke detector activation, no fire, unintentional	7
Alarm system activation, no fire, unintentional	12
Total alarms for July 2025	194

Fire Property Loss	\$150
Fire Property Saved	\$250,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	0
Mutual Aid Given	3
Auto Aid Given / Joint Response District	12
Auto Aid Received / Joint Response District	1
TOTAL MUTUAL AID CALLS:	19

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	0
Fire related calls	2
TOTAL CITY OF RIDGESIDE CALLS:	2

FIRE MARSHAL'S OFFICE

Annual Inspections	0
New Inspections	0
Public Education Events	0
Plan Reviews	0

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	1
Other (Fire Marshal's Office)	1



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
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Chris Gilbert
Supervisor
Building Maintenance

July 2025 City of East Ridge Building Maintenance Monthly Report

City Hall

- Mowed and trimmed grass around City Hall on 7/1–7/3, 7/7, 7/15–7/16, and 7/22–7/23.
- Sprayed for weeds around the exterior of City Hall (7/21).
- Changed all HVAC filters at City Hall (7/21).
- Replaced two faucets in the men's restroom.
- Upgraded light fixtures in the women's restroom to LED.
- Adjusted Office Assistant's office chair mat with adhesive.

City Court

- Created storage area in Building Maintenance lobby for Court.
- Resolved plumbing issue in Court's private restroom.
- Delivered two cases of bottled water to Court (7/21).

Community Center

- Mowed and trimmed grass around the Community Center (adjacent to City Hall) on 7/1–7/3, 7/7, 7/15–7/16, and 7/22–7/23.
- Installed wall hooks at the Church on Prater Road for Community Center members to hang exercise equipment.

Camp Jordan Park

- Repaired the well pump located on the hill near the rear entrance (7/22).

Pioneer Playground

- Mowed and trimmed grass at Pioneer Playground on 7/1–7/3, 7/7, 7/15–7/16, and 7/22–7/23.
- Disassembled the merry-go-round and ordered replacement parts.

Splash Pad

- Repaired the chlorine feeder.
- Replaced feeder tubes connected to the chemical tanks.

Fire Department

- Adjusted the security camera above the baby box at Fire Hall 1.
- Obtained quotes for mini-split HVAC units for Fire Hall 2.

Police Department

- Delivered tables to McBrien Center for Citizens Police Training (7/3).
 - Changed one light fixture in Myra's office to an LED fixture.
-

Animal Shelter / Animal Services

- Mowed and trimmed grass around the Animal Shelter on 7/1–7/3, 7/7, 7/15–7/16, and 7/22–7/23.
 - Diagnosed a compressor issue one day after installation; technician corrected overfill error (7/2).
 - Met with HVAC contractor to install hard start on the compressor (7/3).
 - Scheduled Bailey's to test and balance the AC system (7/14).
 - Met with Ramirez Fencing and All Fence for fence quotes at the old Animal Shelter (both on 7/21).
 - Coordinated with JDC on AC system repairs, including ductwork and wheel replacement (7/24).
 - Oversaw JDC's continued work on the HVAC units during the week of 7/28.
 - Assisted with setting up portable air conditioners for temporary cooling.
 - Replaced bolts in an office chair.
 - Capped water lines and removed the hydrant at the rear of the old Animal Shelter.
 - Requested a quote from JT Curtis for ceiling nailer installation at the Animal Shelter.
-

History Museum

- Had the HVAC unit repaired (7/10).
-

General / City-Wide Tasks

- Picked up supplies from Ace Hardware.
- Placed an order with Jacob's (7/7).
- Picked up HVAC filters from Ed's Supply (7/17).
- Inventoried city flags and placed an order with Carrot Top for city-wide flag replacements.
- Assisted with procurement and vendor coordination across multiple departments.
- Rewired and added bulbs to the light fixture in the employee gym changing room.



City of East Ridge

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Robert Parker
Supervisor
Solid Waste Department

July 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	696.19 tons
Recycled Materials Collected	46.03 tons
Dumpster Junk	108.77 tons
Dumpster Rentals	7
Brush Collected	51 loads
Metal Collected	3 tons
Cart Repairs / Replacement (lids / cans)	41
New / Extra Garbage Cans	28
New Recycle Cans	14



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Chris Vaughn
Supervisor
Street Department

July 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	43 Locations	Checked and cleaned
Ditch Cleaning	22 Locations	Cleaned out with back-hoe
Jettied Out Pipes	9 Locations	Water jet trailer
Street Sweeper	6 Locations	Various streets swept
Asphalt Repairs	12 Locations	Various streets
Pothole Repairs	10 Locations	Bags of asphalt put out
Litter Collection	24 Locations	Trash picked up
Mowing	28 Locations	City lots
Exit 1	1 Time	Mowing and trimming
Code Yards	9 Locations	Mowing and trimming
Miscellaneous	33 Locations	Various work completed



City of East Ridge

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Jeff Crowe
Supervisor
Traffic Control

July 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>	<i>NOTES</i>
New Signage	1	
Signs Installed	3	
Sign Maintenance	64	
Shop Tasks	39	
Miscellaneous	65	
Resident Requests	2	
Street Light Requests	0	
Banners	3	
Signal Repairs	16	
Traffic Studies	10	
ER Police Department Requests	1	
ER Fire Department Requests	2	

ADDITIONAL NOTES:

- Installed and removed American flags on Ringgold Road for Independence Day.
- Installed flashing school zone light, breaker box, timer, and wiring at the 4500 block of Bennett Road.
- Completed traffic signal cabinet cleaning and inspection.
- Started parking lot striping at Camp Jordan Park. 712 lines sprayed.



City of East Ridge

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Michael Howell
Chief Building Official
Building and Codes Department

July 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 4

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
VACANT	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

ACTIVITY	SCOPE	TOTAL
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	78 Permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	152
Re-Inspections	Trades that have failed the first inspection	20
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	0
Signs Removed	Illegal signs removed from City limits	0
Continuing Education	Training for the departments, required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	8 Liens
Housing Board	Cases involving repair or demo of the structure	5 Cases
Zoning Board	Cases involving the Zoning Ordinance	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	2 Cases
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	22 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	130
	Open Storage	9
	Disabled Vehicles	2
	Trash & Debris	7
	Post for Cleanups	97
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	15
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867~7711 • www.eastridgeparksandrec.com

Shawwna Skiles
Director
Parks and Recreation

July 2025

City of East Ridge Parks and Recreation Department Monthly Report

Admin

- Chamber Meeting
- Fall Festival planning and meeting with bands
- Meeting with other leagues on going monthly as the season is in play.
- LRPF pre-construction meeting
- Pre- meetings with weekly events
- Golden Gloves pre-event meeting
- Facebook event post
- Interviews for part time park attendants
- A/V meetings for Venue 1921 at East Ridge
- Bid openings
- Scenic City Cup meeting

Athletic Programming Rec

- Summer 13-17 Recreation Baseball League
- Began advertising for fall soccer, baseball, tee-ball, softball, flag football and cheerleading

Maintenance / Projects – Parks and Recreation

- Fixed nets behind home plate on fields 9-12
- Fixed leveling drag
- Fixed Kubota barring
- Fixed baseball / softball template that required welding
- Worked on Ferris 1 mower
- Replaced battery in Gator
- Worked on repairing amphitheater fencing
- Replaced blades on mowers 2 and 3

Camp Jordan Arena/Park Events

- Chattanooga Golden Gloves
- CCA Cheerleading
- American Diggers
- CSTHEA-Homeschool Book Fair
- Repticon
- Thrillville
- Firefighters Concert

Tournaments / Athletic Events at Camp Jordan

- Perfect Game - Baseball
- Southern Softball Association World Series
- Connect Summer Afon Softball Showcase

Community Center

- 5 Aerobics memberships
- 133 Senior Programming Memberships
- 0 open gym memberships
- Senior fitness programming held at the East Ridge United Methodist Church
- Prepared for Fall Festival
- Maintained the splashpad, playground and dog park
- Senior luncheon ice cream social held at the Arena on July 13
- Met with Girl Scouts leadership to discuss partnership project for the replacement of the Bat Boxes at Camp Jordan
- Attended various networking events, planning meetings, and partnership meetings
- Summer Camp use at the splashpad on July 17
- Attended Arts Build Program Development Classes at UTC July 23-24
- Attended construction update meetings
- Attended meeting with Beverly Read Photography to discuss potential involvement at Fall Festival
- Hosted the Band Chickamauga for a meeting to secure live performance at Fall Festival
- Attended East Ridge Chamber Council meetings and events and maintained role as Communications VP



City of East Ridge

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Patty Weaver
Head Librarian
Library Department

FY24/25 Library Services Statistics as of July 31, 2025

	JULY 2025	AUG. 2025	SEPT. 2025	OCT. 2025	NOV. 2025	DEC. 2025	JAN. 2026	FEB. 2026	MAR. 2026	APR. 2026	MAY 2026	JUNE 2026	YTD FY25-26
CIRCULATION (BOOKS/AUDIO)	3,549												3,549
CIRCULATION E-BOOKS	401												401
COMPUTER USERS	250												250
NEW CARDS ISSUED	65												65
PROGRAMS/ ATTENDANCE	32 / 540												32 / 540
DOCUMENTS NOTORIZED	15												15
PAGES FAXED	43												43
PAGES SCANNED	79												79
COPIES MADE	3,477												3,477
IN-DEPTH COMP ASSISTANCE	48												48
ITEMS CATALOGUED	88												88
ITEMS DELETED	176												176

64 new cards issued (51 Adult/13 Juvenile)
1 Adult Book Club - 7 participants
3 Diamond Art Club - 31 participants
1 Adult Bingo - 8 participants
3 Knitting Club - 9 participants

1 STEAM Night - 12 participants
4 Story Times - 94 participants
4 Baby Story Times - 40 participants
1 Bedtime Story Time - 6 participants
1 Lego Club - 2 participants

1 Adult Craft - 11 participants
Ice Cream Social - 25 participants
Creature Features Animal Visit - 112 participants