



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT AUGUST 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the August 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

Brian Williams
Mayor

Esther Haynes
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager



**CITY OF EAST RIDGE
BUSINESS LICENSE
BEER PERMITS
AUGUST 2024**

BUSINESS LICENSE

Business Name	Location Address	Date
C. N. BAILEY & COMPANY, INC.	6200 RINGGOLD RD, EAST RIDGE, TN 374123832	8/26/2024
THE FLOORING BOUTIQUE LLC	3450 RINGGOLD RD, EAST RIDGE, TN 37412	8/26/2023
CJS PRESSURE WASHING LLC	6928 VILLAGE LAKE CIR, EAST RIDGE, TN 37412	8/1/2024
JMA CUSTOM TAILOR & MORE LLC	4330 RINGGOLD RD CHATTANOOGA, TN 37412	8/1/2024

BEER LICENSE

None		
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City of East Ridge

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Cameron McAllister
Administrator
Economic & Community Development

Monthly Report – August 2024

Grant Project Updates:

- ***TDOT PIN 131488 (John Ross Road Resurfacing)***
City Administration and Volkert Engineering have been working TDOT Local Programs to address comments provided by the State's plan review team. Additionally, the City heard back from WWTA regarding manhole adjustments along the project area. WWTA requested the City provide a quote for services and include the amount in the project contract. Following the completion of the project, WWTA will reimburse the City for the cost. Construction plan comments were addressed and resubmitted for review.
- ***TDOT PIN 122000 (Multimodal)***
ECD Administrator McAllister submitted the final (3) invoice reimbursement packets to TDOT Local Programs for payment. All (3) packets were approved for reimbursement totaling \$1,077,072.80. City Administration is working with Asa Engineering to begin the closeout process on this project. An End of Job Certificate will be created within the next few weeks to be submitted to the State for approval. The project contract will end November 30, 2024.
- ***Violent Crime Intervention Fund Grant***
The City received word from the Office of Criminal Justice Programs of zero findings on the required audit for the above-mentioned grant program. The City is waiting to receive the final audit report to be the closeout process. All purchases have been made. Closeout is pending.
- ***Statewide School Resource Officer Endowment Grant***
ECD Administrator McAllister submitted the required final report for FY2024. All unused funds will be returned to the State from the previous school year. The City applied for the (FY2025) 2024-2025 school year on July 15, 2024, to provide School Resource Officers in East Ridge schools. Currently, the application was approved and pending payout for the FY2025 school year. All SRO positions are currently filled. The City's Administration team is currently working to gather documentation to provide verification that purchases made during last fiscal year was used in accordance with the States's regulations.
- ***Local Parks & Recreation Fund Grant***
The City's Parks & Recreation staff submitted equipment details, vendor lists, and other community center specific items to HK Architects to begin pricing for the updated facility. Kimly-Horn, City Administration, and HK Architects set a meeting to review schematic design plans during August 2024 before sending them to TDEC for approval. Asa Engineering is continuing to work on completing the grading plan for ADA compliance on this project. In addition, the City submitted the first reimbursement request on this project and received the payout.

Grant Applications Submitted:

- ***Public Entity Partners Property Conservation Grant***
(Proposed Project: East Ridge Community Center Surveillance System)
- ***Public Entity Partners Safety Partners Grant***
(Proposed Project: Firefighter Rain Jackets)

Grant Applications Awarded:

- ***Statewide School Resource Office Endowment Grant***
(Proposed Project: FY2025 School Resource Officers)

- **Public Entity Partners Safety Partners Grant**
(Proposed Project: Firefighter Rain Jackets)

Invoice for Reimbursements Submitted:

- **PIN 122000.00 Multimodal Ringgold Road Project**
(Combined Invoices – FINAL reimbursement)

Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*) **CLOSING SOON**
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- FY24 Statewide School Resource Officer Grant (*East Ridge Police Department*) **CLOSING SOON**
- FY24 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*) **CLOSING SOON**
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)
- TEMA 168594 PW-172 (*Delayed FY20 Covid-19 Recovery Project*)
- Transportation Planning Organization Safe Streets for All Grant (*Safety & Crash Statistic Plan*)
- American Water Charitable Foundation Environment Grant (*TN River Rescue 2024*)
- FY24 Brady's K9 Vest Fund Program (*East Ridge Police Department*)
- FY25 Statewide School Resource Officer Grant (*East Ridge Police Department*)
- FY25 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- FY25 Public Entity Partners Judy Housley Safety Partners Grant
- FY25 Public Entity Partners Cyber Security Grant **COMING SOON**
- FY25 Public Entity Partners James. L Richardson Driver Grant **COMING SOON**
- FY25 Public Entity Partners Property Conservation Grant
- FY25 Firehouse Public Safety Foundation Grant (*East Ridge Fire Department*)
- FY25 Tennessee American Water Firefighter Support Grant (*East Ridge Fire Department*)
- FY25 Statewide Recycling Rebate **COMING SOON**
- FY25 THSO High Visibility Grant **COMING SOON**

Capital Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Conversion Project
- **NEW** East Ridge Animal Shelter
- Atrium City Seal Project

Special Events:

- **East Ridge Chamber of Commerce Luncheon** – Economic & Community Development
8/1/2024
- **Farley Con Pop Culture & Comic Book Expo** – East Ridge Parks & Recreation/Camp Jordan
8/3/2024 -8/4/2024
- **Puppy "Pawty" at Petsemse** – East Ridge Animal Services
8/3/2024
- **Nickelcast Toy Show & Car Cruise-In** – East Ridge Parks & Recreation/Camp Jordan
8/10/2024
- **East Ridge School Supply Pick-up** – East Ridge Parks & Recreation/Community Center
8/12/2024
- **News Channel 9 "This N That"** – Economic & Community Development
8/14/2024
- **Acrylic Coaster Class** – East Ridge City Library
8/15/2024
- **Roller Derby** – East Ridge Parks & Recreation/Camp Jordan

8/17/2024

- **News Channel 9 “Daily Refresh”** – Economic & Community Development
8/20/2024
- **Repticon** - East Ridge Parks & Recreation/Camp Jordan
8/24/2024 – 8/25/2024
- **Pup Carnival** – East Ridge Parks & Recreation/East Ridge Animal Services
8/24/2024
- **Bluey & Bingo with Mr. Alex** – East Ridge City Library
8/24/2024
- **Senior Luncheon** – East Ridge Parks & Recreation/Community Center
8/28/2024
- **Battle of the Food Trucks** – East Ridge Parks & Recreation/Camp Jordan
8/31/2024 – 9/1/2024

Public Relations/Social Media Outreach:

- **Facebook (@City of East Ridge – Government)** Platform Followers: 7,988
Number of posts – 30
- **Instagram (@CityofEastRidge)** Platform Followers: 733
Number of posts – 25
- **Twitter (@CityofEastRidge)** Platform Followers: 692
Number of posts – 25

City of East Ridge

Human Resources

August Data (as of 8/31/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	155	150
Part-Time Employees	<u>24</u>	<u>21</u>
Total	179	171

New Hires – 2 – Patrol Officer, & PT Rec Attendant

Terminations – 5 – 2 PT Park Attendant, Engineer, ERAS Supervisor, Patrol Officer

Transfers – 1 – Animal Control Officer PT to FT

Recruiting for:

ERAS Supervisor

Patrol Officer

Firefighter

PT Park Attendant

PT Rec Attendant

Pending Retirements:

2

Admin and/or Medical Leave

2

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF AUGUST 2024**

COURT

NUMBER OF CITATIONS ISSUED IN AUGUST : 147 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
August 6, 2024	31	56	15
August 13, 2024	43	32	25
August 20, 2024	47	57	30
August 27, 2024	59	42	39

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH ____

180 Criminal

187 Traffic

109 Comeback to pay - less than half show.



East Ridge Police Department

Chief's Monthly Report August 2024

The Police Department responded to a total of 1128 calls for service during December 2023.

The department filled a total of 23 open records requests from citizens and the DA's office.

A total of 854 citations were issued.

ERPD made a total of 102 physical arrests that included 150 misdemeanor charges and 61 felony charges.

The department currently has 4 probationary officers in the Field Training Program.

ERPD answered 4 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Clint Uselton
Chief of Police

August 2024 Events

Administrative Division

Records Division / Property and Evidence Division / Open Records / Training /
General Administration / School Resource Officer

Car 14 – 34,000 miles

Administrative Division-Lieutenant Rogers

ERPDP Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- LPR maintenance
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- New Officer account setup
- Evaluation for Pam Aalberg
- Work on new Reserve Officer training
- Travel to Coweta County Jail with #546 for warrant pick-up
- FBR MOU (signed) emailed to IICSO Assist Kimscy with warrant service – pickup in Marion County

Open Records

Open Records Requests Received / Completed	23
Open Records Preparation Time	16 Hours

Court Operations

Hamilton County Grand Jury Cases Presented	2
Hamilton County Grand Jury Cases Requested	7
Total Hamilton County Grand Jury Appearances	1
Hamilton County Grand Jury File Preparation Time	2 Hours
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	0

Station Officer

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance: Vehicle #39 to E/R Auto, Pick-up vehicle #03 from Cleveland Ford, Vehicle #82 (Cox) to Truckers for wiring check on dash camera, Pick-up vehicle #82 (Cox) from Truckers – Camera wiring ok, Pick up #89 (K9) vehicle at Cleveland Ford, Pick up vehicle #12 from Cleveland Ford, Vehicle #35 to Cleveland Ford, Pick up vehicle #35 from Cleveland Ford,	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions: Vehicle #82 - Found defective M500 DVR unit. Spoke with Motorola to obtain warranty RMA and assistance with manual download of videos on defective unit. Vehicle back in service, Spoke with Kris Massengill about the out of warranty M500 with the GPS issue – Email forwarded at his request with case number, FBR MOU (signed) emailed to HCSO, Troubleshoot/repair dash camera and downloaded backlog of videos from #47, Follow-up email with Litefoot for camera server move, Troubleshoot dash camera upload issue in vehicle #8 – Found that the MikroTik was no longer seeing the network. Reprogrammed MikroTik – back in service, Work with Tyler Tech on media upload issue, Vehicles #8 & #18 were found to have issues. Mikrotik’s replaced and back in service, continued troubleshooting M500 download issues. Found possible issue with the “motocamera” access point in the squad room. Having Litefoot check this. Litefoot and confirmed the issue I located with the “motocamera” access point. They were able to get it back online since I do not have the needed access to resolve the issue. Cameras are uploading again. I will keep an eye out for any further issues,	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
305	168	267	2351

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

ERPD Property and Evidence Division

➤ Items Entered	186
➤ Items Disposed	51
➤ Narcotics Disposed	0
➤ Firearms – prepared for trade/sale	0
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

Drugs Seized – Department monthly total

➤ Pills (dosage units)	66
➤ Cocaine (grams)	5.1
➤ Crack Cocaine (grams)	0
➤ LSD (Dosage Unit)	0
➤ Meth (grams)	25.2
➤ Marijuana (grams)	169.1
➤ MDMA (Dosage Units)	1
➤ Fentanyl (grams)	7.8
➤ Fentanyl (pills)	54
➤ Xanax (Dosage Units)	9
➤ DAB (grams)	8

Training Sergeant

Car 53 – 50,035 Miles

Sgt. J. Massengale

Prepare in-service for reporting to POST

Prepare training for new reserve officers

Hire in process for Dustin Romans completed including all paperwork for the transition academy. Ordered uniforms and equipment for Dustin Romans.

Continued to compile training lesson plans for 2024.

Completed entries into ACADIS portal for all specialty training for officers.

Started V-Academy class selection for new reserve officers for their required 120 hours of training.

Scheduled using Rowe conference room at 941 Spring Creek Road for STOPs training on September 09 & September 11.

Retrieved airsoft Glock 17 and prepared them for training in September.

School Resource Officer

East Ridge High School

Officer Hightower – Vehicle #87 Mileage 7,065

8 Offense Reports

East Ridge Middle School

Cpl. Duncan – Vehicle #88 Mileage 5,550

51 Misc (morning assists, lunch assists, dismissal assists)

1 Offense Reports

East Ridge Elementary School

Cpl. Chadwick – Vehicle#58 Mileage 65,065

3 Offense Reports

20 SIA

9 Calls for service

Spring Creek Elementary School

Officer Chavez – Vehicle #22 Mileage 75,189

2 Offense Reports



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: August 2024 CID-CSU-Warrants-K-9 Statistics

Criminal Investigations Stats

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	2	0	2	2	0	0	2	100%
S. Stojnic	25	0	4	5	2	0	24	125%
G. Hawks	5	0	5	3	0	1	6	60%
W. Johnson	7	0	7	4	6	2	8	57%
J. Davis	3	0	9	3	7	1	8	33%
Total	42	0	27	17	15	4	48	63%

CID Total New Case Assignments: 27
 CID Total Cases Cleared: 17
 CID Monthly Clearance Rate: 63%

CID NOTE: The Detective Division within CID is now fully staffed and operating efficiently. Detective Stojnic has, again, spent a lot of time this month managing, deploying, and troubleshooting the LPR integration in the newly installed dash camera in the patrol vehicles. Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of six (6) individuals wanted for a variety of East Ridge, State, local, and Federal charges.

Cumulative Crime Suppression (CSU) Stats

Self-Initiated Arrest – MIS: 0
 Self-Initiated Arrest – FEL: 3
 Warrant Service – MIS: 0
 Warrant Service – FEL: 5
 Drug Seizures: 5
 Firearms Seizures: 1
 Assets Seizures: 0
 Stolen Auto Recoveries: 0
 Search Warrants – Sought: 1
 Search Warrants – Executed: 1
 Referrals for Fed. Prosecution: 0
 Gang Contacts/Validations: 0

CSU NOTE: CSU is currently running only two (2) investigators following the promotion of Detective Davis. CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has assisted in the service of outstanding arrest warrant(s). Multiple drug-related tips have been forwarded to CSU for investigative follow-up to determine their overall veracity.

K-9

Primary Officer Calls:	12
Back-up/Assist Calls:	27
Physical Arrests:	4
Vehicle Sniffs:	3
Building Search:	2
Area Search:	0
Tracks:	0
Traffic Stops:	49
Call outs:	0
Warrant Services:	3
Assist Other Agency Warrants:	14
K9 Training Hours:	16
Public Events/Demonstrations:	0
K9 Apprehensions:	1
Methamphetamine Seizures:	0.7 grams
Crack Cocaine Seizures:	0.0 grams
Fentanyl Seizures:	1.0 grams
Currency Seizures:	0
Marijuana/THC Seizures:	0.0 grams
Vehicle Seizures:	0

K9 NOTE: The vehicle utilized by the K9 team had been down for the month of August. As such, and to otherwise provide a comfortable climate for the canine, the Team was impeded in achieving their normal level of productivity. Cpl. Beadle, and K9 Quest, continue to proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional narcotic-related intelligence.

Cumulative Warrants Division Stats

New Warrants Received:	108
Warrant Service – MIS:	40
Warrant Service – FEL:	12
Misdemeanor Citation Service:	7
Civilian Fingerprints:	17
NCIC Entries:	50

Warrants Division NOTE: The Warrants Division is still operating with a deficiency of one officer; Sgt. Kimsey has been tasked with focusing his efforts within that role until such a time a Warrants Officer is placed within the Division. Sgt. Kimsey continues to implement new and updated procedures to modernize the way the division and the court operates. Sgt. Kimsey indicates that the changes have had a significant impact on the number of served warrants and he expects that trend to somewhat continue.

Vehicle Assignments

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	20,552	Chevrolet	Colorado
G. Beck	29	139,555	GMC	Canyon
B. Beadle	89	9,587	Ford	PIU
M. Crisp	50	84,052	Ford	Explorer
T. Davis	52	82,306	Ford	Explorer
G. Hawks	54	63,444	Dodge	Journey
S. Stojnic	49	74,454	Dodge	Charger
K. Kimsey	37	26,361	Ford	F-150
W. Johnson	55	72,836	Dodge	Journey

CITY OF EAST RIDGE
POLICE DEPARTMENT
MONTHLY REPORT
PATROL/TRAFFIC DIVISION
August 2024

Team 0

Mon/Year

Aug-24

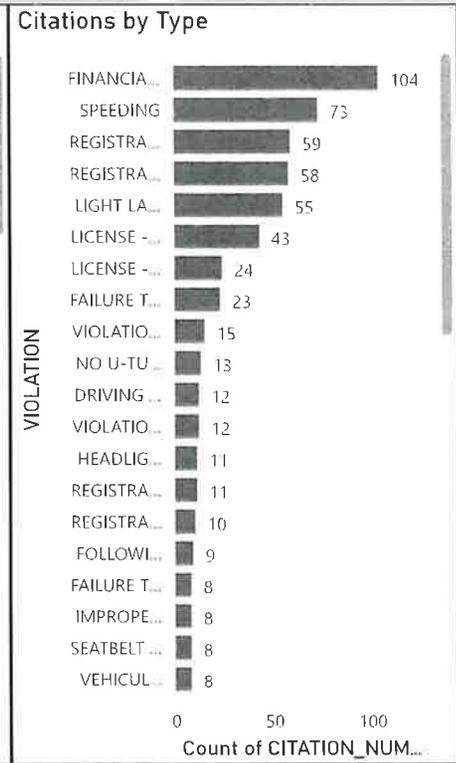
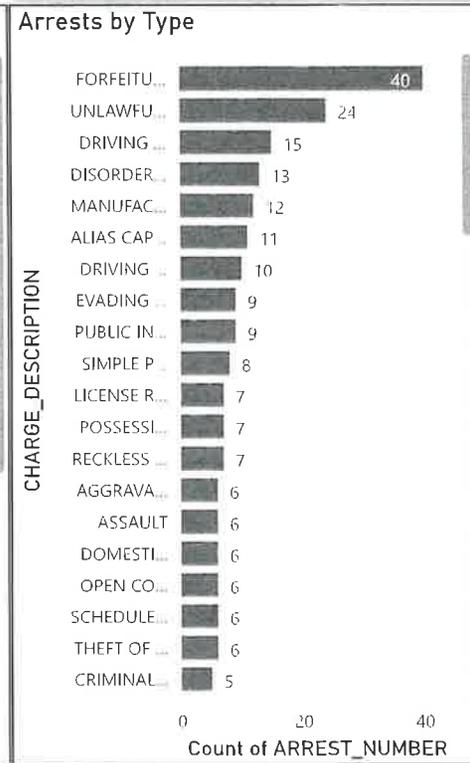
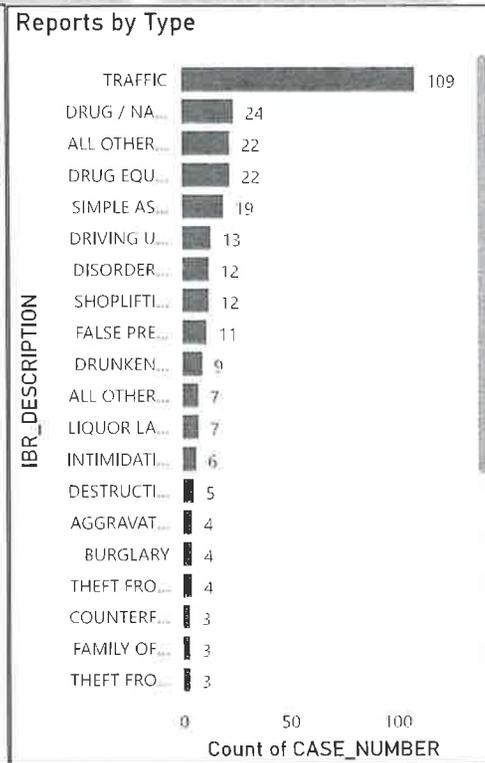
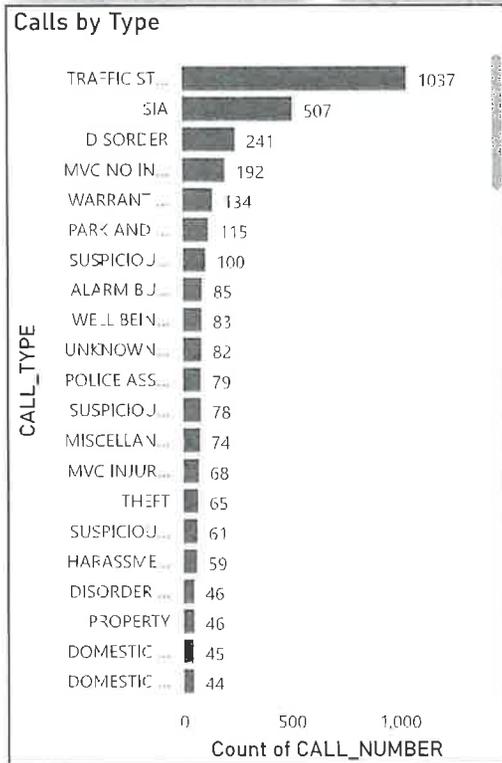
Totals	408	57	102	150	61	280	45	863	116	784	854	1128	1006	29	79
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	13	0	0	0	0	11	0	37	0	7	14	24	60	0	1
DAVERSON	15	0	4	9	0	8	0	40	0	11	12	51	75	0	1
DARWIN	15	2	2	3	1	23	0	45	0	41	59	63	21	0	3
ROSTAHER	14	1	5	7	2	15	0	101	5	42	15	63	52	2	4
MCCLOUD	11	6	3	7	1	5	0	14	23	32	39	36	35	0	0
BAILEY	8	0	2	2	0	7	0	14	0	13	2	27	37	0	0
MAHAFFEY	15	0	6	9	23	0	10	4	2	6	7	44	52	0	8
ACKERMANN	15	0	3	4	0	11	1	34	0	23	33	46	38	0	7
BURGESS	15	0	0	0	0	0	0	34	0	7	0	11	27	0	1
MASSENGALE	16	1	0	1	0	6	0	49	8	10	22	37	27	0	0
HINSCH	16	0	3	2	1	6	2	24	0	25	22	64	27	2	14
SMITH, T	14	0	0	0	0	0	0	60	36	44	201	65	2	0	1
GODDARD	16	0	12	13	14	15	4	18	2	38	11	45	27	4	3
MAGANA	14	7	2	3	0	17	0	23	2	7	5	43	35	0	0
ALLEN, C	13	1	1	1	0	15	0	9	3	6	2	55	17	0	1
KIRBY															
ALEXANDER	15	4	3	5	0	4	0	42	0	25	2	24	47	6	3
BRISLEDEN	15	3	8	12	2	21	2	12	1	41	14	57	42	3	8
BURGESS, D J	14	0	5	5	2	15	0	39	0	28	6	46	35	1	0
JOHNSON, D	15	0	7	15	0	9	1	40	19	117	151	42	34	0	3
RHODY	13	0	0	0	0	6	0	29	0	10	1	15	41	0	0
SHARP	17	5	4	8	3	15	0	54	0	26	9	28	19	1	2
Blackburn	16	18	16	22	5	18	6	34	4	49	44	49	29	3	4
Cornellus	16	0	2	1	2	5	15	0	8	8	43	16	0	3	5
Cox	16	0	1	5	1	9	2	25	0	31	45	24	60	0	1
Estermyer	16	4	4	2	0	8	1	3	1	46	21	21	19	0	1
Lively	14	1	2	3	1	19	0	11	1	3	0	58	44	1	3
Miller	16	4	3	5	1	5	0	18	0	37	21	24	35	3	2
Wilson	14	0	4	6	2	7	1	25	1	42	42	44	35	0	3
Smith, C	15	0	0	0	0	0	0	25	0	9	11	6	34	0	0

August 2024



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 2351	Incidents 305	Arrests 168	Total Charges 307	Citations 267	Warnings 360
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Monthly Crime Report

Chief Clint Uselton



August



2024



Major Crimes

WEAPON LAW VIOLATIONS	4
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	4
MOTOR VEHICLE THEFT	2
FORCIBLE RAPE	2
DRUG / NARCOTIC VIOLATION	27
DRIVING UNDER INFLUENCE	15
BURGLARY	5
AGGRAVATED ASSAULT	6

Calls for Service

2351

Reports Written

306

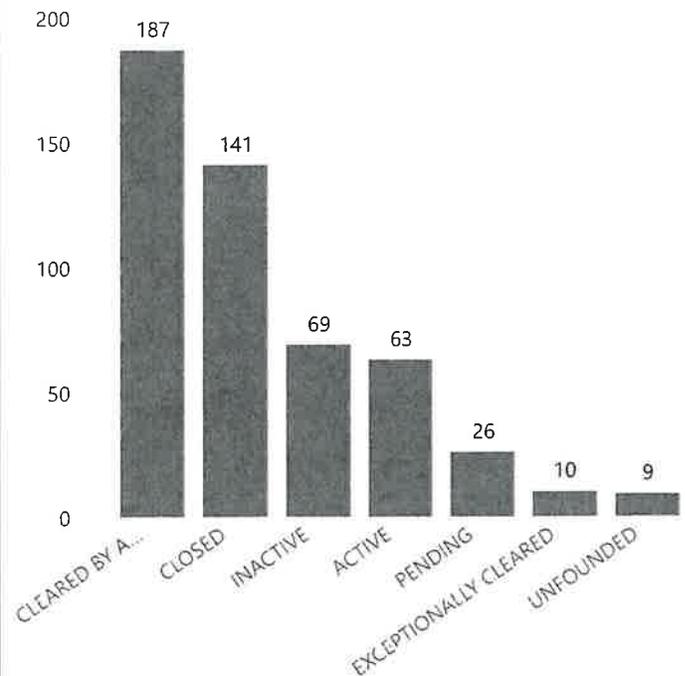
Citations

267

Warnings

360

Case Status for this month's reports





CITY OF EAST RIDGE

August 2024

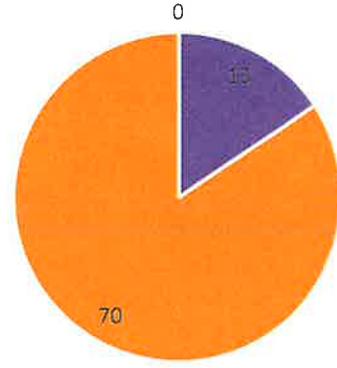
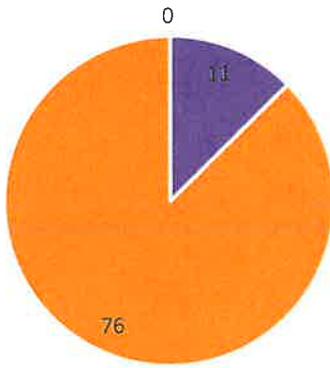
TRAFFIC CRASHES

2023
87

2024
83

2023

2024



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

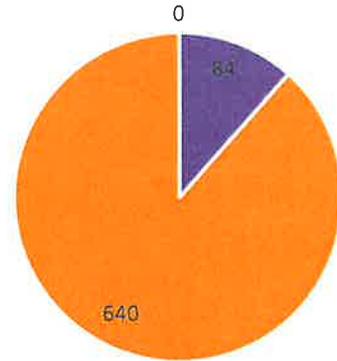
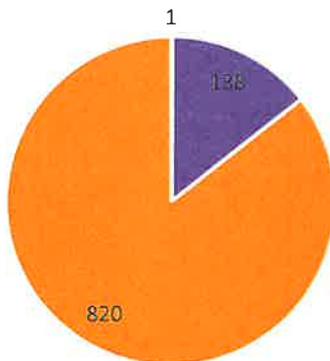
■ Fatal Crashes ■ Injury Crashes ■ Property Damage

YTD
738

YTD
724

2023

2024



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

■ Fatal Crashes ■ Injury Crashes ■ Property Damage



City of East Ridge

Animal Services

1015 Yale Street, East Ridge, TN 37412
Office: (423) 633-7774

August 2024 Monthly Report

ERAS responded to 142 calls for service.

There are 18 cats at the shelter and 3 cats in foster.

There are 24 dogs housed at the shelter and 4 in foster.

ERAS responded to 16 injured and/or sick animals.

ERAS responded to 8 dead animals and transported them to the shelter for disposal.

There were 4 feral cats released to the wild.

There were 5 feral cat traps set.

ERAS responded to 3 police assistances.

There were 13 cat adoptions.

There were 16 dog adoptions.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities

August 1 –August 31, 2024

Fire Operations

The Department responded to **220** calls for service in the month of August 2024.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Staff has been working with the Departments Fire Marshal's office to maintain updated inspections of new businesses.
- Staff purchased a used pick-up truck for one of our fire investigators, with council approval.
- Staff has continued to work with the city attorney to finalize the Baby Box contract.
- Three fire investigators attended an Arson Conference that was a weeklong.
- Scheduling crews for EMS standby at the Cross-Country runs starting in September in Camp Jordan.
- Staff has scheduled a boat crew to assist Chattanooga Fire with the Iron Man Event. This event is very large and requires Mutual Aid assistance to cover all areas of the river. Other departments that assist are; Catoosa County, Hamilton County STARS, Dallas Bay, TWRA, HCSO, Bradley County Fire, and Hamilton County Emergency Management.
- Working with the Optimist club for the 9/11 ceremony, luncheon, and firefighter of the year 2024 in September.
- Staff attended a Council meeting for the approval of purchasing ten sets of turnout gear. This was a budgeted expense.
- Staff provided information on our Baby Box project to a local paper. (Hometown News)
- Staff has been doing driver evaluations on several new engineers. Each have driving hours that are required before allowing to complete the departments engineer class.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for August were:

1. Fire Service: SCBA Evolution, Large Area Search. (2\hour minimum).
2. Fire Service: Fire Hose, Ref. Essentials 7 Ch 12. (2/hour minimum).
3. Rescue: Cutting Torch, Equipment Familiarization, Maintenance, and Use. (2/hour minimum).
4. Fire Service: Hose Operations and Hose Streams, Ref. Essentials 7 Ch. 13. (2\hour minimum).
5. Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Pump Operations Foam, Standpipe, and FDC. (2/hour minimum).
7. Fire Service: Fire Suppression, Ref. Essentials 7 Ch. 14. (2/hour minimum).
8. EMS: Ref. First Responder Protocol Manual, PROT-001 to PROT-010. (3/hour minimum).
9. Fire Service: Overhaul, Property Conservation, and Scene Preservation, Ref. Essentials 7 Ch. 15 (2/ hour minimum).
10. Hazardous Materials: Recognition and ID. (2/hour minimum).

We currently have two members in a First Responder Class at Highway 58 Fire Department and two members in the Hamilton County Firefighter II class.

Maintenance

- Ladder 1 mobile radio repaired, under warranty.
- Purchased a mobile battery charger.
- Purchased a battery jump box.
- PM (Preventive Maintenance) was completed on gas and electric saws

Special Projects

Advertising for open firefighter positions in September.

EAST RIDGE FIRE RESCUE

Incident Reports by Incident Type Series August, 2024

Type of Incident	Number of each
Building Fires	0
Trash or Rubbish fire, contained	1
Passenger vehicle Fire	2
Outside rubbish fire	2
Medical Assist / EMS Assist	59
EMS Call, excluding vehicle accident with injury.	14
Motor Vehicle Accident with Injuries	18
Motor Vehicle Accident/ No Injuries	9
Gas Leak (Natural or LP)	1
Oil or other combustible liquid spill	2
Chemical Hazard (No Spill or Leak)	1
Power Line Down	8
Arching, Shorted electrical equipment	2
Building or Structure weakened or collapse	2
Vehicle Accident, General Clean Up	4
Service Call	1
Lock out	1
Assist Police or other government agency	2
Police Matter	5
Public Service	2
Assist Invalid	39

Unauthorized burning	1
Cover Assignment, standby, or move up	2
Good Intent call	1
Dispatched & Canceled en route	15
Smoke or odor of smoke	3
False Alarm or False Call	3
Sprinkler Activation due to malfunction	1
Unintentional transmission of alarm, other	3
Smoke detector activation, no fire- unintentional	7
Detector Malfunction, no fire-unintentional	3
Alarm System activation, no fire-unintentional	4
Total Alarms For August	220

Fire Property Loss	\$11,700
Fire Property Saved	\$ 24,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	1
Mutual Aid Given	3
Auto Aid Given / Joint Response District	12
Auto Aid Received / Joint Response District	1
Total Mutual Aid Calls	17

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	4
Fire, related calls	0
Total Calls for service to Ridgeside	4

Fire Marshal's Office	
Annual Inspections	31
New Inspections	7
Public Education events	6
Plan Reviews	3

Open Records Requests	
NFIRS Report(s) requested	0
Other	0

Building Maintenance
City of East Ridge
1503 Tombras Avenue
East Ridge, TN 37412

Monthly Report

(August 2024)

- Scheduled and received 3 quotes to replace the heat exchanger on the Community Center gym unit.
- Replaced the ceiling tiles in the Court Clerk's office.
- Mowed and ran weed eater around City Hall, the Community Center and the Playground/splash pad every week.
- Investigated and resolved foul smell issue at the Animal Shelter.
- Re-organized the stock room at the Building Maintenance shop.
- Fixed the gate latch at the Animal Shelter.
- Changed out the O-rings, diaphragm, vacuum breaker and handle on the toilet inside the Police Department reception office.
- Bought and installed exhaust fan and material inside the playground bathroom chase for chemical storage. Hung chemical storage sign on outside of chase door as well.
- Moved all the soap dispensers in the Community Center so they would be ADA compliant.
- Removed excess material from the library utility closet.
- Vacuum, sweep, mop and wipe down the bathrooms and offices at Building Maintenance once a week.
- Moved the new Animal Shelter equipment from City Hall to the museum.
- Ordered and picked up lumber from Chicks Lumber to build new awning at the Street/Sanitation building.
- Hung the eye wash station and sign for Building Maintenance.
- Hung AED in Building Maintenance shop.
- Register cross-connection certification information.
- Replaced dual light switch at the Traffic shop.
- Repaired the garage door roller at the Street department.
- Picked up supplies from Lowe's for new awning.
- Hung outside hose reels at the new Animal Shelter.
- Fixed bucket claw on Street department dozer.
- Emailed artwork and ordered custom flags.
- Price compared all non-custom flags from Carrot Top and Amazon.

- Supervised the rest of the Daikin installation and went through training on the new energy audit system.
- Request a quote from R.G. Associates for ADA compliant restroom stall door hinges.
- Test the backflow device at the new Animal Shelter.
- Figured out items needed to finish hooking up the dishwasher at the new Animal Shelter.
- Met with City Manager Miller.
- Removed cobwebs and wasp nest from around City Hall.
- Filled out surplus sheet for the Building Maintenance welder.
- Started the construction of the new awning for the Street/Sanitation building.
- Removed door going to the jail cells in court.
- Tightened and repaired all the foldable tables for the Community Center.
- Delivered water to City Hall.
- Replaced the wax ring and spud in the toilet of the Maintenance Supervisor's bathroom.
- Resecured bulletin board to wall at the Community Center.
- Put together stainless-steel tables for the Animal Shelter.
- Removed photocell from the parking lot lights so they will work with the new energy audit system.
- Built the frame of the awning for the Street and Sanitation department.
- Stocked the museum bathroom and organized a working space in the museum for the Community Center staff for when their building is under construction.
- Moved all the Animal Service equipment/supplies from the museum to the new animal shelter.
- Put together shelf and reorganized the Building Maintenance blueprint room.
- Fixed the hose reel at the new animal shelter.
- Picked up a desk and bookshelf for the new animal shelter.
- Changed the door codes to Firehall 1 and 2.
- Set up an account with Best Buy Metals.
- Replaced the chlorine tubing on the splash pad pump house.
- Picked up a pallet of water from Sam's club.
- Picked up supplies for awning from Best Buy Metals.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711

CITY OF EAST RIDGE SOLID WASTE REPORT August 31-2024

Solid Waste collected (tons)	656.68
Recycled materials collected (tons)	58.93
Dumpster Junk (tons)	88.66
Dumpster rentals	3
Brush Collected (loads)	28
Metal Collected (tons)	02
Cart Repairs/Replacement (lids/cans)	31
New/Extra Garbage Cans	3
New Recycle Cans	23



**Street Dept.
Monthly Report
August 2024**

WORK ORDERS

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	31 Locations	Checked & Cleaned
Ditch Cleaning	13 Locations	Cleaned out with Back-Hoe
Jetted Out Pipes	2 Locations	Water Jet Trailer
Codes Yards	1 Locations	Mowing & Trimming
Asphalt Repairs	8 Locations	5-Tons Put Out
Pot Hole Repairs	8 Locations	13 Bags of Asphalt Put Out
Miscellaneous	46 Locations	Various Work Done
Litter Collection	37 Locations	Trash picked up
Boom Mower	23 Locations	Various Right Of Ways Cut
Street Sweeper	4 Locations	Various Streets Swept
Mowing	30 Locations	City Lots
Mowing	Exit 1 Twice	Mowing & Trimming

Additional Notes :



TRAFFIC CONTROL MONTHLY REPORT August 2024

WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	1	
Signs Installed	1	
Sign Maintenance	50	
Shop Tasks	7	
Miscellaneous	47	
Resident Requests	0	
Street Light Requests	0	
Banners	3	
Signal Repairs	14	
Traffic Studies	4	
ERPD Requests	5	
ERFD Requests	1	

Additional Notes :

Installed thermo crosswalk at Spring Creek Elementary

201' of 12" white thermo

111' of 24" white thermo

Installed thermo crosswalk at East Ridge Elementary

76" of 24" white thermo

Installed thermo crosswalk at East Ridge High/Middle Schools

53' of 12" white thermo

24' of 24" white thermo

Installed thermo crosswalk at Camp Jordan Park

48' of 12" white thermo

26' of 24" white thermo

Signals:

Timers installed on flashing school zone signs at:

Spring Creek Elementary

East Ridge Elementary

East Ridge High/Middle Schools



CITY OF EAST RIDGE - Codes/Building Activity Report August 2024

NUMBER OF EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Torrey Holder – Residential Building Inspector		
Michael Pettyjohn - Codes Enforcement Officer		
Ethan Palmer - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of Activity	Total Monthly
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	85 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	175 inspections
Re-inspections	Trades that have failed the first inspection	24
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	1
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	6 Liens
Housing Board	Cases involving repair or demo of structure	4 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	8 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	1
Code Violations	Open Storage	28
	Disabled Vehicles	18
	Trash & Debris	15
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	19
	Total Violations	80
	Post for Cleanups	62
AHO Court Cases	Administrative Hearing (properties not in compliance)	18 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



Parks and Recreation Monthly Report - August 2024

Administration

- Fall Festival meeting and planning
- LPRF-Meeting with HK Architects and Kimley Horn for grant management
- Dept. Interviews for open positions
- Massey Electric-Musco project
- Performance Evaluation
- Chamber meetings
- Meeting with Touch the Sky
- TC Meetings
- Bid openings
- Meetings with new events
- Managing open projects
- MTAS training
- Christmas Parade planning meetings

Athletic Programming Rec

- Youth signs up going on through Aug. 18th

Maintenance / Projects – Parks and Recreation

- Wired up electrical panel in Arena
- Swapped breakers for outlets in maintenance shed, put in GFCI breakers
- Checked downed Gator, had to put new battery in
- Ordered flush valve and replaced it
- Ferris 1- Mower will not idle, adjusted to fix speed
- Splashpad daily maintenance

Camp Jordan Arena/Park Events

- Farley Con
- East Ridge Needy Child Fund
- Repticon
- Touch the Sky-Battle of the Food Trucks

Tournaments / Athletic Events at Camp Jordan

- Shawn Adams-Flying Disc
- Hubba/Bubba End of Season

Community Center

- 8 active Aerobics memberships
- 19 active Open Gym memberships
- Regular programming and rentals
- Organized and planned the Pup carnival event for the Animal Shelter- 2 adoptions and 2 puppies fostered.
- Wilderwood summer camp concluded for summer 2024
- Hosted Monthly Senior luncheon catered by Giardino
- Celebrated National Senior Citizens day by providing free pancakes for Senior Fitness.
- Host the Second Annual School supply pick up day.
- Hosted August 1st elections
- Attended meeting for LPRF information
- Had Multi-Purpose Room floors cleaned and buffed
- Prepared for September events- Brunch and Brush and Community Outreach project
- Interviewed various candidates for open position- filled 2 of 3
- Attended Daily Refresh and This N' That to promote the Pup Carnival.

FY23/24 Library Services Statistics as of August 31, 2024

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
CIRCULATION (BOOKS/AUDIO)	3436	3302											6738
CIRCULATION E-BOOKS	170	256											426
COMPUTER USERS	196	200											396
NEW CARDS ISSUED	42	42											84
PROGRAMS/ ATTENDANCE	17/413	14/149											31/562
DOCUMENTS NOTORIZED	12	18											30
PAGES FAXED	24	32											56
PAGES SCANNED	49	19											68
COPIES MADE	2947	3069											6016
IN-DEPTH COMP ASSISTANCE	40	34											74
ITEMS CATALOGUED	91	101											192
ITEMS DELETED	7	18											25

42 New cards issued (40 Adult/2 Juvenile)

- 1 Adult Book Club with 6 participants.**
- 1 Adult Bingo with 6 participants.**
- 1 Lego Club with 7 participants.**
- 5 Knitting Club w/17 participants.**

2 story-times with 64 participants.

- 1 Cooking Club with 6 participants.**
- 1 Teen Book Club with 2 participants.**
- Bluey drawing program with 28 participants.**
- Adult coaster craft with 13 participants.**