



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

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## MONTHLY REPORT

### FOR

### OCTOBER 2024

## J. SCOTT MILLER CITY MANAGER

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

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Office of the City Manager  
J. Scott Miller

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## CITY MANAGER REPORT OCTOBER 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the October 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

**CITY OF EAST RIDGE  
BUSINESS LICENSE  
OCTOBER 2024**

**BUSINESS LICENSE**

<b>Business Name</b>	<b>Location Address</b>	<b>Date</b>
SCENIC STITCHES	3687 LARRY LN CHATTANOOGA, TN 374121811	10/29/2024
VANDERGRIF CONCRETE CUTTING AND CORING	4006 SHERLIN DR EAST RIDGE, TN 374121930	10/28/2024
BOTANICA LA DIVINA LLC	4330 RINGGOLD RD STE 3 CHATTANOOGA, TN 3741227	10/24/2024
ICEMAN OF CHATTANOOGA LLC	1423 WRIGHT ST EAST RIDGE, TN 374124041	10/10/2024
LITTLE KINGS & QUEENS CDC, LLC-CHARTER ACADEMY	4141 RINGGOLD RD EAST RIDGE, TN 374122475	10/3/2024

<b>BEER PERMITS</b>		
None		



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**Cameron McAllister**  
Administrator  
Economic & Community Development

## Monthly Report – October 2024

### Grant Project Updates:

- ***TDOT PIN 131488 (John Ross Road Resurfacing)***  
City Administration received the Notice to Proceed to Construction from TDOT Local Programs on September 27, 2024. City Manager Miller, ECD Administrator McAllister, and Volkert Engineering created a schedule to begin the advertisement process for bidding. The bid advertisement will run in the local newspaper January 5, 2025. Subsequently, the bid advertisement will be advertised online via the City's website and TDOT's website from January 6, 2025, until January 30, 2025. Bids will be opened publicly January 30, 2025, at 2pm at East Ridge City Hall. Construction is expected to begin in Spring 2025.
- ***TDOT PIN 122000 (Multimodal)***  
ECD Administrator McAllister submitted the final (3) invoice reimbursement packets to TDOT Local Programs for payment. All (3) packets were approved for reimbursement totaling \$1,077,072.80. The City is awaiting payment verification of said invoices. To date – the City has received \$1,006,817.23 since the reimbursement request was approved. Additionally, the City's Administration team is working with Asa Engineering to finalize the closeout process on this project. The project contract will end November 30, 2024.
- ***Statewide School Resource Officer Endowment Grant***  
All SRO positions are currently filled. Equipment and supplies have been purchased for the SROs in place at East Ridge Elementary School, Spring Creek Elementary School, East Ridge Middle School, and East Ridge High School. Required quarterly reports are being completed to remain compliant with State regulations.
- ***Local Parks & Recreation Fund Grant***  
City Administration, Parks & Recreation Staff, Kimley Horn, & HK Architects met to review the Design Development plan set for the City's review prior to submitting to the State for approval. Additionally, City Administration met with HK Architects to finalize interior finishes for the Community Center's multipurpose room and kitchen. P&R Director Skiles, ECD Administrator McAllister, and ERCC Supervisor Spear met to discuss kitchen layout design options and equipment needed following the renovation. Kimley Horn communicated with the City regarding the required fire suppression system for East Ridge Community Center.
- ***THSO High Visibility Grant***  
ECD Administrator McAllister, Assistant Chief Creel, and HR Director Sinigaglio attended the required grant training orientation and workshop in Nashville. The grant officially kicked off October 1, 2025; however, the City was awaiting the initiation of grant spending until the City received a fully executed contract agreement. ECD McAllister is working with the THSO program monitor to ensure all State regulations are followed. HR Director Sinigaglio and Assistant Chief Creel will begin tracking spending and personnel for grant reimbursement.

### Grant Applications Submitted:

- ***Public Entity Partners Driver Training Grant***  
(Proposed Project: City-wide GPS monitors)

### Grant Applications Awarded:

- ***Public Entity Partners Property Conservation Grant***  
(Proposed Project: East Ridge Community Center Surveillance Cameras)
- ***FEMA-4541-DR-TN***  
(Proposed Project: Delayed Disaster Relief Recovery Funds)

### **Invoice for Reimbursements Submitted:**

- **Local Parks & Recreation Fund Grant**  
(Kimley-Horn & Associates)

### **Active Grant Projects:**

- PIN 122000.00 (**Ringgold Road Multimodal Project**) **CLOSING SOON**
- PIN 131488.00 (**John Ross Road Resurfacing Project**)
- Local Parks & Recreation Fund Grant (**East Ridge Community Center Project**)
- FY24 Bureau of Justice Bulletproof Vest Grant Program (**East Ridge Police Department**)
- American Water Charitable Foundation Grant (**Dickert Pond Bank Stabilization**) **CLOSING SOON**
- ARPA Non-Collaborative Grant (**Wastewater Collection System Project**)
- Tennessee American Water Combination Grant (**Camp Jordan Rain Garden Project**)
- TEMA 168594 PW-172 (**Delayed FY20 Covid-19 Recovery Project**) **CLOSING SOON**
- Transportation Planning Organization Safe Streets for All Grant (**Safety & Crash Statistic Plan**)
- American Water Charitable Foundation Environment Grant (**TN River Rescue 2024**)
- FY25 Statewide School Resource Officer Grant (**East Ridge Police Department**)
- FY25 Bureau of Justice Bulletproof Vest Grant Program (**East Ridge Police Department**)
- FY25 Public Entity Partners Judy Housley Safety Partners Grant (**East Ridge Fire Department**)
- FY25 Public Entity Partners Cyber Security Grant (**IT Assistance**) **COMING SOON**
- FY25 Public Entity Partners James. L Richardson Driver Grant (**City-Wide Assistance**)
- FY25 Public Entity Partners Property Conservation Grant (**East Ridge Community Center**)
- FY25 Firehouse Public Safety Foundation Grant (**East Ridge Fire Department**)
- FY25 Tennessee American Water Firefighter Support Grant (**East Ridge Fire Department**)
- FY25 THSO High Visibility Grant (**East Ridge Police Department**)
- FY25 Brownfield Assessment Grant (**Economic & Community Development**)
- FY25 State and Local Cybersecurity Grant Program (**IT Assistance**) **COMING SOON**

### **Capital Projects:**

- East Ridge Town Center Project (Pavilion) **Groundbreaking Ceremony 11/15/2024 @ 1:30pm**
- McBrien School Conversion Project
- City Garage Rehabilitation Project
- Atrium City Seal Project **Installation is 90% Complete**

### **Special Events:**

- **Hurricane Helene Disaster Relief** – East Ridge Parks & Recreation/Community Center  
10/1/2024 – 10/5/2024
- **Pumpkin Painting Contest** – East Ridge City Library  
10/1/2024 – 10/30/2024
- **Community Outreach Drive** – East Ridge Parks & Recreation/Community Center  
10/1/2024 – 10/30/2024
- **Parkridge East 50<sup>th</sup> Anniversary** – City Administration  
10/3/2024
- **Chamber of Commerce Board Meeting** – Economic & Community Development  
10/3/2024

- **Chamber of Commerce Luncheon** – Economic & Community Development  
10/3/2024
- **Hamilton County Homeshow** – East Ridge Parks & Recreation/Camp Jordan  
10/4/2024 – 10/6/2024
- **Tennessee River Rescue** – Economic & Community Development  
10/5/2024
- **Chattanooga Tourism Summit** – East Ridge Parks & Recreation/City Administration  
10/8/2024
- **Hocus Pocus Fall Market** - East Ridge Parks & Recreation/Camp Jordan  
10/12/2024 – 10/13/2024
- **Chattanooga Apple Festival** – East Ridge Parks & Recreation/Camp Jordan  
10/19/2024 – 10/20/2024
- **All or Nothing Fight** – East Ridge Parks & Recreation/Camp Jordan  
10/19/2024
- **Learn to Draw with Jack & Sally** – East Ridge City Library  
10/19/2024
- **National Night Out** – East Ridge Police Department  
10/21/2024
- **East Ridge Crafty Caldron** – East Ridge Parks & Recreation/Community Center  
10/25/2024
- **Teen Movie Night** – East Ridge City Library  
10/25/2024
- **Learn to Draw & Write Graphic Novels** – East Ridge City Library  
10/26/2024
- **Hope House Trunk or Treat** – East Ridge Parks & Recreation/Camp Jordan  
10/27/2024
- **First Responder’s Salute** – East Ridge Public Safety (Fire & Police)  
10/28/2024
- **Drive Thru Trunk or Treat** – East Ridge City Library  
10/29/2024
- **Candlewood Suites Grand Opening** – City Administration  
10/30/2024

**Public Relations/Social Media Outreach:**

- |  |                           |
|--|---------------------------|
| • <b>Facebook (@City of East Ridge – Government)</b><br>Number of posts – 42 | Platform Followers: 8,105 |
| • <b>Instagram (@CityofEastRidge)</b><br>Number of posts – 36                | Platform Followers: 746   |
| • <b>Twitter (@CityofEastRidge)</b><br>Number of posts – 34                  | Platform Followers: 692   |

# City of East Ridge

## *Human Resources*

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October Data (as of 10/31/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	155	150
Part-Time Employees	<u>24</u>	<u>20</u>
Total	179	170

New Hires – 2 – 2 PT Park Attendants  
Terminations – 3 – 3 PT Park Attendants  
Transfers – 0

Recruiting for:

ERAS Supervisor  
Police Officer  
Firefighter  
PT Park Attendant  
PT Rec Attendant

PD Reservists:

6

Volunteer Firefighters:

3

Pending Retirements:

4

Admin and/or Medical Leave

3

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF OCTOBER 2024**

**COURT**

NUMBER OF CITATIONS ISSUED IN October : 117 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
Oct. 1, 2024	66	41	21
Oct. 8, 2024	57	36	19
Oct. 15, 2024	35	40	17
Oct. 22, 2024	54	37	35
Oct. 29, 2024	51	80	23

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH** \_\_\_\_

263 Criminal

234 Traffic

115 Comeback to pay - less than half show.



# East Ridge Police Department

## Chief's Monthly Report October 2024

The Police Department responded to a total of 2169 calls for service during October 2024.

The department filled a total of 26 open records requests from citizens and the DA's office.

A total of 684 citations were issued.

ERPD made a total of 97 physical arrests that included 132 misdemeanor charges and 52 felony charges.

The department currently has 2 probationary officers in the Field Training Program.

ERPD answered 7 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.



## EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration  
(423) 867-3718  
Fax (423) 867-9418

Clint Uselton  
Chief of Police

# October 2024 Events

## Administrative Division

Records Division / Property and Evidence Division / Open Records / Training /  
General Administration / School Resource Officer

Car 14 – 37,082 miles

Administrative Division-Lieutenant Rogers

### ERP Open Records/Court Operations/Fleet Maintenance/Station

### Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- New Officer account setup
- Worked with State on THOR data issue
- Work on new Reserve Officer training
- Worked with Litefoot with server move and network access point installation
- Prisoner pick-up from Gwinnett County Jail
- Policy review
- Virtual Academy
- Meeting with RJ Young about expiring lease

### Open Records

Open Records Requests Received / Completed	<b>26</b>
Open Records Preparation Time	<b>22 Hours</b>

### Court Operations

Hamilton County Grand Jury Cases Presented	<b>10</b>
Hamilton County Grand Jury Cases Requested	<b>10</b>
Total Hamilton County Grand Jury Appearances	<b>2</b>
Hamilton County Grand Jury File Preparation Time	<b>10 Hours</b>
East Ridge Municipal Court Appearances	<b>6</b>
East Ridge Municipal Court Prisoner Transport Assists	<b>0</b>

### Station Officer

Citizen Contacts / Reports for Citizens in Lobby	<b>0</b>
Miscellaneous Fleet Maintenance: Met with Truckers Lighthouse about upcoming vehicle camera installation and replacement lights for vehicle #28, Pick-up vehicle #23 from E/R Auto, Three new Explorers to Sign-Rite (and pick up), Replace light on vehicle #28, Vehicle #35 to Cleveland Ford (and pick up),	<b>Multiple</b>
IT Liaison Duties / Meet with Lightfoot Solutions:  Troubleshooting M500 camera issue for vehicle #9 with Motorola – After a 2-hour phone call the issues seem to be resolved, Work with State/TylerTech on THOR data issue,	

## Records Division

Candace Brown / Pam Aalberg / Myra Miracle

<b>Incident Reports</b>	<b>Arrest Reports</b>	<b>Citations</b>	<b>Calls For Service</b>
<b>290</b>	<b>132</b>	<b>244</b>	<b>2243</b>

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

## Training Sergeant

Car 53 – 51,190 Miles

Sgt. J. Massengale

Continue training for new reserve officers.

Continue yearly in-service training.

Enter specialized training into Acadis Portal.

Assist with in-service class instruction for in-service.

Enter new POST lesson plan for patrol rifle for approval.

Arrange range time for rifle class.

Completed and assisted with instruction for 2 ALERT Classes at ERHS

Completed and instructed TASER 7 annual recertification in-service 10/28 & 10/30.

Added classes for new reserve officers to complete the 128 hour 1<sup>st</sup> year certification.

## School Resource Officer

### East Ridge High School

Officer Hightower – Vehicle #87 Mileage 9,061

10 Offense Reports

2 Miscellaneous Reports

1 Citation

### East Ridge Middle School

Cpl. Duncan – Vehicle #88 Mileage 7,200

39 Misc (morning assists, lunch assists, dismissal assists)

5 Offense Reports

1 Arrest

1 Fingerprint card

### East Ridge Elementary School

Cpl. Chadwick – Vehicle#58 Mileage 65,286

8 Offense Reports

47 SIA

### Spring Creek Elementary School

Officer Chavez – Vehicle #22 Mileage 76,651

2 Offense Reports



# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
FROM: Lieutenant Greg Beck  
RE: October 2024 CID-CSU-Warrants-K-9 Statistics

### Criminal Investigations Stats

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	2	0	0	0	0	0	2	0%
S. Stojnic	29	0	4	6	7	3	24	150%
G. Hawks	5	0	2	2	1	1	4	100%
W. Johnson	6	1	5	6	2	0	6	120%
J. Davis	8	0	6	2	4	2	9	33%
<b>Total</b>	<b>50</b>	<b>1</b>	<b>17</b>	<b>16</b>	<b>14</b>	<b>6</b>	<b>45</b>	<b>94%</b>

CID Total New Case Assignments: 17  
CID Total Cases Cleared: 16  
CID Monthly Clearance Rate: 94%

**CID NOTE:** The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the city. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region. Detective Stojnic has, again, spent a lot of time this month managing, and otherwise troubleshooting the previous implementation(s) of eleven (11) new LPR sites.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of five (5) individuals wanted for a variety of criminal charges to include the following:

1. Victor Bentley- 1st degree Homicide
2. Raymond Cloud- Federal Probation Violation
3. Lajeffrey Sparks- 1st degree Homicide (Not yet in custody)
4. Trammel Hubbard- Fed. Probation
5. Freddy Mathis- Escape from the State of Georgia

### Cumulative Crime Suppression (CSU) Stats

Self-Initiated Arrest – MIS: 0  
Self-Initiated Arrest – FEL: 1  
Warrant Service – MIS: 0  
Warrant Service – FEL: 0

Drug Seizures:	3
Firearms Seizures:	0
Assets Seizures:	1
Stolen Auto Recoveries:	0
Search Warrants – Sought:	0
Search Warrants – Executed:	1
Referrals for Fed. Prosecution:	0
Gang Contacts/Validations:	0

**CSU NOTE:** CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU is currently operating with a vacancy which is expected to be filled mid-November 2024

**K-9**

Primary Officer Calls:	8
Back-up/Assist Calls:	29
Physical Arrests:	3
Vehicle Sniffs:	7
Building Search:	0
Area Search:	1
Tracks:	0
Traffic Stops:	42
Call outs:	0
Warrant Services:	1
Assist Other Agency Warrants:	7
K9 Training Hours:	28.5
Public Events/Demonstrations:	2
K9 Apprehensions:	0
Methamphetamine Seizures:	3.7 grams
Crack Cocaine Seizures:	0.0 grams
Fentanyl Seizures:	0.0 grams
Currency Seizures:	\$340.00
Marijuana/THC Seizures:	8.0 grams
Vehicle Seizures:	0

**K9 NOTE:** The K9 team, comprised of Cpl. Beadle, and K9 Quest, continue to employ proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence.

**Cumulative Warrants Division Stats**

New Warrants Received:	100
Warrant Service – MIS:	16
Warrant Service – FEL:	15
Misdemeanor Citation Service:	8
Civilian Fingerprints:	27
NCIC Entries:	58

**Warrants Division NOTE:** The Warrants Division is still operating with a deficiency of one officer; Sgt. Kimsey has been tasked with focusing his efforts within that role until such a time a Warrants Officer is placed within the Division. Sgt. Kimsey continues to implement new and updated procedures to modernize the way the division and the court operates. Sgt. Kimsey continues to indicate that the changes have had a significant impact on the number of served warrants and he expects that trend to somewhat continue. A job posting for the vacant position was disseminated during this month for its hopeful filling within the month of November 2024.

### Vehicle Assignments

As of October 2024, the newly acquired Chevrolet Colorado's were still awaiting their respective upfitting at Trucker's Lighthouse. They had been tentatively scheduled for such on November 11<sup>th</sup>, 2024, following the arrival of all the proper equipment. It's anticipated that all four (4) CID vehicles will be in service mid-November 2024.

<b>Driver</b>	<b>Vehicle</b>	<b>Mileage</b>	<b>Make</b>	<b>Model</b>
R. Landrum	15	22,354	Chevrolet	Colorado
G. Beck	29	140,944	GMC	Canyon
B. Beadle	89	12,747	Ford	PIU
M. Crisp	50	85,973	Ford	Explorer
T. Davis	52	84,334	Ford	Explorer
G. Hawks	54	67,250	Dodge	Journey
S. Stojnic	49	74,454	Dodge	Charger
K. Kimsey	28	50,128	Ford	PIU
W. Johnson	55	75,562	Dodge	Journey

CITY OF EAST RIDGE  
POLICE DEPARTMENT  
MONTHLY REPORT  
PATROL/TRAFFIC DIVISION  
October 2024

Team **Patrol / Traffic** Mon/Year **Oct-24**

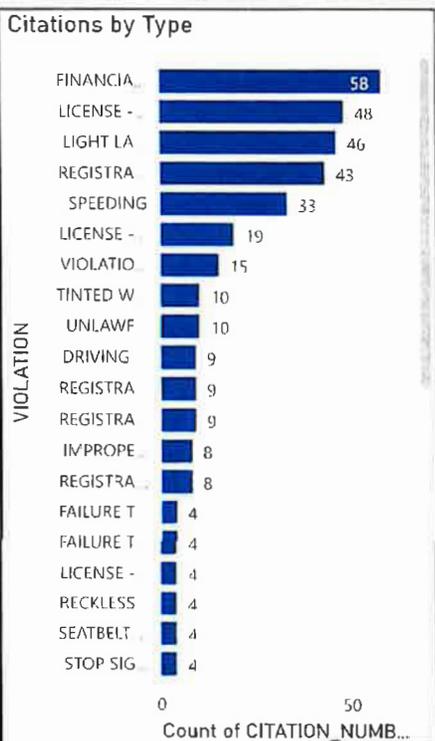
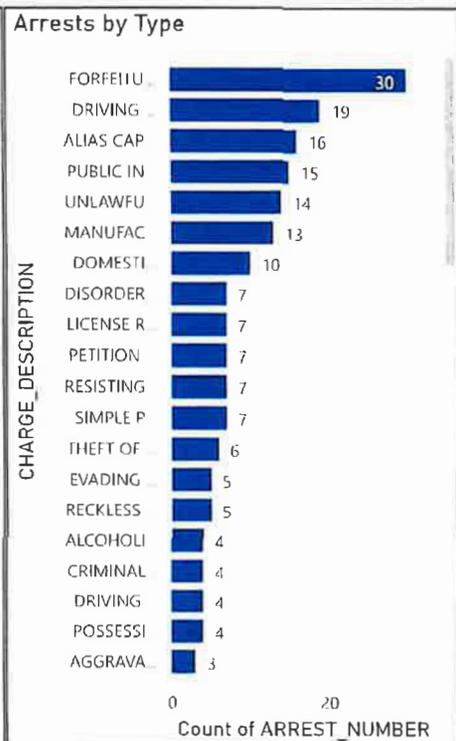
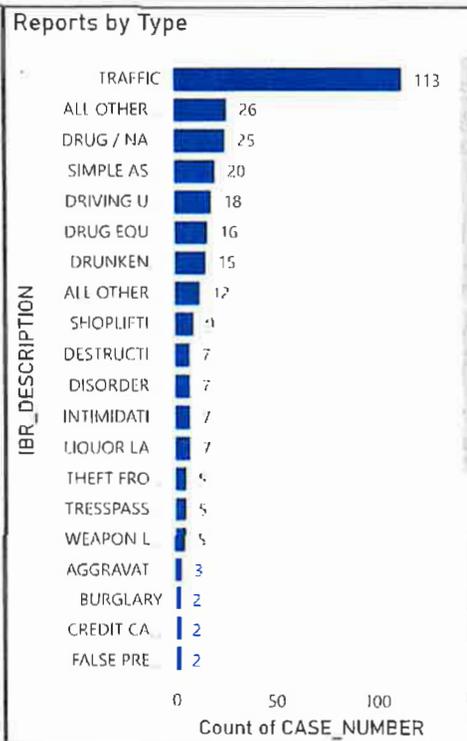
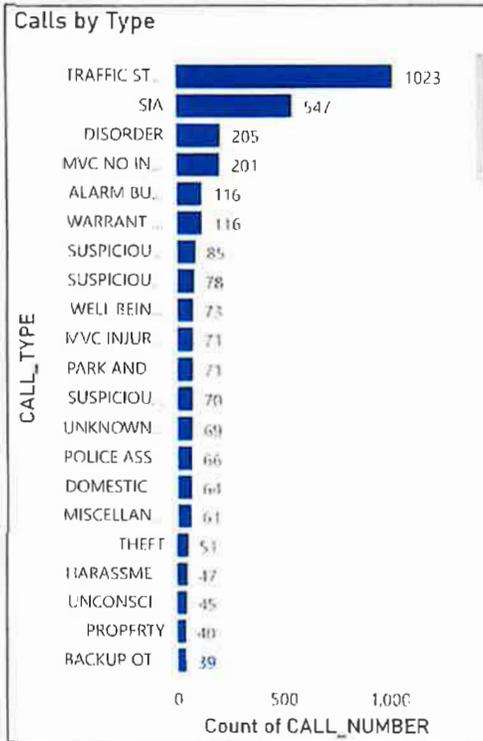
Totals	395	32	97	132	52	254	31	1240	114	716	684	1016	1000	28	61
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	15	0	3	3	0	6	0	46	0	25	32	13	35	1	0
DAVERSON	9	0	1	1	0	2	0	23	2	2	2	35	30	0	1
DARWIN	11	0	0	0	0	6	0	38	0	29	32	41	24	0	3
ROSTAHCER	15	5	3	12	9	23	0	132	10	24	4	75	52	0	6
MCCLOUD	13	1	1	1	1	3	0	33	30	21	37	48	20	0	0
BAILEY	14	0	1	4	1	6	0	14	4	46	56	36	34	1	1
MAHAFFEY	12	1	3	3	0	20	0	26	2	8	5	53	22	0	5
BURGESS	15	0	0	0	0	2	0	33	3	4	7	8	22	0	4
MASSENGALE	15	0	0	0	0	6	0	60	24	4	26	50	6	0	0
HINSCH	16	0	6	11	2	14	2	2	1	40	21	47	41	0	1
GODDARD	10	0	2	2	8	0	0	5	2	21	0	31	32	0	15
MAGANA	13	8	4	3	1	21	0	2	1	6	8	61	25	0	5
ALLEN	15	0	0	0	0	9	0	27	5	16	6	46	34	1	3
KIRBY	16	0	2	0	0	14	6	27	6	24	25	15	30	1	0
RESENDIZ	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ALEXANDER	15	2	6	7	2	8	1	70	1	34	10	44	64	3	0
BRISLEDEN	8	0	9	5	4	14	2	30	0	15	4	25	26	11	1
BURGESS, D.J.	15	0	5	6	2	13	2	28	2	19	5	65	39	0	0
JOHNSON, D	16	0	12	24	9	15	1	38	8	50	82	35	27	0	1
RHUDY	16	0	0	0	0	6	0	45	0	9	0	23	66	0	1
SHARP	15	6	8	12	4	11	0	24	0	30	3	45	29	2	3
MILLER	15	0	5	0	1	10	3	75	2	20	25	38	30	1	5
BLACKBURN	16	9	6	9	0	12	13	68	0	27	33	54	34	1	1
CORNELIUS	14	0	7	8	5	4	1	94	2	33	39	31	78	4	2
COX	16	0	0	1	0	5	0	40	0	33	38	16	89	0	1
ESTERMYER	15	0	3	0	2	9	0	58	0	40	37	25	14	1	2
LIVELY	14	0	4	5	0	10	0	36	0	15	0	31	40	1	0
PARTIN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WILSON	16	0	6	15	1	5	0	143	9	113	137	25	28	0	0
SMITH, C	15	0	0	0	0	0	0	23	0	8	10	0	29	0	0

October 2024



# EAST RIDGE MONTHLY ACTIVITY

<b>Calls for Service</b> <b>2243</b>	<b>Incidents</b> <b>290</b>	<b>Arrests</b> <b>132</b>	<b>Total Charges</b> <b>246</b>	<b>Citations</b> <b>244</b>	<b>Warnings</b> <b>133</b>
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# Monthly Crime Report

## Chief Clint Uselton



October



2024



### Major Crimes

WEAPON LAW VIOLATIONS	6
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	2
ROBBERY	1
MOTOR VEHICLE THEFT	2
DRUG / NARCOTIC VIOLATION	27
DRIVING UNDER INFLUENCE	19
BURGLARY	3
AGGRAVATED ASSAULT	5

### Calls for Service

**2243**

### Reports Written

**295**

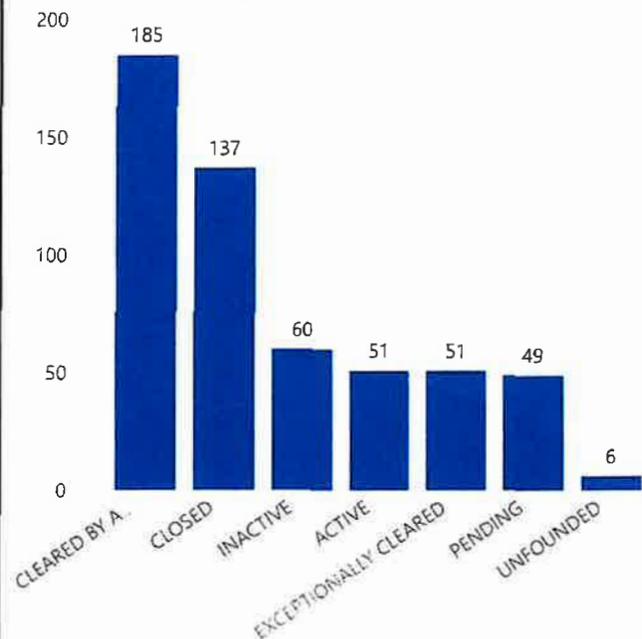
### Citations

**244**

### Warnings

**133**

### Case Status for this month's reports





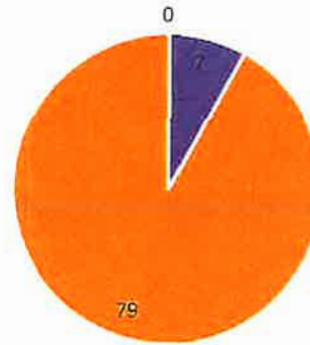
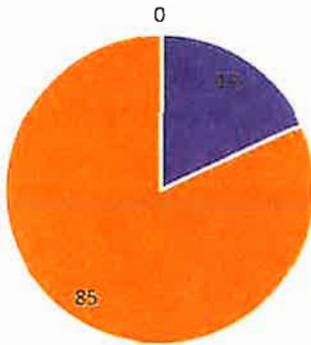
# CITY OF EAST RIDGE October 2024 TRAFFIC CRASHES

**2023**  
**104**

**2024**  
**102**

2023

2024



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

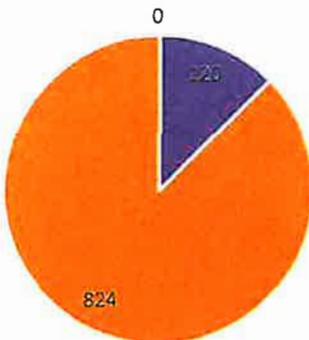
■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**944**

**YTD**  
**1016**

2023

2024



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

■ Fatal Crashes ■ Injury Crashes ■ Property Damage



# City of East Ridge

## Animal Services

5302 Stone St, East Ridge, TN 37412

Office: (423) 633-7774

### MONTHLY REPORT OCTOBER 2024

**ERAS responded to 78 calls for service.**

**There are 8 cats at the shelter and 2 cats in foster.**

**There are 23 dogs housed at the shelter and 1 in foster.**

**ERAS responded to 8 injured and/or sick animals.**

**ERAS responded to 9 dead animals and transported them to the shelter for disposal.**

**There were 5 feral cats released to the wild.**

**There were 5 feral cat traps set.**

**ERAS responded to 2 police assistances.**

**There were 4 cat adoptions.**

**There were 13 dog adoptions.**

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities October 1 – October 31, 2024

### ***Fire Operations***

The Department responded to **222** calls for service in the month of **October** 2024.

### ***Fire Administration***

- Staff has Scheduled fire inspections and training for each shift.
- Staff continue to assist the Fire Marshal's office with inspections of new construction in our city.
- Staff continues to receive updates on the work project of I 24 and I 75 construction. And attended a meeting about the upcoming lane closures on I 24. TDOT also provided information on the bridge replacements for Moore Rd. and McBrien Rd.
- Staff conducted interviews for two open positions.
- Staff scheduled for the Apple Festival and established a unified command post during the event.
- Staff scheduled personal to work the All or Nothing Fights at Camp Jordan Arena.
- Staff obtain calls for the City of Ridgeside to provide to the City Manager to increase the contract amount for fire service protection.
- Staff attended the Police Night out and set up fire prevention for the public.
- Staff attended A Trick or Treat event at Camp Jordan and OLPH Church. Staff also provided candy at both stations to give to the children on Halloween.
- Staff attended the WTVC First Responder Salute at the First Horizon Pavilion in downtown Chattanooga.

## ***Training***

Each shift completes a minimum of two hours of training each shift normally. Training topics for **October** were:

1. Fire Service: SCBA Evolution, VEIS. (2\hour minimum).
2. Fire Service: Fire Origin and Cause Determination, Ref. Essentials 7 Ch. 20. (2/hour minimum).
3. Rescue: Rescue Jacks, Equipment Familiarization, Maintenance, and Use. (2/hour minimum).
4. Fire Service: Maintenance and Testing Responsibilities, Ref. Essentials 7 Ch. 21. (2\hour minimum).
5. Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Aerial Setup and Operation of Elevated Master Streams. (2/hour minimum).
7. Fire Service: Community Risk Reduction, Ref. Essentials 7 Ch. 22. (2/hour minimum).
8. EMS: Ref. First Responder Protocol Manual, Trauma PROT-017 to PROT-024. (3/hour minimum).
9. Fire Service: Firefighter Safety, Ref. Essentials 7 Ch. 1 (2/ hour minimum).
10. Hazardous Materials: Laws, Regulations, and Standards. (2/hour minimum).

**We currently have three members in the Hamilton County Firefighter I class.**

## ***Maintenance***

- PM (Preventive Maintenance) on Squad 1
- Repaired a relay on Squad 1
- Repaired a window moto in a staff vehicle

## ***Special Projects***

- Working on scheduling for the upcoming Christmas Parade
- Scheduling for the department Christmas Party
- Scheduling a CPR class for all city employees in December.
- Working on employee evaluations.
- Scheduling the Baby Box install. It has arrived at station one.

# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series October, 2024

Type of Incident	Number of each
Building Fires	1
Trash or Rubbish fire, contained	2
Passenger vehicle Fire	4
Brush / Grass Fire	1
Outside rubbish fire	1
Outside rubbish, trash, or waste	1
Medical Assist, Assist EMS	63
Special Outside Fire, Other	1
EMS Call, excluding vehicle accident with injury.	12
Motor Vehicle Accident with Injuries	18
Extrication from vehicle	1
Motor Vehicle Accident/ No Injuries	5
Lock-in	1
Rescue or EMS Stand-by	3
Gas Leak ( Natural or Propane )	2
Arching, Shorted electrical equipment	1
Vehicle Accident General Clean up	2
Service Call	1
Assist Police or other goverment agency	3

<b>Police Matter</b>	<b>2</b>
<b>Public Service</b>	<b>2</b>
<b>Assist Invalid</b>	<b>38</b>
<b>Cover Assignment, standby, or move up</b>	<b>1</b>
<b>Good Intent call</b>	<b>2</b>
<b>Dispatched &amp; Canceled en route</b>	<b>20</b>
<b>Smoke scare, odor of smoke</b>	<b>3</b>
<b>False Alarm</b>	<b>5</b>
<b>Smoke detector activation due to malfunction</b>	<b>4</b>
<b>Alarm System sounded due to malfunction</b>	<b>4</b>
<b>Sprinkler Activation, no fire -unintentional</b>	<b>1</b>
<b>Unintentional transmission of alarm</b>	<b>1</b>
<b>Smoke detector activation, no fire, unintentional</b>	<b>4</b>
<b>Detector Activation, no fire, unintentional</b>	<b>1</b>
<b>Alarm system activation, no fire unintentional</b>	<b>14</b>
<b>Carbon Monoxide detector activation, no CO</b>	<b>1</b>
<b>Total Alarms For October</b>	<b>222</b>

<b>Fire Property Loss</b>	<b>\$20,302.00</b>
<b>Fire Property Saved</b>	<b>\$234,198.00</b>
<b>Civilian Deaths</b>	<b>0</b>
<b>Civilian Injury</b>	<b>1</b>
<b>Firefighter Injuries</b>	<b>0</b>
<b>Firefighter Deaths</b>	<b>0</b>

<b>Mutual Aid Report</b>	
<b>Mutual Aid Received</b>	<b>0</b>
<b>Mutual Aid Given</b>	<b>3</b>
<b>Auto Aid Given / Joint Response District</b>	<b>13</b>
<b>Auto Aid Received / Joint Response District</b>	<b>0</b>
<b>Total Mutual Aid Calls</b>	<b>16</b>

<b>Calls to the City of Ridgeside</b>	
<b>Medical, citizen assist, non-fire related</b>	<b>1</b>
<b>Fire, related calls</b>	<b>2</b>
<b>Total Calls for service to Ridgeside</b>	<b>3</b>

<b>Fire Marshal's Office</b>	
<b>Annual Inspections</b>	<b>51</b>
<b>New Inspections</b>	<b>11</b>
<b>Public Education events</b>	<b>9</b>
<b>Plan Reviews</b>	<b>5</b>

<b>Open Records Requests</b>	
<b>NFIRS Report(s) requested</b>	<b>1</b>
<b>Other (Fire Marshall's Office)</b>	<b>0</b>

Building Maintenance  
City of East Ridge  
1503 Tombras Avenue  
East Ridge, TN 37412

# Monthly Report

(October 2024)

- Replace the outlet on the left-hand side of the lobby when you are walking in.
- Bought and set off bug bombs in the old animal shelter.
- Finished designing and fabricating the parade float for the library (Millenium Falcon).
- Cleaned the roof drains to City Hall, The Library and Court.
- Killed several wasps nest on the roof of City Hall and the Library.
- Met with Langley Roofing to get a quote to replace the library roof.
- Picked up HVAC filters for all the city buildings.
- Replaced the backflow and plumbing leading to it inside the playground bathroom chase.
- Met with JDH roofing about getting a quote to replace the library roof.
- Mowed and weed ate around City Hall, The Community Center, Pioneer Frontier and the splash pad.
- Attended the Hurricane relief meeting and helped load trucks and bring supplies to Collegedale.
- Added pipe strap for support to the backflow device in the playground bathroom chase.
- Replaced the condenser motor on the HVAC unit on the office side of building maintenance.
- Researched inline circulation pumps for the Amphitheater.
- Winterized the splash pad.
- Moved cabinets from Mcbrian to the Police Department.
- Met with and received 3 quotes to have the heating and air unit at Building Maintenance replaced.
- Sanded and repainted the library drop box.
- Rebuilt the backflow in the community center and repaired the water leak on the same waterline as the backflow.
- Tested the backflow to the Community Center after repairs.
- Fixed 2 toilets at the Police department and poured water down the floor drains and drinking fountain.
- Rehung the TV inside the City Hall lobby.
- Tar and spray sealed skylight in Mcbrian.
- Hung signs inside City Hall.
- Upsized the supply line to the men's restroom in the bathrooms behind the amphitheater and increased the PRV.
- Replaced the thermostats in the exercise room at McBrien.
- Replaced 3 ceiling tiles and a receptacle cover plate in the exercise room of Mcbrien.
- Purchased heaters to temporarily heat building maintenance.
- Had Roto Rooter come and unclog the drain line at the animal shelter.

- Fixed the keypad lock inside the bay of firehall one.
- Met with Bailey's and had the heating and air unit replaced on the office side of Building Maintenance.
- Worked on installing parts in Police Department SUV.
- Replaced the water supply line in kennel 18 at the animal shelter.
- Switched the light in the left senior side bathroom of the community center to LED.
- Replaced the sensor and batteries in the faucet of the men's room at the community center.
- Fixed the fence around the monument at The Pioneer Frontier.
- Removed the PRV going to the bathrooms behind the amphitheater at Camp Jordan to give all the water closets and urinals the proper psi.
- Tighten up all the bolts as well as fabricated new brackets for the pavilion tables.
- Scheduled and had the service dropped for the old animal shelter with EPB.
- Picked up water from Sam's club.
- Brought 10 cases of water to City Hall.
- Performed a monthly test on the generator at City Hall.
- Re-painted the split unit enclosure behind City Hall.
- Had East Ridge fast lube perform an oil change on truck 6.
- Cut down the dead tree inside the dog park.
- Filled out employee evaluation.
- Prepped the evidence gun boxes.
- Had JDH come out and they repaired the leak in the courtroom roof that is still under warranty.
- Went to R.G. Associates to discuss ADA hinges.
- Took EPB around the City, changing out their boxes for new ones.
- Helped revamp the display for the digital sign outside of City Hall.
- Picked up and installed a pump to go inside the splashpad holding tank.
- Removed plaque and sign from the time capsule tower.
- Met with Preventia to talk about where the cameras for Building Maintenance will go.
- Pruned the roses in front of City Hall.
- Pruned the trees in front of the flags at City Hall so the lights would shine on the American Flag.
- Hung the bulletin board on the Pioneer playground restrooms for the Community Center.
- Wiped down all our office surfaces, cleaned the bathrooms and vacuumed.
- Emailed Jeff Prichard at R.G. Associates for information on ADA hinges.



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

## CITY OF EAST RIDGE SOLID WASTE REPORT October 31-2024

Solid Waste collected (tons)	683.90
Recycled materials collected (tons)	50.28
Dumpster Junk (tons)	102.56
Dumpster rentals	4
Brush Collected (loads)	44
Metal Collected (tons)	03
Cart Repairs/Replacement (lids/cans)	29
New/Extra Garbage Cans	14
New Recycle Cans	16



**Street Dept.  
Monthly Report  
October 2024**

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Drain Patrol	34 Locations	Checked & Cleaned
Ditch Cleaning	8 Locations	Cleaned out with Back-Hoe
Jetted Out Pipes	3 Locations	Water Jet Trailer
Codes Yards	2 Locations	Mowing & Trimming
Asphalt Repairs	13 Locations	5-Tons Put Out
Pot Hole Repairs	6 Locations	10 Bags of Asphalt Put Out
Miscellaneous	48 Locations	Various Work Done
Litter Collection	37 Locations	Trash picked up
Boom Mower	7 Locations	Various Right Of Ways Cut
Street Sweeper	6 Locations	Various Streets Swept
Mowing	38 Locations	City Lots
Mowing	Exit 1 Once	Mowing & Trimming

**Additional Notes :**



# TRAFFIC CONTROL MONTHLY REPORT October 2024

## WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	11	
Signs Installed	7	
Sign Maintenance	83	
Shop Tasks	14	
Miscellaneous	19	
Resident Requests	2	
Street Light Requests	6	
Banners	11	
Signal Repairs	9	
Traffic Studies	4	
ERPD Requests	1	
ERFD Requests	0	

**Additional Notes :**

**Signals:**



## CITY OF EAST RIDGE - Codes/Building Activity Report October 2024

DEPARTMENT OF EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Torrey Holder – Residential Building Inspector		
Michael Pettyjohn - Codes Enforcement Officer		
Ethan Palmer - Codes Enforcement Officer		
<b><i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i></b>		
<b>Activity</b>	<b>Scope of Activity</b>	<b>Total Monthly</b>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	57 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	138 inspections
Re-inspections	Trades that have failed the first inspection	34
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	0
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of structure	3 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	5 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	17
	Disabled Vehicles	26
	Trash & Debris	6
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	11
	<b>Total Violations</b>	<b>60</b>
	Post for Cleanups	13
AHO Court Cases	Administrative Hearing (properties not in compliance)	13 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



# City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

PARKS and RECREATION  
Shawna Skiles

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## Parks and Recreation Monthly Report - October 2024

- Apple Festival pre-meeting
- LPRF-Meeting with H and K and Kimley Horn for grant management
- Guns and Hoses pre-meetings
- Facebook Post
- Chamber
- Town Center pre-construction meetings
- Parade planning meetings
- Pavilion Meeting Fixtures
- Chattanooga Tourism Summit
- Optimist Club Car Show meeting-dates
- Comm. Center Design meeting-LPRF
- National Home School Meeting
- Hope House meeting

### Athletic Programming Rec

- Winter Basketball sign-ups started Oct. 7th
- Indoor Soccer sign-ups started Oct. 7th.
- Rec Baseball/Softball end of season
- Adult end of the season tournament

### Maintenance / Projects – Parks and Recreation

- Stadium Restrooms fixed pressure on the lines-updated
- Replace tires on 2 of the galors
- Installed new scoreboard at Stadium
- Bleacher F9 repaired
- Fixed Arena roll-up door
- Splash Pad closed for winter
- Replaced blades on mowers
- Cut some fallen trees down from last storm

### Camp Jordan Arena/Park Events

- Hamilton County Home Show
- Touch the Sky Hocus Pocus
- Ducks Unlimited
- All or Nothing Fights
- Hope House Trunk or Treat
- Touch the Sky Apple Festival

### Tournaments / Athletic Events at Camp Jordan

- Southern Softball Ass.-(3 TOURNAMENTS IN OCT)
- Red Wolves Club Soccer Tournament
- Nooga at night (high school and college cross country event under the lights)
- UTC Cross Country event
- Hamilton County Elementary cross country runs (every thursday)
- Connect Softball (Eastern Elite Fall Series)
- National Homeschool National Soccer Tournament

### **Community Center**

- Attended Chattanooga 2.0 meeting for “after school” alliance meeting
- Senior luncheon- Monday 23<sup>rd</sup>
- Started adding ER senior fitness into rec desk so that digital files are available with a long term goal to switch to a digital check in system - 50 senior fitness attendees added- still have a lot left to add.
- Prepared for Community Thanksgiving on November 26th
- Prepared for time capsule opening ceremony
- Met with Chattanooga Regional Homeless Coalition to follow up on previous discussions and talk about the Community Thanksgiving
- Attended the Parkridge 50th anniversary event
- Ran the Disaster Relief Aid project
- Splashpad was winterized
- Interviewed for final part time Recreation Assistant position
- Attended the Chattanooga out of school alliance meeting and toured the Boys and Girls Club facility in East Lake
- Attended the Interior design meeting for the Community Center LPRF grant renovations
- Hosted the Crafty Cauldron Event on October 25th with an estimate of 200+ attendees
- Attended the Candlewood Inn Grand Opening ceremony
- Combustion Reunion Rental October 3rd
- Hamfest event October 17th-19th
- Dispersed official letterheads to all regular rentals announcing April construction closure

### FY23/24 Library Services Statistics as of October 31, 2024

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
<b>CIRCULATION (BOOKS/AUDIO)</b>	3436	3302	2700	3053									12491
CIRCULATION E-BOOKS	170	256	283	264									973
<b>COMPUTER USERS</b>	196	200	219	239									854
NEW CARDS ISSUED	42	42	25	27									136
<b>PROGRAMS/ ATTENDANCE</b>	17/413	14/149	23/955	30/679									84/2196
DOCUMENTS NOTORIZED	12	18	20	14									64
<b>PAGES FAXED</b>	24	32	8	60									124
PAGES SCANNED	49	19	15	25									108
<b>COPIES MADE</b>	2947	3069	2684	2276									10976
IN-DEPTH COMP ASSISTANCE	40	34	30	34									138
<b>ITEMS CATALOGUED</b>	91	101	114	140									446
ITEMS DELETED	7	18	20	16									61

**27 new cards issued (23 Adult/4 Juvenile)**

- 1 Adult Book Club with 5 participants.
- 1 Adult Bingo with 12 participants.
- 1 Lego Club with 35 participants.
- 4 Knitting Club w/11 participants.
- 1 Teen Movie/Craft program w/11 participants.
- 6 ERE 2<sup>nd</sup> graders field trip with 144 participants.
- 1 Graphic Novel Class with 8 participants.

**5 Story-times with 116 participants.**

- 5 Baby Story-times with 111 participants.
- 1 drawing program with 14 participants.
- 1 Teen Book Club with 4 participants.
- 1 Cooking Club with 6 participants.
- 1 Teen Advisory Board meeting with 3 participants.
- Drive Thru Trick or Treat with 199 participants.