



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867~7711 • www.eastridgem.gov

Office of the City Manager

MONTHLY REPORT

FOR

JULY 2024

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

Esther Haynes
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager

Table of Contents

City Manager Letter	1
Business Licenses/Beer Permits.....	2
Economic & Community Development	3-5
Human Resources	6
Court	7
Police – Chief’s Report	8
Police – Administrative/Warrants Division.....	9-14
Police – CID/CSU/K-9 Summary	15-17
Police – Patrol Report	18
Police – Monthly Activity	19
Police – Monthly Crime Report.....	20
Police – TITAN Crash Report	21
Police – Animal Services	22
Fire Department.....	23-27
Building Maintenance	28-29
Solid Waste	30
Street Department.....	31
Traffic Control	32
Codes/Building Activity Report.....	33
Parks and Recreation	34-35
Library	36



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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT JULY 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the July 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

**CITY OF EAST RIDGE
BUSINESS LICENSE
JULY 2024**

BUSINESS LICENSE

Business Name	Location Address	Date
ANTOJITOS LAS GEMELAS	5806 1/2 RINGGOLD RD CHATTANOOGA, TN 37412	7/23/2024
CHATTANOOGA INFLATABLES	1312 SPRING CREEK RD CHATTANOOGA, TN 37412	7/15/2024
HOME 2 SUITES FAST RIDGE	479 CAMP JORDAN PKWY CHATTANOOGA, TN 37412	7/15/2024
ROCKYS CONSTRUCTION LLC	1017 SPRING CREEK RD CHATTANOOGA, TN 37412	7/15/2024
OSO VERDE HABITATS, LLC	3840 ALTAMIRA DR CHATTANOOGA, TN 37412	7/12/2024
SON CONCRETE LLC	490 MCCLANAHAN RD SE CLEVELAND, TN 37323	7/12/2024
CIGARS INTERNATIONAL TENNESSEE LLC	495 CAMP JORDAN PKWY CHATTANOOGA, TN 37412	7/8/2024
BEATY FABRICATING, INC.	6789 GEORGETOWN RD NW CLEVELAND, TN 37312	7/2/2024
ALEX LANDSCAPE	3207 CASTLE AVE EAST RIDGE, TN 37412	7/1/2024
EEK HR CONSULTING, LLC	6422 DHARMA LOOP CHATTANOOGA, TN 37412	7/1/2024
ANDINOS REMODELING	5422 MARION AVE EAST RIDGE, TN 37412	7/1/2024

BEER LICENSE

NONE		
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Cameron McAllister
Administrator
Economic & Community Development

Monthly Report – July 2024

Grant Project Updates:

- ***TDOT PIN 120226 (McBrien Road Resurfacing)***
The City's Administration team submitted the "End of Job Certificate" to TDOT Local Programs, and the project has officially been closed out.
- ***TDOT PIN 131488 (John Ross Road Resurfacing)***
City Administration and Volkert Engineering have been working with utility owners over the last month to verify if there will be any conflicts with the proposed construction plans on this project. WWTA is currently working on gathering quotes for work involving their manhole lids along this road. Volkert is attempting to contact the last utility owner, Sprint, before TDOT will allow the project to proceed.
- ***TDOT PIN 122000 (Multimodal)***
TDOT Local Programs extended the project's contract until November 30, 2024, and additional funds have been added. ECD Administrator McAllister has been working to gather all invoices to submit for reimbursement. The invoicing office re-opened on July 8, 2024; however, the state did not have the updated contract filed in Edison in order to receive reimbursement requests. The City is currently waiting for notification that reimbursement requests can be submitted to TDOT Local Programs.
- ***Violent Crime Intervention Fund Grant***
Assistant Chief Creel and ECD Administrator McAllister submitted the required audit documentation for this project on July 15, 2024. The City is currently waiting to hear back from the Office of Criminal Justice Programs of any findings or additional requests for information. Closeout is pending.
- ***Statewide School Resource Officer Endowment Grant***
ECD Administrator McAllister submitted the required final report for FY2024. All unused funds will be returned to the State from the previous school year. The City applied for the (FY2025) 2024-2025 school year on July 15, 2024, to provide School Resource Officers in East Ridge schools. Currently, the application is pending approval. All SRO positions are currently filled.
- ***Local Parks & Recreation Fund Grant***
The City's Parks & Recreation staff submitted equipment details, vendor lists, and other community center specific items to HK Architects to begin pricing for the updated facility. Kimly-Horn, City Administration, and HK Architects set a meeting to review schematic design plans early next month before sending them to TDEC for approval. Asa Engineering is continuing to work on completing the grading plan for ADA compliance on this project. In addition, the City is working to prepare the first reimbursement request on this project.

Grant Applications Submitted:

- ***Tennessee American Water Firefighter Support Grant***
(Proposed Project: ERFD Roll & Rack Hose Loader)
- ***Firehouse Public Safety Foundation Grant***
(Proposed Project: Firefighter Vests)
- ***Statewide School Resource Office Endowment Grant***
(Proposed Project: FY2025 School Resource Officers)

Grant Applications Awarded:

- None

Invoice for Reimbursements Submitted:

- None

Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*)
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- FY24 Statewide School Resource Officer Grant (*East Ridge Police Department*) **CLOSING**
- FY24 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*)
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)
- TEMA 168594 PW-172 (*Delayed FY20 Covid-19 Recovery Project*)
- Transportation Planning Organization Safe Streets for All Grant (*Safety & Crash Statistic Plan*)
- American Water Charitable Foundation Environment Grant (*TN River Rescue 2024*)
- FY24 Brady's K9 Vest Fund Program (*East Ridge Police Department*)
- FY25 Statewide School Resource Officer Grant (*East Ridge Police Department*)
- FY25 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- FY25 Public Entity Partners Judy Housley Safety Partners Grant **COMING SOON**
- FY25 Public Entity Partners Cyber Security Grant **COMING SOON**
- FY25 Public Entity Partners James. L Richardson Driver Grant **COMING SOON**
- FY25 Public Entity Partners Property Conservation Grant **COMING SOON**
- FY25 Firehouse Public Safety Foundation Grant (*East Ridge Fire Department*)
- FY25 Tennessee American Water Firefighter Support Grant (*East Ridge Fire Department*)

Capital Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Conversion Project
- **NEW** East Ridge Animal Shelter
- Atrium City Seal Project

Special Events:

- **School Supply Drive** – East Ridge Parks & Recreation/Community Center
7/1/2024 – 7/31/2024
- **All or Nothing Fight** – East Ridge Parks & Recreation/Camp Jordan
7/6/2024
- **Special Proclamation/Birthday Celebration “Leona Culpepper”** – City Administration
7/10/2024
- **Optimist Club “Kars 4 Kids” Show** – East Ridge Parks & Recreation/Camp Jordan
7/13/2024
- **Teen Picnic** – East Ridge City Library
7/13/2024
- **Creature Features Event** – East Ridge City Library
7/16/2024
- **Ice Cream Social** – East Ridge Parks & Recreation/Community Center
7/20/2024

- *TML Awards Ceremony* – City Administration
7/23/2024
- *Welcome Home Escort for Officer Resendiz* – East Ridge Police Department & Community
7/25/2024
- *Chattanooga Antique Militaria & Americana Show* – East Ridge Parks & Recreation/Camp Jordan
7/27/2024 – 7/28/2024

Public Relations/Social Media Outreach:

- *Facebook (@City of East Ridge – Government)* Platform Followers: 7,918
Number of posts – 39
- *Instagram (@CityofEastRidge)* Platform Followers: 726
Number of posts – 26
- *Twitter (@CityofEastRidge)* Platform Followers: 685
Number of posts – 24

City of East Ridge

Human Resources

July Data (as of 7/31/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	155	151
Part-Time Employees	<u>24</u>	<u>22</u>
Total	179	173

New Hires – 5 - Patrol Officer, Firefighter, SRO, Groundskeeper, & Arena Attendant

Terminations – 2 - PT Park Att. & PT Rec Att.

Transfers – 4 - 2 Patrol Ofcs to Sgt., Sgt to SRO, & CSU to Detective

Recruiting for:

ERAS ACO

Patrol Officer

PT Park Attendant

PT Recreation Attendant

Pending Retirements:

2

Admin and/or Medical Leave

1

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF JULY 2024**

COURT

NUMBER OF CITATIONS ISSUED IN JUNE : 117 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
July 2, 2024	42	38	20
July 10, 2024	56	42	27
July 19, 2024	39	33	32
July 23, 2024	65	32	29
July 30, 2024	52	49	28

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH ____

254 Criminal

194 Traffic

136 Comeback to pay - less than half show.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ❖ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Clint Uselton
Chief of Police

East Ridge Police Department

Chief's Monthly Report

July 2024

The Police Department responded to a total of 2069 calls for service during July 2024.

The department filled a total of 26 open records requests from citizens and the DA's office.

A total of 656 traffic stops were conducted, and 706 charges were cited.

ERPD made a total of 81 physical arrests that included 132 misdemeanor charges and 35 felony charges.

The department currently has 6 probationary officers in the Field Training Program, and 2 probationary officers attending the police academy.

ERPD answered 8 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.



EAST RIDGE POLICE DEPARTMENT

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Fax (423) 867-9418

Clint Uselton
Chief of Police

July 2024 Events

Administrative Division

Records Division / Property and Evidence Division / Open Records / Training /
General Administration / School Resource Officer

Car 14 – 32,630 miles **Administrative Division-Lieutenant Rogers**

ERP Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- LPR maintenance
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- New Officer account setup
- Evaluation Training
- Evaluation for Pam Aalberg
- Reserve interviews

Open Records

Open Records Requests Received / Completed	26
Open Records Preparation Time	22 Hours

Court Operations

Hamilton County Grand Jury Cases Presented	0
Hamilton County Grand Jury Cases Requested	0
Total Hamilton County Grand Jury Appearances	0
Hamilton County Grand Jury File Preparation Time	9 Hours
East Ridge Municipal Court Appearances	3
East Ridge Municipal Court Prisoner Transport Assists	1

Station Officer

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance: Schedule #3 & #89 for service at Cleveland Ford for 7/30/2024 @ 130PM. Broome's will deliver.	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions: Motorola camera download issues, Troubleshooting dash camera in #82 (Cox) – Unable to resolve the power issue. Will need to go to Truckers.	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
308	133	229	2103

TBI/NCIC Audit

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

Work with Tyler Technologies regarding RMS issues with reused badge numbers.

ERPD Property and Evidence Division

➤ Items Entered	145
➤ Items Disposed	15
➤ Narcotics Disposed	85
➤ Firearms – prepared for trade/sale	4
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

Drugs Seized – Department monthly total

➤ Pills (dosage units)	0
➤ Cocaine (grams)	0.7
➤ Crack Cocaine (grams)	0
➤ LSD (Suares)	0
➤ Meth (grams)	18.9
➤ Marijuana (grams)	391.7
➤ MDMA (grams)	0
➤ Fentanyl (grams)	10.3
➤ Fentanyl (pills)	0
➤ Xanax (dosage units)	10
➤ Xanax Powder (grams)	6.5

Training Sergeant

Car 53 – 49,776 Miles

Sgt. J. Massengale

Received lesson plans for two classes to be sent to post for our in-service 2024.

Begin paperwork for new hire Dakota Partin.

State Certification for new hire Dakota Partin with Taser 7.

Purchase equipment for new hire Dakota Partin including all duty gear and new uniforms.

Firearms qualification for Dakota Partin.

Sizing for new ballistic vest for LT. Rogers and new hire Dakota Partin.

Preparing paperwork for rehire of Anthony Chavez with POST.

Ordering uniforms and equipment for Anthony Chavez.

Complete hire in paperwork for Dakota Partin after receiving the required information from Alabama POST.

Firearms Qualification for Anthony Chavez 07/17/2024

Complete ACADIS entry for SWAT lesson plans for 2024

School Resource Officer

Officer Hightower – Assigned to CSU during summer break

Cpl. Duncan – Assigned to Warrants during summer break

- 6 Warrants served
- 20 Fingerprint cards
- 10 Assists
- TBI Lab Trip
- 2 days SRO training



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: July 2024 CID-CSU-Warrants-K-9 Statistics

Criminal Investigations Stats

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	4	0	3	4	0	0	2	133%
S. Stojnic	24	0	8	6	9	1	25	75%
G. Hawks	7	0	6	7	2	1	5	117%
W. Johnson	6	0	12	10	8	1	7	83%
J. Davis	1	0	6	4	3	0	3	67%
Total	42	0	35	31	22	3	42	87%

CID Total New Case Assignments: 35
 CID Total Cases Cleared: 31
 CID Monthly Clearance Rate: 87%

CID NOTE: CSU Investigator Davis had continued his assistance in covering the vacancy within the on-call rotation; he has since been promoted to his new role as Detective. Detective Stojnic has returned from medical leave and has been on light duty status. Detective Stojnic has spent a lot of time this month managing, deploying, and troubleshooting the LPR integration in the newly installed dash camera in the patrol vehicles. Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of nine (9) individuals wanted for a variety of East Ridge, State, local, and Federal charges.

Cumulative Crime Suppression (CSU) Stats

Self-Initiated Arrest – MIS:	2
Self-Initiated Arrest – FEL:	3
Warrant Service – MIS:	0
Warrant Service – FEL:	2
Drug Seizures:	3
Firearms Seizures:	1
Assets Seizures:	0
Stolen Auto Recoveries:	0
Search Warrants – Sought:	1
Search Warrants – Executed:	1
Referrals for Fed. Prosecution:	0

Gang Contacts/Validations: 0

CSU NOTE: CSU has routinely developed intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has assisted in the service of outstanding arrest warrant(s). CSU has completed training this month in the specialized area of Narcotics Investigations.

K-9

Primary Officer Calls:	1
Back-up/Assist Calls:	20
Physical Arrests:	2
Vehicle Sniffs:	2
Building Search:	0
Area Search:	1
Tracks:	1
Traffic Stops:	11
Call outs:	0
Warrant Services:	3
Assist Other Agency Warrants:	2
K9 Training Hours:	27
Public Events/Demonstrations:	0
K9 Apprehensions:	2
Methamphetamine Seizures:	0.0 grams
Crack Cocaine Seizures:	0.7 grams
Fentanyl Seizures:	0.0 grams
Currency Seizures:	0
Marijuana/THC Seizures:	0.0 grams
Vehicle Seizures:	0

K9 NOTE: Cpl. Beadle, and K9 Quest, continue to proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional narcotic-related intelligence. The K9 handler has completed training this month in the specialized area of Narcotics Investigations.

Cumulative Warrants Division Stats

New Warrants Received:	1
Warrant Service – MIS:	20
Warrant Service – FEL:	12
Misdemeanor Citation Service:	5
Civilian Fingerprints:	12
NCIC Entries:	10

Warrants Division NOTE: Sgt. Kimsey has taken over the Warrants Division following the retirement of Sgt. Spires. Sgt. Kimsey has since implemented procedures establishing mileage requirements to extradite those within the area on East Ridge charges, to include from the surrounding states. This change is expected to have a significant impact on the number of served warrants in the foreseeable future. Sgt. Kimsey has received training at the Tennessee Bureau of Investigation which has allowed him to enter warrants into NCIC to facilitate extradition.

Vehicle Assignments

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	18,696	Chevrolet	Colorado
G. Beck	29	138,881	GMC	Canyon
B. Beadle	89	8,970	Ford	PIU
M. Crisp	50	83,102	Ford	Explorer
T. Davis	52	81,271	Ford	Explorer
G. Hawks	54	61,739	Dodge	Journey
S. Stojnic	49	74,454	Dodge	Charger
K. Kimsey	37	25,655	Ford	F-150
W. Johnson	55	70,976	Dodge	Journey

CITY OF EAST RIDGE
POLICE DEPARTMENT
MONTHLY REPORT
PATROL/TRAFFIC DIVISION
July 2024

Team Patrol / Traffic Mon/Year Jul-24

Totals	354	44	81	132	35	317	10	799	88	656	706	1237	774	26	46
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
MYRICK	13	2	1	2	0	9	0	47	0	15	15	32	28	0	1
DAVERSON	15	0	2	5	0	6	0	39	0	5	5	40	62	0	1
DARWIN	13	0	5	14	0	19	1	38	0	32	40	56	23	0	0
ROISTAHCER	15	4	8	13	1	27	0	131	4	49	32	74	56	2	5
MCCLOUD	13	0	1	1	2	2	0	26	19	30	24	36	36	0	0
MAGANA	14	1	5	8	1	25	0	5	0	11	11	55	41	2	1
MAHAFFEY	15	2	4	9	0	22	0	20	2	7	7	67	29	1	8
BURGESS	13	0	0	1	0	3	0	24	0	10	5	13	19	0	1
MASSENGALE	14	3	0	3	0	9	0	46	1	7	11	35	16	0	0
HINSCH	13	1	0	6	0	9	1	12	4	12	23	54	26	1	6
SMITH, T	13	0	0	0	0	0	0	66	27	58	204	54	0	0	0
LIVELY	16	0	4	2	4	33	0	13	4	5	8	86	18	0	3
COX	14	3	0	0	3	23	0	35	3	5	5	43	20	0	0
ALEXANDER	15	6	11	11	0	11	0	33	0	39	19	33	44	9	2
BRISLIDEN	15	0	7	5	3	24	2	21	0	31	16	79	27	2	5
BURGESS, D.J.	15	0	2	2	0	7	0	0	0	38	2	58	36	0	2
JOHNSON, D	13	0	12	24	6	15	0	36	13	112	155	54	41	0	0
RHUDY	15	0	0	0	0	9	0	35	0	11	3	37	62	0	1
SHARP	15	3	1	2	1	13	1	65	1	35	21	49	33	0	0
Ackermann	14	2	4	2	0	9	0	22	3	13	24	55	23	1	3
Blackburn	14	15	7	8	8	13	5	29	5	32	19	60	41	0	3
Estermyer	14	0	2	5	1	5	0	11	1	20	9	23	0	0	3
Goddard	15	2	2	4	5	9	0	11	0	32	2	31	20	7	1
Smith, C	14	0	1	0	0	11	0	33	1	2	1	49	20	1	0
Wilson	14	0	2	5	0	4	0	1	0	45	45	64	53	0	0

July



2024



EAST RIDGE MONTHLY ACTIVITY

Calls for Service

2103

Incidents

312

Arrests

133

Total Charges

232

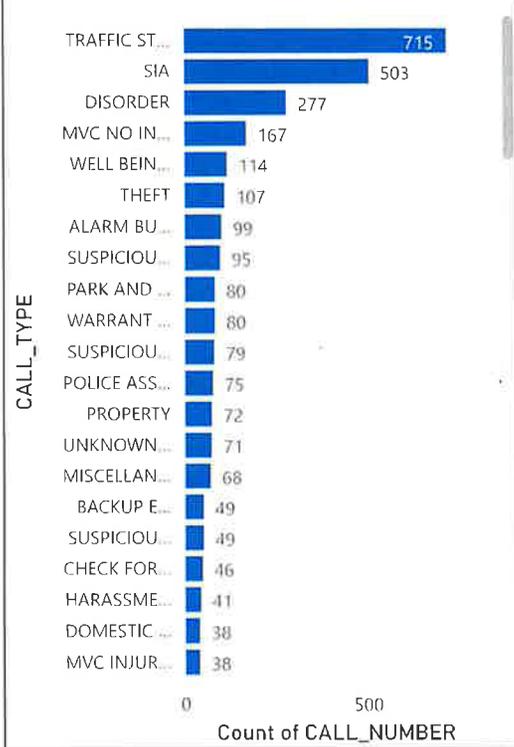
Citations

229

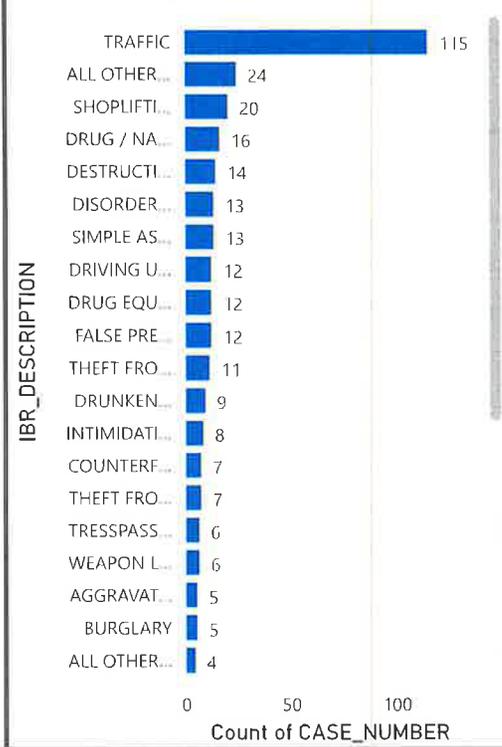
Warnings

321

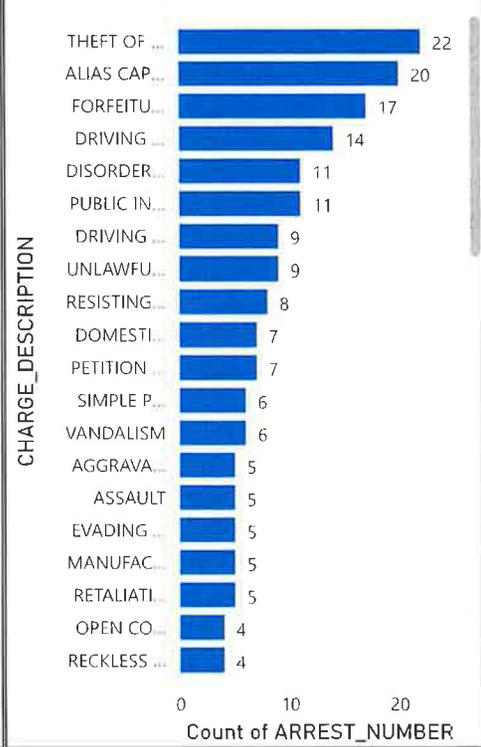
Calls by Type



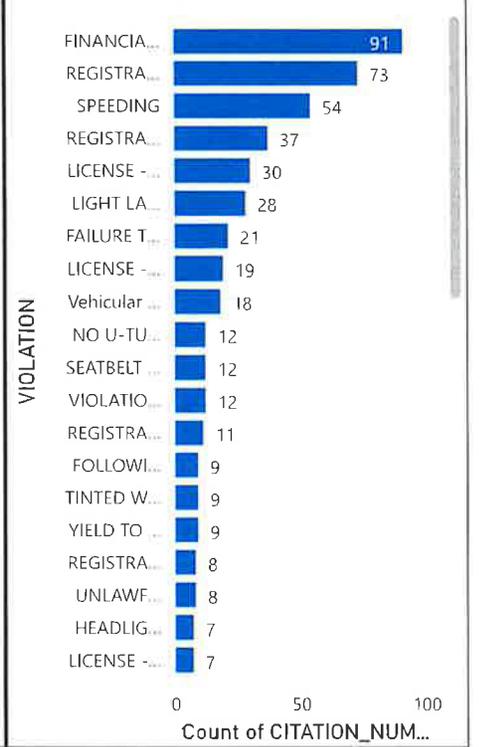
Reports by Type



Arrests by Type



Citations by Type





Monthly Crime Report

Chief Clint Uselton



July



2024



Major Crimes

WEAPON LAW VIOLATIONS	6
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	1
THEFT FROM MOTOR VEHICLE	7
MOTOR VEHICLE THEFT	2
KIDNAPPING/ABDUCTION	1
DRUG / NARCOTIC VIOLATION	16
DRIVING UNDER INFLUENCE	13
BURGLARY	5
AGGRAVATED ASSAULT	5

Calls for Service

2103

Reports Written

315

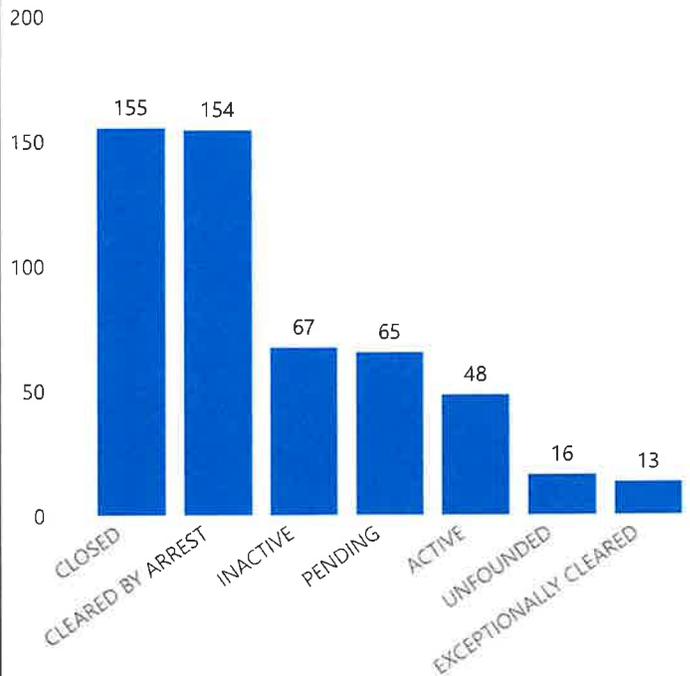
Citations

229

Warnings

321

Case Status for this month's reports





CITY OF EAST RIDGE

July 2024

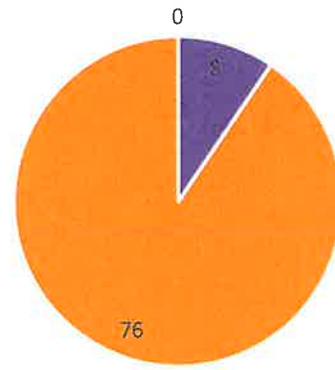
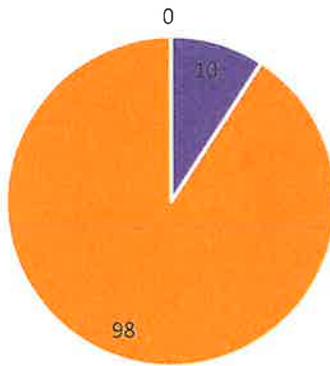
TRAFFIC CRASHES

2023
108

2024
84

2023

2024



Fatal Crashes Injury Crashes Property Damage

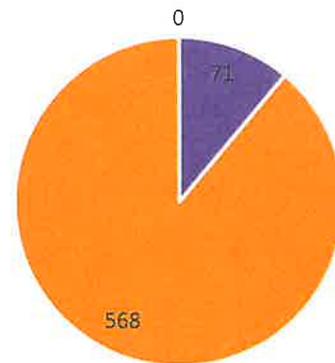
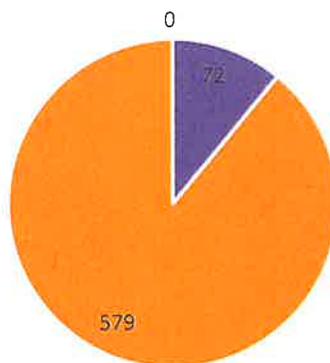
Fatal Crashes Injury Crashes Property Damage

YTD
651

YTD
639

2023

2024



Fatal Crashes Injury Crashes Property Damage

Fatal Crashes Injury Crashes Property Damage



City of East Ridge Animal Services

1015 Yale Street, East Ridge, TN 37412
Office: (423) 633-7774
jholder@eastridgetn.gov

Jennifer Massengale
Animal Services Supervisor

July 2024

ERAS responded to 134 calls for service.

There are 20 cats at the shelter and 3 cats in foster.

There are 28 dogs housed at the shelter and 3 in foster.

ERAS responded to 14 injured and/or sick animals.

ERAS responded to 4 dead animals and transported them to the shelter for disposal.

There was 1 feral cat released to the wild.

There were 8 feral cat traps set.

ERAS responded to 30 police assistances.

There were 9 cat adoptions.

There were 14 dog adoptions.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities

July 1 –July 31, 2024

Fire Operations

The Department responded to **249** calls for service in the month of July 2024.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Staff continues to receive updates on the work project of I 24 and I 75 construction.
- Staff has been reviewing items requested through the new budget and are starting to order or purchase the needed equipment.
- Staff received Mayor and Council approval to purchase a used pick-up truck for one of our fire investigators.
- Employee Evaluations are being started for employees that their anniversaries are in July.
- Staff purchased a rescue raft for water operations.
- Staff met with TDOT for emergency access points to I 24 both East and West.
- Staff has been assisting the Fire Marshal's office with new inspections.
- Staff presented the Mayor and Council with the idea of placing a Baby Box in one of our fire stations. The Mayor and Council approved this idea. Mrs. Courtney Flavin brought this idea to the Chief Williams after seeing a news article from Knoxville. Mrs. Craig who started this project for Knoxville Fire Department came to the Council meeting and explained that the Baby Box for East Ridge is paid for through a grant. This is a working project and should be complete in a couple of months.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for July were:

1. Fire Service: SCBA Evolution, RIT Team Operations. (2\hour minimum).
2. Fire Service: Ground Ladders, Ref. Essentials 7 Ch 8. (2/hour minimum).
3. Rescue: Extrication, Equipment Familiarization, Maintenance, and Use. (2/hour minimum).
4. Fire Service: Forcible Entry, Ref. Essentials 7 Ch. 9. (2\hour minimum).
5. Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Pump Operations Commercial Set Up. (2/hour minimum).
7. Fire Service: Structural Search and Rescue, Ref. Essentials 7 Ch. 10. (2/hour minimum).
8. EMS: Ref. First Responder Protocol Manual, PROC-001 to PROC-010. (3/hour minimum).
9. Fire Service: Tactical Ventilation, Ref. Essentials 7 Ch. 11 (2/ hour minimum).
10. Hazardous Materials: Radiological Monitoring. (2/hour minimum).

We currently have two members in the Hamilton County Rookie school taking Firefighter II.

Maintenance

- Rebuilt four Nozzles for fire hose.
- Repaired four SCBA (Air Packs)
- Repaired Squad One door latches.
- Radio in Ladder one was removed and taken for repair. This is under warranty.
- Warranty work completed on Squad 2. Lights, etc.
- Both tires on the front of Ladder one replaced.

Special Projects

- Working on employee evaluations
- The Fire Department was evaluated by TEMA on setting up a mass decontamination at East Ridge High School. This is an evaluation that is tested every year to maintain mass decontamination and Mass Radiological testing in the event of a disaster at Sequoyah Nuclear Plant.

EAST RIDGE FIRE RESCUE

Incident Reports by Incident Type Series July, 2024

Type of Incident	Number of each
Building Fires	5
Cooking Fire	1
Outside rubbish, trash or waste fire	1
Passenger vehicle Fire	2
Outside rubbish fire	3
Medical Assist / EMS Assist	57
EMS Call, excluding vehicle accident with injury.	14
Motor Vehicle Accident with Injuries	10
Motor Vehicle / Pedestrian Accident	1
Motor Vehicle Accident/ No Injuries	9
Lock In	2
Carbon Monoxide Leak	1
Power Line Down	5
Arching, Shorted electrical equipment	3
Building or Structure weakened or collapse	1
Vehicle Accident, General Clean Up	4
Service Call	1
Lock out	1
Smoke or Odor removal	2
Public Service	2

Assist Police or other government agency	7
Assist Invalid	41
Unauthorized burning	2
Dispatched Canceled en route	21
No Incident Found at dispatch	2
Steam,vapor, or fog mistaken for smoke	1
Smoke Scare	3
Hazmat release Investigation	1
False Alarm	4
Smoke detector activation due to malfunction	4
Alarm system sounded due to malfunction	7
CO alarm activation due to malfunction	1
Sprinkler activation, No Fire-unintentional	1
Smoke detector activation, no fire- unintentional	8
Detector Malfunction, no fire-unintentional	2
Alarm System activation, no fire-unintentional	13
Carbon Monoxide Detector Activation, NO CO	4
Lightning Strike, No Fire	1
Total Alarms For July	249

Fire Property Loss	\$39,200
Fire Property Saved	\$ 3,135,260
Civilian Deaths	0
Civilian Injury	1
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	1
Mutual Aid Given	1
Auto Aid Given / Joint Response District	7
Auto Aid Received / Joint Response District	1
Total Mutual Aid Calls	10

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	0
Fire, related calls	0
Total Calls for service to Ridgeside	0

Fire Marshal's Office	
Annual Inspections	26
New Inspections	2
Public Education events	1
Plan Reviews	3

Open Records Requests	
NFIRS Report(s) requested	1
Other	0

Building Maintenance

July 2024

- Changed out all the HVAC filters for the Library, Court, and City Hall.
- Finished wiring and hanging the outside lights at Sanitation.
- Resolved the issue with the splash pad chemical feeders.
- Replaced the diaphragm and vacuum breaker in the toilet of the restroom room by the main entrance of Fire Hall 2.
- Picked up water from Sam's.
- Replaced the lock on the senior side doors of the Community Center.
- Re-keyed the lock to Kim Thomison's office.
- Changed 7 light fixtures at the Police Department to LED lights.
- Added water to the p-trap of the fountain in the lobby of the Police Department.
- Changed 2 light fixtures to LED in the Street Department's equipment storage.
- Changed 6 light fixtures to LED in the Building Maintenance workshop.
- Greased all the fittings on the Building Maintenance 360 mower.
- Installed balcony light on the Street/Sanitation office building.
- Sprayed the weeds around City Hall, the playground, and the Community Center.
- Fixed the latch to the HVAC unit enclosure on the senior side of the Community Center.
- Placed an order with Jacobs.
- Destroyed City documents that read "7/1/24 Destroy".
- Brought new batch of City documents to storage room.

- Repaired the boarded windows of McBrien.
- Swapped the computer mounts between two of the Police SUV's.
- All members of Building Maintenance purchased boots.
- Investigated the leak at the Police Department.
- Mowed and weeded each week.
- Cleaned the AC coils at the Street/Sanitation and Traffic departments.
- Investigated the irrigation leak at Camp Jordan.
- Placed a uniform order with Apparel Embroidery.
- Unloaded and installed the new shield for one of the splash pad features.
- Hung the cable lines back on the Street/Sanitation building.
- Salvaged breakers from the old panels taken down at Camp Jordan.
- Greased the door to the training room at City Hall.
- Picked up supplies from Ace and Lowes.
- Washed truck 86.
- Changed the oil and cleaned the carburetor and the gas tank of the steam Jeanie.
- Reset the energy audit system at City Hall.
- Brought boxes from court over to the Building Maintenance department.

- Took cabinet measurements for Court.
- Removed the bird nest from the light fixture in front of City Hall.
- Removed the hornet nest from the front of City Hall.
- Repaired the spot mirror in the library.
- Replaced the emergency batteries in the City Hall hallway exit signs.
- Removed electrical hazard from IT office.
- Replaced the broken pvc roof drain at City Hall.
- Had main backflow at Camp Jordan repaired.
- Tightened the handrail going from the City Hall lobby to the library.
- Tightened all the court room seating.
- Repaired the bottom step inside the Street/Sanitation building.
- Replaced all the ceiling tiles in the Court Clerk's office.
- Repaired the picnic tables at Street/Sanitation department.
- Vacuum and mop Building maintenance department.
- Removed faulty outlet from behind City Hall.
- Changed the Police department HVAC filter to non-pleated.
- Replaced the washer at the Animal Shelter.
- Had backflow repaired in the chase of the playground bathrooms.
- Chattanooga Gas changed the meter to the Community Center.
- Made and hung numerical plates at the new Animal Shelter.
- Fixed the faucets in the men's room of the Community Center.
- Attended the meeting at TAW.
- Ordered a backflow test kit.
- Removed old desk from City Hall.
- Re-arranged the Building Maintenance workshop.
- Added hog rings to the dog park fence.
- Installed a new outlet in the Building Maintenance department.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711

CITY OF EAST RIDGE SOLID WASTE REPORT July-31-2024

Solid Waste collected (tons)	832.31
Recycled materials collected (tons)	51.74
Dumpster Junk (tons)	88.78
Dumpster rentals	4
Brush Collected (loads)	41
Metal Collected (tons)	1
Cart Repairs/Replacement (lids/cans)	156
New/Extra Garbage Cans	2
New Recycle Cans	12



Street Dept.
Monthly Report
July 2024

WORK ORDERS

Jul-24

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	74 Locations	Checked & Cleaned
Ditch Cleaning	8 Locations	Cleaned out with Back-Hoe
Jetted Out Pipes	6 Locations	Water Jet Trailer
Codes Yards	4 Locations	Mowing & Trimming
Asphalt Repairs	6 Locations	5-Tons Put Out
Pot Hole Repairs	13 Locations	9 Bags of Asphalt Put Out
Miscellaneous	32 Locations	Various Work Done
Litter Collection	24 Locations	Trash picked up
Boom Mower	15 Locations	Various Right Of Ways Cut
Street Sweeper	10 Locations	Various Streets Swept
Mowing	36 Locations	City Lots
Mowing	Exit 1 Twice	Mowing & Trimming

Notes :



TRAFFIC CONTROL MONTHLY REPORT July 2024

WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	84	
Signs Installed	36	
Sign Maintenance	68	
Shop Tasks	5	
Miscellaneous	38	
Resident Requests	6	
Street Light Requests	2	
Banners	5	
Signal Repairs	1	
Traffic Studies	4	
ERPD Requests	7	
ERFD Requests	0	

Additional Notes :

Staff started thermoplastic school zone crosswalk project.

Staff installed 400' of 12' white thermoplastic.

Staff installed 56' of 24" white thermoplastic.

Signals:



CITY OF EAST RIDGE - Codes/Building Activity Report July 2024

DEPARTMENT OF EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Torrey Holder – Residential Building Inspector		
Michael Pettyjohn - Codes Enforcement Officer		
Ethan Palmer - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of Activity	Total Monthly
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	84 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	123 inspections
Re-inspections	Trades that have failed the first inspection	26
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	1
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	4 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	14 Liens
Housing Board	Cases involving repair or demo of structure	4 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	1 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	17 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	1
Code Violations	Open Storage	11
	Disabled Vehicles	5
	Trash & Debris	7
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	18
	Total Violations	41
	Post for Cleanups	50
AHO Court Cases	Administrative Hearing (properties not in compliance)	19 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



CITY OF EAST RIDGE

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)490-0078 • www.eastridgeparksandrec.com

PARKS and RECREATION
Shawna Skiles, Director

Parks and Recreation Monthly Report - July 2024

Administration

- Working on Fall Festival Sponsorships
- LPRF-Meeting with H & K and Kimley Horn for grant management
- Dept. Interviews for open positions
- Massey Electric - Musco project
- Performance Evaluation Training
- Chamber meetings
- Meeting with Farley Con
- ER Chamber meeting
- Bid openings – Soccer Field Supplies, Baseball/Softball Field Supplies
- Meetings with new events
- Managing open projects

Athletic Programming Rec

- Hubba Bubba League playing now

Maintenance / Projects – Parks and Recreation

- Replaced lights in Arena men's restroom
- Allegiant poured concrete for storage building
- Repaired Throttle cable on mowers
- Repaired Amphitheater main entrance gate
- Worked on Disc Golf course
- Splash pad Bolts tightening each week
- Check picnic tables and buildings for wasp nets
- Laid sod around the pond after Shoresox was installed
- Repaired Tri-swing at playground
- Cut trees down around the walking track
- Repaired tractor shed sprayer pump

Camp Jordan Arena/Park Events

- All or Nothing
- Optimist Club Car Show
- Chattanooga SE TN Home Education Association
- American Diggers

Tournaments / Athletic Events at Camp Jordan

- DLC Sports Lacrosse Tournament
- USSSA World Series
- SSA Softball-2 tournament
- Connect-Scenic City Summer Series
- Christmas in July Run

Community Center

- 8 active Aerobics memberships
- 8 active Open Gym memberships
- Regular programming and rentals
- Two open part-time positions
- One open part-time Fitness instructor position
- Seasonal part-time position concludes this month
- Hosted the Ice Cream social 7/20
- Hosted the Pickle Ball Safety Workshop 7/23
- Hosted a Monthly Senior luncheon 7/22.

FY23/24 Library Services Statistics as of July 31, 2024

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
CIRCULATION (BOOKS/AUDIO)	3436												3436
CIRCULATION E-BOOKS	170												170
COMPUTER USERS	196												196
NEW CARDS ISSUED	42												42
PROGRAMS/ ATTENDANCE	17/413												17/413
DOCUMENTS NOTORIZED	12												12
PAGES FAXED	24												24
PAGES SCANNED	49												49
COPIES MADE	2947												2947
IN-DEPTH COMP ASSISTANCE	40												40
ITEMS CATALOGUED	91												91
ITEMS DELETED	7												7

42 new cards issued (28 Adult/14 Juvenile)
 1 Adult Book Club with 6 participants.
 1 Adult Bingo with 4 participants.
 Teen tie-dye & picnic w/9 participants.
 1 Lego Club with 8 participants.
 4 Knitting Club w/17 participants.

Summer Reading Statistics:

60 participants (27 listeners, 23 readers, 10 teens) with a total of 3,325 books read (1,700 listeners, 1486 readers, 139 teens)

4 story-times with 93 participants.
 1 Cooking Club with 6 participants.
 Creature Features animal program w/85 participants.
 Summer Reading Ice Cream Social w/57 participants.
 1 Teen Book Club with 5 participants.
 Harry Potter program w/123 participants.