



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager

MONTHLY REPORT

FOR

DECEMBER 2024

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

David Tyler
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT DECEMBER 2024

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the December 2024 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

**CITY OF EAST RIDGE
BUSINESS LICENSE
DECEMBER 2024**

BUSINESS LICENSE

Business Name	Location Address	Date
TENNESSEE ESCAPES LLC	700 S MOORE RD EAST RIDGE, TN 37412	12/3/2024
LLC-SIGNARAMA OF CHATTANOOGA (New Owner)	5345 RINGGOLD, EAST RIDGE TN 37412	12/6/2024

BEER PERMITS

None		
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Cameron McAllister
Administrator
Economic & Community Development

Monthly Report – December 2024

Grant Project Updates:

- **TDOT PIN 131488 (John Ross Road Resurfacing)**
The City will run the bid advertisement in the local newspaper January 5, 2025. Subsequently, the bid advertisement will be advertised online via the City's website and TDOT's website from January 6, 2025, until January 30, 2025. Bids will be opened publicly January 30, 2025, at 2pm at East Ridge City Hall. Construction is expected to begin in Spring 2025.
- **TDOT PIN 122000 (Multimodal)**
All project documents have been submitted to Local Programs to complete the closeout process. The project contract ended November 30, 2024. An "End of Job Certificate" will be drafted by the project's CEI for Local Programs.
- **Statewide School Resource Officer Endowment Grant**
All SRO positions are currently filled. Equipment and supplies have been purchased for the SROs in place at East Ridge Elementary School, Spring Creek Elementary School, East Ridge Middle School, and East Ridge High School. Required quarterly reports are being completed to remain compliant with state regulations.
- **Local Parks & Recreation Fund Grant**
City Administration and Terracon Consultants, Inc. entered into an agreement to complete an asbestos survey at East Ridge Community Center. Additionally, City Manager Miller, Kimley-Horn & Associates, and staff met to review 95% construction plans prior to submission to TDEC for approval. A tentative schedule has been established for the bidding process.
- **THSO High Visibility Grant**
The grant officially kicked off October 1, 2025. East Ridge Police Department hosted a grant-funded saturation December 31, 2024 – January 1, 2025. Officers conducting the saturation event will be paid out of THSO grant funds. Campaign reports were submitted to show results from the City's saturation event. An additional THSO event will be scheduled during Quarter 2.

Grant Applications Submitted:

Grant Applications Awarded:

Invoice for Reimbursements Submitted:

- **Local Parks & Recreation Fund Grant – East Ridge Community Center Renovation**
(Kimley-Horn & Associates)

Capital Projects:

- East Ridge Town Center Project (Pavilion)
- McBrien School Conversion Project
- City Garage Rehabilitation Project
- Atrium City Seal Project - **Installation is 95% Complete**
-

Active Grant Projects:

- PIN 122000.00 (*Ringgold Road Multimodal Project*) **CLOSING SOON**
- PIN 131488.00 (*John Ross Road Resurfacing Project*)
- Local Parks & Recreation Fund Grant (*East Ridge Community Center Project*)
- FY24 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- American Water Charitable Foundation Grant (*Dickert Pond Bank Stabilization*) **CLOSING SOON**
- ARPA Non-Collaborative Grant (*Wastewater Collection System Project*)
- Tennessee American Water Combination Grant (*Camp Jordan Rain Garden Project*)
- Transportation Planning Organization Safe Streets for All Grant (*Safety & Crash Statistic Plan*)
- American Water Charitable Foundation Environment Grant (*TN River Rescue 2024*)
- FY25 Statewide School Resource Officer Grant (*East Ridge Police Department*)
- FY25 Bureau of Justice Bulletproof Vest Grant Program (*East Ridge Police Department*)
- FY25 Public Entity Partners Judy Housley Safety Partners Grant (*East Ridge Fire Department*)
- FY25 Public Entity Partners Cyber Security Grant (*IT Assistance*)
- FY25 Public Entity Partners James. L Richardson Driver Grant (*City-Wide Assistance*)
- FY25 Public Entity Partners Property Conservation Grant (*East Ridge Community Center*)
- FY25 Firehouse Public Safety Foundation Grant (*East Ridge Fire Department*)
- FY25 Tennessee American Water Firefighter Support Grant (*East Ridge Fire Department*)
- FY25 THSO High Visibility Grant (*East Ridge Police Department*)
- FY25 Brownfield Assessment Grant (*Economic & Community Development*)
- FY25 State and Local Cybersecurity Grant Program (*IT Assistance*)

Special Events:

- *Letters to Santa* – East Ridge City Library
12/1/2024 – 12/16/2024
- *Employee CPR Instruction Course* – East Ridge Fire Department
12/4/2024
- *Chamber of Commerce Networking Luncheon* – Economic & Community Development
12/5/2024
- *Breakfast with Santa* – East Ridge City Library
12/7/2024
- *52nd Inaugural & Organizational Meeting (Reception)* – City Administration/Mayor & Council
12/9/2024
- *Employee Christmas Party* – City Administration/City Employees
12/11/2024
- *Annual Legislative Breakfast* – City Administration
12/13/2024
- *Taylor Swift's Birthday Celebration* – East Ridge City Library
12/13/2024
- *Chamber of Commerce Christmas Party* – East Ridge Parks & Recreation/Economic & Community Development
12/18/2024
- *Cookies with Clause* – East Ridge Community Center
12/20/2024
- *Learn to Draw with Mr. Alex* – East Ridge City Library
12/21/2024
- *Animal Adoption Event* – East Ridge Animal Services
12/21/2024

Public Relations/Social Media Outreach:

- **Facebook (@City of East Ridge – Government)** Platform Followers: 8,301
Number of posts – 20
- **Instagram (@CityofEastRidge)** Platform Followers: 780
Number of posts – 16
- **Twitter (@CityofEastRidge)** Platform Followers: 690
Number of posts – 13

City of East Ridge

Human Resources

December Data (as of 12/31/24)

<u>Headcount</u>	<u>Budget</u>	<u>Actual</u>
Full-Time Employees	155	144
Part-Time Employees	<u>24</u>	<u>22</u>
Total	179	166

New Hires – 4 – (2) PT Park Attendants, Firefighter, Purchasing Specialist

Terminations – 5 – Athletic Coord, Patrol Sgt., Patrol Ofcr (PT), Patrol Ofcr, Fire Captain

Transfers – 1 – Patrol Officer – Patrol Sgt

In Onboarding Process:

Sanitation Driver

Athletic Coordinators (2)

Recruiting for:

Groundskeeper

Arena Attendant

Patrol Officer

Firefighter

PT Park Attendant

PD Reservists:

7

Volunteer Firefighters:

5

Pending Retirements:

0

Admin and/or Medical Leave

3

**CITY OF EAST RIDGE
MONTHLY MANAGEMENT REPORT
MONTH OF DECEMBER 2024**

COURT

NUMBER OF CITATIONS ISSUED IN December : 107 - Traffic Citations

NUMBER OF DEFENDANTS APPEARING IN COURT:

	Criminal	Traffic	ComeBacks (to pay)
Dec. 3, 2024	48	43	40
Dec. 10, 2024	77	44	30
Dec. 17, 2024	35	42	62
Dec. 23, 2024	13		
Dec. 30, 2024	7		

TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH ____

180 Criminal

129 Traffic

132 Comeback to pay - less than half show.

NOTE: December 23 & 30 we had custody cases only



East Ridge Police Department

Chief's Monthly Report December 2024

The Police Department responded to a total of 1951 calls for service during December 2024.

The department filled a total of 35 open records requests from citizens and the DA's office.

A total of 528 citations were issued.

ERPD made a total of 79 physical arrests that included 142 misdemeanor charges and 57 felony charges.

ERPD answered 8 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.



EAST RIDGE POLICE DEPARTMENT

4214 Ringgold Road ♦ East Ridge, TN 37412

Police Administration
(423) 867-3718
Fax (423) 867-9418

Clint Uselton
Chief of Police

December 2024 Events

Administrative Division

Records Division / Property and Evidence Division / Open Records /
Training / General Administration / School Resource Officer

Car 14 – 39,500 miles

Administrative Division-Lieutenant Rogers

ERPDP Open Records/Court Operations/Fleet Maintenance/Station

Officer, Quartermaster, Fleet Maintenance, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sgt., School Resource Officer
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases and hardware.
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- Continued working on FBR data conversion
- Continued working on data export from Tracker Product
- New Officer account setup
- Policy review
- Virtual Academy
- RMS Upgrade

Open Records

Open Records Requests Received / Completed	35
Open Records Preparation Time	31 Hours

Court Operations

Hamilton County Grand Jury Cases Presented	0
Hamilton County Grand Jury Cases Requested	0
Total Hamilton County Grand Jury Appearances	0
Hamilton County Grand Jury File Preparation Time	0 Hours
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	2

Station Officer

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance: Vehicle #9 to Fine's (picked up), Vehicles #21 & #38 to E/R Auto (both picked up), Troubleshoot dash camera on vehicle #6 (RESOLVED), Adjust rifle mount in vehicle #40, Pick up vehicle #51 from Cleveland Ford, Vehicle #9 to Summit Graphics (picked up), Troubleshoot vehicle #81 dash cam issue (resolved), Vehicle #38 to Cleveland Ford	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions: Work with Tyler Tech on password issues, Meet with Chattanooga Radio Shop, Worked with Litefoot on email issues.	

Records Division

Candace Brown / Pam Aalberg / Myra Miracle

Incident Reports	Arrest Reports	Citations	Calls For Service
272	106	218	1989

NCIC Transactions – varies daily.

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training.

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered in Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

Work with HC911 with CAD assignments on new Officers.

ERPD Property and Evidence Division

➤ Items Entered	275
➤ Items Disposed	0
➤ Narcotics and Paraphernalia Disposed	0
➤ Firearms – prepared for trade/sale	0
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

Drugs Seized – Department monthly total

➤ Pills (dosage units)	33
➤ Cocaine (grams)	6.5
➤ Steroid's	4 vials
➤ THC Gummies (dosage units)	4
➤ Meth (grams)	574.1
➤ Marijuana (grams)	87.8
➤ MDMA (grams)	0
➤ Fentanyl (grams)	18.7
➤ Fentanyl (pills)	2
➤ Fentanyl (patches)	30
➤ THC Vape (ounces)	.06

Training Sergeant

Car 53 – 52,050 Miles

Sgt. J. Massengale

Rifle Class 12/04 & 12/05 Catoosa Range

Rifle Class 12/11 & 12/12 Catoosa Range

Completed training on 5 new reserve officers and swearing in process.

Assist Sgt Kimsey with finding instructor development class.

Attempt to find an EVOG Instructor Class.

Continue to keep up the ACADIS Portal entries for officers specialized training.

Assist with vehicle maint. for patrol vehicles.

Replace shotgun spring in patrol shotgun.

Continue to keep in touch with Premier Body Armor about current orders.

Begin paper work for end of year with POST for IN-Service Credit for officers.

Replace magazine springs in Shotguns

School Resource Officer

East Ridge High School

Officer Hightower – Vehicle #87 Mileage 10,886

17 Offense Reports

2 Supplemental Reports

2 Traffic Citations

East Ridge Middle School

VACANT

East Ridge Elementary School

Cpl. Chadwick – Vehicle#58 Mileage 65,448

5 Offense Reports

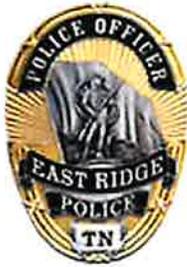
53 SIA

Spring Creek Elementary School

Officer Chavez – Vehicle #22 Mileage 77,255

No reports

No arrests



City of East Ridge

Police Department

TO: Chief Clint Uselton
 FROM: Lieutenant Greg Beck
 RE: December 2024 CID-CSU-Warrants-K-9 Statistics

Criminal Investigations Stats

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	2	0	0	0	0	0	2	0%
S. Stojnic	27	0	4	4	5	6	21	100%
G. Hawks	6	0	4	4	5	1	5	100%
W. Johnson	9	0	4	3	2	2	8	75%
J. Davis	11	0	4	6	4	1	8	150%
Total	55	0	16	17	16	10	44	106%

CID Total New Case Assignments: 16
 CID Total Cases Cleared: 17
 CID Monthly Clearance Rate: 106%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the city. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region. CID has put in a significant amount of hours & effort into working a Homicide which occurred in December 2024; a related arrest has been made yet the case remains active at this time.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and or apprehensions of five (5) individuals wanted for a variety of criminal charges to include the following:

- Dejuan Rowland - Homicide
- Derrick Glover – Probation Violation – New Drug Charges
- Tiffany Myers - Warrant out of Nashville
- Charles Little - Manslaughter of Child (Florida)
- Demetrius Robinson - Federal charges originating from an East Ridge Incident/Arrest

Cumulative Crime Suppression (CSU) Stats

Self-Initiated Arrest – MIS: 1
 Self-Initiated Arrest – FEL: 4
 Warrant Service – MIS: 7

Warrant Service – FEL:	8
Drug Seizures:	7
Firearms Seizures:	1
Assets Seizures:	0
Stolen Auto Recoveries:	1
Search Warrants – Sought:	3
Search Warrants – Executed:	3
Referrals for Fed. Prosecution:	1
Gang Contacts/Validations:	1

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the city. CSU is continuing to conduct follow up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU Investigators Crisp & Goddard have collectively intercepted an estimated 569.9 grams [1.25 pounds] of ice methamphetamine in December 2024.

K-9

Primary Officer Calls:	3
Back-up/Assist Calls:	25
Physical Arrests:	1
Vehicle Sniffs:	5
Building Search:	1
Area Search:	0
Tracks:	1
Traffic Stops:	31
Call outs:	0
Warrant Services:	0
Assist Other Agency Warrants:	0
K9 Training Hours:	16
Public Events/Demonstrations:	0
K9 Apprehensions:	2
Methamphetamine Seizures:	1.6 grams
Crack Cocaine Seizures:	0.6 grams
Fentanyl Seizures:	0.0 grams
Currency Seizures:	0
Marijuana/THC Seizures:	0
Vehicle Seizures:	0

K9 NOTE: The K9 team, comprised of Cpl. Beadle, and K9 Quest, continue to employ proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence.

Cumulative Warrants Division Stats

New Warrants Received:	92
Warrant Service – MIS:	21
Warrant Service – FEL:	17
Misdemeanor Citation Service:	1
Civilian Fingerprints:	9
NCIC Entries:	76

Warrants Division NOTE: Corporal Daverson has received adequate training to undertake his new role under the supervision of Sgt. Kimsey. The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures.

Vehicle Assignments

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	24,064	Chevrolet	Colorado
G. Beck	29	142,728	GMC	Canyon
B. Beadle	89	15,690	Ford	PIU
M. Crisp	50	88,768	Ford	Explorer
J. Goddard	52	86,429	Ford	Explorer
K. Kimsey	28	53,115	Ford	PIU
J. Daverson	6	35,344	Ford	PIU
S. Stojnic	4	724	Chevrolet	Colorado
G. Hawks	25	1,682	Chevrolet	Colorado
J. Davis	41	1,844	Chevrolet	Colorado
W. Johnson	44	1,698	Chevrolet	Colorado
SPARE-LINE	54	69,920	Dodge	Journey

CITY OF EAST RIDGE
POLICE DEPARTMENT
MONTHLY REPORT
PATROL/TRAFFIC DIVISION
December 2024

Team Patrol / Traffic Mon/Year Dec-24

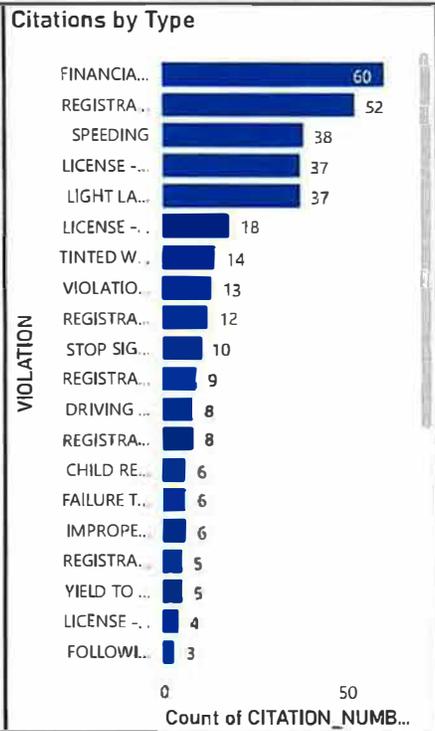
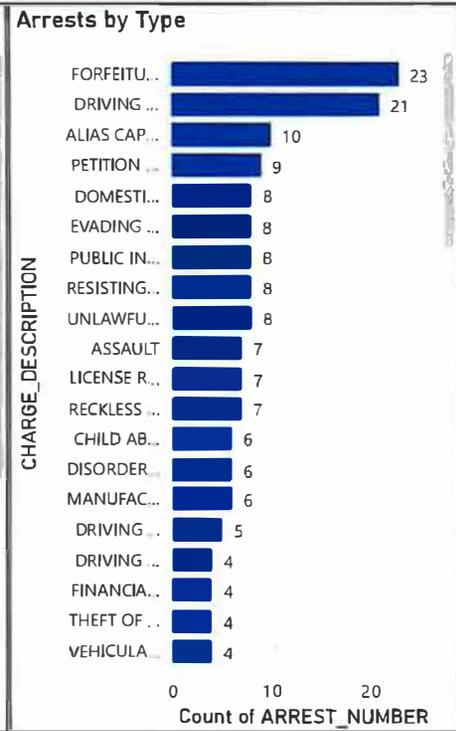
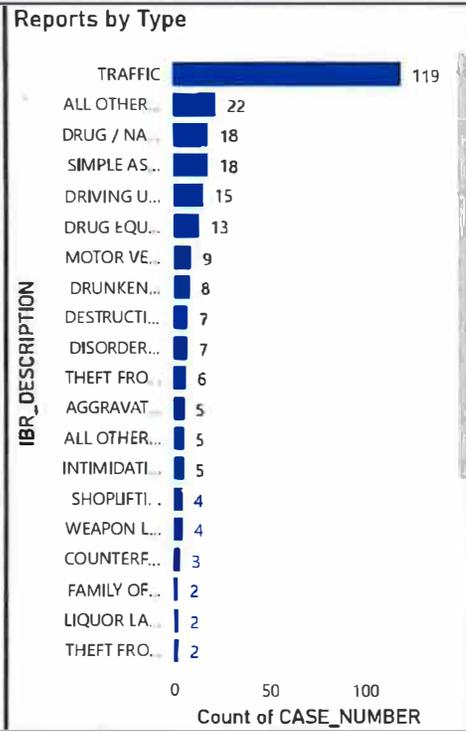
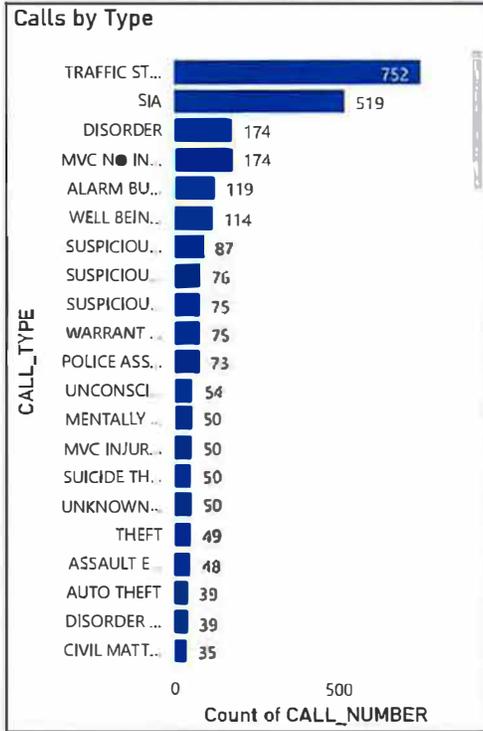
Totals	392	50	79	142	57	217	5	1156	106	578	528	940	960	23	39
Officer	Days	Warrants	Physical	Charges		Reports	Field	SIA	Crash	Traffic	Traffic	Service	Assist	Other	Warrant
Name	Worked	Obtained	Arrest	Misd.	Felony	(d1,d2)	Interview		Reports	Stops	Citations	Calls	Calls	Warrant	Service
HINSCH	17	0	0	0	0	2	0	6	0	11	13	23	67	0	0
MCCLOUD	16	1	3	12	8	2	0	13	28	18	40	38	27	0	0
MAGANA	15	0	1	1	0	12	0	19	3	12	11	55	34	0	0
MAHAFFEY	15	0	1	1	0	19	0	11	1	2	1	50	32	0	3
BAILEY	14	2	3	3	1	16		24	1	27	31	52	29	1	
VALDEREZ	14	1	2	1	5	13		181	3	20	16	46	23	0	1
DARWIN	10	0	0	0	2	6	0	30	1	20	21	23	27	0	0
ROISTACHER	16	0	6	9	0	10	0	120	5	34	14	41	73	8	0
Allen	16	1	0	0	0	12	0	5	3	25	6	43	23	0	4
Huskins	9	0	6	5	0	5	0	35	1	15	0	30	24	0	0
Kirby	15	0	1	1	0	8	0	30	5	29	27	31	15	1	2
Masmangala	11	0	0	0	0	0	0	45	13	1	21	30	0	0	0
Partin	16	0	10	15	1	11	0	27	0	47	32	51	19	3	6
Smith	16	0	0	0	0	0	0	37	0	1	2	0	58	0	0
ALEXANDER	13	2	2	2	0	2	0	59	0	11	1	17	55	0	0
BRISELDEN	15	0	5	5	7	14	2	50	3	21	10	61	33	1	1
BURGESS, D.J.	13	0	0	0	0	4	0	22	1	14	9	25	56	0	0
JOHNSON, D.	14	10	8	22	13	11	1	42	10	74	122	31	28	1	10
MILLER, W.	14	8	4	11	2	11	0	83	5	22	5	30	17	0	1
RUDDY	14	0	0	0	0	6	0	42	0	9	0	16	50	0	0
ROMANS	14	0	1	1	0	6	0	38	1	19	9	20	25	0	2
SHARP	14	3	2	4	1	11	0	19	1	26	4	33	30	3	0
Wilson	9	0	2	6	0	3	0	64	14	58	68	23	16	0	0
Blackburn	16	12	11	14	1	12	2	40	4	18	27	69	24	1	4
Cor	15	9	5	9	3	8	0	42	1	7	1	35	58	1	3
ESKIMYAN	15	1	1	0	0	0	0	62	1	22	23	23	22	1	0
Cornelius	12	1	5	18	13	13	0	0	1	15	14	39	50	0	2
SILNEY	14	0	0	2	0	0	0	10	0	0	0	5	45	2	0

December 2024



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 1989	Incidents 272	Arrests 106	Total Charges 237	Citations 218	Warnings 154
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Monthly Crime Report

Chief Clint Uselton



December

2024

Major Crimes

WEAPON LAW VIOLATIONS	7
THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	2
THEFT FROM MOTOR VEHICLE	2
ROBBERY	1
MURDER	1
MOTOR VEHICLE THEFT	10
FORCIBLE RAPE	1
DRUG / NARCOTIC VIOLATION	23
DRIVING UNDER INFLUENCE	18
BURGLARY	1
AGGRAVATED ASSAULT	5

Calls for Service

1989

Reports Written

272

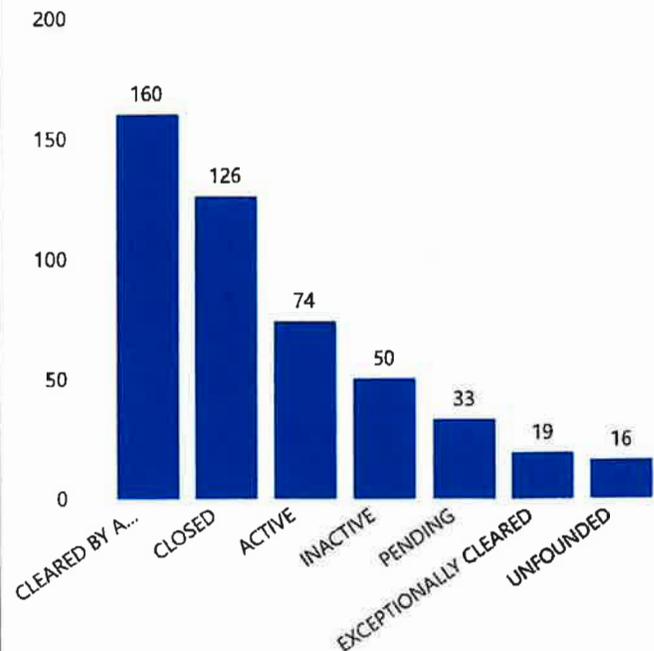
Citations

218

Warnings

154

Case Status for this month's reports



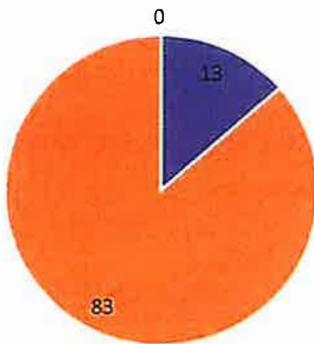


CITY OF EAST RIDGE December 2024 TRAFFIC CRASHES

2023
96

2024
85

2023



Fatal Crashes Injury Crashes Property Damage

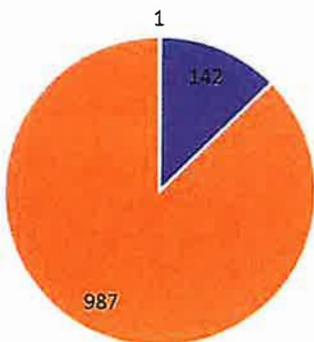
2024



Fatal Crashes Injury Crashes Property Damage

YTD
1130

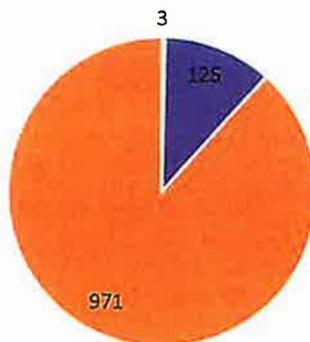
2023



Fatal Crashes Injury Crashes Property Damage

YTD
1099

2024



Fatal Crashes Injury Crashes Property Damage



City of East Ridge

Animal Services

5302 Stone St, East Ridge, TN 37412
Office: (423) 633-7774

Monthly Report

December 2024

ERAS responded to 106 calls for service.

There are 5 cats at the shelter and 1 cat in foster care.

There are 38 dogs at the shelter and 4 in foster care.

There are 2 rabbits at the shelter.

ERAS responded to 5 injured and/or sick animals.

ERAS responded to 5 dead animals and transported them to the shelter for disposal.

There were 8 feral cats released back to the wild.

There was 1 feral cat trap set.

ERAS responded to 5 police assistances.

There were 11 cat adoptions and 3 returned to owners.

There were 13 dog adoptions and 10 returned to owners.

EAST RIDGE FIRE RESCUE

Summary of the Month's Activities

December 1 –December 30, 2024

Fire Operations

The Department responded to **240** calls for service in the month of **December** 2024.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- Talked with Pierce salesperson (Michael Miranda), He advised the new engine is projected to be delivered in October of 2025. The ladder is projected for completion in February 2028.
- Staff conducted CPR training with city staff of parks and other departments.
- Staff attended the swearing in ceremony of new elected council members.
- Staff held a retirement ceremony for Captain Henson.
- Staff and spouses attended a Christmas party at Home plate Restaurant.
- Staff attended a Legislative breakfast to voice concern on items coming up at the state level.
- Staff attended a breakfast provided by the city manager.
- Staff attended a pancake breakfast with Santa at Cross path Church. Children had the opportunity to see and have photos with Santa.
- Two staff members attended an inspector conference in Murfreesboro TN. For continued education in fire codes.
- Staff attended a Mutual Aid meeting in Catoosa. This is the election meeting for any new officers on the board for Tri State Mutual Aid Association
- Staff assisted with moving exercise equipment back to McBrien School.

Training

Each shift completes a minimum of two hours of training each shift normally. Training topics for **December** were:

1. Fire Service: SCBA Evolution, RIT. (2\hour minimum).
2. Fire Service: Portable Fire Extinguishers, Ref. Essentials 7 Ch. 6. (2/hour minimum).
3. Rescue: Z-Rig\Tension Diagonal, Equipment Familiarization, Maintenance, and Use. (2/hour minimum).
4. Fire Service: Ropes and Knots, Ref. Essentials 7 Ch. 7. (2\hour minimum).
5. Driver Training: District Review-Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2\hour minimum).
6. Driver Training: Pump Operations, Commercial Setup. (2/hour minimum).
7. Fire Service: Ground Ladders, Ref. Essentials 7 Ch. 8. (2/hour minimum).
8. EMS: Ref. First Responder Protocol Manual, OB\GYN PROT-032 to PROT-036. (3/hour minimum).
9. Fire Service: Forcible Entry, Ref. Essentials 7 Ch. 9 (2/ hour minimum).
10. Hazardous Materials: Decon. (2/hour minimum).

We currently have two members in a Firefighter I class at Tri Community Fire department. We have three in Firefighter I at Hamilton County Rookie school. We have one in a EMR (Emergency Medical Responder) at Dallas Bay Fire Department.

Maintenance

- Pump Testing on all apparatus
- Tested new nozzles for future needs
- Replace water pump on Support One. (Air -Rehab truck)
- Fixed air leak on the clutch on Ladder 1
- Replaced battery in Rescue 1.

Special Projects

- Working on getting a new contractor for the install of the baby box.
- Working on employee evaluations. December have been completed.
- Crews decorated both stations for Christmas.

EAST RIDGE FIRE RESCUE

Incident Reports by Incident Type Series **December, 2024**

Type of Incident	Number of each
Building Fires	2
Medical Assist / Assist EMS Crew	87
EMS Call, excluding vehicle accident with injury.	12
Motor Vehicle Accident with Injuries	12
Motor Vehicle vs. Pedestrian (MV PED)	2
Motor Vehicle Accident / No Injuries	11
Extrication from vehicle	1
Removal of victim(s) from elevator	1
Gas Leak (natural or LPG)	1
Power Line Down	1
Service Call	1
Water or steam leak	1
Assist Police or other goverment agency	2
Police Matter	2
Public Service	1
Assist Invalid	39
Cover Assignment, standby, or move up	3
Dispatched & Canceled en route	27
No Incident Found at dispatch address	3
Smoke scare, odor of smoke	1

False Call	1
Malicious, mischievous false call.	1
Smoke detector activation, malfunction	3
Unintentional transmission of alarm	2
Alarm system activation, malfunction	3
Smoke detector activation, no fire, unintentional	4
Detector Activation, no fire, unintentional	1
Alarm system activation, no fire unintentional	13
Total Alarms For December:	240

Fire Property Loss	\$20,500
Fire Property Saved	\$497,000
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

Mutual Aid Report	
Mutual Aid Received	0
Mutual Aid Given	6
Auto Aid Given / Joint Response District	11
Auto Aid Received / Joint Response District	2
Total Mutual Aid Calls:	19

Calls to the City of Ridgeside	
Medical, citizen assist, non-fire related	0
Fire, related calls	0
Total Calls for service to Ridgeside	0

Fire Marshal's Office	
Annual Inspections	12
New Inspections	8
Public Education events	1
Plan Reviews	4

Open Records Requests	
NFIRS Report(s) requested	0
Other (Fire Marshall's Office)	0

Monthly Report

(December 2024)

- Picked up hinges from R.G. Associates.
- Had HVAC companies come out and give quotes to replace the bay heaters in Fire Hall 1 (Scheduled Action Air).
- Replaced one outside receptacle at the Transfer Station that they use to keep the trucks charged.
- Had Bailey's come out and inspect the basement heater in the Transfer Station. Determined it was the fan motor and was replaced it. (Bailey's recommended replacing the unit due to its age and yearly issues.)
- Updated the key log to add the new Animal Shelter, the McBrien gym and Det. Kimsey's new office.
- Replaced the parts in 3 dog bowls at the Animal Shelter.
- Turned the handicap stall doors in the Community Center and City Hall to ADA compliant hinges.
- Temporarily secured the loose piece of roof on the Animal Shelter.
- Changed the Community Center lights in the safe room to LED.
- Fixed the lock to the door of the Sanitation/Street office building.
- Had AAA make copies of the 1 and 6 ASSA keys per City Manager.
- Fabricated stands for the baby changing stations going in the Community Center and City Hall.
- Rekeyed the lock to Det. Johnson's office to match the adjacent door.
- Picked up 25 boxes of large black trash bags from the Arena.
- Brought water to Court and brought back boxes of files for storage.
- Had Aztec Roofing put the new roof on the Library.
- Had Daikin replace the heat exchanger in the Admin. unit.
- Fixed the north side lock to McBrien and added locks to the extra doors to the gym.
- Called for 3 quotes for replacing all ceiling tiles in the Library.
- Had Action Air replace all the bay heaters in Fire Hall 1.
- Re-keyed the south door to McBrien to a new key and replaced all the locks inside for the gym and for property and evidence.
- Brought City Hall 4 cases of water.
- Fixed the lock and door spacers on the Purchasing Agents office.
- Repaired the door closure on the door going into the isolation room at the Animal Shelter.
- Order new regular and igniter bulbs and installed them in Fire Bay 1.
- Picked up water and supplies from Sam's Club.
- Switched two light fixtures at Traffic Control to LED.
- Replaced two water lines for the dog bowls at the Animal Shelter.
- Dug up and fixed the first leak at Fire Hall 2. Once more leaks were discovered, Metro Plumbing quoted and replaced the water main line at Fire Hall 2.
- Tested the irrigation backflow and the backflow inside City Hall.
- Changed all the filters at the Animal Shelter.
- Continued working on fabricating baby changing stands.
- Removed the magnetic lock and keypads from the Diamond Tower so we can install them on the McBrien gym doors.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711

SOLID WASTE DEPARTMENT December 2024

Solid Waste collected (tons)	696.08
Recycled materials collected (tons)	55.51
Dumpster Junk (tons)	55.66
Dumpster rentals	3
Brush Collected (loads)	
Metal Collected (tons)	0
Cart Repairs/Replacement (lids/cans)	13
New/Extra Garbage Cans	7
New Recycle Cans	16



**Street Dept.
Monthly Report
December 2024**

WORK ORDERS

Dec-24

TYPE OF TASK	PRODUCED	NOTES
Drain Patrol	67 Locations	Checked & Cleaned
Ditch Cleaning	06 Locations	Cleaned out with Back-Hoe
Jetted Out Pipes	03 Locations	Water Jet Trailer
Street Sweeper	21 Locations	Various Streets Swept
Asphalt Repairs	05 Locations	5-Tons Put Out
Pot Hole Repairs	08 Locations	13 Bags of Asphalt Put Out
Miscellaneous	48 Locations	Various Work Done
Litter Collection	37 Locations	Trash picked up
Boom Mower	07 Locations	Various Right Of Ways Cut
Leaf Vac	43 Locations	Leaf Collection

Notes :



TRAFFIC CONTROL MONTHLY REPORT December 2024

WORK ORDERS

TYPE OF TASK	Quantity	NOTES
New Signage	32	
Signs Installed	31	
Sign Maintenance	56	
Shop Tasks	7	
Miscellaneous	17	
Resident Requests	0	
Street Light Requests	11	
Banners	0	
Signal Repairs	9	
Traffic Studies	1	
ERPD Requests	2	
ERFD Requests	0	

Additional Notes :

Push Button Flashing School Zone Crosswalk Systems Installed at:

East Ridge Elementary

Spring Creek Elementary

East Ridge High/Middle School



CITY OF EAST RIDGE - Codes/Building Activity Report December 2024

NUMBER OF EMPLOYEES: 5

Michael Howell – Chief Building Official		
Melissa Mahoney – Administrative Assistant/Permit Technician		
Torrey Holder – Residential Building Inspector		
Michael Pettyjohn - Codes Enforcement Officer		
Ethan Palmer - Codes Enforcement Officer		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
Activity	Scope of	Total Monthly
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	52 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	162 inspections
Re-inspections	Trades that have failed the first inspection	31
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	4
Street Inspections	Performed by Street Department	0
Signs Removed	Illegal signs removed from city limits	1
Continuing Education	Training for the departments required certification test/International Building Certif.	0 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	4 Liens
Housing Board	Cases involving repair or demo of structure	0 Cases
Zoning Board	Cases involving zoning ordinance.	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	0 Cases
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	6 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	26
	Disabled Vehicles	12
	Trash & Debris	6
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	20
	Total Violations	64
	Post for Cleanups	0
AHO Court Cases	Administrative Hearing (properties not in compliance)	10 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)490-0078 • www.eastridgeparksandrec.com

PARKS and RECREATION
Shawna Skiles

Parks and Recreation Monthly Report - December 2024

Admin

- Held Interviews for new Athletic Coordinator
- Uniform bid openings
- Work on getting spring sports ready to launch Jan. 1st.
- Pillar Construction Updates every 2 weeks-Town Center
- Held interviews groundskeepers and arena assistant

Athletic Programming Rec

- Winter Basketball has started
- Indoor Soccer has started.

Maintenance / Projects – Parks and Recreation

- Serviced 2 of the gators, John Deere 76, John Deere 76, Blowers and Spartan mower
- Arena Flag pole repaired
- Ordered parts for mowers to start serving those.
- Fixed 2 womens toilets in the Arena, one leaking and the other toilet set broke off.
- Fixed the Fence on the hill from a vehicle hitting it in the curve
- Arena restroom urinal fixed 3 of them
- Soccer irrigation digs, field 8 repaired one repaired one still in progress.
- Soccer irrigation started on field 1 and are working on each field to fix and repair any leaks
- We are winter mowing from the rye grass
- Seeded dog park and playground before the last major rain.

Camp Jordan Arena/Park Events

- Indoor Soccer

Tournaments / Athletic Events at Camp Jordan

- Nothing in December

Community Center

- ERCC hosted the Cookies with Santa with a large turn out. Over 400 cookies were baked
- City Wide CPR class was held in the multi-purpose room
- 9 Aerobic member
- 65 Senior members
- 10 Open Gym Members
- Senior programing held their final luncheon of the year celebrating Christmas with Dirty Santa gift exchange and games.
- NAMI held their final meeting. They did not renew but strongly want to be back after renovation.
- Martial Arts has downsized and will not be using our facility after January. He will not be going elsewhere.

FY23/24 Library Services Statistics as of December 31, 2024

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
CIRCULATION (BOOKS/AUDIO)	3436	3302	2700	3053	2517	2749							17757
CIRCULATION E-BOOKS	170	256	283	264	238	251							1462
COMPUTER USERS	196	200	219	239	183	238							1275
NEW CARDS ISSUED	42	42	25	27	33	27							196
PROGRAMS/ ATTENDANCE	17/413	14/149	23/955	30/679	16/207	18/353							118/2756
DOCUMENTS NOTORIZED	12	18	20	14	10	11							85
PAGES FAXED	24	32	8	60	69	70							263
PAGES SCANNED	49	19	15	25	4	84							196
COPIES MADE	2947	3069	2684	2276	2661	2371							16008
IN-DEPTH COMP ASSISTANCE	40	34	30	34	27	54							219
ITEMS CATALOGUED	91	101	114	140	94	73							613
ITEMS DELETED	7	18	20	16	118	7							186

27 new cards issued (18 Adult/9 Juvenile)

- 1 Adult Book Club with 4 participants.**
- 1 Adult Bingo with 6 participants.**
- 1 Lego Club with 28 participants.**
- 3 Knitting Club w/9 participants.**
- Taylor Swift birthday celebration w/19 participants.**
- 1 Home School Book Club (5-8) with 1 participant.**

3 Story-times with 60 participants.

- 3 Baby Story-times with 55 participants.**
- 1 drawing program with 21 participants.**
- 1 Cooking Club with 7 participants.**
- 1 Puzzles & Pen Pals group with 1 participant.**
- Breakfast with Santa event with 142 participants.**