



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Office of the City Manager
J. Scott Miller

MONTHLY REPORT

FOR

MAY 2025

J. SCOTT MILLER CITY MANAGER

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

J. Scott Miller
City Manager

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Office of the City Manager
J. Scott Miller

CITY MANAGER REPORT MAY 2025

To: Mayor and Councilmembers, City Staff, and Residents of East Ridge

Please find attached the May 2025 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller
City Manager

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

J. Scott Miller
City Manager



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Jennifer Deitrick
City Clerk
Administration Department

May 2025 Business License and Beer Permits Monthly Report

BUSINESS LICENSE:

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
05/01/2025	Scenic City Restoration LLC – Restoration 1 of Chattanooga	5722 Scott St, Chattanooga, TN 37412
05/01/2025	Arthur O. Nance – Nance Enterprise	6619 Stat Line Rd, East Ridge, TN 37412
05/07/2025	AD 2024 Franchise, LLC	728 Frawley Rd Apt 403, Chattanooga, TN 37412
05/25/2025	Western Kentucky Door, Inc.	243 Commerce St, Cadiz, KY 42211
05/30/2025	JDH Company, Inc.	5615 Oakdale Ave, Chattanooga, TN 37412

BEER PERMITS

<i>DATE</i>	<i>BUSINESS NAME</i>	<i>ADDRESS</i>
NONE		



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Cameron McAllister
 Administrator

Economic & Community Development

May 2025 Economic & Community Development Monthly Report

GRANT MANAGEMENT:

<i>Fiscal Year</i>	<i>Grant Name</i>	<i>Project</i>	<i>Department</i>	<i>Status</i>
FY15	PIN 131488.00	John Ross Road Resurfacing	Administration	Active
FY22	Tennessee American Water	Rain Gardens	Parks & Recreation	Active
FY23	Local Parks & Recreation Fund	Community Center Renovation	Parks & Recreation	Active
FY23	Bureau of Justice BVP	Vest Replacement	Police Department	Pending Closeout
FY24	Safe Streets for All	Safety & Crash Statistic Plan	Administration	Active
FY25	Statewide School Resource Officer Endowment	School Resource Officers	Police Department	Active
FY25	PEP Safety Partners	Reflective Jackets	Fire Department	Closed
FY25	THSO High Visibility	Saturation	Police Department	Active
FY25	Bureau of Justice BVP	Vest Replacement	Police Department	Active
FY25	Domestic Preparedness Homeland Security	AVON Protective Mask Kit(s)	Police Department	Active
FY25	AWCF Water and Environment Grant	Canoe Launch Reconfiguration and River Rescue Funding	Administration/Parks & Recreation	Active
FY25	Transportation Improvement Plan	Scruggs Road Reconstruction	Administration	Approved
FY25	Brownfield Assessment	Multi-County Development	Administration	Approved
FY25	State and Local Cybersecurity	Vulnerability Assessment	Information Technology	Application Pending Approval
FY26	Animal Friendly Grant	Spay & Neuter Program	Animal Services	Application Pending Approval
FY26	THSO High Visibility	Radar(s) & Saturation	Police Department	Application Pending Approval
FY26	Hamilton County Government Leaning into Communities Grant	Springvale Park Redevelopment Project	Parks & Recreation	Application in Progress

GRANT REIMBURSEMENT(S) SUBMITTED:

<i>Date</i>	<i>Grant</i>	<i>Project</i>	<i>Vendor</i>	<i>Amount</i>
5/2/2025	Local Parks & Recreation Fund	Community Center Renovation	Kimley-Horn & Associates	\$4,000.00
5/2/2025	PIN 131488.00	John Ross Resurfacing	Volkert Engineering	\$1,616.93

PUBLIC RELATIONS/COMMUNITY OUTREACH:

Facebook (@City of East Ridge – Government) Number of posts – 21	Platform Followers: 9,589
Instagram (@CityofEastRidge) Number of posts – 13	Platform Followers: 851
Twitter (@CityofEastRidge) Number of posts – 11	Platform Followers: 696

<i>Event Date</i>	<i>Program Name</i>	<i>Department</i>
5/1/2025	Teen Advisory Board	City Library
5/2/2025 – 5/4/2025	Gem & Mineral Show	Parks & Rec – Camp Jordan
5/3/2025	Lego Club	City Library
5/3/2025	A Novel Idea Book Club	City Library
5/3/2025 – 5/4/2025	Touch the Sky Events Taco Festival	Parks & Rec – Camp Jordan
5/5/2025	Game Night	City Library
5/7/2025	Diamond Art Club	City Library
5/10/2025 – 5/11/2025	ShudderCon Expo	Parks & Rec – Camp Jordan
5/12/2025	STEAM Family Night	City Library
5/12/2025	Public Works Appreciation Luncheon	Administration/Public Works
5/13/2025	Police Officer Story Time	City Library
5/14/2025	Home School Book Club	City Library
5/17/2025	Chattanooga Roller Derby	Parks & Rec – Camp Jordan
5/19/2025	Bed Time Story Time	City Library
5/19/2025	Diamond Art Club	City Library
5/23/2025	Memorial Day Remembrance Cookout	Administration
5/24/2025	Drawing with Mr. Alex	City Library
5/26/2025	American Legion Post No. 95 Memorial Day Ceremony	Parks & Rec – Community Center
5/27/2025	Summer Reading Program	City Library
5/28/2025	Messtival	City Library
5/31/2025	Blood Drive	Parks & Rec – Camp Jordan
5/31/2025 – 6/1/2025	The Flip Tradeshow	Parks & Rec – Camp Jordan



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Michelle Sinigaglio
Human Resources Director
Administration Department

May 2025 City of East Ridge Human Resources Monthly Report

EMPLOYEE DATA:

<i>HEADCOUNT</i>	<i>BUDGET</i>	<i>ACTUAL</i>
Full-Time Employees	155	150
Part-Time Employees	24	21
TOTAL:	179	171

New Hires	3
1 Firefighter	
2 Part-Time Park Attendants	
Terminations	0
Transfers	0
In Onboarding Process	1
Patrol Officer	
Recruiting For	
Patrol Officer	
Groundskeeper	
Streets Laborer	
Seasonal PT Park Attendant	
Police Department Reservists	7
Volunteer Firefighters	4
Pending Retirements	0
Admin and/or Medical Leave	1



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Patricia Cassidy
Court Clerk
Municipal Court

May 2025 City of East Ridge Municipal Court Monthly Report

Number of Citations Issued May 2025: 78 Traffic Citations

COURT APPEARANCES:

<i>DATE</i>	<i>CRIMINAL</i>	<i>TRAFFIC</i>	<i>COME BACKS (To Pay)</i>
05/06/2025	39	63	17
05/13/2025	41	21	22
05/20/2025	50	20	22
05/27/2025	30	17	29
TOTAL:	160	121	90 (Less than half show)



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Clint Uselton
Police Chief
Police Department

May 2025

City of East Ridge Police Chief's Monthly Report

The City of East Ridge Police Department responded to a total of 1,766 calls for service during May 2025.

The department filled a total of 26 open records requests from citizens and the District Attorney's Office.

A total of 551 citations were issued.

The East Ridge Police Department made a total of 70 physical arrests that included 84 misdemeanor charges and 52 felony charges.

The East Ridge Police Department answered 5 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks, etc.) activities.



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Clint Uselton
Police Chief
Police Department

May 2025 City of East Ridge Police Department Administrative Division Monthly Report

Records Division / Property and Evidence Division / Open Records / Training / General Administration / School Resource Officer

ERPD Administrative Division - Lieutenant Rogers

Car 14 – 44,915 miles

East Ridge Police Department Open Records / Court Operations / Fleet Maintenance / Station Officer, Quartermaster, IT Liaison, School Resource Officer

- General Admin Duties
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division, Training Sergeant, School Resource Officer
- Assisted officers, personnel, and citizens with various requests
- Mediated technical problems with software/databases and hardware
- Handled Station Officer Duties (Record requests, Fleet maintenance issues, ERCC duties)
- Worked on TylerRMS property module
- IT Issues
- Fleet Maintenance
- Report Hamilton Counted Data
- Dash/Body camera maintenance
- City Court Duties
- Lab Trip
- Follow up with Tyler Technologies to make final reviews and close out of RMS conversion
- SAFE (P&E) data conversion to TylerRMS now live – Continuing cleanup with Tyler Technologies
- Officer account setup and resolving various account issues
- Policy review
- Issued equipment to Officers
- Evaluation for Chadwick
- Surplus vehicles sent to Compass Auctions
- V-Academy
- Radio ID updates with Chattanooga Radio Shop

OPEN RECORDS:

Open Records Requests Received / Completed	26
Open Records Preparation Time	20 Hours

COURT OPERATIONS:

Hamilton County Grand Jury Cases Presented	6
Hamilton County Grand Jury Cases Requested	7
Total Hamilton County Grand Jury Appearances	1
Hamilton County Grand Jury File Preparation Time	6 Hour
East Ridge Municipal Court Appearances	3
East Ridge Municipal Court Prisoner Transport Assists	1

STATION OFFICER:

Citizen Contacts / Reports for Citizens in Lobby	0
Miscellaneous Fleet Maintenance:	
<ul style="list-style-type: none">• Troubleshoot body camera issue with dash camera on vehicle #51 (Resendiz) - Updated configuration and resolved the issue• Repaired computer desk is vehicle #03• Installed tablet mount in vehicles #35 and #42• Pickup vehicle from East Ridge Auto• Strip vehicles #57 and #23 for auction	Multiple
IT Liaison Duties	
<ul style="list-style-type: none">• Install printer drive for Rendon and Crisp• Program and inventory five new V700 body cameras• Troubleshoot 4 dash cameras not downloading – Issue resolved after speaking with Motorola support• Working with Tyler Technologies on master name index and lookup issues• Ordered warranty replacement batteries for V300 body cameras	Multiple

ERPD Records Division - Candace Brown, Pam Aalberg, Myra Miracle

<i>INCIDENT REPORTS</i>	<i>ARREST REPORTS</i>	<i>CITATIONS ISSUED</i>	<i>CALLS FOR SERVICE</i>
261	106	144	2,043

- NCIC Transactions – varies daily.
- NCIC entries made by HC 911 Communications are checked by East Ridge Records staff daily.
- T.O.P. (Temporary Protection Orders) are checked and/or modified daily.
- Validations – vary by month and include 10-50 entries per month.
- NCIC testing and training.
- Emails from HC 911 Communications are checked daily.
- E-Agent checked daily to ensure no unauthorized transactions have taken place.
- Answered multiple phone calls and emails for police department daily.
- Assisted visitors inside the police/fire departments daily.
- Assisted multiple officers/detectives in case investigations and background checks.
- Fire Department reports checked for accuracy and compliance.
- Daily check of Fire Department reports entered in Fire Program and corrections made when needed.
- Reports sent weekly to NFIRS (state program) – reports validated and corrected.
- Answered emails and phone calls daily regarding Police and Fire Department related questions.
- Work with HC911 with CAD assignments on new Officers

ERPD Property and Evidence Division - Brandy Dove

Items Entered	117
Items Disposed	25
Narcotics Disposed	13
Firearms – prepared for trade / sale	0
Firearms traded / sold (Compass Auctions)	34
Other items sold on Compass	59

DRUGS SEIZED:

Pills (dosage units)	0
Pills (grams)	0
Crack Cocaine (grams)	0
Cocaine (grams)	0.24
Meth (grams)	26.7
Marijuana (grams)	36.78
MDMA (grams)	6.61
Fentanyl (grams)	0
Fentanyl (pills)	0
Ecstasy (du)	0
Mushrooms (grams)	0

ERPD Training Sergeant - Sergeant J. Massengale

Car 53 – 54,227 miles

- Continue work on updating policy
- Continue yearly in-service preparation
- Updating lesson plans for POST
- Secured parking lot for Emergency Vehicle Operations Course (EVOC)
- Updated and entered supplemental training in ACADIS for officers.
- Measured and designed course for EVOC
- Completed course location plan for EVOC
- Met with a sales representative for Sig Sauer and requested a quote on rifles for Assistant Chief Creel
- Setup EVOC in rear parking lot of Camp Jordan near the duck pond
- Ran EOVC for two days for the police department and any other departments within the City that require their employees to drive city-owned vehicles
- Set up and ran firearms course for the Police Department for two days at Catoosa County Range for yearly qualifications

School Resource Officers

East Ridge High School

Officer Hightower – Vehicle #87 Mileage 15,087
10 Incident Reports
5 Arrests

East Ridge Middle School

Officer Duncan – Vehicle #88 Mileage 11,000
3 Incident Reports
5 Arrests
48 SIA

East Ridge Elementary School

Cpl. Chadwick – Vehicle#58 Mileage 65,846
2 Incident Reports
46 Calls For Service
45 SIA

Spring Creek Elementary School

Officer Chavez – Vehicle #22 Mileage 36,980 (mileage is for a line car)
1 Incident Report

Reserve Officer Hours

<i>OFFICER</i>	<i>COURT HOURS</i>	<i>PATROL HOURS</i>
Officer Bailey (Medical)		
Officer Lowrance	5.0	16.5
Officer Staton	5.0	12.0
Officer Roberts	15.0	0.0
Officer Avans	18.0	8.0
Officer Brackett	2.0	17.0
Officer Bambrick	5.5	24.5
Officer Duncan (ER Fire Dept.)	0.0	0.0
Officer Williams (ER Fire Dept.)	0.0	0.0
TOTAL:	50.5	78.0

Total Reserve hours for May 2025: 128.5



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Clint Uselton
Police Chief
Police Department

May 2025 City of East Ridge Police Department CID / CSU / K-9 Summary Monthly Report

CRIMINAL INVESTIGATIONS STATS:

NAME	PREVIOUS MO.	REACTIVATED	NEW CASES	CLEARED CASES	CHARGES	INACTIVE	CARRIED OVER	CLEARANCE RATE
G. Beck	0	0	0	0	0	0	2	0%
S. Stojnic	15	0	4	5	2	2	12	125%
G. Hawks	4	0	2	1	0	0	5	50%
W. Johnson	12	0	5	2	4	0	15	40%
J. Davis	13	0	6	2	4	0	17	33%
TOTAL:	45	0	17	10	10	2	51	59%

CID Total New Case Assignments	17
CID Total Cases Cleared	10
CID Monthly Clearance Rate	59%

CID NOTE: The Detective Division continues to investigate a variety of alleged criminal offenses occurring within the confines of the City. The Detective Division routinely networks with other law enforcement agencies in sharing intelligence affecting the region.

Detective Hawks, as part of the USMS Fugitive Task Force, has assisted in the search and/or apprehensions of three (3) individuals wanted for a variety of criminal charges to include the following:

- Tezdris Russell – Attempted Murder
- Jermaine Harrison – wanted out of Louisiana for Attempted Murder
- Montrel Arnold located and apprehended in East Ridge – DEA indictment

CUMULATIVE CRIME SUPPRESSION (CSU) STATS:

Self-Initiated Arrests - MIS	1
Self-Initiated Arrests - FEL	2
Warrant Service - MIS	5
Warrant Service - FEL	2
Drug Seizures	0
Firearms Seizures	1
Assets Seizures	0
Stolen Auto Recoveries	1
Search Warrants - Sought	0
Search Warrants - Executed	0
Referrals for Federal Prosecution	0
Gang Contacts / Validations	1

CSU NOTE: CSU has been developing intelligence and has shared it with cooperating agencies to ultimately combat various types of criminal activity within the City. CSU is continuing to conduct follow-up investigations on a variety of cases to include narcotics, fugitive, and vice-related offenses. CSU has taken a very proactive approach to initiating and clearing several good drug-related cases. CSU continues to make relevant transactions with the CPD-NIBIN unit to establish a more proactive approach to gun-related criminal activity. CSU coordinates with relevant patrol officers on follow up activities such as assisting them with continued investigation and/or recommending prosecution based on their findings.

K-9:

Primary Officer Calls	3
Back-up / Assist Calls	13
Physical Arrests	0
Vehicle Sniffs	0
Building Search	0
Area Search	0
Tracks	1
Traffic Stops	6
Call Outs	0
Warrant Services	0
Assist Other Agency Warrants	4
K9 Training Hours	4
Public Events / Demonstrations	0
K9 Apprehensions	0
Methamphetamine Seizures	1.8 grams
Crack Cocaine Seizures	0.8 grams
Fentanyl Seizures	0.0 grams
Currency Seizures	0
Marijuana / THC Seizures	0.0 grams
Vehicle Seizures	0
Firearm Seizures	0

K9 NOTE: The K9 team, comprised of Cpl. Beadle, and K9 Quest, continue to employ proactive efforts to mitigate the influx of drugs into the community. The K9 Team has worked closely with the Crime Suppression Unit to build cases and develop additional intelligence. The K9 Team continues to work during more widely varying time periods and is also assisting the Patrol Division.

CUMULATIVE WARRANTS DIVISION STATS:

New Warrants Received	79
Warrant Service - MIS	25
Warrant Service - FEL	26
Misdemeanor Citation Service	1
Civilian Fingerprints	13
NCIC Entries	46

WARRANTS DIVISION NOTE: The Warrants Division continues to seek solutions to streamline the warrants processes and implement appropriate measures. To date, the Warrants Division has had a measurable increase in the number of warrants served. The changes implemented over the preceding months has enabled the Division to extradite more arrestees from surrounding jurisdictions, to include those within Georgia and Alabama.

VEHICLE ASSIGNMENTS:

<i>DRIVER</i>	<i>VEHICLE</i>	<i>MILEAGE</i>	<i>MAKE</i>	<i>MODEL</i>
B. Beadle	89	19,957	Ford	PIU
M. Crisp	50	92,810	Ford	Explorer
J. Goddard	52	93,617	Ford	Explorer
K. Kimsey	28	55,521	Ford	PIU
J. Daverson	6	39,917	Ford	PIU
S. Stojnic	4	2,915	Chevrolet	Colorado
G. Hawks	25	10,812	Chevrolet	Colorado
J. Davis	41	8,690	Chevrolet	Colorado
W. Johnson	44	6,688	Chevrolet	Colorado
SPARE-LINE	54	73,235	Dodge	Journey



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Clint Uselton
 Police Chief
 Police Department

May 2025

City of East Ridge Police Department Patrol / Traffic Division Monthly Report

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
HINSCH	15	0	0	0	0	1	1	2	0	3	1	18	20	0	0
MCCLOUD	18	1	2	1	13	3	0	74	25	51	19	56	34	0	0
MAGANA	12	1	2	3	0	11	0	8	2	1	0	33	16	0	0
MAHAFFEY	16	1	0	0	0	10	0	6	3	3	0	51	27	0	2
BAILEY	16	0	4	3	1	16	0	30	2	20	15	69	35	1	1
VALDEREZ	16	2	4	4	0	19	6	175	0	14	18	64	25	1	0
MASSENGALE	14	0	0	0	0	6	0	55	2	1	4	31	17	0	0
ALLEN	13	0	3	3	0	8	0	39	4	8	3	48	23	1	1
DARWIN	12	0	1	2	0	7	1	24	3	15	29	38	16	0	1
HUSKINS	14	5	8	7	13	7	1	45	1	21	25	74	26	0	2
KIRBY	15	0	4	1	0	11	2	5	5	22	29	50	43	1	5
PARTIN	13	0	2	3	0	12	0	63	5	29	4	64	46	0	0
SMITH	10	0	0	0	0	4	0	22	1	5	3	8	19	0	1
RESENDIZ	18	0	0	0	0	1	0	5	17	108	121	40	47	0	0
ALEXANDER	17	0	2	2	0	6	0	35	0	11	6	38	63	0	5
BRISLIDEN	15	2	3	6	3	24	3	37	0	8	0	55	29	5	4
BURGESS, D.J.	15	0	1	1	0	5	0	22	1	12	2	49	48	0	0
JOHNSON, D.	18	0	3	4	0	5	0	43	9	61	88	40	28	0	0
MILLER, W.	14	8	5	10	1	9	0	116	0	15	5	40	34	0	5
RHUDY	17	0	0	0	0	8	0	57	0	8	1	14	68	0	0

Officer	Days Worked	Warrants Obtained	Physical Arrest	Charges Misd.	Charges Felony	Reports (d1, d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrants	Warrant Service
SHARP	14	2	5	6	5	14	1	25	0	27	0	33	21	2	3
WILSON	15	0		9	0	2	0	60	9	71	84	21	41	0	2
BLACKBURN	15	5	9	5	2	10	0	37	6	27	37	63	31	2	2
COX	15	0	0	0	0	6	0	43	0	15	8	44	52	0	3
ESTERMYER	16	0	5	4	6	8	0	14	1	26	25	32	17	1	2
CORNELIUS	14	0	6	10	7	15	0	0	0	14	18	60	32	0	0
ROMANS	14	0	1	0	0	0	0	14	0	25	6	15	44	0	1
LIVELY	13	0	0	0	1	1	0	21	0	4	0	15	44	1	3
Total	414	27	70	84	52	229	15	1077	96	625	551	1163	946	15	43



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Clint Uselton
Police Chief
Police Department

May 2025

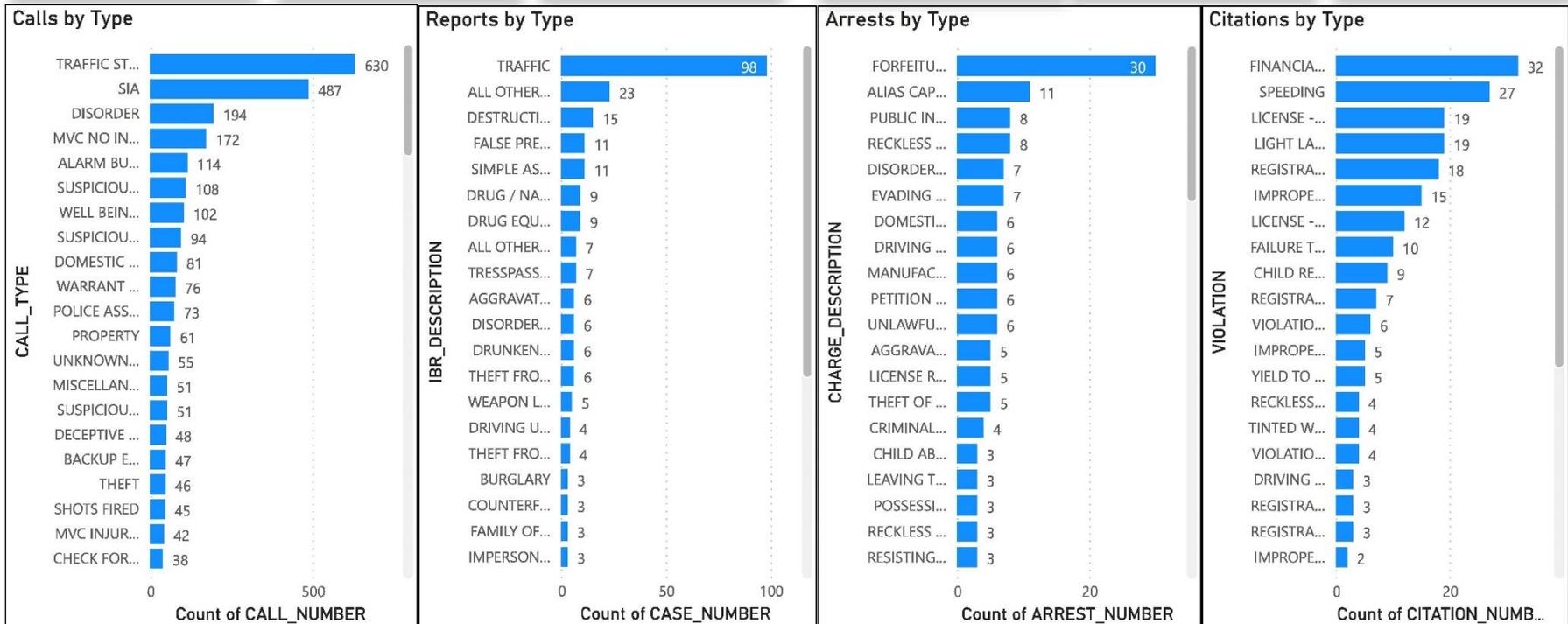
City of East Ridge Police Department Monthly Activity Report

May 2025



EAST RIDGE MONTHLY ACTIVITY

Calls for Service 2043	Incidents 261	Arrests 106	Total Charges 195	Citations 144	Warnings 78
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Clint Uselton
Police Chief
Police Department

May 2025 City of East Ridge Police Department Monthly Crime Report

MAJOR CRIMES:

Weapon Law Violations	5
Theft of Motor Vehicle Parks or Accessories	1
Theft from Motor Vehicle	3
Kidnapping / Abduction	1
Forcible Rape	1
Forcible Fondling	2
Drug / Narcotic Violation	10
Driving Under Influence	6
Burglary	3
Arson	1
Aggravated Assault	7

ACTIVITY TOTALS:

Calls for Service	2,128
Reports Written	269
Citations	137
Warnings	156



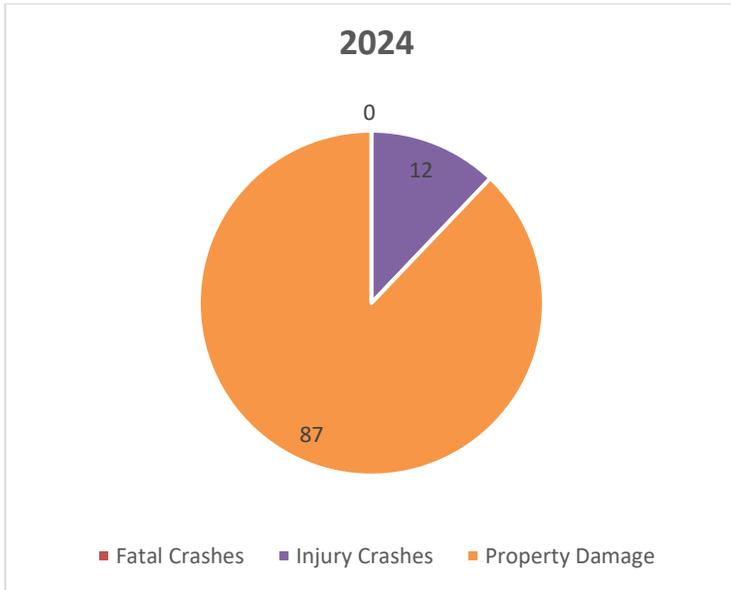
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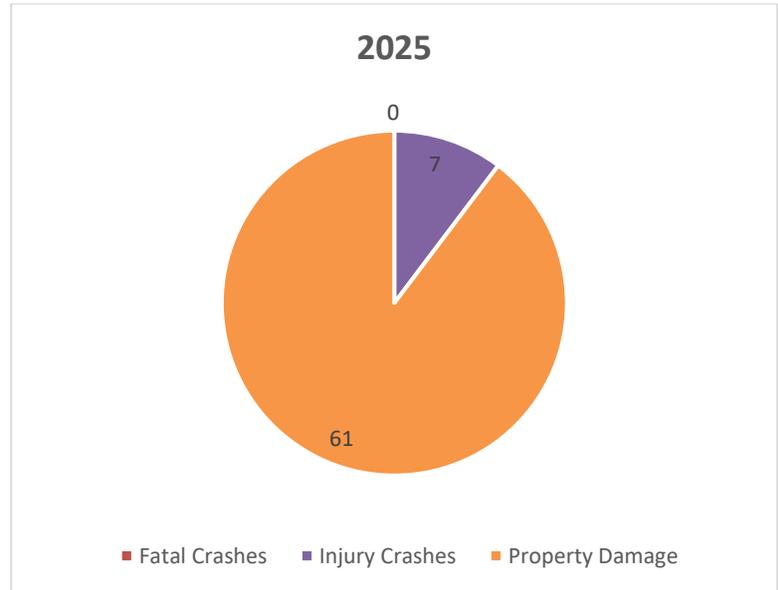
Clint Uselton
Police Chief
Police Department

May 2025 City of East Ridge Police Department TITAN Crash Monthly Report

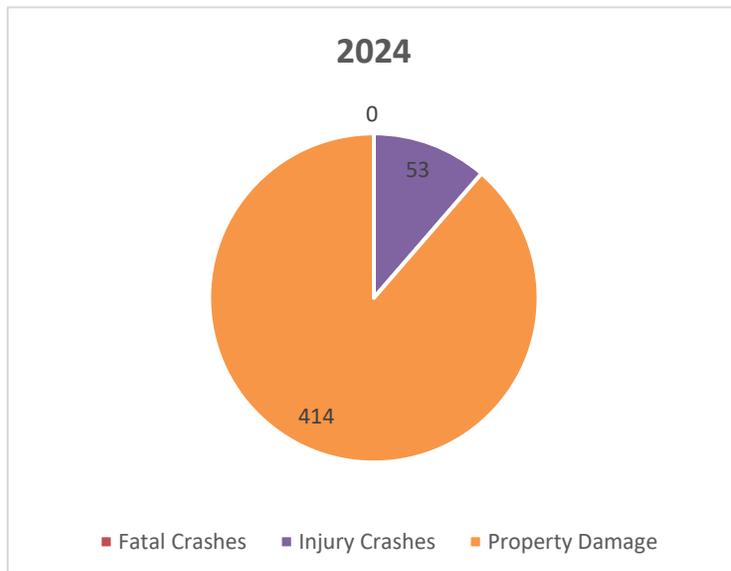
2024
99



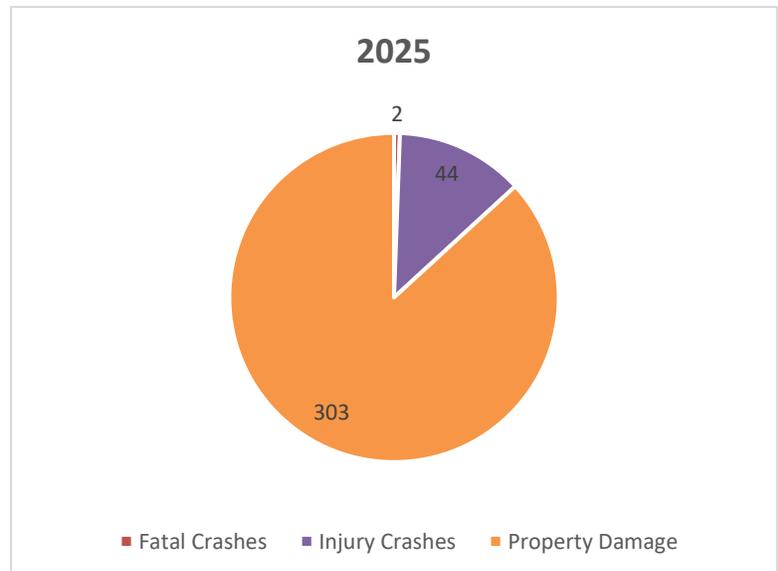
2025
68



YTD
467



YTD
349





City of East Ridge

5302 Stone Street
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Clint Uselton
Police Chief
Police Department

May 2025 City of East Ridge Animal Services Monthly Report

23 cats housed at the shelter and 12 cats in foster care.

31 dogs housed at the shelter and 5 in foster care.

Responded to 124 calls for service.

Responded to 9 injured and/or sick animals.

Responded to 13 dead animals and transported them to the shelter for disposal.

Responded to 2 police assistances.

8 feral cat traps set.

5 feral cats released back to the wild.

8 cat adoptions and 2 returned to owners, and 0 cats transferred to another shelter/rescue.

5 dog adoptions and 1 returned to owners, 0 dogs transferred to another rescue / shelter.

1 cat and 2 dogs were transported for euthanasia. 2 neonatal kittens passed away in foster care.

10 cats and 5 dogs taken to a veterinarian.



City of East Ridge

4214 Ringgold Road
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Mike Williams
Fire Chief
Fire Department

May 2025 City of East Ridge Fire Rescue Monthly Report



Fire Operations

The Department responded to **220** calls for service in the month of **May 2025**.

Fire Administration

- Staff has Scheduled fire inspections and training for each shift.
- The City Manager and Fire Chief attended a TDOT meeting on the upcoming Germantown Road closures.
- Staff have been working on a mobile fire suppression system to place on our department side by side. This is due to the park being so crowded during large events that fire trucks are unable to gain access for potential fires.
- Staff attended several public safety events involving the girl scouts, OLPH, Kids Rock Daycare, and children's birthday parties at the Pioneer Frontier. Staff also attended the Memorial Day service at the Pioneer Frontier.
- Four offices obtained recertification in vehicle extraction.
- A CPR class was held in May.
- The Fire Chief attended a prayer breakfast with other City staff.
- The fire department held a large debriefing at Station One following a large accident on I-75 North with entrapment, fatalities, and vehicles on fire. In attendance were members from East Ridge Fire, Chattanooga Fire, and the Tennessee Chaplains Association.
- Staff attended the City Council meetings.
- Staff have been working with vendors that have upcoming events in the park, including the Taco Festival, Bacon Festival, Apple Festival, and All or Nothing Fights. East Ridge Fire will have crews establish a unified command post for the larger events to handle any incidents such as monitoring weather, medical needs, security needs, and any other potential hazards.
- Staff have scheduled a tool demo from Makita. These tools can be used for forceable entry and rescue operations.

- Staff attended the City's annual Memorial Day cookout held at City Hall.
- Staff attended the open enrollment insurance meetings.

Training

Each shift completes a minimum of two hours of training each shift. May training topics included:

1. Fire Service: SCBA Evolution, Mayday Procedures. (2 hours minimum).
2. Fire Service: Fire Dynamics, Ref. Essentials 7 Ch. 4. (2 hours minimum).
3. Rescue: Air Bags, Equipment Familiarization, Maintenance, and Use. (2 hours minimum).
4. Fire Service: PPE, Ref. Essentials 7 Ch. 5. (2 hours minimum).
5. Driver Training: District Review; Streets, Hydrants\FDC, and Pre-Plans\Inspection. (2 hours minimum).
6. Driver Training: Pump Operations, Commercial Setup. (2 hours minimum).
7. Fire Service: Portable Fire Extinguishers, Ref. Essentials 7 Ch. 6. (2 hours minimum).
8. EMS: Ref. First Responder Protocol Manual, Medical PROT-007 to PROT-016. (3 hours minimum).
9. Fire Service: Ropes and Knots, Ref. Essentials 7 Ch. 7. (2 hours minimum).
10. Hazardous Materials: Advanced Skills Review. (2 hours minimum).

Two members will graduate from Hamilton County Rookie School in June.

Maintenance

- Repaired door alarm on Squad Two.
- Repaired Squad One generator - replaced relay switch.
- Purchased three new cutting wheels for our circular saws.

Special Projects

- Working on fire extinguisher inspections. These will be completed by the Fire Marshal's Office and will save the City money by doing it ourselves. Typically, a third party does the inspections at a cost to the City.
- Completed employee evaluations for the fire departments members.

Incident Reports by Incident Type Series May 2025

TYPE OF INCIDENT	NUMBER
Trash or rubbish fire, contained	1
Outside trash, rubbish	1
Dumpster Fire	1
Outside Rubbish, trash, or waste fire	3
Medical Assist	65
EMS Call	10
Motor vehicle accident with Injuries	13
Motor Vehicle vs. Pedestrian	2
Motor Vehicle with no injuries	3
Extrication of victim(s) from vehicle	3
Rescue or EMS stand by	1
Electrical Wiring / Equipment Problem	1
Overheated Motor	1
Power Line Down	9
Arching, shorted electrical equipment	6
Accident or Potential Accident	1
Vehicle Accident or general clean up	3
Person in distress	1
Lock-out	1
Water or Steam Leak	1
Public Service Assistance	1
Assist Police or Government Agency	5
Police Matter	2
Assist Invalid	25
Good Intent Call	1
Dispatched and canceled en route	25
No Incident Found at location	5
Smoke Scare	1
False Alarm	4
Alarm system sounded due to malfunction	2
Sprinkler Activation, no fire, unintentional	1
Smoke detector activation, no fire, unitentional	10
Alarm system activation, no fire unintentional	9
Severe Weather	1
Flood Assesment	2
Total alarms for May 2025	220
Fire Property Loss	\$0
Fire Property Saved	\$0
Civilian Deaths	0
Civilian Injury	0
Firefighter Injuries	0
Firefighter Deaths	0

MUTUAL AID REPORT

Mutual Aid Received	2
Mutual Aid Given	4
Auto Aid Given / Joint Response District	7
Auto Aid Received / Joint Response District	0
TOTAL MUTUAL AID CALLS:	13

CALLS TO THE CITY OF RIDGESIDE

Medical, citizen assist, non-fire related calls	0
Fire related calls	0
TOTAL CITY OF RIDGESIDE CALLS:	0

FIRE MARSHAL'S OFFICE

Annual Inspections	32
New Inspections	2
Public Education Events	8
Plan Reviews	5

OPEN RECORDS REQUESTS

NFIRS Report(s) Requested	0
Other (Fire Marshal's Office)	0



City of East Ridge

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Chris Gilbert
Supervisor
Building Maintenance

May 2025 City of East Ridge Building Maintenance Monthly Report

- Replaced the emergency exit sign above the library entrance.
- Unwinterized the splashpad.
- Met with three floor companies for quotes to strip and wax City Hall floors. MCS performed the job May 9-11, 2025.
- Fixed the toilet in the women's restroom at the Pioneer Playground.
- Vacuumed and cleaned the bathrooms at Building Maintenance. (5-2-2025)
- Changed out all HVAC filters in Building Maintenance. (5-5-2025)
- Replaced the PRV in the Community Center. (5-5-2025)
- Unclogged the drain line and replaced the p-trap to the sink in the Court Clerk's bathroom.
- Removed the old signage and put up new signage on the Pioneer Playground restroom building.
- Brought City Hall six cases of water. (5-6-2025)
- Replaced the partition wall mount in the Pioneer Playground restrooms.
- Dormakabra replaced the automatic door closures for the library and outside the lawyers' office (5-8-2025)
- Met with TAW to make corrections to the City's backflow logs. (5-8-2025)
- Cut and stained the boards for the library shelves.
- Brought tables, chairs and grill to Sanitation Department for the Public Works appreciation luncheon.
- Installed the shelving system inside the library office.
- Helped fix the lift station pump behind the amphitheater.
- Replaced the vacuum breaker, diaphragm, diaphragm cap, and O-ring in one toilet of the women's Police Department locker room.
- Replaced all the HVAC filters at the Animal Shelter. (5-12-2025)
- Installed computer mount inside one of the Police Department's SUVs. (5-12-2025)
- Met with Trane at the Animal Shelter. (5-12-2025)
- Placed Jacob's order. (5-14-2025)
- Poured oil down all the floor drains of City Hall, Police Department and Fire Department. (5-14-2025)
- Mowed and weed ate around City Hall, Community Center and Pioneer playground (5-15-2025).
- Ordered and picked up the material for SWAT teams training.
- Replaced a partition bracket in the restroom of Fire Hall 1.
- Reinforced the brackets and repaired the door latch on the partition door in the women's restroom at the Pioneer Playground.
- Coordinated setup and breakdown for the Memorial Day cook out.
- Changed the HVAC filters at Fire Station 1 / Police Department. (5-27-2025)
- Brought Court water. (5-27-2025)
- Hung flag at the Animal Shelter.
- Replaced all the hose nozzles at the Animal Shelter.
- Hung decorations for the Library.

- Cleared the weep holes of the splashpad features.
- Re-secured the dog bowls to the walls at the Animal Shelter.
- Replaced light fixtures in room 115 at McBrian Building for the Police Department's citizens training.
- Ordered spare valve for the splashpad holding tank.
- Started framing the SWAT doors.



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Robert Parker
Supervisor
Solid Waste Department

May 2025 City of East Ridge Solid Waste Monthly Report

SOLID WASTE REPORT:

Solid Waste Collected	770.55 tons
Recycled Materials Collected	63.20 tons
Dumpster Junk	91.60 tons
Dumpster Rentals	5
Brush Collected	58 loads
Metal Collected	2 tons
Cart Repairs / Replacement (lids / cans)	48
New / Extra Garbage Cans	29
New Recycle Cans	6



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Chris Vaughn
Supervisor
Street Department

May 2025 City of East Ridge Street Department Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>PRODUCED</i>	<i>NOTES</i>
Drain Patrol	112 Locations	Checked and cleaned
Ditch Cleaning	8 Locations	Cleaned out with back-hoe
Jetted Out Pipes	14 Locations	Water jet trailer
Street Sweeper	18 Locations	Various streets swept
Pothole Repairs	6 Locations	Bags of asphalt put out
Litter Collection	14 Locations	Trash picked up
Mowing	16 Locations	City lots
Exit 1	1 Times	Mowing and trimming
Code Yards	8 Locations	Mowing and trimming
Miscellaneous	62 Locations	Various work completed



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Jeff Crowe
Supervisor
Traffic Control

May 2025 City of East Ridge Traffic Control Monthly Report

WORK ORDERS:

<i>TYPE</i>	<i>QUANTITY</i>	<i>NOTES</i>
New Signage	9	
Signs Installed	5	
Sign Maintenance	100	
Shop Tasks	52	
Miscellaneous	25	
Resident Requests	4	
Street Light Requests	2	
Banners	7	
Signal Repairs	8	
Traffic Studies	5	
ER Police Department Requests	4	
ER Fire Department Requests	3	

ADDITIONAL NOTES:

- Installed 29 American flags for Memorial Day celebration.
- Installed I-75 directional signs at the following locations:
 - Spring Creek Road at Ringgold Road
 - San-His Drive at Ringgold Road



City of East Ridge

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Michael Howell
 Chief Building Official
 Building and Codes Department

May 2025 City of East Ridge Building and Codes Department Monthly Report

Number of Employees: 5

Michael Howell	Chief Building Official
Melissa Mahoney	Administrative Assistant / Permit Technician
Torrey Holder	Residential Building Inspector
Michael Pettyjohn	Codes Enforcement Officer
Ethan Palmer	Codes Enforcement Officer

Purpose: The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and Safety and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

WORK ORDERS:

ACTIVITY	SCOPE	TOTAL
Issuing of Permits	Building (Comm. & Res.), Electrical, Plumbing, Mechanical, Fire, Sign	80 Permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy	106 Inspections
Re-Inspections	Trades that have failed the first inspection	16
Street Cut Permits	WWTA, Chattanooga Gas, & TAW street cut permits	2
Signs Removed	Illegal signs removed from City limits	0
Continuing Education	Training for the required certification test / International Building Certification	0 Hours
Property Maintenance Liens	Unpaid property maintenance issues, including grass cutting, demo of unsafe structures, etc.	0 Liens
Housing Board	Cases involving repair or demo of the structure	7 Cases
Zoning Board	Cases involving the Zoning Ordinance	0 Cases
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing	2 Cases / 3 Plats
Plan Reviews	In-house plan reviews Commercial / Residential – Plat Reviews	10 Reviews
Unsafe Structure Abatement	Demolition of an unsafe structure	0
Code Violations	TOTAL	177
	Open Storage	44
	Disabled Vehicles	10
	Trash & Debris	17
	Post for Cleanups	68
	Other (Premise ID, Fence, Soffits, Fascia Boards, Gutters, Windows, etc.)	38
Customer Service Calls	Facilitate calls and inquiries from citizens / contractors	Daily



City of East Ridge

323 Camp Jordan Parkway
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgeparksandrec.com

Shawna Skiles
Director
Parks and Recreation

May 2025

City of East Ridge Parks and Recreation Department Monthly Report

Admin

- Chamber Meeting
- Fall Festival planning
- Meeting with other leagues monthly as the season is in play
- LRPF pre-construction meeting
- Budget preparation
- Pre-meetings with weekly events
- Splash Pad start up
- Facebook event post
- Interviews for full / part-time park workers
- Av Meetings for Venue 1921
- Paddle Georgia pre-event meetings
- TN American grant received – Waterways

Athletic Programming Rec

- Baseball/Softball, Adult Softball league – play at the end of the season, end of summer tournaments
- Soccer/Flag Football – league play at the end of the season

Maintenance / Projects – Parks and Recreation

- Fixed Ferris #2 pump seal
- Fixed Arena backdoor
- Sent the Gator to have the breaks fixed
- Ferris #2 keeps blowing a fuse due to a bad clutch – parts have been received to repair
- Fixed concession door at 9-12
- Fixed Arena Ferris – replaced missing nut and washer on the sterling handle and repaired deck tire bearings
- Fixed a sink and replaced a faucet in the women's restrooms on the hill
- Fixed staircase at 5-8

Camp Jordan Arena/Park Events

- Gem Show
- Taco Festival
- Con Nooga / Fear Connection
- Chattanooga Roller Derby
- East Ridge Elementary School Graduation
- RK Gun Show
- Flip Trade Show

Tournaments / Athletic Events at Camp Jordan

- NACA Tournament
- Net Elite – Jason Sewell
- Southern Softball Association
- Red Wolves Soccer Tournament
- National Champions – Dusty Mason

Community Center

- 8 Aerobics memberships
- 117 Senior Programming Memberships
- 20 open gym memberships
- Senior Luncheon “gluten free”
- Prepared for renovations and closure
- Prepared for Fall Festival
- Prepared splashpad for May 31st opening
- Helped with the Memorial Day Event held by the American Legion
- Assisted with the employee cookout
- Attended several networking meetings including Blood Assurance, Singal Mountain Public Works, etc.



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Patty Weaver
 Head Librarian
 Library Department

FY24/25 Library Services Statistics as of May 31, 2025

	JULY FY24	AUG. FY24	SEPT. FY24	OCT. FY24	NOV. FY24	DEC. FY24	JAN. FY25	FEB. FY25	MAR. FY25	APR. FY25	MAY FY25	JUNE FY25	YTD FY24/25
CIRCULATION (BOOKS/AUDIO)	3,436	3,302	2,700	3,053	2,517	2,749	2,939	2,268	2,860	2,800	2,761		31,385
CIRCULATION E-BOOKS	170	256	283	264	238	251	326	265	312	343	347		3,055
COMPUTER USERS	196	200	219	239	183	238	203	186	199	205	197		2,265
NEW CARDS ISSUED	42	42	25	27	33	27	28	25	39	27	24		339
PROGRAMS/ ATTENDANCE	17/413	14/149	23/955	30/679	16/207	18/353	20/170	25/244	25/277	28/436	22/333		238/4,216
DOCUMENTS NOTORIZED	12	18	20	14	10	11	16	11	4	19	8		143
PAGES FAXED	24	32	8	60	69	70	16	40	24	8	212		563
PAGES SCANNED	49	19	15	25	4	84	21	46	212	59	139		673
COPIES MADE	2,947	3,069	2,684	2,276	2,661	2,371	1,893	2,824	5,680	2,657	2,602		31,664
IN-DEPTH COMP ASSISTANCE	40	34	30	34	27	54	40	45	42	35	38		419
ITEMS CATALOGUED	91	101	114	140	94	73	115	77	91	124	90		1,110
ITEMS DELETED	7	18	20	16	118	7	286	122	8	58	4		664

24 new cards issued (18 Adult/6 Juvenile)
 1 Adult Book Club - 6 participants
 2 Diamond Art Club - 31 participants
 1 Home School Book Club (1-4) - 5 participants
 1 Game Night - 16 participants

1 STEAM Night - 21 participants
 1 Drawing w/ Mr. Alex - 6 participants
 4 Story Times at Blessing Place - 91 participants
 3 Baby Story Times - 30 participants
 1 Lego Club - 6 participants

1 Adult Bingo - 2 participants
 4 Knitting Club - 14 participants
 1 Teen Advisory Board - 5 participants
 Messtival Summer Reading Kickoff - 101 participants