

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**May 26, 2022  
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Consent Agenda:
  - A. Approval of Minutes May 12, 2022 Council Meeting
  - B. Declaration of Surplus Property
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:
9. New Business:
  - A. **RESOLUTION NO. 3272** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO DONATE TWENTY UNITS OF BODY ARMOR TO AWAKENED GENERATION MINISTRIES TO ASSIST IN THE EVACUATION OF CIVILIANS FROM UKRAINE
  - B. Presentation of FY 2023 Budget
  - C. Discussion of Tentative Agenda Items for the June 9, 2022 Council Meeting (see Attachment A)
10. Adjourn

**ATTACHMENT A  
TENTATIVE AGENDA ITEMS  
FOR JUNE 9, 2022**

3. B. Employee Milestone Awards for May

8. **Old Business:** None

9. **New Business:**

- A. **ORDINANCE NO. \_\_\_\_** - Approval of FY 2023 Budget (1<sup>st</sup> reading)
- B. **ORDINANCE NO. \_\_\_\_** - Budget Amendment (1<sup>st</sup> reading)
- C. **ORDINANCE NO. \_\_\_\_** - Right of way abandonment for 6521 Ringgold Road – Wally’s Restaurant - Tax Map #169L L 004.01 (1<sup>st</sup> reading)
- D. **ORDINANCE NO. \_\_\_\_** - Right of way abandonment for 6519 Ringgold Road - Super 8 Motel - Tax Map #169L L 004 (1<sup>st</sup> reading)
- E. **ORDINANCE NO. \_\_\_\_** - Right of way abandonment for 6521 Ringgold Road - Future Site Candlewood Inn & Suites - Tax Map #169L L 004.02 (1<sup>st</sup> reading)
- F. **RESOLUTION NO. \_\_\_\_** - IDB Appointment by Mayor Williams
- G. **RESOLUTION NO. \_\_\_\_** - IDB Appointment by Vice Mayor Chauncey
- H. **RESOLUTION NO. \_\_\_\_** - IDB Appointment by Council
- I. **RESOLUTION NO. \_\_\_\_** - Approval of bids for property clean up at 711 State Line Road

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**May 12, 2022  
6:00 pm**

The East Ridge City Council met pursuant to notice on May 12, 2022, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Danny Lance, Truelife Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present were:** Mayor Williams, Vice Mayor Chauncey, Councilmember Cagle, Councilmember Helton, Councilmember Witt, City Manager Dorsey, City Attorney Litchford, and City Recorder Middleton.

**Employee Milestone Award** – Mayor Williams announced the April award for Shawna Skiles for 15 years of service.

**Special Proclamation** – Mayor Williams read a proclamation in recognition of Public Works Week. City Manager Dorsey thanked the supervisors for the hard work they do and then presented the proclamations to the following supervisors of the Public Works Departments.

- Chris Vaughn, Street Department
- Mike Ailey, Traffic Control
- Michael Howell, Building Maintenance
- Robert Parker, Solid Waste/Sanitation

**Consent Agenda:**

- A. Approval of Minutes April 28, 2022 Council Meeting
- B. Approval of March 2022 Financial Report

Vice Mayor Chauncey made a motion, seconded by Councilmember Cagle, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:** None

**Communication from Councilmembers:**

Councilmember Witt had nothing at this time.

Councilmember Helton congratulated Vice Mayor Chauncey on winning the election.

Vice Mayor Chauncey and Councilmember Cagle had nothing at this time.

Mayor Williams discussed the following:

- The Mayor congratulated Vice Mayor Chauncey on the election.
- Chief Allen announced the Spring N2 Safety event will be Saturday, May 14<sup>th</sup> at Camp Jordan from 10am – 2 pm.
- Library Events:
  - May 3, 2022 - Summer reading registration. Contact the Library at 867-7323 if you have questions.
  - May 25, 2022 - Lunch Brunch for grades 1 – 5. Bring your lunch and listen to reading. Participants can also draw pictures from the books.
  - May 26, 2022 - Adult only spring craft event. All supplies will be provided but space is limited so call to register.
- We received notification from EPA that the air quality monitor behind City Hall will be removed from the Dog Park area.
- May is motorcycle safety awareness month.

**Communication from City Manager:**

- Splash pad update – We are finishing the fencing and pouring more concrete. The target date for opening is right before Memorial Day. There is a problem with the water coming on when the power goes off. We are working to correct that.
- We are working on a grand opening date for the Dog Park.
- We received an email from TDOT that they have increased the amount of money they will pay the City for mowing at Exit 1. An amendment to the contract is on tonight's agenda as an addendum.
- Update on paving – We are still looking at spot paving. Mr. Dorsey had Street Supervisor Vaughn divide the City into quadrants on a map and make recommendations for each quadrant. We are also looking at the amount for materials and mobilization costs.

**Old Business:**

**PUBLIC HEARING FOR ORDINANCE NO. 1167 - Rezoning of 1200 South Seminole Drive from R-1 Residential District to R-2 Residential Duplex District** – City Attorney Litchford read the ordinance on caption. Mayor Williams opened the public hearing. Nathan Garmany, 2553 Wessex Lane, Chattanooga, TN 37412, the applicant, was present to answer any questions. No one came forward in favor of or in opposition to the rezoning. Mayor Williams closed the public hearing.

**ORDINANCE NO. 1167 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1200 SOUTH SEMINOLE DRIVE, TAX MAP #168F-C-008, FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT (2<sup>nd</sup> and final reading)** - City Attorney Litchford read on caption. Chief Building Official Howell stated this is an existing duplex. It was formerly zoned urban residential, but with the adoption of Ordinance 481, the zoning was R-1. Rezoning to R-2 would bring it into conformity. Councilmember Witt

made a motion, seconded by Vice Mayor Chauncey, to approve Ordinance No. 1167 on second and final reading. Roll call vote: Vice Mayor Chauncey - yes; Councilmember Cagle - no; Councilmember Helton - yes; Councilmember Witt - yes; Mayor Williams - yes. Motion approved.

**New Business:**

**PUBLIC HEARING FOR RESOLUTION NO. 3266 - Sign Variance for Portofino's** – City Attorney Litchford read the ordinance on caption. Mayor Williams opened the public hearing. The applicant was not present. No one came forward in favor of or in opposition to the variance. Mayor Williams closed the public hearing.

**RESOLUTION NO. 3266 – A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF EAST RIDGE, TENNESSEE, TO APPROVE A VARIANCE TO THE CITY'S SIGN ORDINANCE NO. 1028 TO ALLOW INSTALLATION OF A ROOF-MOUNTED SIGN ON PROPERTY LOCATED AT 6511 RINGGOLD ROAD, TAX MAP #169L-L-007** - City Attorney Litchford read on caption. Chief Building Official Howell stated that in C-2 regulations, a building can be five feet off the right-of-way. This has interfered with being able to place a monument sign; therefore, they are requesting a sign on top of the building. The sign would be eleven feet high, but part of the sign skeleton would be hidden behind the parapet. Councilmember Helton made a motion, seconded by Vice Mayor Chauncey, to approve Resolution No. 3266.

Councilmember Witt asked if they could put a sign elsewhere, such as on the side, and not on top of the building. Mr. Howell stated it would be difficult because the drive-thru will be on the west side of the building. Mr. Dorsey asked if the sign could go on the side or on the front of the building. Mr. Howell stated that it could, and it would not need a variance. Mayor Williams asked if this would be the only sign on the building. Mr. Howell stated there would be a neon sign on one side of the building, similar to the current Portofino's. The Mayor also asked if the sign would have lighting. Mr. Howell stated what has been proposed is a static sign with no lighting, but that could change. Mayor Williams asked if we grant a variance on this sign, would it open it up to any kind of lighting of the owner's choice. Mr. Howell stated that it would. Councilmember Cagle made a motion, seconded by Mayor Williams, to table Resolution No. 3266, in order to get a final decision on what the owners want. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3267 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING A TEMPORARY SPECIAL EVENTS BEER PERMIT FOR RANDALL CARPENTER, ON BEHALF OF OUT OF THE GATE DOG SHOW** - City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Cagle, to approve Resolution No. 3267. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3268 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF DICKERT POND AT CAMP JORDAN BY THE EAST RIDGE OPTIMIST CLUB FOR A FISHING RODEO** - City Attorney Litchford read on caption. Mr. Dorsey stated

the event will be June 11<sup>th</sup> and they will also need the PA system, tables, and chairs. Vice Mayor Chauncey made a motion, seconded by Councilmember Helton, to approve Resolution No. 3268. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3269 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY THE EAST RIDGE OPTIMIST CLUB FOR A FUNDRAISER CAR SHOW** - City Attorney Litchford read on caption. City Manager Dorsey stated that it is important to support these fundraisers, but suggested that during the budget discussions, the Council could consider charging for the City's costs for these events. Councilmember Witt made a motion, seconded by Councilmember Cagle, to approve Resolution No. 3269. Councilmember Witt stated the Resolution states the proceeds from the fundraiser go to the Needy Child Fund; they actually go to help pay expenses for the Optimist's costs for projects. The resolution will be corrected. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3270 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE APPROVING THE PURCHASE OF THREE (3) PREVIOUSLY LEASED 2020 POLICE MOTORCYCLES FROM BUMPUS HARLEY-DAVIDSON OF MURFREESBORO LTD., LP FOR USE BY THE EAST RIDGE POLICE DEPARTMENT** - City Attorney Litchford read on caption. Chief Allen stated we have leased these three motorcycles for two years. We can either turn them back in or purchase them for a total cost of \$41,550.00. They are all low mileage. Vice Mayor Chauncey made a motion, seconded by Councilmember Cagle, to approve Resolution No. 3270. The vote was unanimous. Motion approved.

**K-VA-T Food Stores, Inc. (Food City) Certificate of Compliance for Wine Sales (No Action Required)** – City Manager Dorsey just wants to make the Council aware that this is coming forward. It is not an action item. The Mayor and/or Councilmembers just need to sign the Certificate of Compliance.

**RESOLUTION NO. 3271 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING RESOLUTION NO. 3260 REGARDING THE CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION (“TDOT”) FOR THE CITY TO PROVIDE MOWING SERVICES AT THE I-75, EXIT 1 INTERCHANGE FOR FY 2022-2023** – City Attorney Litchford read on caption. City Manager Dorsey stated the TDOT contract was approved at the April 28, 2022 meeting in the amount of \$8,820. We received notification from TDOT that they are increasing the amount they will pay the City from \$45 per acre to \$50 per acre for a total amount of \$9,800 per year. Councilmember Witt made a motion, seconded by Vice Mayor Chauncey, to approve Resolution No. 3271. The vote was unanimous. Motion approved.

**Discussion of Tentative Agenda Items for the May 26, 2022 Council Meeting:**

**8. Old Business:**

**9. New Business:**

- A. Presentation of FY 2023 Budget** – City Manager Dorsey stated he will go over the department budgets with the department heads. He will present the budget at the next meeting and then Council can schedule a workshop. If any Councilmember wants to go over the budget before then, they can contact him to set up a time.

Councilmember Cagle asked if Food City was going to install sidewalks in front of their new store. City Manager Dorsey stated there is nothing in our ordinances that require installing sidewalks. Mr. Howell stated some businesses install sidewalks, even though they are not required.

Mr. Dorsey stated that the Multi-Modal project will begin next week.

Being no further business, the meeting was adjourned.

**SURPLUS TO BE DECLARED**  
**May 26, 2022**

Police Department – Twenty (20) units of body armor (to be donated)

Library – Four (4) black office chairs with arms (in poor condition)

Admin – One (1) HP 8600 Pro Printer



## **EAST RIDGE POLICE DEPARTMENT**

**4214 Ringgold Road ❖ East Ridge, TN 37412**

**Police Administration  
(423) 867-3718  
Fax (423) 867-9418**

**Stan Allen  
Chief of Police**

### **RESOLUTION NO. 3272**

**TO: Mayor and City Council - City Manager**

**FROM: Police Chief Stan Allen**

**SUBJECT: Declare surplus/Donation**

**DATE: May 26, 2022**

The East Ridge Police Department would like to declare surplus and donate 20 units of body armor to Awakened Generation ministries. These vests will be shipped to Ukraine at no cost to the City of East Ridge and will be used to assist in the evacuation of civilians from the country.

The vests have exceeded their expiration date and are not of use to the department.

**RESOLUTION NO. 3272**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE TO DONATE TWENTY UNITS OF BODY ARMOR TO AWAKENED GENERATION MINISTRIES TO ASSIST IN THE EVACUATION OF CIVILIANS FROM UKRAINE**

**WHEREAS**, the City of East Ridge has twenty units of body armor that have exceeded their expiration date and are no longer used by the Police Department; and

**WHEREAS**, the East Ridge City Council previously declared these items as surplus property; and

**WHEREAS**, Awakened Generation Ministries will ship the units of body armor to Ukraine at no cost to the City to be used in assisting in the evacuation of civilians from the country.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of East Ridge that the City is authorized to donate twenty units of body armor to Awakened Generation Ministries to be used in assisting in the evacuation of civilians from Ukraine.

**BE IT FURTHER RESOLVED** that this resolution take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Christopher J. Dorsey, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

## **EAST RIDGE POLICE DEPARTMENT DONATION DISCLAIMER**

The City of East Ridge, its agents, officers, and/or employees, (collectively, the “**DONOR**”) assumes no liability and hereby makes no warranty, express or implied, promises, suggestions, projections, representations, or guarantees whatsoever with respect to the Police equipment and goods (collectively “Police Equipment”) donated to the “Awakened Generation” nonprofit organization (the “**DONEE**”). The DONOR neither assumes, nor authorizes any person to assume on behalf of the DONOR, any liability in connection with the conveyance or use of the Police Equipment, and there are no oral agreements or warranties collateral to or affecting the DONOR’s donation of such Police Equipment to the DONEE. The DONOR hereby gives notice that any statement made by the DONOR relative to the Police Equipment shall not create any warranty that the Police Equipment is fit for any particular purpose. Statements, images, videos, or descriptions are informational only, and not made or given as a warranty of the Police Equipment in any way. The DONOR specifically disavows any other representation, warranty, or liability related to the condition or use of the Police Equipment.

It is understood, acknowledged, and agreed between the Donor and Donee that the Donor does not cover, and is not responsible to cover, any consequential damages, and the Police Equipment is given "AS IS" and "WITH ALL FAULTS". The entire risk as to the quality and performance of the Police Equipment is with the Donee. The DONOR is not an insurer, and bears no liability for any use, misuse, or failure to perform. Further, THERE ARE NO IMPLIED WARRANTIES OF FITNESS AND MERCHANTABILITY.

DONEE covenants and agrees that the DONEE shall NEVER bring any action in any court of law against the DONOR relative to the Police Equipment and hereby RELEASES, WAIVES, and DISCHARGES the DONOR from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by DONEE and its officers, servants, agents, and employees, or to any property belonging to DONEE, with respect to the Police Equipment. DONEE agrees to indemnify, defend, and hold harmless the DONOR against any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever for any and all injuries and damages, known and unknown, both to person and property, which may result or may in the future develop with respect to the Police Equipment.

If any part of this disclaimer is held to be invalid by a court of competent jurisdiction, such shall not affect the validity of any other part of this disclaimer.

DONEE: \_\_\_\_\_

DONOR: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

AWAKENED GENERATION NONPROFIT CORP.

CITY OF EAST RIDGE, TENNESSEE

# Presentation of FY 2023 Budget



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Finance Department  
*Diane Qualls, Director*

## MEMO

**TO: Mayor, Council and City Manager**

**FROM: Diane Qualls, CMFO**

**DATE: 05/23/2022**

**RE: Budget Amendment**

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**This will be the final budget amendment for FY 2022 to clean up all the various funds. The amendment includes the purchase of motorcycles that were approved at the last council meeting.**

**Brian Williams**  
*Mayor*

**Mike Chauncey**  
*Vice-Mayor*

**Jacky Cagle**  
*Councilmember*

**Esther Helton**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**Chris Dorsey**  
*City Manager*



# City of East Ridge

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***Building and Codes Department***

## AGENDA MEMORANDUM

TO: Mayor, Council; City Manager

FROM: Michael Howell – Building Official

SUBJECT: Right of way abandonments for the following properties:

6521 Ringgold Road (Tax Map#169L L 004.01 (Wally's Restaurant)  
6519 Ringgold Road (Tax Map#169L L 004 (Super 8 Motel)  
6517 Ringgold Road (Tax Map#169L L 004.02 (Future Site Candlewood  
Inn & Suites)

DATE: 5-18-2022

On May 16, 2022, Glen Meadows along with JSK GP, petitioned the East Ridge Planning Commission to abandon a portion of three unopened right of ways, McDonald Rd, Slater Rd, and an unnamed road.

McDonald Road, located on lots 6517 and 6521 Ringgold Road, Slater Road, located on lots 6519, 6521 and 6517 Ringgold Road, and an unnamed road located on lots 6519 and 6517 Ringgold Road. All three unopened right of ways were closed per city Ordinance 173, in 1972.

Planning Commission approved the request, Mr. Meadows, and GSK GP have requested the abandonment case move forward to city council for review.



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Janet Middleton  
City Recorder

## AGENDA MEMORANDUM

TO: Mayor and City Council  
City Manager

FROM: Janet Middleton, City Recorder

SUBJECT: INDUSTRIAL DEVELOPMENT BOARD APPOINTMENTS

DATE: May 23, 2022

Appointments to the Industrial Development Board will need to be made for three terms that expire on June 11, 2022:

Name	Councilmember:	Term:
Ruth Braly, Chairperson	Mayor Williams	6/12/16 – 6/11/22
Lee Ramey	Vice Mayor Chauncey	2/27/20 – 6/11/22
		<i>Filled unexpired term of</i>
		<i>Kelley Still</i>
Mac Pendley	Appointed by Council	6/12/16 – 6/11/22

**Brian Williams**  
Mayor

**Mike Chauncey**  
Vice-Mayor

**Jacky Cagle**  
Councilmember

**Esther Helton**  
Councilmember

**Andrea Witt**  
Councilmember

**Chris Dorsey**  
City Manager



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***Building and Codes Department***

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## AGENDA MEMORANDUM

**TO:** Mayor, Council; City Manager

**FROM:** Michael Howell – Chief Building Official

**SUBJECT:** Property Cleanup / 711 State Line Rd (Tax Map# 169P D 011)

**DATE:** May 23, 2022

The City of East Ridge Housing Commission ordered bids for exterior property cleanup at 711 State Line Rd. Bid requests were sent to the Chattanooga Times Free Press to be advertised. Housing Commission passed the matter until June 13<sup>th</sup>, 2022, to allow City Council to approve the clean up bids.