

**INVITATION TO SUBMIT STATEMENTS OF QUALIFICATIONS
PROSPECTIVE GRANT WRITERS AND PROJECT ADMINISTRATORS**

The City of East Ridge is seeking Statements of Qualifications from entities who are able to assist the City in the project development and planning, grant writing, grant administration, and programmatic compliance duties related to the city's Tennessee Department of Environment and Conservation Division of Water Resources-American Rescue Plan Collaborative Grants-State Water Infrastructure Grants Program.

The Statement of Qualifications should include the following:

- 1) Representative listing of recent projects and clients in subject field.
- 2) Listing of all funded projects including grants written and administered in the past five years with status noted.
- 3) Availability of staff to immediately begin project planning efforts.
- 4) Resumes of key personnel expected to be involved in the project.

Interested firms should submit statements to: **Christopher J. Dorsey, City Manager, City of East Ridge, 1517 Tombras Ave. East Ridge, TN 37412** or at: abowers@eastridgetn.gov by **Friday, August 5, 2022 at 3:00 PM Eastern Daylight Time. Contact Amanda Bowers at 423-867-7711 or at the email above for any questions you may have.**