



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Parks and Recreation  
Shawwna Skiles

**East Ridge Parks and Recreation – 2026 Recreational Season Uniform Bid  
Bid Opening  
Wednesday December 3, 2025 at 2:30pm  
INVITATION TO BID**

The City of East Ridge, Tennessee is accepting sealed bids from experienced uniform vendors to supply uniforms for our various sports within the Recreation Department. Items specified will be purchased in lots for each sport. The contracted pricing with the awarded bidder will apply to the 2026 Seasons. All items and quantities specified are an estimate and are subject to change based upon sports enrollment and other factors.

All sealed bids must be clearly labeled “**2026 Recreational Season Uniform Bid**” on the outside of the envelope and submitted to the City of East Ridge by the stated deadline. Any interpretations, clarifications, or additional information deemed necessary by the City in response to bidder inquiries will be issued in the form of an addendum or addenda. These documents will be posted on the City’s official website at [https://www.eastridgetn.gov/business\\_economic\\_dev.html](https://www.eastridgetn.gov/business_economic_dev.html) and distributed to all parties identified by the City as having received the original bid documents. It is the responsibility of each bidder to monitor the website for any posted addenda. Only information provided through such official addenda will be considered binding in the bid process.

## **SCOPE OF WORK/DESCRIPTION OF ITEM**

The purpose of this bid is to secure a qualified vendor to supply athletic uniforms for the City of East Ridge Parks and Recreation Department for the 2026 Recreational Seasons. To ensure the successful execution of this project, the city is seeking bids from experienced companies specializing in youth sports uniforms. This bid package includes a detailed list of current uniform requirements for the 2026 Recreational Seasons.

## **BID REQUIREMENTS:**

To be considered, all bid submissions must include the following:

### **1. Contact Information**

- Contact Name
- Business Name
- Mailing Address
- Telephone Number
- Email Address

### **2. Required Certification**

In accordance with Tennessee State Law, the **Iran Divestment Act Certification** (included in this bid packet) must be **completed, notarized, and submitted** with the bid.

**Failure to include this certificate will result in disqualification.**

### **3. Submission Requirements**

- All bids must be **sealed and clearly marked** on the envelope as:  
“**2026 Recreational Season Uniform Bid**”
- **Late submissions will not be accepted under any circumstances.**

**Brian Williams**  
Mayor

**David Tyler**  
Vice Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**Jeff Ezell**  
Councilmember

**J. Scott Miller**  
Interim City Manager

**4. Questions & Contact**

Prospective bidders are strongly encouraged to email **Shawwna Skiles**, Parks and Recreation Director, with any questions at: [sskiles@eastridgetn.gov](mailto:sskiles@eastridgetn.gov)

**5. Bid Deadline & Opening:**

All sealed bids will be accepted or received up until **2:30 PM EST on Wednesday, December 3rd, 2025**, at the Office of the City Clerk:

**City of East Ridge**  
**Attn: Jennifer Deitrick**  
1517 Tombras Avenue  
East Ridge, Tennessee

At that time, all received bids will be **publicly opened and read aloud**. The City of East Ridge reserves the **right to reject any or all bids, to waive technicalities, and to award the contract in the best interest of the City.**

**East Ridge Parks and Recreation – 2026 Recreational Season Uniform Bid**  
**Bid Opening: Wednesday December 3, 2025 at 2:30pm**  
**INVITATION TO BID**

**COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**REFERENCE AND CLIENT LIST**

The contractor must submit references and attach a current client list with Proposal.

**Client Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Service provided and Date: \_\_\_\_\_

**Client Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Service provided and Date: \_\_\_\_\_

# Uniform Bid Sheet

**Wednesday, December 3, 2025 at 2:30pm**  
**East Ridge City Hall**  
**1517 Tombras Avenue**  
**East Ridge TN 37412**

**All Items Must Include Customization Option. All Uniforms must meet a 2 week turn around date from the day the order is placed. All quantities are best estimates and are not a contracted purchase amount.**

<u>SEASON</u>	<u>SPORT</u>	<u>ITEM</u>	<u>QTY</u>	<u>UNIFORM PACKAGE PRICE</u>	<u>TOTAL PRICE TIMES QTY</u>
Spring- Summer-Fall	Baseball Ages 5-16	<ul style="list-style-type: none"> <li>● Sublimation Jersey - Custom Team Design (3 Colors) w/# option to add sponsor on sleeve.</li> <li>● Gray open bottom pants</li> <li>● Socks &amp; Belt</li> <li>● Hat embroidered with the ER Logo</li> </ul>	450	_____	_____
Tee Ball Spring-Fall	Baseball Ages 3-4	<ul style="list-style-type: none"> <li>● Coolmax Jersey -Custom Design (2 Colors) w/# option to add sponsor on sleeve.</li> <li>● T ball drawstring pants</li> <li>● Hat embroidered with the ER Logo</li> </ul>	100	_____	_____
Winter	Indoor Youth/Adult	<ul style="list-style-type: none"> <li>● Coolmax Game Jersey with #</li> <li>● 2 color logos with the option to add a sponsor on sleeve.</li> </ul>	2000	_____	_____
Spring-Fall	Softball Ages 5-17	<ul style="list-style-type: none"> <li>● Sublimation Jersey Team Design (2 Colors) w/# option to add sponsor on sleeve.</li> <li>● Gray close bottom Pants</li> <li>● Socks &amp; Belt</li> <li>● Visor embroidered with the ER Logo</li> </ul>	300	_____	_____
Spring-Fall	Soccer Ages 2-18	<ul style="list-style-type: none"> <li>● Sublimation Reversible Jersey with number- design(3 ) colors to include soccer shield, w/option to add sponsor on sleeve</li> <li>● Shorts &amp; socks</li> </ul>	800	_____	_____
Fall	Cheer 5-14	<ul style="list-style-type: none"> <li>● Sublimated Top, Skirt - to include Briefs/Bloomers and Pom Poms</li> </ul>	50	_____	_____
				<b>Grand Total</b>	_____

**IRAN DIVESTMENT ACT CERTIFICATION  
EFFECTIVE DATE JULY 1, 2016**

**Chapter No. 817 (HB0261/SB0377). “Iran Divestment Act” enacted.** Amends Tennessee Code Annotated, Title 12 by adding Chapter 12, which is to be known as the “Iran Divestment Act.” The Act requires the chief procurement officer for the State, no more than 120 days after the effective date of this Act, to publish on the State’s website, using credible information freely available to the public, a list of persons determined to be engaged in investment activities with Iran. It prohibits a person identified on the list from contracting with a local government and makes any contract entered into void. It provides that after the effective date of this Act, **every bid or proposal made to a local government for goods or services, when competitive bidding is required, must contain the certification stated below,** subscribed, and affirmed by the bidder as true under the penalty of perjury. The Act allows the certification to be submitted electronically. It prohibits a bid from being considered or an award being made if the bidder does not provide the certification below to the local government, except under limited enumerated circumstances.

I certify, under penalty of perjury, that the following statement is true:

“By submission of this sealed bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared, to me known to be the person (or persons) described in and who executed the foregoing instrument, and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Notary Public \_\_\_\_\_

Print Name \_\_\_\_\_

My Commission Expires: