



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

REQUEST FOR PROPOSAL WASTE DISPOSAL/TRANSFER STATION SERVICES OPENING AUGUST 5, 2021, 2:00 p.m. EDT

The City of East Ridge will receive proposals for disposal services of the city's solid waste. Proposals will be accepted until 2:00 p.m. EDT, Thursday August 5, 2021 at East Ridge City Hall; ATTN: Janet Middleton; 1517 Tombras Avenue; East Ridge, TN 37412.

Proposals shall be contained within a sealed envelope, with the outside of envelope clearly marked, "Proposal for Solid Waste Disposal Services" with proposal opening date and time. Proposals must be submitted on enclosed proposal form in accordance to instructions contained herein. An award, if made, will be made to the successful proposer whose proposal is in the best interest of the City of East Ridge. The City of East Ridge reserves the right to accept, or reject any and all proposals

Proposals received after the opening date and time will not be considered.

PRICES

Residential and Commercial refuse collected by the city shall be transported to a disposal site/transfer station. The charge for disposal shall be included in the rate set forth in the Proposal for each unit/ton, serviced by the Contractor, as indicated on the proposal form.

BILLINGS TO CITY

Contractor shall invoice the city monthly for amount determined. The City shall have fifteen (15) days from date of invoice to pay such invoice.

PRE-AWARD COSTS

The Request for Proposals does not commit the City of East Ridge to pay any costs incurred or associated with the development, preparation, review, submission, and/or presentation submitted by proposers. All costs incurred by the proposer in responding to this request are the responsibility of the proposers.

REJECTION OF PROPOSALS

The City of East Ridge reserves the right to reject any or all proposals for any reason and to waive any technical errors as may be deemed best for the interest of the City of East Ridge. Faxed proposals will not be accepted.

RIGHT TO INSPECT

The City of East Ridge reserves the right to inspect the disposal site before and after award of the proposal and to employ or assign an authorized representative to inspect the work performed or being performed by the successful proposer.

EVALUATION CRITERIA

All Proposals submitted on time will be reviewed and considered. Proposal selection will be based upon, but not limited to, the following considerations:

- Understanding the scope of work
- Cost factors
- Prior experience with the same type project
- Disposal/Transfer Station Location

The City of East Ridge provides curbside residential and commercial solid waste collection; therefore, these services are not part of this Request for Proposal.

EXPLANATIONS

Explanation(s) desired by a prospective Proposer shall be requested of the City in writing; if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Proposer. All requests for explanations shall be in writing addressed to Chris Dorsey, City Manager, 1517 Tombras Avenue, East Ridge, TN 37412. Any verbal statements regarding same by any person prior to the award shall be unauthorized and not binding.

Inquiry received within seven (7) days of the opening date of Proposals will not be given consideration.

NAME, ADDRESS, AND LEGAL STATUS OF THE PROPOSER

The Proposal must be properly signed in ink and the title, and address of the Proposer given. The legal status shall be provided whether corporation, partnership, or individual, shall also be stated in the Proposal.

DISPOSAL SITE

The Proposer shall indicate on the Proposal the name and location of the Disposal Site(s) which the Contractor intends to use to perform the Contract. Further, the Contractor shall provide evidence reasonably satisfactory to the City that if awarded, will have the right to use said Disposal Site(s) under and for the duration of the Contract.

INDEMNITY

The Contractor will indemnify and save harmless the City, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees to the extent resulting from a willful or negligent act or omission of the Contractor, its officers, agents, servants, and employees in the performance of any Contract; provided however, that the Contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees arising out of the award of this Contract or a willful or negligent act or omission of the City, its officers, agents, servants and employees.

INSURANCE

The Contractor shall at all times during the term of contract maintain State of Tennessee minimum amount in full force and effect Employer's Liability, Workmen's Compensation, Public Liability and Property Damage Insurance, including contractual liability coverage. All such insurance policies shall name the City of East Ridge as an additional insured. The Contractor shall furnish to the City insurance certificates in form and substance, evidencing compliance by it with the terms of the contract.

OPERATIONS

The weight of all city waste delivered to the contractors transfer station shall be accurately determined by the use of certified scales. Weight of city waste delivered to the transfer station shall be determined at the time the city waste enters transfer station using certified scales. The City shall have the right to test such scales at City's cost to verify the accuracy thereof. Weight tickets shall be provided to truck operator upon weighing at scales.

Proposal shall include transfer station hours of operation, location, and observed holidays.

Contractor shall provide all means and processes required by manpower and/or equipment to move Solid Waste from City collection equipment, to operating floor of Transfer Station, as well as to trailers to transport solid waste to Landfill.

TERM

Contract for disposal services shall commence on the execution of contract and expire upon one year completion with option to renew for five additional periods of one (1) year each. The city and/or contractor shall provide written notification of intent to terminate said services within thirty (30) days prior to the expiration of the current term of the Contract.

NONDISCRIMINATION

The Contractor shall not discriminate against any person because of race, sex, age, creed, color, religion or national origin.

NOTE

A separate proposal will be released in Fall 2021 for The City of East Ridge to consider an agreement with a qualified firm to:

- (1) Operate and maintain the Yale Street Transfer Station (YSTS) at 1001 Yale St.; and
- (2) Firm to haul municipal solid waste and recyclables to offsite landfill locations from transfer station; and
- (3) As needed, manage, store then haul waste delivered on Saturdays to the YSTS.

PROPOSAL
DISPOSAL OF SOLID WASTE FOR THE CITY OF EAST RIDGE

Disposal/Transfer Station

NAME _____

OWNER _____

LOCATION _____

Hours of Operation

Monday through Friday _____

Saturday/Sunday _____

Holidays Observed

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Disposal Rates and Fees

Rate per Ton (2,000 lbs) _____

Miscellaneous Fees (Fuel, etc.) specify per ton or load _____

Minimum Load Accepted _____

Proposal submitted by:

Signature

Print Name and Title

Company Name and Address:

Legal Status _____

Telephone _____

Email _____