



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Parks and Recreation Director  
Shawna Skiles

**2025 East Ridge Parks and Recreation  
Athletic Field Equipment & Field Maintenance Supplies  
for Baseball/Softball Bid Specifications  
Bid Opening  
Wednesday August 13, 2025, at 2:30 pm**

**East Ridge City Hall  
1517 Tombras Avenue  
East Ridge, TN 37412**

The City of East Ridge is accepting sealed bids from experienced suppliers for Athletic Field Equipment and Field Maintenance Supplies for Baseball and Softball Fields within Camp Jordan Park. The Parks and Recreation Department is seeking items for purchase within the fiscal year of July 2025-June 2026. All items and quantities specified are an estimate and are subject to change based upon field supply needs for the year. To be considered for this bid, interested parties must submit sealed bids on or before 2:30 pm, EDT, Wednesday, August 13th, 2025.

## **INSTRUCTIONS FOR BID SUBMISSIONS**

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All sealed bids must be submitted to the city clearly marked “**2025 East Ridge Parks and Recreation Athletic Field Equipment & Field Maintenance Supplies**” on the sealed bid envelope. Any interpretations, clarifications, or additional information not disclosed in this bid packet and determined to be necessary by the City in response to questions, will be issued by means of addendum or addenda, which addendum or addenda will be posted to the City website, [https://www.eastridgetn.gov/business\\_economic\\_dev.html](https://www.eastridgetn.gov/business_economic_dev.html), to all interested parties identified by the City as having received the bid documents. The Bidder is required to check the site to see if there has been any addendum or addenda posted for this Bid. Only questions answered and information supplied by means of such an addendum or addenda will be considered as binding.

## **SCOPE OF WORK/DESCRIPTION OF ITEM**

The purpose of this bid is to provide high quality products for our sports facility fields. We are seeking a qualified supplier that can supply orders within 5 days after an order is placed. Bidders shall base their bid on providing all materials and equipment to the City’s Parks and Recreation Department for the fiscal year of July 2025-June 2026. In order to successfully accomplish this project, bidders may elect to limit their proposals to a single product or service line within any category, or multiple products and services within any and all categories. This scope should be read as including all products, equipment, and services, any other capability that Bidders are able to offer which supports or complements the scope as defined above.

## **BID REQUIREMENTS:**

For a bid to be considered, it must include:

1. Contact name, Business name, and mailing address.
2. Telephone number and email address.

## **TERMS AND CONDITIONS GOVERNING THIS BID**

**Brian Williams**  
Mayor

**David Tyler**  
Vice Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**Jeff Ezell**  
Councilmember

**J. Scott Miller**  
City Manager

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid for the bid to be considered and awarded.

All bids must be sealed and properly marked “**2025 East Ridge Parks and Recreation Athletic Field Equipment & Field Maintenance Supplies**” on the outside of the envelope. Late bids will not be considered under any circumstances.

Contact Parks and Recreation Director Shawna Skiles at [sskiles@eastridgetn.gov](mailto:sskiles@eastridgetn.gov) for questions about this bid.

Bids for the Parks and Rec **Athletic Field Equipment & Field Maintenance Supplies** for July 2025-June 2026 will be received up and until 2:30 pm EDT on Wednesday, August 13, 2025, at the Office of the City Clerk, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, the bids received will be opened and read aloud. The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

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East Ridge City Hall  
1517 Tombras Avenue  
East Ridge, TN 37412**

**COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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Company Name: \_\_\_\_\_

**"All quantities provided are estimates and do not represent a contractual purchase commitment. Total prices, including Grand Totals, must account for all applicable shipping and freight charges."**

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE (QTY X PRICE EACH)</u>
Chalk-Proline-50 lb	300 bags-50 pound bags	_____	_____
Matt Drags (6x3) -Heavy Duty	4 unit	_____	_____
Field Conditioner-EPB minerals playball 50 lb bags	300 bags-50 pound bags	_____	_____
Base Anchors	12 units	_____	_____
Whisker plugs	36 units	_____	_____
Field Grading Lips (done with a machine on the field once a year)	12 fields	_____	_____
Bases (Schutt or Jack Corbett-Hollywood)	39 bases	_____	_____
Nail Drags (5x3) Heavy Duty	2	_____	_____
Pitching Rubbers Schutt (2-spike)	24	_____	_____
Fence Toppers (Poly-Cap Fence Guard)	2400 ft	_____	_____

**Grand Total** \_\_\_\_\_

**IRAN DIVESTMENT ACT CERTIFICATION  
EFFECTIVE DATE JULY 1, 2016**

**Chapter No. 817 (HB0261/SB0377). “Iran Divestment Act” enacted.** Amends Tennessee Code Annotated, Title 12 by adding Chapter 12, which is to be known as the “Iran Divestment Act.” The Act requires the chief procurement officer for the State, no more than 120 days after the effective date of this Act, to publish on the State’s website, using credible information freely available to the public, a list of persons determined to be engaged in investment activities with Iran. It prohibits a person identified on the list from contracting with a local government and makes any contract entered into void. It provides that after the effective date of this Act, **every bid or proposal made to a local government for goods or services, when competitive bidding is required, must contain the certification stated below.** subscribed, and affirmed by the bidder as true under the penalty of perjury. The Act allows the certification to be submitted electronically. It prohibits a bid from being considered or an award being made if the bidder does not provide the certification below to the local government, except under limited enumerated circumstances.

I certify, under penalty of perjury, that the following statement is true:

“By submission of this sealed bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared, to me known to be the person (or persons) described in and who executed the foregoing instrument, and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Notary Public \_\_\_\_\_

Print Name \_\_\_\_\_

My Commission Expires: