



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867~7711 • www.eastridgetn.gov

Parks and Recreation
Shawwna Skiles

2025 East Ridge Parks and Rec Fall-Winter Uniform Bid Specifications

Bid Opening

Wednesday July 16th, 2025, at 2:30pm

East Ridge City Hall
1517 Tombras Avenue
East Ridge Tn 37412

The City of East Ridge is currently accepting sealed bids from experienced uniform vendors to provide athletic uniforms for various sports programs within the Recreation Department. Bids for uniforms will be purchased in sport-specific lots, as outlined in the bid specifications. The pricing established through this contract will apply to the Fall 2025 and Winter 2025 sports seasons. Please note that all quantities listed are estimates and may vary based on actual enrollment and other program-related factors. To be considered, all sealed bids must be submitted no later than **2:30 PM EDT on Wednesday, July 16, 2025.**

INSTRUCTIONS FOR BID SUBMISSIONS

All sealed bids must be clearly labeled “**2025 East Ridge Parks and Rec Fall-Winter Uniforms**” on the outside of the envelope and submitted to the City of East Ridge by the stated deadline. Any interpretations, clarifications, or additional information deemed necessary by the City in response to bidder inquiries will be issued in the form of an addendum or addenda. These documents will be posted on the City’s official website at https://www.eastridgetn.gov/business_economic_dev.html and distributed to all parties identified by the City as having received the original bid documents. It is the responsibility of each bidder to monitor the website for any posted addenda. Only information provided through such official addenda will be considered binding in the bid process.

SCOPE OF WORK/DESCRIPTION OF ITEM

The purpose of this bid is to secure a qualified vendor to supply athletic uniforms for the City of East Ridge Parks and Recreation Department for the Fall and Winter 2025 sports seasons. To ensure the successful execution of this project, the city is seeking proposals from experienced companies specializing in youth sports uniforms. This bid package includes a detailed list of current uniform requirements for the upcoming Fall-Winter sports programs.

BID REQUIREMENTS:

For a bid to be considered, it must include:

1. Contact name, Business name, and mailing address.
2. Telephone number and email address.

Brian Williams
Mayor

David Tyler
Vice Mayor

Jacky Cagle
Councilmember

Andrea Witt
Councilmember

Jeff Ezell
Councilmember

J. Scott Miller
Interim City Manager

Terms and Conditions Governing This RFP

In accordance with Tennessee State Law, the **Iran Divestment Act Certification** (included in this bid packet) must be completed, notarized, and submitted with the bid. Failure to include this certificate will result in disqualification from consideration.

All bids must be **sealed** and clearly marked on the envelope as:

“2025 East Ridge Parks and Rec Fall-Winter Uniforms”

Late submissions will not be accepted under any circumstances.

Prospective bidders are strongly encouraged to email Shawwna Skiles, Parks and Recreation Director with any questions at sskiles@eastridgetn.gov.

Sealed bids will be accepted until **2:30 PM EST on Wednesday, July 16th, 2025**, at the following location:

Office of the City Clerk

1517 Tombras Avenue

East Ridge, Tennessee

At that time, all received bids will be publicly opened and read aloud. The **City of East Ridge** reserves the right to reject any or all bids, to waive technicalities, and to award the contract in the best interest of the City.

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East Ridge City Hall

1517 Tombras Avenue

East Ridge Tn 37412

COMPANY: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

PRINT NAME: _____

SIGNED: _____

DATE: _____

REFERENCE AND CLIENT LIST

The company must submit references and attach a current client list with Proposal.

Client Name: _____
Address: _____
Contact Person: _____
Phone Number: _____
E-mail Address: _____
Service provided and Date: _____

Client Name: _____
Address: _____
Contact Person: _____
Phone Number: _____
E-mail Address: _____
Service provided and Date: _____

Client Name: _____
Address: _____
Contact Person: _____
Phone Number: _____
E-mail Address: _____
Service provided and Date: _____

Client Name: _____
Address: _____
Contact Person: _____
Phone Number: _____
E-mail Address: _____
Service provided and Date: _____

Client Name: _____
Address: _____
Contact Person: _____
Phone Number: _____
E-mail Address: _____
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Client Name: _____
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Phone Number: _____
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 Bid Specifications
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 1517 Tombras Avenue
 East Ridge Tn 37412**

All Items Must Include Customization Option. All Uniforms must meet a 10-day turnaround from the day the order is placed. All quantities are the best estimates and are not a contracted purchase amount.

<u>SEASON</u>	<u>SPORT</u>	<u>ITEM</u>	<u>QTY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE (QTY X PRICE EACH)</u>
Fall	Baseball	Sublimated Jersey with Hat - to include number on jersey with two color team design with option to add sponsor on sleeve.	300	_____	_____
Fall	Softball	Sublimated Jersey with pants, belt and socks - to include number on jersey with two color team design with option to add sponsor on sleeve.	120	_____	_____
Fall	Soccer	Sublimated Jersey with number, shorts, socks-three color team design w/club logo and option to add sponsor on sleeve.	450	_____	_____
Fall	Cheer	Sublimated Top, Skirt - to include Briefs/Bloomers and Pom Poms	40	_____	_____
Winter	Indoor	Coolmax Game Jersey with # 2 color logos with the option to add sponsor on sleeve.	1700	_____	_____
Grand Total				_____	_____

IRAN DIVESTMENT ACT CERTIFICATION
EFFECTIVE DATE JULY 1, 2016

Chapter No. 817 (HB0261/SB0377). “Iran Divestment Act” enacted. Amends Tennessee Code Annotated, Title 12 by adding Chapter 12, which is to be known as the “Iran Divestment Act.” The Act requires the chief procurement officer for the State, no more than 120 days after the effective date of this Act, to publish on the State’s website, using credible information freely available to the public, a list of persons determined to be engaged in investment activities with Iran. It prohibits a person identified on the list from contracting with a local government and makes any contract entered into void. It provides that after the effective date of this Act, **every bid or proposal made to a local government for goods or services, when competitive bidding is required, must contain the certification stated below,** subscribed, and affirmed by the bidder as true under the penalty of perjury. The Act allows the certification to be submitted electronically. **It prohibits a bid from being considered or an award being made if the bidder does not provide the certification below to the local government, except under limited enumerated circumstances.**

I certify, under penalty of perjury, that the following statement is true:

“By submission of this sealed bid, **each bidder and each person signing on behalf of any bidder** certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Company Name: _____

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20____, before me personally appeared, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Notary Public _____

Print Name _____

My Commission Expires: