



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867~7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Parks and Recreation  
Shawwna Skiles

## 2025 East Ridge Park and Rec Masonry Sand Bid Specifications

### Bid Opening

Wednesday June 18, 2025, at 2:30pm

East Ridge City Hall

1517 Tombras Ave

East Ridge, TN. 37412

The City of East Ridge Parks and Recreation Department is seeking bids for Masonry Sand to top dress athletic fields in Camp Jordan Park. To be considered for this bid, interested parties must submit bids on or before 2:30 pm, EDT, Wednesday, June 18, 2025.

### INSTRUCTIONS FOR BID SUBMISSIONS

All bids must be submitted to the city clearly marked “**Masonry Sand 6/18/2025**” on the sealed bid envelope. Any interpretations, clarifications, or additional information not disclosed in this bid packet and determined to be necessary by the City in response to questions, will be issued by means of addendum or addenda, which addendum or addenda will be posted to the City website, [https://www.eastridgetn.gov/business\\_economic\\_dev.html](https://www.eastridgetn.gov/business_economic_dev.html), to all interested parties identified by the City as having received the bid documents. The Bidder is required to check the site to see if there has been any addendum or addenda posted for this Bid. Only questions answered and information supplied by means of such an addendum or addenda will be considered binding.

### SCOPE OF WORK/DESCRIPTION OF ITEM

The purpose of this bid is to provide Masonry Sand to the City’s Parks and Recreation Department for Athletic Top Dressing of fields in Camp Jordan Park. To successfully accomplish this project, the City is seeking a supplier to provide masonry sand, an estimate of 320 tons, and deliver the product to the park. This bid includes a Bid Form for price per ton.

### BID REQUIREMENTS:

For a bid to be considered, it must include:

1. Contact name, Business name, and mailing address.
2. Telephone number and email address.
3. Location of business where masonry sand is being delivered.

**Brian Williams**  
Mayor

**David Tyler**  
Vice Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**Jeff Ezell**  
Councilmember

**J. Scott Miller**  
City Manager

## **TERMS AND CONDITIONS GOVERNING THIS BID**

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid for the bid to be considered and awarded.

All bids must be sealed and properly marked “**Masonry Sand 6/18/2025**” on the outside of the envelope. Late bids will not be considered under any circumstances.

Bids for the Parks and Recreation Masonry Sand will be received up until 2:30 pm EST on Wednesday, June 18, 2025, at the Office of the City Clerk, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, the bids received will be opened and read aloud. **All questions on this project should be directed to Shawwna Skiles at 423-260-9190 or [sskiles@castridgetn.gov](mailto:sskiles@castridgetn.gov).**

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

**2025 East Ridge Park and Rec Masonry Sand Bid Specifications**  
**Bid Opening**  
**Wednesday June 18, 2025, at 2:30pm**  
**East Ridge City Hall**  
**1517 Tombras Ave**  
**East Ridge, TN. 37412**

BID FORM

SUBMITTED BY: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

**TOTAL BID PRICE PER TON FOR MASONRY SAND DELIVERED**

\$ \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Return all sealed bids by specified time either by mail or in person to:

City of East Ridge  
Attn: Jennifer Deitrick  
1517 Tombras Avenue  
East Ridge, TN 37412

Mark all bid envelopes **“Masonry Sand 6/18/2025”**

**IRAN DIVESTMENT ACT CERTIFICATION**  
**EFFECTIVE DATE JULY 1, 2016**

**Chapter No. 817 (HB0261/SB0377). “Iran Divestment Act” enacted.** Amends Tennessee Code Annotated, Title 12 by adding Chapter 12, which is to be known as the “Iran Divestment Act.” The Act requires the chief procurement officer for the State, no more than 120 days after the effective date of this Act, to publish on the State’s website, using credible information freely available to the public, a list of persons determined to be engaged in investment activities with Iran. It prohibits a person identified on the list from contracting with a local government and makes any contract entered into void. It provides that after the effective date of this Act, **every bid or proposal made to a local government for goods or services, when competitive bidding is required, must contain the certification stated below**, subscribed and affirmed by the bidder as true under the penalty of perjury. The Act allows the certification to be submitted electronically. It prohibits a bid from being considered or an award being made if the bidder does not provide the certification below to the local government, except under limited enumerated circumstances.

I certify, under penalty of perjury, that the following statement is true:

“By submission of this bid, **each bidder and each person signing on behalf of any bidder** certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to§ 12-12-106.”

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared, to me known to be the person (or persons) described in and who executed the foregoing instrument, and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Notary Public \_\_\_\_\_

Print Name \_\_\_\_\_

My Commission Expires: