



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Parks and Recreation  
Shawwna Skiles

## CAMP JORDAN ARENA RENOVATIONS

### BID SPECIFICATIONS

#### Bid Opening

**Wednesday, March 26, 2025, at 2:30pm EST**

**East Ridge City Hall**

**1517 Tombras Avenue**

**East Ridge, TN 37412**

The City of East Ridge Parks and Recreation Department is accepting bids for the renovation of two restrooms in Camp Jordan Arena. The General Conditions and Specifications are stated below. To be considered for this bid, interested parties must submit bids on or before 2:30 pm, EST, Wednesday, March 26, 2025, at City Hall, 1517 Tombras Avenue, East Ridge, TN 37412.

### INSTRUCTIONS FOR BID SUBMISSIONS

All sealed bids must be submitted to the Office of the City Recorder clearly marked “**Camp Jordan Arena Renovation 3/26/25**” on the sealed bid envelope. Any interpretations, clarifications, or additional information not disclosed in this bid packet and determined to be necessary by the City in response to questions, will be issued by means of addendum or addenda, which addendum or addenda will be posted to the City website, [https://www.eastridgetn.gov/business\\_economic\\_dev.html](https://www.eastridgetn.gov/business_economic_dev.html), to all interested parties identified by the City as having received the bid documents. The Bidder is required to check the website to see if there has been any addendum or addenda posted for this Bid. Only questions answered and information supplied by means of such an addendum or addenda will be considered binding.

### SERVICES REQUIRED

This project must be completed around the events already scheduled in the Arena. Once a contract is awarded, the project must be completed within 180 days of notice to proceed. Attached, you will find a materials list and layout for the restroom renovations, detailing specific requirements for product and materials. The products and materials specified and proposed in the pictures set forth the minimum standards acceptable to the city; and they must be comparable, or equal, to the brand name as stated in the detailed specifications.

The contractor, in undertaking the work under this contract, is assumed to have visited the premises and to have taken into consideration all the conditions which might affect the work. No consideration will be given to any claims based on lack of knowledge of existing conditions.

To arrange a site visit, please contact Shawwna Skiles at [sskiles@eastridgetn.gov](mailto:sskiles@eastridgetn.gov) or Chad Ayers at [cayers@eastridgetn.gov](mailto:cayers@eastridgetn.gov). Appointments can be scheduled Monday-Thursday between the hours of 9am-2pm.

**Brian Williams**  
Mayor

**David Tyler**  
Vice Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**Jeff Ezell**  
Councilmember

**J. Scott Miller**  
City Manager

## SCOPE OF WORK

### Men's Restrooms

- **Demolition:** Remove eight (8) flush mount toilets, remove eight (8) urinals, remove five (5) sinks, faucets and mirrors, all toilet partitions, rubber baseboards, and repair all damage to the walls after demolition of the men's restroom.
- **Plumbing rough in-**Rough in seven (7) flush toilets, rough in one (1) ADA toilet, rough in one (1) ADA Urinal, rough in seven (7) regular urinals, rough in five (5) faucets. Reverse the configuration of the men's handicap restroom stall to make it ADA compliant.
- **Painting-**Repair all sheetrock, prep walls for painting, and paint all walls with Super paint from Sherwin Williams. (SW 7653 Silverpoint)
- **Tile-**Prep walls for tile in the entrance of the restroom walls and sink area. Install tile 7' high, and grout. Tile examples will be provided in material packet.
- **Toilet Partitions-** Install eight (8) sets of toilet partitions.
- **Concrete-**Repair any concrete that is damaged, pressure wash concrete, and paint concrete with epoxy paint.
- **Miscellaneous-**Install rubber baseboards, install mirrors (5) size 18" by 30". Install two (2) new water fountains in the lobby.
- **Trim out-**Install eight (8) sensor flush mount toilets, install eight (8) sensor urinals, install five (5) sensor oval sinks, and install five (5) sensor faucets.
- **Clean site-**Contractor will supply the dumpster.

### Women's Restrooms

- **Demolition-**Remove fourteen (14) flush mount toilets, all sinks, faucets, mirrors, all toilet partitions, rubber baseboards and repair all damage to the walls after demolition of the women's restroom.
- **Plumbing rough in-**Rough in fourteen (14) flush toilets, rough in one (1) ADA toilet, rough in five (5) faucets. Reverse the configuration of the women's handicap restroom stall to make it ADA compliant.
- **Painting-**Repair all sheetrock, prep walls for painting, and paint all walls with Super paint from Sherwin Williams. (SW 7653 Silverpoint)
- **Tile-**Prep walls for tiles in the entrance of the restroom walls and sink area. Install tile 7' high, and grout. Tile examples will be provided in material packets.
- **Toilet Partitions-**Install fifteen (15) sets of toilet partitions.
- **Concrete-**Repair any concrete that is damaged, pressure wash concrete, and paint concrete with epoxy paint.
- **Miscellaneous-**Install rubber baseboards, install (5) mirrors size 18" x 30".
- **Trim out-** Install fifteen (15) flush mount sensor toilets and install five (5) sensor faucets.

## BID REQUIREMENTS:

For the bid to be considered, it must include the following items:

- Statement of Qualifications, to include copies of résumés, professional and business licenses in the State of Tennessee, -TCA 62-6-119(a), and examples of similar work completed. Must include a bid envelope cover for project included in the packet.
- A bid bond in the full amount of the bid proposal to be filed with the submission.
- The successful contractor shall be required to acquire and submit a performance bond and a payment bond in the full amount of the bid proposal. All bonds shall be issued by a surety company licensed, listed, and authorized to issue bonds in the State of Tennessee.
- No work shall be commenced, and no equipment or materials may be shipped, until all requirements have been satisfied by the City, as it relates to bonds and insurance, and the go ahead is given by the City.
- The successful contractor shall purchase and maintain in force for the duration of this project, insurance of the types and limits of liability, containing the endorsement, and subject to the term and conditions, as described in the table attached hereto. The required insurance must be purchased from an insurance company lawfully authorized to issue insurance in the State of Tennessee.

|                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Worker's Compensation:<br/>(Including Waiver of Subrogation<br/>Endorsement)</i>                                                                                                                                                                       | <i>All liability arising out of Contractor's employment<br/>of workers and anyone for whom Contractor shall<br/>be liable for Worker's Compensation claims.<br/>Worker's Compensation is required and no<br/>"alternative" form of insurance shall be permitted.</i>             |
| <i>Employer's Liability:</i>                                                                                                                                                                                                                              | <i>\$1,000,000.00</i>                                                                                                                                                                                                                                                            |
| <i>Commercial General Liability:</i> <ul style="list-style-type: none"> <li>• <i>Each Occurrence</i></li> <li>• <i>General Aggregate</i></li> <li>• <i>Personal and Advertising Injury</i></li> <li>• <i>Products and Completed Operations</i></li> </ul> | <i>\$1,000,000.00</i><br><i>\$2,000,000.00 (A Designated Construction Project<br/>General Aggregate Limit shall be provided)</i><br><i>\$1,000,000.00 each person</i><br><i>\$1,000,000.00 (for one (1) year, commencing with<br/>issuance of final Certificate for Payment)</i> |
| <i>Property Damage</i> <ul style="list-style-type: none"> <li>• <i>Independent Contractors</i></li> <li>• <i>Contractual Liability</i></li> </ul>                                                                                                         | <i>\$1,000,000.00 each occurrence</i><br><i>\$2,000,000.00 aggregate per project</i><br><br><i>(Same limits as above)</i><br><i>(Same limits as above)</i>                                                                                                                       |
| <i>Automobile Liability</i> <ul style="list-style-type: none"> <li>• <i>Bodily Injury/Property Damage</i></li> </ul>                                                                                                                                      | <i>\$1,000,000.00 combined single limit</i><br><i>\$1,000,000.00 each occurrence</i>                                                                                                                                                                                             |
| <i>Umbrella or Excess Liability</i>                                                                                                                                                                                                                       | <i>\$5,000,000.00 each occurrence/aggregate</i>                                                                                                                                                                                                                                  |

## TERMS AND CONDITIONS GOVERNING THIS BID

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid for the bid to be considered and awarded.

All bids must be sealed and properly marked “**Camp Jordan Arena Renovation 3/26/25**” on the outside of the envelope and must include a bid envelope cover for project. Late bids will not be considered under any circumstances.

Proposals for the Camp Jordan Arena Renovation will be received up and until 2:30 pm EST on Wednesday, March 26, 2025, at the Office of the City Recorder, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, the received bids received will be opened and read aloud. All questions on this project should be directed to Shawwna Skiles at [sskiles@eastridgetn.gov](mailto:sskiles@eastridgetn.gov).

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

**CAMP JORDAN ARENA RENOVATION  
BID SHEET  
Bid Opening  
Wednesday, March 26, 2025, at 2:30 pm EST  
East Ridge City Hall  
1517 Tombras Avenue  
East Ridge, TN 37412**

COMPANY \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

TOTAL BID PRICE: \_\_\_\_\_

- This bid and the pricing structure contained herein will remain firm for a period of 90 days from date and time of the bid opening.

**IRAN DIVESTMENT ACT CERTIFICATION**  
**EFFECTIVE DATE JULY 1, 2016**

**Chapter No. 817 (HB0261/SB0377). “Iran Divestment Act” enacted.** Amends Tennessee Code Annotated, Title 12 by adding Chapter 12, which is to be known as the “Iran Divestment Act.” The Act requires the chief procurement officer for the State, no more than 120 days after the effective date of this Act, to publish on the State’s website, using credible information freely available to the public, a list of persons determined to be engaged in investment activities with Iran. It prohibits a person identified on the list from contracting with a local government and makes any contract entered into void. It provides that after the effective date of this Act, **every bid or proposal made to a local government for goods or services, when competitive bidding is required, must contain the certification stated below,** subscribed and affirmed by the bidder as true under the penalty of perjury. The Act allows the certification to be submitted electronically. **It prohibits a bid from being considered or an award being made if the bidder does not provide the certification below to the local government,** except under limited enumerated circumstances.

I certify, under penalty of perjury, that the following statement is true:

“By submission of this sealed bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to§ 12-12-106.”

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared, to me known to be the person (or persons) described in and who executed the foregoing instrument, and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Notary Public \_\_\_\_\_

Print Name \_\_\_\_\_

My Commission Expires:

