

**REQUEST FOR PROPOSALS (“RFP”)  
AUDIO/VISUAL SYSTEM  
CITY OF EAST RIDGE, TN**

The City of East Ridge, Tennessee is seeking proposals from qualified firms to design and install a turnkey audio/visual system for the new multi-purpose building to be located behind City Hall in East Ridge, Tennessee. To be considered for this project, interested parties must submit three (3) copies of the sealed proposals on or before 2:30 pm, EDT, Wednesday, April 10, 2024 to the office of the City Recorder, 1517 Tombras Avenue, East Ridge, TN 37412, along with one (1) proposal in digital format. Envelopes must be clearly marked “AUDIO/VISUAL SYSTEM EQUIPMENT 4/10/2024”. Copies of the RFP are available for pick up from 8:00 am – 4:30 pm, Monday-Friday at East Ridge City Hall (excepting holidays), or viewed on the City’s website [eastridgetn.gov](http://eastridgetn.gov), or by contacting the City Recorder’s office at 423-867-7711 or by email [jmiddleton@eastridgetn.gov](mailto:jmiddleton@eastridgetn.gov) to request copies. Any proposals received by the City after the due date and time specified in this RFP will not be considered. The City of East Ridge reserves the right to reject any or all proposals, to waive technicalities therein and to award the proposal in the City’s best interest.