

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**October 26, 2023  
6:00 pm**

1. Call to Order
2. Invocation
3. A. Roll Call  
B. Special Presentation
4. Consent Agenda:
  - A. Approval of Minutes September 28, 2023 Council Meeting
  - B. Approval of Minutes October 5, 2023 Called Meeting
  - C. Approval of August 2023 Financial Report
  - D. Approval of September 2023 Financial Report
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:

None
9. New Business:
  - A. **ORDINANCE NO. 1198** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2024 OPERATING BUDGET, ORDINANCE NO. 1186, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (1<sup>st</sup> reading)
  - B. **RESOLUTION NO. 3456** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ADVANCEMENT OF STATE SALARY SUPPLEMENT PAYMENTS FOR ELIGIBLE FIREFIGHTERS AND POLICE OFFICERS
  - C. **RESOLUTION NO. 3457** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AWARDING A BID FOR THE CONSTRUCTION OF AN ANIMAL SERVICES FACILITY

- D. **RESOLUTION NO. 3458** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ACCEPTING THE BUREAU OF JUSTICE ASSISTANCE FY23 BULLETPROOF VEST PARTNERSHIP GRANT
  - E. **RESOLUTION NO. 3459** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE SELECTION OF A FIRM TO PERFORM A SPORTS FACILITY FEASIBILITY STUDY RELATED TO POTENTIAL EXPANSION AND/OR ENHANCEMENTS AT CAMP JORDAN PARK CONDITIONED UPON A SUCCESSFULLY NEGOTIATED AGREEMENT
  - F. **RESOLUTION NO. 3460** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST #3 FROM ASA ENGINEERING AND CONSULTING, INC. IN REGARD TO THE RINGGOLD ROAD SR8 RINGGOLD ROAD CORRIDOR PROJECT (MULTI-MODAL PROJECT)
  - G. **RESOLUTION NO. 3461** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ACCEPTANCE OF THE PUBLIC ENTITY PARTNERS (“PEP”) PROPERTY CONSERVATION MATCHING GRANT FOR FY 2024
  - H. Discussion of Tentative Agenda Items for the **November 9, 2023** Council Meeting (see Attachment A)
10. Adjourn

**ATTACHMENT A  
TENTATIVE AGENDA**

**November 9, 2023**

3B. Milestone Awards for October 2023

**8. Old Business:**

- A. **ORDINANCE NO. 1198** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2024 OPERATING BUDGET, ORDINANCE NO. 1186, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2<sup>nd</sup> and final reading)

**9. New Business:**

- A. **PUBLIC HEARING FOR RESOLUTION NO. \_\_\_\_** - Kevin Huff – Appeal Decision of Housing Commission for Demolition Order for 3607 Fountain Ave.
- B. **RESOLUTION NO. \_\_\_\_** - Kevin Huff – Appeal Decision of Housing Commission for Demolition Order for 3607 Fountain Ave.
- C. **RESOLUTION NO. \_\_\_\_** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO APPROVE INITIATING A BOND ISSUE THROUGH THE TENNESSEE MUNICIPAL BOND FUND (“TMBF”) IN AN AMOUNT NOT TO EXCEED \$1.5 MILLION FOR INFRASTRUCTURE IMPROVEMENTS AND UPGRADES TO CAMP JORDAN PARK
- D. **RESOLUTION NO. \_\_\_\_** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING AN APPOINTMENT BY MAYOR WILLIAMS TO THE EAST RIDGE BEER BOARD
- E. **RESOLUTION NO. \_\_\_\_** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING AN APPOINTMENT BY COUNCILMEMBER WITT TO THE EAST RIDGE BEER BOARD
- F. **RESOLUTION NO. \_\_\_\_** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO MEMORIALIZE THE MAYOR’S APPOINTMENT OF THE CHAIRPERSON OF THE BEER BOARD
- G. **RESOLUTION NO. \_\_\_\_** - Appointment to the Library Board to fill an unexpired term
- H. **RESOLUTION NO. \_\_\_\_** - Central Square – RMS data conversion agreement with Hamilton County Sheriff’s Dept.

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**September 28, 2023  
6:00 pm**

The East Ridge City Council met pursuant to notice on September 28, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Jeff Baden, Hamilton Life Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

**Present:** Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Attendance:** 7

**Approval of Minutes September 14, 2023 Council Meeting** - Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve the minutes. The vote was unanimous. Motion approved.

**Communication from Citizens:** None

**Communication from Councilmembers:**

Councilmember Cagle asked if any of the FEMA maps are changing. Chief Building Official Howell stated that none of the East Ridge maps are changing.

Vice Mayor Haynes, Councilmember Witt, and Councilmember Tyler had nothing at this time.

Mayor Williams discussed the following:

- Library
  - October 3<sup>rd</sup> – Firefighter Storytime, with fire vehicle, free and no registration
  - October 7<sup>th</sup> – Closed due to Fall Festival at Camp Jordan.
  - Adult bingo, first Thursday of every month, at 2 pm, no registration
  - Pumpkin painting contest – Must represent a book character, painting only of pumpkins-no carving, runs until the end of October.
  - October 26<sup>th</sup> – Halloween Thrift Store painting and Teen Craft, registration is required,
- Parks and Recreation – The Mayor encouraged everyone to do a survey on [surveymonkey.com](https://www.surveymonkey.com) regarding the park master plan.
- October 7<sup>th</sup> – 2<sup>nd</sup> Annual Fall Festival with music, arts, crafts, vendors, kids activities, and food trucks. The number of vendors exceeds the number from last year’s festival.
- October 6-7 – Orange and White Softball Rec Tournament
- October 7-8 – AVP grass nationals volleyball tournament.
- He attended a ribbon cutting today for HCA Parkridge Emergency Facility on Camp Jordan Parkway. He thanked Parkridge for their commitment to East Ridge.

### **Communication from City Manager:**

- Update on multi modal
  - Belvoir east to Marlboro, curb, gutter, and sidewalks and almost complete, except for the property in proximity to Jacks Restaurant and the church.
  - From Belvoir to Weldon, they are starting installation of curbs and gutter. There will be a five feet high retaining wall going around the bend where you see the hillside.
  - On the north side in the vicinity of Choate storm drainage is being installed.
  - South Moore Road will be closed on October 16 for up to two weeks to install drainpipe and drain structures. Traffic will be detoured on Maryland west and south on Marlboro to Ringgold Road.
- A called meeting is scheduled for October 5, 2023 at 6 pm to hear presentations from three firms regarding a sports facility feasibility study for the potential expansion and/or enhancement of indoor/outdoor facilities at Camp Jordan Park. There will be no voting, only presentations.
- National Night Out was held on September 19<sup>th</sup>, with police officers, firefighters, etc. He appreciates the support of the residents.

Mayor Williams asked Chief Williams to come up and talk about the new fire engine. Chief Williams stated that his department has been installing equipment on the engine for the last two weeks. The engine will be going into service tomorrow. Firefighters will push the engine into the station, which is a long-standing tradition. On behalf of the Fire Department, he thanked the Council for their support.

### **Old Business:**

**ORDINANCE NO. 1197 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1026 GREENS LAKE ROAD, TAX MAP #168E-N-015 FROM R-1 RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL APARTMENT DISTRICT (2<sup>nd</sup> and final reading) –** City Attorney Litchford on caption. Chief Building Official Howell stated this structure was built around 1955 and was legal to the district at that time. When the zoning ordinance was adopted, it was still legal but nonconforming. Councilmember Tyler made a motion, seconded by Vice Mayor Haynes, to approve Ordinance No. 1197 on second and final reading. The vote was unanimous. Motion approved.

### **New Business:**

**RESOLUTION NO. 3447 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY MANAGER TO EXTEND A LEASE AGREEMENT WITH SOUTHEAST TOWER, INC. (SBA PROPERTIES, LLC) FOR PROPERTY LOCATED AT 4218 RINGGOLD ROAD –** City Attorney Litchford read on caption. City Manager Miller stated the City entered into an agreement with SBA (Southeast Tower) for a term of 25 years which expires in 2026. SBA wants an extension approved now in order to secure current tenants, AT&T and Verizon. The term of the new agreement will be 2026 – 2051. Vice Mayor Haynes made a motion, seconded

by Councilmember Witt, to approve Resolution No. 3447. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3448 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING ORTWEIN SIGN AS THE CITY’S SIGN CONSULTANT AND CONTRACTOR** – City Attorney Litchford read on caption. City Manager Miller stated Request for Qualifications were sent out for sign consultants/contractors to do signs that our Traffic Control Department cannot do, such as welcome signs. We received three submittals as follows:

- Ortwein Sign, Chattanooga, TN
- Victory Sign Industries, Ft. Oglethorpe, GA
- Professional Sign Services, Chattanooga, TN

The selection committee reviewed the submissions and unanimously recommended Ortwein Sign to be City’s sign consultant and contractor. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3448. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3449 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE AND HAVE INSTALLED A NEW TRAFFIC SIGNAL CABINET, TO BE CONSIDERED AS A SOLE SOURCE PURCHASE** – City Attorney Litchford read on caption. Traffic Control Supervisor Ailey stated there are various components of the replacement of the traffic signal cabinet, to be provided by Nabco Electric, Temple, Inc, and Southern Lighting and Traffic Systems. Total replacement cost is \$14,816. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3449. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3450 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR BASEBALL AND SOFTBALL FIELD RENOVATIONS AT CAMP JORDAN PARK** – City Attorney Litchford read on caption. Parks and Recreation Director Skiles stated the renovations were bid twice, receiving only one bid each time from River City Athletic Fields. The bid received on September 20, 2023 was \$24,595.00. Staff recommended approval of the bid from River City Athletic Fields. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3450. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3451 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR OR HIS DESIGNEE TO RE-ACTIVATE AN ARCHITECTURAL AGREEMENT WITH HEFFERLIN + KRONENBERG ARCHITECTS RELATING TO THE DESIGN AND DEVELOPMENT OF A PAVILION** – City Attorney Litchford read on caption. City Manager Miller stated in 2018, the City entered into an agreement with Hefferlin + Kronenberg for the design and development of a pavilion. Heidi Hefferlin began work on the project; however, the project was placed on hold and the funds were diverted to the much-needed Animal Shelter. He would like to see the contract re-activated but wants to add the wording “subject to a negotiated contract” to the resolution. Mr. Miller is asking direction from the Council on the following:

- 10,000 total square foot facility that could seat up to 500 persons.

- 2,000 square feet included for full kitchen, restrooms, and storage.
- Heat and air conditioning
- Garage doors that lift to make it an open-air facility.
- Fireplace
- Specific location
- Accommodate 150 – 160 parking spaces.
- Pavement around the pavilion to accommodate trucks for a farmer’s market.

Cost of the facility could range from \$4 – 5 million. The pavilion at Collegedale has no kitchen, no restroom, and no air conditioning. It does have garage doors that lift to make it an open-air facility.

Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3451, subject to a negotiated contract. Council discussed locations of either the grassy area behind the Community Center or demolishing McBrien School and building the pavilion at that location. Councilmember Cagle stated that since the McBrien School building is not insurable, he would like to have it demolished and put the pavilion where the school was, with 10,000 square feet and all the amenities recommended by the City Manager. He would like to have additional outside small pavilions and have additional parking for all events taking place in this area. Vice Mayor Haynes discussed demolishing McBrien, moving the Fire and Police Department, and selling that property which sits on Ringgold Road. Councilmember Tyler would like to see new facilities for Fire and Police. That property could be sold and pay for another Fire and Police Center. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3452 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST #1 FROM ASA ENGINEERING AND CONSULTING, INC. IN REGARD TO THE RINGGOLD ROAD SR8 RINGGOLD ROAD CORRIDOR PROJECT (MULTI-MODAL PROJECT)** – City Attorney Litchford read on caption. Jeff Sikes, ASA Engineering, stated the project was planned to be completed in May, but a change order from Talley Construction was approved to change the date to November 2023. Utility conflicts have slowed the project down, so there will be another change order from the contractor. Mr. Sikes believes that 90% of the amount of this change order could be recoverable from the utilities. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3452. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3453 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO JOIN WITH HAMILTON COUNTY AND OTHER MUNICIPAL AGENCIES TO ACCEPT A GRANT FROM THE STATE OF TENNESSEE OFFICE OF CRIMINAL JUSTICE PROGRAM VIOLENT CRIME INTERVENTION FUND** – City Attorney Litchford read on caption. Assistant Chief Creel stated this is a grant in conjunction with Hamilton County and other municipalities in the County. The funds will be used for additional license plate readers. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3453. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3454 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ACCEPT THE PUBLIC ENTITY PARTNERS**

**“SAFETY PARTNERS” GRANT** – City Attorney Litchford read on caption. Development Administrator McAlister stated the grant would be for turn-out gear for the Fire Department. It is a \$6,000 grant with a 50% match of \$3,000 from the City. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3454. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3455 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AWARDED A BID AND APPROVING A CONTRACT WITH TALLEY CONSTRUCTION INC. FOR THE MCBRIEN ROAD RESURFACING PROJECT** – City Attorney Litchford read on caption. Development Administrator McAllister stated bids were opened on August 1, 2023 with one bid received from Talley Construction in the amount of \$488,556.75. We have received concurrence from TDOT on the bid. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3455. Councilmember Cagle stated he thought Council agreed to pave from Anderson Avenue to South Terrace. The grant only covers to Anderson Avenue. City Manager Miller stated that East Ridge is going to pave all the way to South Terrace although a portion of this area is in Chattanooga. The vote was unanimous. Motion approved.

### **Discussion of Tentative Agenda Items for the October 12, 2023 Council Meeting**

- **Old Business:** None
- **New Business:**
  - **ORDINANCE NO. \_\_\_\_ – Budget Amendment (1<sup>st</sup> reading)** – Finance Director Qualls stated this amendment includes payment for the new fire engine and for new officers.

Councilmember Cagle asked for the clean-up status at 0 Spring Creek Road. Mr. Miller stated we are at least 50% complete. Chief Building Official Howell stated it should be complete in a few more days.

Being no further business, the meeting was adjourned.

**MINUTES OF THE EAST RIDGE CITY COUNCIL  
CALLED MEETING**

**October 5, 2023 – 6:00 pm**

The East Ridge City Council met pursuant to notice on October 5, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting, and all Councilmembers were given notice of the call. The meeting was called for the purpose of the following:

- To hear presentations from three (3) consulting firms in reference to the Camp Jordan Park Sports Facility Feasibility Study

Mayor Williams called the meeting to order and led everyone in the Pledge of Allegiance to the flag.

**Present:** Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Attendance:** 6

**Communication from Citizens:** None

**Presentations from Consulting Firms in Reference to Camp Jordan Park Sports Facility Feasibility Study**

**1. Presentation from The Sports Facilities Companies:**

City Manager Miller introduced Evan Eleff with Sports Facilities Companies to make his presentation.

Evan Eleff, Partner, made the presentation. John Brown, with Barge Design Solutions, was also here for the presentation. Mr. Eleff stated the company was founded in 2003. They have over 150 projects this year, and 50 facilities that they manage. He presented the various phases and steps of the project which include a kick-off call to go over projects, key dates, etc. They will also review existing data and conduct market research.

Mr. Eleff stated they have had numerous requests for more pickle ball courts. Also, traffic ingress/egress is very important. They will also calculate what people spend per day and if visitors stay overnight in hotels.

He also stated that synthetic turf helps sell the location. Councilmember Witt stated she has heard there are more injuries with turf than with natural grass fields. Mr. Eleff stated there could be more injuries with turf, but it is usually with sports at higher levels. There are also drainage problems with grass.

Mayor Williams asked Mr. Eleff about Sand Mountain Park, if he thought this would be a competitor to Camp Jordan. Mr. Eleff stated the key for East Ridge is to capitalize on all outdoor sports such as volleyball, etc. He also stated they know how to avoid super saturation of venues but believes Camp Jordan can compete with any other venue. Mayor Williams stated that he wants to also preserve local use of the park.

## **2. Presentation from Hunden Partners/Lose Design:**

City Manager Miller introduced Matthew Avila with Hunden Partners and Whit Alexander with Lose Design to make the presentation.

Matthew Avila, Project Manager, stated their company's focus is on entertainment, fairgrounds, sports facilities, etc. They are based in Chicago, but have done projects in Texas, Virginia, and Wisconsin, among others. They work with Lose Design for various architectural and engineering services.

Whit Alexander, Principal Partner with Lose Design, was also present to discuss the project. He stated they are headquartered in Nashville and they design sports complexes. They designed the ladies softball stadium at Warner Park in Chattanooga.

Mr. Avila stated the company specializes in multi-purpose outdoor recreation and entertainment. Their focus is to make the facilities better and fill hotel rooms. They will do a detailed study process and look at the historical performance of the facility, then meet with staff and public officials. They will also look at opportunities to explore, including the sports we have and adding pickle ball courts.

As our consultant, Mr. Avila will do a kickoff orientation, interview tournament operators, and do case study examples

He stated it will take 10 – 12 weeks for a full study process. He stated reasons they should be chosen are, they have many experts on staff, they have a passion for these type projects, they do deep data dives, and they are truth tellers. They will tell you if the projects are feasible for the community.

Mayor Williams likes the fact that this will bring in visitors, but also likes preserving community involvement.

## **3. Presentation from Victus Advisors:**

City Manager Miller introduced Brian Connelly with Hunden Partners to make the presentation.

Brian Connelly, founder and managing principal and Walter Franco, managing principal made the presentation for Victus Advisors. Mr. Connelly founded Victus twelve years ago. They want to improve the City's sports venues, discuss what should be added, and how to capitalize on the project. Mr. Connelly discussed the ease of highway access to Camp

Jordan. He stated visitors want nice hotels, retail, family entertainment, and to be close to sports sites. As a City, we want the economic impact of visitors on weekends and still provide the venues to locals during the week for camps, clinics, etc.

Victus has done over 100 projects, with over 100 billion in economic impact. They do work for convention and visitors bureaus and for parks and recreation departments.

Victus focuses on research and planning; they do not design, build, operate, or market.

Their approach for East Ridge is:

- Find out what the biggest opportunities are for the City.
- Do an operational, financial, and economic analysis.
- Project visitors and use (locals vs. out-of-town users).
- Project overnight visitors.
- Project how many people come with the athlete.
- How it affects hotel/motel taxes and other local taxes
- How does the City fund the project.
- Optional additional services (if desired)

Mr. Connelly stated his team will spend a few days onsite during the kickoff, with the entire process taking 12 – 14 weeks.

Mayor Williams stated all his questions were covered during the presentation, and Councilmembers had no questions.

The Mayor thanked the firms for their presentations.

Mayor Williams reminded everyone that the Council meeting on October 12, 2023 has been cancelled.

Being no further business, the meeting was adjourned.

City of East Ridge

Summary Financial Statement of Revenues and Expenditures  
Aug-23

Unaudited Spent YTD 16.67%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %

110 General Fund

REVENUE

31100	Property Taxes	6,569,000	0	0	0.00%	16.67%
31200	Property Taxes (Delinquent)	500,000	30,197	25,722	5.14%	16.67%
31610	Local Sales Tax - Co. Trustee	3,600,000	352,749	393,635	10.93%	16.67%
31611	Incremental State Sales Tax	9,304,398	0	0	0.00%	16.67%
31710	Wholesale Beer Tax	420,000	39,736	38,624	9.20%	16.67%
31800	State Net Allocation	290,000	6,208	7,232	2.49%	16.67%
31810	Minimum Business Licenses	7,000	727	0	0.00%	16.67%
31827	5% State Commission	22,000	0	808	3.67%	16.67%
31912	* Cable TV Franchise Tax	200,000	0	0	0.00%	16.67%
31961	Liens Collected by Trustee	25,000	0	0	0.00%	16.67%
32120	Wrecker Licenses	350	0	0	0.00%	16.67%
32200	Alcoholic Beverage Tax	200,000	882	21,611	10.81%	16.67%
32210	Beer Licenses & Etc.	8,000	450	283	3.53%	16.67%
32220	Liquor Licenses	3,500	1,000	0	0.00%	16.67%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	16.67%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	16.67%
32610	Building Permits	200,000	33,789	17,770	8.89%	16.67%
32615	Fire Preventions/Permits	1,000	150	250	25.00%	16.67%
32620	Electrical Permits	30,000	3,420	3,244	10.81%	16.67%
32630	Plumbing Permits	15,000	2,816	1,974	13.16%	16.67%
32640	Natural Gas Permits	2,000	240	759	37.95%	16.67%
32650	Excavating Permits (St. Opening	4,000	3,830	5,200	130.00%	16.67%
32660	Zoning Permits	4,000	1,450	650	16.25%	16.67%
32671	Regular Sign Permits	3,500	530	765	21.86%	16.67%
32672	Temporary Sign Permits	300	0	0	0.00%	16.67%
32690	Plan Review Fees	100	0	0	0.00%	16.67%
32691	Tree Trimming Permits	100	0	10	10.00%	16.67%
32905	Other Code Enforcement Fees	25,000	18,313	4,860	19.44%	16.67%
32960	Yard Sale Permits	200	0	10	5.00%	16.67%
32990	Mechanical Permits	15,000	4,072	1,560	10.40%	16.67%
33140	ARPA Funds - Federal	0	0	0	0.00%	16.67%
33190	FEMA/TEMA FY 2021	0	0	0	0.00%	16.67%
33191	Direct Appropriation State of TN	0	5,000,000	0	0.00%	16.67%
33410	State Law Enforcement Education	37,600	0	0	0.00%	16.67%
33430	State Fire Service Educational Grant	19,200	0	0	0.00%	16.67%
33510	State Sales Tax	2,627,122	230,313	236,789	9.01%	16.67%
33511	Interstate Telecom. Sales Tax	5,000	0	367	7.34%	16.67%
33512	Sportsbetting	32,000	5,441	8,808	27.52%	16.67%
33513	Occupcity Tax	1,500	0	317	21.16%	16.67%
33515	State Sales Tax/Telecommunications	500	366	0	0.00%	16.67%
33520	State Income Tax	0	0	0	0.00%	16.67%
33530	** State Beer Tax	10,192	0	0	0.00%	16.67%
33540	State Mixed Drink Tax	95,000	8,355	11,338	11.94%	16.67%
33552	State-City Streets And Transportation	40,565	3,384	3,384	8.34%	16.67%
33560	Seized/Awarded by State	0	0	0	0.00%	16.67%
33591	* TVA - Gross Receipts Tax	266,004	0	0	0.00%	16.67%
33593	Corporate Excise Tax	6,000	0	0	0.00%	16.67%
34121	Clerks' Fees - Business Tax	2,000	465	480	24.00%	16.67%
34211	Accident Report Charges	2,000	236	180	9.00%	16.67%
34212	Driver Licenses Reinstatement Fee	2,000	50	0	0.00%	16.67%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
34221	Ridgeside Fire Service Contract	116,604	17,968	19,434	16.67%	16.67%
34231	Police Services	0	0	882	0.00%	16.67%
34314	Mowing	9,800	0	0	0.00%	16.67%
34500	Donations - New Animal Shelter	5,000	270	520	10.40%	16.67%
34515	Rabies & Spay/Neuter Cert.	500	0	0	0.00%	16.67%
34516	Registration	500	25	80	16.00%	16.67%
34517	Adoption	1,000	150	0	0.00%	16.67%
34518	Board & Impound Fees	1,000	0	140	14.00%	16.67%
34520	A/S Donations-Designated	1,000	0	300	30.00%	16.67%
34641	Indoor Soccer Income	140,000	0	1	0.00%	16.67%
34642	Community Center Income	40,000	10,336	15,590	38.98%	16.67%
34643	Outdoor Soccer Fees	70,000	28,210	38,950	55.64%	16.67%
34644	Baseball Fees	35,000	10,365	16,116	46.05%	16.67%
34645	Softball Fees	25,000	6,690	9,165	36.66%	16.67%
34646	Gate	30,000	1,883	4,541	15.14%	16.67%
34648	Adult League - Softball	30,000	11,380	15,330	51.10%	16.67%
34649	Concerts/Events - Camp Jordan	10,000	300	585	5.85%	16.67%
34651	Multi-Purpose Building (Arena)	140,000	26,591	28,905	20.65%	16.67%
34652	Pavilion Rental	18,000	2,400	2,913	16.18%	16.67%
34653	Track Rental	2,000	0	0	0.00%	16.67%
34654	Field Rental	62,000	13,595	14,060	22.68%	16.67%
34655	Amphitheater	14,000	0	2,900	20.71%	16.67%
34656	Concessions	40,000	7,491	10,604	26.51%	16.67%
34657	Overnight - Rv Rental	18,000	2,760	3,582	19.90%	16.67%
34658	Tournament Team Fees	1,500	0	165	11.00%	16.67%
34712	Sponsorship/Parks & Rec	5,000	0	1,350	27.00%	16.67%
34720	Football Gate	3,000	0	0	0.00%	16.67%
34751	Basketball Gate	18,000	0	0	0.00%	16.67%
34742	Basketball Player Fees	16,000	0	0	0.00%	16.67%
34743	Football Player Fees	11,000	9,520	11,632	105.74%	16.67%
34744	Photography	1,200	0	0	0.00%	16.67%
34745	Vending/Concessions	8,000	785	1,351	16.89%	16.67%
34746	Cheerleading	2,000	1,504	940	47.00%	16.67%
34747	Rent-Arena Equipment	25,000	0	2,025	8.10%	16.67%
34749	Soccer Field Rentals	60,000	10,157	11,747	19.58%	16.67%
34760	Library Charges	1,200	169	121	10.09%	16.67%
34761	Library - Copies	1,500	164	254	16.95%	16.67%
34794	Community Center M. Fee	1,000	35	0	0.00%	16.67%
35100	Municipal Court Fines & Costs	400,000	83,004	50,342	12.59%	16.67%
35120	Public Defender Fees	500	0	0	0.00%	16.67%
35150	Diversion Filing	300	0	0	0.00%	16.67%
36100	Interest Earnings	5,000	2,024	1,757	35.13%	16.67%
36211	Rent - Cell Tower	12,925	2,154	2,154	16.67%	16.67%
36310	Sale of Land	0	0	0	0.00%	16.67%
36330	Sale Of Equipment	10,000	0	0	0.00%	16.67%
36350	Insurance Recoveries	50,000	0	30,484	60.97%	16.67%
36901	Pipes/Culverts	3,000	0	0	0.00%	16.67%
36902	Repayment - Damages- Traffic Device	0	0	0	0.00%	16.67%
36903	Christmas Parade	500	0	0	0.00%	16.67%
36905	Designated Police-Sale of Vehicles	15,000	2,553	4,343	28.96%	16.67%
36906	Designated Fire-Sale of Vehicles	5,000	0	766	15.33%	16.67%
36990	Miscellaneous Revenues	25,000	4,670	370	1.48%	16.67%
36992	Hamilton County	0	0	0	0.00%	16.67%
37200	AHO - Fines/Court Costs	1,500	0	0	0.00%	16.67%
	Use of Fund Balance	0	0	2,225,264	0.00%	16.67%
	<b>Total Revenues</b>	<b>26,091,960</b>	<b>6,006,324</b>	<b>3,316,293</b>	<b>4.18%</b>	<b>16.67%</b>

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>EXPENDITURES</b>						
41000	General Government	1,195,825	127,613	737,234	61.65%	16.67%
41100	Administrative	1,051,215	182,243	162,679	15.48%	16.67%
41111	City Council	99,490	13,494	19,846	19.95%	16.67%
41210	Municipal Court	395,640	66,666	52,822	13.35%	16.67%
41520	City Attorney	137,075	8,486	11,987	8.74%	16.67%
41800	Buildings & Grounds Maintenance	362,274	49,766	53,259	14.70%	16.67%
41900	City Hall Complex	51,975	7,320	6,376	12.27%	16.67%
42100	Police	2,515,428	909,956	576,754	22.93%	16.67%
42121	Criminal Investigation	879,088	109,198	92,335	10.50%	16.67%
42123	Patrol	2,500,004	356,014	407,054	16.28%	16.67%
42125	Traffic Division	343,290	24,417	26,627	7.76%	16.67%
42200	Fire Department	3,292,814	534,401	550,523	16.72%	16.67%
42400	Building/Planning/Zoning	642,506	105,470	126,791	19.73%	16.67%
43110	Highway And Street	640,288	59,344	87,327	13.64%	16.67%
43120	Traffic Control & Street Markers	389,132	48,373	50,006	12.85%	16.67%
43170	Transfer Station/Brush Pit/Fleet	9,600	9,338	4,432	46.17%	16.67%
44140	Animal Control	339,617	42,902	44,343	13.06%	16.67%
44410	Parks and Recreation	1,076,350	137,729	158,083	14.69%	16.67%
44420	Multi-Purpose Recreation Bldg	278,454	39,736	50,441	18.11%	16.67%
44430	Community Center	253,290	16,201	34,449	13.60%	16.67%
44450	McBrien Complex	1,400	206	201	14.33%	16.67%
44610	Soccer - Recreation	69,400	2,977	8,445	12.17%	16.67%
44620	Soccer - Indoor	72,700	0	12	0.02%	16.67%
44630	Baseball/Softball	65,700	11,305	6,618	10.07%	16.67%
44640	Football/Cheer	15,050	5,583	603	4.00%	16.67%
44650	Adult Softball	34,200	0	7,341	21.47%	16.67%
44700	Basketball	18,000	0	0	0.00%	16.67%
44800	Libraries	296,906	36,195	37,001	12.46%	16.67%
44810	History Museum	625	352	253	40.48%	16.67%
46500	Community Development Programs	10,000	735	1,575	15.75%	16.67%
43530	Transfer to ARPA Fund	0	0	0	0.00%	16.67%
47200	Economic Development	6,678,998	735	875	0.01%	16.67%
49100	Debt Service	96,013	0	0	0.00%	16.67%
49400	Capital Projects - Transfer Out	2,279,613	0	0	0.00%	16.67%
	<b>Total Expenditures</b>	<b>26,091,960</b>	<b>2,906,755</b>	<b>3,316,293</b>	<b>12.71%</b>	<b>16.67%</b>
<b>Total</b>	<b>## General Fund</b>	<b>0</b>	<b>3,099,569</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>121 State Street Aid</b>						
<b>REVENUE</b>						
33450	State Grant - TIP Funds	415,000	0	223	0.05%	16.67%
33460	State Grant - HIP Funds	260,000	0	0	0.00%	16.67%
33550	2017 Gas Tax Improve	200,000	17,241	16,736	8.37%	16.67%
33551	State Gasoline And Motor Fuel Tax	570,000	49,017	47,078	8.26%	16.67%
36100	Interest Earnings	100	30	28	28.04%	16.67%
36330	Sale of Equipment	0	0	0	0.00%	16.67%
	Use of Fund Balance	1,474,849	0	0	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>2,919,949</b>	<b>66,289</b>	<b>64,065</b>	<b>4.43%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
43190	State Street Aid	2,919,949	49,688	39,219	1.34%	16.67%
	<b>Total Expenditures</b>	<b>2,919,949</b>	<b>49,688</b>	<b>39,219</b>	<b>1.34%</b>	<b>16.67%</b>
<b>Total ## State Street Aid Fund</b>		<b>0</b>	<b>16.601</b>	<b>24.846</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>122 Grant Fund</b>						
<b>REVENUE</b>						
33109	CSX Transportation Grant - 2022	0	25,000	0	0.00%	16.67%
33114	TML Driver Safety Grant	4,000	0	0	0.00%	16.67%
33120	TDOT 2015 Multi Modal Grant	0	0	0	0.00%	16.67%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	16.67%
33493	TML Safety Grant	3,000	0	0	0.00%	16.67%
36100	Interest Earnings	0	3	0	0.00%	16.67%
36420	Police Traffic Safety Grant	0	0	0	0.00%	16.67%
36421	TN AM Grants	0	0	0	0.00%	16.67%
36422	Target Grant	0	0	0	0.00%	16.67%
36423	Animal Foundation Grants	0	0	425	0.00%	16.67%
36711	Safety Conservation Grant	4,000	0	0	0.00%	16.67%
36920	THS089-Police	0	475	0	0.00%	16.67%
36921	Homeland Security - Police	0	0	0	0.00%	16.67%
36922	Homeland Security - Fire	0	0	0	0.00%	16.67%
36925	Violent Crime Intervention Grant	190,000	0	0	0.00%	16.67%
36962	Operating Transfers-Capital Projects	0	0	0	0.00%	16.67%
	Use of Fund Balance	8,000	0	0	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>210,000</b>	<b>25,478</b>	<b>425</b>	<b>0.00%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
21211	Due to General Fund	0	0	0	0.00%	16.67%
43150	Grants	210,000	0	0	0.00%	16.67%
	<b>Total Expenditures</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Grant Fund</b>	<b>0</b>	<b>25,478</b>	<b>425</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>127 Drug Investigation Fund</b>						
<b>REVENUE</b>						
33197	Federal/State Grants	10,000	0	6,175	61.75%	16.67%
33560	Seized/Awarded by State	35,000	2,151	16,020	45.77%	16.67%
35200	Drug Fines	20,000	5,535	1,252	6.26%	16.67%
35400	Sale of Confiscated Property	2,000	0	0	0.00%	16.67%
	Use of Fund Balance	0	0	0	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>67,000</b>	<b>7,686</b>	<b>23,447</b>	<b>35.00%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
42129	Drug Investigation and Control	67,000	1,724	0	0.00%	16.67%
	<b>Total Expenditures</b>	<b>67,000</b>	<b>1,724</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Drug Investigation Fund</b>	<b>0</b>	<b>5,962</b>	<b>23,447</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>130 Economic Development Fund</b>						
<b>REVENUE</b>						
31611	Incremental State Sales Tax Rev	6,628,998	0	0	0.00%	16.67%
36100	Interest Earnings	0	3	0	0.00%	16.67%
	Transfer In	0	0	0	0.00%	16.67%
	Use of Fund Balance	0	0	0	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>6,628,998</b>	<b>3</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
	Economic Development	5,557,478	0	0	0.00%	16.67%
	Debt Payment	1,071,520	0	0	0.00%	16.67%
	<b>Total Expenditures</b>	<b>6,628,998</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Economic Development Fund</b>	<b>0</b>	<b>3</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>131 Solid Waste Fund</b>						
<b>REVENUE</b>						
33190	FEMA/TEMA 2021	0	0	0	0.00%	16.67%
34416	Special Assessment - Garbage	1,629,279	480	975	0.06%	16.67%
34418	Extra Cans	1,500	400	240	16.00%	16.67%
34420	Dumpster Rentals	6,000	1,676	200	3.33%	16.67%
34422	Recycling - Transfer Station	2,000	1,294	0	0.00%	16.67%
34426	Sale Of Mulch	200	54	0	0.00%	16.67%
34430	Refuse Collection And Disposal	2,000	125	116	5.80%	16.67%
36330	Sale of Equipment	0	0	0	0.00%	16.67%
36350	Insurance Recoveries	0	0	0	0.00%	16.67%
	Use of Fund Balance	0	731,227	516,659	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>1,640,979</b>	<b>735,256</b>	<b>518,190</b>	<b>0.09%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
43200	Solid Waste	1,640,979	735,256	518,190	31.58%	16.67%
	<b>Total Expenditures</b>	<b>1,640,979</b>	<b>735,256</b>	<b>518,190</b>	<b>31.58%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Solid Waste Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>212 TML Loan Fund</b>						
<b>REVENUE</b>						
31920	Room Occupancy Tax	713,774	67,153	71,693	10.04%	16.67%
36100	Interest Earnings	1,000	4,968	18,403	1840.32%	16.67%
37940	Transfer In	1,401,000	0	0	0.00%	16.67%
	Use of Fund Balance	0	1,145	428,404	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>2,115,774</b>	<b>73,267</b>	<b>518,500</b>	<b>4.26%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
49111	Camp Jordan - Phase Two - 2020	145,564	0	0	0.00%	16.67%
49114	Refunding Bond Issue - 2021	836,763	0	0	0.00%	16.67%
49300	Series 2022 Bond Issue	726,325	0	398,033	54.80%	16.67%
49310	2015 - Exit One/Capital Projects	208,875	67,875	66,938	32.05%	16.67%
49320	2017 - Exit One - I75	0	0	0	0.00%	16.67%
49412	Public Safety - Lease Purchase	37,800	0	0	0.00%	16.67%
49413	Public Safety - Capital Outlay Note	106,917	5,392	0	0.00%	16.67%
49414	Public Safety - Lease Purchase	53,530	0	53,530	100.00%	16.67%
	<b>Total Expenditures</b>	<b>2,115,774</b>	<b>73,267</b>	<b>518,500</b>	<b>24.51%</b>	<b>16.67%</b>
<b>Total</b>	<b>## TML Loan Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>341 Capital Projects Fund</b>						
<b>REVENUE</b>						
33113	LPRF 2018 - Pioneer Playground	0	0	0	0.00%	16.67%
33120	TDOT 2015 Multi Modal Grant	3,000,000	0	0	0.00%	16.67%
33123	Dog Dash Grant	0	0	0	0.00%	16.67%
34510	Dog Park Donations	0	0	0	0.00%	16.67%
36421	TN American Water Grant	0	250,000	0	0.00%	16.67%
36915	Bond Proceeds	7,000,000	0	0	0.00%	16.67%
36992	Hamilton County	1,000,000	0	0	0.00%	16.67%
37940	Operating Transfers - Other Funds	2,279,613	0	0	0.00%	16.67%
	Use of Fund Balance	0	64,067	651,222	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>13,279,613</b>	<b>314,067</b>	<b>651,222</b>	<b>0.00%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
41800	Bldg & Grounds/Maintenance	500,000	0	35,378	7.08%	16.67%
43110	Multi Modal Project - Ringgold Road	4,000,000	308,780	493,229	12.33%	16.67%
43121	North Mack Smith Road	4,850,000	0	25,275	0.52%	16.67%
43122	Resurfacing Projects	500,000	5,288	0	0.00%	16.67%
43123	Park Ridge Access Road	0	0	0	0.00%	16.67%
44410	Parks & Recreation	0	0	0	0.00%	16.67%
44421	Splash Pad/Playground	0	0	0	0.00%	16.67%
44423	Dog Park - Town Center	0	0	0	0.00%	16.67%
44424	Animal Shelter Building	1,600,000	0	51,089	3.19%	16.67%
44425	Dickert Pond Boardwalk & Pier	0	0	26,252	0.00%	16.67%
44426	Fuel Tank - Public Safety Facility	125,000	0	0	0.00%	16.67%
47200	Economic Development	50,000	0	20,000	40.00%	16.67%
	<b>Total Expenditures</b>	<b>11,625,000</b>	<b>314,067</b>	<b>651,222</b>	<b>5.60%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>1,654,613</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>410 ARPA FUND</b>						
<b>REVENUE</b>						
37940	Transfer In	0	0	0	0.00%	16.67%
	Use of Fund Balance	4,142,192	0	0	0.00%	16.67%
	<b>Total Revenues and Other Sources</b>	<b>4,142,192</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>EXPENDITURES</b>						
46490	Stormwater Projects - Ringgold Road	4,142,192	0	0	0.00%	16.67%
	<b>Total Expenditures</b>	<b>4,142,192</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>16.67%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

City of East Ridge

Summary Financial Statement of Revenues and Expenditures  
Sep-23

Unaudited Spent YTD 25.00%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>110 General Fund</b>						
<b>REVENUE</b>						
31100	Property Taxes	6,569,000	0	0	0.00%	25.00%
31200	Property Taxes (Delinquent)	500,000	47,191	35,608	7.12%	25.00%
31610	Local Sales Tax - Co. Trustee	3,600,000	725,074	805,127	22.36%	25.00%
31611	Incremental State Sales Tax	9,304,398	6,237,367	7,276,540	78.21%	25.00%
31710	Wholesale Beer Tax	420,000	83,098	83,514	19.88%	25.00%
31800	State Net Allocation	290,000	20,319	16,514	5.69%	25.00%
31810	Minimum Business Licenses	7,000	2,395	1,266	18.08%	25.00%
31827	5% State Commission	22,000	0	808	3.67%	25.00%
31912	* Cable TV Franchise Tax	200,000	0	0	0.00%	25.00%
31961	Liens Collected by Trustee	25,000	0	0	0.00%	25.00%
32120	Wrecker Licenses	350	0	0	0.00%	25.00%
32200	Alcoholic Beverage Tax	200,000	39,453	43,952	21.98%	25.00%
32210	Beer Licenses & Etc.	8,000	880	883	11.03%	25.00%
32220	Liquor Licenses	3,500	2,000	0	0.00%	25.00%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	25.00%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	25.00%
32610	Building Permits	200,000	47,725	21,628	10.81%	25.00%
32615	Fire Preventions/Permits	1,000	150	250	25.00%	25.00%
32620	Electrical Permits	30,000	8,148	4,084	13.61%	25.00%
32630	Plumbing Permits	15,000	5,434	2,910	19.40%	25.00%
32640	Natural Gas Permits	2,000	240	879	43.95%	25.00%
32650	Excavating Permits (St. Opening	4,000	4,030	6,600	165.00%	25.00%
32660	Zoning Permits	4,000	2,050	1,050	26.25%	25.00%
32671	Regular Sign Permits	3,500	920	1,060	30.29%	25.00%
32672	Temporary Sign Permits	300	75	0	0.00%	25.00%
32690	Plan Review Fees	100	0	0	0.00%	25.00%
32691	Tree Trimming Permits	100	0	20	20.00%	25.00%
32905	Other Code Enforcement Fees	25,000	19,222	6,173	24.69%	25.00%
32960	Yard Sale Permits	200	0	10	5.00%	25.00%
32990	Mechanical Permits	15,000	5,397	4,287	28.58%	25.00%
33140	ARPA Funds - Federal	0	0	0	0.00%	25.00%
33190	FEMA/TEMA FY 2021	0	0	0	0.00%	25.00%
33191	Direct Appropriation State of TN	0	5,000,000	0	0.00%	25.00%
33410	State Law Enforcement Education	37,600	0	0	0.00%	25.00%
33430	State Fire Service Educational Grant	19,200	0	0	0.00%	25.00%
33510	State Sales Tax	2,627,122	419,727	424,483	16.16%	25.00%
33511	Interstate Telecom. Sales Tax	5,000	503	804	16.09%	25.00%
33512	Sportsbetting	32,000	5,441	8,808	27.52%	25.00%
33513	Occupcity Tax	1,500	185	511	34.04%	25.00%
33515	State Sales Tax/Telecommunications	500	366	0	0.00%	25.00%
33520	State Income Tax	0	0	0	0.00%	25.00%
33530	** State Beer Tax	10,192	0	0	0.00%	25.00%
33540	State Mixed Drink Tax	95,000	17,059	22,638	23.83%	25.00%
33552	State-City Streets And Transportation	40,565	6,768	6,768	16.69%	25.00%
33560	Seized/Awarded by State	0	0	0	0.00%	25.00%
33591	* TVA - Gross Receipts Tax	266,004	0	570	0.21%	25.00%
33593	Corporate Excise Tax	6,000	0	364	0.00%	25.00%
34121	Clerks' Fees - Business Tax	2,000	675	0	0.00%	25.00%
34211	Accident Report Charges	2,000	1,291	0	0.00%	25.00%
34212	Driver Licenses Reinstatement Fee	2,000	50	0	0.00%	25.00%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
34221	Ridgeside Fire Service Contract	116,604	26,952	29,151	25.00%	25.00%
34231	Police Services	0	0	882	0.00%	25.00%
34314	Mowing	9,800	0	0	0.00%	25.00%
34500	Donations - New Animal Shelter	5,000	385	520	10.40%	25.00%
34515	Rabies & Spay/Neuter Cert.	500	0	0	0.00%	25.00%
34516	Registration	500	55	145	29.00%	25.00%
34517	Adoption	1,000	150	0	0.00%	25.00%
34518	Board & Impound Fees	1,000	0	140	14.00%	25.00%
34520	A/S Donations-Designated	1,000	0	300	30.00%	25.00%
34641	Indoor Soccer Income	140,000	0	1	0.00%	25.00%
34642	Community Center Income	40,000	11,976	17,638	44.10%	25.00%
34643	Outdoor Soccer Fees	70,000	29,145	38,950	55.64%	25.00%
34644	Baseball Fees	35,000	10,925	16,376	46.79%	25.00%
34645	Softball Fees	25,000	7,513	9,360	37.44%	25.00%
34646	Gate	30,000	6,888	4,541	15.14%	25.00%
34648	Adult League - Softball	30,000	12,380	15,530	51.77%	25.00%
34649	Concerts/Events - Camp Jordan	10,000	2,000	640	6.40%	25.00%
34651	Multi-Purpose Building (Arena)	140,000	48,738	52,995	37.85%	25.00%
34652	Pavilion Rental	18,000	3,850	3,511	19.51%	25.00%
34653	Track Rental	2,000	0	2	0.10%	25.00%
34654	Field Rental	62,000	16,274	15,780	25.45%	25.00%
34655	Amphitheater	14,000	4,150	4,170	29.79%	25.00%
34656	Concessions	40,000	9,700	12,779	31.95%	25.00%
34657	Overnight - Rv Rental	18,000	5,335	6,097	33.87%	25.00%
34658	Tournament Team Fees	1,500	0	2,100	140.00%	25.00%
34712	Sponsorship/Parks & Rec	5,000	0	1,350	27.00%	25.00%
34720	Football Gate	3,000	0	0	0.00%	25.00%
34751	Basketball Gate	18,000	0	0	0.00%	25.00%
34742	Basketball Player Fees	16,000	0	0	0.00%	25.00%
34743	Football Player Fees	11,000	10,090	12,303	111.85%	25.00%
34744	Photography	1,200	0	0	0.00%	25.00%
34745	Vending/Concessions	8,000	1,181	1,842	23.03%	25.00%
34746	Cheerleading	2,000	1,608	940	47.00%	25.00%
34747	Rent-Arena Equipment	25,000	0	5,426	21.71%	25.00%
34749	Soccer Field Rentals	60,000	17,452	14,982	24.97%	25.00%
34760	Library Charges	1,200	395	191	15.88%	25.00%
34761	Library - Copies	1,500	191	326	21.73%	25.00%
34794	Community Center M. Fee	1,000	390	0	0.00%	25.00%
35100	Municipal Court Fines & Costs	400,000	115,244	67,601	16.90%	25.00%
35120	Public Defender Fees	500	0	0	0.00%	25.00%
35150	Diversion Filing	300	0	0	0.00%	25.00%
36100	Interest Earnings	5,000	2,619	2,465	49.31%	25.00%
36211	Rent - Cell Tower	12,925	3,231	3,231	25.00%	25.00%
36310	Sale of Land	0	250,000	0	0.00%	25.00%
36330	Sale Of Equipment	10,000	0	0	0.00%	25.00%
36350	Insurance Recoveries	50,000	42,500	30,484	60.97%	25.00%
36901	Pipes/Culverts	3,000	0	0	0.00%	25.00%
36902	Repayment - Damages- Traffic Device	0	0	0	0.00%	25.00%
36903	Christmas Parade	500	20	25	5.00%	25.00%
36905	Designated Police-Sale of Vehicles	15,000	7,249	4,343	28.96%	25.00%
36906	Designated Fire-Sale of Vehicles	5,000	0	766	15.33%	25.00%
36990	Miscellaneous Revenues	25,000	9,950	464	1.86%	25.00%
36992	Hamilton County	0	0	0	0.00%	25.00%
37200	AHO - Fines/Court Costs	1,500	0	0	0.00%	25.00%
	Use of Fund Balance	0	0	0	0.00%	25.00%
	<b>Total Revenues</b>	<b>26,091,960</b>	<b>13,361,771</b>	<b>9,156,457</b>	<b>4.18%</b>	<b>25.00%</b>

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>EXPENDITURES</b>						
41000	General Government	1,195,825	645,576	831,118	69.50%	25.00%
41100	Administrative	1,051,215	295,280	247,611	23.55%	25.00%
41111	City Council	99,490	25,396	31,130	31.29%	25.00%
41210	Municipal Court	395,640	98,470	90,650	22.91%	25.00%
41520	City Attorney	137,075	28,126	21,090	15.39%	25.00%
41800	Buildings & Grounds Maintenance	362,274	72,363	69,522	19.19%	25.00%
41900	City Hall Complex	51,975	12,145	10,567	20.33%	25.00%
42100	Police	2,515,428	687,372	727,234	28.91%	25.00%
42121	Criminal Investigation	879,088	169,506	141,606	16.11%	25.00%
42123	Patrol	2,500,004	519,883	622,744	24.91%	25.00%
42125	Traffic Division	343,290	37,994	40,352	11.75%	25.00%
42200	Fire Department	3,292,814	714,081	1,071,271	32.53%	25.00%
42400	Building/Planning/Zoning	642,506	134,509	175,530	27.32%	25.00%
43110	Highway And Street	640,288	89,459	124,008	19.37%	25.00%
43120	Traffic Control & Street Markers	389,132	71,149	75,643	19.44%	25.00%
43170	Transfer Station/Brush Pit/Fleet	9,600	9,628	5,011	52.20%	25.00%
44140	Animal Control	339,617	65,298	71,493	21.05%	25.00%
44410	Parks and Recreation	1,076,350	207,770	284,603	26.44%	25.00%
44420	Multi-Purpose Recreation Bldg	278,454	57,981	78,169	28.07%	25.00%
44430	Community Center	253,290	28,610	67,054	26.47%	25.00%
44450	McBrien Complex	1,400	268	346	24.70%	25.00%
44610	Soccer - Recreation	69,400	9,450	19,262	27.75%	25.00%
44620	Soccer - Indoor	72,700	300	12	0.02%	25.00%
44630	Baseball/Softball	65,700	14,095	15,973	24.31%	25.00%
44640	Football/Cheer	15,050	7,108	9,064	60.22%	25.00%
44650	Adult Softball	34,200	8,947	13,706	40.08%	25.00%
44700	Basketball	18,000	0	0	0.00%	25.00%
44800	Libraries	296,906	58,311	62,967	21.21%	25.00%
44810	History Museum	625	361	447	71.52%	25.00%
46500	Community Development Programs	10,000	1,755	3,863	38.63%	25.00%
43530	Transfer to ARPA Fund	0	0	0	0.00%	25.00%
47200	Economic Development	6,678,998	5,431,319	4,001,823	59.92%	25.00%
49100	Debt Service	96,013	0	0	0.00%	25.00%
49400	Capital Projects - Transfer Out	2,279,613	0	0	0.00%	25.00%
	<b>Total Expenditures</b>	<b>26,091,960</b>	<b>9,502,509</b>	<b>8,913,868</b>	<b>34.16%</b>	<b>25.00%</b>
<b>Total</b>	<b>## General Fund</b>	<b>0</b>	<b>3,859,262</b>	<b>242,589</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>121 State Street Aid</b>						
<b>REVENUE</b>						
33450	State Grant - TIP Funds	415,000	3,107	223	0.05%	25.00%
33460	State Grant - HIP Funds	260,000	0	6,895	2.65%	25.00%
33550	2017 Gas Tax Improve	200,000	34,352	16,736	8.37%	25.00%
33551	State Gasoline And Motor Fuel Tax	570,000	103,752	47,078	8.26%	25.00%
36100	Interest Earnings	100	45	42	42.45%	25.00%
36330	Sale of Equipment	0	0	0	0.00%	25.00%
	Use of Fund Balance	1,474,849	0	0	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>2,919,949</b>	<b>141,256</b>	<b>70,974</b>	<b>4.91%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
43190	State Street Aid	2,919,949	76,575	58,532	2.00%	25.00%
	<b>Total Expenditures</b>	<b>2,919,949</b>	<b>76,575</b>	<b>58,532</b>	<b>2.00%</b>	<b>25.00%</b>
<b>Total</b>	<b>## State Street Aid Fund</b>	<b>0</b>	<b>64,680</b>	<b>12,442</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>122 Grant Fund</b>						
<b>REVENUE</b>						
33109	CSX Transportation Grant - 2022	0	25,000	0	0.00%	25.00%
33114	TML Driver Safety Grant	4,000	0	0	0.00%	25.00%
33120	TDOT 2015 Multi Modal Grant	0	0	0	0.00%	25.00%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	25.00%
33493	TML Safety Grant	3,000	0	0	0.00%	25.00%
36100	Interest Earnings	0	5	0	0.00%	25.00%
36420	Police Traffic Safety Grant	0	0	0	0.00%	25.00%
36421	TN AM Grants	0	0	0	0.00%	25.00%
36422	Target Grant	0	0	0	0.00%	25.00%
36423	Animal Foundation Grants	0	0	425	0.00%	25.00%
36711	Safety Conservation Grant	4,000	0	0	0.00%	25.00%
36920	THS089-Police	0	475	0	0.00%	25.00%
36921	Homeland Security - Police	0	0	0	0.00%	25.00%
36922	Homeland Security - Fire	0	0	0	0.00%	25.00%
36925	Violent Crime Intervention Grant	190,000	0	0	0.00%	25.00%
36962	Operating Transfers-Capital Projects	0	0	0	0.00%	25.00%
	Use of Fund Balance	8,000	0	29	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>210,000</b>	<b>25,480</b>	<b>454</b>	<b>21.00%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
21211	Due to General Fund	0	0	0	0.00%	25.00%
43150	Grants	210,000	0	454	0.22%	25.00%
	<b>Total Expenditures</b>	<b>210,000</b>	<b>0</b>	<b>454</b>	<b>0.00%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Grant Fund</b>	<b>0</b>	<b>25,480</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>127 Drug Investigation Fund</b>						
<b>REVENUE</b>						
33197	Federal/State Grants	10,000	0	6,175	61.75%	25.00%
33560	Seized/Awarded by State	35,000	2,151	16,020	45.77%	25.00%
35200	Drug Fines	20,000	6,515	1,277	6.38%	25.00%
35400	Sale of Confiscated Property	2,000	0	0	0.00%	25.00%
	Use of Fund Balance	0	0	0	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>67,000</b>	<b>8,666</b>	<b>23,472</b>	<b>35.03%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
42129	Drug Investigation and Control	67,000	1,724	0	0.00%	25.00%
	<b>Total Expenditures</b>	<b>67,000</b>	<b>1,724</b>	<b>0</b>	<b>0.00%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Drug Investigation Fund</b>	<b>0</b>	<b>6,942</b>	<b>23,472</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>130 Economic Development Fund</b>						
<b>REVENUE</b>						
31611	Incremental State Sales Tax Rev	6,628,998	2,953,777	4,000,000	60.34%	25.00%
36100	Interest Earnings	0	5	1	0.00%	25.00%
	Transfer In	0	0	0	0.00%	25.00%
	Use of Fund Balance	0	0	0	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>6,628,998</b>	<b>2,953,782</b>	<b>4,000,001</b>	<b>60.34%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
	Economic Development	5,557,478	0	4,000,000	71.98%	25.00%
	Debt Payment	1,071,520	2,953,777	0	0.00%	25.00%
	<b>Total Expenditures</b>	<b>6,628,998</b>	<b>2,953,777</b>	<b>4,000,000</b>	<b>60.34%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Economic Development Fund</b>	<b>0</b>	<b>5</b>	<b>1</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>131 Solid Waste Fund</b>						
<b>REVENUE</b>						
33190	FEMA/TEMA 2021	0	0	0	0.00%	25.00%
34416	Special Assessment - Garbage	1,629,279	540	795	0.05%	25.00%
34418	Extra Cans	1,500	460	240	16.00%	25.00%
34420	Dumpster Rentals	6,000	1,906	800	13.33%	25.00%
34422	Recycling - Transfer Station	2,000	1,630	195	9.76%	25.00%
34426	Sale Of Mulch	200	54	0	0.00%	25.00%
34430	Refuse Collection And Disposal	2,000	165	326	16.32%	25.00%
36330	Sale of Equipment	0	0	0	0.00%	25.00%
36350	Insurance Recoveries	0	0	0	0.00%	25.00%
	Use of Fund Balance	0	857,173	607,089	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>1,640,979</b>	<b>861,929</b>	<b>609,446</b>	<b>0.14%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
43200	Solid Waste	1,640,979	861,929	609,446	31.14%	25.00%
	<b>Total Expenditures</b>	<b>1,640,979</b>	<b>861,929</b>	<b>609,446</b>	<b>37.14%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Solid Waste Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>212 TML Loan Fund</b>						
<b>REVENUE</b>						
31920	Room Occupancy Tax	713,774	135,325	130,356	18.26%	25.00%
36100	Interest Earnings	1,000	7,865	26,508	2650.78%	25.00%
37940	Transfer In	1,401,000	0	0	0.00%	25.00%
	Use of Fund Balance	0	0	361,637	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>2,115,774</b>	<b>143,190</b>	<b>518,500</b>	<b>7.41%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
49111	Camp Jordan - Phase Two - 2020	145,564	0		0.00%	25.00%
49114	Refunding Bond Issue - 2021	836,763	0		0.00%	25.00%
49300	Series 2022 Bond Issue	726,325	0	398,033	54.80%	25.00%
49310	2015 - Exit One/Capital Projects	208,875	67,875	66,938	32.05%	25.00%
49320	2017 - Exit One - I75	0	0	0	0.00%	25.00%
49412	Public Safety - Lease Purchase	37,800	0	0	0.00%	25.00%
49413	Public Safety - Capital Outlay Note	106,917	5,392	0	0.00%	25.00%
49414	Public Safety - Lease Purchase	53,530	0	53,530	100.00%	25.00%
					0.00%	25.00%
	<b>Total Expenditures</b>	<b>2,115,774</b>	<b>73,267</b>	<b>518,500</b>	<b>24.51%</b>	<b>25.00%</b>
<b>Total</b>	<b>## TML Loan Fund</b>	<b>0</b>	<b>69,923</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>341 Capital Projects Fund</b>						
<b>REVENUE</b>						
33113	LPRF 2018 - Pioneer Playground	0	0	0	0.00%	25.00%
33120	TDOT 2015 Multi Modal Grant	3,000,000	0	0	0.00%	25.00%
33123	Dog Dash Grant	0	0	0	0.00%	25.00%
34510	Dog Park Donations	0	0	0	0.00%	25.00%
36421	TN American Water Grant	0	250,000	0	0.00%	25.00%
36915	Bond Proceeds	7,000,000	0	755,627	10.79%	25.00%
36992	Hamilton County	1,000,000	0	0	0.00%	25.00%
37940	Operating Transfers - Other Funds	2,279,613	0	0	0.00%	25.00%
	Use of Fund Balance	0	356,140	395,102	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>13,279,613</b>	<b>606,140</b>	<b>1,150,729</b>	<b>5.69%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
41800	Bldg & Grounds/Maintenance	500,000	0	133,710	26.74%	25.00%
43110	Multi Modal Project - Ringgold Road	4,000,000	590,852	833,918	20.85%	25.00%
43121	North Mack Smith Road	4,850,000	0	72,591	1.50%	25.00%
43122	Resurfacing Projects	500,000	5,288	1,800	0.36%	25.00%
43123	Park Ridge Access Road	0	0	0	0.00%	25.00%
44410	Parks & Recreation	0	0	0	0.00%	25.00%
44421	Splash Pad/Playground	0	0	0	0.00%	25.00%
44423	Dog Park - Town Center	0	0	0	0.00%	25.00%
44424	Animal Shelter Building	1,600,000	0	56,089	3.51%	25.00%
44425	Dickert Pond Boardwalk & Pier	0	0	32,622	0.00%	25.00%
44426	Fuel Tank - Public Safety Facility	125,000	0	0	0.00%	25.00%
47200	Economic Development	50,000	10,000	20,000	40.00%	25.00%
	<b>Total Expenditures</b>	<b>11,625,000</b>	<b>606,140</b>	<b>1,150,729</b>	<b>9.90%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>1,654,613</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2023	FY 2024	YTD	Avg Yr %
<b>410</b>	<b>ARPA FUND</b>					
<b>REVENUE</b>						
37940	Transfer In	0	0	0	0.00%	25.00%
	Use of Fund Balance	4,142,192	220,847	0	0.00%	25.00%
	<b>Total Revenues and Other Sources</b>	<b>4,142,192</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>25.00%</b>
<b>EXPENDITURES</b>						
46490	Stormwater Projects - Ringgold Road	4,142,192	220,847	0	0.00%	25.00%
	<b>Total Expenditures</b>	<b>4,142,192</b>	<b>220,847</b>	<b>0</b>	<b>0.00%</b>	<b>25.00%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**ORDINANCE NO. 1198**

**AGENDA MEMORANDUM**

**October 26, 2023**

Submitted by:

*Diane Qualls*  
Diane Qualls, Finance Director

SUBJECT:

T. C. A. 6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended, I am requesting that Council amend the annual budget ordinance for the following:

General Fund

- Final payment on new Fire Truck/Pumper
- SRO Grant – 4 Officers
- Kimley-Horn

Grant Fund

- Finish Am. Water Waterway Grant – Funds were received last year.

Capital Improvement Fund

- Complete work on Dickert Pond – Funds were received last year.

**ORDINANCE NO. 1198**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2024 OPERATING BUDGET, ORDINANCE NO. 1186, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS**

**WHEREAS**, Ordinance No. 1186 provided for the revenue for the City of East Ridge, Tennessee, for the fiscal year July 1, 2023 to June 30, 2024 and appropriated such revenue for the payment of expenses of the municipal government, and made certain other provisions with respect to the financial operation of the City of East Ridge, and

**WHEREAS**, it is necessary and appropriate that said Ordinance No. 1186 be amended by changing the revenues and expenditures of various funds; and

**WHEREAS**, T.C.A. §6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended; and

**WHEREAS**, the Council finds that the proposed budget amendment is for legitimate municipal purposes and consistent with applicable law; and

**WHEREAS**, the Council has general authority to adopt an ordinance relative to the management and control of the finances of the municipality that is for the good of the government, protection of its citizens, and necessary and proper for carrying out the power granted to the Council pursuant to applicable law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE** that pursuant to the Municipal Budget Law of 1982, as amended and codified at Tennessee Code Annotated §6-56-201 *et seq.*, Ordinance No. 1186 is and the same hereby shall be amended as follows:

<b>General Fund</b>	<b>Budget</b>	<b>Amendment</b>	<b>Final</b>
Revenues			
Direct App. – State	0	300,000	300,000
Use of Fund Balance	0	333,800	333,800
<b>Total Budget (Amended)</b>	<b>26,091,960</b>	<b>633,800</b>	<b>26,725,760</b>
Expenditures			
Police – SRO	0	300,000	300,000
Fire – Capital Purchase	3,292,814	307,000	3,599,814
Economic Development	6,678,998	26,800	6,705,798
<b>Total Budget (Amended)</b>	<b>26,091,960</b>	<b>633,800</b>	<b>26,725,760</b>

<b>Grant Fund</b>	<b>Budget</b>	<b>Amendment</b>	<b>Final</b>
Revenues			
Use of Fund Balance	0	3,528	3,528
<b>Total Budget (Amended)</b>	<b>210,000</b>	<b>3,528</b>	<b>213,528</b>
Expenditures			
AM. Water Grant	0	3,528	3,528
<b>Total Budget (Amended)</b>	<b>210,000</b>	<b>3,528</b>	<b>213,528</b>

<b>Capital Imp. Fund</b>	<b>Budget</b>	<b>Amendment</b>	<b>Final</b>
Revenues			
Use of Fund Balance	0	77,417	77,417
<b>Total Budget (Amended)</b>	<b>13,279,613</b>	<b>77,417</b>	<b>13,357,030</b>
Expenditures			
Dickert Pond	0	77,417	77,417
<b>Total Budget (Amended)</b>	<b>13,279,613</b>	<b>77,417</b>	<b>13,357,030</b>

**BE IT FURTHER ORDAINED**, that to the extent required, a true and correct copy of this ordinance showing the approved budget amendments shall be filed with the applicable agency or entity as required by law.

**BE IT FURTHER ORDAINED**, that if any section, clause, provision, or portion of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision, or portion of this Ordinance.

**BE IT FURTHER AND FINALLY ORDAINED**, that this Ordinance take effect immediately after its passage, the public welfare of the City requiring it.

Approved on first reading \_\_\_\_\_, 2023

Approved on second reading \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**RESOLUTION NO. 3456**

**AGENDA MEMORANDUM**

**State Salary Supplement  
Fire Department**

**October 26, 2023**

Submitted by:



Mike Williams  
Fire Chief

Subject: Advancement of State Salary Supplement

I am requesting that the Mayor and Councilmembers approve the advancement of the State Salary Supplement for all certified career firefighters as in years past. This supplement will be refunded to the City in or around June 2024.

The amount is for 25 career certified firefighters at \$800.00 each for a total amount of \$20,000.00

Below is a list of each certified member who receives this state salary supplement after completing the required in-service hours.

Randy Albright	Jaxon Albright	Jacob Backer	Daniel Bernard
Eric Bowen	James Burkhart	Alex Chaigne	Chris Cope
Zach Coppinger	Ronnie Crawford	Robert Crawley	Kory Custer
Bryan Dean	Jeff Duncan	Brandon Dycus	Mike Flynn
Tyler Ezell	Thomas Finch	Kent Henson	Cory Pauley
Chris Peters	Billy Quintrell	Jess Sloan	Joshua Williams
Michael Williams			

**RESOLUTION NO. 3456**

**AGENDA MEMORANDUM**

**State Salary Supplement  
Police Department**

**October 26, 2023**

Submitted by:

Clint Uselton, Police Chief

Name, Title

SUBJECT: Salary Supplement

With the completion of the 2023 In-Service, 38 police officers will be eligible for the salary supplement as authorized by the State of Tennessee.

The POST Commission Office has advised us the salary supplement is \$800 per officer, which equals a total of \$30,400.00 for the East Ridge Police Department.

**RESOLUTION NO. 3456**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
AUTHORIZING THE ADVANCEMENT OF STATE  
SALARY SUPPLEMENT PAYMENTS FOR ELIGIBLE  
FIREFIGHTERS AND POLICE OFFICERS**

**WHEREAS**, the State of Tennessee Commission on Firefighting and the Police Officer Standards Commission authorizes the payment of salary supplements to firefighters and police officers for completing approved annual in-service training; and

**WHEREAS**, the State Firefighting Commission and the Police Officer Standards Commission have determined that the salary supplement for each eligible firefighter and eligible police officer shall be \$800 each; and

**WHEREAS**, the East Ridge City Council historically advances the salary supplement payments to firefighters and police officers before Thanksgiving and the City is thereafter reimbursed by the Firefighting and Police Commissions; and

**WHEREAS**, the City has twenty-five (25) eligible firefighters for a total supplement of \$20,000, and

**WHEREAS**, the City has thirty-eight (38) eligible police officers for a total supplement of \$30,400, and

**WHEREAS**, the total salary supplement for eligible firefighters and police officers for 2023 is \$50,400.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager is authorized to advance \$800 in salary supplement payments for 2023 to each eligible firefighter and police officer for the total amount of \$50,400, and the City will thereafter be reimbursed by the State of Tennessee.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**RESOLUTION NO. 3457**

AGENDA MEMORANDUM  
EAST RIDGE ANIMAL SHELTER  
Award of Bid for Construction

October 26, 2023

Submitted By:

  
J. Scott Miller, City Manager

SUBJECT:

The City of East Ridge solicited bids for the construction of a new animal shelter building to be built on the south end of Stone Street. The proposed building totals 4,850 square feet. It is a concrete block building with a stone veneer on the front entranceway and the columns of the carport; and it will have an asphalt shingle roofing system. The interior of the shelter includes the following areas: staff offices with a volunteer/breakroom; a cat area with stacking cages; a dog/cat meeting room; a food preparation room; a laundry room; a grooming area; electrical and mechanical rooms; an exam room; two (2) isolation rooms; and thirty (30) individual dog kennels. The building is rectangular, and it will possess the ability to expand its square footage from the southern end to accommodate future growth. A fenced in play area will be installed in the rear of the building.

Bids for this building project were due on September 26, 2023 at 2:00 pm EST and opened and read at that time. The City received eight (8) bids ranging from a low bid of \$3,050,000 to a high bid of \$3,395,000. One of the bids was disqualified due to the absence of a bid bond. Please see the attached bid sheet listing the bidders, number of days for construction, the base bid and unit costs for site development remediation (soil, stone and concrete).

MBI Companies, Inc., architects, delivered a presentation on this building project at the regular business meeting of June 22, 2023 to the Mayor and City Council and the public. The probable construction cost for this building was cited at \$2,000,000. The major cost items for this building include the plumbing (2 drains for each dog kennel – one inside and one outside), HVAC (2018 code requiring “fresh air intake” and mechanical costs), and finishes (epoxy paint for walls and flooring for the dog kennels).

The low bid being just over \$3,000,000 equates to \$1 million over the probable construction cost. Utilizing the concept of value engineering, reductions in the construction costs could include deleting the self-watering feature (- \$15,000), cutting out the stone veneer work on the front entranceway and columns of the carport (-\$20,000), and converting the gates in the individual dog kennels from motorized to manual (-\$5,000 to -\$10,000). At the most these reductions would total \$45,000. Deleting the self-watering feature and the motorized gates in the dog kennels will add time to kennel duties and reduce time in the field. This is a basic block

building with a wood truss with composition roof system. There are no major, big-ticket items to reduce or eliminate in the building to substantially decrease the total construction cost. I do not recommend the reduction in the building square footage of 4,850 SF since it would result in decreasing the number of dog kennels. There have been times in the recent past where the Animal Shelter has housed 25 dogs at one time.

Attached here please find a letter dated October 18, 2023 from Jerry Isaksen, AIA, MBI Companies, stating that MBI has reviewed each of the bids and has conducted due diligence with the two (2) lowest bidders (Sain Construction Company and JC Curtis Construction). Further, MBI states that “considering the number of days, the proposed unit costs for unsuitable soils, the information provided in the soils report ..... it is my opinion that the bid of J.C. Curtis Construction incorporates all bid requirements and reflects current market conditions and trends.” MBI recommends the contract for construction be awarded to J.C. Curtis in the amount of \$3,079,000. I support said recommendation with a “not to exceed” on said cost.

Based on the soils report, MBI anticipates some remediation costs will be involved in the site development work for the removal and replacement of unsuitable soil. Also, the undercutting of footings and replacing it with compacted stone, and the reinforcement of concrete footings may be exercised on a per unit cost. Should these materials be used, the costs will be computed on a per unit cost basis and the total costs will be absorbed in the contract amount of \$3,079,000. The contract amount of \$3,079,000 includes an allocation allowance of \$300,000 to account for additional costs for unforeseen conditions.

I support the recommendation of MBI to award the bid for the construction of the Animal Shelter to J.C. Curtis Construction in the amount of \$3,079,000. I would further recommend that the funding for this project be drawn from the ARPA fund (current balance is \$3,100,000).

Attachments

JSM/

**RESOLUTION NO. 3457**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AWARDING A BID FOR THE CONSTRUCTION OF AN ANIMAL SERVICES FACILITY**

**WHEREAS**, sealed bids were opened and publicly read on September 26, 2023, beginning at 2:00 p.m., at East Ridge City Hall for the construction of an Animal Services facility; and

**WHEREAS**, the City received seven responsive bids, as per the attached bid tabulation sheet; and

**WHEREAS**, City staff has maintained a bid file containing the bids and other required information received; and

**WHEREAS**, after reviewing the bids submitted, City staff recommends awarding the bid to J. C. Curtis Construction in an amount not to exceed \$3,079,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the bid for the construction of the Animal Services facility be awarded to J. C. Curtis Construction in an amount not to exceed \$3,079,000.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

Bids opened in <b>East Ridge, Tennessee</b>		Page <b>1</b> of <b>1</b>		<b>City of East Ridge Animal Shelter</b> <b>MBI# 231013</b>  bids and modifications must have been received by <b>2:00 pm local time, Tuesday, September 26, 2023</b>										Signature required only by Presiding Official. Others can be printed or typed.		
		How many <b>addenda</b> issued: <b>3</b>												Presiding Official: <i>Janet Middleton</i>		
		Contract Time contractor specified days												Designer represented by: <b>MBI Companies, Inc.</b>		
		Liquidated Damages <b>\$500</b> per day		Owner represented by: <b>City of East Ridge</b>												
Regulated Subcontractors		Bidders (name, city, license number)		Bid Bond	Iran Divestment	Drug Free	Illegal Immigrants	# Days				Base Bid	Remove & Replace Unsuitable Soil Onsite per unit	Remove and Replace Unsuitable Soil Offsite per unit	Undercutting Footings & Replacing w/Compacted Stone per unit	Reinforced Concrete Footings per unit
Electrical AE Adman	Plumbing AJ's Plumbing	Name <b>JC Curtis Construction</b>														
HVAC JDC Industrial Mechanical Systems	Geotherm N/A	City <b>Chattanooga</b>		Yes	Yes	Yes	Yes	180				<b>\$3,079,000.00</b>	<b>\$14.00</b>	<b>\$16.50</b>	<b>\$40.00</b>	<b>\$515.00</b>
Masonry Masonry Specialist Corp.	Roofing ABG Caulking & Water	License Number <b>40283</b>														
Electrical Southern Industrial Services	Plumbing AJ's Plumbing	Name <b>P &amp; C Construction</b>														
HVAC JDC Industrial Mechanic Systems	Geotherm N/A	City <b>Chattanooga</b>		Yes	Yes	Yes	Yes	300				<b>\$3,257,000.00</b>	<b>\$29.50</b>	<b>\$32.00</b>	<b>\$115.50</b>	<b>\$1,010.00</b>
Masonry Masonry Specialist Corp.	Roofing Tennessee Roofing and Construction	License Number <b>37029</b>														
Electrical Adman Electric	Plumbing Silvers Plumbing & Mechanical, Inc.	Name <b>Pillar Construction Group, LLC</b>														
HVAC JdC Industrial Mechanical System, LLC	Geotherm N/A	City <b>Chattanooga</b>		Yes	Yes	Yes	Yes	250				<b>\$3,109,100.00</b>	<b>\$38.00</b>	<b>\$52.00</b>	<b>\$65.00</b>	<b>\$560.00</b>
Masonry Masonry Specialist Corp.	Roofing Tri-State Roofing Contractors, LLC	License Number <b>79453</b>														
Electrical Adman Electric	Plumbing AJ's Plumbing	Name <b>Sain Construction Company</b>														
HVAC Lee Company	Geotherm N/A	City <b>Manchester</b>		Yes	Yes	Yes	Yes	250				<b>\$3,050,000.00</b>	<b>20.75</b>	<b>31.50</b>	<b>50.75</b>	<b>515.00</b>
Masonry Masonry Specialist Corp.	Roofing Davis Bros. Roofing	License Number <b>6700</b>														
Electrical Adman Electric	Plumbing AJ's Plumbing	Name <b>T.U. Parks Construction Company</b>														
HVAC Industrial Air and Mechanical, LLC	Geotherm N/A	City <b>Chattanooga</b>		Yes	Yes	Yes	Yes	300				<b>\$3,314,000.00</b>	<b>30.00</b>	<b>40.00</b>	<b>65.00</b>	<b>700.00</b>
Masonry Masonry Specialist Corp.	Roofing Davis Bros. Roofing	License Number <b>1497</b>														
Electrical Adman Electric	Plumbing AJ's Plumbing	Name <b>Tyson &amp; Associates Construction Company, Inc.</b>														
HVAC Industrial Air and Mechanical, LLC	Geotherm N/A	City <b>Ringgold</b>		Yes	Yes	Yes	Yes	250				<b>3,153,384.00</b>	<b>24.00</b>	<b>32.00</b>	<b>90.00</b>	<b>540.00</b>
Masonry Masonry Specialist Corp.	Roofing Aspen Contracting, Inc.	License Number <b>71878</b>														





October 18, 2023

Attn: Mr. J. Scott Miller  
City Manager  
City of East Ridge  
1517 Tombras Ave.  
East Ridge, TN 37412

Re: East Ridge Animal Shelter Bid Recommendation

Dear Mr. Miller:

Bids for the above-mentioned project were received and opened by the City of East Ridge on September 26, 2023 at 2PM EST.

The total prices for each bidder are shown below with additional information provided in the attached Bid Tabulation document.

<u>Bidders</u>	<u>Total Base Bid</u>	<u>No. of Days</u>
JC Curtis Construction License # 40283	\$3,079,000	180
P&C Construction License # 37029	\$3,272,000	300
Pillar Construction Group, LLC. License # 79453	\$3,109,100	250
Richland Industries, LLC License # 73792	Disqualified	--
Sain Construction Company License # 6700	\$3,050,000	250
T.U. Parks Construction Company License # 1497	\$3,314,000	300
Tri-Con, Inc. License # 45227	\$3,395,000	365
Tyson & Associates Construction Company, inc. License # 71878	\$3,153,384	250

MBI Companies, Inc has reviewed each of the bids and conducted our due diligence with the two lowest bidders.

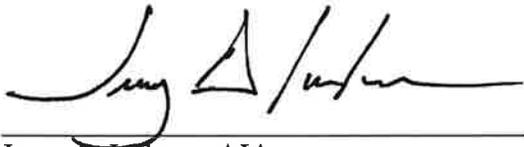
Considering the number of days, the proposed unit costs for unsuitable soils (per attached bid tabulation), the information provided in the soils report, as well as the information provided by the

apparent low bidder, it is my opinion that the bid of J.C. Curtis Construction incorporates all bid requirements and addendum. Their bid appears to be complete, competitive and reflects current market conditions and trends.

J.C. Curtis Construction, as well as their subcontractors, are licensed in the State of Tennessee to construct the work as bid.

Therefore, it is recommended that the contract for construction be awarded to J.C. Curtis Construction for a Total Contract Amount of \$3,079,000.

Sincerely,  
**MBI Companies, Inc.**

A handwritten signature in black ink, appearing to read "Jerry A. Isaksen", written over a horizontal line.

Jerry A. Isaksen, AIA  
Principal, Architecture

Attachments: ERAS Bid Tabulation  
CC: File

**RESOLUTION NO. 3458**

**AGENDA MEMORANDUM**

**Bureau of Justice Assistance  
FY23 Patrick Leahy Bulletproof Vest Partnership Program**

**October 26, 2023**

Submitted by:

*Cameron McAllister*

Cameron McAllister, Development Administrator

SUBJECT:

The Economic & Community Development department in partnership with East Ridge Police Department is asking for the approval from the Mayor and Council to accept the grant award from the Bureau of Justice Assistance for the FY23 Bulletproof Vest Partnership Program. The City applied for the BVP grant in May 2023 and received notification of the award in October 2023. The Bureau of Justice Assistance (BJA) awarded the City \$14,305.00 requiring a 50% match. The City will be responsible for \$7,152.50.

The grant funds will be utilized to purchase body armor vests for new and existing officers employed by East Ridge Police Department. The vests must be compliant with all standards set forth by the National Institute of Justice (NIJ).

Each vest cost roughly \$950.00 - \$985.00 each.

**RESOLUTION NO. 3458**

**A RESOLUTION OF THE EAST RIDGE CITY  
COUNCIL ACCEPTING THE BUREAU OF JUSTICE  
ASSISTANCE FY23 BULLETPROOF VEST  
PARTNERSHIP GRANT**

**WHEREAS**, the City of East Ridge applied for the Bureau of Justice Assistance (“BJA”) FY23 Bulletproof Vest Partnership Grant in May 2023 and received notice of the award in October 2023; and

**WHEREAS**, the grant funds will be used to purchase body armor vests for new and existing police officers; and

**WHEREAS**, the BJA awarded the City \$14,305.00, but requires a 50% match from the City in the amount of \$7,152.50; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE** that the Mayor, or his designee, is authorized to accept the Bureau of Justice Assistance FY 23 Bulletproof Vest Partnership Grant in the amount of \$14,305.00 with a 50% match in the amount of \$7,152.50 required from the City.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect from and after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**RESOLUTION NO. 3459**

AGENDA MEMORANDUM  
SPORTS FACILITY FEASIBILITY STUDY  
CAMP JORDAN  
Selection of a Consultant

October 26, 2023

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

A Special City Council meeting was held on Thursday, October 5, 2023 for the purpose of hearing presentations from three (3) firms on their proposals for undertaking a sports facility feasibility study for Camp Jordan Park. Please see the Request for Qualifications (RFQ's) for this project attached hereto for specifics.

The Mayor and City Council heard presentations from the following firms on October 5th:

- The Sports Facilities Companies
- Hunden Partners and Lose Design
- Victus Advisors, LLC

Should the City Council wish to move forward on this study at this time the selection of a firm is in order. I would suggest that if a firm is named that it be conditioned upon an agreement being successfully negotiated.

Attachment

JSM/

**RESOLUTION NO. 3459**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
APPROVING THE SELECTION OF A FIRM TO PERFORM  
A SPORTS FACILITY FEASIBILITY STUDY RELATED TO  
POTENTIAL EXPANSION AND/OR ENHANCEMENTS AT  
CAMP JORDAN PARK CONDITIONED UPON A  
SUCCESSFULLY NEGOTIATED AGREEMENT**

**WHEREAS**, on July 9, 2023, the City of East Ridge advertised a Request for Qualifications from qualified consultants to perform a Sports Facility Feasibility Study as it relates to the potential expansion and/or enhancements of indoor and outdoor facilities located at Camp Jordan Park; and

**WHEREAS**, letters of interest and qualifications were received on August 1, 2023; and

**WHEREAS**, a selection committee met to review the information received and narrowed the selection down to the following three firms who made presentations at the October 5, 2023 called meeting:

- The Sports Facilities Companies
- Hunden Partners/Lose Design
- Victus Advisors;

and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of East Ridge, Tennessee that the Mayor is authorized to enter into a professional services agreement with \_\_\_\_\_ to perform a Sports Facility Feasibility Study as it relates to the potential expansion and/or enhancements of indoor and outdoor facilities located at Camp Jordan Park, conditioned upon a successfully negotiated agreement.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this the \_\_\_\_\_ of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**REQUEST FOR QUALIFICATIONS  
SPORTS FACILITY FEASIBILITY STUDY**

**For  
Camp Jordan Park  
East Ridge, Tennessee**



**1517 Tombras Avenue  
East Ridge, Tennessee 37412  
[jscottmiller@eastridgetn.gov](mailto:jscottmiller@eastridgetn.gov)  
423-867-7711**

**ISSUE DATE: July 6, 2023**

**RESPONSE DEADLINE: AUGUST 1, 2023**

**I. PURPOSE**

The City of East Ridge, Tennessee (City) is seeking Letters of Interest and Qualifications Packages from qualified Consultants to perform a Sports Facility Feasibility Study as it relates to the potential expansion and/or enhancements of indoor and outdoor facilities located at the City's Camp Jordan Park.

The City of East Ridge is leading the effort to enhance and/or expand a regional community asset owned and operated by the City of East Ridge. Camp Jordan Park provides a sense of place for passive and active recreational activities and sports competitions for our East Ridge residents, regional residents and national attendees.

**II. DEADLINE DATES AND CONTENTS OF PROPOSAL**

**Five (5) hard copies of Letters of Interest and Qualifications Packages, along with an electronic file, will be received until 2:00 pm (EST), August 1, 2023 ("Deadline"). ALL SUBMITTALS RECEIVED AFTER THE DEADLINE WILL BE REJECTED.**

**Qualifications Packages shall be submitted in a sealed envelope with the envelope marked "Camp Jordan Sports Facility Feasibility Study." Respondents should mail or deliver the Qualifications Packages to the following:**

**J. Scott Miller, City Manager  
City of East Ridge  
1517 Tombras Avenue  
East Ridge, Tennessee 37412  
[jscottmiller@eastridgetn.gov](mailto:jscottmiller@eastridgetn.gov)  
423-867-7711**

**Limit written responses, excluding attachments, to ten (10) pages. Attachments shall include a minimum of five (5) representative projects that were completed by the Consultant with the Client contact information included. Submittals shall be signed by the authorized representatives of the responding entity. Written proposals not received on, or before, the date and time specified herein shall not be considered by the City. The responding entity is responsible for ensuring that written responses are received by the City by the time and date specified herein and accept all risk of late delivery for the method of delivery chosen, regardless of fault.**

**III. INTRODUCTION AND BACKGROUND INFORMATION**

Incorporated in 1921, the City of East Ridge is in Hamilton County, Tennessee and borders the City of Chattanooga to its north and the Georgia state line to its south. The City, comprised of approximately 23,000 residents, is located along the I-75 and I-24 corridors and is centrally located between the cities of Atlanta (110 miles), Nashville (141), Birmingham (154), Knoxville

(106), and Huntsville (108). Exit 1 on I-75 is located within East Ridge's corporate limits. Camp Jordan Park is located in the northeastern portion of the City adjacent to Exit 1.

Camp Jordan is a 275-acre, large-scale sports complex. For many years, the land was used as pasture and farmland. The property was known as "The Crow Farm" until the City of East Ridge purchased the property in 1975, recognizing the need for a larger recreational facility.

Development began in the form of two (2) ball fields in 1978 and the park has grown into what we know as Camp Jordan Park today. It includes the following recreation and parks amenities:

- A 275-acre, flat-topography, City-owned recreational park.
- A 34,000 square foot Arena that seats between 3,500 to 5,000, depending on the setup.
- An amphitheater with a fenced area that can hold more than 10,000 people for concerts.
- Picnic pavilions.
- 13 groomed lighted baseball/softball fields.
- 13 soccer fields (8 lighted).
- A lighted stadium soccer field.
- 2 beach volleyball courts.
- Scenic 2-mile paved walking/running trail.
- 2-mile nature trail.
- 2 canoe/kayak launches on the Chickamauga Creek.
- An 18-hole disc golf course.
- A fishing pond with a boardwalk and pier.
- Zipline and ropes course.
- Acres of grassy areas for passive, leisure activities.
- RV campground.
- 1,765 hard-surfaced parking spaces.

The City of East Ridge is seeking qualified consultants who can explore the financial feasibility of enhancing Camp Jordan Park to further serve our local residents while maximizing our opportunity to capitalize on sports tourism. The purpose of this project is to provide a full financial assessment and optimization report for the current facilities. The assessment should include operational financial proforma as well as a full economic impact analysis.

The project's primary goal is to generate a road map for the enhancement and optimization of the outdoor and indoor sports complex to more effectively meet current needs and future demand for local programming (emphasis on youth programming), regional tournaments, and national events that draw travel teams and travel attendees generating tourism to the area. The financial and economic impact analysis will be used by the City to understand the short and long-term community benefits should any enhancements or expansion of the facility take place.

Current walking trails, shelters and open spaces are seen as public amenities and are not currently part of the financial analysis the City is seeking.

#### **IV. SCOPE OF WORK**

1. Consultant shall review any existing data, documentation, and/or resources provided related to the project.
2. Consultant shall host meetings with City stakeholders to discuss goals and objectives of the project before starting their work.
3. Consultant shall provide a high-level opinion of what enhancements and expansions need to take place in order to bring Camp Jordan Park up to the level of other competitive tournament facilities. It is not anticipated that the consultant will provide design or planning services; however, any recommended program enhancements and expansions needed to support the financial analysis should be identified.
4. Based on proposed enhancements and expansions, Consultant shall provide a detailed financial forecast for the operations of the overall facility. Projections should include at minimum a 5-year cash flow forecast and a 20-year financial outlook.
5. Consultant shall provide insight into the ideal business model for the City.
6. Consultant shall provide a full economic impact analysis of the operations, to include: direct and indirect spending; room night generation; total visitation and participation; tax revenue impact; new potential funding sources; and any other factors Consultant believes is important when discussing community impact and return on investment.
7. Consultant shall provide an assessment of annual direct and indirect spending and estimated revenue sources.

#### **V. MINIMUM REQUESTED QUALIFICATIONS**

Based on the scope of work, the City is requesting that responders meet the following minimum qualifications:

1. Consultant shall submit a minimum of five (5) representative projects that were completed by the Consultant with the Client contact information included.
2. Consultant should provide experience on completing studies for the enhancement, expansion, and addition on the optimization of similar projects.
3. Consultant shall have in-depth facility operations knowledge with other Clients on projects that have gone through similar enhancements, expansions, and additions.
4. Consultant shall provide a detailed resume(s) of all persons assigned to the work of this project noting applicable experience, including local address(es), phone number(s), and email address(es).
5. Any other additional information deemed necessary to satisfy the City that the firm is competent, and the statement of qualifications is highly sufficient to implement the work of this project fully and successfully.

## **VI. EVALUATIONS OF REQUESTS FOR QUALIFICATIONS**

The Requests for Qualifications from Consultants will be reviewed by the City Manager and the designated Selection Committee. The Committee will develop a “short list of three (3)” Consultants who will be invited to make a presentation before the Committee. Factors to be considered by the Committee during the review and evaluation period will include, but are not limited to, the following:

- The ability and relevant experience of the Consultant’s personnel assigned to the project.
- Consultant’s experience in the required discipline and in projects similar to this project.
- Consultant’s approach and timeline for the project.
- Examples of projects similar in nature.
- Consultant’s awareness of project’s issues, opportunities and constraints.

### **Submittal of Requests for Qualifications**

The aforementioned instructions on the submittal of Request for Qualifications shall govern. For additional information regarding the proposed project, or questions about the submittal process, please email [jscottmiller@eastridgetn.gov](mailto:jscottmiller@eastridgetn.gov). All submittals will be advised when a selection has been made.

## Scott J. Miller

---

**From:** Scott J. Miller  
**Sent:** Tuesday, August 29, 2023 3:26 PM  
**To:** Brian Williams; Esther Helton; Jacky Cagle; Andrea Witt; David Tyler  
**Subject:** Sports Facility Feasibility Study - Camp Jordan Park

Mayor and City Council –

The City of East Ridge received five (5) Letters of Interest along with a Request for Qualifications (RFQ's) from firms to undertake a sports facility feasibility study for Camp Jordan Park. The firms are as follows:

- Sports Facilities Companies
- Victus Advisors
- Conventions, Sports & Leisure International
- Hunden Partners/Lose Design
- Farmer/Morgan

A Selection Committee was established by the City Manager for the purpose of (1) reviewing the five (5) RFQ's, (2) meeting to thoroughly discuss the submittals, and (3) developing a short list of three (3) firms. It is then proposed to invite the top candidates to East Ridge and to make a presentation to the Mayor and City Council; who will then made the final selection. The Selection Committee included the following persons:

- Shawwna Skiles
- Tim Morgan, Chief Sports Officer, Chattanooga Tourism
- Danny Lance, Past President, ER Chamber of Commerce, ER-IDB
- Dana Howe, Resident and ER Planning Commission
- Matt Wood, Exit One LLC
- P J Patel, Businessman, Hotelier
- Cory Gearrin, Hamilton County Deputy Mayor
- Scott Miller

After a healthy discussion on the five (5) submissions the Selection Committee ended up selecting the following three (3) firms as their top candidates:

- Sports Facilities Companies
- Victus Advisors
- Hunden Partners/Lose Design

Now that the short list has been completed by the Selection Committee, I now need to schedule a date whereby the City Council can entertain presentations by the three (3) firms. I envision this process to take three hours (an hour per firm). Thereafter, the City Council may select the firm that they want to have undertake the sports facility feasibility study. It would be appreciated if the City Council can email to me dates they are available for the hearing of presentations. Thanks you.

Scott Miller

**RESOLUTION NO. 3460**

**AGENDA MEMORANDUM**

**PIN 122000  
Multimodal Access & Pathway Project  
Change Order #3 – Time Extension**

**October 26, 2023**

Submitted by:

*Cameron McAllister*

Cameron McAllister, Development Administrator

SUBJECT:

City Administration is asking for the approval from the Mayor and Council to accept Change Order #3 from ASA Engineering on behalf of PIN 122000 – Multimodal Project. This change order has been submitted to TDOT for pre-approval during the observation period. The time extension associated with the increase of work mentioned in CO #3 is due to the existing gas utility company's independent relocation work within current construction zones.

The contractor is unable to complete previously scheduled work and had to develop a new work schedule that would accommodate gas line relocation. The official change order reflects the time extension requested due to delays in work that could not commence until the gas company completed work.

Change order #3 will increase the construction by 213 days from November 28, 2023 until the estimated completion date of June 28, 2024.

**RESOLUTION NO. 3460**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO APPROVE THE  
ATTACHED CHANGE ORDER REQUEST #3 FROM ASA  
ENGINEERING AND CONSULTING, INC. IN REGARD TO  
THE RINGGOLD ROAD SR8 RINGGOLD ROAD CORRIDOR  
PROJECT (MULTI-MODAL PROJECT)**

**WHEREAS**, ASA Engineering and Consulting, Inc. is requesting a change to the original scope of work of the SR8 Ringgold Road Corridor Project (Multi-Modal Project), as described in the attached Change Order Request #3, for the purpose extending the project completion date from November 28, 2023 to June 28, 2024, a total of 213 additional days; and

**WHEREAS**, the completion date was extended due to conflicts with utility work also being done in the same areas; and

**WHEREAS**, the City Council deems the completion of the project, including the addition of the necessary time, to be in the best interest of the citizens of East Ridge.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager is authorized to approve Change Order Request #3 from ASA Engineering and Consulting, Inc. to extend the project completion date of the SR8 Ringgold Road Corridor Project (Multi-Modal Project) from November 28, 2023 to June 28, 2024, for a total of 213 additional days, due to conflicts with utility work also being done in the same areas.

**BE IT FURTHER RESOLVED** that Change Order #3 adds no additional cost to the project.

**BE IT FURTHER AND FINALLY RESOLVED** that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**Supplemental Agreement and/or Request for Construction Change  
Change Order Request #3**

Project Title/Termini:	<u>US-41 (RINGGOLD RD) FROM KINGWOOD TO MCBRIEN</u>		
Owner:	<u>CITY OF EAST RIDGE</u>	PIN:	<u>122000.00</u>
Address:	<u>1517 TOMBRAS AVE</u>	State Project No.:	<u>33LPLM-S3-168</u>
	<u>EAST RIDGE, TN 37412</u>	Federal Project No.:	<u>STP-M/TAP-9213(7)</u>
		Contract No.:	<u>17-0130</u>
County:	<u>HAMILTON</u>		

Whereas, we Talley Construction Company Inc. with Western Surety Company, as a Surety, entered into a contract with City of East Ridge, on April 8, 2022, for the construction by said Contractor of the above designated contract; and Whereas, certain items of construction encountered, are not covered by the original contract, we desire to submit the following additional items of construction to be performed by the Contractor and paid by the Owner at the price(s) scheduled therefore below:

The purpose of this Change Order is to:

1. This change order seeks to correct the totals of Lump-sum line items that were added in Change Order #2. These line item costs caused the lump sum quantities to exceed 1 unit. This change order will remedy this by deducting the overages in change order two and incorporating those costs into the LS Additional work line item.
2. All line items in this change order were deemed to be outside of TDOT's scope for the project and will be categorized as non-participating.
3. Pipe extension and associated traffic control due to actual field conditions encountered. The actual pipe size of the existing pipe accepting the flow at the outlet structure (116+54 RT) was found to be not of an adequate size to accept the flow, so the proposed system is being extended to connect to a larger diameter pipe on McBrien Road.
4. Time extension associated with the increase of work.

As a result of this Change Order, contract time shall:

Not Change,  Increase by 213 days,  Decrease by \_\_\_\_\_ days

Original Construction Completion Time: 365days (Date:5/11/2023)

Original Contract Amount: \$6,483,651.96

Approved Change Orders: \$182,792.23

Current Change Order: \$237,791.96

Pending Change Orders: \$0



Total Change Orders:: \$420,584.19

Contract Completion Time with Change Orders: 779 days (Date: 6/28/2024)



**RESOLUTION NO.3461**

**AGENDA MEMORANDUM**

**Public Entity Partners  
FY24 Property Conservation Grant**

**October 26, 2023**

Submitted by:

*Cameron McAllister*

Cameron McAllister, Development Administrator

**SUBJECT:**

The Economic & Community Development department is asking for the approval from the Mayor and Council to accept the award from Public Entity Partners for the FY24 Property Conservation Grant. The amount of the award is \$5,000.00 with a 50% match from the City.

The grant funds will be used to purchase and install additional security surveillance at City Hall; specifically, to monitor activity on parking areas, dog park, and entrances to the building.

The City was notified of the award on October 23, 2023.

**RESOLUTION NO. 3461**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE ACCEPTANCE OF THE PUBLIC ENTITY PARTNERS (“PEP”) PROPERTY CONSERVATION MATCHING GRANT FOR FY 2024**

**WHEREAS**, all efforts are made to protect City property, while reducing the cost to protect said property; and

**WHEREAS**, the PEP has implemented a Property Conservation Matching Grant Program; and

**WHEREAS**, the City of East Ridge was awarded a Property Conservation Grant from PEP in the amount of \$5,000.00, with a 50% matching amount from the City of \$2,500.00; and

**WHEREAS**, the grant will be used to purchase and install additional security surveillance at City Hall to monitor activity on parking areas, the dog park, and entrances to the building.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, as follows:

**Section 1.** The City of East Ridge is hereby authorized to accept the Property Conservation Matching Grant, through PEP, in the total amount of \$5,000.00.

**Section 2.** The City is further authorized to provide the matching sum of \$2,500.00 for surveillance equipment to monitor activity on the parking areas, the dog park, and entrances to City Hall. If the project cost is above the \$5,000.00 grant, the City will provide the additional funds necessary to complete the project.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect from and after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney



October 23, 2023

Cameron McAllister  
1517 Tombras Avenue  
East Ridge, TN 37412

**Subject: PROPERTY CONSERVATION GRANT APPROVED**

Congratulations! This letter serves as official notification to the City of East Ridge, Tennessee that you have been **approved** for the 2023-2024 “Property Conservation” Matching Grant Program, for which you applied.

A Grant in the amount of \$2,500.00 was approved for your requested items. The PAID receipts for the approved items along with the invoices for the approved items must amount to *at least* \$5,000.00 to be eligible to receive the full reimbursement of \$2,500.00. Your 2023-2024 Priority Classification Rating is Class II.

**Important!** The deadline for all reimbursement receipts is April 1, 2024. If you have already sent us **proof of payment** for approved purchases, you will be receiving your Grant check shortly. If you have not sent this information, please do so by **April 1, 2024**, along with a copy of this notification. Please keep in mind that if we do not receive reimbursement items in a timely manner you may jeopardize your eligibility to receive funding the following fiscal year. If proof of payment is not received by this date, your reimbursement dollars may be reappropriated. Your check will not be processed until we have verification of payment. Please see list of mandatory items needed for reimbursement below.

**GRANT REIMBURSEMENT CHECKLIST:**

1. **“Notification of Approval” letter**
2. **Signed Resolution/Motion**
3. **Cover sheet listing description of items purchased, quantities, and grand total of all purchases. All receipts must follow in order of cover sheet.**
4. **Two proofs of payment which must include the following:**
  - A. **CANCELLED check/bank statement OR credit card receipt/credit card statement**
  - B. **Copy of invoice OR purchase order (serving as the backup to the cancelled check or credit card receipt). Submitting invoices alone will not be accepted.**

**Forward all receipts/documentation to:**

**Tahtia Mitchell**

**Grant & Scholarship Program**

**Email: [Tmitchell@PEpartners.org](mailto:Tmitchell@PEpartners.org) or Fax: 615-371-9212**

Best Regards,

A handwritten signature in black ink that reads "Chester Darden". The signature is written in a cursive style with a large initial 'C' and a distinct 'D'.

Chester Darden  
Director of Loss Control

**AGENDA MEMORANDUM**

Date: November 9, 2023

Submitted by:

A handwritten signature in blue ink, appearing to read "Michael Howell", written over a horizontal line.

Michael Howell, Chief Building Official

**SUBJECT: Appeal of the Demolition Order From the Housing Commission**

Mayor and Council,

On September 13, 2023, the Housing Commission entered a final demolition order regarding the single-family dwelling at 3607 Fountain Ave. Property owner Mr. Huff filed an appeal with the city manager within 10 days of the filing of the final order by the Housing Commission.

**CITY OF EAST RIDGE, TENNESSEE  
HOUSING COMMISSION**

**Kevin M. Huff,**  
**Respondent**

)  
)  
)  
)

**Property Address:**  
**3607 Fountain Ave.**  
**East Ridge, TN 37412**

**Date of Issuance    September 13, 2023**

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**HOUSING COMMISSION ORDER**

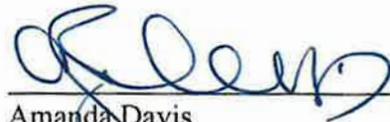
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This matter came before the East Ridge Housing Commission on the above referenced Date. Respondent Kevin M. Huff failed to appear. The City's Code Enforcement officer testified that the Property owner failed to make improvements to the Property and that all permits for improvements had expired. The Officer testified that it was recommended to reinstate the previous demolition order in order to bring the Property into compliance. Accordingly, the Commission hereby ORDERS:

1. **The Commission reinstates its prior order to demolish the Property and reaffirms its findings that the above Property is unfit for human habitation and shall therefore remain condemned for any purposes of any occupation or habitation pursuant to § 13-307 and § 13-309 of the East Ridge City Code. The conditions of the Property pose a significant threat to the health, safety and welfare of the community and the Commission finds that circumstances exist justifying reaffirmation of its prior condemnation order of the Property. Further, the Property Owner has failed to take efforts to remediate the Property despite numerous opportunities.**

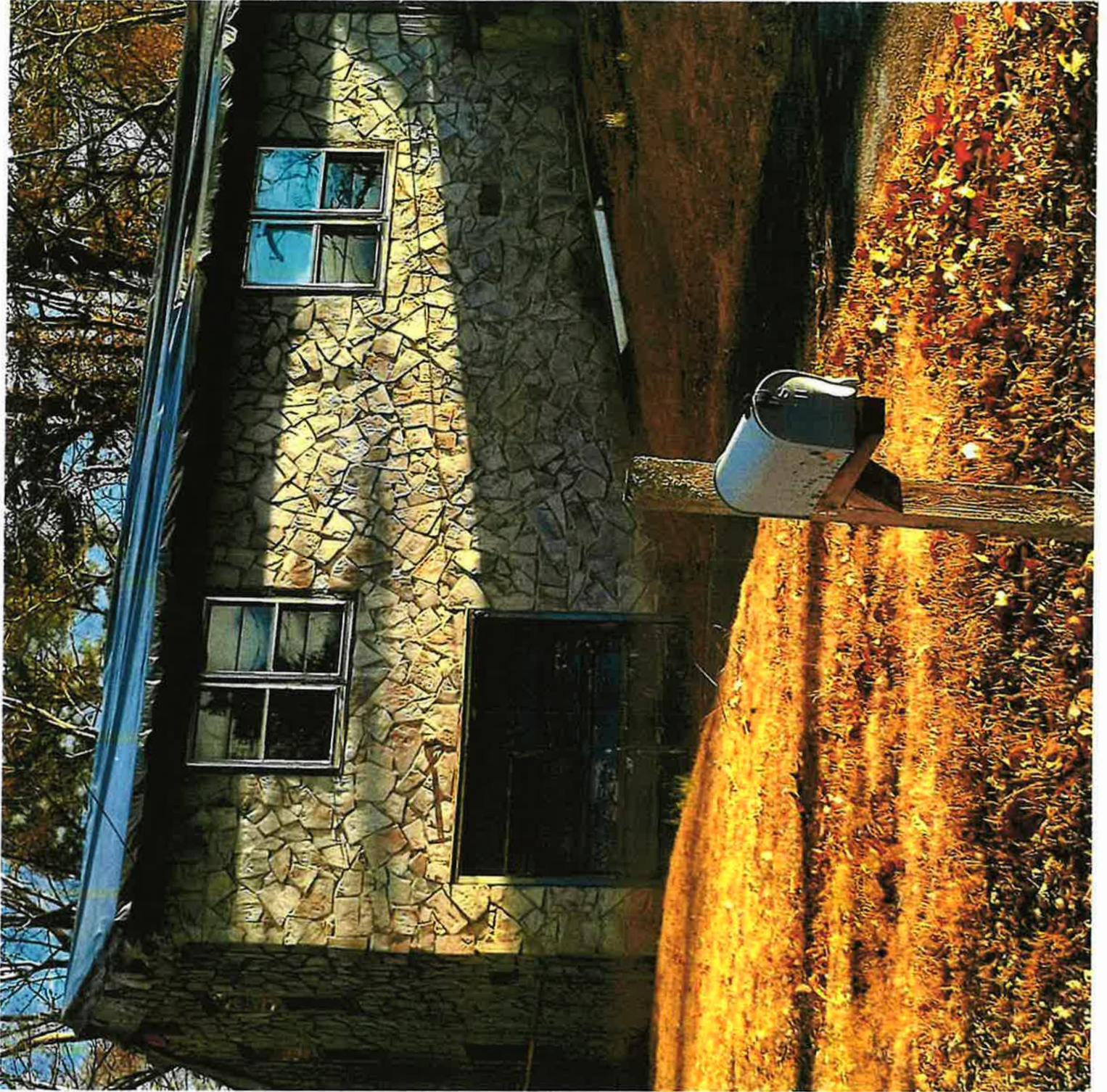
**The Property owner may appeal this order by filing a petition with the city manager within 10 days from the date of notice of this order pursuant to § 13-313 of the East Ridge City Code.**

**Failure of any appeal of this order shall be deemed a waiver of any objection to the demolition of the home and the City will proceed with the demolition efforts of all structures upon the Property.**



\_\_\_\_\_  
Amanda Davis  
Housing Commission Chairperson





**CERTIFICATE OF SERVICE**

STATE OF TENNESSEE :

COUNTY OF HAMILTON :

I, Melissa Mahoney, an authorized representative for the City of East Ridge, states as follows:

1. I am over eighteen (18) years of age.
2. I certify that on September 18, 2023, a copy of the Housing Commission Order was mailed to the above listed property address via First Class U.S. Mail, Certified Mail and/or Hand-Delivery and all others having interest in the above listed property, such individuals having the following address(es):

<u>Kevin M. Huff</u> <u>3607 Fountain Ave</u> <u>East Ridge, TN 37412</u>	Record Property Owner <input checked="" type="checkbox"/> U.S. Mail <input type="checkbox"/> Certified Mail <input type="checkbox"/> Hand-Delivery
Kevin M. Huff 8358 Old Lee Hwy Ooltewah, TN 37363	Record Property Address <input checked="" type="checkbox"/> U.S. Mail <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Hand-Delivery
<u>7450 Skylane Drive</u> <u>Riverdale, GA 30296</u>	Courtesy Copy (if any) <input checked="" type="checkbox"/> U.S. Mail <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Hand-Delivery

Melissa Mahoney  
(OFFICER)

AGENDA MEMORANDUM  
Camp Jordan Projects

November 9, 2023

Submitted By:

*Shawwna Skiles*

Shawwna Skiles, Parks and Recreation Director

SUBJECT: Camp Jordan Projects

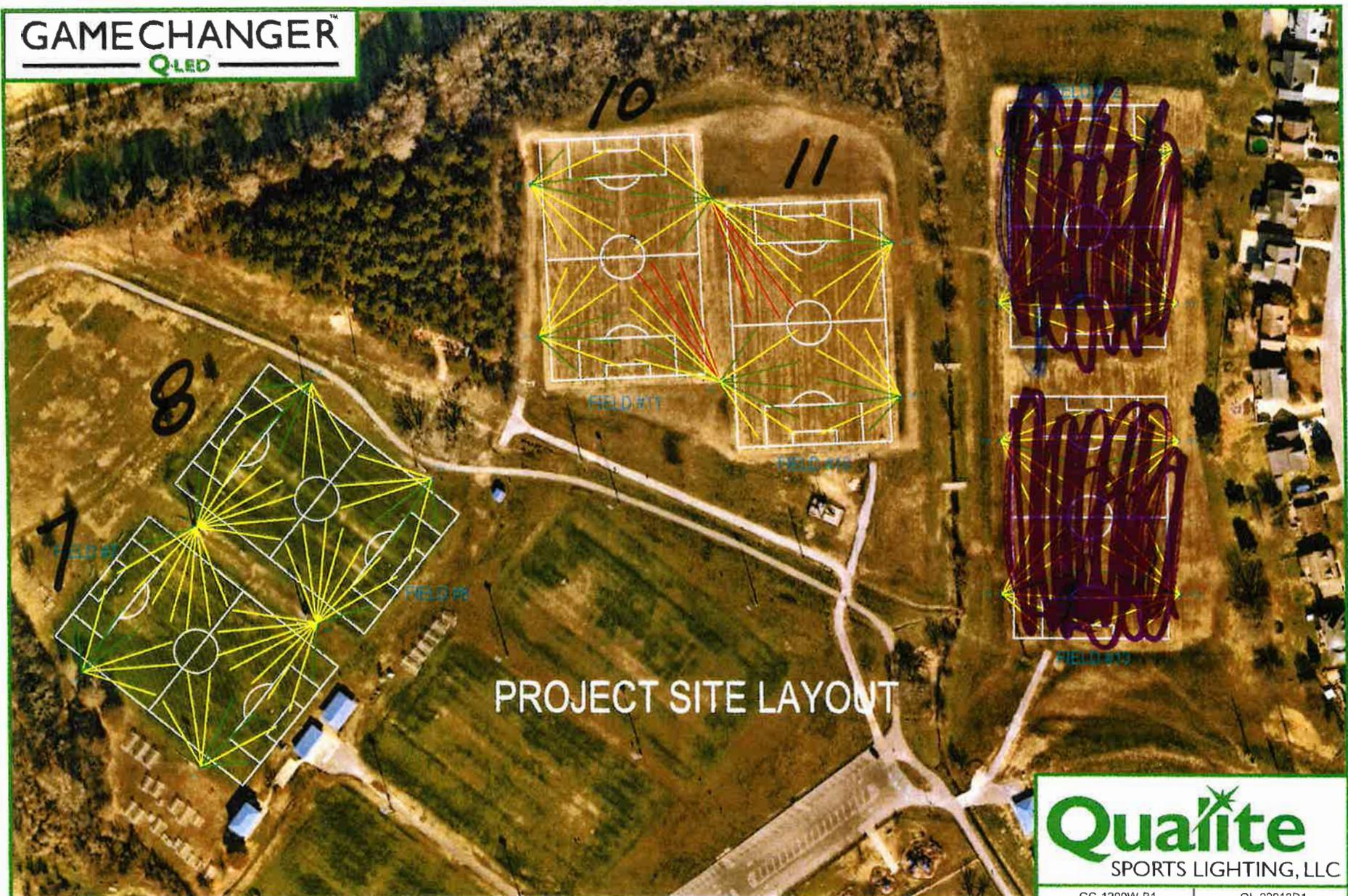
The Parks and Recreation department is seeking Council's approval for financial funding on the following projects that need immediate attention within the park:

- Replacement of field lighting systems for 2 soccer fields. At 7 and 8 we have 39 lights out.
- Installation of new field lighting systems for 2 soccer fields on 10/11.
- Replacement of field lighting system for stadium soccer field. We have 38 lights out.
- Replacement roof system over Arena (34,000 SF). We have 28 leaks in the arena roof.
- Replacement Signage for the Arena, as the one now is faded out.
- Two Trane compressors for units 1 and 5 in the arena that have just gone out.
- Arena restroom updates and facelift for the walls within the Arena main floor.

Cost for the following project:

● Lights	\$1,000,000.00
● Arena roof system	\$262,087.24
● Arena sign	\$21,328.10
● Arena Trane compressors	\$19,988.00
● Arena updates	\$196,000.00

SS



**PROJECT SITE LAYOUT**

**Qualite**  
SPORTS LIGHTING, LLC

GC-1200W-B1	QL-22013D1
EAST RIDGE FIELDS	
EAST RIDGE, TENNESSEE	
CCL	1"=180'
05-27-2022	1 OF 5

THIS INFORMATION IS CONFIDENTIAL AND PROPRIETARY TO QUALITE SPORTS LIGHTING LLC AND IS NOT TO BE REVEALED OR DISTRIBUTED TO OTHERS WITHOUT THE PERMISSION OF QUALITE SPORTS LIGHTING LLC. OR USED IN ANY MANNER DETRIMENTAL TO THE INTEREST OF QUALITE SPORTS LIGHTING LLC.

GUARANTEE IS BASED ON PROPER INSTALLATION, MINIMUM INPUT VOLTAGES, MOUNTING HEIGHT +/- 3 FEET, AND POLES PLACED WITHIN 4 FEET OF SPECIFIED LOCATIONS. POLES TO COMPLY WITH CURRENT AASHTO STANDARDS

WWW.QUALITE.COM



# CUSTOM BUILDING SIGNAGE

Proportions



**Ortwein sign**  
 Custom Crafted Branding  
 2506 F 50th St, Chattanooga, TN 37407  
 website: ortweinsign.com  
 email: sales@ortweinsign.com  
 phone: (423) 867-0208

## CAMP JORDAN ARENA

Chattanooga, TN

- Color:  single  double
- Lighting:  none  led  bulbs  neon
- Finish:  photo  cell
- Scale: **1/16"** Qty: **1 EACH**

- A** 3mm Aluminum Sheet
- B** 2" Tube Frame
- C** 3" Channel Letters
- D** 1" Jewelite Trim Cap
- E** 3/16" Acrylic Faces
- A** Customer Custom Color  
Pantone # 7462 C
- B** Returns Custom Color  
MP - Pantone # 7462 C
- C** Trim Caps - White Wonder  
Matthews Paint #32071
- D** Digitally Printed  
Opaque Vinyl  
3M Scotchcal 50-12
- E** SEAL Reconstruction:  
Client Needs to OK Changes

Item A - 126.27.23 inches original  
 Item B - 26.29.23  
 Item C - 26.24.23  
 Item D - 0.06.23

WO# 0000

FOR THE ABOVE LISTED ONLY. REFER TO CORRESPONDING MATERIAL FOR ALL OTHERS. THIS OFFERS A QUALITY SYSTEM FOR THE DESIGN AND CONSTRUCTION OF SIGNAGE. THE DESIGN AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE ACTUAL MATERIALS LISTED.

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**AGENDA MEMORANDUM**

**Beer Board Appointment  
Mayor Williams**

**November 9, 2023**

Submitted by:

*Janet Middleton*  
\_\_\_\_\_  
Janet Middleton, City Recorder

SUBJECT:

The term for Beer Board member Leonard Ezell will expire on November 26, 2023. A new appointment will need to be made for a 3-year term ending November 26, 2026. This is Mayor Williams appointment.

Name	Appointed by:	Term:
Leonard Ezell	Mayor Williams	11/27/20 – 11/26/23

**AGENDA MEMORANDUM**

**Beer Board Appointment  
Councilmember Witt**

**November 9, 2023**

Submitted by:

  
\_\_\_\_\_  
Janet Middleton, City Recorder

SUBJECT:

The term for Beer Board member Josh Walker will expire on November 26, 2023. A new appointment will need to be made for a 3-year term ending November 26, 2026. Mr. Walker was appointed in January 2023 to fill the unexpired term of David Tyler. This is Councilmember Witt's appointment.

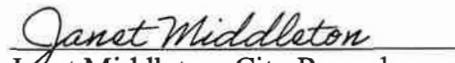
Name	Appointed by	Term
Josh Walker (Vice Chairperson)	Councilmember Witt	01/12/23 – 11/26/23
		<i>Filled the unexpired term of</i>
		<i>David Tyler</i>

**AGENDA MEMORANDUM**

**Appointment of Beer Board Chairperson  
Mayor Williams**

**November 9, 2023**

Submitted by:

  
Janet Middleton, City Recorder

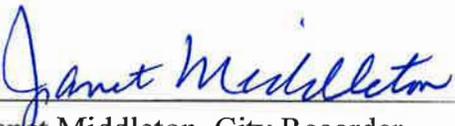
SUBJECT:

Pursuant to Title 8, Chapter 2, Section 201 of the City Code, the Mayor has the prerogative of naming the Chairperson of the Beer Board each November. The current Chairperson is Roy Keown.

**AGENDA MEMORANDUM**  
**LIBRARY BOARD APPOINTMENT**

**November 9, 2023**

Submitted by:

  
\_\_\_\_\_  
Janet Middleton, City Recorder

SUBJECT:

The Library Board consists of seven members. The Mayor and each Councilmember appoint one member to the Board, to be approved by the Council. The two remaining positions are nominated by the Mayor and Councilmembers and then approved by the entire Council.

Board members may serve two (2) consecutive terms and may be reappointed after a minimum three-year break in service.

The term for Ms. Jill Morgan is scheduled to expire on December 30, 2024; however, Ms. Morgan has chosen to resign from the Board, making an appointment necessary to fill the unexpired term. This is Councilmember Tyler's appointment.

Name	Appointed by	Term
Jill Morgan	Councilmember Tyler	12/31/21 – 12/30/24

**AGENDA MEMORANDUM**

**RMS Data Conversion**

**Date: 11/09/2023**

Submitted by:

Clint Uselton, Police Chief

Name, Title

**SUBJECT:**

The East Ridge Police Department recently entered into a one year agreement with Hamilton County Sheriff's Department to maintain our ability to access historical data for our Report Management System. The vendor, Central Square, requires a one-time fee of \$17,342.00 to provide the historical data to us in a format that can be integrated into our current Report Management System. The data integration will negate the need for ERPD to pay HCSO for access to the data in future years and should ease the accessibility to the data for our records clerks.

Attachment: Central Square Quote

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**Quote #:** Q-153159  
**Primary Quoted Solution:** PSJ Enterprise  
**Quote expires on:** March 31, 2024

**Quote prepared for:**  
Caitlin Myrick  
Hamilton County Sheriff's Office  
600 Market Street  
Chattanooga, TN 37402  
(423) 209-7015

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Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at [www.centralsquare.com](http://www.centralsquare.com).

## WHAT SERVICES ARE INCLUDED?

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DESCRIPTION	TOTAL
1. Public Safety Data Conversion Services - Fixed Fee	1,170.00
2. Public Safety Project Management Services - Fixed Fee	2,145.00
3. White Box Implementation Services - Fixed Fee	14,027.00
<b>Services Total</b>	<b>17,342.00 USD</b>

## QUOTE SUMMARY

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<b>Services Subtotal</b>	<b>17,342.00 USD</b>
<b>Quote Subtotal</b>	<b>17,342.00 USD</b>

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**Quote Total            17,342.00 USD**

## WHAT ARE THE RECURRING FEES?

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TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	0.00
FIRST YEAR RECURRING SERVICES TOTAL	0.00

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance.

Annual Maintenance and Subscriptions renewals shall be due on the anniversary of the Delivery Date\*. Annual Maintenance and Subscription Fees are subject to increase as outlined in the Master Agreement.

\*Delivery Date: For on-premise Solutions, Delivery shall be when CentralSquare delivers to Customer the initial copies of the Solutions outlined above by whichever the following applies and occurs first (a) electronic delivery, by posting it on CentralSquare's network for downloading, or similar suitable electronic file transfer method, or (b) physical shipment, such as on a disc or other suitable media transfer method, or (c) installation, or (d) delivery of managed services server. Physical shipment is on FOB - CentralSquare's shipping point, and electronic delivery is at the time CentralSquare provides Customer with access to download the Solutions. For cloud-based Solutions Delivery shall be whichever the following applies and occurs first when Authorized Users have (a) received log-in access to the Solution or any module of the Solution or (b) received access to the Solution via a URL.

## BILLING INFORMATION

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Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

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For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

## **PAYMENT TERMS**

### **License Fees & Annual Subscriptions**

- 100% Due Upon Contract Execution

### **Contract Startup**

- 100% Due Upon Contract Execution

### **Hardware & Third-Party Software**

- 100% Due Upon Contract Execution

### **Services**

- Fixed Fee: 100% Due Upon Completion of Services
- Time & Material: Due as Incurred

### **Third-Party Services**

- Fixed Fee: 50% Due Upon Contract Execution; 50% Due Upon Completion
- Time & Material: Due As Incurred

### **Travel & Living Expenses**

- Due as Incurred

## **PURCHASE ORDER INFORMATION**

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Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [ ] No [ ]

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: \_\_\_\_\_

Initials: \_\_\_\_\_



**Quote prepared on:**  
October 03, 2023

**Quote prepared by:**  
Kyle Penna  
kyle.penna@centralsquare.com

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**Hamilton County Sheriff's Office**

Signature:

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Name:

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Date:

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Title:

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