

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**July 27, 2023  
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Consent Agenda
  - A. Approval of Minutes July 13, 2023 Council Meeting
  - B. Approval of June Financial Report
  - C. Declaration of Surplus Property – Fire Department
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:
  - A. **RESOLUTION NO. 3399** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL (Passed from 7/13/23 meeting)
9. New Business:
  - A. **ORDINANCE NO. 1190** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND TITLE 13, PROPERTY MAINTENANCE REGULATIONS, OF THE EAST RIDGE CITY CODE, BY AMENDING CHAPTER 1, SECTION 104 TITLED OVERGROWN AND DIRTY LOTS (1st reading)
  - B. **RESOLUTION NO. 3408** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE FOUR (4) DUMPSTERS FROM TEXAS PRIDE TRAILERS LLC AS A SOLE SOURCE PURCHASE

- C. **RESOLUTION NO. 3409** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE TWO (2) FORD F-150 4x4 TRUCKS, ONE FOR THE TRAFFIC CONTROL DEPARTMENT AND ONE FOR THE STREET DEPARTMENT FROM LONNIE COBB FORD THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #75347, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)
- D. **RESOLUTION NO. 3410** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE ONE (1) FORD F-150 4x2 PICK-UP TRUCK FOR THE PARKS AND RECREATION DEPARTMENT, FROM LONNIE COBB FORD THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #75347, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)
- E. **RESOLUTION NO. 3411** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING PHOTOGRAPHY BIDS FOR THE 2023 – 2024 SPORTS SEASON
- F. **RESOLUTION NO. 3412** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO FILL AN UNEXPIRED TERM ON THE EAST RIDGE LIBRARY BOARD
- G. **RESOLUTION NO. 3413** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE PURCHASE OF TEN (10) SETS OF TURNOUT GEAR FROM NAFECO FIRE EQUIPMENT THROUGH THE SOURCEWELL PURCHASING ALLIANCE, CONTRACT NO. 032620-LIO
- H. **RESOLUTION NO. 3414** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A KAWASAKI FX MOWER FROM SMITH TURF AND IRRIGATION THROUGH THE SOURCEWELL PURCHASING ALLIANCE CONTRACT LISTING #031121-1 TTC
- I. **RESOLUTION NO. 3415** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL AGREEMENT WITH LITEFOOT TECHNOLOGY, LLC FOR INFORMATION TECHNOLOGY SUBSCRIPTION SERVICES
- J. Discussion of Tentative Agenda Items for the **August 10, 2023** Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A  
TENTATIVE AGENDA  
August 10, 2023**

3.B Employee Milestone Awards for July

**8. Old Business:**

None

**9. New Business:**

- A. Presentation from Air Pollution Bureau - Ron Drumeller, Executive Director
- B. **PUBLIC HEARING FOR ORDINANCE NO. \_\_\_\_** - Air Pollution Amendments
- C. **ORDINANCE NO. \_\_\_\_** - Air Pollution Amendments (1<sup>st</sup> reading)
- D. **PUBLIC HEARING FOR ORDINANCE NO. \_\_\_\_** - Request of Stone Creek Consulting, LLC (Allen Jones) to have the properties located at 636 and 650 Layfield Road (Tax Map ID#170J-B-004.04 and Tax Map ID#170J-B-004.05) rezoned from R-1 Residential District to R-3 Residential Apartment District
- E. **ORDINANCE NO. \_\_\_\_** - Request of Stone Creek Consulting, LLC (Allen Jones) to have the properties located at 636 and 650 Layfield Road (Tax Map ID#170J-B-004.04 and Tax Map ID#170J-B-004.05) rezoned from R-1 Residential District to R-3 Residential Apartment District (1<sup>st</sup> reading)
- F. **PUBLIC HEARING FOR ORDINANCE NO. \_\_\_\_** Request of Michael Meyers to have the properties located at parts of 861 Donaldson Road and all of 865 Donaldson Road (Parts of Tax Map ID#156L-C-012.01 and all of Tax Map ID#156L-C-013) rezoned from R-1 Residential District to RT-1 Residential Townhouse District
- G. **ORDINANCE NO. \_\_\_\_** - Request of Michael Meyers to have the properties located at parts of 861 Donaldson Road and all of 865 Donaldson Road (Parts of Tax Map ID#156L-C-012.01 and all of Tax Map ID#156L-C-013) rezoned from R-1 Residential District to RT-1 Residential Townhouse District (1<sup>st</sup> reading)
- H. **PUBLIC HEARING FOR ORDINANCE NO. \_\_\_\_** - Request of N&R Properties to have the property located at 1438 N. Smith Street (Tax Map ID#169L-K-001.01) rezoned from C-1 Tourism Commercial District and R-1 Residential District to RT-1 Residential Townhouse District
- I. **ORDINANCE NO. \_\_\_\_** - Request of N&R Properties to have the property located at 1438 N. Smith Street (Tax Map ID#169L-K-001.01) rezoned from C-1 Tourism Commercial District and R-1 Residential District to RT-1 Residential Townhouse District (1<sup>st</sup> reading)

- J. **PUBLIC HEARING FOR ORDINANCE NO. \_\_\_\_** - Request of Verna Knight to have the property located at 205 Eads Street (Tax Map ID#158O-A-022.03) rezoned from R-1 Residential District to R-2 Residential Duplex District
- K. **ORDINANCE NO. \_\_\_\_** - Request of Verna Knight to have the property located at 205 Eads Street (Tax Map ID#158O-A-022.03) rezoned from R-1 Residential District to R-2 Residential Duplex District (1<sup>st</sup> reading)
- L. **RESOLUTION NO. \_\_\_\_** - Appointment to the Housing Commission (Vice Mayor Haynes)
- M. **RESOLUTION NO. \_\_\_\_** - Appointment to the Housing Commission (Councilmember Witt)
- N. **RESOLUTION NO. \_\_\_\_** - Appointment to the Planning Commission (Mayor Williams)
- O. **RESOLUTION NO. \_\_\_\_** - Authorize ASA Engineering to finalize construction drawings and bid documents for the N. Mack Smith Road widening project from Ringgold Road to north property line of Fairfield Inn and Suites and authorize to formally bid the project
- P. **RESOLUTION NO. \_\_\_\_** - Request for Qualifications for Parks and Recreation 5-Year Plan
- Q. **RESOLUTION NO. \_\_\_\_** - Authorization to solicit Request for Qualifications for sign consultant
- R. **RESOLUTION NO. \_\_\_\_** - Modifications to the City Economic Development Grant Agreement
- S. **RESOLUTION NO. \_\_\_\_** - Award Annual Street Department Bids
- Asphalt and other street repair materials
  - Concrete block/brick, sand, and mortar mix
  - Crushed Stone
  - Drainage Pipe – Various Types
  - Topsoil
- T. **RESOLUTION NO. \_\_\_\_** - School Resource Officer Grant

**REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF EAST RIDGE**

**July 13, 2023  
6:00 pm**

The East Ridge City Council met pursuant to notice on July 13, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Daniel Beard, Action Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Mayor recognized Marc Gravitt, former Councilmember, Vice Mayor, State Representative and current Hamilton County Register of Deeds.

**Present:** Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

**Attendance:** 30

**Special Presentation:** Vice Mayor Haynes stated she and Senator Gardenhire have the privilege to honor Marc Gravitt. She stated Mr. Gravitt served as a Councilmember, Vice Mayor, State Representative, and is the current Hamilton Council Register of Deeds. She presented him with a ceremonial street sign that will be placed on Highway 41, Ringgold Road between Prater Road and South Smith Road. Mr. Gravitt thanked Ms. Haynes and Senator Gardenhire, the Mayor and Council, employees of the City, and the employees of the Register's office. He also recognized his wife, his mother, and his daughter.

**Consent Agenda:**

- A. Approval of Minutes June 22, 2023 Council Meeting
- B. Declaration of Surplus Property – Police Department

Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve the Consent Agenda. The vote was unanimous. Motion approved.

**Communication from Citizens:**

Paul Eller, 344 Lazard St., thanked the Sanitation Department for the job they do; however, some of the trucks are spilling oil on the road. He has reached out to the Sanitation Department about this. City Manager Miller will get with the Sanitation Supervisor regarding this issue.

Daniel Beard, 707 S. Germantown Road, stated a neighbor of the church came to a Council meeting and complained about the church cutting trees. He has made amends with the neighbor and has put a hold on cutting trees. He stated the church has made an offer for property on Spring Creek Road and will be moving.

### **Communication from Councilmembers:**

Councilmember Tyler stated the Optimist Club Cars for Kids Car Show will be held on July 29, 2023 from 9:00 am – 1:00 pm at Camp Jordan Arena. Admission is free.

Councilmember Witt, Vice Mayor Haynes, and Councilmember Cagle had nothing at this time.

Mayor Williams discussed the following:

- June 24, 2023 - Cleanup day was a success. He thanked the sponsors, Fearless Church, Coco-Cola, Hampton Inn, Buddy's Bar-B-Q East Ridge, Becaffeinated, Patriot Insurance Solutions, Chattanooga Red Wolves SC, and East Ridge Residence.
- Library
  - July 14<sup>th</sup> - Camp Read S'more – Ghost stories, food, walking s'mores, etc. Suited for ages 5-11 and registration is required.
  - Now – August 7<sup>th</sup> - Coin wars – fill a jar with coins or cash. The staff member with the most money gets pied in the face. Proceeds go to the Library.
  - August 4<sup>th</sup> @ 2 pm – Meet the Author – Barbara G. Tucker, author of Sudden Future will be present to discuss her books and do a book signing.
- Parks and Recreation
  - School supply drive in the month of July. August 2<sup>nd</sup> will be a free pickup day for community members to pick up supplies they need from donated items.
  - Sign up for sports
    - July 1<sup>st</sup> – August 6<sup>th</sup> – Baseball/Teeball. Season begins September 5<sup>th</sup>.
    - July 1<sup>st</sup> – August 6<sup>th</sup> – Softball. Season begins September 5<sup>th</sup>.
    - July 1<sup>st</sup> – August 4<sup>th</sup> – Soccer. Season begins August 26<sup>th</sup>.
    - July 1<sup>st</sup> – August 12<sup>th</sup> – Flag Football/Cheerleading. Season begins September 9<sup>th</sup>.
    - July 1<sup>st</sup> – August 7<sup>th</sup> – Adult Softball. Season begins August 21<sup>st</sup>.

### **Communication from City Manager:**

- Ringgold Road update
  - Talley Construction is working on the north side installing storm sewer and drainage structures between Cemetery Road and Belvoir Avenue.
  - They are preparing the shoulders on the north side between Marlboro and Cemetery for curbing and sidewalks. They have been pouring the sidewalks and curbing the last few days.
  - Chattanooga Gas has been working in the area of Choate and Ringgold Road tying into main gas lines. They will hopefully be completed by the end of July or the first week in August.
- I-75/I-24 Phase 2 - Begins next week.
  - Friday - Exits 184, 183 A, Moore and Belvoir entrance ramps will be closed.
  - July 19<sup>th</sup> – close the other ramps on I-24 westbound and eastbound on North and South Terrace.
  - Closing Moore Road and McBrien Road bridges to be torn down at the same time, which will increase traffic on Ringgold Road and Belvoir Avenue.

- Traffic signals will be taken down on both sides of the bridges.
- There will be a continuous traffic pattern from Belvoir east on South Terrace with a turnaround on the outside lane on Spring Creek Road going west on North Terrace back to Belvoir Avenue. There will be no stop signs and no traffic signals.
- Construction of the bridges will happen the week after that.
- In October, widening on I-24 from I-75 west to Germantown, adding a lane in each direction.
- 2 ½ year timeline for the entire project.
- Melville and Wiley Drainage Ditch – The bank is sliding in and a utility pole was leaning. Integrated Concrete will re-concrete the ditch. Street Department will riprap the shoulder to keep it from further eroding.
- Storms on July 1 and 2 dropped a great deal of rain and did a lot of tree damage. Sanitation is using booms trucks and working Saturdays to catch up on brush pick-up.
- Mr. Miller presented a Certificate of Appreciation from Governor Bill Lee to Mayor Brian Williams for his outstanding service to the City. The Mayor thanked the Council, citizens, and the staff for their support.

**Old Business:**

**RESOLUTION NO. 3399 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL (Passed from 6/22/23 meeting)** – City Attorney Litchford read on caption. Mr. Litchford received a draft copy of the agreement for the next Council agenda. This item was passed until the August 10, 2023 Council meeting.

**PUBLIC HEARING FOR ORDINANCE NO. 1188 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1514 WATERHOUSE STREET, TAX MAP #169N-F-017, FROM R-1 RESIDENTIAL DISTRICT TO RT-1** – City Attorney Litchford read on caption. Mayor Williams opened the public hearing. Rocky Chambers, 400 East Main St., Chattanooga, stated the townhouses will bring value to this part of the City. It is seven townhomes, primarily for sale, ranging from 1,300 to 1,700 square feet, with some 2-story and some 3-story. Mr. Chambers stated the townhomes will not face Waterhouse Street; they will face the parking lot. No one came forward in favor of or in opposition to the rezoning. Mayor Williams closed the public hearing.

**ORDINANCE NO. 1188 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1514 WATERHOUSE STREET, TAX MAP #169N-F-017, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. Councilmember Tyler made a motion, seconded by Vice Mayor Haynes, to approve

Ordinance No. 1188 on first reading. Councilmember Tyler asked about emergency access. Chief Building Official Howell stated the IFC states that if the property extends past 150 feet, you must have a turnaround for emergency apparatus. Mr. Howell also stated trash service requires receptacles to be at the right-of-way. Mayor Williams is concerned about the density of the development. Councilmember Cagle stated if approved, we are setting a precedent for other townhomes in R-1 districts. Roll call vote: Vice Mayor Haynes - yes; Councilmember Cagle - no; Councilmember Tyler - yes; Councilmember Witt - no; Mayor Williams - no. Motion denied.

**ORDINANCE NO. 1189 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE EAST RIDGE ZONING ORDINANCE NO. 481, RELATIVE TO PARKING REQUIREMENTS FOR HOTELS/MOTELS LOCATED WITHIN CERTAIN COMMERCIAL DISTRICTS (1<sup>st</sup> reading)** – City Attorney Litchford read on caption. Mr. Litchford stated that Councilmember Cagle would like for this item to go back to the Planning Commission along with his request to change the size of parking spaces to 10 feet x 20 feet, and then bring them back to Council under one ordinance. Chief Building Official Howell stated we have a variety of parking space sizes based on angles of the spaces. Commercial parking lots will lose spaces if this is approved. He stated that all municipalities in our area are 9 feet wide and industrial is 8½ feet in width. In Mr. Howell’s opinion, it is not a good idea to change to 10’ x 20’. Mr. Cagle would like for this to apply to C-1, C-2, and C-4 commercial zones only. Mayor Williams stated if parking requirements are changed but parking spaces are wider it will not help gain in space in the hotel parking lots. This item will go back to the Planning Commission. No action was taken on this ordinance.

**PUBLIC HEARING FOR RESOLUTION NO. 3403 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL PERMITTING JENNY VARNER TO OPERATE A PRIVATE MONTESSORI PRESCHOOL FACILITY AT 842 SOUTH GERMANTOWN ROAD, LOCATED WITHIN A R-1 RESIDENTIAL DISTRICT, IN ACCORDANCE WITH CITY CODE, ARTICLE V, SECTION 200 TITLED USES PERMITTED ON REVIEW** – City Attorney Litchford read on caption. Mayor Williams opened the public hearing. Applicant Jenny Varner, 1832 Old Ringgold Road, stated she wants to relocate from East Lake. She handed out drawings of the traffic pattern. Chief Building Official Howell stated this use is allowed. No one else came forward in favor of or in opposition to the request. The Mayor closed the public hearing. Beverly Inman Eble, 276 S. Crest Road, the owner of 842 S. Germantown, asked to speak. She came before council in 1987 and at that time the property was zoned for office. She asked when the zoning changed. Mr. Howell stated there was a blanket rezoning in 1989 and many properties were rezoned to R-1.

**RESOLUTION NO. 3403 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, PERMITTING JENNY VARNER TO OPERATE A PRIVATE MONTESSORI PRESCHOOL FACILITY AT 842 SOUTH GERMANTOWN ROAD, LOCATED WITHIN A R-1 RESIDENTIAL DISTRICT, IN ACCORDANCE WITH CITY CODE, ARTICLE V, SECTION 200 TITLED USES PERMITTED ON REVIEW** – City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3403. The vote was unanimous. Motion approved.



**RESOLUTION NO. 3404 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR THE PURCHASE OF UNIFORMS FOR THE FALL AND WINTER SPORTS SEASONS** – City Attorney Litchford read on caption. Parks and Recreation Director Skiles stated we received six bids that were opened on June 28<sup>th</sup>. Staff recommend the bid from Krown USA. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3404. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3405 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE 215 95-GALLON TRASH CARTS AND 100 95-GALLON RECYCLE CARTS FROM OTTO ENVIRONMENTAL SYSTEMS NORTH AMERICA, INC. THROUGH THE HOUSTON GALVESTON AREA COUNCIL COOPERATIVE PURCHASING PROGRAM (“HGACBUY”) CONTRACT NO. RCO1-21** – City Attorney Litchford read on caption. Sanitation Supervisor Parker stated we are getting more requests for extra cans and we need cans for new developments. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3405. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3406 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ESTABLISH A MANDATORY RETIREMENT AGE REQUIREMENT PURSUANT TO TENNESSEE CODE ANNOTATED, SECTION 8-36-205, TO AUTHORIZE THE PAYMENT OF THE SUPPLEMENTAL BRIDGE BENEFIT AND TO AUTHORIZE GROUP 1 MEMBERS WHO HAVE CREDITABLE SERVICE IN A GROUP 1 POSITION COVERED BY SUCH MANDATORY AGE RETIREMENT TO RETIRE ON SERVICE RETIREMENT BENEFITS UPON ATTAINMENT OF AGE FIFTY-FIVE (55) WITH TWENTY-FIVE (25) YEARS OF CREDITABLE SERVICE** – City Attorney Litchford read on caption. Human Resources Director Sinigaglio stated that she, Chief Williams, and Chief Uselton are present requesting that Council approve the Bridge plan for public safety employees. Justin Ball with the Treasury Department is also present to answer any questions. Councilmember Cagle asked if the mandatory retirement age is 55. Mr. Ball stated the mandatory retirement age is 60 for those not in 50% or more administrative duties; they can stay until age 62. Chiefs have no mandatory retirement age. Employees may retire at 55 with 25 years of service at an unreduced rate. Mandatory age is 60 if the employee is not in an administrative role, and years of service would not affect the benefits. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3406. Mayor Williams stated that this was a difficult decision for him because it affects some employees favorably and some unfavorably. He appreciates the input from employees. The vote was unanimous. Motion approved.

**RESOLUTION NO. 3407 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE PURCHASE OF EDRAULIC RESCUE TOOLS AND ACCESSORIES FROM MUNICIPAL EMERGENCY SERVICES (“MES”) THROUGH THE SOURCEWELL PURCHASING ALLIANCE, CONTRACT NO. 040220 REV** – City Attorney Litchford read on caption. Chief Williams stated when we purchased the new engine, the amount for the tools was included in that cost. Since we are

purchasing the tools separately, the cost will come off the price of the engine. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3407. The vote was unanimous. Motion approved. Chief Williams stated that he and Deputy Chief Albright will do a final inspection on the engine on August 15<sup>th</sup>, so we should receive it shortly thereafter.

### **Discussion of Tentative Agenda Items for the July 27, 2023 Council Meeting**

- **Old Business:**

- **ORDINANCE NO. 1188 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1514 WATERHOUSE STREET, TAX MAP #169N-F-017, FROM R-1 RESIDENTIAL DISTRICT TO RT-1 RESIDENTIAL TOWNHOUSE DISTRICT (2<sup>nd</sup> and final reading)** – Ordinance was not approved, so it will not come back for second reading.
- **ORDINANCE NO. 1189 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE EAST RIDGE ZONING ORDINANCE NO. 481, RELATIVE TO PARKING REQUIREMENTS FOR HOTELS/MOTELS LOCATED WITHIN CERTAIN COMMERCIAL DISTRICTS (2<sup>nd</sup> and final reading)** – This item will be going back to the Planning Commission along with the parking space sizes.

- **New Business:**

- **ORDINANCE NO. \_\_\_\_ – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND TITLE 13, PROPERTY MAINTENANCE REGULATIONS, OF THE EAST RIDGE CITY CODE, BY AMENDING CHAPTER 1, SECTION 104 TITLED OVERGROWN AND DIRTY LOTS (1st reading)** – City Attorney Litchford stated that the State allows cities to mow overgrown grass on owner occupied properties and then put a lien on the property. The City cannot apply the lien until it reaches \$500.
- **RESOLUTION NO. \_\_\_\_ - Purchase of Dumpsters for the Sanitation Department** – Sanitation Supervisor Parker is asking Council to approve purchasing four dumpsters to replace the four we have that are not repairable. The dumpsters from Texas Trailer are the only ones that will fit our trailer that hauls them. Cost of the dumpsters will be \$16,570.75.
- **RESOLUTION NO. \_\_\_\_ - Purchase of two (2) 2023 Ford F-150 4x4 Trucks for Traffic Control Department and Street Department** – Mr. Miller stated these items are budgeted. They are replacing old vehicles in both departments.

- **RESOLUTION NO. \_\_\_\_ - Purchase of one (1) 2023 Ford F-150 4x2 Truck for Parks and Recreation** - Director Skiles stated this truck will replace a 1993 Ford F-150.
- **RESOLUTION NO. \_\_\_\_ - Approval of bids for Sports Photography** – Director Skiles stated the City received two bids which will be presented at the next meeting.
- **RESOLUTION NO. \_\_\_\_ - Appointment to Library Board to fill an unexpired term ending December 30, 2023** – City Attorney Litchford stated that Ms. Ann Waterhouse has resigned from the Board and thanked her for her service to the City. This is a Council appointment.
- **RESOLUTION NO. \_\_\_\_ - Approval to Purchase Turnout Gear for the Fire Department** – Chief Williams state the 10 sets of turnout gear will be for new employees and extras. Cost is \$33,530.
- **RESOLUTION NO. \_\_\_\_ - Appointment of a Consulting Planner for the development of a 5-year Parks and Recreation Plan (2024-2028)** – City Manager Miller stated our current plan expires at the end of 2023. Southeast Tennessee Development District did the previous plan but are not able to do this one.
- **RESOLUTION NO. \_\_\_\_ - Purchase of a Mower for Parks and Recreation** – Director Skiles stated the mower is from Smith Turf and Irrigation and we may purchase it through the Sourcewell Purchasing Alliance. It is a budgeted item.

Being no further action, the meeting was adjourned.

City of East Ridge

Summary Financial Statement of Revenues and Expenditures  
Jun-23

Unaudited Spent YTD 100.00%

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %

110 General Fund

REVENUE

31100	Property Taxes	6,250,000	6,187,787	6,244,280	99.91%	100.00%
31200	Property Taxes (Delinquent)	475,000	508,444	664,641	139.92%	100.00%
31610	Local Sales Tax - Co. Trustee	3,100,000	3,907,396	4,382,457	141.37%	100.00%
31611	Incremental State Sales Tax	6,237,367	4,871,958	6,237,367	100.00%	100.00%
31710	Wholesale Beer Tax	402,199	467,939	450,854	112.10%	100.00%
31800	State Net Allocation	250,000	284,190	377,970	151.19%	100.00%
31810	Minimum Business Licenses	5,000	9,781	9,217	184.34%	100.00%
31824	Solicitors' Permit	100	0	0	0.00%	100.00%
31827	5% State Commission	22,000	21,312	31,473	143.06%	100.00%
31912	* Cable TV Franchise Tax	260,000	216,372	164,226	63.16%	100.00%
31961	Liens Collected by Trustee	15,000	9,375	63,881	425.87%	100.00%
32120	Wrecker Licenses	350	350	350	100.00%	100.00%
32200	Alcoholic Beverage Tax	235,000	917	245,453	104.45%	100.00%
32210	Beer Licenses & Etc.	7,000	7,611	8,014	114.49%	100.00%
32220	Liquor Licenses	6,000	5,950	5,300	88.33%	100.00%
32225	Fireworks Fees/Permits	3,000	3,000	1,000	33.33%	100.00%
32226	Annual Fireworks Permit Fee	300	300	100	33.33%	100.00%
32610	Building Permits	150,000	172,747	187,190	124.79%	100.00%
32615	Fire Preventions/Permits	2,000	1,700	1,845	92.25%	100.00%
32620	Electrical Permits	30,000	27,373	29,195	97.32%	100.00%
32630	Plumbing Permits	12,000	15,815	20,823	173.53%	100.00%
32640	Natural Gas Permits	2,000	1,977	1,695	84.75%	100.00%
32650	Excavating Permits (St. Opening	2,500	4,110	4,630	185.20%	100.00%
32660	Zoning Permits	2,000	3,750	4,425	221.25%	100.00%
32671	Regular Sign Permits	5,000	3,680	3,985	79.70%	100.00%
32672	Temporary Sign Permits	300	300	75	25.00%	100.00%
32690	Plan Review Fees	100	0	0	0.00%	100.00%
32691	Tree Trimming Permits	100	90	20	20.00%	100.00%
32905	Other Code Enforcement Fees	20,000	25,350	59,183	295.92%	100.00%
32960	Yard Sale Permits	200	50	10	5.00%	100.00%
32990	Mechanical Permits	12,000	15,530	24,406	203.38%	100.00%
33140	ARPA Funds - Federal	3,142,492	3,142,492	3,142,492	100.00%	100.00%
33190	FEMA/TEMA FY 2021	0	55,741	18,280	0.00%	100.00%
33191	Direct Appropriation State of TN	5,000,000	0	5,000,000	100.00%	100.00%
33410	State Law Enforcement Education	37,600	36,000	31,763	84.48%	100.00%
33430	State Fire Service Educational Grant	20,000	19,200	20,000	100.00%	100.00%
33490	TN Cares Act (Governor's Grant)	0	246,749	0	0.00%	100.00%
33510	State Sales Tax	2,460,537	2,500,078	2,630,788	106.92%	100.00%
33511	Interstate Telecom. Sales Tax	5,000	4,071	4,094	81.88%	100.00%
33512	Sportsbetting	33,250	21,247	36,154	108.73%	100.00%
33513	Occupancy Tax	2,000	2,240	1,344	67.22%	100.00%
33515	State Sales Tax/Telecommunications	500	1,013	797	159.40%	100.00%
33520	State Income Tax	0	1,503	72	0.00%	100.00%
33530	** State Beer Tax	10,415	10,126	10,122	97.18%	100.00%
33540	State Mixed Drink Tax	75,000	92,079	115,001	153.33%	100.00%
33552	State-City Streets And Transportation	40,565	40,806	37,226	91.77%	100.00%
33560	Seized/Awarded by State	0	0	0	0.00%	100.00%
33591	* TVA - Gross Receipts Tax	231,985	230,154	269,904	116.35%	100.00%
33593	Corporate Excise Tax	6,000	6,435	6,139	102.32%	100.00%
34121	Clerks' Fees - Business Tax	1,500	1,775	2,765	184.33%	100.00%

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
34211	Accident Report Charges	1,000	1,343	2,979	297.89%	100.00%
34212	Driver Licenses Reinstatement Fee	2,000	3,100	2,370	118.50%	100.00%
34221	Ridgeside Fire Service Contract	112,119	107,808	111,761	99.68%	100.00%
34231	Police Services	0	9,311	1,157	0.00%	100.00%
34314	Mowing	9,800	8,820	9,800	100.00%	100.00%
34500	Donations - New Animal Shelter	2,500	8,686	8,616	344.64%	100.00%
34510	Donations - Dog Park	0	0	0	0.00%	100.00%
34515	Rabies & Spay/Neuter Cert.	500	45	0	0.00%	100.00%
34516	Registration	1,000	260	205	20.50%	100.00%
34517	Adoption	3,000	2,581	185	6.17%	100.00%
34518	Board & Impound Fees	1,000	695	165	16.50%	100.00%
34520	A/S Donations-Designated	2,500	2,590	1,091	43.62%	100.00%
34641	Indoor Soccer Income	135,000	134,899	131,504	97.41%	100.00%
34642	Community Center Income	18,000	31,272	40,496	224.98%	100.00%
34643	Outdoor Soccer Fees	60,000	61,495	63,536	105.89%	100.00%
34644	Baseball Fees	25,000	35,705	34,443	137.77%	100.00%
34645	Softball Fees	19,500	18,154	30,549	156.66%	100.00%
34646	Gate	12,000	29,950	40,439	336.99%	100.00%
34647	McBrien Indoor Facility	0	200	1,169	0.00%	100.00%
34648	Adult League - Softball	35,000	34,466	28,425	81.21%	100.00%
34649	Concerts/Events - Camp Jordan	10,000	27,649	6,638	66.38%	100.00%
34651	Multi-Purpose Building (Arena)	115,000	125,582	162,690	141.47%	100.00%
34652	Pavilion Rental	15,000	17,363	13,100	87.33%	100.00%
34653	Track Rental	3,500	1,530	678	19.36%	100.00%
34654	Field Rental	85,000	59,775	72,562	85.37%	100.00%
34655	Amphitheater	5,000	3,100	13,150	263.00%	100.00%
34656	Concessions	40,000	40,836	45,723	114.31%	100.00%
34657	Overnight - Rv Rental	18,000	19,575	21,175	117.64%	100.00%
34658	Tournament Team Fees	1,500	2,762	2,634	175.60%	100.00%
34712	Sponsorship/Parks & Rec	5,000	6,000	4,898	97.96%	100.00%
34720	Football Gate	5,000	4,733	0	0.00%	100.00%
34751	Basketball Gate	15,000	13,824	16,851	112.34%	100.00%
34741	Adult Basketball Fees	0	8,846	0	0.00%	100.00%
34742	Basketball Player Fees	13,000	14,023	13,958	107.37%	100.00%
34743	Football Player Fees	6,610	6,067	9,725	147.12%	100.00%
34744	Photography	1,200	1,987	1,135	94.60%	100.00%
34745	Vending/Concessions	5,000	9,013	6,948	138.95%	100.00%
34746	Cheerleading	2,675	2,772	830	31.02%	100.00%
34747	Rent-Arena Equipment	37,000	25,247	6,121	16.54%	100.00%
34749	Soccer Field Rentals	75,000	39,673	61,693	82.26%	100.00%
34760	Library Charges	1,200	834	1,009	84.10%	100.00%
34761	Library - Copies	1,500	779	573	38.19%	100.00%
34794	Community Center M. Fee	1,000	325	565	56.50%	100.00%
35100	Municipal Court Fines & Costs	400,000	453,513	363,122	90.78%	100.00%
35120	Public Defender Fees	500	725	25	5.00%	100.00%
35150	Diversion Filing	300	0	0	0.00%	100.00%
36100	Interest Earnings	3,000	4,378	9,623	320.75%	100.00%
36211	Rent - Cell Tower	10,792	12,925	12,925	119.76%	100.00%
36310	Sale of Land	250,000	0	250,000	100.00%	100.00%
36330	Sale Of Equipment	25,000	44,795	25,509	102.04%	100.00%
36350	Insurance Recoveries	75,000	64,269	57,630	76.84%	100.00%
36724	Settlements (Lawsuits)	0	0	0	0.00%	100.00%
36901	Pipes/Culverts	4,000	5,270	5,246	131.14%	100.00%
36902	Repayment - Damages- Traffic Device	0	100	0	0.00%	100.00%
36903	Christmas Parade	400	310	645	161.25%	100.00%
36905	Designated Police-Sale of Vehicles	0	24,789	22,481	0.00%	100.00%
36906	Designated Fire-Sale of Vehicles	0	0	14,931	0.00%	100.00%



FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
36932	Proceeds - Loan/Lease Purchase	0	696,079	0	0.00%	100.00%
36990	Miscellaneous Revenues	70,000	18,695	34,912	49.87%	100.00%
36992	Hamilton County	0	15,208	3,000	0.00%	100.00%
37200	AHO - Fines/Court Costs	3,000	1,760	300	10.00%	100.00%
	Use of Fund Balance	0	0	0	0.00%	100.00%
	<b>Total Revenues</b>	<b>30,317,456</b>	<b>25,453,349</b>	<b>32,322,898</b>	<b>105.39%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
41000	General Government	1,315,661	1,325,196	1,117,779	84.96%	100.00%
41100	Administrative	1,159,036	4,798,888	1,066,820	92.04%	100.00%
41111	City Council	124,099	109,453	98,539	79.40%	100.00%
41210	Municipal Court	426,536	405,295	382,266	89.62%	100.00%
41520	City Attorney	152,075	129,356	161,049	105.90%	100.00%
41800	Buildings & Grounds Maintenance	337,552	289,505	319,812	94.74%	100.00%
41900	City Hall Complex	63,103	42,751	53,697	85.09%	100.00%
42100	Police	2,408,727	2,300,161	2,305,739	95.72%	100.00%
42121	Criminal Investigation	797,124	736,291	679,740	85.27%	100.00%
42123	Patrol	2,633,739	2,638,380	2,655,021	100.81%	100.00%
42125	Traffic Division	321,204	140,761	173,188	53.92%	100.00%
42200	Fire Department	3,322,096	2,911,032	3,483,268	104.85%	100.00%
42400	Building/Planning/Zoning	669,033	537,559	581,721	86.95%	100.00%
43110	Highway And Street	526,543	250,875	508,532	96.58%	100.00%
43120	Traffic Control & Street Markers	340,053	310,274	336,479	98.95%	100.00%
43150	Grants	0	0	0	0.00%	100.00%
43170	Transfer Station/Brush Pit/Fleet	14,300	9,776	12,785	89.40%	100.00%
44140	Animal Control	352,642	280,696	333,798	94.66%	100.00%
44410	Parks and Recreation	898,298	841,462	885,040	98.52%	100.00%
44420	Multi-Purpose Recreation Bldg	266,853	240,652	271,049	101.57%	100.00%
44430	Community Center	237,504	185,436	192,407	81.01%	100.00%
44450	McBrien Complex	11,000	8,416	1,046	9.51%	100.00%
44610	Soccer - Recreation	52,900	49,647	45,837	86.65%	100.00%
44620	Soccer - Indoor	89,750	62,708	88,420	98.52%	100.00%
44630	Baseball/Softball	69,400	55,388	68,081	98.10%	100.00%
44640	Football/Cheer	14,450	11,035	13,893	96.15%	100.00%
44650	Adult Softball	34,200	35,150	37,008	108.21%	100.00%
44700	Basketball	17,750	16,562	17,736	99.92%	100.00%
44710	Adult Basketball	0	6,312	0	0.00%	100.00%
44800	Libraries	281,016	242,960	252,255	89.77%	100.00%
44810	History Museum	400	24	962	240.47%	100.00%
46500	Community Development Programs	15,000	8,250	11,018	73.45%	100.00%
43530	Transfer to ARPA Fund	3,142,192	0	3,142,192	100.00%	100.00%
47200	Economic Development	9,350,915	2,603,678	9,234,064	98.75%	100.00%
49100	Debt Service	497,305	685,490	497,305	100.00%	100.00%
49400	Capital Projects - Transfer Out	375,000	0	375,000	100.00%	100.00%
	<b>Total Expenditures</b>	<b>30,317,456</b>	<b>22,269,635</b>	<b>29,403,546</b>	<b>96.99%</b>	<b>100.00%</b>
<b>Total</b>	<b>## General Fund</b>	<b>0</b>	<b>3,183,713</b>	<b>2,920,685</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>121 State Street Aid</b>						
<b>REVENUE</b>						
33450	State Grant - TIP Funds	448,996	0	3,107	0.69%	100.00%
33460	State Grant - HIP Funds	279,766	0	22,354	7.99%	100.00%
33550	2017 Gas Tax Improve	175,000	200,859	200,973	114.84%	100.00%
33551	State Gasoline And Motor Fuel Tax	570,000	573,762	579,834	101.73%	100.00%
36100	Interest Earnings	100	144	167	166.93%	100.00%
36330	Sale of Equipment	0	1,440	0	0.00%	100.00%
	Use of Fund Balance	253,849	0	38,791	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>1,473,862</b>	<b>776,204</b>	<b>845,225</b>	<b>42.82%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
43190	State Street Aid	1,727,711	345,161	845,225	48.92%	100.00%
	<b>Total Expenditures</b>	<b>1,727,711</b>	<b>345,161</b>	<b>845,225</b>	<b>48.92%</b>	<b>100.00%</b>
<b>Total ## State Street Aid Fund</b>		<b>0</b>	<b>431,043</b>	<b>0</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>122 Grant Fund</b>						
<b>REVENUE</b>						
33109	CSX Transportation Grant - 2022	25,000	0	25,000	100.00%	100.00%
33114	TML Driver Safety Grant	4,000	0	4,000	100.00%	100.00%
33120	TDOT 2015 Multi Modal Grant	0	0	1,054,000	0.00%	100.00%
33425	Aquatic Stream Clean Grant	1,000	1,000	443	44.32%	100.00%
33493	TML Safety Grant	3,000	0	3,000	100.00%	100.00%
36100	Interest Earnings	0	19	18	0.00%	100.00%
36420	Police Traffic Safety Grant	13,500	9,339	4,548	33.69%	100.00%
36421	TN AM Grants	1,000	2,000	1,000	0.00%	100.00%
36422	Target Grant	1,000	0	0	0.00%	100.00%
36423	Maddie's Fund	0	0	0	0.00%	100.00%
36424	Governor's Grant	0	0	0	0.00%	100.00%
36425	DOJ Covid 19 Grant	0	0	0	0.00%	100.00%
36426	TN Cares Grant - Library	0	4,708	0	0.00%	100.00%
36427	Covid-19 Homeland Security	0	0	0	0.00%	100.00%
36711	Safety Conservation Grant	4,750	3,894	4,750	118.75%	100.00%
36920	THS089-Police	0	6,322	1,120	0.00%	100.00%
36921	Homeland Security - Police	0	0	0	0.00%	100.00%
36922	Homeland Security - Fire	0	15,000	0	0.00%	100.00%
36925	BYRNE Grants - DOJ	0	0	0	0.00%	100.00%
36962	Operating Transfers-Capital Projects	17,000	0	0	0.00%	100.00%
	Use of Fund Balance	23,221	332,630	18,559	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>93,471</b>	<b>374,912</b>	<b>1,116,438</b>	<b>1602.74%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
21211	Due to General Fund	0	0	1,054,000	0.00%	100.00%
43150	Grants	93,471	374,912	62,438	66.80%	100.00%
	<b>Total Expenditures</b>	<b>93,471</b>	<b>374,912</b>	<b>1,116,438</b>	<b>66.80%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Grant Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		



FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>127 Drug Investigation Fund</b>						
<b>REVENUE</b>						
33197	Federal/State Grants	10,000	19,767	0	0.00%	100.00%
33560	Seized/Awarded by State	35,000	38,374	99,222	283.49%	100.00%
35200	Drug Fines	20,000	39,412	46,244	231.22%	100.00%
35400	Sale of Confiscated Property	0	500	1,404	0.00%	100.00%
	Use of Fund Balance	0	46,731		0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>65,000</b>	<b>144,784</b>	<b>146,871</b>	<b>225.95%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
42129	Drug Investigation and Control	65,000	144,784	20,838	32.06%	100.00%
	<b>Total Expenditures</b>	<b>65,000</b>	<b>144,784</b>	<b>20,838</b>	<b>28.11%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Drug Investigation Fund</b>	<b>0</b>	<b>0</b>	<b>126,033</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>130 Economic Development Fund</b>						
<b>REVENUE</b>						
31611	Incremental State Sales Tax Revenue	4,389,999	2,523,468	4,265,002	97.15%	100.00%
33191	Direct Appropriation State of TN	5,000,000	0	1,287,500	25.75%	100.00%
	Interest Earnings	0	21	19	0.00%	100.00%
	Transfer In	0	0	0	0.00%	100.00%
	Use of Fund Balance	0	174,253	104,988	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>9,389,999</b>	<b>2,697,742</b>	<b>5,657,509</b>	<b>59.13%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
	Economic Development	8,794,826	2,697,742	5,062,336	57.56%	100.00%
	Debt Payment	595,173	0	595,173	100.00%	100.00%
	<b>Total Expenditures</b>	<b>9,389,999</b>	<b>2,697,742</b>	<b>5,657,509</b>	<b>60.25%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Economic Development Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>131 Solid Waste Fund</b>						
<b>REVENUE</b>						
33190	FEMA/TEMA 2021	0	157,520	0	0.00%	100.00%
34416	Special Assessment - Garbage	1,522,618	1,502,147	1,522,618	100.00%	100.00%
34418	Extra Cans	1,500	1,840	2,205	123.00%	100.00%
34420	Dumpster Rentals	6,000	4,178	5,368	76.10%	100.00%
34421	Recycling Rev	0	0	0	0.00%	100.00%
34422	Recycling - Transfer Station	1,600	4,895	5,066	311.40%	100.00%
34426	Sale Of Mulch	3,000	379	86	2.87%	100.00%
34430	Refuse Collection And Disposal	5,000	2,702	862	17.63%	100.00%
36330	Sale of Equipment	5,000	0	0	0.00%	100.00%
36350	Insurance Recoveries	0	164,947	0	0.00%	100.00%
	Use of Fund Balance	448,533	0	486,015	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>1,993,251</b>	<b>1,838,607</b>	<b>2,022,220</b>	<b>97.49%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
43200	Solid Waste	1,993,251	1,480,619	2,022,219	92.08%	100.00%
	<b>Total Expenditures</b>	<b>1,993,251</b>	<b>1,480,619</b>	<b>2,022,219</b>	<b>90.12%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Solid Waste Fund</b>	<b>0</b>	<b>357,988</b>	<b>0</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>212 TML Loan Fund</b>						
<b>REVENUE</b>						
31920	Room Occupancy Tax	600,000	704,294	735,616	122.60%	100.00%
36100	Interest Earnings	500	3,424	49,538	9907.68%	100.00%
37940	Transfer In	957,649	856,147	1,366,648	0.00%	100.00%
	Use of Fund Balance	0	0	0	142.71%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>1,558,149</b>	<b>1,563,865</b>	<b>2,151,802</b>	<b>138.10%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
49111	Camp Jordan - Phase Two - 2020	144,872	0	144,872	100.00%	100.00%
49114	Refunding Bond Issue - 2021	835,963	857,083	835,963	100.00%	100.00%
49300	Series 2022 Bond Issue	25,000	0	18,915	75.66%	100.00%
49310	2015 - Exit One/Capital Projects	313,330	207,325	210,750	67.26%	100.00%
49320	2017 - Exit One - I75	0	135,831	0	0.00%	100.00%
49410	Public Safety - Capital Outlay Note	66,910	68,204	53,969	80.66%	100.00%
49411	Public Safety - Capital Outlay Note	35,924	35,924	34,962	97.32%	100.00%
49412	Public Safety - Capital Outlay Note	30,000	30,000	30,000	100.00%	100.00%
49413	Capital Outlay - Public Safety	106,150	0	106,309	100.15%	100.00%
	<b>Total Expenditures</b>	<b>1,558,149</b>	<b>1,334,368</b>	<b>1,435,739</b>	<b>92.14%</b>	<b>100.00%</b>
<b>Total ## TML Loan Fund</b>		<b>0</b>	<b>229,497</b>	<b>716,063</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>341 Capital Projects Fund</b>						
<b>REVENUE</b>						
33113	LPRF 2018 - Pioneer Playground	0	478,906	0	0.00%	100.00%
33120	TDOT 2015 Multi Modal Grant	2,000,000	0	231,386	11.57%	100.00%
33123	Dog Dash Grant	0	25,000	0	0.00%	100.00%
34510	Dog Park Donations	0	5,450	0	0.00%	100.00%
36421	TN American Water Grant	250,000	0	250,000	100.00%	100.00%
36915	Bond Proceeds	10,000,000	752,551	2,645,221	26.45%	100.00%
36990	Miscellaneous Revenues	0	0	4,126	0.00%	100.00%
37940	Operating Transfers - Other Funds	2,297,127	952,819	2,297,127	100.00%	100.00%
	Use of Fund Balance	0	537,509	210,491	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>14,547,127</b>	<b>2,752,235</b>	<b>5,638,351</b>	<b>37.31%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
41100	Administrative	60,000	82	0	0.00%	100.00%
41800	Bldg & Grounds/Maintenance	338,341	160,267	54,190	16.02%	100.00%
43110	Multi Modal Project - Ringgold Road	5,368,000	369,058	3,749,610	69.85%	100.00%
43121	North Mack Smith Road	6,500,000	381,605	877,695	13.50%	100.00%
43122	Resurfacing Projects	616,655	272,519	616,655	100.00%	100.00%
43123	Park Ridge Access Road	10,000	0	4,543	45.43%	100.00%
44410	Parks & Recreation	75,000	604,333	66,159	88.21%	100.00%
44421	Splash Pad/Playground	0	916,246	0	0.00%	100.00%
44423	Dog Park - Town Center	0	28,125	0	0.00%	100.00%
44424	Animal Shelter Building	740,000	0	58,229	7.87%	100.00%
44425	Dickert Pond Boardwalk & Pier	250,000	0	171,365	68.55%	100.00%
47200	Economic Development	50,000	20,000	39,906	79.81%	100.00%
	<b>Total Expenditures</b>	<b>14,007,996</b>	<b>2,752,235</b>	<b>5,638,351</b>	<b>40.25%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
<b>410 ARPA FUND</b>						
<b>REVENUE</b>						
37940	Transfer In	3,142,492	0	3,142,192	100.00%	100.00%
	Use of Fund Balance	0	18	0	0.00%	100.00%
	<b>Total Revenues and Other Sources</b>	<b>0</b>	<b>18</b>	<b>3,142,192</b>	<b>100.00%</b>	<b>100.00%</b>
<b>EXPENDITURES</b>						
43110	Highway And Street	0	3	0	0.00%	100.00%
46490	Stormwater Projects - Ringgold Road	3,142,492	15	2,142,974	68.20%	100.00%
	<b>Total Expenditures</b>	<b>3,142,492</b>	<b>18</b>	<b>2,142,974</b>	<b>68.20%</b>	<b>100.00%</b>
<b>Total</b>	<b>## Capital Projects Fund</b>	<b>0</b>	<b>-18</b>	<b>0</b>		

SURPLUS ITEMS

DEPARTMENT: Fire Department

DATE: 7/27/2023

QTY	DESCRIPTION (Make, Model, Year if vehicle)	SERIAL#/ OR VIN#	CITY INV #	REASON FOR SURPLUS
1	1994 Jeep Cherokee 4X4	1J4FJ28S1RL21546	N\A	Replaced by new T-1, beyond service life in need of repair

\*\*Items valued at \$500 or less when purchased do not need to be declared surplus.\*\*

**RESOLUTION NO. 3399**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
AUTHORIZING THE MAYOR TO EXECUTE A  
SETTLEMENT AGREEMENT ON BEHALF OF THE  
CITY REGARDING DEMOLITION AND RESTORATION  
OF PROPERTY AT 1500 KEEBLE STREET WITH  
OWNER CHETAN PATEL**

**WHEREAS**, on August 25, 2022, the East Ridge City Council passed Resolution No. 3309 wherein the City reaffirmed the East Ridge Housing Commission’s Order of August 8, 2022 (“Demolition Order”), to demolish the structure located at 1500 Keeble Street, East Ridge, Tennessee (the “Property”); and

**WHEREAS**, the property owner Chetan K. Patel (“Mr. Patel”) filed a Verified Petition for Writ of Certiorari and Supersedeas in the Chancery Court of Hamilton County, Tennessee, requesting the Court to overturn the Demolition Order; and

**WHEREAS**, Mr. Patel has agreed to undertake various remediating efforts to bring the Property into full compliance with all building and property maintenance requirements; and

**WHEREAS**, a proposed settlement agreement, attached hereto as **Exhibit A**, has been exchanged between Mr. Patel and the City which outlines Mr. Patel’s obligations to bring the Property into full compliance; and

**WHEREAS**, the City deems the settlement agreement to be in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of East Ridge, Tennessee, that the City hereby authorizes the Mayor or his designee, to execute the settlement agreement in the form attached hereto as **Exhibit A**.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.



Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

**SETTLEMENT AGREEMENT  
FOR 1500 KEEBLE STREET  
FORTHCOMING**



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

## ORDINANCE NO. 1190

### MEMO

**TO:** Mayor and Council; City Manager Miller

**FROM:** Mark W. Litchford, City Attorney

**DATE:** July 27, 2023

**RE:** **Amendment to Title 13, Chapter 1, Section 104 (Overgrown and Dirty Lots)**

There exists within the City numerous owner-occupied real properties that maintain or permit to be maintained on such properties the growth of trees, vines, grass, underbrush or the accumulation of debris, trash, litter, or garbage, or any combination of the preceding elements, such that the presence of such elements endanger the health, safety or welfare of other citizens or encourage the infestation of rats and other harmful animals. Currently, the City's regulations to allow the City to undertake self-help remedies regarding overgrown and dirty lots are limited to non-owner-occupied properties.

By adopting this amendment, the City would simply be updating 13-104 to current statutory provisions codified at T.C.A. § 6-54-103 and to include owner-occupied properties under this subsection to allow the City to undertake self-help measures to remove overgrown and dirty lots in violation of Title 13 of the East Ridge City Code.

**Brian Williams**  
Mayor

**Esther Haynes**  
Vice-Mayor

**Jacky Cagle**  
Councilmember

**Andrea Witt**  
Councilmember

**David Tyler**  
Councilmember

**J. Scott Miller**  
City Manager

**ORDINANCE NO. 1190**

**AN ORDINANCE TO AMEND TITLE 13,  
PROPERTY MAINTENANCE REGULATIONS, OF  
THE EAST RIDGE CITY CODE, BY AMENDING  
CHAPTER 1, SECTION 104 TITLED OVERGROWN  
AND DIRTY LOTS**

**WHEREAS**, the State of Tennessee authorizes municipalities to govern the health, safety and welfare of its citizens by, among other ways, ensuring real property is maintained free of trees, vines, grass, underbrush or the accumulation of debris, trash, litter, or garbage, or any combination of the preceding elements, which endangers the health, safety or welfare of citizens or encourages the infestation of rats and other harmful animals pursuant to T.C.A. §6-54-103; and

**WHEREAS**, the City of East Ridge has promulgated laws in Title 13 of the East Ridge City Code titled “Property Maintenance Regulations”; and

**WHEREAS**, Section 13-104 of the East Ridge City Code limits the regulations set forth therein to non-owner occupied residences; and

**WHEREAS**, there exists within the City numerous owner-occupied real properties that maintain or permit to be maintained on such properties the growth of trees, vines, grass, underbrush or the accumulation of debris, trash, litter, or garbage, or any combination of the preceding elements, such that the presence of such elements endanger the health, safety or welfare of other citizens or encourage the infestation of rats and other harmful animals; and

**WHEREAS**, for the purposes of protecting the citizens and pursuant to T.C.A. § 6-54-113, the City Council desires to amend Section 13-104 of the East Ridge City Code to clarify the application of this Section to both owner-occupied real properties as well as non-owner occupied real properties.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that Title 13, Chapter 1, Section 13-104 of the East Ridge City Code is hereby amended as follows:

**SECTION 1.** Section 13-104 is hereby amended by deleting this section in its entirety and replacing the same with the following:

**13-104. Overgrown and dirty lots.<sup>1</sup>**

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<sup>1</sup> Municipal code reference

**(1) Prohibition.** Pursuant to the authority granted to municipalities under Tennessee Code Annotated, § 6-54-113, it shall be unlawful for any owner of record of real property to create, maintain, or permit to be maintained on such property the growth of trees, vines, grass, underbrush and/or the accumulations of debris, trash, litter, or garbage or any combination of the preceding elements so as to endanger the health, safety, or welfare of other citizens or to encourage the infestation of rats and other harmful animals.

**(2) Application.** The provisions of this section shall apply to any parcel of property upon which an owner-occupied property is located within the city limits and to any parcel of property upon which a non-owner occupied property is located within the city limits.

**(3) Designation of public officer or department.** The governing body of the City designates the East Ridge Building and Code Enforcement Department, together with any other appropriate department or person designated by the city manager from time to time, to enforce the provisions of this section.

**(4) Notice to property owner.** If it is determined by the designated department or person that any owner of record of real property has or is violating subsection (1) above, the appropriate department or person shall provide notice to the owner of record to remedy the condition immediately. The notice shall be given by United States mail, addressed to the last known address of the owner of record. When an attempt at notification by United States mail fails or no valid last known address exists for the owner of record, the municipality may publish the notice in a newspaper of general circulation in the county where the property sits for no less than two (2) consecutive issues or personally deliver the notice to the owner of record. For purposes of this subsection, such publication shall constitute receipt of notice effective on the date of the second publication of the notice and personal delivery shall constitute receipt of notice immediately upon delivery. The notice shall state that the owner of the property is entitled to a hearing. The notice shall be written in plain language and shall also include, but not be limited to, the following elements:

(a) A brief statement that the owner is in violation of § 13-104 of the East Ridge Municipal Code, which has been enacted under the authority of Tennessee Code Annotated, § 6-54-113, and that the property of such owner may be cleaned up at the expense of the owner and a lien placed against the property to secure the cost of the clean-up;

(b) The person, office, address, and telephone number of the department or person giving the notice;

(c) A cost estimate for remedying the noted condition(s), which shall be in conformity with the standards of cost in the community; and

(d) A place wherein the notified party may return a copy of the notice, indicating the desire for a hearing.

**(5) Clean-up at property owner's expense.**

---

Section 13-103 applies to cases where the city wishes to prosecute the offender in city court. Section 13-104 can be used when the city seeks to clean up the lot at the owner's expense and place a lien against the property for the cost of the clean-up but not to prosecute the owner in city court.

(a) If the property owner of record fails or refuses to remedy the condition within ten (10) days after receiving the notice, excluding Saturdays, Sundays and legal holidays (twenty (20) days, excluding Saturdays, Sundays and legal holidays, if the owner is a carrier engaged in the transportation of property or is a utility transmitting communications, electricity, gas, liquids, steam, sewage, or other materials), the designated department or person shall immediately cause the condition to be remedied or removed at a cost in conformity with reasonable standards, and the cost thereof shall be assessed against the owner of the property. Upon the filing of the notice with the office of the register of deeds in Hamilton County, the costs shall be a lien on the property in favor of the municipality, second only to liens of the state, county, and municipality for taxes, any lien of the municipality for special assessments, and any valid lien, right, or interest in such property duly recorded or duly perfected by filing, prior to the filing of such notice. These costs shall be placed on the tax rolls of the municipality as a lien and shall be added to property tax bills to be collected at the same time and in the same manner as property taxes are collected. If the owner fails to pay the costs, they may be collected at the same time and in the same manner as delinquent property taxes are collected and shall be subject to the same penalty and interest as delinquent property taxes. Additionally, the City may bring one (1) action for debt against more than one (1) or all of the owners of properties against whom such costs have been assessed, and the fact that multiple owners have been joined in one (1) action shall not be considered by the court as a misjoinder of parties.

(b) When the owner of an owner-occupied residential property fails or refuses to remedy the condition within time period set forth in subdivision (a) after receiving the notice, the appropriate department or person shall immediately cause the condition to be remedied or removed at a cost in accordance with reasonable standards in the community, with these costs to be assessed against the owner of the property. Subdivision (a) shall also apply to the collection of costs against the owner of an owner-occupied residential property, except that the municipality shall wait until cumulative charges for remediation equal or exceed five hundred dollars (\$500) before filing the notice with the register of deeds and the charges becoming a lien on the owner-occupied residential property. After this threshold has been met and the lien attaches, charges for costs for which the lien attached are collectible as provided in subdivision (a) for these charges.

**(6) Appeal.** The owner of record who is aggrieved by the determination and order of the designated department or person may appeal the determination and order to the East Ridge housing commission created under Title 13, Chapter 3 of the Code. The appeal shall be filed with the city recorder within ten (10) days following the receipt of the notice issued pursuant to this section, excluding Saturdays, Sundays and legal holidays (twenty (20) days, excluding Saturdays, Sundays and legal holidays, if the owner is a carrier engaged in the transportation of property or is a utility transmitting communications, electricity, gas, liquids, steam, sewage, or other materials). The failure to appeal within this time shall, without exception, constitute a waiver of the right to a hearing.

**(7) Judicial review.** Any person aggrieved by an order or act of the East Ridge housing commission under subsection (6) above may seek judicial review of the order or act pursuant to T.C.A. § 4-5-322. The time period established in subsection (5) above shall be stayed during the pendency of judicial review.

**(8) Supplemental nature of this section.** The provisions of this section are in addition and supplemental to, and not in substitution for, any other provision in the municipal charter, this municipal code of ordinances or other applicable law which permits the city to proceed against an owner, tenant or occupant of property who has created, maintained, or permitted to be maintained on such property the growth of trees, vines, grass, weeds, underbrush and/or the accumulation of the debris, trash, litter, or garbage or any combination of the preceding elements, under its charter, any other provisions of this municipal code of ordinances or any other applicable law.

**SECTION 2. BE IT FURTHER ORDAINED** that all other parts to Title 13, Chapter 1 shall remain unchanged.

**SECTION 3. BE IT FURTHER ORDAINED** that this Ordinance take effect immediately after its passage, the public welfare of the City requiring it.

Approved on First Reading \_\_\_\_\_, 2023.

Approved on Second Reading \_\_\_\_\_, 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney



**RESOLUTION NO. 3408**

**AGENDA MEMORANDUM**

**Purchase of Dumpsters**

**July 27, 2023**

Submitted by:

*Robert Parker*

Robert Parks, Sanitation Supervisor

SUBJECT:

The Sanitation Supervisor is requesting Council approval to purchase four (4) dumpsters. The purchase is necessary due to the poor condition of the current dumpsters we have. We will need to purchase from Texas Pride Trailers, LLC due to the fact that their dumpsters are the only ones that will fit our trailer, which we use to deliver the dumpsters to the resident. The trailer was purchased from Texas Pride Trailers, LLC and the dumpsters were custom built to only fit their trailer.

The cost to purchase the dumpsters is as follows:

12 ft-11 yd roll-off Open Top Container	\$3,500 each	\$14,000.00
Delivery to East Ridge		\$ 2,570.75
Total		<u>\$16,570.75</u>

**RESOLUTION NO. 3408**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
AUTHORIZING THE CITY MANAGER OR HIS  
DESIGNEE TO PURCHASE FOUR (4) DUMPSTERS  
FROM TEXAS PRIDE TRAILERS LLC AS A SOLE  
SOURCE PURCHASE**

**WHEREAS**, the East Ridge Sanitation Department needs to purchase four (4) dumpsters to replace the current dumpsters the City has that are in poor condition; and

**WHEREAS**, the City purchased the current dumpsters and trailer from Texas Pride Trailers, LLC; and

**WHEREAS**, the dumpsters were custom built to fit the trailer we purchased at that time and we are not replacing the trailer.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager or his designee is authorized to purchase, and execute all documents necessary to purchase, four (4) dumpsters from Texas Pride Trailers, LLC at a cost of \$16,570.75.

**BE IT FURTHER RESOLVED** that this will be considered a sole source purchase.

**BE IT FURTHER AND FINALLY RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

Texas Pride Trailers, LLC

1241 Interstate 45 N.  
Madisonville TX 77864

# Estimate

Date	Estimate #
3/28/2023	8462

Name / Address
East Ridge

Project

Description	Qty	Cost	Total
12FT-11yd Roll-Off Open Top Container DELIVERY TO EAST RIDGE, TN	4 791	3,500.00 3.25	14,000.00 2,570.75
IF YOU WANT THE DUMPSTERS TRANSFERED TO MY SELMER, TN LOCATION AND GO THERE TO PICK UP. \$400 PER DUMPSTER \$1600			
CEDRICK	<b>Total</b>		\$16,570.75

Customer Signature \_\_\_\_\_

**RESOLUTION NO. 3409**

**AGENDA MEMORANDUM  
Public Works Division**

**JULY 27, 2023**

Submitted By:

Chris Vaughn, Mike Ailey  
Street and Traffic Control Supervisors

SUBJECT:

The Public Works Division is requesting the purchase of (2) new 2023 Ford F-150 4x4 service trucks. The Traffic Control and Street Departments have included the new service trucks in our approved Fiscal Budget of 2023-2024. Please see the price quotation from the Statewide Contract Dealership for the purchase price of the new service trucks. Attached is the quote from the dealership.

- Lonnie Cobb Ford, North Henderson TN / Contract # 75347  
\$ 39,565.00 Each  
Total for (2) Service Trucks: \$79,130.00

MA

**RESOLUTION NO. 3409**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE TWO (2) FORD F-150 4x4 TRUCKS, ONE FOR THE TRAFFIC CONTROL DEPARTMENT AND ONE FOR THE STREET DEPARTMENT FROM LONNIE COBB FORD THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #75347, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)**

**WHEREAS**, the City of East Ridge Traffic Control Department and the Street Department are in need of service trucks to be used in the Department's regular duties; and

**WHEREAS**, the City of East Ridge is allowed to purchase from the Department of General Services Statewide Contract Listing, pursuant to T.C.A. 12-3-1201(b), without obtaining competitive bids; and

**WHEREAS**, the statewide contract price for two 2023 Ford F-150 4x4 pick-up trucks from Lonnie Cobb Ford is \$39,565.00 each for a total of \$79,130.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager or his designee is hereby authorized to purchase, and execute all documents necessary to purchase, two (2) Ford F-150 4x4 pick-up trucks for the Traffic Control and Street Departments from Lonnie Cobb Ford, through the Department of General Services Statewide Contract Listing #75347, for \$39,565.00 each for a total of \$79,130.00, pursuant to TCA 12-3-1201(b).

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

SWC 209  
Lonnie Cobb Ford contract # 75347

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2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

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**Client Proposal**

Prepared by:  
STEVEN BLACKSTOCK  
Office: 731-989-2121  
Date: 07/08/2022







Prepared by: STEVEN BLACKSTOCK  
07/08/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

## Warranty

### Standard Warranty

#### *Basic*

Distance	36,000 miles	Months	36 months
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#### *Powertrain*

Distance	60,000 miles	Months	60 months
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#### *Corrosion Perforation*

Distance	Unlimited miles	Months	60 months
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#### *Roadside Assistance*

Distance	60,000 miles	Months	60 months
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Prepared by: STEVEN BLACKSTOCK

07/08/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson, Tennessee | 38349-0005

## 2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

### As Configured Vehicle

Code	Description	MSRP
F1E	Base Vehicle Price (F1E)	\$35,885.00
101A	Equipment Group 101A High	\$2,080.00
	- Option Discount	-\$750.00
	<i>Includes</i>	
	- Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut</i>	
	- Tires: 265/70R17 BSW A/T	
	- Radio: AM/FM Stereo w/4 Speakers <i>Includes auxiliary audio input jack</i>	
	- SYNC 4 <i>Includes 311.00 equipment touchscreen with voice capability, wireless phone integration, Bluetooth, Apple CarPlay and Android Auto phone apps, and digital owners manual</i>	
	- XL Power Equipment Group	
	- Power Glass Sideview Mirrors w/Black Skull Caps <i>Includes heat and manual-folding</i>	
	- Illuminated Entry	
	- MyKey	
	- Perimeter Alarm	
	- Power Door Locks <i>Includes flip key and integrated key transmitter, keyless-entry (includes Autolock)</i>	
	- Power Tailgate Lock	
	- Power Front Windows	
	- Cruise Control	
	- Reverse Sensing System	
995	Engine: 5.0L V8	\$2,335.00
	<i>Includes auto start-stop technology and flex-fuel capability</i>	
	<i>Includes</i>	
	- GVWR: 6,400 lbs Payload Package	
44G	Transmission: Electronic 10-Speed Automatic	Included
	<i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut</i>	
XL3	Electronic Locking w/3.31 Axle Ratio	\$420.00
NONGV1	GVWR: 6,400 lbs Payload Package	Included
STDTR	Tires: 265/70R17 BSW A/T	Included
64F	Wheels: 17" Silver Painted Aluminum	Included
A	Vinyl 40/20/40 Front Seat	N/C
122WB	122" Wheelbase	STD
PAINT	Monotone Paint Application	STD

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

07/08/2022

Lonnie Cobb Ford | 1616 Highway 45 North Henderson Tennessee | 383404005

## 2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

### As Configured Vehicle (cont'd)

Code	Description	MSRP
STDRD	<b>Radio: AM/FM Stereo w/4 Speakers</b> <i>Includes auxiliary audio input jack</i>  <i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touch screen with swipe capability, wireless phone connection, Bluetooth connected, AppLink with App CarPlay, Siri Assist, Apple CarPlay and Android Auto compatibility and digital owners manual</i>	Included
86A_	<b>XL Chrome Appearance Package</b>  <b>- Option Discount</b>  <i>Includes</i> - Wheels 17" Silver Painted Aluminum - Chrome Front & Rear Bumpers	\$895.00 -\$500.00
85A	<b>XL Power Equipment Group</b>  <i>Includes:</i> - Power Glass Sideview Mirrors w/Black Skull Caps <i>Includes heat and manual-folding</i> - Illuminated Entry - MyKey - Perimeter Alarm - Power Door Locks <i>Includes flip key and integrated key transmitter keyless-entry (includes Autolock)</i> - Power Tailgate Lock - Power Front Windows	Included
53B	<b>Class IV Trailer Hitch Receiver</b>  <b>Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.</b>  <i>Includes towing capability up to TBD lbs. on 3.5L EcoBoost engine (998) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995). Trailer connector: class IV trailer hitch receiver. Smart trailer tow connector (includes BLIS w/trailer tow coverage where BLIS is available)</i>	\$315.00
413_	<b>Skid Plates</b>  <i>includes fuel tank, transfer case and front differential</i>	\$160.00
76R	<b>Reverse Sensing System</b>	Included
153	<b>Front License Plate Bracket</b>  <i>Standard in states requiring 2 license plates, optional to all others</i>	N/C
17C	<b>Chrome Front &amp; Rear Bumpers</b>	Included
50S	<b>Cruise Control</b>	Included
WARANT	<b>Fleet Customer Powertrain Limited Warranty</b>  <b>Requires valid FIN code.</b>	N/C

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

07/08/2022

Lonnie Cobb Ford | 1612 Highway 45 North Henderson Tennessee | 383404005

2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p><i>Ford is enhancing the 5-year 60,000-mile limited powertrain warranty to 7 years 100,000 miles. Only fleet purchasers with a valid Fleet Identification Number (FIN) that will remain in extended warranty. When the title is entered into the sales reporting system with a sales type that aligns with a valid FIN code, the warranty extension will automatically be applied to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on digital fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3 "5.00 Gas Engine Commercial Warranty". This change will also be reflected in the Print / Warranty Guide distributed with the purchase of every new vehicle.</i></p>	
AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
YZ_01	Oxford White	N/C
4 leds	Front and rear LED's <i>(2) LED's migrated to front grill LED strip under tailgate</i>	\$825.00
cab steps	Ranger/ F150 cab steps <i>black tube cab steps</i>	\$575.00
spray in bedlin	spray in bedliner	\$595.00
mlb	mini led lightbar <i>Mini LED Amber Lightbar</i>	\$895.00
<b>SUBTOTAL</b>		<b>\$43,730.00</b>
Destination Charge		\$1,795.00
<b>TOTAL</b>		<b>\$45,525.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK  
07/08/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-150 4x4 Regular Cab 6.5' box 122" WB XL (F1E)

Price Level: 255

## Pricing Summary - Single Vehicle

### MSRP

#### Vehicle Pricing

Base Vehicle Price	\$35,885.00
Options	\$4,955.00
Colors	\$0.00
Upfitting	\$2,890.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,795.00
<b>Subtotal</b>	<b>\$45,525.00</b>

#### Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$5,960.00
<b>Total</b>		<b>\$39,565.00</b>

Vehicle will be a 2023 year model

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Acceptance Date

**RESOLUTION NO. 3410**

**AGENDA MEMORANDUM  
PARKS AND REC TRUCK REQUEST**

**JULY 27, 2023**

Submitted By:

*Shawwna Skiles*

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The Parks and Rec Department is requesting the purchase of (1) new 2023 Ford F-150 4x2 service truck. The Parks and Rec Department has included a service truck in our approved Fiscal Budget of 2023-2024. Please see the price quotation from the Statewide Contract Dealership for the purchase price of the new service truck. Attached is the quote from the dealership.

Lonnie Cobb Ford, North Henderson TN

\$ 31,315.00

SS

**RESOLUTION NO. 3410**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE ONE (1) FORD F-150 4x2 PICK-UP TRUCK FOR THE PARKS AND RECREATION DEPARTMENT, FROM LONNIE COBB FORD THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #75347, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b)**

**WHEREAS**, the City of East Ridge Parks and Recreation Department is in need of a service truck to be used in the Department's regular duties; and

**WHEREAS**, the City of East Ridge is allowed to purchase from the Department of General Services Statewide Contract Listing, pursuant to T.C.A. 12-3-1201(b), without obtaining competitive bids; and

**WHEREAS**, the statewide contract price for a 2023 Ford F-150 4x2 pick-up truck from Lonnie Cobb Ford is \$31,315.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager or his designee is hereby authorized to purchase, and execute all documents necessary to purchase, one (1) Ford F-150 4x2 pick-up truck for the Parks and Recreation Department from Lonie Cobb Ford, through the Department of General Services Statewide Contract Listing #75347, for \$31,315.00, pursuant to TCA 12-3-1201(b).

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney



SWC 209  
Lonnie Cobb Ford contract # 75347

---

2023 F-150 4x2 Regular Cab 6.5' box 122" WB XL (F1C)  
Price Level: 315

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**Client Proposal**

Prepared by:  
**STEVEN BLACKSTOCK**  
Office: 731-989-2121  
Date: 08/07/2022



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005  
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK  
08/07/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 F-150 4x2 Regular Cab 6.5' box 122" WB XL (F1C)

Price Level: 315

## Warranty

### Standard Warranty

**Basic**

Distance	36,000 miles	Months	36 months
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**Powertrain**

Distance	60,000 miles	Months	60 months
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**Corrosion Perforation**

Distance	Unlimited miles	Months	60 months
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**Roadside Assistance**

Distance	60,000 miles	Months	60 months
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK  
08/07/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

**2023 F-150 4x2 Regular Cab 6.5' box 122" WB XL (F1C)**

Price Level: 315

**As Configured Vehicle**

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
F1C	Base Vehicle Price (F1C)	\$34,085.00
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 3.3L V6 PFDI Includes auto start-stop technology and flex-fuel capability. - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail. - GVWR: 6,010 lbs Payload Package - Tires: 245/70R17 BSW A/S - Wheels: 17" Silver Steel - Radio: AM/FM Stereo w/4 Speakers Includes auxiliary audio input jack. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.	N/C
99B	Engine: 3.3L V6 PFDI <i>Includes auto start-stop technology and flex-fuel capability.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i>	Included
XL9	Electronic Locking w/3.55 Axle Ratio	\$470.00
STDGV	GVWR: 6,010 lbs Payload Package	Included
STDTR	Tires: 245/70R17 BSW A/S	Included
64C	Wheels: 17" Silver Steel	Included
A	Vinyl 40/20/40 Front Seat	N/C
122WB	122" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/4 Speakers <i>Includes auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.	Included
53B	Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (99B) and 5.0L V8 engine (995). 7/4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (Includes BLIS w/trailer tow coverage where BLIS is available).</i>	\$315.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

08/07/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 F-150 4x2 Regular Cab 6.5' box 122" WB XL (F1C)

Price Level: 315

### As Configured Vehicle (cont'd)

Code	Description	MSRP
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates, optional to all others.</i>	N/C
WARANT	Fleet Customer Powertrain Limited Warranty <b>Requires valid FIN code.</b> <i>Ford is increasing the 5-year 60,000 mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
YZ_01	Oxford White	N/C
4 leds	Front and rear LED's <i>(2) LED's mounted to front grill LED strip under tailgate</i>	\$825.00
toolbox	toolbox <i>diamond plate cross box toolbox</i>	\$595.00
spray in bedlin	spray in bedliner	\$595.00
<b>SUBTOTAL</b>		<b>\$36,885.00</b>
<b>Destination Charge</b>		<b>\$1,795.00</b>
<b>TOTAL</b>		<b>\$38,680.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

08/07/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 F-150 4x2 Regular Cab 6.5' box 122" WB XL (F1C)

Price Level: 315

## Pricing Summary - Single Vehicle

	<b>MSRP</b>
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$34,085.00
Options	\$785.00
Colors	\$0.00
Upfitting	\$2,015.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,795.00
<b>Subtotal</b>	<b>\$38,680.00</b>

### *Pre-Tax Adjustments*

<b>Code</b>	<b>Description</b>	<b>MSRP</b>
fleet discount	fleet discount	-\$7,365.00
<b>Total</b>		<b>\$31,315.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**RESOLUTION NO. 3411**

**AGENDA MEMORANDUM  
YOUTH SPORTS PHOTOGRAPHY 2023-2024  
JULY 18, 2023**

Submitted By:

***Shawna Skiles***

Shawna Skiles, Parks and Recreation Director

SUBJECT:

The City of East Ridge accepted sealed bids for the Parks and Recreation Department for the 2023-2024 Rec Sports Season for Youth Sports Photography. Bids were opened Wednesday, July 12, 2023. We received two (2) qualified bids as follows:

- Beverly Reid Photography LLC      15% commission from gross picture sales paid to the City.
  
- Kaleidoscope Photography            25% commission from gross sales (minus custom ball orders). They also have a minimum \$12.00 order per child to cover their cost and time. If an athlete doesn't place an order, then \$7.50 comes out of the commission per child to cover their cost.

Staff recommends awarding Beverly Reid Photography the Sports Photography bid for the 2023-2024 Season.

SS

**RESOLUTION NO. 3411**

**A RESOLUTION OF THE EAST RIDGE CITY  
COUNCIL APPROVING PHOTOGRAPHY BIDS FOR  
THE 2023 – 2024 SPORTS SEASON**

**WHEREAS**, the City of East Ridge issued a request for bids for photography services for the 2023 - 2024 sports season; and

**WHEREAS**, sealed bids were opened and publicly read on June 18, 2023, beginning at 2:00 pm. at East Ridge City Hall; and,

**WHEREAS**, City staff has maintained a file with all bids received by various vendors and,

**WHEREAS**, after review of the bids, City staff recommends the bid for sports photography be awarded to Beverly Reid Photography in the amount of 15% return in gross sales to the City for team and individual pictures.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE** that the bid for photography services for the 2022 – 2023 sports season be awarded to Beverly Reid Photography in the amount of 15% return in gross sales to the City for team and individual pictures.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved to Form:


\_\_\_\_\_  
Mark W. Litchford, City Attorney



**RESOLUTION 3412**

**AGENDA MEMORANDUM**  
**LIBRARY BOARD APPOINTMENT**  
**JULY 27, 2023**

Submitted by:

  
\_\_\_\_\_  
Janet Middleton, City Recorder

**SUBJECT:**

The Library Board consists of seven members. The Mayor and each Councilmember appoint one member to the Board, to be approved by the Council. The two remaining positions are nominated by the Mayor and Councilmembers and then approved by the entire Council.

Board members may serve two (2) consecutive terms and may be reappointed after a minimum three-year break in service.

The term for Ms. Ann Waterhouse is scheduled to expire on December 30, 2023; however, Ms. Waterhouse has chosen to resign from the Board, making an appointment necessary to fill the unexpired term.

Ann Waterhouse	Appointed by Council	12/31/20 – 12/30/23

**RESOLUTION NO. 3412**

**A RESOLUTION OF THE EAST RIDGE CITY  
COUNCIL TO FILL AN UNEXPIRED TERM ON THE  
EAST RIDGE LIBRARY BOARD**

**WHEREAS**, the East Ridge Library Board fulfills an important role with regard directing the affairs of the Library; and

**WHEREAS**, the City Council appoints certain of the citizens to the City of East Ridge Library Board in accordance with City Code, Title 2, Chapter 1, Section 2-101; and

**WHEREAS**, the term for Anne Waterhouse is scheduled to expire on December 30, 2023; however, Ms. Waterhouse has resigned from the Board;

**WHEREAS**, Ms. Waterhouse was appointed by the entire City Council.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of East Ridge, Tennessee hereby approves the appointment of \_\_\_\_\_ to fill the unexpired term on the East Ridge Library Board ending December 30, 2023.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Mike Williams  
Fire Chief

## RESOLUTION NO. 3413

To: Mayor and Councilmembers  
From: Mike Williams  
Date: July 27, 2023  
Reference: Approving purchase of turnout gear  
CC: Scott Miller, Diane Qualls, Janet Middleton

Mayor and Council members,

The Fire Department is requesting permission to purchase 10 sets of turnout gear through Sourcewell (Contract # 032620-LIO) from NAFECO Fire Equipment in the amount of \$ 3,353.00 for each. This item was budgeted under the line item 42200-326 (Clothing, Uniforms, & Protective Gear).

The total amount is \$ 33,530.00

Respectfully,

Mike Williams

**RESOLUTION NO. 3413**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL  
AUTHORIZING THE PURCHASE OF TEN (10) SETS OF  
TURNOUT GEAR FROM NAFECO FIRE EQUIPMENT  
THROUGH THE SOURCEWELL PURCHASING ALLIANCE,  
CONTRACT NO. 032620-LIO**

**WHEREAS**, the City of East Ridge Fire Rescue is in need of a new turnout gear;  
and

**WHEREAS**, the City of East Ridge is allowed to purchase through membership in the Sourcewell Purchasing Alliance which uses a competitive solicitation and selection process to bid out a variety of goods, products, and services to local governments, eliminating the need for the City to obtain competitive bids; and

**WHEREAS**, the total cost of ten (10) sets of turnout gear from NAFECO Fire Equipment through the Sourcewell Purchasing Alliance is \$33,530.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager is authorized to purchase ten (10) sets of turnout gear from NAFECO Fire Equipment through the Sourcewell Purchasing Alliance, contract no. 032620-LIO, without obtaining competitive bids, for a total cost of \$33,530.00.

**BE IT FURTHER AND FINALLY RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

ATTEST:

\_\_\_\_\_  
J. Scott Miller, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark W. Litchford, City Attorney



**NAFECO**  
 1515 West Moulton St.  
 Decatur, AL 35601  
 1-800-628-6233  
 256-355-0852  
 Email: info@nafeco.com

# Quotation

Quote Number: KCLK-CTDKDD

To: EAS618  
 East Ridge Fire-Rescue

Date: 07/03/2023  
 Terms: NET 30

Attention:  
 Phone:  
 Fax:

Expires: 30 DAYS  
 F.O.B.: Shipping Point  
 P.O.:  
 Salesman #:17  
 Prepared By: Kevin Clark

Qty.	Item #	Description	Each	Total
1	ARMCVBMK718	Lion VForce BiSwing Back Coat	\$1,968.00	\$1,968.00
1	ARMPVHMK718	Lion VForce High Back Pant Includes belt and suspenders	\$1,385.00	\$1,385.00
				<b>\$3,353.00</b>

PSGQ17172-D - price expires 9/30/2023  
 Lion Apparell Sourcewell contract #032620-LIO - 35% off retail price  
 Lion Apparell NPPGov contract #PS20065-1540 - 35% off retail price

If you have any questions concerning this quote please call our toll free number listed above.  
 Thank you for your business.

Visit Us On The Internet At: [www.nafeco.com](http://www.nafeco.com)

**RESOLUTION NO. 3414**

**AGENDA MEMORANDUM  
PURCHASE OF A NEW MOWER**

**JULY 27, 2023**

Submitted By:

*Shawna Skiles*

Shawna Skiles, Parks and Recreation Director

SUBJECT:

The Parks and Recreation Department requests approval to purchase a 35 HP Kawasaki FX w/72" TF deck-26" Turf Tires-HDX Pro XL with Smith Turf and Irrigation under the Sourcewell cooperative purchasing alliance, contract listing #031121-1 TTC in the amount of \$12,573.00. This is a budgeted item. This new mower will replace the 2012 Bush Hog mower with 4273 hours. See attached specifications and quote.

SS



**RESOLUTION NO. 3414**

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A KAWASAKI FX MOWER FROM SMITH TURF AND IRRIGATION THROUGH THE SOURCEWELL PURCHASING ALLIANCE CONTRACT LISTING #031121-1 TTC**

**WHEREAS**, the City of East Ridge Parks and Recreation Department is in need of a new mower to replace a mower with considerable running hours; and

**WHEREAS**, the City of East Ridge is allowed to purchase through membership in the Sourcewell Purchasing Alliance which uses a competitive solicitation and selection process to bid out a variety of goods, products, and services to local governments, eliminating the need for the City to obtain competitive bids; and

**WHEREAS**, the total cost of a new Kawasaki FX mower from Smith Turf and Irrigation through the Sourcewell Purchasing Alliance is \$12,573.00

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the City Manager is authorized to purchase a new Kawasaki FX mower from Smith Turf and Irrigation through the Sourcewell Purchasing Alliance, contract listing #031121-1 TTC , without obtaining competitive bids, for a total cost of \$12,573.00.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

# SMITH TURF & IRRIGATION

DISTRIBUTORS

**Quoted To:**  
East Ridge PD



**Quoted From:**  
Nashville Office  
525 Fairground Court  
Nashville, TN 37211  
615-726-8811

**Attn:**  
Andrew Jacks

*Territory Manager:* G. Timothy Long, TSPC

Qty	Model	Description	Unit Price	Extended
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OMNIA Pricing/Sourcewell

1	74022	35 HP Kawasaki FX w/ 72" TF Deck - 26" Turf Tires - HDX Pro XL		\$12,208.00
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**Set-Up Fee** \$365.00

**Payment Terms:** Net 10th Prox (Upon Credit Approval) **Sub Total** \$12,573.00

**Tax**

**Total**

Due to Worldwide Supply Chain Volatility, Some Orders May Experience Price Increases Beyond the Control of STI and Our Vendors. Price Adjustments May Be Required Between the Time of Order and Delivery. STI Will Communicate any Changes to Customers as They Occur. STI will guarantee that any increase will not exceed 10% of the original order price.

Quote Prepared By: G. Timothy Long

Date: 6/26/2023

Quote Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

\* Sales Tax is subject to change based on the current rules and regulations in effect at the time of delivery.

**RESOLUTION NO. 3415**

AGENDA MEMORANDUM  
LiteFoot 2023 and 2024 Agreements

Date: 7/27/23

Submitted by:

Michelle Sinigaglio, Human Resources Director

SUBJECT: LiteFoot 2023/2024 IT Subscription Agreements

Our contracted IT support agency LiteFoot Technologies has provided us with a comprehensive list of upcoming IT service subscriptions that require renewal. They are as follows with details attached:

- Backups
  - *N-Able* Cloud Backups at \$705/m or **\$8,460/yr**
- Workstation patching
  - for 120 workstations at **\$9,360/yr**
- LiteFoot general services
  - Management and monitoring (LMS – level 1) at **\$9,864/yr**
- RMM tool (Remote Monitoring & Maintenance)
  - for all IT management services for over 120 workstations at **\$4,200/yr**
- *Microsoft* Office 365
  - Licenses to use Microsoft's *Office 365* for 101 users at \$98.60 per license or **\$9,958.60/yr**
- Email spam protection
  - Email protection for 147 mailboxes at \$31.80 per mailbox or **\$4,674.60/yr**
- Email message archive
  - Email archives by *Barracuda* at **\$6,268.44/yr**

The yearly total for all above services = **\$52,785.64/yr**. These costs have been allocated to each department and were included in the budget for FY 2024.

**RESOLUTION NO. 3415**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL AGREEMENT WITH LITEFOOT TECHNOLOGY, LLC FOR INFORMATION TECHNOLOGY SUBSCRIPTION SERVICES**

**WHEREAS**, the City of East Ridge is continuously making efforts to improve its information technology (“IT”) in order to keep it up to date; and

**WHEREAS**, as part of these ongoing efforts, the City entered into a Subscription Services Agreement with LiteFoot Technology, LLC in July 2022 for a term of twelve (12) months, for LiteFoot to provide various IT services, including updates to the City’s computers and assistance to employees with IT issues; and

**WHEREAS**, the City wishes to renew the IT Services Agreement with LiteFoot Technology, LLC in the amount of \$52,785.64 for a term of twelve (12) months.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE**, that the Mayor is authorized to enter into a renewal agreement with LiteFoot Technology, LLC for IT services for a total amount of \$52,785.64 for a term of twelve (12) months.

**BE IT FURTHER AND FINALLY RESOLVED** that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Brian W. Williams, Mayor

Attest:

\_\_\_\_\_  
J. Scott Miller, City Manager

Approved as to Form:

\_\_\_\_\_  
Mark W. Litchford, City Attorney

423-785-6769  
helpdesk@litefoottech.com



PO Box 323  
Ooltewah, TN 37363

Scott Miller  
City of East Ridge  
1517 Tombras Ave,  
East Ridge, TN, 37412

Sales Representative: Robert Hilton

07/07/2023

**N-Able Cloud Backups with Onsite Backup Target**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Yearly Items</b>				
9	Server backups Cloud-Up to 1TB each	\$540.00	\$540.00	\$4,860.00
1	Onsite Local Backup Target for 9 servers- Up to 4TB local storage	\$3,600.00	\$3,600.00	\$3,600.00
			<b>Yearly Total</b>	<b>\$8,460.00</b>
<b>One-Time Items</b>				
1	Labor for set up and installation of local backup target and cloud storage will be billed through Block hours- Estimated at 3 hrs.	\$0.00	\$0.00	\$0.00
			<b>One-Time Total</b>	<b>\$0.00</b>
			<b>Subtotal</b>	<b>\$8,460.00</b>
			<b>Total Taxes</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$8,460.00</b>

**TERMS & CONDITIONS**

Terms of this sale are as follows: 50% down payment on orders \$3000 or more, balance of hardware payment upon Delivery, a 10% restocking fee applies to all cancelled orders. Tax and Freight are not included in this estimate. This Estimate is only valid for 10 days. A 3.5% processing fee will be added to all orders paid for by credit card.

**DISCLAIMER**

I/ We agree and understand that acceptance constitutes a binding contract on both parties and that in the event this project should be turned over to an attorney for collections of any unpaid amount then I/We will be responsible for all cost of collections including reasonable attorney's fees. The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Make all checks payable to Litefoot Technology, LLC.  
Thank you for your business!  
PO Box 323 | Ooltewah, TN 37363 | USA

423-795-6769  
hclpdesk@litefoottech.com



PO Box 323  
Ooltewah, TN 37363

Tyler Basham  
City of East Ridge  
1517 Tombras Ave,  
East Ridge, TN, 37412

Sales Representative: Robert Hilton

06/29/2023

**Workstation patching and windows updates-1 YR**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>One-Time Items</b>				
1	Workstation patching and windows updates-1YR, 120 workstations	\$9,360.00	\$9,360.00	\$9,360.00
<b>One-Time Total</b>				<b>\$9,360.00</b>
<b>Subtotal</b>				<b>\$9,360.00</b>
<b>Total Taxes</b>				<b>\$0.00</b>
<b>Total</b>				<b>\$9,360.00</b>

**TERMS & CONDITIONS**

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**DISCLAIMER**

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Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Make all checks payable to Litefoot Technology, LLC.  
Thank you for your business!  
PO Box 323 | Ooltewah, TN 37363 | USA



423-785-6769  
helpdesk@litefoottech.com



PO Box 323  
Ooltewah, TN 37363

### LMS-Level 1 Managed Services-1YR

Tyler Basham  
City of East Ridge  
1517 Tombras Ave,  
East Ridge ,TN ,37412

Sales Representative: Robert Hilton

06/29/2023

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Yearly Items</b>				
1	Remote Monitoring and Maintenance 8- Firewalls 6-Servers 11-AP's 6-Switches 1-Datto Backup Appliance 1-Barracuda Appliance * 6 Hrs of Incident resolution is included per month. Anything over 6 hrs will be billed at a discounted rate or billed towards unused block hours.	\$9,864.00	\$9,864.00	\$9,864.00
			<b>Yearly Total</b>	<b>\$9,864.00</b>
			<b>Subtotal</b>	<b>\$9,864.00</b>
			<b>Total Taxes</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$9,864.00</b>

**Terms and Conditions**

This Terms and Conditions Agreement (The "Agreement") is entered into by and between Litefoot Technology, Inc, having its principal office at 4295 Cromwell Rd, Suite 203, Chattanooga TN 37421 and the undersigned customer ("Customer").

The content of this Agreement and any related statement of work, Managed Services Agreement, Outsourcing Agreement, or other Quotation or Proposal (a "Work Order") is confidential. Unless required by law or authorized in writing by the other party, neither this Agreement nor the Work Order is to be disclosed to any person or organization other than those who need to know the terms of this Agreement or Work Order to assist either party.

The pricing information, estimates, and all other proposed solutions included in this Agreement or Work Order are based on Litefoot Technology's understanding and assumptions of the requirements and environment represented in the corresponding Work Order, and on Litefoot Technology being awarded the entire scope of the work being requested (collectively, the "Conditions"). In the event any of the conditions are not accurate or if any Condition changes or is altered during the term of this Agreement, Litefoot Technology shall have the right to terminate this Agreement and any related Work Order immediately upon notice to the Customer.

Pricing is valid for thirty (30) calendar days from the date of submission. All pricing is shown in U.S. dollars and does not include applicable taxes or certain other charges such as VAT or Freight charges.

Itemized counts in this Agreement are representative of the environment's state at the time of quoting. Litefoot Technology reserves the right to reconcile managed device, user, and storage counts and update pricing accordingly on a monthly basis.

Managed Service Contract Term/Payment information:

- (a) Onboarding fee will be billed immediately following contract signing
  - i. Onboarding fees are an estimate Litefoot Technology puts together based on the knowledge of the clients network we have. While Litefoot Technology does the best to provide an accurate estimate in onboarding hours there are times the number of hours can be exceeded. If we anticipate going over the estimated onboarding allotted hours, Litefoot Technology will provide formal written communication to discuss the need for added hours with the client prior to performing the completion of the onboarding.
- (b) Monthly Service fee to billed once onboarding is complete
- (c) The contract start date begins the day onboarding is complete
- (d) Contract Term: 12 Months
- (e) This Agreement will automatically renew for one (1) year term, unless either party provides notice to terminate the contract no less than ninety (90) days before the end of the then current agreement.
- (f) This agreement will end if customer decides to buy a new server before the 12 months are up and the contract will be voided. The Microsoft Server Licenses will be pro-rated for the new Server install.

Unless otherwise agreed in writing, payment for services is due within Thirty (30) days of the date of issuance of the invoice by Litefoot Technology. Customer shall pay to Litefoot Technology a late fee of one and one-half percent (1.5%) per month on any unpaid amount for each calendar month. Customer agrees to pay all costs for collection, including court costs incurred in the collection of any amount past due.

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

423-785-6769  
helpdesk@litefoottech.com



PO Box 323  
Ooltewah, TN 37363

Tyler Basham  
City of East Ridge  
1517 Tombras Ave,  
East Ridge, TN, 37412

Sales Representative: Robert Hilton

06/29/2023

**RMM (Remote Monitoring and Maintenance) for workstations**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>One-Time Items</b>				
1	RMM Tools for workstations -120 Workstations, 1YR	\$3,960.00	\$3,960.00	\$3,960.00
1	RMM User License to be able to control /manage computers-1YR, 1 License	\$240.00	\$240.00	\$240.00
			<b>One-Time Total</b>	<b>\$4,200.00</b>
			<b>Subtotal</b>	<b>\$4,200.00</b>
			<b>Total Taxes</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$4,200.00</b>

**TERMS & CONDITIONS**

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Tyler Basham  
City of East Ridge  
1517 Tombras Ave,  
East Ridge, TN, 37412

Sales Representative: Robert Hilton

06/29/2023

**Microsoft Office Licenses-Apps for Business-2023**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Yearly Items</b>				
101	Microsoft 365 Apps for Business. Package includes fully installed, desktop versions of Office applications such as Word, PowerPoint, and Excel.	\$98.60	\$98.60	\$9,958.60
<b>Yearly Total</b>				<b>\$9,958.60</b>
<b>Subtotal</b>				<b>\$9,958.60</b>
<b>Total Taxes</b>				<b>\$0.00</b>
<b>Total</b>				<b>\$9,958.60</b>

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PO Box 323  
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Tyler Basham  
City of East Ridge  
1517 Tombras Ave ,  
East Ridge , TN , 37412

Sales Representative: Robert Hilton

07/25/2023

**Fuesmail Spam Protection-1YR**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Yearly Items</b>				
147	Anti-Spam, Email Filtering, ClickSmart Phishing\Link Protection, EncryptSmart Encryption : Fusemail-147 Mailboxes, Annual	\$31.80	\$31.80	\$4,674.60
			<b>Yearly Total</b>	<b>\$4,674.60</b>
			<b>Subtotal</b>	<b>\$4,674.60</b>
			<b>Total Taxes</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$4,674.60</b>

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Scott Miller  
City of East Ridge  
1517 Tombras Ave ,  
East Ridge , TN , 37412

Sales Representative: Robert Hilton

06/22/2023

**Barracuda Message Archiver**

Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>Yearly Items</b>				
12	Barracuda Message Archiver Mirrored Cloud Storage - Subscription license (1 month)	\$167.55	\$167.55	\$2,010.60
12	Barracuda Instant Replacement - Extended service agreement - replacement - 1 month	\$157.70	\$157.70	\$1,892.40
12	Barracuda Energize Updates - Subscription license (1 month)	\$197.12	\$197.12	\$2,365.44
			<b>Yearly Total</b>	<b>\$6,268.44</b>
			<b>Subtotal</b>	<b>\$6,268.44</b>
			<b>Total Taxes</b>	<b>\$0.00</b>
			<b>Total</b>	<b>\$6,268.44</b>

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## EAST RIDGE CITY COUNCIL PRESENTATION

Good evening, Mr. Mayor and Commissioners. My name is Ron Drumeller and I am the Executive Director of the Chattanooga-Hamilton County Air Pollution Control Bureau. Today, I am here on behalf of the Air Pollution Control Board asking the City Council to adopt proposed revisions to the Hamilton County air pollution control regulations which ultimately will be adopted by legislative bodies throughout Hamilton County.

The Air Pollution Control Board has the responsibility of recommending changes in the air pollution control regulations to the various legislative bodies in the County. These proposed changes to the air pollution control regulations were the subject of a 30 day public comment period and a public hearing before the Air Pollution Control Bureau. No adverse comments were received on the proposed revisions. **These revisions have already been adopted by Hamilton County and the City of Chattanooga.**

The State of Tennessee requires that the air pollution control rules within all of Hamilton County be no less stringent than State rules. Many of these rules have their origin as federal rules promulgated by the U.S. Environmental Protection Agency. They are commonly adopted by reference by state and local jurisdictions to ensure national uniformity of rules and streamlining of state and local regulations since many of them are extremely lengthy. The State recently updated their rules for new sources and sources of hazardous air pollution and is requiring that our local rules be updated in order to be no less stringent than the State rules.

The proposed changes include:

- Adopting New Source Performance Standards (NSPS) for industrial sources of air pollution and National Emissions Standards for Hazardous Air Pollutants (NESHAPs) by reference as of July 1, 2021;
- Updating and adding some definitions;
- Adding three additional chemicals to be excluded from the definition for volatile organic compounds (VOCs);
- Updating the list of chemicals for which there are National Ambient Air Quality Standards (NAAQS);
- Adding electronic notice (e-notice) provisions;
- Updating stack testing requirements; asbestos regulations and fees; open burning rules; landfill rules; confidentiality provisions;
- Making minor administrative changes and corrections; and
- Correcting grammatical errors.

The Air Pollution Control Board unanimously recommends all of these revisions and has asked that the County and all its municipalities enact them in order to maintain local jurisdiction over air pollution control.



STATE OF TENNESSEE  
**DEPARTMENT OF ENVIRONMENT AND CONSERVATION**  
Division of Air Pollution Control  
15th Floor, William R. Snodgrass Tennessee Tower  
312 Rosa L. Parks Avenue, Nashville, TN 37243

April 13, 2023

Ronald Drumeller,  
Executive Director, CHCAPCB  
6125 Preservation Drive, Ste. 140  
Chattanooga, TN 37416-3740

Subject: Proposed Revisions to CHCAPCB Ordinances

Dear Mr. Drumeller,

We want to thank you for sending us the revised ordinance package addressing both our and US EPA's comments for review. It appears our concerns have been addressed.

We appreciate the effort you are undertaking to keep your local ordinances current and in compliance with EPA's regulations and those of the state. As you are aware, this is a condition of the Certificate of Exemption (COE) for your local air program under the Tennessee Air Quality Act ("Act"). For the COE to be granted by the Board, the local program provisions must not be less stringent than those of the state, the local program must be adequately enforced, and the granting of the COE must not interfere with the state's goal of maintaining the purity of the air resources of the state. T.C.A. § 68-201-115.

To that end, keeping your local ordinances current with the state (and EPA) is a critical step towards meeting the requirements of your COE under the Act.

Should you have any questions or need further explanation, please feel free to reach out to me (Michelle.B.Walker@tn.gov or (615) 426-9250).

Sincerely,

A handwritten signature in blue ink that reads "Michelle W. Owenby".

Michelle Owenby

Technical Secretary, Air Pollution Control Board



# CHATTANOOGA-HAMILTON COUNTY AIR POLLUTION CONTROL BUREAU

Summary of Revisions to  
*The East Ridge Air Pollution Control Ordinance*  
(East Ridge Municipal Code, Title 20, Chapter 2)  
2023

Sections 1, 2, and 4: Revisions to definitions for “Director,” “Hazardous air pollutant,” and “Volatile organic compound (VOC),” respectively

Section 3: Addition of definition for “PM<sub>2.5</sub>”

Section 5: Revision to designation of ambient sampling and analytical procedures

Sections 6, 7, 8, 9, 10, 11, 12, and 13: Revisions to designations of source sampling and analytical procedures

Sections 14, 18, 22, 23, 73, 74, 90, and 98: Incorporation of the use of electronic notices (e-notices) for public notifications

Sections 15, 16, and 17: Clarification of fees for asbestos-related demolitions and renovations

Sections 19 and 20: Revisions to procedures for requesting confidentiality

Sections 21, 70, 71, 72, and 84: Correction to major source applicability threshold for municipal incinerators

Sections 24, 25, 26, 27, 28, and 29: Revisions to open burning regulations

Sections 30, 31, 43, 44, 45, 46, 47, 78, 82, 85, 88, and 99: Incorporations by reference of various federal regulations

Sections 32, 34, 35, 36, 37, 38, 39, 40, 41, and 42: Corrections to ordinance references

Section 33: Correction of written number error

Sections 48, 49, 50, 51, 52, 53, 67, and 68: Corrections to federal regulation references

Sections 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, and 66: Revisions to asbestos-related demolition and renovation regulations

Sections 69, 77, 79, 80, 81, 83, 86, 87, and 89: Corrections to notations that cite federal regulations that have been incorporated by reference

Sections 75 and 76: Clarification of applicability for particulate matter regulations

Sections 91, 94, 95, and 96: Clarifications of criteria for insignificant activities

Sections 92 and 93: Corrections of numbering (Roman numeral) errors

Section 97: Addition of surface coating operations using hand-held, non-refillable aerosol containers as insignificant activities

**AGENDA MEMORANDUM**

**REZONE**

**636 & 650 Layfield Road**

**From R-1 Residential to R-3 Apartment District**

**Date: August 10, 2023**

Submitted by:



**Michael Howell, Chief Building Official**

**SUBJECT:**

On July 10, 2023, Stone Creek Consulting, LLC petitioned the East Ridge Planning Commission to rezone the parcels found at 636 & 650 Layfield Road (Tax Map ID# 170J-B-004.04 and Tax Map ID# 170J-B-004.05) from R-1 Residential District to R-3 Residential Apartment District, to construct five detached single-family homes/townhomes.

The East Ridge Planning Commission approved the request to rezone. The applicant has requested the rezoning case move forward to the city council for review.

**Following conditions:**

- 1. Only single-family detached homes and townhomes shall be allowed.**
- 2. No individual driveways allowed on Layfield Road**

**AGENDA MEMORANDUM**

**REZONE**

**861 & 865 Donaldson Road**

**From R-1 Residential District to RT-1 Residential Townhome District**

**Date: August 10, 2023**

Submitted by:



---

Michael Howell, Chief Building Official

**SUBJECT:**

On July 10, 2023, Michael Myers petitioned the East Ridge Planning Commission to rezone the parcels found at 861 and 865 Donaldson Road, (Tax Map ID# 156L-C-012.01 & Tax Map ID# 156L-C-013) from R-1 Residential District to RT-1 Residential Townhome District.

The East Ridge Planning Commission approved the request to rezone. The applicant has requested the rezoning case move forward to the city council for review.

**(Note 1.37+/- acres located at the rear of 861 & 865 Donaldson Road to remain R-1 Zoned)**

**AGENDA MEMORANDUM**

**REZONE**

**1438 N Smith Street**

**From R-1 Residential/C-1 Commercial to RT-1 Townhome District**

**Date: August 10, 2023**

Submitted by:



---

**Michael Howell, Chief Building Official**

**SUBJECT:**

On July 10, 2023, N & R Properties petitioned the East Ridge Planning Commission to rezone the parcel found at 1438 N Smith Street (Tax Map ID# 169L-K-001.01) from R-1 Residential District & C-1 Commercial Tourism District to RT-1 Residential Townhome District, to construct four attached townhome units.

The East Ridge Planning Commission approved the request to rezone with the condition of reducing the number of units from four to three townhome units being constructed. The applicant has requested the rezoning case move forward to the city council for review.

**AGENDA MEMORANDUM**

**REZONE**

**205 Eads Street**

**From R-1 Residential District to R-2 Residential Duplex District**

**Date: August 10, 2023**

Submitted by



Michael Howell, Chief Building Official

**SUBJECT:**

On July 10, 2023, Verna Knight petitioned the East Ridge Planning Commission to rezone the parcel found at 205 Eads Street (Tax Map # 1580-A-022.03) from R-1 Residential District to R-2 Residential-Duplex District. Ms. Knight wants to convert the existing single-family dwelling home into a duplex.


The East Ridge Planning Commission approved the request to rezone. The applicant has requested the rezoning case move forward to the city council for review.

**AGENDA MEMORANDUM**

**APPOINTMENTS TO  
HOUSING COMMISSION**

**AUGUST 10, 2023**

Submitted By:

  
Janet Middleton, City Recorder

SUBJECT:

The following appointments will expire on August 24, 2023. New appointments will need to be made for 3-year terms.


Member:	Appointed by:	Term:
Jim Winters	Vice Mayor Haynes	8/25/20 – 8/24/23
Jeff Ezell	Councilmember Witt	8/25/20 – 8/24/23

**AGENDA MEMORANDUM**

**APPOINTMENT TO  
PLANNING COMMISSION**

**AUGUST 10, 2023**

Submitted By:

  
Janet Middleton, City Recorder

SUBJECT:

The following appointment will expire on August 24, 2023. Mr. Cornelius was appointed to fill an unexpired term, so a new appointment will need to be made for a 3-year term.

Member:	Appointed by:	Term:
Scott Cornelius	Mayor Williams	8/26/21 – 8/24/23
		<i>Filled unexpired term</i>

AGENDA MEMORANDUM  
N. MACK SMITH ROAD WIDENING PROJECT

August 10, 2023

Submitted By:

  
J. Scott Miller, City Manager

SUBJECT:

The City has acquired and closed on all the right-of-way (ROW) properties necessary for the widening of N. Mack Smith Road except the property of the East Ridge Retirement Center (Tract 1 and 10 owned by L H Mack Smith Road LLC).

The negotiator for the ROW acquisition of Tracts 2 through 9 made the last best offer (LBO) to the owner of Tract 10 on June 15, 2023. As of July 21st the negotiator has not received a response to the LBO, nor has he received a counteroffer. My office has not received a response to the offer either.

Since it has been well over a month since the LBO was made to L H Mack Smith Road LLC, I am seeking direction from the City Council on how you wish to proceed. In order to keep this road project moving forward, I am requesting from the City Council consideration to instruct ASA Engineering to: (1) finalize the construction and bid documents for the N. Mack Smith Road widening project from Ringgold Road to the north property line of the Fairfield Inn and Suites; and (2) authorize to formally bid the project.

JSM/



AGENDA MEMORANDUM  
5-YEAR PARKS AND RECREATION PLAN

August 10, 2023

Submitted By:

  
\_\_\_\_\_  
J. Scott Miller, City Manager

SUBJECT:

The City Council approved a 5-Year Parks and Recreation Plan (2018-2023) on December 14, 2017. The Key objective of the plan was to review previous proposals for recreation development in East Ridge, and to identify projects that would meet the current and future recreation needs of the community. This plan expires at the end of the 2023 calendar year.

In order to be considered for parks and recreation grants under TDEC's programs (ie Local Parks & Recreation Fund), the local government must have an active comprehensive plan. Southeast Tennessee Development District (SETDD) completed the City's Plan in 2017; however, due to staffing and a backlog of projects they had to defer completing an updated 5-year plan for East Ridge. Therefore, the City Staff solicited letters of intent and Requests for Qualifications (RFQ's) from experienced consulting planners to perform planning services to include the preparation of a 5-year comprehensive plan for the ER Parks and Recreation Department.

The City received three (3) proposals for the City's Parks and Recreation Comprehensive 5-Year Plan, as follows:

- TSW, Chattanooga, TN
- Ragen Smith, Chattanooga, TN
- Kimley Horn, Nashville, TN

The Selection Committee (Cameron McAllister, Shawna Skiles, Chad Ayers, Richard Werhle, Top Golf, and myself) heard presentations from the three (3) firms on Monday, July 10, 2023. Due to the schedules of City Staff and of the leading Consultant the parties aren't meeting to discuss an agreement for services until July 28, 2023. The Committee's top choice for this project will be presented to the Mayor and City Council at their regular business meeting of August 10, 2023 for consideration for appointment/approval.

JSM/

AGENDA MEMORADNUM  
SIGN CONSULTANT

August 10, 2023

Submitted By:

  
J. Scott Miller, City Manager

SUBJECT:

I am proposing to the Mayor and City Council that the City invest in several "Welcome to East Ridge" signs to be erected at the following locations:

- Ringgold Road and the southbound ramp off I-75.
- Ringgold Road and the northbound ramp off I-75.
- Ringgold Road and the Georgia State Line.
- Ringgold Road and the Bachman Tunnels.
- Other locations where Council designates.

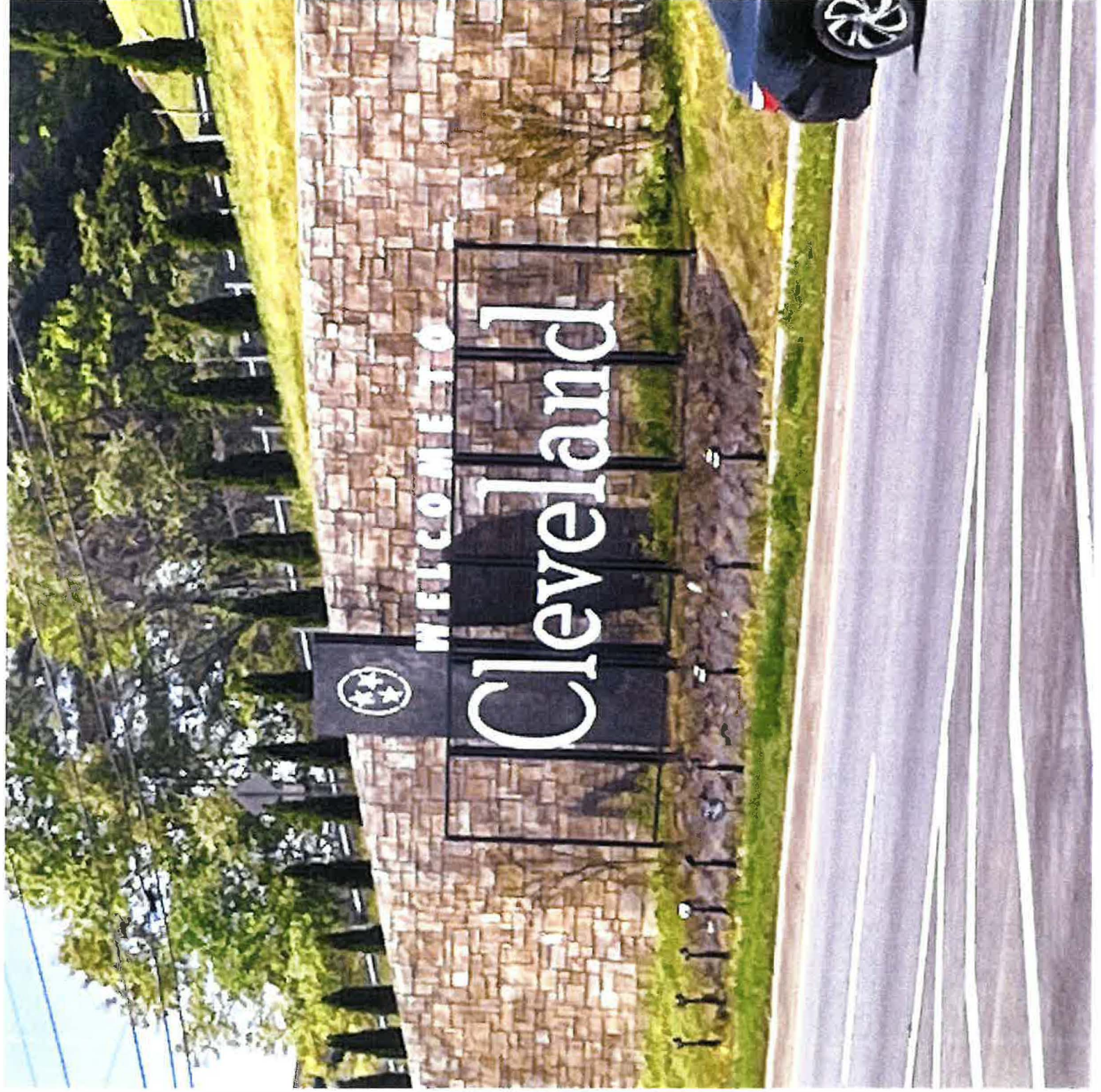
The welcome signs would be large enough to be seen and would make a public statement; ie. the "Welcome to Cleveland" sign attached hereto for your viewing.

Should we decide to proceed with this welcome sign program the City will need the services of a sign consultant to design the sign and develop the plans and specifications for the formal solicitation of bids. Since the cost of these services could exceed \$10,000 the City is required to solicit Requests for Qualification (RFQ's) for sign consultants. I am requesting authorization from the City Council to proceed with the RFQ process.

Attachment

JSM/





AGENDA MEMORANDUM  
CITY ECONOMIC DEVELOPMENT GRANT AGREEMENT  
CITY OF EAST RIDGE, EAST RIDGE INDUSTRIAL DEVELOPMENT BOARD and  
COMMUNITY BUILDERS, LLC AND STERLING HOLDINGS, LLC

August 10, 2023

Submitted By:



J. Scott Miller, City Manager

**BACKGROUND:**

The City of East Ridge and the East Ridge Industrial Development Board (IDB) entered into an Economic Development Grant Agreement dated March 10, 2022 whereby the Developer (Community Builders, LLC and Sterling Holdings, LLC) requested of the City to submit an Economic Development Appropriation Grant Application to the State of Tennessee requesting a direct appropriation grant of \$13 million payable to the IDB; whereby the funds would be used to fund approved infrastructure expenses of the Developer. The grant that was ultimately approved by the State was \$5 million.

Pursuant to Article IV, Section 1, Developer's Acknowledgement, of the Agreement, "the grant is to support the Developer's infrastructure improvements of Phase I necessary to support economic development of the Project, including, but not limited to, sewers, water supply systems, utility extensions, streets, traffic control devices, and wastewater collection and treatment systems."

Pursuant to Article IV, Section 6, Release of Grant Funds, of the Agreement, payment of the grant (\$5 million) is made to the Developer upon the satisfaction of the construction milestone completion schedule in the amounts indicated as follows: first payment in the amount of 50%; second payment in the amount of 25%; and final payment in the amount of 25%. The City has to date made the first and the second payments to the Developer. For your information the City and the IDB are entitled to receive 1% of the grant funds for administrative purposes.

**SUBJECT:**

Attached hereto please find a letter from Kenny Custer, Star Community Builders, requesting of the City two modifications to the Economic Development Grant Agreement, as follows:

- The deletion of Section 6(c)(i) within said agreement to allow the Developer to receive the final reimbursement of 25% upon receipt and review of the certified expenditures. Please see the attached section of the agreement.



- Page 2, the second Whereas clause, the total amount of grant funds to be changed from \$13 million to \$5 million since the \$5 million figure was the actual grant received by the City. Please see the attached whereas in the agreement.

JSM/



**STAR COMMUNITY**  
BUILDERS  
2720 Homestead Road, Suite 200  
Park City, Utah 84098

City Manager Scott Miller  
1517 Tombras Avenue  
East Ridge, Tennessee 37412

**Re: Gateway Project Phase I (East Ridge, Tennessee)  
Economic Development Appropriation Grant**

Dear City Manager Miller,

In 2022, the City, together with the IDB, entered into an Economic Development Grant Agreement (“Agreement”) with Star Community Builders, LLC and Sterling Holdings, LLC (collectively the “Developer”). In connection with the Agreement, the City submitted to the State of Tennessee an Economic Development Appropriation Grant Application seeking a direct appropriation of \$13,000,000.00 to assist the Developer with public infrastructure improvements for Phase I of the Gateway development. As you are aware, the City received a direct appropriation of \$5,000,000.00.

Section Six of the Agreement contains three phases for payouts to the Developer, the first two of which have been satisfied and paid in accordance with the Agreement. As of the date of this correspondence, the investment has exceeded \$46,000,000. Overall, Phase I is anticipated to amount to an investment in excess of \$140,000,000 to complete the full buildout, which will include 200 residential units and approximately 100,000SF of mixed-use commercial. Other major investments include a hotel site, public parking garage, roads, green space, and specialty uses.

The Development’s investment in public infrastructure improvements has far exceeded \$5,000,000 as of the date of this correspondence and we have received two payments totaling \$3,750,000. Pursuant to Section 6(c), the final payment of 25% is eligible for issuance provided the Developer’s cost equals or exceeds the total amount of the grant funds, coupled with substantial completion of Phase I infrastructure. While we are very encouraged by the Gateway’s progress and anticipate completion of Phase I in the near future, we are requesting that the City agree to modify Section 6(c) by removing subsection (i.) within the Development Agreement to allow us to receive the final reimbursement of 25% upon receipt and review of the certified expenditures. We would also prefer an amendment to reflect total the total of grant funds received from \$13,000,000 to \$5,000,000

We have appreciated the City’s support for the Gateway Development and welcome any consideration the City would approve in amending the Agreement to allow for the final payment of the remaining grant funds when certified and approved. We look forward to the continued partnership that will make the Gateway Development a great success.

Sincerely,

Kenny Custer

Star Community Builders

## CITY ECONOMIC DEVELOPMENT GRANT AGREEMENT

This **City Economic Development Grant Agreement** (“Agreement”) is made and entered into as of the 10<sup>th</sup> day of March, 2022 (the “Effective Date”) by and between the **City of East Ridge, Tennessee**, a Tennessee municipal corporation organized under the laws of the State of Tennessee, (the “City”), the **East Ridge Industrial Development Board** (the “IDB”), a public nonprofit corporation organized under T.C.A. § 7-53-101 *et seq.* and **STAR COMMUNITY BUILDERS, LLC** (“Star Community”), a Utah limited liability company, and **STERLING HOLDINGS, LLC** (“Sterling Holdings”), a Utah limited liability company (for convenience purposes, Star Community and Sterling Holdings will collectively be referred to herein in the singular as “Developer”). Developer, IDB and the City may be referred to herein from time to time as a “Party” or collectively as the “Parties.”

### WITNESSETH:

**WHEREAS**, Article II, Section 24 of the Tennessee Constitution expressly authorizes the appropriation of public funds, provided such appropriations are made pursuant to applicable law.

**WHEREAS**, pursuant to T.C.A. § 7-53-101 *et seq.* (the “IDB Act”), the IDB is authorized to, among other things, finance, maintain and increase employment opportunities, and increase and otherwise promote the development of industry, trade, commerce, tourism, and recreation to locate in or remain in the State of Tennessee; and

**WHEREAS**, the Legislature has vested such IDB corporations with all powers that may be necessary to accomplish such purposes, including assisting, securing and retaining of private enterprises and the resulting maintenance of a higher level of employment and economic activity and stability; and

**WHEREAS**, pursuant to T.C.A. § 7-53-302, the IDB may undertake a economic development project which includes the provision of direct grants for land, building and infrastructure and the power to donate any or all revenues or receipts of the corporation whenever its board finds that such action will be in furtherance of the IDB’s purposes; and

**WHEREAS**, the Sterling Holdings is the owner of an approximate 60-acre tract of property identified as Tax Map No. 169E-D-008 (the “Property”) located in the boundaries of the City generally known as the Gateway, and Star Community has proposed to develop the Property for a variety of mixed uses, including the construction of a stadium for professional sporting and spectator events, retail space, hotels, residences, and associated infrastructure (hereinafter called the “Project”) which upon completion will be in the form generally depicted in **Exhibit A** hereto and incorporated herein by reference; and

**WHEREAS**, completion of Phase I will involve the Developer investing in excess of \$140 million in land, buildings, and capital improvements in Tennessee, and is expected to result in the creation of at least 1,000 new full-time and part-time jobs for Tennesseans; and

**WHEREAS**, it is believed the Project will generate significant sales tax revenues, ad valorem property tax revenues, and hotel-motel tax revenues, along with creating employment

opportunities and encouraging further future commercial and economic development within the City as well as Hamilton County; and

**WHEREAS**, the City and the IDB have determined that Developer's improvement of the Project will be beneficial to the growth, economic well-being, and quality of life in the City as well as Hamilton County; and

**WHEREAS**, the Developer has requested the City to submit to the State of Tennessee (the "State") an Economic Development Appropriation Grant Application (the "Grant") requesting a direct appropriation grant of \$13.0 million payable to the IDB as part of the State's budget for the fiscal year beginning July 1, 2022; and

**WHEREAS**, pursuant to T.C.A. § 6-54-118, the City is authorized to appropriate funds to the IDB for purposes of economic development.

**WHEREAS**, the proceeds received from the Grant would be appropriated to the IDB and subsequently used to fund approved infrastructure expenses of the Developer necessary to support economic development of the Project, such infrastructure being defined in T.C.A. § 9-23-102(16); and

**WHEREAS**, the City and IDB value the Developer as a distinguished and important corporate citizen and wish to support the Development through the proceeds received from the Grant; and

**WHEREAS**, in exchange for receiving the Grant proceeds, the City's and IDB's commitments herein, and to ensure that the benefits of the Grant are utilized in a manner consistent with applicable law, the Developer has agreed to comply with certain conditions and deliver certain performances, including full completion of Phase I in accordance with the terms and conditions set forth herein; and

**WHEREAS**, the City, IDB, and Developer wish to enter into this agreement confirming certain mutually agreed commitments, conditions, requirements and obligations that shall govern both the City, the IDB, and Developer throughout the completion of Phase I of the Project; and

**WHEREAS**, the City and IDB believe it is in the best interest to enter into this Agreement for the reasons set forth above.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, and subject to applicable laws of the State of Tennessee, the parties hereby enter into the following Development Agreement.

#### **ARTICLE I INCORPORATION OF RECITALS AND FINDINGS OF THE CITY AND IDB**

**1. Incorporation of Recitals.** For the reasons set forth in the Recitals hereto, which Recitals are an integral part of this Agreement and incorporated herein by reference as a statement of the public purposes of this Agreement and the intended arrangements among the Parties, the Parties shall cooperate in the manner described herein to facilitate and support the construction of the



commencement or progress of its obligations hereunder by matters that are not reasonably within the control of the Developer, including without limitation access to materials and labor, weather events or natural disasters, pandemic-related restrictions or shutdowns, or market conditions including the unavailability of reasonable financing for Developer's obligations hereunder, then the time for performance under this Agreement by the Developer shall be extended as long as necessary to remedy the limiting condition, or such specific period of time as may be mutually agreed by the Parties.

**5. Limitation of Payment Obligations.** Other than the proceeds received from the Grant, nothing in this Agreement shall be construed as requiring the IDB or the City to construct or pay for any of the Infrastructure Improvements of the Project. Additionally, the Developer acknowledges and covenants that no use of Grant Funds intended to support the Developer pursuant to this Agreement shall be a violation or evasion of any Grant requirements.

**6. Release of Grant Funds.** The Parties agree that any Grant Funds received by the City and allocated to the IDB are subject to withholding of 1.0% ("Administrative Withholding") of the total amount of Grant Funds to reimburse the City and IDB for all administrative and professional costs and expenses incurred in connection with applying for, preparing, and administering said Grant for the Infrastructure Improvements. With respect to all remaining Grant Funds and subject to the terms and conditions in this Agreement, such amounts shall be paid to Star Community Builders, LLC upon the satisfaction of the following construction milestone completion schedule in the amounts indicated herein below:

**a. First Payment.** Fifty percent (50%) of the Grant Funds to Star Community Builders, LLC, within ten (10) business days following receipt of the Grant Funds from the State provided, however, the following conditions are satisfied:

- i. Developer, together with Developer's Engineer, furnishes invoices or other substantiating documentation evidencing that the Developer's actual costs incurred for already completed Infrastructure Improvements in Phase I amounts to not less than fifty percent (50%) of the remaining Grant Funds;
- ii. Developer certifies that none of the costs identified in Section 6(a)(i) have been submitted for reimbursement under the Border Region Act;
- iii. Developer delivers to the IDB evidence that all mechanics' liens, if any, have been paid or discharged; and
- iv. Developer is in material compliance with all provisions and requirements of this Agreement and that all materials for which the payment is being disbursed to Developer have been delivered to and remain on the Project in Phase I.

**b. Second Payment.** Twenty-Five percent (25%) of the Grant Funds to Star Community Builders, LLC, provided the following conditions are satisfied:

- i. Developer, together with Developer's Engineer, furnishes invoices or other substantiating documentation evidencing that the Developer has actual costs that were incurred after the Effective Date of this Agreement equal to the monetary value of Twenty-Five percent (25%) of the Grant Funds for Infrastructure Improvements completed in Phase I;
  - ii. Developer certifies that none of the costs identified in Section 6(b)(i) have been submitted for reimbursement under the Border Region Act.
  - iii. Developer delivers to the IDB evidence that all mechanics' liens, if any, have been paid or discharged; and
  - iv. Developer is in material compliance with all provisions and requirements of this Agreement and that all materials for which the payment is being disbursed to Developer have been delivered to and remain on the Project in Phase I.
- c. **Final Payment.** Twenty-Five percent (25%) of the Grant Funds to Star Community Builders, LLC, provided the following conditions are satisfied:
- i. A receipt from the Developer's Engineer of a certificate stating that to the best of the Engineer's knowledge, information and belief, the Infrastructure Improvements are satisfactorily completed in their entirety in Phase I of the Project;
  - ii. Developer, together with Developer's Engineer, furnishes invoices or other substantiating documentation evidencing that the Developer's actual costs incurred for unreimbursed completed Infrastructure Improvements in Phase I amount to the monetary equivalent of Twenty-Five percent (25%) of the Grant Funds;
  - iii. Developer certifies that none of the costs identified in Section 6(c)(ii) have been submitted for reimbursement under the Border Region Act;
  - iv. Developer delivers to the IDB evidence that all mechanics' liens, if any, have been paid or discharged; and
  - v. Developer is in material compliance with all provisions and requirements of this Agreement and that all materials for which the payment is being disbursed to Developer have been delivered to and remain on the Project in Phase I.

7. **Verification of Infrastructure Improvement Expenses.** The Parties acknowledge that the IDB will reimburse Developer only for the cost and expenses of Infrastructure Improvements in Phase I in accordance with the Construction Documents. Upon reasonable request of the City or the IDB, Developer shall without unreasonable delay furnish other supporting expense documentation incurred in connection with the Infrastructure Improvements. In the event any

**AGENDA MEMORANDUM**  
**ANNUAL BIDS FOR**  
**STREET DEPARTMENT MATERIALS**  
**AUGUST 10, 2023**

Submitted By:

Chris Vaughn, Street Dept. Supervisor

SUBJECT:

The City advertised their annual bids for Street Department materials for FY 2023-2024 as follows:

- Asphalt and other street repair materials
- Concrete block/brick, sand, and mortar mix
- Crushed Stone
- Drainage Pipe – Various Types
- Topsoil

Bids will be opened on July 26, 2023 at 11:00 am. The bids will be reviewed and then presented for approval at the August 10, 2023 City Council meeting.

**AGENDA MEMORANDUM**

**School Resource Officer Grant**

**Date: 8/10/2023**

Submitted by:

Chief Clint Uselton

**SUBJECT:**

The State of Tennessee is offering a grant administered by the Department of Safety to place full-time School Resource Officers in each public school. The grant is up to \$75,000.00 per SRO which will cover a significant portion of the employee's salary and benefit package. This grant will allow East Ridge Police Department to eventually provide School Resource Officers to the four public schools within our corporate limits.