

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**June 22, 2023
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Consent Agenda
 - A. Approval of Minutes June 8, 2023 Council Meeting
 - B. Approval of May Financial Report
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:
 - A. **ORDINANCE NO. 1185** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL SETTING THE PROPERTY TAX RATE FOR THE YEAR 2023 AT THE RATE OF \$1.2500 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE (2nd and final reading)
 - B. **PUBLIC HEARING FOR ORDINANCE NO. 1186** – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024
 - C. **ORDINANCE NO. 1186** - AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024 (2nd and final reading)
 - D. **ORDINANCE NO. 1187** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2023 OPERATING BUDGET, ORDINANCE NO. 1155, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2nd and final reading)

- E. **RESOLUTION NO. 3399** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL (Passed from 6/8/23 meeting)

9. New Business:

- A. **MBI Companies, Inc.** – Presentation of on-site plan and elevations for new Animal Shelter facility
- B. **RESOLUTION NO. 3400** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE PREPARATION AND ISSUANCE OF A PUBLIC NOTICE OF REQUEST FOR QUALIFICATIONS REGARDING A SPORTS FACILITIES FEASIBILITY STUDY OF CAMP JORDAN PARK
- C. **RESOLUTION NO. 3401** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO REJECT A BID FROM TALLEY CONSTRUCTION FOR RESURFACING MCBRIEN ROAD AND TO RE-BID THE PROJECT (TDOT PIN 120226.00)
- D. **RESOLUTION NO. 3402** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO ENTER INTO AN ADDITIONAL SERVICES ADDENDUM TO A CONTRACT WITH THOMPSON ENGINEERING REGARDING THE RESURFACING OF MCBRIEN ROAD THROUGH THE STATE OF TENNESSEE’S TRANSPORTATION IMPROVEMENT PLAN (PIN 120226.00)
- E. Discussion of Tentative Agenda Items for the **July 13, 2023** Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA
July 13, 2023**

8. Old Business:

None

9. New Business:

- A. **PUBLIC HEARING FOR ORDINANCE NO. ____** Rezoning of 1514 Waterhouse Street (Tax Map ID#169N-F-017) from R-1 Residential District to RT-1 Residential Townhouse District
- B. **ORDINANCE NO. ____** - Rezoning of 1514 Waterhouse Street (Tax Map ID#169N-F-017) from R-1 Residential District to RT-1 Residential Townhouse District (1st reading)
- C. **ORDINANCE NO. ____** - Amend Zoning Ordinance No. 481 to reduce the parking requirements from 1.25 and 1.5 parking spaces per room to 1 parking space per room in C-1, C-2, and C-4 districts
- D. **PUBLIC HEARING FOR RESOLUTION NO. ____** - Use on Review for a private Montessori preschool at 842 S. Germantown Road
- E. **RESOLUTION NO. ____** - Use on Review for a private Montessori preschool at 842 S. Germantown Road
- F. **RESOLUTION NO. ____** - Bids for Fall/Winter Uniforms
- G. **RESOLUTION NO. ____** - Purchase of Sanitation Carts and Recycle Carts
- H. **RESOLUTION NO. ____** - Bridge Proposal

10. Adjourn

**MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

June 8, 2023

6:00 pm

The East Ridge City Council met pursuant to notice on June 8, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Charles Cochran, East Ridge Church of Christ, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Attendance: 16

Employee Milestone Awards for May 2023 – Mayor Williams announced the milestone award for May is Kris Kimsey with five years of service. The Mayor stated he appreciates the service of all the employees.

Special Recognition of First Responders

Chief Uselton and Chief Williams came forward to recognize the officers and firefighters who responded to a recent shooting incident. Chief Uselton stated that without the quick response of the officers and firefighters, one of the victims may not have survived. Chief Uselton recognized Patrol Lieutenant Ashley Hewitt, Detective Garrett Hawks, Officer Dylan McCloud, and Sergeant David Myrick along with Battalion Commander Jeff Duncan (ERFD-also a reserve officer), Detective Sinisa Stojnic, Detective Robert Wade, Corporal Scott Darwin, Officer Stacy Lively, Officer Sam Roistacher, Probationary Officer Anna Templeton, Officer John Perry, Corporal Steaven Rogers, Detective Eric Massengale, Detective Johnny Massengale, Officer Robert Landrum, Officer Tyler Davis, Traffic Officer Terry Smith, and Corporal Jason Daverson. Chief Uselton presented Chief's coins to his officers.

Chief Williams recognized the members of the Fire Department who were involved in the situation. They are Engineer Brandon Dycus, Engineer Joshua Williams, Fire Marshal Mike Flynn, Battalion Chief Jeff Duncan, and Deputy Chief Randy Albright. He stated that he and Chief Uselton also responded to the call. He commended the firefighters and police officers for their actions in saving a life. He presented letters of recognition to these firefighters.

Mayor Williams thanked the firefighters and police officers for their service to the City. He presented them with City challenge coins.

Approval of Minutes May 25, 2023 Council Meeting – Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve the minutes. The vote was unanimous. Motion approved.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Cagle and Vice Mayor Helton had nothing at this time.

Councilmember Witt commended Pat Snowden at the Community Center for doing her aerobics by TV while she is out. She also stated that volunteers with the Neighbors Helping Neighbors were out doing cleanup work in the neighborhoods and commended them, and Daniel Beard for spearheading this group.

Councilmember Tyler stated the annual Optimist Fishing Rodeo is this Saturday, with a ribbon cutting for the new pier, door prizes, free food, trophies, and all at no cost. Sign-up is at 8:30 with fishing from 9 – 12 noon. Ages to participate are 1 – 17.

Mayor Williams discussed the following:

- A Memorial Day service was held with the American Legion Post 95. The Mayor thanked Councilmember Cagle for speaking at the event and representing Council in his absence.
- Library:
 - Summer Reading has begun for all ages through 12th grade. The theme is “Read Beyond the Beaten Path.”
 - June 14 - Barry Mitchell and his friends, Sam the Turtle and Hyena the Chicken will perform. There is no registration and the event is free to all ages.
 - June 29 – Stuffed Animal Sleepover – Registration is required and pick up is on June 30th.
- ER Parks and Recreation
 - The Splash pad is open. Hours are 11 am – 7 pm, 7 days a week.
 - June 12, 11 am – Bingo at the Community Center.
 - June 17, 5-7 pm – Father’s Day Field Day at the Community Center, with activities, games, and food. Top Golf will be there with their golf activity inflatable.
 - Beginning July 1 - Registration for all fall sports
- East Ridge clean-up day on June 24, 7am-12:30 pm – The City will partner with the East Ridge Chapter of the Chattanooga Chamber of Commerce to host this event. City Staff, chamber members, and volunteers will work together to clean up trash and litter, do minor lawn maintenance, and remove trash and debris from local watersheds in the City. You may register on the City’s website.

Communication from City Manager

- Mr. Miller stated there would be a road closure on McBrien Road south of Ringgold Road for EPB to replace two 75-foot utility poles near Stone Street. The closure will be June 19 – 22, with detours down Tombras.
- Ringgold Road Multi-Modal – Talley Construction is working on the north side of Ringgold Road between McBrien and Belvoir installing inlet structures and storm drainage. Chattanooga Gas is working on the north side of Ringgold Road between Moore and McBrien, replacing gas lines. They should be completed in 2 – 3 months. We are still looking at the early summer of 2024 for completion of the multi-modal.

- Cemetery Road at Ringgold Road is closed off. The detour pushes traffic west to Belvoir. This may take more than 3 or 4 days because there is a conflict between the sanitary sewer lines and the positioning of drainage lines.

Mayor Williams elaborated on the new pier and boardwalk at Dickert Pond. He stated a ribbon cutting would be held on June 10th for the new pier and boardwalk at Camp Jordan, provided for by a grant from Tennessee American Water in the amount of \$250,000.

Old Business: None

New Business:

ORDINANCE NO. 1185 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL SETTING THE PROPERTY TAX RATE FOR THE YEAR 2023 AT THE RATE OF \$1.2500 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE (1st reading) - City Attorney Litchford read on caption. Finance Director Qualls stated this is the City's main funding mechanism for the budget. There is no tax increase for the upcoming fiscal year. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Ordinance No. 1185 on first reading. The vote was unanimous. Motion approved.

ORDINANCE NO. 1186 - AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024 (1st reading) - City Attorney Litchford read on caption. City Manager Miller addressed some of the highlights of the budget as follows:

- No tax increase.
- No increase in fees or licensing.
- Does not draw down on the fund balance.
- No increase in medical insurance premiums for employees.
- 4% increase in salary for employees.
- Hiring eight new employees – 6 firefighters, 1 police officer, and 1 athletic coordinator.
- Salary increases of \$3,000 for all sworn officers to be more in line with other cities.
- \$540,000 for capital outlay.
- General operating budget is balanced.

Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Ordinance No. 1186 on first reading. The vote was unanimous. Motion approved.

ORDINANCE NO. 1187 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2023 OPERATING BUDGET, ORDINANCE NO. 1155, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (1st reading) - City Attorney Litchford read on caption. Finance Director Qualls stated this is for the initial payments for a new fire engine and a new sanitation truck, plus cleanup of other line items. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Ordinance No. 1187 on first reading. The

vote was unanimous. Motion approved. Mayor Williams thanked the staff for preparing the budget and stated he appreciates the efforts of department heads and other staff. He is proud that there is no tax increase.

RESOLUTION NO. 3397 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE ACCEPTANCE OF THE TENNESSEE AMERICAN WATER 2023 ENVIRONMENTAL GRANT – City Attorney Litchford read on caption. Development Administrator McAllister stated the City received an environmental grant from Tennessee American Water in the amount of \$1,000. The funds will be used for River Rescue in October. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3397. The vote was unanimous. Motion approved. Daphne Kirksey with Tennessee American Water presented the check to the Mayor and Council.

RESOLUTION NO. 3398 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND RESOLUTION NO. 2722 TO CHANGE THE MINIMUM FUND BALANCE FOR THE UNASSIGNED FUND BALANCE IN THE GENERAL FUND TO FIVE MILLION DOLLARS (\$5,000,000) - City Attorney Litchford read on caption. City Manager Miller stated in the last meeting Council discussed changing the minimum fund balance to \$6 or \$7 million. He and the Finance Director are recommending \$5 million. He stated the City does not receive the bulk of its revenue until November or December when property tax revenue starts coming in. A higher fund balance could preclude the City from drawing down those funds if we had a catastrophic event, such as a tornado. Councilmember Tyler made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3398. The vote was unanimous.

RESOLUTION NO. 3399 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL - City Attorney Litchford read on caption. Mr. Litchford would like to pass this item to the next meeting. In August 2022, the City found the property fit for demolition. The owner failed to take action. The Court then said the City could do an improvement plan, which they have presented to the owner. The property must be brought up to code. The owner is willing to do this and do it under a time limit. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to pass Resolution No. 3399 to the June 22, 2023 meeting. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the June 22, 2023 Council Meeting

- **Old Business:**
 - **ORDINANCE NO. 1185 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL SETTING THE PROPERTY TAX RATE FOR THE YEAR 2023 AT THE RATE OF \$1.2500 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE (2nd and final reading) – No further discussion.**

- **PUBLIC HEARING FOR ORDINANCE NO. 1186 – AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024**
- **ORDINANCE NO. 1186 - AN ORDINANCE OF THE CITY OF EAST RIDGE, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024 (2nd and final reading) – No further discussion.**
- **ORDINANCE NO. 1187 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2023 OPERATING BUDGET, ORDINANCE NO. 1155, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2nd and final reading) – No further discussion.**
- **New Business:**
 - **RESOLUTION NO. ____ - Approval to pay Thompson Engineering the CEI fee for McBrien Road resurfacing** – Development Administrator McAllister is asking for approval for an addendum to the contract with Thompson Engineering for the McBrien Road resurfacing. We have the notice to proceed for construction, but we need to approve the addendum in order to have a construction management firm.
 - **MBI Companies, Inc. – Presentation of on-site plan and elevations for new Animal Shelter facility** – City Manager Miller discussed the site plan, floor plan and elevations. MBI Companies will make the presentation at the next meeting. He would like to begin construction in September and it will take at least one year to complete.
 - **RESOLUTION NO. 3399 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A SETTLEMENT AGREEMENT ON BEHALF OF THE CITY REGARDING DEMOLITION AND RESTORATION OF PROPERTY AT 1500 KEEBLE STREET WITH OWNER CHETAN PATEL** – This item was passed to the June 22, 2023 meeting.

Being no further business, the meeting was adjourned.

City of East Ridge

Summary Financial Statement of Revenues and Expenditures
May-23

Unaudited

Spent YTD

91.67%

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
110 General Fund						
REVENUE						
31100	Property Taxes	6,250,000	6,114,392	6,173,104	98.77%	91.67%
31200	Property Taxes (Delinquent)	475,000	460,173	592,862	124.81%	91.67%
31610	Local Sales Tax - Co. Trustee	3,100,000	3,202,486	3,598,506	116.08%	91.67%
31611	Incremental State Sales Tax	4,982,000	4,871,958	6,237,367	120.28%	91.67%
31710	Wholesale Beer Tax	402,199	383,216	402,315	100.03%	91.67%
31800	State Net Allocation	250,000	238,521	310,165	124.07%	91.67%
31810	Minimum Business Licenses	5,000	5,828	9,217	184.34%	91.67%
31824	Solicitors' Permit	100	0	0	0.00%	91.67%
31827	5% State Commission	22,000	20,475	24,441	111.10%	91.67%
31912	* Cable TV Franchise Tax	260,000	180,518	164,226	63.16%	91.67%
31961	Liens Collected by Trustee	15,000	6,878	39,527	263.51%	91.67%
32120	Wrecker Licenses	350	350	350	100.00%	91.67%
32200	Alcoholic Beverage Tax	10,000	214	226,191	2261.91%	91.67%
32210	Beer Licenses & Etc.	7,000	7,142	7,964	113.78%	91.67%
32220	Liquor Licenses	6,000	5,100	3,450	57.50%	91.67%
32225	Fireworks Fees/Permits	3,000	3,000	1,000	33.33%	91.67%
32226	Annual Fireworks Permit Fee	300	300	110	36.67%	91.67%
32610	Building Permits	150,000	159,931	186,800	124.53%	91.67%
32615	Fire Preventions/Permits	2,000	1,700	1,795	89.75%	91.67%
32620	Electrical Permits	30,000	26,173	29,195	97.32%	91.67%
32630	Plumbing Permits	12,000	13,016	20,823	173.53%	91.67%
32640	Natural Gas Permits	2,000	1,737	1,695	84.75%	91.67%
32650	Excavating Permits (St. Opening	2,500	4,090	4,630	185.20%	91.67%
32660	Zoning Permits	2,000	2,800	4,425	221.25%	91.67%
32671	Regular Sign Permits	5,000	3,530	3,985	79.70%	91.67%
32672	Temporary Sign Permits	300	300	75	25.00%	91.67%
32690	Plan Review Fees	100	0	0	0.00%	91.67%
32691	Tree Trimming Permits	100	90	20	0.00%	91.67%
32905	Other Code Enforcement Fees	20,000	23,280	46,628	233.14%	91.67%
32960	Yard Sale Permits	200	50	10	5.00%	91.67%
32990	Mechanical Permits	12,000	12,646	24,406	203.38%	91.67%
33140	ARPA Funds - Federal	3,142,492	3,142,492	3,142,492	100.00%	91.67%
33190	FEMA/TEMA FY 2021	0	55,741	18,280	0.00%	91.67%
33191	Direct Appropriation State of TN	5,000,000	0	5,000,000	100.00%	91.67%
33410	State Law Enforcement Education	37,600	0	31,200	82.98%	91.67%
33430	State Fire Service Educational Grant	20,000	19,200	20,000	100.00%	91.67%
33490	TN Cares Act (Governor's Grant)	0	246,749	0	0.00%	91.67%
33510	State Sales Tax	2,460,537	2,051,235	2,176,901	88.47%	91.67%
33511	Interstate Telecom. Sales Tax	5,000	3,445	3,313	57.88%	91.67%
33512	Sportsbetting	33,250	21,247	36,154	108.73%	91.67%
33513	Occupcity Tax	2,000	2,093	1,214	60.72%	91.67%
33515	State Sales Tax/Telecommunications	500	432	793	158.57%	91.67%
33520	State Income Tax	0	0	0	0.00%	91.67%
33530	** State Beer Tax	10,415	10,126	10,122	97.18%	91.67%
33540	State Mixed Drink Tax	75,000	74,763	85,783	114.38%	91.67%
33552	State-City Streets And Transportation	40,565	34,033	30,458	75.08%	91.67%
33560	Seized/Awarded by State	0	0	0	0.00%	91.67%
33591	* TVA - Gross Receipts Tax	231,985	172,615	203,274	87.62%	91.67%
33593	Corporate Excise Tax	6,000	6,435	6,139	102.32%	91.67%
34121	Clerks' Fees - Business Tax	1,500	1,490	2,675	178.33%	91.67%

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
34211	Accident Report Charges	1,000	1,223	2,787	278.69%	91.67%
34212	Driver Licenses Reinstatement Fee	2,000	2,640	1,765	88.25%	91.67%
34221	Ridgeside Fire Service Contract	112,119	98,824	93,074	83.01%	91.67%
34231	Police Services	0	9,311	970	0.00%	91.67%
34314	Mowing	9,800	0	0	0.00%	91.67%
34500	Donations - New Animal Shelter	2,500	7,426	8,396	335.84%	91.67%
34510	Donations - Dog Park	0	0	0	0.00%	91.67%
34515	Rabies & Spay/Neuter Cert.	500	45	0	0.00%	91.67%
34516	Registration	1,000	210	195	17.50%	91.67%
34517	Adoption	3,000	2,581	185	6.17%	91.67%
34518	Board & Impound Fees	1,000	695	165	9.50%	91.67%
34520	A/S Donations-Designated	2,500	2,590	1,091	43.62%	91.67%
34641	Indoor Soccer Income	135,000	134,899	139,944	103.66%	91.67%
34642	Community Center Income	18,000	23,285	36,138	200.77%	91.67%
34643	Outdoor Soccer Fees	60,000	61,495	67,590	112.65%	91.67%
34644	Baseball Fees	25,000	34,914	36,047	144.19%	91.67%
34645	Softball Fees	19,500	17,959	27,208	139.53%	91.67%
34646	Gate	12,000	29,950	40,439	336.99%	91.67%
34647	McBrien Indoor Facility	0	200	1,169	0.00%	91.67%
34648	Adult League - Softball	35,000	34,466	28,500	81.43%	91.67%
34649	Concerts/Events - Camp Jordan	10,000	27,649	6,638	66.38%	91.67%
34651	Multi-Purpose Building (Arena)	115,000	116,388	151,513	131.75%	91.67%
34652	Pavilion Rental	15,000	15,688	11,225	74.83%	91.67%
34653	Track Rental	3,500	1,050	678	19.36%	91.67%
34654	Field Rental	85,000	48,748	63,572	74.79%	91.67%
34655	Amphitheater	5,000	3,100	13,150	263.00%	91.67%
34656	Concessions	40,000	34,300	38,696	96.74%	91.67%
34657	Overnight - Rv Rental	18,000	18,315	18,525	102.92%	91.67%
34658	Tournament Team Fees	1,500	2,350	2,399	159.93%	91.67%
34712	Sponsorship/Parks & Rec	5,000	4,000	4,700	94.00%	91.67%
34720	Football Gate	5,000	4,733	0	0.00%	91.67%
34751	Basketball Gate	15,000	13,824	16,851	112.34%	91.67%
34741	Adult Basketball Fees	0	8,846	0	0.00%	91.67%
34742	Basketball Player Fees	13,000	14,023	15,730	121.00%	91.67%
34743	Football Player Fees	6,610	6,067	10,090	152.65%	91.67%
34744	Photography	1,200	1,308	1,135	94.60%	91.67%
34745	Vending/Concessions	5,000	7,895	5,847	116.94%	91.67%
34746	Cheerleading	2,675	2,772	1,608	60.09%	91.67%
34747	Rent-Arena Equipment	37,000	25,247	6,121	16.54%	91.67%
34749	Soccer Field Rentals	75,000	31,283	48,030	64.04%	91.67%
34760	Library Charges	1,200	643	882	73.48%	91.67%
34761	Library - Copies	1,500	669	534	35.57%	91.67%
34794	Community Center M. Fee	1,000	325	565	56.50%	91.67%
35100	Municipal Court Fines & Costs	400,000	413,730	338,096	84.52%	91.67%
35120	Public Defender Fees	500	925	25	5.00%	91.67%
35150	Diversion Filing	300	0	0	0.00%	91.67%
36100	Interest Earnings	3,000	4,259	9,623	320.75%	91.67%
36211	Rent - Cell Tower	10,792	11,848	11,848	109.78%	91.67%
36310	Sale of Land	250,000	0	250,000	100.00%	91.67%
36330	Sale Of Equipment	25,000	44,795	25,509	102.04%	91.67%
36350	Insurance Recoveries	75,000	217,266	55,165	73.55%	91.67%
36724	Settlements (Lawsuits)	0	0	0	0.00%	91.67%
36901	Pipes/Culverts	4,000	4,180	5,246	131.14%	91.67%
36902	Repayment - Damages- Traffic Device	0	100	0	0.00%	91.67%
36903	Christmas Parade	400	310	645	161.25%	91.67%
36905	Designated Police-Sale of Vehicles	0	24,789	22,461	0.00%	91.67%
36906	Designated Fire-Sale of Vehicles	0	0	14,931	0.00%	91.67%

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
36932	Proceeds - Loan/Lease Purchase	0	696,079	0	0.00%	91.67%
36990	Miscellaneous Revenues	20,000	20,951	29,850	149.25%	91.67%
36992	Hamilton County	0	15,208	0	0.00%	91.67%
37200	AHO - Fines/Court Costs	3,000	1,725	300	10.00%	91.67%
	Use of Fund Balance	0	0	0	0.00%	91.67%
	Total Revenues	28,787,089	23,900,086	30,551,926	105.39%	91.67%
EXPENDITURES						
41000	General Government	1,137,661	1,204,169	1,072,237	84.72%	91.67%
41100	Administrative	1,159,036	4,696,711	951,333	82.08%	91.67%
41111	City Council	124,099	104,300	94,158	75.87%	91.67%
41210	Municipal Court	426,536	344,539	339,385	79.57%	91.67%
41520	City Attorney	122,075	97,775	136,313	111.66%	91.67%
41800	Buildings & Grounds Maintenance	337,552	242,484	283,692	84.04%	91.67%
41900	City Hall Complex	43,103	38,241	49,780	115.49%	91.67%
42100	Police	2,333,227	2,174,328	2,173,491	90.23%	91.67%
42121	Criminal Investigation	797,124	636,738	595,984	74.77%	91.67%
42123	Patrol	2,488,872	2,332,639	2,338,995	93.98%	91.67%
42125	Traffic Division	321,204	181,043	151,216	47.08%	91.67%
42200	Fire Department	2,822,096	3,281,404	3,203,204	113.50%	91.67%
42400	Building/Planning/Zoning	669,033	478,987	499,906	74.72%	91.67%
43110	Highway And Street	526,543	197,042	452,536	85.94%	91.67%
43120	Traffic Control & Street Markers	340,053	260,446	297,961	87.62%	91.67%
43150	Grants	0	847,716	0	0.00%	91.67%
43170	Transfer Station/Brush Pit/Fleet	9,300	8,477	11,253	121.00%	91.67%
44140	Animal Control	352,642	247,682	296,519	84.09%	91.67%
44410	Parks and Recreation	898,298	725,410	779,263	86.75%	91.67%
44420	Multi-Purpose Recreation Bldg	241,853	214,103	233,728	96.64%	91.67%
44430	Community Center	237,504	151,066	172,904	72.80%	91.67%
44450	McBrien Complex	11,000	8,361	991	9.01%	91.67%
44610	Soccer - Recreation	52,900	44,120	43,843	82.88%	91.67%
44620	Soccer - Indoor	64,750	62,708	88,774	137.10%	91.67%
44630	Baseball/Softball	59,400	34,560	59,713	100.53%	91.67%
44640	Football/Cheer	10,450	11,035	13,893	132.95%	91.67%
44650	Adult Softball	34,200	29,126	31,442	91.94%	91.67%
44700	Basketball	14,750	16,562	17,736	120.24%	91.67%
44710	Adult Basketball	0	6,288	0	0.00%	91.67%
44800	Libraries	281,016	215,608	223,541	79.55%	91.67%
44810	History Museum	400	231	903	225.72%	91.67%
46500	Community Development Programs	5,000	6,030	11,018	220.35%	91.67%
43530	Transfer to ARPA Fund	3,142,192	0	3,142,192	100.00%	91.67%
47200	Economic Development	8,850,915	2,600,003	9,282,699	104.88%	91.67%
49100	Debt Service	497,305	685,490	497,305	100.00%	91.67%
49400	Capital Projects - Transfer Out	375,000	0	375,000	100.00%	91.67%
	Total Expenditures	28,787,089	21,337,765	27,922,908	96.32%	91.67%
Total ##	General Fund	0	2,562,321	2,629,288		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
121 State Street Aid						
REVENUE						
33450	State Grant - TIP Funds	448,996	0	3,107	0.69%	91.67%
33460	State Grant - HIP Funds	279,766	0	9,785	3.50%	91.67%
33550	2017 Gas Tax Improve	175,000	183,395	165,885	94.79%	91.67%
33551	State Gasoline And Motor Fuel Tax	570,000	455,680	478,045	83.87%	91.67%
36100	Interest Earnings	100	130	167	166.93%	91.67%
36330	Sale of Equipment	0	1,440	0	0.00%	91.67%
	Use of Fund Balance	0	0	151,226	0.00%	91.67%
	Total Revenues and Other Sources	1,887,040	640,645	808,214	42.82%	91.67%
EXPENDITURES						
43190	State Street Aid	1,887,040	335,612	808,214	46.78%	91.67%
	Total Expenditures	1,887,040	335,612	808,214	46.78%	91.67%
Total	## State Street Aid Fund	0	305,032	0		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
122 Grant Fund						
REVENUE						
33109	CSX Transportation Grant - 2022	25,000	0	25,000	100.00%	91.67%
33114	TML Driver Safety Grant	4,000	0	4,000	100.00%	91.67%
33120	TDOT 2015 Multi Modal Grant	0	0	1,054,000	0.00%	91.67%
33425	Aquatic Stream Clean Grant	1,000	0	443	44.32%	91.67%
33493	TML Safety Grant	3,000	0	3,000	100.00%	91.67%
36100	Interest Earnings	0	18	18	0.00%	91.67%
36420	Police Traffic Safety Grant	13,500	8,818	4,548	33.69%	91.67%
36421	TN AM Grants	0	1,000	1,000	0.00%	91.67%
36422	Target Grant	1,000	0	0	0.00%	91.67%
36423	Maddie's Fund	0	0	0	0.00%	91.67%
36424	Governor's Grant	0	0	0	0.00%	91.67%
36425	DOJ Covid 19 Grant	0	0	0	0.00%	91.67%
36426	TN Cares Grant - Library	0	2,168	0	0.00%	91.67%
36427	Covid-19 Homeland Security	0	0	0	0.00%	91.67%
36711	Safety Conservation Grant	4,000	3,894	4,750	118.75%	91.67%
36920	THS089-Police	0	2,522	1,120	0.00%	91.67%
36921	Homeland Security - Police	0	0	0	0.00%	91.67%
36922	Homeland Security - Fire	0	15,000	0	0.00%	91.67%
36925	BYRNE Grants - DOJ	0	0	0	0.00%	91.67%
36962	Operating Transfers-Capital Projects	17,000	0	0	0.00%	91.67%
	Use of Fund Balance	0	335,142	0	0.00%	91.67%
	Total Revenues and Other Sources	68,500	368,561	1,097,879	1602.74%	91.67%
EXPENDITURES						
41000	General Government	0	360,774	0	0.00%	91.67%
43150	Grants	68,500	7,787	62,438	61.15%	91.67%
	Total Expenditures	68,200	368,561	62,438	90.26%	91.67%
Total	## Grant Fund	0	0	1,035,441		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
127 Drug Investigation Fund						
REVENUE						
33197	Federal/State Grants	10,000	19,767	0	0.00%	91.67%
33560	Seized/Awarded by State	35,000	38,374	99,222	283.49%	91.67%
35200	Drug Fines	20,000	33,548	39,993	199.97%	91.67%
35400	Sale of Confiscated Property	0	500	519	0.00%	91.67%
	Use of Fund Balance	0	23,805		0.00%	91.67%
	Total Revenues and Other Sources	65,000	115,993	139,735	213.09%	91.67%
EXPENDITURES						
42129	Drug Investigation and Control	65,000	115,993	18,273	28.11%	91.67%
	Total Expenditures	65,000	115,993	18,273	28.11%	91.67%
Total	## Drug Investigation Fund	0	0	121,462		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
130 Economic Development Fund						
REVENUE						
31611	Incremental State Sales Tax Revenue	4,389,999	2,523,468	4,265,002	97.15%	91.67%
33191	Direct Appropriation State of TN	0	0	1,287,500	0.00%	91.67%
	Interest Earnings	0	20	19	0.00%	91.67%
	Transfer In	0	0	0	0.00%	91.67%
	Use of Fund Balance	0	174,255	0	0.00%	91.67%
	Total Revenues and Other Sources	4,389,999	2,697,742	5,552,521	83.60%	91.67%
EXPENDITURES						
	Economic Development	3,794,826	2,697,742	3,824,836	100.79%	91.67%
	Debt Payment	595,173	0	0	0.00%	91.67%
	Total Expenditures	4,389,999	2,697,742	3,824,836	87.13%	91.67%
Total	## Economic Development Fund	0	0	1,727,685		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
131 Solid Waste Fund						
REVENUE						
33190	FEMA/TEMA 2021	0	157,520	0	0.00%	91.67%
34416	Special Assessment - Garbage	1,522,618	1,464,647	1,475,820	96.93%	91.67%
34418	Extra Cans	1,500	1,660	1,785	119.00%	91.67%
34420	Dumpster Rentals	6,000	3,818	4,366	72.77%	91.67%
34421	Recycling Rev	0	0	0	0.00%	91.67%
34422	Recycling - Transfer Station	1,600	4,132	4,982	311.40%	91.67%
34426	Sale Of Mulch	3,000	358	86	2.87%	91.67%
34430	Refuse Collection And Disposal	5,000	2,681	862	17.23%	91.67%
36330	Sale of Equipment	5,000	0	0	0.00%	91.67%
36350	Insurance Recoveries	0	0	0	0.00%	91.67%
	Use of Fund Balance	448,533	0	579,958	0.00%	91.67%
	Total Revenues and Other Sources	1,993,251	1,634,816	2,067,859	95.09%	91.67%
EXPENDITURES						
43200	Solid Waste	1,993,251	1,634,726	2,067,859	103.74%	91.67%
	Total Expenditures	1,993,251	1,634,726	2,067,859	90.12%	91.67%
Total	## Solid Waste Fund	0	90	0		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
212 TML Loan Fund						
REVENUE						
31920	Room Occupancy Tax	600,000	562,872	591,006	98.50%	91.67%
36100	Interest Earnings	500	1,924	49,538	9907.68%	91.67%
37940	Transfer In	771,475	0	771,415	0.00%	91.67%
	Use of Fund Balance	371,924	856,147	365,439	0.00%	91.67%
	Total Revenues and Other Sources	1,743,899	1,420,943	1,777,399	100.92%	91.67%
EXPENDITURES						
49111	Camp Jordan - Phase Two - 2020	144,872	0	144,872	100.00%	91.67%
49114	Refunding Bond Issue - 2021	835,963	857,083	835,933	100.00%	91.67%
49300	Series 2022 Bond Issue	0	0	18,915	0.00%	91.67%
49310	2015 - Exit One/Capital Projects	313,330	207,325	341,750	109.07%	91.67%
49320	2017 - Exit One - 175	210,750	135,831	210,750	100.00%	91.67%
49410	Public Safety - Capital Outlay Note	66,910	68,204	53,969	80.60%	91.67%
49411	Public Safety - Capital Outlay Note	35,924	35,924	34,962	97.32%	91.67%
49412	Public Safety - Capital Outlay Note	30,000	30,000	30,000	100.00%	91.67%
49413	Capital Outlay - Public Safety	106,150	0	106,309	100.15%	91.67%
	Total Expenditures	1,743,899	1,334,368	1,777,459	101.92%	91.67%
Total ## TML Loan Fund		0	86,575	0		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
341 Capital Projects Fund						
REVENUE						
33113	LPRF 2018 - Pioneer Playground	0	493,250	0	0.00%	91.67%
33120	TDOT 2015 Multi Modal Grant	2,000,000	0	231,386	11.57%	91.67%
33123	Dog Dash Grant	0	0	0	0.00%	91.67%
34510	Dog Park Donations	0	5,450	0	0.00%	91.67%
36421	TN American Water Grant	250,000	0	250,000	100.00%	91.67%
36915	Bond Proceeds	10,000,000	752,551	2,645,221	26.45%	91.67%
37940	Operating Transfers - Other Funds	375,000	652,820	2,297,127	612.57%	91.67%
	Use of Fund Balance	388,341	470,772	0	0.00%	91.67%
	Total Revenues and Other Sources	13,013,341	2,374,843	5,423,734	42.96%	91.67%
EXPENDITURES						
41100	Administrative	60,000	82	0	0.00%	91.67%
41800	Bldg & Grounds/Maintenance	338,341	160,267	52,366	10.76%	91.67%
43110	Highway And Street	5,000,000	40,482	3,644,531	65.10%	91.67%
43121	North Mack Smith Road	6,500,000	381,605	730,663	6.74%	91.67%
43122	Resurfacing Projects	0	230,983	516,655	0.00%	91.67%
43123	Park Ridge Access Road	0	0	4,543	0.00%	91.67%
44410	Parks & Recreation	75,000	617,750	63,711	84.95%	91.67%
44421	Splash Pad/Playground	0	915,899	0	0.00%	91.67%
44423	Dog Park - Town Center	0	7,777	0	0.00%	91.67%
44424	Animal Shelter Building	740,000	0	41,905	1.89%	91.67%
44425	Dickert Pond Boardwalk & Pier	250,000	0	113,225	27.29%	91.67%
47200	Economic Development	50,000	20,000	39,906	79.81%	91.67%
	Total Expenditures	13,013,341	2,374,843	5,207,504	31.20%	91.67%
Total	## Capital Projects Fund	0	0	216,229		

FISCAL YEAR ENDING JUNE 30, 2023		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2022	FY 2023	YTD	Avg Yr %
410 ARPA FUND						
REVENUE						
37940	AROA Funds -Federal	3,142,492	0	3,142,192	100.00%	91.67%
	Use of Fund Balance	0	0	0	0.00%	91.67%
	Total Revenues and Other Sources	0	0	3,142,192	0.00%	91.67%
EXPENDITURES						
43110	Highway And Street	0	3	0	0.00%	91.67%
46490	Stormwater Projects - Ringgold Road	3,142,492	15	2,142,974	68.20%	91.67%
	Total Expenditures	3,142,492	18	2,142,974	68.20%	91.67%
Total	## Capital Projects Fund	0	-18	999,218		

ORDINANCE NO. 1185

**AGENDA MEMORANDUM
ORDINANCE TO SET
THE TAX RATE FOR 2023
JUNE 22, 2023**

Submitted by:

Diane Qualls

Diane Qualls, Finance Director

SUBJECT:

Pursuant to TCA 67-5-101 et sec., a tax rate for both real and personal taxable property must be set each year. This rate is based on the assessed valuation of \$100 and will be in effect as of January 1, 2023, for the year 2023. The tax rate will be \$1.2500. This is the main funding mechanism for the General Fund.

ORDINANCE NO. 1185

AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL SETTING THE PROPERTY TAX RATE FOR THE YEAR 2023 AT THE RATE OF \$1.2500 FOR EVERY ONE HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE

WHEREAS, the property tax rate for the year 2023 must be set by the East Ridge City Council; and

WHEREAS, the East Ridge City Council has complied with all applicable requirements prior to the setting of the tax rate for 2023.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of East Ridge, Tennessee that the property tax rate for the City of East Ridge for the year 2023 shall be \$1.2500 for every one hundred dollars of assessed real property in the City of East Ridge, Tennessee, which are not exempt from taxation by the constitution and laws of this State situated within the corporate limits of the City of East Ridge.

BE IT FURTHER ORDAINED that any person failing to pay their taxes by the deadline set forth by applicable law shall be subject to the maximum penalties thereon allowed by law to be collected on delinquent taxes. All delinquent taxes shall bear interest at the highest per annum interest rate allowed by law to be collected on delinquent taxes and shall bear interest from the date of delinquency until fully paid.

BE IT FURTHER ORDAINED that the Hamilton County Tax Assessor is hereby authorized to assess and collect the taxes of the City of East Ridge, Tennessee employing the above tax rate.

BE IT FURTHER ORDAINED that the City Finance Director for the City of East Ridge shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which the same are expended.

BE IT FURTHER ORDAINED that this Ordinance take effect immediately, the public welfare of the City requiring it.

Approved on first reading _____

Approved on second reading _____

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

ORDINANCE NO. 1186

**PUBLIC HEARING
BUDGET APPROPRIATIONS ORDINANCE
Fiscal Year July 1, 2023 to June 30, 2024**

June 22, 2023

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

Prior to the consideration of approval on the second and final reading of a budget appropriations ordinance, the governing body must conduct a public hearing on the budget document. This forum provides the public the opportunity to speak, comment, and/or ask questions on any portion of the City's proposed financial plan for the fiscal year July 1, 2023 to June 30, 2024.

JSM/

ORDINANCE NO. 1186

**AGENDA MEMORANDUM
FISCAL YEAR 2023-2024 BUDGET**

June 22, 2023

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The proposed budget for fiscal year 2023-2024 (July 1, 2023 to June 30, 2024) was presented to the City Council at the regular business meeting of May 11, 2023 with a projected General Fund budget totaling \$26,091,960 (forecasted revenue matching anticipated expenditures). The tax rate remains the same as FY 2022-2023 at 1.25. The City Council at their regular business meeting of June 8, 2023 approved the budget document on first reading.

There have been no revisions or amendments to the financial document since its presentation on May 11th. Several highlights of the annual budget for FY 2023-2024 are as follows:

- The budget proposes no rate or fee/license increases.
- The budget does not draw upon the fund balance.
- Maintains a healthy fund balance projected at \$11,500,000.
- The budget proposes a 4% cost of living adjustment for all employees and a 0 increase in medical insurance premiums.
- The budget proposes an addition of 8 full-time positions (6 Firefighters, 1 Police Training Officer, and 1 Recreation Athletic Coordinator). One clerk position in the Municipal Court has been eliminated.
- A raise in pay for all sworn Police Officers in the amount of \$3,000 so to raise their salaries to be commensurate with and competitive with other Hamilton County Cities.
- The budget proposes vehicle and equipment replacements in the General Fund Capital Outlay totaling \$540,350.

The ordinance before the City Council at this meeting is the consideration for adoption of the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 on second and final reading.

Attachment

JSM/

ORDINANCE NO. 1186

**AN ORDINANCE OF THE CITY OF EAST RIDGE,
TENNESSEE, MAKING AND FIXING THE
ANNUAL APPROPRIATIONS OF THE SEVERAL
DEPARTMENTS OF THE CITY FOR THE FISCAL
YEAR BEGINNING JULY 1, 2023, AND ENDING
JUNE 30, 2024**

BE IT ORDAINED BY THE CITY OF EAST RIDGE, TENNESSEE, AS FOLLOWS:

SECTION 1. Along with the noted amounts for FY 2022 and FY 2023 shown in accordance with TCA 6-56-203, the following appropriations for the fiscal year beginning July 1, 2023, and ending June 30, 2024, are hereby made for the use of the several departments to the City of East Ridge, Tennessee, in the amounts, to wit:

	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>FORECAST</u>	<u>FY 2024</u> <u>REQUEST</u>
<u>GENERAL FUND</u>			
<u>REVENUES</u>			
Local Taxes	16,261,807	17,488,596	20,712,398
Licenses and Permits	516,348	810,877	740,350
Intergovernmental Revenue	6,413,034	11,586,444	3,142,683
Other Revenue	2,265,166	1,729,899	1,496,529
Contribution From Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>25,456,355</u>	<u>31,615,816</u>	<u>26,091,960</u>
<u>EXPENDITURES</u>			
General Government:			
Administration	933,320	1,124,045	1,051,215
Mayor and Council	96,016	98,097	99,490
Judicial	405,295	378,443	395,640
City Attorney	129,355	121,113	137,075
General Government	1,038,053	1,183,653	1,195,825
City Hall Complex	42,751	56,071	51,975
Library	242,961	253,640	296,906
History Museum	240	643	625
Grants	17,000	0	0
Codes/Planning	537,560	513,530	642,506
Animal Services	<u>280,696</u>	<u>326,974</u>	<u>339,617</u>
TOTAL	<u>3,723,246</u>	<u>4,056,209</u>	<u>4,210,874</u>

Economic/Community Development			
Community Dev. Programs	8,250	10,915	10,000
Economic Development	<u>2,603,678</u>	<u>9,295,537</u>	<u>6,678,998</u>
<i>TOTAL</i>	2,611,928	9,306,452	6,688,998
Public Safety:			
Police Department			
Administration	2,300,162	2,177,848	2,515,428
Criminal Investigations (CID)	736,291	798,857	879,088
Patrol	2,637,931	2,459,538	2,500,004
Traffic	<u>140,762</u>	<u>317,426</u>	<u>343,290</u>
<i>TOTAL</i>	5,815,145	5,753,669	6,237,810
Fire Department			
Fire	<u>2,911,030</u>	<u>2,681,562</u>	<u>3,292,814</u>
<i>TOTAL</i>	2,911,030	2,681,562	3,292,814
Public Service:			
Parks & Recreation			
General Recreation	840,617	1,062,263	1,076,350
Arena	240,652	302,360	278,454
Community Center	185,441	283,873	253,290
McBrien Complex	8,416	1,240	1,400
Soccer- Recreation	49,647	70,786	69,400
Soccer- Indoor	62,708	101,468	72,700
Baseball/Softball	55,389	90,343	65,700
Football/Cheerleading	11,035	13,470	15,050
Adult Softball	35,150	49,102	34,200
Basketball	16,563	18,627	18,000
Adult Basketball	<u>6,312</u>	<u>0</u>	<u>0</u>
<i>TOTAL</i>	1,511,930	1,993,532	1,884,544
Other General Government:			
Public Works			
Building Maintenance	289,505	331,545	362,274
Streets	570,246	593,228	640,288
Garage & Transfer Station	9,776	10,742	9,600
Traffic Control	<u>310,236</u>	<u>326,391</u>	<u>389,132</u>
<i>TOTAL</i>	1,179,763	1,261,906	1,401,294
Transfer Out Debt Service	685,490	497,305	96,013

Transfer Out Capital Projects Fund	0	375,000	2,279,613
Transfer Out ARPA Fund	<u>0</u>	3,142,192	0
TOTAL EXPENDITURES	18,438,531	29,067,828	26,091,960
TOTAL REVENUES	25,456,355	31,615,816	26,091,960
VARIANCE	7,017,824	2,547,988	0
<u>SPECIAL REVENUE FUNDS</u>			
State Street Aid Fund			
Revenue	776,205	829,891	2,919,949
Expenditure	<u>345,161</u>	<u>829,891</u>	<u>2,919,949</u>
VARIANCE	431,044	0	0
Grant Fund			
Revenue	379,250	53,536	210,000
Expenditure	<u>374,912</u>	<u>53,536</u>	<u>210,000</u>
VARIANCE	4,338	0	0
Drug Fund			
Revenue	98,053	125,655	67,000
Expenditure	<u>70,186</u>	<u>44,296</u>	<u>67,000</u>
VARIANCE	27,867	81,359	0
Economic Development Fund			
Revenue	2,523,489	4,420,035	6,628,998
Expenditure	<u>2,469,396</u>	<u>4,420,008</u>	<u>6,628,998</u>
VARIANCE	54,093	27	0
Solid Waste Fund			
<u>REVENUE BUDGET</u>			
Sanitation Charges	1,502,147	1,619,619	1,629,279
Other	<u>336,460</u>	<u>11,753</u>	<u>11,700</u>
TOTAL REVENUES	1,838,607	1,631,372	1,640,979
<u>EXPENDITURE BUDGET</u>			
Solid Waste Expenses	<u>1,480,621</u>	<u>1,624,066</u>	<u>1,640,979</u>
TOTAL EXPENDITURES	1,480,621	1,624,066	1,640,979
VARIANCE	357,986	7,306	0

Debt Service Fund			
Revenue	1,563,865	1,495,284	2,115,774
Expenditure	<u>1,334,368</u>	<u>1,487,021</u>	<u>2,115,774</u>
<i>VARIANCE</i>	229,497	8,263	0
Capital Projects Fund			
Revenue	2,752,235	4,604,921	13,279,613
Expenditure	<u>2,732,235</u>	<u>4,604,921</u>	<u>13,279,613</u>
<i>VARIANCE</i>	20,000	0	0
ARPA Fund			
Revenue	3,142,192	3,142,192	4,142,192
Expenditure	<u>0</u>	<u>2,142,192</u>	<u>4,142,192</u>
<i>VARIANCE</i>	3,142,192	1,000,000	0

SECTION 2. The Governing Body recognizes that the municipality has bonded, and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	\$1,178,000	\$739,527	N/A	N/A
Notes	\$97,000	\$9,917	N/A	N/A
Capital Leases	\$91,330	\$ -	N/A	N/A
Other Debt	\$ -	\$ -	N/A	N/A

SECTION 3. During the coming fiscal year the Governing Body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Capital Projects Fund 311	\$13,279,613	\$7,000,000

SECTION 4. The City Manager is hereby authorized to transfer funds between line items within the department budget as he may deem necessary provided that the amount transferred is not needed in the categories for which they were originally appropriate. Any transfer of appropriations between Departments shall be made only upon the authorization by ordinance of the City Council.

SECTION 5. At the end of the fiscal year, which is fixed as June 30, the Director of Finance is hereby authorized to transfer funds as necessary in order that budgeted appropriations not be exceeded in each Department and that the transfer of funds shall not result in an increase in the total Fiscal Year 2024 budget.

SECTION 6. When any obligation has been incurred by order, contract, agreement to purchase, hire, receive or otherwise obtain anything of value for the use of the City by the joint action of the respective Department Directors, a liability shall be construed to have been created against the appropriation of the Department affected and the respective Department Directors in charge and other persons are prohibited from incurring liabilities in excess of the amount appropriated for each budget of each Department, the totals of which are set out herein, and of additional amounts which may hereafter be authorized by the City Council.

SECTION 7. The Municipal Budget for the fiscal year July 1, 2023, to June 30, 2024, a copy of which is attached hereto as Exhibit A., is hereby adopted, and made a part of this Ordinance as fully and completely as though specifically copied herein.

SECTION 8. This Ordinance shall take effect from and after the date of its final passage, the public welfare of the City requiring it.

SECTION 9. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Approved on first
reading _____

Approved on second
reading _____

Brian Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

ORDINANCE NO. 1187

**AGENDA MEMORANDUM
BUDGET AMENDMENT – FY 2023**

June 22, 2023

Submitted by:

Diane Qualls
Diane Qualls, Finance Director

SUBJECT:

I am submitting the final budget amendment for the fiscal year ending June 30, 2023. This will reflect the Council's decision to purchase both a new fire engine and a new sanitation truck using the fund balance of the General Fund and the Solid Waste Management Fund. This will also involve any other issues that need to be corrected such as receiving more revenue than was anticipated.

ORDINANCE NO. 1187

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2023 OPERATING BUDGET, ORDINANCE NO. 1155, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS

WHEREAS, Ordinance No. 1155 provided for the revenue for the City of East Ridge, Tennessee, for the fiscal year July 1, 2022 to June 30, 2023 and appropriated such revenue for the payment of expenses of the municipal government, and made certain other provisions with respect to the financial operation of the City of East Ridge, and

WHEREAS, it is necessary and appropriate that said Ordinance No. 1155 be amended by changing the revenues and expenditures of various funds; and

WHEREAS, T.C.A. §6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended; and

WHEREAS, the Council finds that the proposed budget amendment is for legitimate municipal purposes and consistent with applicable law; and

WHEREAS, the Council has general authority to adopt an ordinance relative to the management and control of the finances of the municipality that is for the good of the government, protection of its citizens, and necessary and proper for carrying out the power granted to the Council pursuant to applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE that pursuant to the Municipal Budget Law of 1982, as amended and codified at Tennessee Code Annotated §6-56-201 et seq., Ordinance No. 1155 is and the same hereby shall be amended as follows:

General Fund	Budget	Amendment	Final
Revenues			
Incentive Sales Tax	5,185,500	1,051,867	6,27,367
Alcoholic Beverage Tax	10,000	225,000	235,000
Misc. Income	20,000	50,000	70,000
Total Budget (Amended)	28,990,589	1,326,867	30,317,456
Expenditures			
General Government	1,265,661	50,000	1,315,661
City Attorney	122,075	30,000	152,075
City Hall Complex	43,103	20,000	63,103
Police Admin	2,333,227	50,000	2,383,227
Patrol	2,488,872	94,867	2,583,739
Fire	2,822,096	500,000	3,322,096
Transfer Station/Brush Pit	9,300	5,000	14,300
Multi-Purpose Recreation	241,853	25,000	266,853
Soccer	64,750	25,000	89,750
Baseball/Softball	59,400	10,000	69,400
Football/Cheer	10,450	4,000	14,450
Basketball	14,750	3,000	17,750
Com. Dev. Programs	5,000	10,000	15,000
Economic Dev.	8,850,915	500,000	9,350,915
Total Budget (Amended)	28,990,589	1,326,867	30,317,456

Grant Fund	Budget	Amendment	Final
Revenues			
TN American Grants	0	1,000	1,000
Safety Conservation Grant	4,000	750	4,750
Use of Fund Balance	0	23,221	23,221
Total Budget (Amended)	68,500	24,971	93,471
Expenditures			
TN American Grants	0	1,000	1,000
PEP Driver Safety Grant	4,000	4,300	8,300
Safe Routes to School	0	15,861	15,861
PEP Conservation Grant	8,000	1,055	9,055
TN American Fire Grant	25,000	2,755	27,755
Total Budget (Amended)	8,500	24,971	93,471

Economic Development Fund	Budget	Amendment	Final
Revenues			
Direct App. State of TN	0	5,000,000	5,000,000
Total Budget (Amended)	4,389,999	5,000,000	9,389,999
Expenditures			
Direct App – IDB	0	4,950,000	4,950,000
Transfer Out	0	50,000	50,000
Total Budget (Amended)	4,389,999	5,000,000	9,389,999

Solid Waste Fund	Budget	Amendment	Final
Revenues			
Use of Fund Balance	519,000	203,000	722,000
Total Budget (Amended)	1,993,251	203,000	2,196,251
Expenditures			
Vehicle Repairs	109,662	50,000	159,662
Capital Purchase	428,533	153,000	581,533
Total Budget (Amended)	1,993,251	203,000	2,196,251

Debt Service Fund	Budget	Amendment	Final
Revenues			
Transfer in	771,475	186,174	957,649
Total Budget (Amended)	1,371,975	186,174	1,558,149
Expenditures			
Series 2022 Bond Issue	0	25,000	25,000
Total Budget (Amended)	1,533,149	25,000	1,558,149

Capital Projects Fund	Budget	Amendment	Final
Revenues			
Transfer In	375,000	1,922,127	2,297,127
Total Budget (Amended)	13,013,341	1,922,127	14,935,468
	388,341	0	388,341
Expenditures			
Resurfacing Projects	0	600,000	600,000
Park Ridge Access Road	0	10,000	10,000
Total Budget (Amended)	13,013,341	610,000	13,623,341

BE IT FURTHER ORDAINED, that to the extent required, a true and correct copy of this ordinance showing the approved budget amendments shall be filed with the applicable agency or entity as required by law.

BE IT FURTHER ORDAINED, that if any section, clause, provision, or portion of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision, or portion of this Ordinance.

BE IT FURTHER AND FINALLY ORDAINED, that this Ordinance take effect immediately after its passage, the public welfare of the City requiring it.

Approved on first reading _____, 2023

Approved on second reading _____, 2023

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3399

**AGENDA MEMORANDUM
SETTLEMENT AGREEMENT
REGARDING PROPERTY LOCATED
AT 1500 KEEBLE STREET**

JUNE 22, 2023

Passed from June 8th meeting

Submitted by:

Mark Litchford, City Attorney

SUBJECT:

Mayor and Council

Last week, we had a judicial conference with respect to the chancery court case Patel vs. City of East Ridge. This lawsuit arises out of the council's affirmation of the Housing Commission order of condemnation in August 2022, pursuant to Resolution No. 3309. The court instructed the parties to confer on a settlement that would bring the property into full compliance with all applicable building and property maintenance codes. Attached hereto is a draft settlement agreement that the attorneys have prepared that, if approved, will settle the case to the court's satisfaction.

RESOLUTION NO. 3399

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE MAYOR TO EXECUTE A
SETTLEMENT AGREEMENT ON BEHALF OF THE
CITY REGARDING DEMOLITION AND RESTORATION
OF PROPERTY AT 1500 KEEBLE STREET WITH
OWNER CHETAN PATEL**

WHEREAS, on August 25, 2022, the East Ridge City Council passed Resolution No. 3309 wherein the City reaffirmed the East Ridge Housing Commission’s Order of August 8, 2022 (“Demolition Order”), to demolish the structure located at 1500 Keeble Street, East Ridge, Tennessee (the “Property”); and

WHEREAS, the property owner Chetan K. Patel (“Mr. Patel”) filed a Verified Petition for Writ of Certiorari and Supersedeas in the Chancery Court of Hamilton County, Tennessee, requesting the Court to overturn the Demolition Order; and

WHEREAS, Mr. Patel has agreed to undertake various remediating efforts to bring the Property into full compliance with all building and property maintenance requirements; and

WHEREAS, a proposed settlement agreement, attached hereto as **Exhibit A**, has been exchanged between Mr. Patel and the City which outlines Mr. Patel’s obligations to bring the Property into full compliance; and

WHEREAS, the City deems the settlement agreement to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that the City hereby authorizes the Mayor or his designee, to execute the settlement agreement in the form attached hereto as **Exhibit A**.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

**SETTLEMENT AGREEMENT
FOR 1500 KEEBLE STREET
FORTHCOMING**

AGENDA MEMORANDUM
ANIMAL SHELTER BUILDING

June 22, 2023

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

MBI Companies Inc, the City's architects for the new animal shelter building, will deliver a presentation on this building project to the Mayor and City Council and the public; specifically, the proposed site plan, the floor plan and the elevations. Upon completion of the presentation my office is requesting approval of the plans by the City Council, and authorization to MBI to move forward with the completion of the construction plans and specifications to get this project out to bid.

The proposed animal shelter building totals 4,850 square feet. It is a concrete block building with a stone veneer on the front entranceway and the columns of the carport; and it will have an asphalt shingle roofing system. The interior of the shelter includes the following areas:

- Staff offices with a volunteer/breakroom
- A cat area with stacking cages
- A dog meeting room
- A food preparation room
- Laundry room
- Grooming area
- Electrical and mechanical rooms
- An exam room
- Two (2) isolation rooms
- Thirty (30) individual dog kennels

The probable construction cost for this building project totals \$2 million; comprising roughly \$1.6 million for the building and \$200,000 for site development costs. The balance of \$200,000 would be split between general contractor's overhead and profit and a 5% contingency. The major cost items for this building include the plumbing (drains for each dog kennel), HVAC (2018 code requiring "fresh air intake" and mechanical costs), and finishes (epoxy paint for walls and flooring for the dog kennels). A sound wall along the east side of the building facing the multi-family units also adds to the project costs.

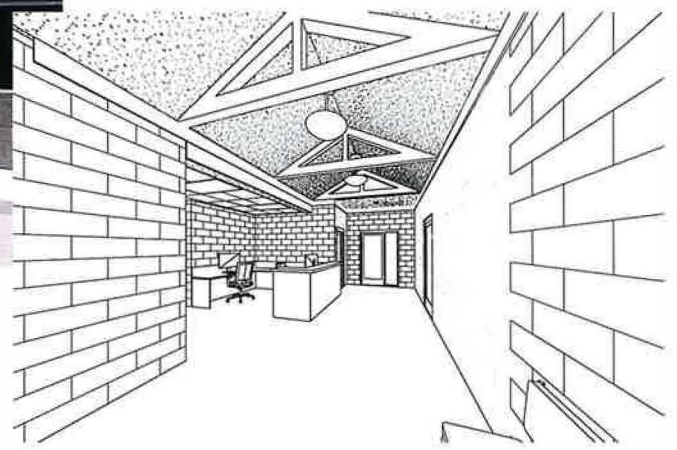
JSM/



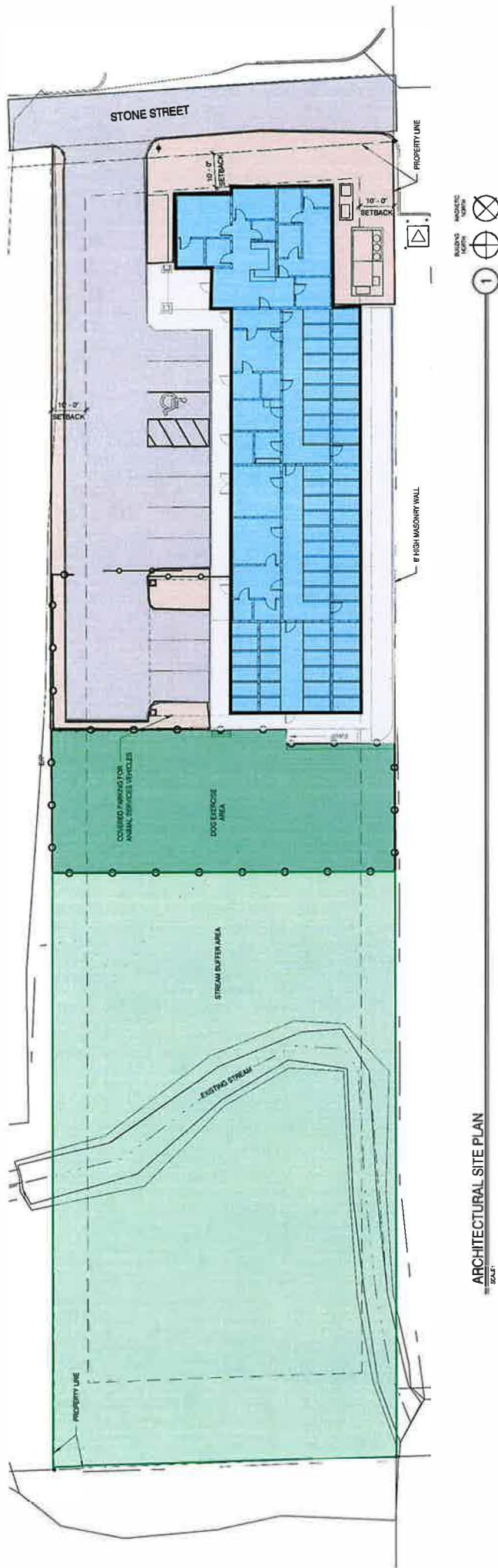
VIEW FROM DRIVEWAY ENTRANCE



VIEW OF FRONT ENTRANCE



PROPOSED LOBBY PERSPECTIVE



ARCHITECTURAL SITE PLAN
SCALE

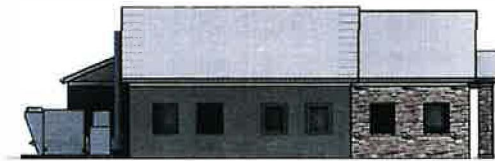




NORTH ELEVATION DD

SCALE: 1/8" = 1'-0"

2



EAST ELEVATION DD

SCALE: 1/8" = 1'-0"

3



SOUTH ELEVATION DD

SCALE: 1/8" = 1'-0"

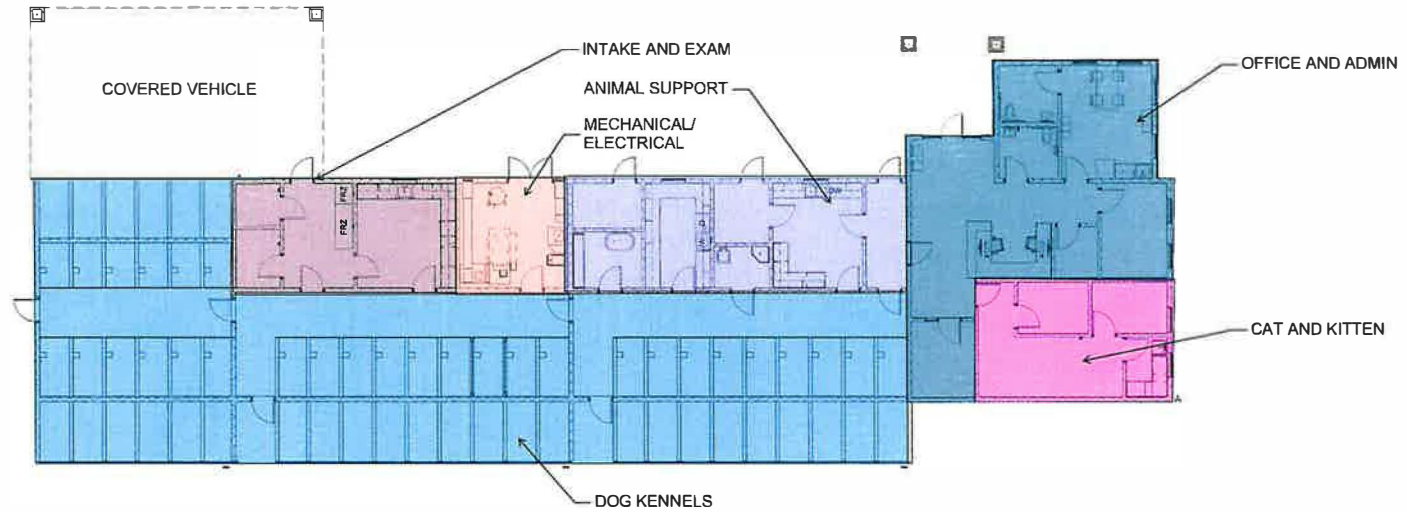
4



WEST ELEVATION DD

SCALE: 1/8" = 1'-0"

5



FIRST FLOOR FINISH PLAN

SCALE: 1/8" = 1'-0"

1



RESOLUTION NO. 3400

**FEASIBILITY STUDY – SPORTS COMPLEX
CAMP JORDAN**

June 22, 2023

Submitted By:


J. Scott Miller, City Manager

SUBJECT:

There is a movement underway by local developers and businesses (referred to as Pioneering Tomorrow) and they are requesting the City to undertake a sports facility feasibility study for Camp Jordan to evaluate and assess competitive sports and recreational activities at the park. The objective is to examine the viability of maximizing the park's use by creating and constructing enhanced and additional facilities to generate greater sports venues.

A feasibility study for sports facilities is an important step in the pre-construction process of building. It is the process of evaluating proposed facilities in an attempt to determine if it makes sense in terms of both financial and practical considerations. This assessment aims to identify potential risks and opportunities that need to be addressed before a decision is made to move forward.

The Pioneering Tomorrow group has recommended a national, professional consulting firm to complete a feasibility study for Camp Jordan. As required and as standard practice, the City would need to commence with a Request for Qualifications (RFQ) process to contract the services of a consultant to complete a study. We have been informed that Hamilton County would partner with the City on sharing the cost of a feasibility study.

Performing a feasibility study for Camp Jordan would be a positive move on the City's part since it would provide a comprehensive analysis to gauge how feasible it would be to grow the City's sports complex. I am requesting authorization from the City Council to proceed with the RFQ process to engage a consultant to perform a feasibility study for Camp Jordan.

JSM/

RESOLUTION NO. 3400

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE PREPARATION AND ISSUANCE OF A PUBLIC NOTICE OF REQUEST FOR QUALIFICATIONS REGARDING SPORTS FACILITIES FEASIBILITY STUDY OF CAMP JORDAN PARK

WHEREAS, parks can create more vibrant, healthy, safe, and equitable communities by improving physical health and mental health; providing environmental benefits; increasing social and economic opportunities; and promoting community cohesion; and

WHEREAS, the City of East Ridge is committed to building community through people, parks, and programs and provide sustainable parks, innovative recreation services, and unique art and cultural experiences that continue to build a high quality of life in the City of East Ridge; and

WHEREAS, parks that provide a range of amenities and features and are well maintained, accessible, aesthetically pleasing, and safe are used at higher rates, which in turn maximizes potential health and other benefits for residents; and

WHEREAS, together with strengthening the quality of life in the City of East Ridge, the City of East Ridge seeks to increase tourism and the competitiveness of the City, County and State by improving its recreational facilities to accompany the City's extraordinary retail and other tourism facilities located in the Border Region Retail Tourism Development District (the "District"); and

WHEREAS, the City believes that parks provide significant economic benefits, including without limitation generating additional economic activity, attracting homeowners, providing jobs, increasing property values and tax revenues; and

WHEREAS, the City of East Ridge desires to explore the feasibility and economic benefits of new improvements, renovations, enhancements, and other public works improvements ("Proposed Park Improvements") to Camp Jordan Park and its facilities, which park consists of approximately 275 acres (the "Park"); and

WHEREAS, in connection with the Proposed Park Improvements, the City desires to explore long-term strategies, structures, and systems that provide for the Park's fiscal health and sustainability and its responsiveness to the community; and

WHEREAS, the City desires to retain the services of a professional consulting agency in the parks & recreation industry to assist with the research and study ("Sports Facility Feasibility Study") of the feasibility and benefits generated by the Proposed Park Improvements; and

WHEREAS, to provide a fair, equitable, and transparent opportunity for consulting firms interested in assisting the City with a Sports Facility Feasibility Study, the City will prepare and issue a request for qualifications for any interested firms, agencies or individuals to submit such proposals prior to a certain deadline established by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, as follows:

1. The City hereby authorizes the City Manager or his designee to prepare and publish request for qualifications for any interested firms, agencies, or individuals to submit any such proposals to assist the City with preparing the Sports Facility Feasibility Study for Camp Jordan relative to the Proposed Park Improvements.

2. This Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3401

AGENDA MEMORANDUM

**PIN 120226.00
McBrien Road Resurfacing Project
Request to Reject Bid**

June 22, 2023

Submitted by:

Cameron McAllister

Cameron McAllister, Development Administrator

SUBJECT:

City Administration is requesting the approval from the Mayor and Council to reject the bid received from Talley Construction on May 30, 2023, for PIN 120226.00 (McBrien Road Resurfacing) due to discrepancies in the Proposal Contract. Unfortunately, the bid form in the bid book did not match the plans and estimate written by Thompson Engineering. Therefore, staff would like to reject the bid and readvertise the construction bid due to misinformation. The City of East Ridge has received concurrence and approval from TDOT to reject the bid and resubmit ad submittal forms for advertisement upon approval from the Mayor and Council.

RESOLUTION NO. 3401

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO REJECT A BID FROM TALLEY CONSTRUCTION FOR RESURFACING MCBRIEN ROAD AND TO RE-BID THE PROJECT (TDOT PIN 120226.00)

WHEREAS, sealed bids were opened and publicly read on May 30, 2023, at 2:00 p.m., at East Ridge City Hall for resurfacing McBrien Road from Ringgold Road to South Terrace (TDOT PIN 120226.00); and

WHEREAS, the City received one bid from Talley Construction, but unfortunately the bid form in the bid book did not match the plans and estimate written by Thompson Engineering; and,

WHEREAS, the City has received concurrence and approval from TDOT to reject the bid and readvertise for bids upon approval from the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid from Talley Construction for repaving McBrien Road from Ringgold Road to South Terrace (TDOT PIN 120226.00) be rejected and the project be readvertised for bid.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3402

AGENDA MEMORANDUM

**Additional Services Addendum
CEI Construction Management
Thompson Engineering**

June 22, 2023

Submitted by:

Cameron McAllister

Cameron McAllister, Development Administrator

SUBJECT:

City Administration is asking for the approval from the Mayor and Council to accept and enter an additional services addendum for the existing contract with Thompson Engineering for CEI Construction Management Services on PIN 120226.00 (McBrien Road Resurfacing). The Additional Services Addendum will include CEI Services in the amount of \$58,329.73. The original contract included Engineering & Design Services in the amount of \$45,527.17. This will result in a total contract amount of \$103,856.90.

RESOLUTION NO. 3402

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO ENTER INTO AN ADDITIONAL SERVICES ADDENDUM TO A CONTRACT WITH THOMPSON ENGINEERING REGARDING THE RESURFACING OF MCBRIEN ROAD THROUGH THE STATE OF TENNESSEE'S TRANSPORTATION IMPROVEMENT PLAN (PIN 120226.00)

WHEREAS, the City of East Ridge entered into a contract with Thompson Engineering in 2014 for engineering and design services for the resurfacing of McBrien Road through the State of Tennessee's Transportation Improvement Plan ("TIP"); and

WHEREAS, the City now wishes to enter into an Additional Services Addendum for Construction and Engineering Inspection Services ("CEI") as per the Tennessee Department of Transportation ("TDOT") requirements; and

WHEREAS, additional compensation to be paid to Thompson Engineering for the CEI services is \$58,329.73.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee that the Mayor is authorized to enter into the attached Additional Services Addendum with Thompson Engineering for CEI services for the McBrien Road resurfacing project, through the TIP in the amount of \$58,329.73.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney



June 6, 2023

Cameron McAllister
City of East Ridge
1517 Tombras Avenue
East Ridge, Tennessee 37412

RE: McBrien Road Resurfacing
TDOT PIN 120226.00

Dear Mr. McAllister,
Please find enclosed the details of our Additional Services Addendum 02 to our original Consultant Agreement. The current contracted fee is \$45,527.17. With the additional services of this addendum of \$58,329.73, the new fee becomes \$103,856.90.

If we have not fully addressed your requirements, or if you have any questions regarding the Addendum, please feel free to contact me. Once approved, please have the party responsible for our fee sign the Addendum and return it to us as your acceptance of the proposal. We will forward a fully executed copy to you.

Respectfully submitted,
THOMPSON ENGINEERING, INC.

A handwritten signature in black ink, appearing to read "Jennifer Stone".

Jennifer Stone, PE, CPESC
Principal Engineer
865.406.4183
jstone@thompsonengineering.com

CEI Breakdown 6/2/23 - Revised

@



Manday Estimate - City of East Ridge McBrien Road Resurfacing
 Date: 5/22/2023
 County & Contract: Hamilton
 Project Numbers: TBD
 Contract Numbers: TBD

Completion Date: 11/23/2023
 Estimated Service Period (weeks): 6 weeks construction period + 2 weeks closeout

Assumptions:

- 1) Scope, schedule and budget may be refined as the work moves forward.
- 2) Thompson staff will perform contract records administration function through final records submittal.

Subconsultant - Thompson Engineering

Direct Labor

Position	Man-day Rate for 8 hr. Day	Man-days	Direct Labor Cost	Office OH
Construction Manager/Project Manager	\$ 696.00	4	\$ 2,784.00	Home
Records Administrator	\$ 240.00	8	\$ 1,920.00	Home
CEI Inspector	\$ 216.32	48	\$ 10,383.36	Field
Plant Inspector	\$ 240.00	20	\$ 4,800.00	Field

Total Direct Labor (D/L) - Field Office			\$15,183.36
Total Direct Labor (D/L) - Home Office			\$4,704.00
Field Office Overhead @ % of DL	154.04%		\$23,388.45
**Home Office Overhead @ % of DL	154.04%	Federally Funded	\$7,246.04

**note this is volunteering our field office OH rate for home office staff

Direct Labor Subtotal \$50,521.85

Net Fee

Net Fee of 10% (OH + DL) X 10% 10.00% **\$5,052.18**

Premium Labor & Direct Costs:

Premium Labor

Position	Overtime Hourly Rate	Overtime Hours	Cost
Premium Pay - CEI Inspector	\$13.52	60	\$811.20
Premium Pay - Plant Inspector	\$15.00	10	\$150.00
Total Premium Labor			\$961.20

Vehicles

Vehicle -	Days	Rate	Cost
Vehicle -	50	\$30.25	\$1,512.50

Vehicle - Project Manager	Miles	Rate	Cost
Vehicle - Project Manager	600	\$0.47	\$282.00
Total Vehicle Cost			\$1,794.50

ODCs

	Days	Rate	Cost
--	------	------	------

Total Fee for Services Rendered

\$58,329.73



I. Project Description

The McBrien Road Resurfacing project will repave approximately 0.75 mile of this 2-lane roadway and upgrade any ADA features within the limit of paving. The project will be required to follow procedures and requirements of the TDOT Local Government Guidelines Manual.

II. Scope of Services

- **Construction Engineering and Inspection (CEI)**

III. Compensation

The lump sum compensation to be paid to Thompson for providing the requested scope of services is outlined in the table below.

Fee Summary Table

Items	Amount
CEI Services	\$58,329.73
Total Lump Sum Fee:	\$58,329.73

A full description of terms and conditions can be found in the proposal and agreement document executed October 28, 2014 and in the executed Addendum 01 document dated August 12, 2022.

ADDITIONAL SERVICES ADDENDUM 02

This addendum is a part of that certain agreement between by and between Thompson Engineering, Inc. (Thompson), and City of East Ridge, TN (Client) executed October 28, 2014 (Agreement) to include the additional scope of work as detailed below.

Project: McBrien Road Resurfacing, TDOT PIN 120226.00

The Agreement shall be amended as follows:

I. Add the following to the Scope of Work:

This addendum adds a task for Construction and Engineering Inspection Services (CEI) as per TDOT requirements.

II. Amend the Agreement to include the following fee for the above Scope of Work:

The additional compensation to be paid to Thompson shall be \$58,329.73, Lump Sum.

All other terms and conditions of the Agreement shall remain in full and force and effect. To the extent of any conflict between the Agreement and this Addendum, the terms of this Addendum shall control.

City of East Ridge, TN

Thompson Engineering, Inc.

By: _____

By: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

AGENDA MEMORANDUM

REZONE - 1514 Waterhouse

Date: July 13, 2023

Submitted by:

A handwritten signature in blue ink, appearing to read 'Michael Howell', is written over a horizontal line.

Michael Howell, Chief Building Official

SUBJECT:

On June 5, 2023, Rocky Chambers petitioned the East Ridge Planning Commission to rezone the parcel found at 1514 Waterhouse Street (Tax Map # 169N-F-017) from R-1 Residential District to RT-1 Residential Townhouse District to construct 7 townhome units.

The East Ridge Planning Commission failed to reach a majority vote upon the request to rezone. The applicant has requested the rezone move forward to the city council for review.

AGENDA MEMORANDUM

Amend Municipal Zoning Ordinance

481

Date: July 13, 2023

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

On June 5, 2023, Building Department Staff requested the East Ridge Planning Commission to review and discuss amending the parking requirements for Hotels/Motels located within the following zoning districts; C-1 Commercial Tourism District, C-2 General Commercial District, and C-4 Planned Commerce Center District.

Currently, the C-1 and C-2 districts require 1.25 parking spaces per room, while the C-4 district requires 1.5 parking spaces per room. The amendment would reduce the parking requirements from 1.25 and 1.5 parking spaces per room to 1 parking space per room (1 to 1).

The East Ridge Planning Commission approved the request to move forward to the city council for review.

Ordinance 481 Zoning districts requested to be amended as follows:

Article V, Section 1100 - C-1 – Commercial Tourism District, Section 1108 - Minimum off-street parking and loading space requirements, Subsection A

Article V, Section 1200 - C-2 – General Commercial District, Section 1207 - Minimum off-street parking and loading space requirements, Subsection A

Article V, Section 1400 – C-4 Planned Commerce Center District, Section 1409 - Minimum off-street parking and loading space requirements, Subsection A

AGENDA MEMORANDUM
USE PERMITTED ON REVIEW
(Private School)
Date: July 13, 2023

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

Jenny Varner has requested approval from the East Ridge city council to operate a private Montessori preschool at 842 S Germantown Rd, located within the R-1 Residential District.

The R-1 residential district allows uses such as public and private elementary and high schools as uses permitted on review, per the East Ridge Municipal Zoning Ordinance 481.

Article V, Section 200 R-1 Residential District

The following uses shall be permitted only after being reviewed and approved by the East Ridge City Council as approved for in ARTICLE IV, section 105 of the ordinance.

C. Public and private elementary and high schools.

AGENDA MEMORANDUM
Fall/Winter Sports Uniform Bid

July 13, 2023

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The City of East Ridge will accept sealed bids for the City's Parks and Recreation Fall 2023, and Winter 2023 uniforms. Bids will be received by Janet Middleton, City Recorder at East Ridge City Hall, 1517 Tombras Avenue, East Ridge, TN 37412 until 2:00 pm., Wednesday, June 28, 2023, at which time all bids will be opened and publicly read. Bids will be presented at the July 13, 2023 meeting for Council consideration.

SS

AGENDA MEMORANDUM

**Purchase of Garbage/
Recycle Can**

July 13, 2023

Submitted by:

Robert Parker

Robert Parks, Sanitation Supervisor

SUBJECT:

The Sanitation Supervisor is requesting Council approval to purchase 215 sanitation carts and 100 recycle carts. The purchase is due to the increase in new housing construction in the City, plus some residents are requesting an extra sanitation cart and/or recycle cart. The sanitation/recycle carts will be purchased through the Sourcewell Purchasing Alliance, which will eliminate the need to solicit bids.

The cost to purchase the carts is as follows:

Sanitation Carts	\$60.00 each	\$12,900 Total
Recycle Carts	\$60.00 each	\$ 6,000 Total
Shipping		<u>\$ 1,085 Total</u>
		\$19,985 Grand Total

AGENDA MEMORANDUM

Enhanced Public Safety TCRS Benefits Plan

Date: 07/13/2023

Submitted by:

Michelle Sinigaglia,  Human Resources Manager

SUBJECT:

The City of East Ridge would like to adopt an enhanced benefit plan for the public safety departments through Tennessee Consolidated Retirement Services – more commonly known as “the Bridge”.

This well-established benefit plan has been available since 1998 and was previously adopted by most municipalities in Hamilton County. TCRS members serving in a position covered by the plan provisions are eligible for a supplemental “bridge” benefit at the latter of age 55 or the date of retirement. This benefit will also provide enhanced recruitment and retention opportunities for all public safety positions.