

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**May 11, 2023
6:00 pm**

1. Call to Order
 2. Invocation
 3.
 - A. Roll Call
 - B. Employee Milestone Awards for April 2023
 - C. Presentation of “No Shave” Donation to Friends of East Ridge Animal Shelter
 - D. Special Proclamation
 4. Approval of Minutes April 27, 2023 Council Meeting
 5. Communication from Citizens
 6. Communication from Councilmembers
 7. Communication from City Manager
 8. Old Business:

None
 9. New Business:
 - A. **RESOLUTION NO. 3388** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY EAST RIDGE ELEMENTARY SCHOOL FOR THEIR FIFTH GRADE GRADUATION
 - B. **RESOLUTION NO. 3389** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF DICKERT POND AT CAMP JORDAN BY THE EAST RIDGE OPTIMIST CLUB FOR A FISHING RODEO
 - C. **RESOLUTION NO. 3390** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ALLOW THE CITY MANAGER TO ADVERTISE FOR BIDS FOR SEALING THE PARKING LOTS AT CITY HALL AND THE COMMUNITY CENTER
 - D. **RESOLUTION NO. 3391** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ACCEPT A DONATION FROM THE EAST RIDGE CHAMBER COUNCIL FOR EAST RIDGE ANIMAL SERVICES
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- E. **RESOLUTION NO. 3392** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING AND CONSULTING, INC. FOR PROFESSIONAL ENGINEERING SERVICES AND, ON BEHALF OF THE CITY, TO FILE AN AQUATIC RESOURCE ALTERATION PERMIT (“ARAP”) WITH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DIVISION OF WATER RESOURCES (“TDEC-DWR”) REGARDING PROPERTY LOCATED AT 5302 STONE STREET

 - F. **RESOLUTION NO. 3393** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE FIVE (5) IN-CAR CAMERAS FROM MOTOROLA SOLUTIONS FOR THE POLICE DEPARTMENT

 - G. **RESOLUTION NO. 3394** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ACCEPT A DONATION IN THE AMOUNT OF \$3,000 FROM HAMILTON COUNTY COMMISSIONER MIKE CHAUNCEY’S DISCRETIONARY FUND TO BE USED FOR UPGRADES TO THE CAMP JORDAN NATURE TRAIL

 - H. Presentation of FY 2023 – 2024 Budget

 - I. Discussion of Tentative Agenda Items for the **May 25, 2023** Council Meeting (see Attachment A)
10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA
May 25, 2023**

8. Old Business:

None

9. New Business:

None

AGENDA MEMORANDUM

“No Shave” Donation to Friends of East Ridge Animal Shelter

Date: May 11, 2023

Submitted by:

Chief Clint Uselton
Name, Title

SUBJECT:

Each officer of the East Ridge Police Department wishing to grow a beard donates \$25.00 in April and November and a local charity is selected to receive the funds. The total for this April came to \$575.00 for donation to Friends of East Ridge Animal Shelter.

**MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**April 27, 2023
6:00 pm**

The East Ridge City Council met pursuant to notice on April 27, 2023, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Jeremy Winingham, Pentecostals of East Ridge, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Attendance: 8

Consent Agenda

- A. Approval of Minutes April 13, 2023 Council Meeting
- B. Approval of March 2023 Financial Report

Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Gary Reeves, 5424 Marion Avenue, stated there is a tree service doing business in his neighborhood. They store their trucks and dump wood chips on their property. Also, he lives next to rental property with debris in the yard. He has called Codes Enforcement several times. City Manager Miller will send Codes Enforcement to check into these issues.

Communication from Councilmembers:

Councilmember Tyler, Vice Mayor Haynes, and Councilmember Cagle had nothing at this time.

Councilmember Witt thanked Hannah Spear with the Community Center for holding the self-defense class.

Mayor Williams discussed the following:

- April 29th, 6:00 – 7:30 pm at Local Coffee – Art and music presented by the ERHS Music and Art Department and hosted by East Ridge Creative Arts and Local Coffee.
- Library
 - April 29th, 11 am – 1:00 pm - 50th anniversary of the Library – a carnival type event with food, games, petting zoo, face painting and more. Free event.

- **Parks and Recreation**
 - April 28th, Parks and Rec night for baseball and softball teams
 - June 13th, Softball night at the Lookouts game
 - April 29th, 9 am-12 pm - Kids and Pros football clinic taught by professional players and coaches
 - Tuesdays and Thursdays, 11 am-2:30 pm – Game Time at the Community Center for all ages, with board games, card games, puzzles, etc.
 - April 29th, 7:30 pm – East Ridge Parks and Rec night at the Red Wolves game. A portion of the ticket sales goes to East Ridge Parks and Rec.
 - Through May 1st – registration is open for 13 – 15 years old baseball players.
 - Bacon Festival, May 6th from 10 am – 5 pm and May 7th from 10 am – 4 pm, with 150 vendors, food trucks, petting zoo, entertainment, etc. Free admission.
 - May 14th, 1 pm-3 pm – Mother’s Day tea party at the Community Center. Admission is free but donation of canned goods is encouraged. Contact Hannah Spear at hspear@eastridgetn.gov or 423-486-2034. Reservations are required.
 - Thrillville Fair, May 11th-May 21st – Camp Jordan, Monday-Friday 10 am-5 pm, Saturday and Sunday 1 pm-11pm

Communication from City Manager:

City Manager Miller discussed the following three projects.

- **I-75/I-24 Phase 2**
 - Wright Construction is the general contractor.
 - \$161 million project
 - Improvements span 4.8 miles between the I-75/I-24 split and Germantown Road interchange.
 - I-24 between Germantown and Spring Creek will be widened from three to four lanes.
 - Moore Road and McBrien Road bridges will be entirely replaced. Moore Road bridge replacement will begin in June.
 - Sidewalks and bike lanes will be installed on the bridges.
 - Noise walls will be installed on both sides of I-24 in residential areas, but predominantly on the north side.
 - It will be a 24/7 operation, with a construction schedule of 994 days.
 - TDOT is currently defining the design for the bridges.
- **Ringgold Road Multi-Modal** – Mr. Miller stated the south side is complete except for minor work around some of the catch basins and the pedestrian crosswalk signals. Talley Construction needs to shut down the alley between Ridge Loan and Domino’s Pizza, just west of Marlboro for storm drain work. Talley is working now between Jack’s restaurant and Cemetery Road installing storm drainage. Chattanooga Gas is working their way from Weldon to Cemetery Road for relocation of their 8-inch line.
- **Sewer System Grant** – East Ridge received a grant for \$2.5 million, with another one-half million from Hamilton County for sanitary sewer system work. This will be a pass-through between the federal government and WWTAA. Mayor Williams stated the grant is earmarked for utility work, but we do not have utilities in the city.

He stated WWTa is mandated to upgrade the system which could cause rate increases, but with this pass-through, it would limit the amount of money WWTa has to borrow, possibly preventing higher increases.

Old Business:

ORDINANCE NO. 1184 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1505 PRATER ROAD, TAX MAP #169K-N-005.01, FROM C-2 COMMERCIAL DISTRICT AND R-1 RESIDENTIAL DISTRICT TO RZ-1 ZERO LOT LINE RESIDENTIAL DISTRICT (2nd and final reading) - City Attorney Litchford read on caption. Chief Building Official Howell stated this is a single lot which will be divided into two lots. He stated the Planning Commission approved. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1184 on second and final reading. The vote was unanimous. Motion approved.

New Business:

RESOLUTION NO. 3383 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF THE COMMUNITY CENTER BY NAMI CHATTANOOGA FOR THEIR MONTHLY SUPPORT GROUP MEETINGS - City Attorney Litchford read on caption. Director Skiles stated this group helps persons with mental illnesses. The fee to be waived is \$40 per month. Staff recommends approval. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3383. The vote was unanimous. Motion approved.

RESOLUTION NO. 3384 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH EZ ICE AND WATER, LLC FOR INSTALLATION OF AN ICE/WATER MACHINE AT CAMP JORDAN - City Attorney Litchford read on caption. Director Skiles stated the machine would be placed in the campground and people would have access to ice and water without leaving the park. The City will receive 22% of the gross revenues from the sale of ice and water. EZ Ice will install a concrete pad. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3384. The vote was unanimous. Motion approved.

RESOLUTION NO. 3385 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR REPLACEMENT OF A PORTION OF THE ROOF ON THE CITY HALL COMPLEX - City Attorney Litchford read on caption. City Manager Miller stated we received five bids with the low bid being from JDH Company in the amount of \$44,487. Mr. Miller stated JDH Company put the original roof on City Hall over 20 years ago. They will provide a 20-year warranty if approved for this project. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3385. The vote was unanimous. Motion approved.

RESOLUTION NO. 3386 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL REQUESTING THAT HAMILTON COUNTY CONVEY THEIR INTEREST IN CERTAIN PROPERTIES LOCATED ON WELWORTH AVENUE AND WENTWORTH AVENUE TO THE CITY OF EAST RIDGE - City Attorney Litchford read on caption. Mr. Miller stated that during a recent Hamilton County property sale, it was discovered that these properties on Welworth and Wentworth Avenues were jointly owned by Hamilton County and the City of East Ridge. The properties were acquired through a FEMA Community Development Block Grant because of continuous flooding. The properties must remain as green space, such as a pocket park or community garden, but can never be built on again. He recommends that we request Hamilton County to convey the properties to the City. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3386. The vote was unanimous. Motion approved.

RESOLUTION NO. 3387 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE OBLIGATION OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT OF 2021 (“ARPA”) TO THE ANIMAL SHELTER PROJECT AND THE RINGGOLD ROAD MULTI-MODAL/NORTH MACK SMITH ROAD DRAINAGE PROJECT - City Attorney Litchford read on caption. Mr. Miller stated that according to the Government Finance Official’s Association, the House leadership is trying to rescind the unobligated ARPA funds given to cities over the last few years. We received two rounds, the first one being \$3.1 million which was obligated to the Multi-modal project. The second round of \$3.1 million has not been obligated, but Mr. Miller is recommending that Council obligate the funds to the construction of the Animal Shelter, and the Multi-modal drainage project and the N. Mack Smith Road drainage project. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3387. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the **May 11, 2023** Council Meeting (see Attachment A)

- **Employee Milestone Awards for April 2023** – We will have one milestone award.
- **Old Business: None**
- **New Business:**
 - **ORDINANCE NO. ____ - Budget Amendment (1st reading)** - Finance Director Qualls stated this would include the sanitation truck, fire engine, and final year-end expenses.
 - **RESOLUTION NO. ____ - Purchase of five In-car cameras for the police department** – Chief Uselton stated the City received nine new vehicles, but only had four in-car cameras in stock. The cost will include the cameras and the cloud service for five years. Cost is approximately \$51,000.
 - **Presentation of FY 2023 – 2024 Budget** – City Manager Miller stated he will present the budget at the next meeting. He stated it is a balanced budget with no tax increase and maintains the current level of services.

- Mr. Miller would like to add an item for sealing the parking lots at City Hall and the Community Center. This was last done in 2017. The bid could be approximately \$10,000. The areas around McBrien school and the water park are not included. In the upcoming budget, he has allocated funds for resurfacing or sealing some of the City's parking lots.

Other:

Councilmember Cagle requested that water fountains be installed at the Pioneer Park. Director Skiles will check into this.

Being no further business, the meeting was adjourned.

RESOLUTION NO. 3388

**AGENDA MEMORANDUM
EAST RIDGE ELEMENTARY**

May 11, 2023

Submitted By:

Shawna Skiles

Shawna Skiles, Parks and Recreation Director

SUBJECT:

East Ridge Elementary has requested use of Camp Jordan Arena on Tuesday May 23, 2023 for their 5th grade graduation. The event would be from 12:30 pm to 3:30 pm.

Staff recommends waiving the fees for the Arena in support of East Ridge Elementary School.

SS

RESOLUTION NO. 3388

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY EAST RIDGE ELEMENTARY SCHOOL FOR THEIR FIFTH GRADE GRADUATION

WHEREAS, East Ridge Elementary School will be holding their fifth-grade graduation on Tuesday, May 23, 2023 from 12:30 pm – 3:30 pm; and

WHEREAS, East Ridge Elementary School is requesting that the City waive the fee for use of the Arena for this event.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the fee for use of the Camp Jordan Arena on Tuesday, May 23, 2023 from 12:30 pm – 3:30 pm for the East Ridge Elementary fifth-grade graduation will be waived.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3389

**AGENDA MEMORANDUM
EAST RIDGE OPTIMIST CLUB FISHING RODEO**

May 11, 2023

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The East Ridge Optimist Club, a 501c4, has requested the use of Dickert Pond at Camp Jordan to host their Annual Fishing Rodeo for kids. The event will be from 7 am-1 pm on June 10, 2023. David Tyler, a representative for East Ridge Optimist Club, is asking the city to waive fees associated with renting equipment and the pond for the day. Total rental fees for the event would be \$125 for equipment and Zero for the pond. This event is free for the community and the Optimist Club uses sponsors to pay for all fishing supplies and food for the day.

Staff recommend waiving fees in support of this event.

SS

RESOLUTION NO. 3389

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF DICKERT POND AT CAMP JORDAN BY THE EAST RIDGE OPTIMIST CLUB FOR A FISHING RODEO

WHEREAS, the East Ridge Optimist Club is an active group who works to make a positive difference in the lives of children in East Ridge and the surrounding areas; and

WHEREAS, the East Ridge Optimist Club has scheduled a Fishing Rodeo on June 10, 2023 at Dickert Pond at Camp Jordan as a free activity for children to learn to fish; and

WHEREAS, the East Ridge Optimist Club is requesting that the City waive the fee for use of Dickert Pond at Camp Jordan in order to give the children of East Ridge and the surrounding areas an opportunity to participate in this important activity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the fee for use of the Dickert Pond at Camp Jordan on June 10, 2023 by the East Ridge Optimist Club will be waived in order for the group to host a Fishing Rodeo for the children of East Ridge and the surrounding areas.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2023

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3390

**AGENDA MEMORANDUM
AUTHORIZATION TO SEAL PARKING LOTS
CITY HALL AND COMMUNITY CENTER**

May 11, 2023

SUBJECT:


J. Scott Miller, City Manager

SUBJECT:

Back in March 2017 the City had the parking lots of City Hall and the Community Center (approximately 69,800 square feet) seal coated by a contractor and then striped by the Traffic Control Department. The parking lots need to be restriped at this time; however, they also need to be resealed. It would make sense to reseat and then restripe the parking lots.

The City received a preliminary quote from a contractor to seal coat the parking lots. The work would entail the cleaning, hot crack repairs and then seal coating the surface. The cost of the work would exceed the \$10,000 threshold of my authority; therefore, I am requesting from the City Council authorization to formally and competitively bid out this work. I am proposing the funds come out of the Capital Improvement Fund.

JSM/

RESOLUTION NO. 3390

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ALLOW THE CITY MANAGER TO ADVERTISE FOR BIDS FOR SEALING THE PARKING LOTS AT CITY HALL AND THE COMMUNITY CENTER

WHEREAS, in order to keep the City's parking areas from deteriorating, they must be sealed from time to time; and

WHEREAS, since this is not a budgeted item, the City Manager is asking permission to advertise for bids to seal the parking areas at City Hall and the Community Center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager will be allowed to advertise for bids for sealing the parking areas at City Hall and the Community Center.

BE IT FURTHER RESOLVED that the cost of sealing the parking areas will come from the Capital Improvements Projects Fund.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3391

AGENDA MEMORANDUM

East Ridge Animal Services Donation

May 11, 2023

Submitted by:

Cameron McAllister

Cameron McAllister, Development Administrator

SUBJECT:

East Ridge Animal Services is asking for the approval from the Mayor and Council to accept a generous donation from the East Ridge Council of the Chattanooga Chamber of Commerce in the amount of \$565.50. This donation was collected from proceeds made by local businesses at the 2023 East Ridge Business Expo hosted by the Chamber of Commerce.

RESOLUTION NO. 3391

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
TO ACCEPT A DONATION FROM THE EAST RIDGE
CHAMBER COUNCIL FOR EAST RIDGE ANIMAL
SERVICES**

WHEREAS, East Ridge Animal Services plays a vital role in the East Ridge community by caring for animals that need protection, attempting to find homes for homeless animals, and reuniting lost pets with their families; and

WHEREAS, recently, the East Ridge Chamber Council held a business expo and would like to donate the proceeds from booth sales to East Ridge Animal Services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that the City is hereby authorized to gratefully accept the donation of \$565.60 from the East Ridge Chamber Council for East Ridge Animal Services in order to help care for the animals that are housed there.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2023

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:


Mark W. Litchford, City Attorney

RESOLUTION NO. 3392

**AGENDA MEMORANDUM
AQUATIC RESOURCE ALTERATION PERMIT (ARAP)
ANIMAL SHELTER BUILDING SITE – STREAM**

May 11, 2023

Submitted By:


J. Scott Miller, City Manager

SUBJECT:

As you are aware there is a stream that runs through the Animal Shelter property (about 2/3 south of Stone Street) that traverses west to east. This stream is a designated stream by the State and classified as an impaired tributary to Spring Creek; therefore, there are setbacks that are required to be followed. Basically, 60 feet on both sides of the creek (120 feet) cannot be touched; however, one is permitted to mitigate the 60 feet provided the setback totals 120 feet. In this case we can extend the setback to 45 feet on the north side of the creek and 75 feet on the south side of the creek.

In order to fit the 4,800 square foot building on this site the architects (MBI) and City staff have agreed to move the building north to within 10 feet of Stone Street (a front yard variance of 15 feet would be required by the Board of Adjustment), and eliminate 6 parking spaces (a variance on reducing parking spaces from 16 to 10 will be needed by the Planning Commission and the City Council). These adjustments of the building location on the site will provide: (1) a useful dog play area immediately south of the building; and (2) the ability to expand the building to the south in the future (the dog play area would be reduced). We are proceeding in this direction at this time. Once we obtain the variances the architect and engineer can complete the construction drawings and the City can get this project formally bid out.

Looking at the future of this building project the MBI Architects, ASA Engineering and City staff feel that it would be extremely worthwhile for the City to do what is necessary to make the balance of the site productive. Thus, we are proposing that the City apply for an individual ARAP (Aquatic Resource Alteration Permit) with the Tennessee Department of Environment and Conservation, Division of Water Resources (TDEC-DWR) and a Nationwide Permit 29 from the United States Army Corps of Engineers (USACE), to pipe the stream. The permitting process carries a cost and the schedule is approximately 10 months; and there is no guarantee the City will receive a permit since the "purpose and need" narrative may not justify the environmental impacts. But, we feel that we have a real chance to be awarded one.

At present the stream is piped to the western boundary of the site and then piped east of the site. Per ASA Engineering the cost of double run 48" pipe and a large junction box, 1,000 cubic yards of fill, and permitting costs would be around \$112,000.

Attached hereto please find a proposal from ASA Engineering for state and federal permitting services and the associated stream evaluation necessary to support the resulting stream mitigation. The process is a detailed and compressive one that entails in-house research and on-site visitations that involve geological research, wetlands observation, drainage features, a protected species assessment, existing site conditions and proposed impacts, and permitting applications. The cost to provide the services outlined in ASA's proposal is a total lump sum fee of \$19,000.

Should the City be successful in this endeavor we would end up with a site that possesses greater use since it would allow for future expansion of the building to the south and a much larger dog play area.

Attachment

JSM/

RESOLUTION NO. 3392

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING AND CONSULTING, INC. FOR PROFESSIONAL ENGINEERING SERVICES AND, ON BEHALF OF THE CITY, TO FILE AN AQUATIC RESOURCE ALTERATION PERMIT (“ARAP”) WITH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DIVISION OF WATER RESOURCES (“TDEC-DWR”) REGARDING PROPERTY LOCATED AT 5302 STONE STREET

WHEREAS, in January 2022, the City purchased the property located at 5302 Stone Street, Tax Map #169J-A-017, in East Ridge for the purpose of constructing a new Animal Shelter; and

WHEREAS, there is a stream that runs through the property which is piped on the eastern and western boundaries of the site; and

WHEREAS, additional piping would need to be installed in order to connect the piping already in place in order to utilize the whole site; and

WHEREAS, since the stream is designated waters of the State, the City must obtain an ARAP permit from TDEC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Council hereby authorizes the Mayor or his designee to enter into an agreement with ASA Engineering and Consulting, Inc. for professional civil engineering services regarding 5302 Stone Street, in the amount of \$19,000.

BE IT FURTHER RESOLVED that ASA Engineering, Inc., as part of the agreement, is authorized to file an application for an ARAP permit with TDEC.

BE IT FURTHER AND FINALLY RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this _____ day of _____ 2023

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

April 27, 2023

City of East Ridge
1517 Tombras Avenue
East Ridge, Tennessee 37412

Attention: Mr. Scott Miller, City Manager
via email: jscottmiller@eastridgetn.gov

RE: Proposal P02242023CO1 East Ridge Animal Shelter
Proposal Amendment for Jurisdictional Waters Services
5302 Stone Street
East Ridge, Hamilton County, Tennessee

Dear Mr. Miller,

Asa Engineering & Consulting, Inc. (Asa) is pleased to provide this professional services proposal amendment for the above referenced project. The following outlines our project understanding, scope-of-services understanding, fee proposal and proposed schedule. Our services are proposed to be conducted as an extension to the previously agreed upon contract for professional land surveying and civil engineering services proposal dated February 27, 2023.

PROJECT UNDERSTANDING

Based on the provided information, the subject property is located at 5302 Stone Street in East Ridge, Tennessee and is composed of a single rectangular parcel identified as Hamilton County Parcel 169J_A_017. To support the development of the property with a new City of East Ridge Animal Shelter, jurisdictional waters assessment and permitting services are needed.

Asa was requested to provide a proposal for state and federal permitting services and the associated stream evaluation necessary to support the resulting stream mitigation. This proposal assumes that the proposed development will require stream impacts between 200 and 300 feet.

SCOPE OF SERVICES

As outlined above, this proposal assumes that the proposed development will require the impact of between 200 and 300 feet of jurisdictional stream. Based on this, an Individual Aquatic Resource Alteration Permit (ARAP) will be required from the Tennessee Department of Environment and Conservation, Division of Water Resources (TDEC-DWR) and a Nationwide Permit 39 from the United States Army Corps Of Engineers (USACE). However, before beginning work on permit applications, the subject property will be evaluated for jurisdictional waters.

Compensatory stream mitigation will be required by both TDEC-DWR and USACE. As such, we have included the assessment of the onsite stream in accordance with the Tennessee Stream Quantification Tool (SQT) methodology. The proposed scopes of service for permitting are provided below.

Task 1: Jurisdictional Waters Assessment

Jurisdictional waters of the United States, including wetlands, are defined by 33 CFR Part 328.3 and are protected by Section 404 of the Clean Water Act (33 USC 1344), which is administered by the USACE. The TDEC-DWR has jurisdiction over waters of the state, and jurisdictional state waters may also be subject to state and local stream buffer rules.

The services rendered under this task will consist of in-house research and field observation of the project site. In-house research will be conducted and will include a review of available information sources such as: U.S. Geologic Survey 7.5-minute quadrangle topographic map, U.S. Fish and Wildlife Service National Wetland Inventory map, the U.S. Department of Agriculture Natural Resources Conservation Service soil survey map, and aerial photographs obtained from Google Earth.

A site visit will be conducted, and the subject property will be observed for potential jurisdictional waters of the U.S., which includes wetlands, using the Routine On-Site Determination Method, as defined in the Corps of Engineers 1987 Wetlands Delineation Manual and applicable USACE regional supplement. This technique is a multi-parameter approach, requiring positive evidence of three criteria: hydrophytic vegetation, hydric soils, and wetland hydrology. A USACE Wetland Determination Data Form will be completed for observed wetland features as warranted. Drainage features and streams will be evaluated in accordance with the TDEC Guidance for Making Hydrologic Determinations, Version 1.5 by a Tennessee Qualified Hydrologic Professional (QHP). The procedures outlined in this guidance are intended to be applied to drainage features that could be considered either a wet-weather conveyance (WWC) or a stream. Our observations will be noted and a TDEC Hydrologic Determination Field Data Sheet will be completed.

If wetlands or streams are observed on-site, Asa will delineate and flag the boundaries in the field. We will collect global positioning system (GPS) data points of the wetland boundary flags. The centerline of on-site jurisdictional linear features will be collected and saved with the GPS. Wetland polygon inventories within the property boundaries will be recorded in their entirety. Please be advised that these GPS data do not constitute a land survey, and wetland boundaries and stream locations can only be finalized after verification by the regulatory agencies. The data to be provided is for preliminary planning purposes only.

A site location map, supporting soils and NWI map exhibits, photographs, and applicable field data sheets will be provided with a report. An aerial photograph figure will be included to depict the general locations of any features identified onsite.

Agency Verification

All stream determinations and wetland delineations are preliminary until verified by the USACE and TDEC-DWR and should be used for planning purposes only until verification is complete. Only the USACE and TDEC-DWR have regulatory authority to determine jurisdiction. In the case of discrepancies, the regulatory agencies' determination always takes precedence. Written agency concurrence of findings will be a required component of the permit applications.

Under this scope of service, Asa will prepare the necessary written documentation to request agency concurrence of the findings. The cost of this task includes one site visit with both the representatives of the USACE and the TDEC-DWR. Only after receiving authorization from you will we submit the necessary documents to request agency concurrence. Generally, agency verifications are valid for five years from the date of issuance.

Task 2: Stream Quality Assessment

In order to determine the amount of mitigation required for the proposed stream impact, TDEC developed a tool to quantify functional stream feet, which was also adopted by the USACE. This assessment helps determine the overall health of the stream so as not to overly require mitigation for low-quality streams. In accordance with the USACE Permittee-Responsible Stream Mitigation Guidance within Tennessee and the TDEC Stream Mitigation Guidelines, issued in May 2019, the Tennessee Debit Tool (TN DT) must be completed for proposed impacted stream reaches and included in the permit applications submitted for review. With this method, the USACE and/or TDEC will base debits, or resource value loss, due to stream function loss, on the amount of functional foot loss projected to occur due to proposed activities.

Under this task, Asa will determine the existing condition of the stream to be impacted with the Rapid Assessment Method in the Tennessee Stream Quantification Tool (TN SQT) (i.e., TN Debit Tool Option #2 – Existing Condition Assessment). Per this method, Asa will send a team to the field to collect data to quantitatively assess the applicable required parameters of the existing condition assessment using the Rapid Data Collection Methods. The data will then be entered into the Existing Condition worksheet, which will calculate the overall existing condition score for the reach (i.e., TDEC Stream / USACE Perennial Stream Reach and USACE ephemeral stream reach), providing potential mitigation requirements in functional feet. This task includes time to conduct a site visit with the agency representatives to review the SQT results.

Task 3: Protected Species Assessment

The proposed project will require a Protected Species Assessment of the subject property in order to comply with applicable sections of the Endangered Species Act (ESA) of 1973 (16 USC 1531-1543), as amended. The purpose of the Protected Species Assessment is to determine if current conditions are suitable for state and federally protected species that have been currently or historically documented by the US Fish and Wildlife Service (USFWS) and the TDEC-Division of Natural Areas (TDNA) in the vicinity of the site. Asa proposes to conduct a site visit for the purpose of evaluating potential habitat for protected species review and summarize the findings in a protected species review report to be submitted to the USFWS, TDNA, and Tennessee Wildlife Resources Agency (TWRA) for comment. The comments received by these agencies will be included in the permit application package.

Please note that this task will not include emergent or acoustic evaluations for bats or sampling of aquatic species (mussels, fish, etc.). If our surveys are conducted outside the optimal survey window for the protected species and potential habitat is identified, then additional site visits may be required by one or more agencies to confirm the presence or absence of protected species. The cost of additional field visits is not included in this proposal and will be addressed separately, if necessary.

Task 4: Permit Application Preparation

Permit applications will be prepared and submitted to TDEC and USACE by Asa and will include a narrative discussion of the existing site conditions and proposed impacts. The proposed construction narrative will include a discussion about the purpose and need for the impacts and will demonstrate avoidance and minimization of the impacts. Because Asa is preparing site development plans, we will prepare the following exhibits to support the permit applications: 1) Existing Conditions Exhibit depicting all jurisdictional waters; and 2) Proposed Conditions Exhibit depicting all jurisdictional waters overlaid on the proposed development plan- this exhibit must clearly label and quantify the various impacts. Based on the nature of the impacts, an alternatives analysis will need to be included. Asa will require assistance from the City of East Ridge to develop the alternatives analysis. Asa will submit a copy of the permit applications to TDEC and USACE once the application package has been reviewed and application forms signed by the applicant. We assume that compensatory stream mitigation will be achieved by

the applicant's purchase of credits from an available stream mitigation bank. If permittee-responsible mitigation is required, Asa will prepare a change order to outline the additional tasks required.

Asa has included the cost of the TDEC application fee in this proposal (\$2,500).

Cultural Resources Desktop Survey

The Tennessee Historical Commission and National Register of Historic Places websites will be reviewed to identify known Cultural Resources in the vicinity of the project site. The results of the desktop review will be included in the permit application package. Please note that additional assessment in the form of a Phase I Cultural Resources Assessment may be required by the USACE in order to fulfill their obligations under Section 106 of the National Historic Preservation Act. To assist with planning and budgeting, Asa has requested a proposal on your behalf from Cumberland Applied Research Associates, Inc. and will forward that to you upon receipt. Asa is also available to assist Hearthstone Homes in obtaining quotes from other firms for this additional work if needed.

TDEC Public Notification Process

TDEC requires all individual permit applicants to provide public notification (PN) for alterations of public waters. The following scope of work describes the effort that is required to provide the PN.

1. The permit applicant must distribute an approved PN to the neighboring landowners by means of the local newspaper.
2. The applicant must place a sign on the property that contains the provisions specified by TDEC, which is legible from the road. The sign must remain on the property for 30 days following the approved PN.
3. An affidavit of publication and photo-documentation of the sign are required to be sent to TDEC. At the end of the 30-day period, the applicant must confirm in writing that the requirements have been met.

Asa will fulfill all the requirements listed above to complete the TDEC Individual Permit PN process.

Tracking the Permit Applications

It should be noted that final approval from the agencies may require modification to the permit application. Asa will work with you and the agency project managers to assist in addressing the regulatory issues that may arise during the permitting process. Our proposal includes a total of 12 hours for the Project Manager to track the permit, answer the questions that may arise, and communicate both verbally and in writing with TDEC and/or the USACE. If additional time or services are required, such as collecting additional field information or other efforts, Asa will submit a change order and obtain your authorization to proceed before obtaining the information requested by the agencies.

LIMITATIONS

Asa requests that you contact us immediately should the site plan be altered after the permit application has been submitted so that the permit application can be revised and resubmitted to the regulatory agencies. (It should be noted that alterations to the site plan after the submittal of the permit application/s will delay the permit processing time.) This proposal does not include time for revisions to the permit application/s and resubmittal.

EXCLUDED SERVICES

Without attempting to be a complete list of items excluded from this proposal, the following are specifically excluded from this scope of services:

- TVA Section 26A permitting, if required,
- Species-specific survey for T&E species survey beyond the Protected Species Assessment detailed herein,
- Environmental sampling and analysis,
- Permittee Responsible Stream Mitigation design or payment of stream mitigation fees, if required,
- Construction period services including observation and testing,
- Flood modeling and/or flood policy compliance, or
- Attendance at public meetings or hearings.

Asa is available to provide these services if desired. An estimate of fees for performing these services can be provided upon request.

CLIENT RESPONSIBILITIES

We understand that the direction and progress of our work will depend on information and feedback from you. We request that you provide the following items:

- Access to the site for our staff to perform tasks as detailed in this proposal,
- Following our submittal of the report, promptly return the signed jurisdictional determination form to allow the coordination with the regulatory agencies, and
- Purpose and need and alternatives analysis information.

PROPOSED SCHEDULE AND FEES

Asa proposes to initiate work on this project within two weeks of receiving authorization. We propose to complete the Tasks 1 and 3 site visits concurrently and submit the reports to the respective reviewing agencies within approximately four weeks of authorization. We anticipate completing Task 2 within four weeks of authorization. The permit application packages will be completed within approximately six weeks of authorization, and assumes that the site development plan exhibits will be completed by that time. Please note that the permit applications **cannot be completed** until purpose and need, and alternatives analysis information is provided by the City of East Ridge. If compensatory stream mitigation cannot be fulfilled by purchasing stream mitigation credits from an approved mitigation bank, a permittee-responsible Compensatory Mitigation Plan (CMP) must be developed. This proposal does not include the cost of developing a CMP, should it be required. Asa can provide a proposal for the development of a CMP upon request.

Once the application is under review by the agencies, the schedule is beyond our control. For planning, we recommend six months for the agencies to issue their respective permits, barring unforeseen issues.

Asa proposes to provide the services outlined herein for a total lump sum fee of \$19,000, based on the following task fees:

| | |
|---|----------|
| Task 1 – Jurisdictional Waters Assessment | \$2,800 |
| Task 2 - SQT | \$4,800 |
| Task 3 - Protected Species Assessment..... | \$2,200 |
| Task 4 - State and Federal Permitting | \$9,200* |

*This fee includes payment of the cost of the legal notice publication in the Chattanooga Times Free Press and the \$2,500 TDEC application fee.

AUTHORIZATION

To authorize these additional services, we ask that you please sign below and return this approval to Asa. By executing below, you hereby authorize Asa Engineering & Consulting, Inc. to proceed with the work detailed herein and agree to the conditions contained in this document.

APPROVED AND AUTHORIZED BY:

By: _____

As Its: _____

Date: _____

CLOSING

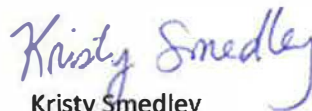
Asa Engineering & Consulting, Inc. appreciates the opportunity to provide professional services on this important project. If you have questions, or need additional information about this proposal, please contact Ms. Smedley at 423.595.0501.

Sincerely,

ASA ENGINEERING & CONSULTING, INC.



Jeff Sikes
Sr. Vice President



Kristy Smedley
Senior Scientist

RESOLUTION NO. 3393

AGENDA MEMORANDUM

In Car Camera Purchase

May 11, 2023

Submitted by:

Chief Clint Uselton

Name, Title

SUBJECT: In car camera purchase.

The Police Department has nine new vehicles but only 4 in-car camera systems in stock. We are requesting that the City purchase five in-car camera systems from Motorola Solutions, which would be compatible with the systems we already have in place. The cameras will come with a five-year warranty, 5 years of video cloud storage, and 1 year of License Plate Reader capability.

Total cost will be \$51,125.00 and will be taken from the drug fund.

Attachment

RESOLUTION NO. 3393

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE CITY MANAGER OR HIS
DESIGNEE TO PURCHASE FIVE (5) IN-CAR CAMERAS
FROM MOTOROLA SOLUTIONS FOR THE POLICE
DEPARTMENT**

WHEREAS, the East Ridge Police Department is in need of five (5) in-car cameras for newly purchased vehicles; and

WHEREAS, the City wishes to purchase Motorola cameras that are compatible with the in-car cameras that the Department currently uses; and

WHEREAS, the purchase of the cameras will include a five-year warranty, five years of video cloud storage, and one year of license plate reader capability; and

WHEREAS, the total cost of the five cameras from Motorola Solutions is \$51,125.00, which will be taken from the Drug Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager or his designee is authorized to purchase five (5) in-car cameras from Motorola Solutions for a total cost of \$51,125.00, which will be taken from the Drug Fund.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2023

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

04/21/2023

EAST RIDGE, CITY OF
4214 RINGGOLD RD
EAST RIDGE, TN 37412

RE: Motorola Quote for Qty 5 M500 - VaaS (Video as a Service)

Dear Clint Uselton,

Motorola Solutions is pleased to present EAST RIDGE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide EAST RIDGE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Richard Carter at rickcarter@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Richard Carter
Regional Sales Manager

Billing Address:
 EAST RIDGE, CITY OF
 4214 RINGGOLD RD
 EAST RIDGE, TN 37412
 US

Shipping Address:
 EAST RIDGE, CITY OF
 COMMUNICATIONS &
 ELECTRONICS INC
 1201 CRUTCHFIELD ST
 CHATTANOOGA, TN 37406
 US

Quote Date:04/21/2023
 Expiration Date:07/20/2023
 Quote Created By:
 Richard Carter
 Regional Sales Manager
 rickcarter@
 motorolasolutions.com
 6158045986

End Customer:
 EAST RIDGE, CITY OF
 Clint Uselton
 cuselton@eastridgetn.gov
 +1 423-867-3718

Freight Terms:FREIGHT PREPAID
 Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

| Line # | Item Number | Description | Qty | Term | Sale Price | Ext. Sale Price |
|--------|--------------------|---|-----|--------|------------|-----------------|
| | Video as a Service | | | | | |
| 1 | AAS-M5-5YR-001 | M500 IN-CAR VIDEO SYSTEM AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE* | 5 | 5 YEAR | \$9,900.00 | \$49,500.00 |
| 2 | WGB-0700A | VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/PASSENGER CAM* | 5 | | Included | Included |
| 3 | SSV00S01450B | LEARNER LXP SUBSCRIPTION* | 5 | 5 YEAR | \$0.00 | \$0.00 |
| 4 | WGW00502 | M500 EXTENDED WARRANTY | 5 | 5 YEAR | Included | Included |
| 5 | WGA00428-103 | CONFIGWIRLESKIT MTIK802.11AC,POE,5GHZANT | 5 | | Included | Included |
| 6 | WGP01394-001 | CBL, WIFI VHCL ANT MNT, NMO, 17'L | 5 | | Included | Included |
| 7 | WGA00574-100 | SMART POE SWITCH (SPS), M500 | 5 | | Included | Included |



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

| Line # | Item Number | Description | Qty | Term | Sale Price | Ext. Sale Price |
|--------------------|---------------|--|-----|--------|-------------------------|-----------------|
| 8 | WGA00574-KIT | VISTA HD, SPS KIT, INC PWR & ANT CBL | 5 | | Included | Included |
| 9 | WGC02002-VAAS | VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS* | 5 | 5 YEAR | Included | Included |
| 10 | WGA00635-KIT | V300, WIFI DOCK, D330 VHCL CHGR/UPLD KIT | 5 | | \$325.00 | \$1,625.00 |
| Vigilant | | | | | | |
| 11 | DDN3420A | BASIC REMOTE SUPPORT FOR WG LPR LICENSE | 1 | | \$0.00 | \$0.00 |
| 12 | DDN3421A | M500 BASIC ALPR VAAS | 5 | | \$0.00 | \$0.00 |
| Grand Total | | | | | \$51,125.00(USD) | |

Pricing Summary

| | Sale Price | |
|---|--------------------|---------------|
| Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee | \$11,525.00 | \$0.00 |
| Year 2 Subscription Fee | \$9,900.00 | \$0.00 |
| Year 3 Subscription Fee | \$9,900.00 | \$0.00 |
| Year 4 Subscription Fee | \$9,900.00 | \$0.00 |
| Year 5 Subscription Fee | \$9,900.00 | \$0.00 |
| Grand Total System Price | \$51,125.00 | \$0.00 |

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

RESOLUTION NO. 3394

AGENDA MEMORANDUM

**DONATION FROM HAMILTON COUNTY
(COMMISSIONER MIKE CHAUNCEY)
FOR UPGRADES TO CAMP JORDAN NATURE TRAIL**

May 11, 2023

Submitted By:

Shawna Skiles

Shawna Skiles, Parks and Recreation Director

SUBJECT:

Hamilton County Commissioner Mike Chauncey has approached the City regarding making a donation from the County's discretionary funds. The donation in the amount of \$3,000 would be allocated for upgrades to the Camp Jordan Nature Trail.

SS

RESOLUTION NO. 3394

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE CITY TO ACCEPT A DONATION IN
THE AMOUNT OF \$3,000 FROM HAMILTON COUNTY
COMMISSIONER MIKE CHAUNCEY'S DISCRETIONARY
FUND TO BE USED FOR UPGRADES TO THE CAMP
JORDAN NATURE TRAIL**

WHEREAS, Hamilton County Commissioner Mike Chauncey would like to donate \$3,000 from the County Commission's discretionary fund to be used for upgrades to the Camp Jordan Nature Trail.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that the City is hereby authorized to gratefully accept the donation of \$3,000 from Hamilton County Commissioner Mike Chauncey's discretionary fund to be used for upgrades to the Camp Jordan Nature Trail.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2023.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

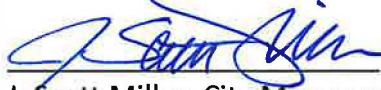
Approved as to Form:

Mark W. Litchford, City Attorney

AGENDA MEMORANDUM
FISCAL YEAR 2023-2024 BUDGET
PRESENTATION

May 11, 2023

Submitted By:

A handwritten signature in blue ink, appearing to read "J. Scott Miller", is written over a horizontal line.

J. Scott Miller, City Manager

SUBJECT:

At the May 11, 2023 regular business meeting the City Manager will present to the Mayor and City Council the proposed budget document for Fiscal Year 2023-2024 (July 1, 2023 to June 30, 2024). The City Manager will provide highlights of the budget document at this time.

JSM/