

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**AGENDA
November 13, 2025
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Approval of Minutes October 23, 2025
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:
 - A. **PUBLIC HEARING FOR ORDINANCE NO. 1236** - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009 FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT
 - B. **ORDINANCE NO. 1236** - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009 FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT (2nd READING)
9. New Business
 - A. **ORDINANCE NO. 1238** - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2026 OPERATING BUDGET, ORDINANCE NO. 1226, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (1st READING)
 - B. **RESOLUTION NO. 3759** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT FOR THE CITY OF EAST RIDGE TO PROVIDE FIRE AND POLICE SERVICES TO THE CITY OF RIDGESIDE
 - C. **RESOLUTION NO. 3760** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ADVANCEMENT OF STATE SALARY SUPPLEMENT PAYMENTS FOR ELIGIBLE FIREFIGHTERS AND POLICE OFFICERS
 - D. **RESOLUTION NO. 3761** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR IN-CAR TABLETS AND MOUNTING SOLUTIONS FOR THE EAST RIDGE POLICE DEPARTMENT
 - E. **RESOLUTION NO. 3762** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A CHANGE ORDER FOR THE NEW FIRE ENGINE PUMPER IN THE AMOUNT OF \$12,533.00

- F. **RESOLUTION NO. 3763** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL SETTING FORTH CONDITIONS ON THE SALE, SERVICE, AND/OR CONSUMPTION OF WINE, ALCOHOL, AND BEER AT VENUE 1921 AT EAST RIDGE
- G. **RESOLUTION NO. 3764** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE PROPOSAL FROM BIG SKY LANDSCAPES FOR LANDSCAPING SERVICES AT VENUE 1921 AT EAST RIDGE
- H. **RESOLUTION NO. 3765** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE PURCHASE OF CHAIRS, TABLES, AND LINENS FOR VENUE 1921 AT EAST RIDGE
- I. **RESOLUTION NO. 3766** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ALLOWING EAST RIDGE ELEMENTARY SCHOOL TO USE CAMP JORDAN ARENA AND WAIVE THE FEES FOR SUCH USAGE
- J. Discussion of Tentative Agenda for **December 11, 2025**, City Council Meeting (Attachment A)

10. Adjournment

ATTACHMENT A
TENTATIVE AGENDA
December 11, 2025

3. A. Presentation of the Christmas Parade Awards
B. Presentation of FY 2024-2025 Audit
8. **Old Business:**
 - A. **ORDINANCE NO. 1238** - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2026 OPERATING BUDGET, ORDINANCE NO. 1226, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2nd READING)
9. **New Business**
 - A. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR THE 2026 SEASONAL RECREATION UNIFORMS
 - B. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE PREFERRED VENDOR LIST FOR VENUE 1921 AT EAST RIDGE
 - C. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ACCEPTING THE STEP ONE TEACHING GARDEN GRANT
 - D. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL MEMORIALIZING AN APPOINTMENT BY COUNCILMEMBER EZELL TO THE EAST RIDGE BEER BOARD
 - E. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL MEMORIALIZING THE APPOINTMENT OF THE CHAIRPERSON OF THE EAST RIDGE BEER BOARD BY MAYOR WILLIAMS
 - F. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL MEMORIALIZING AN APPOINTMENT BY COUNCILMEMBER CAGLE TO THE EAST RIDGE LIBRARY BOARD
 - G. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL MEMORIALIZING AN APPOINTMENT BY COUNCILMEMBER WITT TO THE EAST RIDGE LIBRARY BOARD
 - H. **RESOLUTION NO. _____** - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING AN APPOINTMENT BY THE CITY COUNCIL TO THE EAST RIDGE LIBRARY BOARD

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**October 23, 2025
6:00 p.m.**

The East Ridge City Council met pursuant to the meeting notice on October 23, 2025, at 6:00 p.m. in the East Ridge City Hall Council Chambers. Mayor Williams called the meeting to order.

City Attorney Mark Litchford gave the invocation. All present joined in for the Pledge of Allegiance.

Present: Mayor Brian Williams, Vice Mayor David Tyler, Councilmember Jacky Cagle, Councilmember Jeff Ezell, Councilmember Andrea Witt, City Manager Scott Miller, City Attorney Mark Litchford, Finance Director Diane Qualls, and City Clerk Jennifer Deitrick

Attendance: Seventeen

Approval of Minutes October 9, 2025

Councilmember Witt moved to approve the October 9, 2025 minutes. Seconded by Councilmember Ezell. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

Communication from Citizens

Bob Gilreath, 4902 Maryland Drive, expressed appreciation to the East Ridge Fire Department, Police Department and first responders for their response to the fire event the previous evening.

Communication from Councilmembers

Vice Mayor Tyler announced that the final Red Wolves home game is scheduled for Saturday, and the first round of playoffs will be November 1 at home.

Councilmember Cagle reported the passing of Mr. Phil Osborne and requested prayers for the family.

Councilmember Witt expressed condolences to those affected by the fire and thanked the Fire and Police Departments for their service. She also noted that she enjoyed the National Night Out event.

Councilmember Ezell had no comments.

Mayor Williams requested thoughts and prayers for those affected by the Germantown Apartment fire. He invited Fire Chief Williams to provide a briefing on the fire incident. Mayor Williams then requested that Police Chief Uselton provide remarks on the National Night Out event. Mayor Williams also announced several upcoming Parks and Recreation programs and events.

Communication from City Manager

City Manager Miller asked Police Chief Uselton to provide an update on school crossing guard staffing. City Manager Miller then provided updates on ongoing projects, including the North Mack Smith Road project, Venue 1921, and Community Center expansion. In response to a question from Mayor Williams, City Manager Miller confirmed that no detours are planned for the North Mack Smith Road project.

Old Business

PUBLIC HEARING FOR ORDINANCE NO. 1234 - AN ORDINANCE ADOPTED FOR THE PURPOSE OF AMENDING THE CITY OF EAST RIDGE, TENNESSEE MUNICIPAL ZONING ORDINANCE REGULATING DEVELOPMENT WITHIN THE CORPORATE LIMITS OF CITY OF EAST RIDGE, TENNESSEE, TO MINIMIZE DANGER TO LIFE AND PROPERTY DUE TO FLOODING, AND TO MAINTAIN ELIGIBILITY FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM

City Attorney Litchford read the ordinance on caption. Mayor Williams opened the public hearing.

Chief Building Official Howell stated that FEMA finalized an update of flood insurance rate maps and to remain in good standing with the National Flood Insurance Program, the City must adopt the updated maps before November 28, 2025. There being no public comment, Mayor Williams closed the public hearing.

ORDINANCE NO. 1234 - AN ORDINANCE ADOPTED FOR THE PURPOSE OF AMENDING THE CITY OF EAST RIDGE, TENNESSEE MUNICIPAL ZONING ORDINANCE REGULATING DEVELOPMENT WITHIN THE CORPORATE LIMITS OF CITY OF EAST RIDGE, TENNESSEE, TO MINIMIZE DANGER TO LIFE AND PROPERTY DUE TO FLOODING, AND TO MAINTAIN ELIGIBILITY FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM (2nd READING)

City Attorney Litchford read the ordinance on caption.

Councilmember Ezell moved to approve Ordinance No. 1234. Seconded by Vice Mayor Tyler. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

ORDINANCE NO. 1235 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND TITLE 8, CHAPTERS 1 AND 2 OF THE EAST RIDGE MUNICIPAL CODE PERTAINING TO INTOXICATING LIQUORS AND BEER (2nd READING)

City Attorney Litchford read the ordinance on caption.

Parks and Recreation Director Skiles stated the ordinance would allow for the service of alcohol at Venue 1921.

Councilmember Witt moved to approve Ordinance No. 1235. Seconded by Vice Mayor Tyler.

Following questions from Councilmember Ezell and Councilmember Cagle, brief discussion was held regarding the anticipated first rental date and pricing structure.

There being no further discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – no; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried.

RESOLUTION NO. 3696 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ENTER INTO A FIVE-YEAR SOFTWARE MAINTENANCE AGREEMENT AND A FIVE-YEAR MECHANICAL MAINTENANCE AGREEMENT WITH TRANE FOR HVAC SERVICES AT THE EAST RIDGE ANIMAL SHELTER

City Attorney Litchford read the resolution on caption.

City Manager Miller reported that the proposed agreements provide software maintenance and mechanical maintenance, to become effective immediately.

Vice Mayor Tyler moved to approve Resolution No. 3696. Seconded by Councilmember Witt. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

Discussion of Mobile Food Vending Ordinance

Chief Building Official Howell reviewed the proposed revisions and noted a new overlay district for properties located at 6725, 6729, and 6731 Ringgold Road.

Vice Mayor Tyler requested an overlay district for the Red Wolves Stadium.

Discussion followed regarding whether current distance requirements would prevent a restaurant owner who owns the property from allowing an ice cream or snow cone truck to operate on-site, and whether the ordinance will apply to grand openings.

City Attorney Litchford stated he will work on a draft ordinance to present to Council.

New Business

ORDINANCE NO. 1236 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009 FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT (1st READING)

City Attorney Litchford read the ordinance on caption.

Chief Building Official Howell stated that the purpose of the request is to bring an existing duplex into conformity with current zoning regulations. He stated that the structure was compliant prior to the adoption of Ordinance No. 481. He further reported that the Planning Commission recommended approval.

Councilmember Witt moved to approve Ordinance No. 1236. Seconded by Vice Mayor Tyler.

In response to a question from Councilmember Cagle, Chief Building Official Howell confirmed that the rezoning would allow short-term vacation rentals and that there is no owner-occupancy requirement for duplex properties.

Mayor Williams asked about potential implications if the rezoning was denied. Chief Building Official Howell stated that the duplex could not be rebuilt as-is if damaged in excess of 50 percent.

There being no further discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

ORDINANCE NO. 1237 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1438 NORTH SMITH STREET, TAX MAP #169L-K-001.01 FROM RT-1 RESIDENTIAL TOWNHOME DISTRICT TO R-1 RESIDENTIAL DISTRICT (1st READING)

City Attorney Litchford read the ordinance on caption.

Chief Building Official Howell stated that the purpose of the request is to construct a single-family dwelling. He noted no compatibility challenges and briefly reviewed the prior rezoning history. He further stated that the Planning Commission recommended approval.

Councilmember Ezell moved to approve Ordinance No. 1237. Seconded by Vice Mayor Tyler. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3750 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDER REQUESTS IN AN AMOUNT NOT TO EXCEED \$85,641 FOR THE COMMUNITY CENTER RENOVATION AND EXPANSION PROJECT

City Attorney Litchford read the resolution on caption.

City Manager Miller stated that five change orders totaling \$85,641 were being presented for consideration and approval.

Councilmember Witt moved to approve Resolution No. 3750. Seconded by Vice Mayor Tyler.

Councilmember Ezell asked if it was known during the bidding process that these items would be needed. City Manager Miller responded that the flooring elevation should have been looked at.

Councilmember Cagle asked whether the additional cost of these change orders would have affected which contractor submitted the lowest bid. City Manager Miller stated that the changes were not included in the original design. Mayor Williams noted that these omissions were an oversight by HK Architects.

Following additional discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3751 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING AN EXTENSION OF THIRTY-THREE (33) ADDITIONAL WEATHER DAYS TO THE CONTRACT WITH PILLAR CONSTRUCTION FOR THE VENUE 1921 AT EAST RIDGE PROJECT, WITH NO ADDITIONAL COST TO THE CITY

City Attorney Litchford read the resolution on caption.

City Manager Miller stated that the contractor has claimed 33 additional weather days which would move the substantial completion date to November 29, 2025. After this date, staff will proceed with the punch list process.

Councilmember Witt moved to approve Resolution No. 3751. Seconded by Vice Mayor Tyler.

Mayor Williams asked about anticipated delays due to the Thanksgiving holiday. City Manager Miller responded that additional delays would only be expected if more weather days were encountered.

Following additional discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3752 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ASA ENGINEERING FOR PROFESSIONAL SERVICES RELATED TO THE DEVELOPMENT OF A COMPREHENSIVE STORMWATER MANAGEMENT PLAN AND TO PROCEED WITH ISSUING A REQUEST FOR QUALIFICATIONS TO SOLICIT PROFESSIONAL SERVICES TO COMPLETE THE FINAL COMPONENTS OF THE PLAN

City Attorney Litchford read the resolution on caption.

City Manager Miller stated that ASA Engineering has extensive historical and geographical knowledge of the City and would not require the learning period that a new firm would. Mayor Williams and City Manager Miller then reviewed the background leading to this request.

Following questions from Councilmember Witt and Councilmember Ezell, Jeff Sikes with ASA Engineering estimated the project timeline to be four to six months and then explained how overgrown creeks and drainage areas would fit into the assessment and prioritization process.

Vice Mayor Tyler moved to approve Resolution No. 3752. Seconded by Councilmember Witt.

Following questions from Councilmember Cagle, Mr. Sikes explained that the project will be billed on an hourly, not-to-exceed basis with periodic updates to the City Manager, and that ASA Engineering will need additional information for portions of Ringgold Road not previously designed by the firm.

Vice Mayor Tyler noted ongoing questions from residents regarding responsibility for drainage ditches. Mr. Sikes stated that many stormwater assets appear to be located on private property without dedicated public access.

Following additional discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3753 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ACCEPTANCE OF THE FISCAL YEAR 2026 TENNESSEE AMERICAN WATER FIREFIGHTER SUPPORT GRANT

City Attorney Litchford read the resolution on caption.

Development Administrator McAllister stated that City Administration is seeking approval to accept the grant on behalf of the East Ridge Fire Department to purchase six Motorola batteries for department-issued radios.

Councilmember Witt moved to approve Resolution No. 3753. Seconded by Councilmember Ezell. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3754 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ACCEPTANCE OF THE FISCAL YEAR 2026 PUBLIC ENTITY PARTNERS PROPERTY CONSERVATION GRANT

City Attorney Litchford read the resolution on caption.

Development Administrator McAllister stated that the grant will be used to help reimburse the purchase and installation costs of security and surveillance cameras at Venue 1921.

Vice Mayor Tyler moved to approve Resolution No. 3754. Seconded by Councilmember Witt. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3755 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ACCEPTANCE OF THE FISCAL YEAR 2026 HAMILTON COUNTY LEANING INTO COMMUNITIES GRANT FOR PHASE 1 OF THE SPRINGVALE PARK REDEVELOPMENT PROJECT AND COMMITTING LOCAL MATCHING FUNDS

City Attorney Litchford read the resolution on caption.

Development Administrator McAllister stated that the grant was awarded in the amount of \$250,000 and requires a local match of \$250,000.

Councilmember Witt moved to approve Resolution No. 3755. Seconded by Vice Mayor Tyler.

Following a question from Councilmember Cagle about the potential phases of the project, Development Administrator McAllister reviewed the potential amenities that Phase 2.

Councilmember Ezell expressed opposition to a dog park at Springvale Park. City Manager Miller stated that the grant application included a dog park component and noted that the Parks and Recreation Master Plan identified a dog park as part of the park's future improvements. City Manager Miller stated that dogs are currently permitted in the park but must remain leashed and Mayor Williams stated that hours of operation could be regulated if needed.

Following additional discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – no; Councilmember Ezell – no; Councilmember Witt – yes; Mayor Williams – yes. Motion carried.

RESOLUTION NO. 3756 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE ACCEPTANCE OF A DONATION FROM THE CHATTANOOGA TRACK CLUB TO BENEFIT THE EAST RIDGE FIRE DEPARTMENT

City Attorney Litchford read the resolution on caption.

Fire Chief Williams stated that the Fire Department is requesting authorization to accept a donation from the Chattanooga Track Club that will be used to replenish medical supplies for local medical standby events.

Councilmember Ezell moved to approve Resolution No. 3756. Seconded by Vice Mayor Tyler. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3757 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AMEND THE OBSERVANCE OF PAID HOLIDAYS FOR THE 2025 CHRISTMAS HOLIDAYS

City Attorney Litchford read the resolution on caption.

City Manager Miller stated that City observes Christmas Eve and Christmas Day as paid holidays. In 2025, those dates fall on Wednesday, December 24 and Thursday, December 25. City Manager Miller recommended the 2025 observed Christmas holidays be Thursday, December 25 and Friday, December 26.

Vice Mayor Tyler moved to approve Resolution No. 3757. Seconded by Councilmember Ezell.

Councilmember Cagle moved to amend the resolution to state that the observed holidays would be December 24, December 25, and December 26 if the landfill is closed on December 24, or December 25 and December 26 if the landfill remains open on December 24. Seconded by Councilmember Ezell.

Following brief discussion, Mayor Williams asked for a roll call vote on the amendment. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

There being no further discussion, Mayor Williams asked for a roll call vote to approve Resolution No. 3757 as amended. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

RESOLUTION NO. 3758 - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL CANCELLING THE DECEMBER 25, 2025 CITY COUNCIL MEETING

City Attorney Litchford read the resolution on caption.

Mayor Williams stated that the second regularly scheduled Council meeting in December falls on Christmas day.

Councilmember Witt moved to approve Resolution No. 3758. Seconded by Vice Mayor Tyler. There being no discussion, Mayor Williams asked for a roll call vote. Vice Mayor Tyler – yes; Councilmember Cagle – yes; Councilmember Ezell – yes; Councilmember Witt – yes; Mayor Williams – yes. Motion carried unanimously.

Discussion of the recruitment and selection of City Manager

City Manager Miller stated that he has elected not to extend his contract. He noted that he will assist in the recruitment of the new City Manager and reviewed four potential recruitment options.

Councilmember Ezell stated that he believes the City should follow the same process used during the last recruitment. City Manager Miller recommended that Councilmembers conduct individual interviews with candidates, followed by a group interview. He also stated that he will not participate in the interview process.

The City Council agreed to proceed with Recruitment Option Number 3 to retain the assistance of MTAS in conjunction with the City's Human Resources Director and the current City Manager.

Discussion of Tentative Agenda for the November 13, 2025 City Council Meeting (see Attachment A)

ATTACHMENT A
TENTATIVE AGENDA
November 13, 2025

Old Business

PUBLIC HEARING FOR ORDINANCE NO. 1236 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009 FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT

No discussion.

ORDINANCE NO. 1236 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009 FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT (2nd READING)

No discussion.

PUBLIC HEARING FOR ORDINANCE NO. 1237 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1438 NORTH SMITH STREET, TAX MAP #169L-K-001.01 FROM RT-1 RESIDENTIAL TOWNHOME DISTRICT TO R-1 RESIDENTIAL DISTRICT

No discussion.

ORDINANCE NO. 1237 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1438 NORTH SMITH STREET, TAX MAP #169L-K-001.01 FROM RT-1 RESIDENTIAL TOWNHOME DISTRICT TO R-1 RESIDENTIAL DISTRICT (2nd READING)

No discussion.

New Business

ORDINANCE NO. ____ - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2026 OPERATING BUDGET, ORDINANCE NO. 1226, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (1st READING)

Finance Director Qualls stated that the amendment will reflect the acceptance of the Hamilton County Leaning Into Communities Grant and the payment of the balance due for a new fire engine truck.

RESOLUTION NO. ____ - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT FOR THE CITY OF EAST RIDGE TO PROVIDE FIRE AND POLICE SERVICES TO THE CITY OF RIDGESIDE

City Manager Miller stated that the agreement executed in June 2021 provided a 4 percent increase for Fiscal Years 2022–2023 and 2023–2024, with no provision for continued increases beyond June 30, 2024. He reviewed the amount that the City of Ridgeside is paying the City of East Ridge for Fiscal Year 2025–2026 and recommended that the City initiate addendums to the interlocal agreement to include a 4 percent increase for Fiscal Year 2026–2027.

Following a question from Councilmember Cagle, City Manager Miller reviewed an estimate of the number of calls to the City of Ridgeside and stated that he will have that information available at the next meeting.

City Manager Miller noted that a bill is being proposed that would allow a county to charge cities for ambulance services. If the bill passes, the City of Ridgeside would pay Hamilton County a fee based on the city's population.

RESOLUTION NO. ____ - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL SETTING FORTH CONDITIONS ON THE SALE, SERVICE, AND/OR CONSUMPTION OF WINE, ALCOHOL, AND BEER AT VENUE 1921 AT EAST RIDGE

Parks and Recreation Director Skiles stated that this resolution establishes guidelines for the service and consumption of alcohol at Venue 1921.

RESOLUTION NO. ____ - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR IN-CAR TABLETS AND MOUNTING SOLUTIONS FOR THE EAST RIDGE POLICE DEPARTMENT

Police Chief Uselton stated that this resolution is for the purchase of 10 in-car tablets to be used by frontline officers. The purchase is included in the current budget and will be funded through the Drug Fund.

Councilmember Ezell asked about the previous purchase of tablets. Chief Uselton stated that the department is working toward a five-year replacement cycle.

RESOLUTION NO. ____ - A RESOLUTION OF THE EAST RIDGE CITY COUNCIL MEMORIALIZING AN APPOINTMENT BY COUNCILMEMBER JEFF EZELL TO THE EAST RIDGE BEER BOARD

No discussion.

Councilmember Ezell asked whether repairs to Fire Station 1 had been completed. Chief Williams stated that the repairs are expected to be completed within the next month. Once finished, he will notify the representative for the baby box and invite Pastor Beard to attend for a blessing of the baby box.

Adjournment

There being no further business, the October 23, 2025, Regular Meeting of the City Council of the City of East Ridge was adjourned at 8:19 p.m.

APPROVED:

MAYOR

CITY CLERK

ORDINANCE NO. 1236

AGENDA MEMORANDUM

REZONE

Date: November 13, 2025

Submitted

Michael Howell, Chief Building Official

SUBJECT:

On October 6th, 2025, Joshua Lindsay petitioned the East Ridge Planning Commission to rezone the parcel located at 416 Donaldson Road (Tax Map# 156E L 009) from R-1 Residential District to R-2 Residential Duplex District.

The East Ridge Planning Commission approved the request to rezone the parcel

ORDINANCE NO. 1236

AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 416 DONALDSON ROAD, TAX MAP #156E-L-009, FROM R-1 RESIDENTIAL DISTRICT TO R-2 RESIDENTIAL DUPLEX DISTRICT

WHEREAS, Joshua Lindsay petitioned the East Ridge Planning Commission to recommend to the Mayor and Councilmembers of the City of East Ridge, Tennessee, the rezoning of property located at 416 Donaldson Road, Tax Map #156E-L-009, from R-1 Residential District to R-2 Residential Duplex District. The property is more particularly described as follows:

Lots 10, 11, 12, and 13, Woodley's Revised Subdivision, Plat Book 1007, Page 655, Register's Office Hamilton County, Tennessee, EXCEPT that part conveyed to the State of Tennessee for the widening of Frawley Road by deed of record in Book 1395, page 40, in said Register's Office. Tax Map 156E-L-009

WHEREAS, the East Ridge Planning Commission held a public hearing on this petition on October 6, 2025, where it reviewed the rezoning request and heard and considered all statements concerning the petition; and

WHEREAS, the East Ridge Planning Commission, by motion, recommended approval of the rezoning petition on October 6, 2025; and

WHEREAS, the applicant has properly advertised in a paper of general circulation in the City of East Ridge that they will make application to the City Council of the City of East Ridge to request approval of the rezoning; and

WHEREAS, notices of the public hearing before the City Council of the City of East Ridge have been served upon all property owners in the City within a distance of 300 feet from the affected property; and

WHEREAS, the East Ridge City Council held a public hearing on November 13, 2025, at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, as follows:

Section 1. That the zoning regulations and the zoning map of the City of East Ridge, Tennessee, be and the same hereby are amended to rezone the property located at 416 Donaldson Road, Tax Map #156E-L-009, from R-1 Residential District to R-2 Residential Duplex District, for uses consistent with such zoning.

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately after its passage, the public welfare of the City requiring it.

Approved on First Reading _____, 2025

Approved on Second Reading _____, 2025

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney



Zoning Change Application Form

CASE NUMBER: 2025-0139		Date Submitted: 07/21/2025	
Sections 1-9 below to be filled out by Applicant- RPA staff will assist if needed			
1 Applicant Request			
Rezone From: R-1		Rezone To: R-2	Total acres in request area: 0.52
2 Applicant Requested Conditions		Yes:	No: ☒
3 Proposed Conditions – Attach a separate page if conditions won't fit in this box			
N/A			
4 Property Information			
Property Address: 416 Donaldson Rd		Property Tax Map Number: 156E-L-009	
5 Proposed Development			
Reason for request/Project description:		Bring a duplex into conformity	
6 Site Characteristics			
Current Use:		Duplex	
Adjacent Uses:		Residential	
7 Applicant Information			
Name: Joshua Lindsay			
Address (street, city, state, zip): 416 Donaldson Rd, Apt A, Chattanooga, TN 37411			
Phone: [REDACTED]		Email: [REDACTED]	
Primary Contact (if different than applicant information):			
Address (street, city, state, zip):			
Phone:		Email:	
☒ If the Applicants Information is the same as the Property Owners, please check the box to the left.			
8 Property Owner Information Only fill out this section if applicant is <u>not</u> the property owner. RPA requires a signed Owner Authorization form from the property owner. Property Owner Authorization Forms are available through the RPA.			
Name:			
Address (street, city, state, zip):			
Phone:		Email:	
9 Applicant Signature and Consent			
By signing below, I verify that am the property owner, or have been authorized to act as an agent on behalf of the applicant or owner. I have read and understand the information provided in the RPA Application Policy, and agree to adhere to the policies of the RPA and responsibilities of the applicant as outlined.			
Signature: See Submitted Application		Date:	
Office Use Only:			
Checklist			
☒ Application	☒ Site Plan	☒ Ownership Authorization	
☒ Property Cards	☒ Deeds	☒ Plats	
☒ Application Fee: \$150	☐ Cash	☒ Credit	☐ Check
☒ Notice signs	Number of notice signs: 2		
Municipality: East Ridge	Planning District: 6	Neighborhood: None	
County Commission District: 8	City Council District: 0		
PC meeting date: East Ridge	Application processed by: Jennifer Ware		
<u>Staff Recommendation :</u>	<u>PC Action/Date:</u>	<u>Legislative Action/Date/Ordinance:</u>	



Emily Wood <ewood@chattanooga.gov>

Proposed Re-zone from R-1 to R-1

Joshua Lindsay

To: rezoningapplications@chattanooga.gov

Thu, Jul 24, 2025 at 11:55 AM

Good morning,

I would like to rezone my existing property from R-1 to R-2. It is currently legal, non-conforming. The property is an existing duplex. There are no proposed changes to any structures or land. Thank you for your time.

—

Best,

Joshua

5 attachments



Deed.pdf

100K



Site Plan.docx

26K



Plat GIS Map.pdf

237K



Hamilton County Unofficial Property Card.pdf

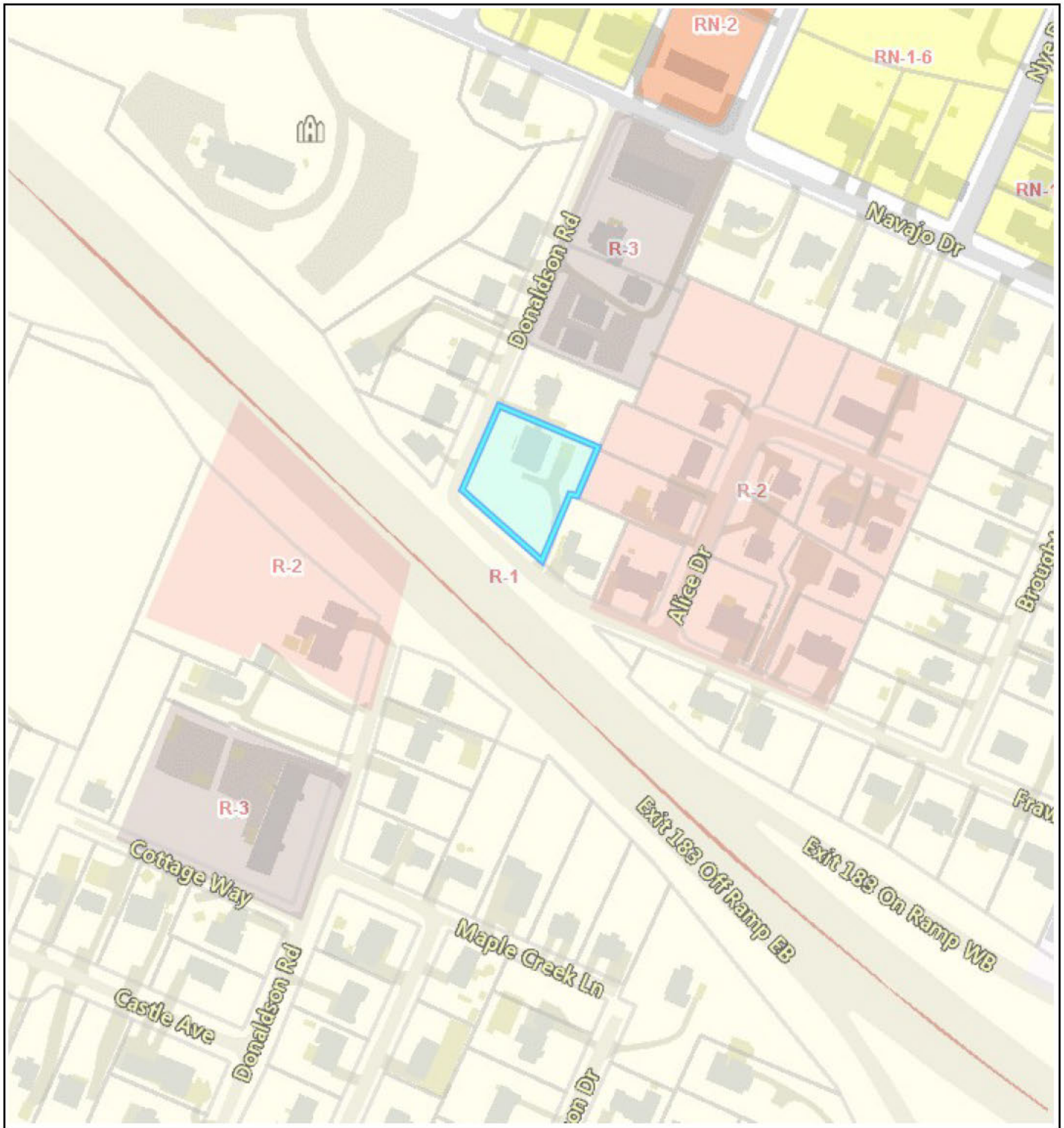
123K



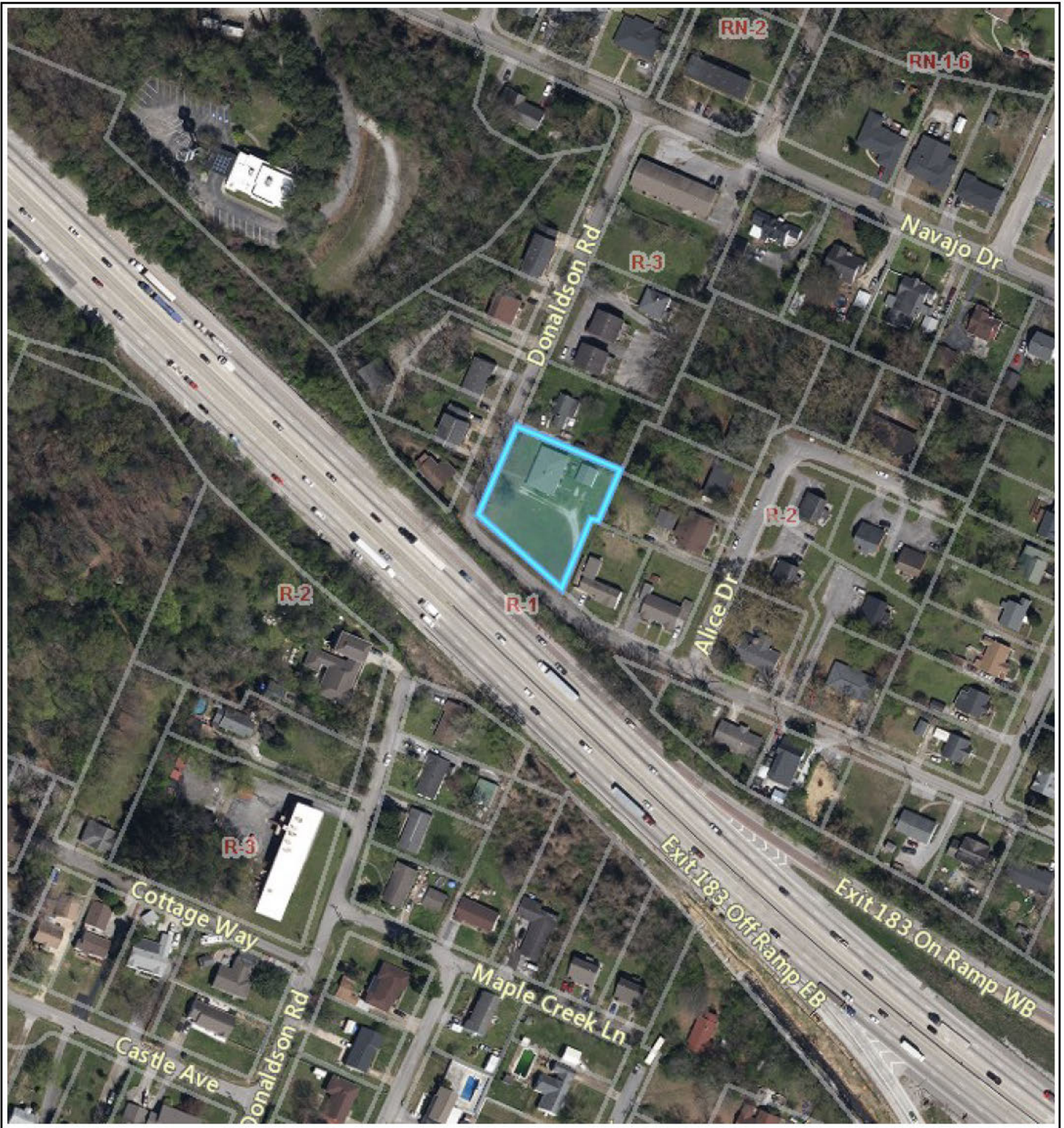
Re-zoning Application.pdf

8482K

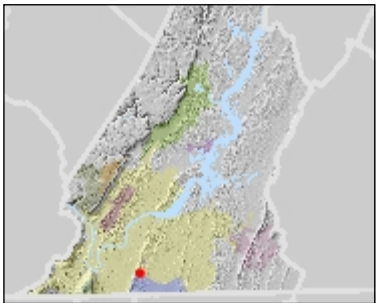
2025-0139 Rezoning from R-1 to R-2



2025-0139 Rezoning from R-1 to R-2



GISMO 5



Legend

- Address Labels
- Parcels
- Road Paved Surface
- County Boundary
- Recycling Centers
- Healthcare Facilities
- Emergency Services Locations
 - FIRE
 - MEDIC
 - POLICE
- Cemeteries
- Religious Facilities
- Schools
- Building Footprints
- Miscellaneous Structures
- Driveways
- Parking
- Water Bodies
- Other Water Bodies
- Recreational Areas
- Surrounding
- Hamilton

0 50.00 100.0Feet

NAD_1983_StatePlane_Tennessee_FIPS_4100_Feet
© Latitude Geographics Group Ltd.



Disclaimer: This map is to be used for reference only, and no other use or reliance on the same is authorized. This map was automatically generated using HCGIS Mapping System. Parcel lines are shown for reference only and are not intended for conveyances, nor is it intended to substitute for a legal survey or property abstract.

1. Parcel Boundary & Rezoning Area

Parcel lines for 156E L 009 (and adjacent parcels affected).

Rezoning request area (R-2) Existing parcel

2. Existing & Proposed Structures

Existing single-family (duplex) home located along the center of the parcel (approx. 40' × 60' footprint).

3. Ingress & Egress

Vehicular ingress/egress:

Existing driveway from the adjacent street, 20' wide.

Pedestrian access:

Existing sidewalk connection from front porch to public sidewalk (5' wide).

Rear walkway linking units to parking and dumpster.

4. Landscape Buffers

10'-wide buffer along all side and rear property lines (adjacent to R-1 zoning)

Street yard buffer (front): 8' wide with low shrubs and street trees every 30'.

5. Parking Area Design

Surface parking lot

Existing Total parking: 4 spaces.

6. Dumpster Location

N/A

7. Floodplain Information

Overlay floodplain zones per FEMA data:

100-year floodplain: eastern 25' of parcel

500-year floodplain: eastern 10' beyond 100-year zone

Floodway zone: *none* on the parcel.

All proposed structures and parking kept outside mapped floodplain.

Chattanooga-Hamilton County Regional Planning Agency
PLANNING COMMISSION STAFF REPORT

CASE NUMBER: 2025-0139	APPLICANT: Joshua Lindsay	PROPERTY OWNER: Joshua Lindsay
PROPERTY ADDRESS: 416 Donaldson Road	TAX MAP PARCEL ID: 156E-L-009	JURISDICTION: East Ridge
SIZE OF PROPERTY: 0.52 acres	REQUEST: Rezone from R-1 Residential District to R-2 Residential Duplex District to bring a duplex into conformity with the zoning.	

PROPERTY DESCRIPTION

EXISTING LAND USE Two-Unit Residential (Converted)	SURROUNDING LAND USES <u>North:</u> Single-Unit Detached Residential <u>East:</u> Multi-Unit Residential & Single-Unit Detached Residential <u>South:</u> I-24 <u>West:</u> Two-Unit Residential		ACCESS Donaldson Road
TRANSPORTATION Donaldson Road is a local road.	PROPOSED RESIDENTIAL DENSITY 3.8 du/ac (2 units)	ADJACENT RESIDENTIAL DENSITY 6 du/ac (north of site)	NATURAL RESOURCES N/A

ZONING

ZONING HISTORY	- There is R-2 zoned property abutting the site to the east. - Case 1993-0204 located at 3301 Navajo Dr & 400-406 Donaldson Rd (north of the site) was rezoned from R-1 to R-3 with conditions of "no additional units be built or placed upon the subject tract in excess of 18 units currently in existence on said property (Ordinance #566). - Case 2020-0126 located at 406 Broughton St (east of the site) was rezoned from O-1 Office District to R-1 Residential District (Ordinance #1138).		
ZONE DISTRICT COMPATIBILITY	USE	CURRENT R-1 DISTRICT	PROPOSED R-2 DISTRICT
	Single-Unit Detached Residential	☒	☒
	Two-Unit Residential	☐	☒
	Institutional	☒	☐
	DEVELOPMENT STANDARDS	CURRENT R-1 DISTRICT	PROPOSED R-2 DISTRICT
	Lot Size	10,000 sf	10,000 sf
	Lot Frontage	75'	75'
	Setbacks	Front: 25' Side: 10' Rear: 25'	Front: 25' Side: 10' Rear: 25'
	Building Height	2 ½ stories or 35'	2 ½ stories or 35'

DISCUSSION OF STAFF RECOMMENDATION

☒ Yes ☐ No ☐ See Comments	COMPATIBILITY WITH ADJACENT LAND USES The proposed use of a two-unit dwelling is compatible with the adjacent residential uses in the area.
☒ Yes ☐ No ☐ See Comments	COMPATABILITY WITH DEVELOPMENT FORM There is already development of this type in the area.
☐ Yes ☒ No ☐ See Comments	CONCERNS REGARDING LOCATION, LIGHTING, OR HEIGHT There are no concerns with nuisances. Approving the R-2 District at this location is an extension of an existing zone.

Re: Rezone - 416 Donaldson Rd

From Joshua Lindsay [REDACTED]
Date Tue 10/7/2025 8:29 AM
To Mike Howell <mhowell@eastridgetn.gov>

CAUTION: This email originated from outside the organization and may contain unverified links. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good morning Michael,

I want to move forward with the City Council for the review of the rezoning.

Best,

Joshua

On Tue, Oct 7, 2025 at 8:08 AM Mike Howell <mhowell@eastridgetn.gov> wrote:
Joshua,

Please send me an email stating that you want to move forward with the City Council for the review of the rezoning.



Michael Howell

City of East Ridge
Chief Building Official

Main 423-867-7711 **Email** mhowell@eastridgetn.gov

Desk 423-805-3189 **Website** www.eastridgetn.gov

Address 1517 Tombras Avenue, East Ridge, TN 37412

This transmission is confidential and may be privileged or proprietary. If you are not the intended recipient, you are not authorized to use the information in this transmission in any way. Please inform the sender immediately if you have received this transmission in error and permanently delete and destroy the original and any copies of the information.



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Department of Building and Codes

DATE: September 19, 2025
TO: Planning Commission Members
FROM: Building and Codes Department
SUBJECT: Rezone

Applicant: Joshua Lindsay

Location: 416 Donaldson Road
Tax Map Number: 156E -L- 009

Consider the request of Joshua Lindsay to have the property located at 416 Donaldson Road rezoned from R-1 Residential District to R-2 Residential Duplex District.

This request is to bring a duplex into conformity.

No compatibility challenges were identified.

1. The site is surrounded by areas of low-intensity residential use and high-density residential use, and it is compatible with the adjacent residential developments. To the east, there is an R-2 zoned property that borders the site.
2. Prior to the adoption of the East Ridge Municipal Code, Ordinance 481, this structure was in compliance with zoning regulations, as the parcel was designated as Urban Residential (UR), which permitted the use of a duplex (Section 501.13).
3. There are no concerns regarding nuisances; approving the R-2 district would simply extend an existing zoning classification.

Section 5-V - DISTRICT URBAN RESIDENCE DISTRICT REGULATIONS

501. Use Regulations

501.1 Principal Uses Permitted

501.11 Farming, including all types of agriculture and horticulture except (a) commercial dairies, (b) commercial kennels, rabbit, fox, goat and other animal raising or feeding farms, (c) poultry farms, (d) commercial nurseries or greenhouses,

(e) farms operated by public or private agencies for the disposal of garbage.

501.12 Public parks and golf country clubs, and similar uses, but not including any sport, athletic, recreation or amusement enterprise operated as a business or for commercial purposes.

501.13 One and two family dwellings.

501.14 Churches, schools, museums, libraries, art galleries and other cultural institutions, but not including convents, orphan asylums, or public or private penal, correctional or welfare institutions.

(501.15 Hospitals and clinics, except for the insane or contagious diseases.

*out by
Res. 123
made 6.01.18*

501.16 Railroad stations and railroad lines, not including switching or storage yards or repair shops.

501.17 Public signs, notices, and warnings wherever necessary.

501.2 Accessory Uses Permitted.

501.21 Buildings, structures, and uses customarily incident to any of the above uses, when located on the same lot or tract, and not involving the conduct of a business, subject to the regulations and restrictions of sections 12 and 13.

501.22 Home occupations, offices, and studios, when situated in the building used by the person engaged in the occupation as his or her private dwelling, provided no advertising sign, merchandise, products or equipment is displayed for advertising purposes.

501.3 Additional Uses Permitted, Upon Conditional Permit of the Board of Appeals, subject to the Principles and Limitations Prescribed by Section 1304.32.

501.31 Apartment houses and multiple dwelling groups (See Section 1304.3223).

501.32 Storage garage (See Section 1304.3225).

501.33 Public Utility buildings and structures (See Section 1304.3226).

501.34 Radio and Television Broadcasting Stations, Studios, Towers and Facilities.

501.35 Fire Halls, Sub Stations, Watertowers, Booster Pumping Stations and Telephone Exchanges.

502. Height Regulations

502.1 Building Height Limit

Except as provided in Sections 12 and 13, and in special conditional permits, no building shall exceed two and one-half stories or 35 feet in height.

ORDINANCE NO. 1238

AGENDA MEMORANDUM
ORDINANCE TO AMEND THE
FY2026 OPERATING BUDGET

November 13, 2025

Submitted by:

Diane Qualls

Diane Qualls, Finance Director

Per T.C.A 6-56-208 the budget can be amended during the year as one way to monitor the budget. The Fiscal Year 2026 budget needs to be amended to reflect the following items:

- General Fund – Amended to reflect the purchase and receipt of a new fire engine.
- Capital Improvement Fund – Amended to reflect the receipt of the Fiscal Year 2026 Leaning Into Communities Grant.

ORDINANCE NO. 1238

AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2026 OPERATING BUDGET, ORDINANCE NO. 1226, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS

WHEREAS, Ordinance No. 1226 provided for the revenue for the City of East Ridge, Tennessee, for the fiscal year July 1, 2025, to June 30, 2026, and appropriated such revenue for the payment of expenses of the municipal government, and made certain other provisions with respect to the financial operation of the City of East Ridge; and

WHEREAS it is necessary and appropriate that said Ordinance No. 1226 be amended by changing the revenues and expenditures of various funds; and

WHEREAS T.C.A. §6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended; and

WHEREAS the Council finds that the proposed budget amendment is for legitimate municipal purposes and consistent with applicable law; and

WHEREAS, the Council has general authority to adopt an ordinance relative to the management and control of the finances of the municipality that is for the good of the government, protection of its citizens, and necessary and proper for carrying out the power granted to the Council pursuant to applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE that pursuant to the Municipal Budget Law of 1982, as amended and codified at Tennessee Code Annotated §6-56-201 *et seq.*, Ordinance No. 1226 is and the same hereby shall be amended as follows:

General Fund	Budget	Amendment	Final
Revenue			
Use of Fund Balance	0	432,965	432,965
Total Budget (Amended)	27,841,044	432,965	28,274,009
Expenditures			
Fire	3,628,262	432,965	4,061,227
Total Budget (Amended)	27,830,365	432,965	28,263,330

Capital Improvement Fund	Budget	Amendment	Final
Revenue			
Hamilton County	1,000,000	250,000	1,250,000
Use of Fund Balance	7,389,979	250,000	7,639,979
Total Budget (Amended)	11,733,215	500,000	12,233,215
Expenditures			
Springvale Park	0	500,000	500,000
Total Budget (Amended)	11,733,215	500,000	12,233,215

BE IT FURTHER ORDAINED, that to the extent required, a true and correct copy of this ordinance showing the approved budget amendments shall be filed with the applicable agency or entity as required by law.

BE IT FURTHER ORDAINED, that if any section, clause, provision, or portion of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision, or portion of this Ordinance.

BE IT FURTHER AND FINALLY ORDAINED, that this Ordinance takes effect immediately after its passage, the public welfare of the City requiring it.

Approved on First Reading _____, 2025.

Approved on Second Reading _____, 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3759

AGENDA MEMORANDUM
INTERLOCAL AGREEMENT POLICE AND FIRE SERVICES
CITY OF EAST RIDGE, TN AND CITY OF RIDGESIDE, TN

November 13, 2025

Submitted By:


J. Scott Miller, City Manager

SUBJECT:

The City of East Ridge, TN and the City of Ridgeside, TN entered into two (2) interlocal agreements dated June 24, 2021 for the City of East Ridge (1) to provide police protection services to Ridgeside and (2) to provide fire protection services to Ridgeside.

Pursuant to the “cost of service” section of each agreement, the parties agreed to a four percent (4%) increase in the cost of service for year two (fiscal year July 1, 2022 to June 30, 2023) and a four percent (4%) increase in the cost of service for year three (fiscal year July 1, 2023 to June 30, 2024). There was no provision for a continued increase in the cost of service for fiscal years after June 30, 2024.

Pursuant to the “renewal and termination” section of each agreement “this agreement shall automatically renew for additional one (1) year terms beginning July 1 of each respective term unless notice to terminate is given to the non-terminating party on the giving of such written notice to terminate not less than six (6) months prior to the end of such respective term.”

Since these agreements are automatically renewed every fiscal year and there was no provision for a cost of service increase after June 30, 2024, I worked with the Mayor of the City of Ridgeside in developing addendums to the Police and Fire Interlocal Agreements that employed a four percent (4%) increase for fiscal year July 1, 2025 to June 30, 2026. Said addendums were ultimately approved by both governmental entities. I propose that the City initiate similar addendums to the Police and Fire Interlocal Agreements and add a four percent (4%) increase for fiscal year July 1, 2026 to June 30, 2027.

For the current fiscal year 2025-2026 (July 1, 2025 to June 30, 2026) the City of Ridgeside is paying the City of East Ridge the amount of \$86,703 for Police services and \$39,417 for Fire services. Should the proposed addendums be approved by both governmental entities for fiscal year 2026-2027 (July 1, 2026 to June 30, 2027) the amount payable to the City of East Ridge by the City of Ridgeside would be \$90,171 for Police services and \$40,994 for Fire services.

Attached hereto for your review and information please find a listing from the Police and Fire Departments noting the number of calls for service that East Ridge provided Ridgeside for the period October 2024 to October 2025. In summary, Police responded to 46 calls for service and

Fire responded to 14 calls for service during this term. Please note that East Ridge Police perform two (2) patrols per shift throughout the City of Ridgeside.

Attachments

JSM/

RESOLUTION NO. 3759

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING ADDENDUMS TO THE POLICE AND FIRE INTERLOCAL AGREEMENTS BETWEEN THE CITY OF EAST RIDGE AND THE CITY OF RIDGESIDE TO PROVIDE FOR A FOUR PERCENT INCREASE IN THE COST OF SERVICE FOR FISCAL YEAR 2026–2027

WHEREAS, the City of East Ridge, Tennessee and the City of Ridgeside, Tennessee entered into two (2) Interlocal Agreements dated June 24, 2021, for the City of East Ridge (1) to provide police protection services to Ridgeside and (2) to provide fire protection services to Ridgeside; and

WHEREAS, pursuant to the “Cost of Service” section of each agreement, the parties agreed to a four percent (4%) increase in the cost of service for fiscal year July 1, 2022 to June 30, 2023, and a four percent (4%) increase for fiscal year July 1, 2023 to June 30, 2024, with no provision for further increases beyond June 30, 2024; and

WHEREAS, the City of East Ridge worked with the Mayor of the City of Ridgeside to develop addendums implementing a four percent (4%) cost-of-service increase for fiscal year July 1, 2025 to June 30, 2026, which were approved by both governmental entities; and

WHEREAS, the City of East Ridge now proposes to initiate similar addendums to the Police and Fire Interlocal Agreements to include a four percent (4%) increase in the cost of service for the next fiscal year, July 1, 2026 to June 30, 2027; and

WHEREAS, the City Council finds it appropriate and in the best interest of the City to approve addendums providing for a four percent (4%) increase in the cost of service for fiscal year 2026–2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that by the City Council of the City of East Ridge, Tennessee, that the addendums to the Police and Fire Interlocal Agreements between the City of East Ridge and the City of Ridgeside, providing for a four percent (4%) increase in the cost of service for fiscal year July 1, 2026 to June 30, 2027, are hereby approved, and the Mayor and City Manager, or their designees, are authorized to execute the necessary documents.

BE IT FURTHER AND FINALLY RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this _____ day of _____ 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

INTERLOCAL AGREEMENT FOR POLICE SERVICES
ADDENDUM NO. 3

THIS INTERLOCAL AGREEMENT, Addendum No. 3, made, entered, and becoming effective this ____ day of _____ 2025, by and between the City of East Ridge, Tennessee, and the City of Ridgeside, Tennessee.

WITNESSETH:

WHEREAS, the City of East Ridge and the City of Ridgeside entered into an Interlocal Agreement on June 24, 2021 for the City of East Ridge to provide police protection services to the City of Ridgeside; and

WHEREAS, the City of East Ridge and the City of Ridgeside desire to amend the Interlocal Agreement between the two governmental entities as it relates to the cost of service;

NOW THEREFORE, in consideration of the premises and the mutual covenants of the parties hereto, and pursuant to Section 12-9-108 Tennessee Code Annotated, it is agreed as follows:

Cost of Service. This section is amended to add the language "The City of Ridgeside agrees to pay the City of East Ridge a four percent (4%) increase for year six (6) for continued police services (July 1, 2026 to June 30, 2027)."

All other provisions of the agreement shall remain in full force and effect and are not altered by this addendum.

IN WITNESS WHEREOF, the parties have hereunto set their hand.

ATTEST:

CITY OF RIDGESIDE

City Recorder

Mayor

ATTEST:

CITY OF EAST RIDGE

City Manager

Mayor

INTERLOCAL AGREEMENT FOR POLICE SERVICES

THIS INTERLOCAL AGREEMENT, made, entered, and becoming effective this 24th day of June, 2021, by and between the City of East Ridge, Tennessee, and the City of Ridgeside, Tennessee.

WITNESSETH:

WHEREAS, the Mayor and Council Members of the City of Ridgeside are desirous of having police protection services furnished by the City of East Ridge; and

WHEREAS, the City of East Ridge has the facilities and equipment and is willing to provide police services for the City of Ridgeside; and

WHEREAS, it is necessary and appropriate that the parties memorialize their agreement in writing;

NOW THEREFORE, in consideration of the premises and the mutual covenants of the parties hereto, and pursuant to Section 12-9-108 Tennessee Code Annotated, it is agreed as follows:

Services. In consideration of the covenants contained and other provisions of this agreement, the City of East Ridge agrees to provide police services to the City of Ridgeside as follows:

The City of East Ridge Police Department shall enforce all laws of the State of Tennessee and ordinances of the City of Ridgeside which have been duly adopted. The City of Ridgeside shall take all necessary steps, at its own expense, to ensure that enforcement of the above stated laws comply with state law. The City of Ridgeside shall indemnify the City of East Ridge for any damages, costs and expenses.

The City of East Ridge agrees to answer all police calls to the City of Ridgeside and will provide police patrol within the limits and availability of the City of East Ridge Police Department. The patrols will take place twice in each 12-hour shift. The failure to furnish service herein agreed upon, because of weather, road conditions, or the unavailability of such officers and equipment, in connection with the answering of other police calls, shall not be a breach of this agreement. The decision of the Chief of Police of the City of East Ridge or in the event of his unavailability, the City Manager of the City of East Ridge or other police department officer in charge shall be final in such matter.

Loss Limitation. The City of East Ridge shall not be liable to the City of Ridgeside for loss or damage of any kind whatever resulting from any failure by the police department, whether such loss or damage is caused by negligence of the officers, agents, or employees of the City of East Ridge or its police department, or otherwise.

The City of East Ridge will make no claim against the City of Ridgeside on account of loss or damage of property owned by the City of East Ridge while in the police service of the City of Ridgeside and will carry workers compensation or comparable insurance protecting itself against workers compensation claims of its police officers for personal injuries sustained while in the service of the City of Ridgeside.

Indemnification. The City of Ridgeside agrees that it will indemnify and hold the City of East Ridge and its officers and employees harmless and will defend the City of East Ridge, its officers and employees from any and all claims of damages arising out of the performance of police services in the City of Ridgeside. The City of Ridgeside further agrees that all claims made due to City of East Ridge police protection in the City of Ridgeside shall be turned in with the City of Ridgeside's liability policy with the Tennessee Municipal League.

Cost of Service. The City of Ridgeside agrees to pay \$74,114.00 for the above listed police services. To the extent this Agreement is extended, the parties have agreed to a four percent (4.0%) increase for year two (2) and an additional four percent (4.0%) increase for year three (3) for continued police services. Said Cost of Services shall be paid in equal monthly installments beginning on July 1, 2021 and terminate on June 30, 2022, unless renewed as provided herein. If the City of Ridgeside fails to make any such payments, this contract shall be terminated immediately at the City of East Ridge's option upon written notice to the City of Ridgeside. All payments under this contract shall be due by the 5th day of each calendar month. The City of East Ridge will not accept any in-kind payment for services. The City of Ridgeside is free to make any donations it determines but is not so required to do so.

Renewal & Termination. The Term of this Agreement is for One (1) year beginning July 1, 2021 and ending June 30, 2022; provided, however, this Agreement shall automatically renew for additional one (1) year terms beginning July 1 of each respective term unless notice to terminate is given to the non-terminating party on the giving of such written notice to terminate not less than six (6) months prior to the end of such respective Term. Termination may be with or without cause. Notice shall be issued to the following:

To: City of East Ridge
City Manager, City of East Ridge
1517 Tombras Avenue
East Ridge, TN 37412

To: City of Ridgeside
Mayor for City of Ridgeside
P.O. Box 3267
Chattanooga, TN 37404

Effective Date. This contract shall take effect upon the signing by the below respective authorized representatives.

Governing Law. The agreement shall be construed in accordance with the laws of the State of ~~Tennessee~~

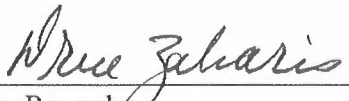
Entire Agreement. This is the entire agreement by and between the parties. Any modification or amendment must be in writing signed by all parties hereto.

Attorneys Fees. In the event of default hereunder the non-defaulting party shall be entitled to its reasonable attorneys' fees incurred in the enforcement of this agreement.

Off-Duty Personnel. The City of Ridgeside agrees that for all of its additional supplemental police patrol needs, it will only allow the hiring of off-duty police officers of the City of East Ridge at the then prevailing rate set by the City of East Ridge for such use. The City of Ridgeside can also use security companies in addition to police patrols to supplement security as it deems necessary.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

ATTEST:



City Recorder

CITY OF RIDGESIDE



Mayor

ATTEST:



City Manager

CITY OF EAST RIDGE



Mayor

INTERLOCAL AGREEMENT FOR FIRE SERVICES
ADDENDUM NO. 3

THIS INTERLOCAL AGREEMENT, Addendum No. 3, made, entered, and becoming effective this ____ day of _____ 2025, by and between the City of East Ridge, Tennessee, and the City of Ridgeside, Tennessee.

WITNESSETH:

WHEREAS, the City of East Ridge and the City of Ridgeside entered into an Interlocal Agreement on June 24, 2021 for the City of East Ridge to provide fire protection and firefighting services to the City of Ridgeside; and

WHEREAS, the City of East Ridge and the City of Ridgeside desire to amend the Interlocal Agreement between the two governmental entities as it relates to the cost of service;

NOW THEREFORE, in consideration of the premises and the mutual covenants of the parties hereto, and pursuant to Section 12-9-108 Tennessee Code Annotated, it is agreed as follows:

Cost of Service. This section is amended to add the language "The City of Ridgeside agrees to pay the City of East Ridge a four percent (4%) increase for year six (6) for continued fire services (July 1, 2026 to June 30, 2027)."

All other provisions of the agreement shall remain in full force and effect and are not altered by this addendum.

IN WITNESS WHEREOF, the parties have hereunto set their hand.

ATTEST:

CITY OF RIDGESIDE

City Recorder

Mayor

ATTEST:

CITY OF EAST RIDGE

City Manager

Mayor

INTERLOCAL AGREEMENT FOR FIRE SERVICES

THIS INTERLOCAL AGREEMENT, made, entered, and becoming effective this 24th day of June, 2021, by and between the City of East Ridge, Tennessee, and the City of Ridgeside, Tennessee.

WITNESSETH:

WHEREAS, the Mayor and Council Members of the City of Ridgeside are desirous of having fire protection services furnished by the City of East Ridge; and

WHEREAS, the City of East Ridge has the facilities and equipment and is willing to provide fire services for the City of Ridgeside; and

WHEREAS, it is necessary and appropriate that the parties memorialize their agreement in writing;

NOW THEREFORE, in consideration of the premises and the mutual covenants of the parties hereto, and pursuant to Section 12-9-108 Tennessee Code Annotated, it is agreed as follows:

Services. In consideration of the covenants contained and other provisions of this agreement, the City of East Ridge agrees to provide fire services to the City of Ridgeside as follows:

The City of East Ridge Fire Department shall enforce all laws of the State of Tennessee and ordinances of the City of Ridgeside which have been duly adopted. The City of Ridgeside shall take all necessary steps, at its own expense, to ensure that enforcement of the above stated laws comply with state law. The City of Ridgeside shall indemnify the City of East Ridge for any damages, costs and expenses.

The City of East Ridge agrees to answer all fire calls to the City of Ridgeside. The failure to furnish service herein agreed upon, because of weather, road conditions, or the unavailability of such officers and equipment, in connection with the answering of other fire calls, shall not be a breach of this agreement. The decision of the Chief of Fire of the City of East Ridge or in the event of his unavailability, the City Manager of the City of East Ridge or other fire department officer in charge shall be final in such matter.

Loss Limitation. The City of East Ridge shall not be liable to the City of Ridgeside for loss or damage of any kind whatever resulting from any failure by the fire department, whether such loss or damage is caused by negligence of the officers, agents, or employees of the City of East Ridge or its fire department, or otherwise.

The City of East Ridge will make no claim against the City of Ridgeside on account of loss or damage of property owned by the City of East Ridge while in the fire service of the City of Ridgeside and will carry workers compensation or comparable insurance protecting itself against workers compensation claims of its fire officers for personal injuries sustained while in the service of the City of Ridgeside.

Indemnification. The City of Ridgeside agrees that it will indemnify and hold the City of East Ridge and its officers and employees harmless and will defend the City of East Ridge, its officers and employees from any and all claims of damages arising out of the performance of fire services in the City of Ridgeside. The City of Ridgeside further agrees that all claims made due to City of East Ridge fire protection in the City of Ridgeside shall be turned in with the City of Ridgeside's liability policy with the Tennessee Municipal League.

Cost of Service. The City of Ridgeside agrees to pay \$33,694.00 for the above listed fire services. To the extent this Agreement is extended, the parties have agreed to a four percent (4.0%) increase for year two (2) and an additional four percent (4.0%) increase for year three (3) for continued fire services. Said Cost of Services shall be paid in equal monthly installments beginning on July 1, 2021 and terminate on June 30, 2022, unless renewed as provided herein. If the City of Ridgeside fails to make any such payments, this contract shall be terminated immediately at the City of East Ridge's option upon written notice to the City of Ridgeside. All payments under this contract shall be due by the 5th day of each calendar month. The City of East Ridge will not accept any in-kind payment for services. The City of Ridgeside is free to make any donations it determines but is not so required to do so.

Renewal & Termination. The Term of this Agreement is for One (1) year beginning July 1, 2021 and ending June 30, 2022; provided, however, this Agreement shall automatically renew for additional one (1) year terms beginning July 1 of each respective term unless notice to terminate is given to the non-terminating party on the giving of such written notice to terminate not less than six (6) months prior to the end of such respective Term. Termination may be with or without cause. Notice shall be issued to the following:

To: City of East Ridge
City Manager, City of East Ridge
1517 Tombras Avenue
East Ridge, TN 37412

To: City of Ridgeside
Mayor for City of Ridgeside
P.O. Box 3267
Chattanooga, TN 37404

Effective Date. This contract shall take effect upon the signing by the below respective authorized representatives.

Governing Law. The agreement shall be construed in accordance with the laws of the State of Tennessee.

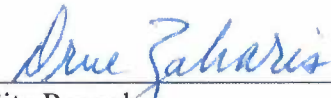
Entire Agreement. This is the entire agreement by and between the parties. Any modification or amendment must be in writing signed by all parties hereto.

Attorneys Fees. In the event of default hereunder the non-defaulting party shall be entitled to its reasonable attorneys' fees incurred in the enforcement of this agreement.

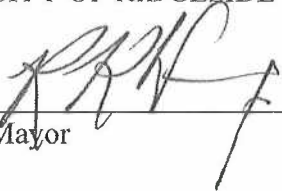
IN WITNESS WHEREOF, the parties have hereunto set their hands.

ATTEST:

CITY OF RIDGESIDE



City Recorder



Mayor

ATTEST:

CITY OF EAST RIDGE

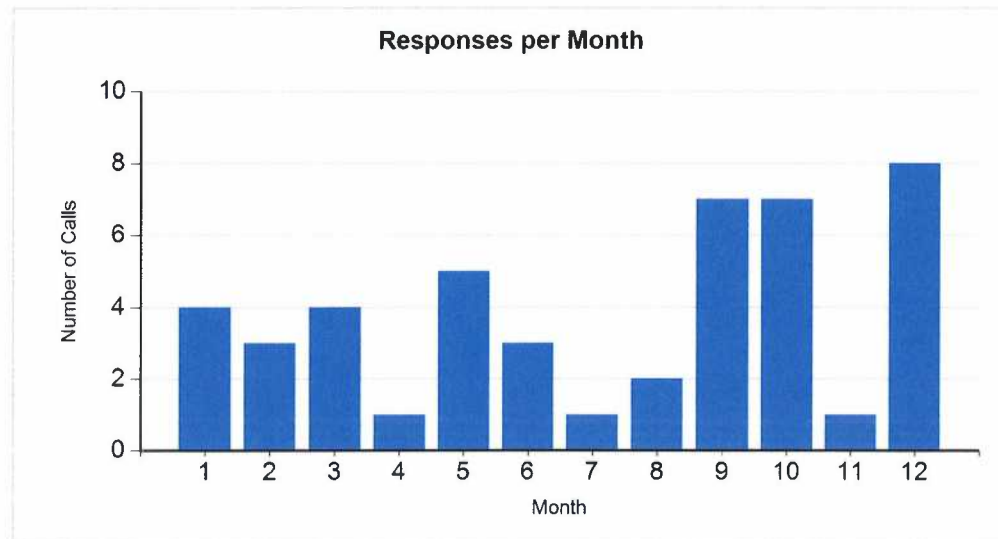


City Manager



Mayor

Calls for Service - Ridgeside - 10/27/2024 - 10/27/2025



Month	Problem Type	Response Count
January	ALABUR-Alarm Burglar	1
	BURGLR-Burglary	1
	PROPERTY-Property	1
	SUSACT-Suspicious Activity	1
	Total	4
February	ACC2-MVC No Injuries	1
	ALABUR-Alarm Burglar	1
	DECPRA-Deceptive Practice	1
	Total	3
March	ALABUR-Alarm Burglar	2
	MENTAL-Mentally Disturbed	1

March	UNKMED-Unknown Medical	1
	Total	4
April	SHOTS-Shots Fired	1
	Total	1
May	CHEHAZ-Check For A Hazard	1
	SUSACT-Suspicious Activity	3
	SUSVEH-Suspicious Vehicle	1
	Total	5
June	ALABUR-Alarm Burglar	1
	DECPRA-Deceptive Practice	1
	SUSPER-Suspicious Person	1
	Total	3
July	ALADIS-Alarm Distress	1
	Total	1
August	BACKO-Backup Other Agency	1
	SHOTS-Shots Fired	1
	Total	2
September	ACC2-MVC No Injuries	1
	ALADIS-Alarm Distress	1
	DISPREV-Disorder Prevention	1
	NARC-Narcotics Violation	1
	SUSACT-Suspicious Activity	2
	SUSPER-Suspicious Person	1
	Total	7

October	ACC3-MVC	1
	Unknown Injuries	
	SHOTS-Shots Fired	2
	SUSPER-Suspicious Person	2
	SUSVEH-Suspicious Vehicle	1
	THEFT-Theft	1
	Total	7
November	SUSACT-Suspicious Activity	1
	Total	1
December	ALABUR-Alarm Burglar	1
	AUTFIP-Auto Theft In Progress	1
	CITWEL-Well Being Check	1
	DISORD-Disorder	1
	SUSVEH-Suspicious Vehicle	2
	TRFCO-NTraffic Control	1
	UNKMED-Unknown Medical	1
	Total	8
Total		46



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

FIRE

Mike Williams
Fire Chief

To: Scott Miller, City Manager
From: Mike Williams, Fire Chief
Date: October 27, 2025
Re: Calls to Ridgeside for the last twelve months

As requested, calls to the City of Ridgeside from October 2024 through October 2025.

<u>Date</u>	<u>Location</u>	<u>Type of Call</u>
10/14/2024	106 Windmere Dr.	Fire Alarm
10/22/2024	4 Brookwood Dr	EMS Call
11/16/2024	Shallowford Rd @ Ridgeside Rd.	MVC
01/05/2025	112 Hillsdale Dr.	Citizen Assist
01/10/2025	6 Ridgeside Rd.	EMS Call
03/06/2025	108 Hillsdale Dr.	Fire Alarm
03/07/2025	112 Hillsdale Dr.	Citizen Assist
03/19/2025	206 Lynncrest Dr.	EMS Call
06/12/2025	207 Windmere Dr.	Fire Alarm
07/12/2025	200 Shallowford Dr.	Fire Alarm
07/19/2025	106 Windmere Dr.	Fire Alarm
08/10/2025	205 Brookwood Dr.	Fire Alarm
08/17/2025	116 Windmere Dr.	CO Alarm
09/03/2025	Ridgeside Rd. @Shallowford Rd.	Smoke Investigation

14 Calls for service.

Brian Williams
Mayor

David Tyler
Vice-Mayor

Jacky Cagle
Councilmember

Jeff Ezell
Councilmember

Andrea Witt
Councilmember

Scott Miller
City Manager

RESOLUTION NO. 3760

AGENDA MEMORANDUM

**APPROVAL FOR THE ADVANCEMENT OF THE STATE SALARY SUPPLEMENT FOR
FIREFIGHTERS**

November 13, 2025

Submitted by:



Michael Williams, Fire Chief

SUBJECT:

I am requesting that the Mayor and Councilmembers approve the advancement of the State Salary Supplement for all certified career firefighters as in years past. This supplement will be refunded to the City in or around June of 2026.

The amount is for 29 career certified firefighters at \$ 800.00 each and a total amount of \$ 23,200.00

Below is a list of each certified firefighter who receives this state salary supplement after completing the required in service hours.

Jaxon Albright	Randy Albright	Michael Alexander
Eric Avans	Jacob Backer	Daniel Bernard
Eric Bowen	Wilson Bowen	James Burkhart
Brandon Clark	Chris Cope	Jared Cox
Kory Custer	Bryan Dean	Jeff Duncan
Brandon Dycus	Tyler Ezell	Thomas Finch
Drew Hannigan	Angelo Melasecca	Tony Melasecca
Mason Newberry	Cory Pauley	Chris Peters
David Sheriff	Jess Sloan	Logan Swope
Joshua Williams	Mike Williams	

RESOLUTION NO. 3760

AGENDA MEMORANDUM

Salary supplement

Date: 11/13/2025

Submitted by:



Clint Uselton, Chief of Police

SUBJECT:

The East Ridge Police Department has 48 officers eligible for the State of Tennessee salary supplement, which is issued after completion of 40 hours of in-service training.

Historically, the City of East Ridge has advanced the funds for this supplement to eligible officers in November and is subsequently reimbursed by the State. The State will reimburse the City early next year.

The supplement amount is \$800.00 per officer, resulting in a total advancement of \$38,400.00.

We request that the City Council approve this advancement to ensure timely disbursement of the salary supplements to eligible officers.

RESOLUTION NO. 3760

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE ADVANCEMENT OF STATE
SALARY SUPPLEMENT PAYMENTS FOR ELIGIBLE
FIREFIGHTERS AND POLICE OFFICERS**

WHEREAS, the State of Tennessee Commission on Firefighting and the Police Officer Standards Commission authorizes the payment of salary supplements to firefighters and police officers for completing approved annual in-service training; and

WHEREAS, the State Firefighting Commission and the Police Officer Standards Commission have determined that the salary supplement for 2025 for each eligible firefighter and eligible police officer shall be \$800 each; and

WHEREAS, the East Ridge City Council historically advances the salary supplement payments to firefighters and police officers before Thanksgiving and the City is thereafter reimbursed by the Firefighting and Police Commissions; and

WHEREAS, the City has twenty-nine (29) eligible firefighters for a total supplement of \$23,200, and

WHEREAS, the City has forty-eight (48) eligible police officers for a total supplement of \$38,400, and

WHEREAS, the total salary supplement for eligible firefighters and police officers for 2025 is \$61,600.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager is authorized to advance \$800 in salary supplement payments for 2025 to each eligible firefighter and police officer for the total amount of \$61,600.

BE IT FURTHER RESOLVED that the supplements will be paid before Thanksgiving, to firefighters and police officers, and the City will thereafter be reimbursed by the State of Tennessee.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the _____ day of _____ 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3761

AGENDA MEMORANDUM

In-car tablets and mounting solutions

Date: 11/13/2025

Submitted by:



Clint Usselton, Chief of Police

SUBJECT:

The East Ridge Police Department requests approval to purchase ten (10) ruggedized Windows-based tablets, each with a compatible keyboard and an in-car mounting solution that integrates with our existing vehicle computer mounts. These tablets will be utilized by patrol officers as part of their daily operations.

A request for bid submissions was publicly advertised, and bids were opened on October 14, 2025. Derry Software submitted the lowest compatible bid in the amount of **\$40,128.20**. Funding for this purchase was included and approved in the current fiscal year's budget. We recommend awarding the contract to Derry Software and proceeding with the purchase.

Attachment: Derry Software Bid

RESOLUTION NO. 3761

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
APPROVING A BID FOR IN-CAR TABLETS AND
MOUNTING SOLUTIONS FOR THE EAST RIDGE POLICE
DEPARTMENT**

WHEREAS, on September 21, 2025, the City of East Ridge advertised for bids for in-car tablets and mounting solutions for the Police Department; and

WHEREAS, on October 14, 2025, at 2:30 pm, sealed bids were opened and publicly read at East Ridge City Hall; and

WHEREAS, City staff has maintained a file of the bids which were submitted; and

WHEREAS, after conducting a public bid opening and after reviewing the bid documents, City staff recommends the bid for in-car tablets and mounting solutions be awarded to Derry Software, in the amount of \$40,128.20.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for in-car tablets and mounting solutions be awarded to Derry Software, in the amount of \$40,128.20.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Derry Software subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

Proposal No. 2025-19

East Ridge Police Department Vehicle In-Car Tablet and Mounting Solutions

October 13, 2025



October 13, 2025

City of East Ridge
Attn: Det Sinisa Stojnic
1517 Tombras Avenue
East Ridge, TN 37412

The East Ridge Police Department requires technology in their vehicles to access agency information systems and computer mounting systems to enhance their ability to use their technology and save vehicle cab space using a common set of equipment for all vehicles.

Derry Software has developed a solution tailored to meet the East Ridge Police Department's needs. Field-tested by East Ridge Police Department personnel, our solution not only addresses their requirements but also solves these problems:

- **Save Space in the Vehicle** – We tailor the design and lower costs by selecting the best technology and mounting equipment from several different sources to create a workspace tailored specifically for your vehicles.
- **Save Time and Improve Workflow** – Eliminate repetitive and extra tasks with our leading-edge devices and capabilities.
- **Reduce Peripheral Devices** – Officers routinely have to connect Wi-Fi, scanners, vehicle location devices, and more to their computers in the vehicle. We eliminate some of these devices by integrating the ones you need in the vehicle computer.
- **Unbudgeted Maintenance Costs** – Our IP65-rated tablets and keyboards, 4 ft. drop specification per MIL-STD 810 for tablets complement the three-year comprehensive warranties for tablets and keyboards to ensure East Ridge Police Department will not have to worry about extra fees for maintenance and repairs for these devices for three years, and this includes shipping.

Over the past two years, we have consistently delivered on our commitment to excellent onsite support—ensuring smooth installation and rapid issue resolution. Our equipment and installation kits are designed to work specifically with Jotto Desk mounts, streamlining deployment and minimizing cab disruption. With 20 vehicles configured identically, our solution provides added consistency across your fleet, simplifying training, maintenance, and daily operations.

Sincerely,

Jim Derry | *Founder and President*



3800 Saint Elmo Avenue
Suite 205
Chattanooga, TN 37409



msat@derrysoftware.com



423-596-5204

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PROJECT OVERVIEW

Computing Solutions for East Ridge Police Department Vehicles

Derry Software designs and delivers vehicle configurations that help the East Ridge Police Department maximize in-vehicle technology to protect officers and neighborhoods. As a local company, we respond quickly to East Ridge's needs and provide direct, hands-on support. We partner with Zebra Technologies to supply ruggedized equipment tailored to your operational environment.

As an independent small business, we're not tied to any single vendor—allowing us to build solutions truly aligned with East Ridge Police Department requirements.

Ruggedized Windows Tablet Requirements

The Zebra ET85 tablet meets these specifications to ensure long-lasting and useful ruggedized computing in vehicles:

Rugged Tablet, with a

- 12.1 in. W, 8.9 in L, 0.6 in H Sunlight-readable display,
 - 800 Nits
 - Capacitive multi-touch display
 - 3:2 QHD (2160 x 1440)
 - Gorilla Glass
 - Anti-reflective/Anti-Smudge Screen
 - Night Vision Mode enabled. Weight 1.52 lbs.
- Windows 11 Professional, 64-bit Operating System
- i5-1130G7 Processor
- 16GB LPDDR4x-4266 RAM
- 256 GB SSD
- Integrated GPS antennae
- FIPS and Common Criteria Certified
- Wi-Fi 6E, 802.11ax R2, 802.11 a/b/g/n/ac R2/ax R2/WPA, WPA2, WPA3, WPS, PMEF, WMM, WMM-PS, WFD, Wi-Fi Agile Multiband, Wi-Fi Optimized connectivity, Wi-Fi Time Sync, Wi-Fi Location
- Optional Dual SIM support for 4G/5G - Cellular 1x eSIM and 1 Physical SIM capability to support 4G and 5G WWAN.
- Weight – 2.8 lbs. or lower
- Friction Hinge rugged keyboard with 120 degree opening angle.
- 2D Barcode Scanning capable with integrated Barcode Scanner.
- Front and Rear Cameras - 5MP/13MP with auto-focus and controllable LED flash.
- Operating Temperature - -4F to 140F
- Drop Specifications – MIL 810H Certified rugged frame 4 ft drop to plywood over concrete.
- Sealing – IP65 Certified with ports open.



Comprehensive Warranty

Three-Year Warranty – Zebra OneCare covers the tablet and keyboard with a three-year comprehensive warranty that includes unlimited drops, accidents, and damage from hazards. The service will pay for all shipping to and from the manufacturer for three years and provide repair or replacement service for damaged units.

Vehicle Mounting Requirements

The East Ridge Police Department needs a mounting solution that does not block vision and use of the console, provides flexibility for mounting in different vehicles, and lets the officer quickly remove the tablet from the vehicle for convenience. Derry Software's solution provides a mounting solution that combines products from Havis and Gamber Johnson, two leaders in the vehicle mounting industry. Our selection includes the following features:

- Motion Adapter with 180 or 360 degrees of rotation, depending on the mounting configuration selected, to allow officers to position the swing arm at virtually any position in the cab and still have a clear vision of the console and computer.
- Tilt ability to position the computer for optimal viewing for individual officers.
- Custom-designed tablet and keyboard mount that allows the keyboard to be folded up for better viewing of the console.



COMPANY OVERVIEW

Standard Terms and Conditions

Derry Software holds harmless the City of East Ridge and the East Ridge Police Department and representatives thereof from all suits, actions, or claims of any kind brought on by result of any injuries or damages sustained by any person or property, or an account of any act or omission by Derry or its employees, or from any claim or amount arising from violation of any law, by law ordinance, regulation, or decree.

Derry Software does not discriminate based on race, color, sex, or national origin, or any other classification protected by Federal and/or State constitutional and/or statutory law, in federal or state-sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42U.S.C. 2000d).

No one in the City of East Ridge and the East Ridge Police Department has a financial interest in Derry Software, and they will not benefit personally, either directly or indirectly, in any contract or purchase from Derry Software.

Derry Software complies with the Drug-Free Workplace, Iran Divestment Act, and No Boycott of Israel requirements per state law in Tennessee.

Derry Software's Certifications

We have attained SDVOSB certification with the Small Business Administration and SDVB certification with the Tennessee Governor's Office for Diverse Business Enterprises (GO-DBE).



NAICS Codes: 423430, 423690, 541511, 541519, 541512, 541513, 611420, 611430
DUNS: 080948700 | **Unique Entity ID:** NU26XE2Y3AG3 | **CAGE Code:** 7ZQE5

TECHNICAL SOLUTION – RUGGEDIZED TABLET

This configuration meets the requirements of the East Ridge Police Ruggedized Tablet opportunity and is designed to integrate seamlessly with your existing vehicle mounting equipment. It includes a docking station, a tilt-swivel mount compatible with Jotto Desk systems, and a Gamber Johnson mount that folds up to conserve additional cab space. These components work together to ensure a space-efficient installation tailored to East Ridge vehicles.

LINK	ITEM #	VEHICLE MOUNTING DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	ET85C-3P5B3-CFB	RUGGED TABLET, ET85, 12", 5G WWAN, WIN PRO, i5, 16GB, 512GB SSD, BCR, FPR, PTA w/ dual WWAN & GPS, NFC, IP65, 3YR WTY	10	2,433.09	24,330.90
	Z1AE-ET8XXX-3C00	ZEBRA, 3 yr Z1C Essential ET8XXX, 3 day TAT, purchased within 30 days, comprehensive	10	123.64	1,236.40
	KYB-ET8X-2IN1-US2-01	ET8X 2-IN-1 ATTACHABLE RUGGED 82 KEY KEYBOARD WITH MULTI-COLOR BACKLIGHT AND 6 ADDITIONAL PROGRAMABLE KEYS. C1D2 CAPABLE. US ENGLISH	10	340.17	3,401.70
	OPT-KYBDXP-3	3 Year Zebra Onecare Comprehensive Maintenance For Xplore Keyboard, Must Be Ordered With Zebraonecare Agreement For Tablet Ogf Like Term	10	45.35	435.00
	PWR-BGA15V45W-UC2-WW	ZEBRA, Power Supply for ET8x USB-C DC Connector. AC Input: 100-240V. DC Output: 15V, 3A, 45W. Requires Country Specific Grounded AC line cord	10	37.05	370.50
	CRD-ET8X-VEHDK1-01	ET8X VEHICLE DOCK SOLUTION. TOP CLAMP. BARREL LOCK WITH 2 KEYS. 7 PORT EXP MODULE, PWR MODULE	10	421.15	4,215.50
	450143	CABLE, CIGARETTE LIGHTER ADAPTER PLUG WITH FUSE FOR VEHICLE DOCK. 5.5MM X 2.5MM PLUG (L10, ET8X)	10	17.40	174.00
	450040	ZEBRA EVM/EMC, POWER, US POWER ADAPTER CORD (L10,BC,B10,D10,XC6).	10	6.80	6.80
	C-MD-204	Low Profile Tilt Swivel Motion Device	10	65.87	658.70
	7160-1864	GAMBER JOHNSON, KEYBOARD AND TABLET MOUNT DESIGNED FOR ZEBRA ET85	10	164.49	1,644.90
		SUBTOTAL		3,655.01	36,550.10

TECHNICAL SOLUTION – OPTIONAL VEHICLE MOUNTING

We offer optional Havis mounting solutions for East Ridge Police Department vehicles. After equipment delivery, we provide onsite installation support at no additional cost. The Havis configuration below has been tailored specifically for East Ridge to ensure consistency, durability, and ease of use.

Havis Motion Arm with Gamber Johnson Device Mount

This option combines a Havis motion arm that may already be in existing vehicles and not needed for purchase. The list below is for cases where all computer mount components must be purchased. It includes a motion arm that swivels from left to right, and the slide arm also slides out to be closer to the officer when needed. Savings can be obtained if East Ridge Police Department vehicles already have a side-mount pole and motion arm.

IMAGE	ITEM #	VEHICLE MOUNTING DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	C-MD-114	11" Slide Out Locking Swing Arm	10	193.49	1,934.90
	C-HDM-204	HAVIS, 8.5" Heavy-Duty Telescoping Pole, Side Mount, Short Handle	10	164.32	1,643.20
		SUBTOTAL		357.81	3,578.10

PAST PERFORMANCE/PROVEN RESULTS

East Ridge Police Department deserves technology tailored to its unique requirements. Rather than using a one-size-fits-all approach, Derry Software's proven results have positioned us as the supplier of choice for our clients, regularly exceeding our clients' expectations.

Other Agencies Derry Has Worked With

- Dade County Sheriff's Office, GA
- 3rd Judicial Drug Task Force, TN
- Carter County Sheriff's Office, TN
- Franklin County Sheriff's Office, TN
- Piperton Police Department, TN
- Hawkins County Sheriff's Office, TN

What Our Clients Say

I like Getac, but I love my Zebra!

Sergeant Chad Payne
Dade County Sheriff's Office
Georgia

*As a former Drug Unit Commander, I believe MSAT is crucial to tracking tips, offenders, and intelligence. As an investigator for the District Attorney's Office, it has shown to be **easier to prosecute cases where investigators have used MSAT** to document their cases.*

Michael Logue
South Georgia District Attorney's Office

RESOLUTION NO. 3762

AGENDA MEMORANDUM

ACCEPT A CHANGE ORDER FOR THE NEW FIRE ENGINE

November 13, 2025

Submitted by:

A handwritten signature in black ink, appearing to read "Michael Williams".

Michael Williams, Fire Chief

SUBJECT:

The Fire Department is requesting that the Mayor and Council accept a change order for the New Engine (pumper). This change order was for an onboard foam system that is a necessity when extinguishing fires. This change order is for the amount of \$ 12,533.00

RESOLUTION NO. 3762

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A CHANGE ORDER FOR THE NEW FIRE ENGINE PUMPER IN THE AMOUNT OF \$12,533.00

WHEREAS, the City Council previously approved the purchase of a new fire engine pumper for the East Ridge Fire Department; and

WHEREAS, the Fire Department is requesting approval of a change order to add an onboard foam system to the new engine; and

WHEREAS, an onboard foam system is a necessary component for effective fire suppression and is essential for the safe and efficient operation of the new apparatus; and

WHEREAS, the cost of this change order is Twelve Thousand Five Hundred Thirty-Three Dollars (\$12,533.00).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the change order for the onboard foam system for the new fire engine (pumper) in the amount of Twelve Thousand Five Hundred Thirty-Three Dollars (\$12,533.00) is hereby approved.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

Siddons-Martin Emergency Group, LLC

892 Kansas Street
Memphis, TN 38106
Phone#: 1-800-784-6806
Dealer License#: 21916



INVOICE #: 40894PF
DATE: 10/17/2025
PO#:
SALESMAN: Michael Miranda

BILL TO:

City of East Ridge
1517 Tombras Ave
East Ridge, TN 37412

Qty	Description	Per Unit	Total
1	40894 Pierce Pumper	\$ 840,863.00	\$ 840,863.00
1	Customer Approved Changes 4/8/2025	\$ 12,533.00	\$ 12,533.00
	50% prepayment due 4/13/2023 of \$420,431.50		
1		\$ (420,431.50)	\$ (420,431.50)
			\$ -
	Remaining Amount Due		\$ 432,964.50

Payment Mailing Address:
UPS/Fed Ex/USPS
1362 E. Richey Road
Houston, TX 77073

Payment Wiring Information:
PNC Bank
Pittsburg, PA 15219
Account# 1069899004
Routing# 043000096
Fed Tax ID# 27-4333590

RESOLUTION NO. 3763

AGENDA MEMORANDUM

NOVEMBER 13, 2025

Submitted By:

Shawnna Skiles

Shawnna Skiles, Parks and Recreation Director

Subject: Alcohol Conditions for Special Events at Venue 1921

Purpose:

To present the proposed resolution establishing conditions and procedures for the sale, service, and consumption of alcoholic beverages at Venue 1921 during special events.

Summary:

The proposed resolution outlines the following key provisions:

- **Venue Definition:** Includes the pavilion at 1501 Tombras Avenue and surrounding areas.
- **Approval Authority:** The City Manager may approve or deny alcohol-related activities during permitted special events.
- **Application Process:** Event organizers must apply at least 30 days in advance through the City Clerk using a designated form.
- **Review Criteria:** Applications are evaluated by City staff. Approval may be denied based on safety, infrastructure, applicant history, or outstanding obligations.
- **Fees:** A \$50 non-refundable alcohol event fee applies, with potential for additional city-related costs.
- **Insurance & Liability:** Applicants must provide proof of insurance and agree to indemnify the City.

These measures aim to ensure responsible alcohol service while maintaining public safety and protecting city property.

SS

RESOLUTION NO. 3763

A RESOLUTION BY THE EAST RIDGE CITY COUNCIL SETTING FORTH CONDITIONS ON THE SALE, SERVICE, AND/OR CONSUMPTION OF WINE, ALCOHOL, AND BEER AT VENUE 1921 AT EAST RIDGE

WHEREAS, the City of East Ridge constructed a special events venue known as “Venue 1921” to promote tourism and community involvement; and

WHEREAS, the East Ridge City Council previously approved Ordinance No. 1235 which authorized the consumption of beer, wine and alcoholic beverages at Venue 1921 subject to certain regulations; and

WHEREAS, pursuant to said ordinance, the City Council was commissioned to set forth certain conditions on the sale, service and/or consumption of beer, wine and alcohol at Venue 1921.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Council hereby sets forth the following conditions on the sale, service and/or consumption of beer, wine and alcohol at Venue 1921 for special events.

SECTION 1: Definitions

1. Venue 1921: The pavilion structure constructed at 1501 Tombras Avenue in East Ridge, Tennessee, including any adjacent parking areas and greenspace, that is owned, leased, or operated by the City of East Ridge.
2. Consumption: The act of drinking or otherwise ingesting any alcoholic beverage.
3. Alcoholic Beverage: Any beverage containing alcohol, including, but not limited to, beer, wine, and liquor as defined in Title 57 of the Tennessee Code Annotated.
4. Special Event: A temporary activity or gathering that is permitted by the City and for which a special event permit has been issued.

SECTION 2: Consumption of Alcoholic Beverages.

1. The City Manager has the authority to approve or deny the consumption and/or sale of alcoholic beverages at Venue 1921 during a special event, provided the event organizer has obtained the applicable permit(s) and any necessary licenses from appropriate state and local authorities.

2. Any permit issued shall specify the authorized times and conditions under which consumption may occur.

SECTION 3: Application for Special Events Permit. Any individual desiring to serve, sale, or consume alcoholic beverages for special events at Venue 1921 shall submit a special event application to the City Clerk for the City of East Ridge at least thirty (30) days prior to the requested date of any such special event. The application shall be made upon a form provided by the City Manager and shall contain all of the following information:

1. The name, address, and phone number of each person and organization sponsoring the special event. If an organization, the application shall indicate whether it is authorized to do business within the State of Tennessee and contain the names, addresses, and phone numbers of the president or chairman thereof,
2. The date, or dates, and beginning and ending hours of such special event;
3. The estimated number of persons who will participate;
4. The purpose of the special event;
5. Such other information as the City Manager deems reasonably necessary in order to carry out his duties under this chapter

SECTION 4: Review of Application and Approval by City Manager. Upon receipt of the application, the City Manager and/or designee shall review the application with the City staff personnel including the parks and recreation director and events manager for approval, modification or denial of the special event. The City Manager has the discretion to deny any application for the sale, service or consumption of alcoholic beverages if it is determined that such sale, service or consumption of alcoholic beverages is not appropriate due to, among other things, anticipated attendance, inadequate infrastructure, unreasonable impact on the City's ability to ensure safety and protection, past performance of the applicant, or if the applicant has unresolved financial obligations with the City.

SECTION 5: Non-Refundable Application Fee for Alcoholic Beverages. In addition to any other permit fees, the applicant will be charged a non-refundable special alcohol event fee of fifty dollars (\$50.00) which is intended to assist the City for such costs associated with city personnel review. Payment of the special alcohol event fee does not guarantee that the application is complete, nor does it guarantee that any or all aspects of the application will be approved. The applicant may be assessed other city permit fees, city department rates and fees, costs and fees associated with personnel or resources provided to the event by a City department, division or agency, as well as fines that may be assessed by the City for the cost to repair and/or restore any public property damaged by the event.

SECTION 6: Compliance with Laws. Prior to the City Manager issuing any approval of a special event at Venue 1921, all applicable ordinances and laws shall be complied with and all required permits and licenses shall be secured in connection with such special event.

SECTION 7: Conditions in Permits. Any permit granted by the City Manager may contain conditions reasonably calculated to reduce or minimize the dangers and hazards to

the public health, safety, tranquility, morals, or welfare of the attendees and community, including, but not limited to, changes in time, duration, numbers of participants, or noise levels. Additionally, the City Manager is authorized to require as a condition of the permit a deposit or bond to cover clean-up, damage or other costs. The amount of the deposit or bond shall be related to the size, nature, and duration of the event and shall be refundable, to the extent not exhausted by clean-up, damage or/and other costs.

SECTION 8: Hold Harmless; Liability Insurance. Applicants shall agree in writing to assume the defense of and indemnify and hold harmless the City, its council, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of special event and the activities permitted in connection therewith. The City Manager shall require the applicant to submit a certificate of insurance from a Tennessee state-licensed entity prior to the event in an amount within the discretion of the City Manager, depending upon the nature, size and duration of the event.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this the _____ of _____, 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

Venue 1921 at East Ridge – Alcohol Service Standards and Policy Packet

Prepared for: East Ridge City Council

Prepared by: Shawwna Skiles, Director of Parks and Recreation

Date: October 16, 2025

As a City-owned venue, **Venue 1921** serves as a public-facing example of responsible alcohol service. These policies and requirements are in place to support the safety of guests along with the community, and maintain the City's high standards for professional and lawful alcohol service. By setting clear expectations for all events, we safeguard both patrons and the City while promoting a culture of accountability and responsible enjoyment. We are excited to support you in this process and celebrate your event.

I. Purpose

To ensure the responsible, legal, and safe service of alcoholic beverages at **Venue 1921** at East Ridge in accordance with:

- Tennessee Alcoholic Beverage Commission (TABC) regulations
- East Ridge municipal ordinances
- Hamilton County alcohol service rules

This policy applies to:

- **Beer for Event Permits, City of East Ridge** (beer ≤8% ABW)
- **TABC Special Event or Catering Permits** (liquor, wine, beer >8% ABW)
- General alcohol service at City venues

All events must comply with Venue 1921 at East Ridge policies regardless of permit type.

II. Beer for Event – East Ridge

1. Permit Type and Eligibility

- Issued by the **East Ridge City Manager** for one-day or short-term events.
- Available to **for-profit and nonprofit entities**, subject to City approval.
- Covers only **beer ≤8% ABW**.
- Separate from TABC licensing.

2. Application & Coordination

- Must coordinate **all beer service through Venue 1921-approved bar service vendors**.
- **Outside organizations may NOT independently sell or serve beer.**
- Required application materials:
 - Letter of Permission from Venue 1921 / City of East Ridge
 - Event details: date, time, anticipated attendance, security plan
 - Applicable forms as designated below.
- Applications must be submitted at least **30 days prior** to the event (or as required by ordinance).
- All permits issued are temporary, event-specific, and non-transferable to other dates, events, or City properties.

3. Staffing & Service

- Beer service **must be performed by City-approved Bar Service Vendors**.
- Self-service or volunteer service is strictly prohibited.

4. Oversight & Liability

Venue 1921 reserves the right to **deny or revoke a permit** for:

- Public safety concerns
- Liability issues

- Non-compliance with City or State alcohol laws

Violations may result in:

- Immediate event shutdown
 - Forfeiture of deposits
 - Suspension of future event privileges
-

III. TABC (Tennessee Alcoholic Beverage Commission) Permits

1. Special Occasion Permit (Nonprofit Only)

- Available **only to 501(c)(3) nonprofits**.
- Covers **liquor, wine, or high-alcohol beverages** (not standard beer).
- **For-profit entities cannot obtain** this permit.

2. Caterer's Permit (For-Profit)

- For-profit caterers with a valid **TABC Catering License** may serve alcohol if:
 - Providing food service
 - Meeting all TABC requirements
- Must file **event notification with TABC ≥14 days** in advance.

3. For-Profit Beer Events

- If a for-profit event wants to serve **beer only** ($\leq 8\%$ ABW), this is handled through the **East Ridge Beer Board** and City Manager, not TABC.

- Requirements:
 - Must meet City rules for age restrictions, insurance, and security
 - Venue must provide **Letter of Permission** authorizing service
 - Application submitted at least **two weeks prior**
 - No liquor, wine, or high-alcohol beverages without proper TABC licensing will be permitted on site
-

IV. General Alcohol Service Rules (All Events)

1. Eligibility to Serve Alcohol

- Pre-approved by Venue 1921 management or City Manager
- Only licensed and insured approved Bar Service Vendors from Venue 1921 permitted
- Self-service or unlicensed bartending prohibited

2. Required Documentation

- Event liability insurance with alcohol coverage
- Signed Venue 1921 Alcohol Agreement
- Event layout showing alcohol service areas
- Alcohol Service Request Form submitted to Venue 1921/City Manager

3. Security & Oversight

- Venue staff and/or security/law enforcement may monitor service, Security/ERPD required for events over 100 attendees.
- Event hosts ensure guest compliance

- Violations may result in event termination, loss of deposit, or future rental restrictions
- City staff may inspect events for compliance

4. Indemnification

- Event hosts agree to indemnify and hold harmless Venue 1921, the City of East Ridge, and representatives from any claims arising from alcohol service

V. Signature & Agreement

All event hosts must sign the attached **Alcohol Use Agreement Form** acknowledging these conditions and responsibilities.

VI. Attachments

- Sample Alcohol Service Request Form
- TABC Permit Links (?)
- East Ridge Beer Permit Application Links (?)
- Venue 1921 Alcohol Use Agreement Form

Sample Below:

Venue 1921 Alcohol Service Agreement

Event Name: _____

Event Date(s): _____

Event Location: Venue 1921 / City of East Ridge

Event Host / Organization: _____

Contact Person: _____
Phone / Email: _____

1. Alcohol Service Overview

The event host acknowledges that all alcohol service will comply with:

- Tennessee Alcoholic Beverage Commission (TABC) regulations
- East Ridge municipal ordinances
- Venue 1921 Alcohol Service Policies

Alcohol may **only** be served by:

- Venue 1921-approved service staff, or
- City-approved licensed catering vendors

Self-service or unlicensed bartending is strictly prohibited.

2. Permits & Documentation

The event host confirms:

- A valid **City Beer for Event Permit** and/or **TABC Special Occasion / One-Day Permit** has been obtained if required.
 - All bartenders hold valid **TABC or Tennessee Responsible Beer Server permits**.
 - Proof of **liability insurance** covering alcohol service is provided.
 - Event layout showing alcohol service areas has been submitted.
-

3. Service Requirements

The host agrees that:

- Alcohol will only be served to guests **21 years or older**.
 - Alcohol service will occur within **designated areas** only.
 - **Food and non-alcoholic beverages** will be available during service.
 - Bartenders will **refuse service to visibly intoxicated guests**.
 - Alcohol service hours are in accordance with Venue 1921 policies and permit conditions.
-

4. Security & Oversight

- Venue staff and/or law enforcement may monitor alcohol service and guest behavior.
 - The host is responsible for ensuring guest compliance.
 - Violations may result in **event termination, loss of deposit, and/or suspension of future rental privileges**.
-

5. Indemnification

The event host agrees to **indemnify and hold harmless Venue 1921, the City of East Ridge, and their representatives** from any claims or liabilities arising from alcohol service at the event.

6. Acknowledgment & Signature

By signing below, the event host acknowledges that they have read, understand, and agree to abide by the alcohol service policies and applicable laws.

Event Host / Authorized Representative

Name: _____

Signature: _____

Date: _____

Venue 1921 / City Representative

Name: _____

Title: _____

Signature: _____

Date: _____

EXAMPLE REQUEST FORM

Venue 1921 – Alcohol Service Request Form

Event Name: _____

Event Date(s): _____

Event Location: Venue 1921 / City of East Ridge

Event Host / Organization: _____

Contact Person: _____

Phone / Email: _____

1. Event Details

- **Event Type:** ☐ Wedding ☐ Corporate ☐ Festival ☐ Market ☐ Other:

- **Estimated Attendance:** _____

- **Event Start Time:** _____ **End Time:** _____

- **Public/Private (private is invite only, no ability to purchase tickets or visibility online for attendance):** _____

2. Alcohol Service Information

- **Type of Alcohol to be Served:** ☐ Beer ☐ Wine ☐ Liquor ☐ Other:

- **Estimated Quantity:** _____
- **Will alcohol be sold?** ☐ Yes ☐ No (Cash Bar / Ticketed/Open)
- **Permit Type(s) to be Obtained / Applied For:**
 - ☐ City Beer for Event Permit ($\leq 8\%$ ABW)
 - ☐ TABC Special Occasion Permit
 - ☐ TABC One-Day / Catering Permit
 - ☐ Other: _____

4. Additional Notes / Special Requests

5. Acknowledgment

By submitting this form, the event host confirms:

- All alcohol service will comply with Venue 1921 policies, City ordinances, and TABC regulations.
- Only **City and Venue 1921 approved Bar Services Staff** will serve alcohol.
- Self-service is **strictly prohibited**.
- **Security will be required for any event over 100**

- **Liability Insurance Coverage with Venue 1921 additionally insured will be required**
- **Food / Non-Alcoholic Beverages must be provided when serving alcohol**
- **Event Layout / Service Area Map will be required 30 days prior to event for review and approval**

Event Host / Authorized Representative

Name: _____

Signature: _____

Date: _____

RESOLUTION NO. 3764

AGENDA MEMORANDUM LANDSCAPING QUOTE FOR VENUE 1921 AT EAST RIDGE

NOVEMBER 13TH, 2025

Subject: Request for Landscaping Funds for Venue 1921

The Parks and Recreation Department is requesting approval for funding in the amount of **\$58,150.00** for landscaping around **Venue 1921**, located at 1501 Tombras Avenue. These enhancements are essential to complete the exterior aesthetics of the venue and ensure it aligns with the city's vision for a welcoming and well-maintained public space.

The preliminary landscaping plan, developed in-house for your review, is provided until we receive the finalized drawings and design from Big Sky. It includes:

- **Added Irrigation installation** in all planter bed areas surrounding the building.
- **Plant material** including evergreen trees, shrubs, and perennials for the building front, sides, entrance sign, and parking lot islands.
- **Mulch installation** across all newly created planter beds.
- **Privacy screening** with Emerald Green Arborvitae and Little Gem Magnolia trees along the L-shaped lawn section.
- **Evergreen tree border** at McBrien School between the venue parking lot and the adjacent cafeteria.
- **Entrance island landscaping** with Eastern Redbud trees and switchgrass.

These improvements will significantly enhance the venue's curb appeal, provide natural screening, and contribute to the long-term sustainability of the site through proper irrigation and soil preparation. **November is the ideal month for planting**, and if this item is pushed to the December 11th meeting, it will be too late to plant this year. As a result, we would need to postpone until the spring of 2026, which could delay the visual and environmental benefits these enhancements are intended to provide.

The full quote from Big Sky Landscapes is attached and valid for 30 days.

SS

RESOLUTION NO. 3764

**A RESOLUTION OF THE EAST RIDGE CITY
COUNCIL APPROVING THE PROPOSAL FROM BIG
SKY LANDSCAPES FOR LANDSCAPING SERVICES
AT VENUE 1921 AT EAST RIDGE**

WHEREAS, the City of East Ridge owns and operates a special events venue known as “Venue 1921 at East Ridge”; and

WHEREAS, proper landscaping and maintenance of Venue 1921 are essential for the safety, appearance, and enjoyment of the facility by the public; and

WHEREAS, Big Sky Landscapes, the City’s preferred landscaping firm, has submitted a proposal to provide landscaping services at Venue 1921; and

WHEREAS, the City Council has reviewed the proposal and finds it to be reasonable and in the best interest of the City of East Ridge.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the proposal submitted by Big Sky Landscapes for landscaping services at Venue 1921 at East Ridge is hereby approved, and that the City Manager or his designee is authorized to execute any necessary agreements or documents with Big Sky Landscapes to implement the proposal.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this the _____ of _____ 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

P.O. Box 2436
 Chattanooga, TN 37409
 423-488-8905
 info@bigskylandscapes.com | <https://www.bigskylandscapes.com>



RECIPIENT:

Venue 1921

1517 Tombras Avenue
 East Ridge, Tennessee 37412

Quote #2018

Sent on Nov 06, 2025

Total \$58,150.00

Product/Service	Description	Qty.	Unit Price	Total
Irrigation Addition	- Install irrigation in all planter bed areas x 6 (Building right side along sidewalk, building front beds x 2, building left side x 1, building rear x 1 and evergreen buffer against cafeteria building x 1) - 1" poly x 400' + 1/2" poly x 800' + drip emitters x 450 + fittings, etc. *Cost based on 5 additional valves being installed in specified locations with wire run all the way to the controller by contractor prior to Big Sky Landscapes	1	\$5,275.00	\$5,275.00
Plant Material	- Building front = Evergreen plant (Large) x 8 (15gal), shrub material x 35 (3gal) + perennials x 84 (1gal) - Building left = Jasmine x 15 (3gal), shrub material x 50 (7gal) + perennials x 75 (1gal) - Entrance sign = Shrub material x 15 (3gal) + perennials x 36 (1gal) *Includes plant material, delivery, amendments and installation *Contractor to install 4-6" of sifted topsoil in all planter bed areas	1	\$19,725.00	\$19,725.00
Mulch Installation	- Shredded hardwood brown x 85 yds. *Includes mulch, delivery and installation (Includes 3" of mulch in all newly created planter bed areas as specified in this quote)	85	\$75.00	\$6,375.00
L-shaped Section on Side of Building	- 100 linear feet on two sides of lawn area - Emerald Green Arborvitae x 37 (5-6' tall) alternating front and back - Little Gem Magnolia x 3 (5-6' tall) *Includes plant material, delivery, amendments and installation **Continuous mulch bed to be installed in entire 100' long area *Alternate = Double-sided wooden privacy fence (100 LF) 8' tall stockade to have vertical fence boards on both sides of entire fence = \$14,950.00	40	\$285.00	\$11,400.00

P.O. Box 2436
 Chattanooga , TN 37409
 423-488-8905
 info@bigskylandscapes.com | <https://www.bigskylandscapes.com>



Product/Service	Description	Qty.	Unit Price	Total
Evergreen Trees (Border from Venue Parking Lot to Cafeteria)	- 145 linear feet lining asphalt between 2 light poles to be planted with large evergreen trees on ~8' centers - Green Giant Arborvitae x 21 (8-9' tall) alternating front and back *Includes plant material, delivery, amendments and installation **Continuous mulch bed to be installed in entire 145' long area	21	\$575.00	\$12,075.00
Entrance Islands (Shrub Material)	- Entrance parking lot islands x 2 (Panicum Switchgrass x 12 in each island to be planted at base of tree + tree x 1 in each island center) - Eastern Redbud (Multi-Stem or Single) *Tree to be equal to or greater than a 2" cal.	1	\$3,300.00	\$3,300.00
Total				\$58,150.00

This quote is valid for the next 30 days, after which values may be subject to change.

Included

Removed

STORMWATER DETENTION POND

1" CURB TO 24" AT PARKING END

6" DETACHED CURB

PRECAST CONCRETE CURB (TYP) SEE DETAILS

6" DETACHED CURB

PARALLEL ADA RAMP (SEE DETAILS) OUTDOOR SPACE (GRASS)

ADA RAMP (SEE DETAILS)

DOG PARK

BUILDING FFE: 718 00

CONCRETE CURE STOP (TYP) SEE DETAILS

PARALLEL ADA RAMP (SEE DETAILS)

ADA RAMP (SEE DETAILS)

6" DETACHED CURB TAPER TO 0" AT SIDEWALK

FUTURE ROADWAY IMPROVEMENTS - OUTSIDE SCOPE OF WORK

6" DETACHED CURB TAPER TO 0" AT SIDEWALK

5" DETACHED CURB

CLUSTER PAD (SEE DETAILS FOR PAD CONSTRUCTION) (SEE ARCH PLANS FOR SCREENING DETAILS)

DRAINAGE DITCH SEE GRADING PLAN

VENUE 10

Landscaping Areas

Discussion

VENUE 1921

RESOLUTION NO. 3765

AGENDA MEMORANDUM
VENUE 1921 AT EAST RIDGE PURCHASES

NOVEMBER 13TH, 2025

Subject: Purchase Request for Venue 1921 Chairs and Linens

The Parks and Recreation Department is requesting approval for the purchase of essential furnishings for Venue 1921, including tables, chairs, and linens, to support upcoming events and rentals. The total cost for these items is **\$15,478.78**, which includes:

- Folding tables for indoor/outdoor use
- Resin folding chairs with cushions
- Tablecloths in various sizes and styles
- Chair and table dollies for transport and storage

These items were selected based on durability, ease of use, and suitability for the venue's event needs. All products are available for immediate delivery and were sourced to ensure cost-effectiveness and quality.

Your approval of this purchase will allow us to fully equip Venue 1921 and continue enhancing its readiness for community and private events.

Items attached.

SS

Shopping Cart

Price



OUKIDR Folding Chair Dolly, Folding Chair Cart on 4 Wheels for Home and Commercial

\$105.99

Only 16 left in stock - order soon.

Shipped from: [OUKIDR](#)

FREE delivery **Nov 12 - 14**

Size: 37.8" L x 21" W x 36" H

4

Request quote for

Delete

Save for later

Share

\$ 423.96



Multi-Function Folding Chairs Rack Dolly, Commercial Grade Steel Frame, Storage and

\$115.97

In Stock

Shipped from: [VEDMO](#)

FREE delivery **Nov 18 - 19**

Size: 39.4x20.3x40.9"

Qty: 10

Request quote for

Delete

Save for later

Share

\$1159.90



Real Relax White Resin Folding Chairs with Cushion - Comfortable Foldable Plastic Chair

\$4,369.99

Price ~~\$4,699.99~~

Only 3 left in stock - order soon.

Shipped from: [BESTORE TRADING INC](#)

FREE delivery **Nov 14 - 18**

Size: 200 PACK

1

Request quote for 3+

Delete

Save for later

Share

\$21.84/ea.

\$12,953.64

Business Savings:

\$330.00 (7%)

Business Price



\$23.33/ea.

Real Relax White Resin Folding Chairs with Cushion - Comfortable Foldable Plastic Chair

\$6,999.99

Only 2 left in stock - order soon.

Shipped from: **BESTORE TRADING INC**

FREE delivery Nov 14 - 18

Size: 300 PACK

1

Request quote for 2+

[Delete](#)

[Save for later](#)

[Share](#)

Subtotal (16 items): \$12,953.64

The price and availability of items at Amazon.com are subject to change. The Cart is a temporary place to store a list of your items and reflects each item's most recent price. [Learn more](#)

Deliver to Shawnn
East Ridge 37412

Home & Kitchen ▾

Search Amazon

EN ▾ Hello, Shawnn ▾
Account & Lists ▾

Returns
& Orders

1

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care + Luxury



05:03:58

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

Shop now

Sponsored

Home & Kitchen › Kitchen & Dining › Kitchen & Table Linens › Tablecloths

1



Click to see full view

12 Pack Round Tablecloth 108 Inch - Black Polyester Tablecloth for Round Table, Premium Stain and Wrinkle Resistant Washable Fabric Table Cover for Wedding Party Banquet Restaurant Reception

Brand: **REWOMC**

4.5 (479)

1 sustainability feature

\$109⁹⁹

FREE delivery **Monday, November 10.** Order within 10 hrs 4 mins

Deliver to Shawnn - East Ridge 37412

In Stock

Quantity: 1

Add to Cart

Buy Now

Ships from Amazon

Sold by Beautiful Feather

Returns **FREE** refund/replacement until Jan 31, 2026

Packaging Ships in product packaging

See more

Add to List

Ask Rufus

Can it be used outdoors?

Is this tablecloth machine washable?

Does it come in other shapes? Ask something else

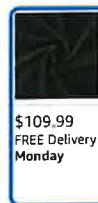
2 VIDEOS

\$109⁹⁹

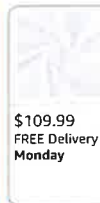
Or **\$18³³** /mo (6 mo). [Select from 3 plans](#)

FREE Returns

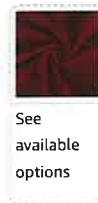
Color: **Black**



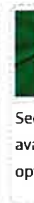
\$109.99
FREE Delivery
Monday



\$109.99
FREE Delivery
Monday



See
available
options



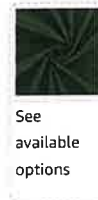
See
available
options



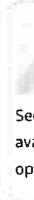
\$109.99
(\$9.17 /
count)
FREE Delivery
Tuesday



See
available
options



See
available
options



See
available
options

< Previous

1

2

Next >

Sponsored

Size: **12 Pack 108 Inch Round**

4 Pack 60 x 102 Inch

4 Pack 60 x 126 Inch

4 Pack 90 Inch Round

4 Pack 90 x 132 Inch

4 Pack 90 x 156 Inch

Deliver to Shawnn
East Ridge 37412

Home & Kitchen ▾ 132+inch+black+round+lin

EN ▾ Hello, Shawnna
Account & Lists ▾ Returns
& Orders

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care ▾ Luxury



05 : 06 : 04



\$15.99

1

Amazon Home Shop by Room Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

Shop now

Sponsored

Home & Kitchen ▸ Kitchen & Dining ▸ Kitchen & Table Linens ▸ Tablecloths



Click to see full view

VidaFete Round
Tablecloth 132inch
10pack Polyester Table
Cloth, Stain Wrinkle
Resistant Polyester
Dining Table Cover for
Kitchen Dinning Party
Wedding Rectangular
Tabletop Buffet
Decoration(Black)

Visit the VidaFete Store

4.5 (1,268)

100+ bought in past month

5x

Buy new:
\$95⁹⁹

\$479.95

FREE delivery **Monday,**
November 10. Order within 10
hrs 6 mins

Deliver to Shawnn - East Ridge
37412

In Stock

Quantity: 1

Add to Cart

Buy Now

Ships from Amazon

Sold by VidaFete

Returns **FREE**
refund/replacement
until Jan 31, 2026

Packaging **Ships in product
packaging**

See more

Save with Used - Very
Good
\$92²⁸

FREE delivery **Tuesday,**
November 11

Ships from: Amazon
Sold by: Amazon Resale

Add to List

Other sellers on Amazon

New & Used (3) from \$92²⁸

Ask Rufus

Can it be used outdoors? Is it machine washable?

Does it wrinkle easily? Ask something else

3 VIDEOS

-20% \$95⁹⁹

List Price: ~~\$119.99~~

Or \$16⁰⁰ /mo (6 mo). **Select from 3
plans**

FREE Returns

Exclusive Prime price

Color: **Black**



\$95.99
~~\$119.99~~
FREE Delivery
Monday



\$107.99
~~\$119.99~~
FREE Delivery
Monday



See
available
options



See
available
options



\$95.99
(\$9.60 /
count)
~~\$119.99~~
FREE Delivery
Monday



See
available
options



See
available
options



See
available
options

< Previous 1 2 Next >

Size: **132 In, 10 Pack**

70" (Round)

70 In, 2 Pack

70 In, 6 Pack

70 In, 10 Pack

90" (Round)

90 In, 2 Pack

90 In, 6 Pack

90 In, 10 Pack

Deliver to Shawnn
East Ridge 37412

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Search Amazon

EN ▾ Hello Shawnn's
Account & Lists ▾

Returns
& Orders

1

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care ▾ Luxury



05:02:19

Amazon Home Shop by Room Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

Shop now

Sponsored

Home & Kitchen ▸ Furniture ▸ Game & Recreation Room Furniture ▸ Folding Tables & Chairs ▸ Folding Tables



[Click to see full view](#)



Ask Rufus

Can it be used for outdoor parties? Does it have a handle?

Is it easy to fold? [Ask something else](#)

Folding Table 6ft Portable Heavy Duty Plastic Fold-in-Half 6 Foot Foldable Table Utility Dining Indoor Outdoor with Carrying Handle for Camping Picnic and Party, Black

[Visit the Byliable Store](#)

4.5 (268)

Amazon's Choice

1K+ bought in past month

\$67⁸⁰

Or \$11³⁰ /mo (6 mo). [Select from 3 plans](#)

FREE Returns

With **Amazon Business**, you would have saved **\$222.75** in the last year. [Create a free account](#) and **save up to 11%** today.

Color: **Black**

Size: **6FT**

Brand	Byliable
Product Dimensions	29.1"D x 70.8"W x 29.1"H
Maximum Weight	330 Pounds
Recommendation	
Color	Black
Table design	Dining Table



Item Weight
10.5 Kilograms



Frame Material
Metal



Top Material Type
High Density
Polyethylene



Shape
Rectangular

About this item

- **RUGGED AND STABLE:** This folding table 6ft is made of high-density polyethylene (HDPE), thicker and harder, have better quality. The desktop of the foldable table is waterproof and

FREE delivery **Monday, November 10.** Order within 10 hrs 2 mins

[Deliver to Shawnn - East Ridge 37412](#)

In Stock

Quantity: 1

Add to Cart

Buy Now

Ships from Amazon

Sold by Byliable

Returns **FREE** refund/replacement until Jan 31, 2026

Payment [Secure transaction](#)

▼ [See more](#)

Add a Protection Plan:

- ☐ **2-Year Protection Plan** for **\$11.99**
- ☐ **3-Year Protection Plan** for **\$15.99**
- ☐ **Complete Protect: One plan** covers all eligible past and future purchases for **\$16.99/month**

Add to List

Other sellers on Amazon

New & Used (5) from \$59⁹⁹
FREE delivery for Prime members

amazon business

Save up to 11% on this product with business-only pricing.

Create a free account



\$15.99

1

Deliver to Shawn
East Ridge 37412

Home & Kitchen

Search Amazon

EN

Hello, Shawnna
Account & Lists

Returns
& Orders

1

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care Luxury



05:02:31

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

Shop now

Sponsored

Patio, Lawn & Garden > Patio Furniture & Accessories > Tables > Picnic Tables



Click to see full view



Ask Rufus

Can it be used for outdoor dining?

Does it have a handle for carrying?

Is it easy to fold?

Ask something else

VINGLI 8 Foot Plastic Folding Table Portable Long Table for Indoor Outdoor Use Rectangular with Carrying Handle, Black

Visit the VINGLI Store

4.6 (803)

Amazon's Choice

100+ bought in past month

\$115⁹⁹

Or \$19³³ /mo (6 mo). Select from 3 plans

Size: 8 ft

4 ft

6 ft

8 ft

Color: Black



\$115.99



\$109.99

FREE Delivery
Wednesday



See
available
options

Brand VINGLI

Product 95"D x 30"W x 29"H

Dimensions

Color Black

Table design Dining Table

Style Modern



Item Weight
40.5 Pounds



Frame
Material
Metal



Top Material
Type
High Density
Polyethylene



Shape
Rectangular

\$115⁹⁹

FREE delivery November 12 - 14. [Details](#)

Deliver to Shawn - East Ridge 37412

In Stock

Quantity: 1

Add to Cart

Buy Now

Shipper / Seller VINGLI-Direct

Returns Returnable until Jan 31, 2026

Payment Secure transaction

See more

Add a Protection Plan:

☐ 2-Year Protection Plan for \$22.99

☐ 3-Year Protection Plan for \$27.99

☐ Complete Protect: One plan covers all eligible past and future purchases for \$16.99/month

Add to List

\$15.99

1

About this item

- **Quality and Sturdy:** The white table top is made by HDPE, solid and enough thick. The strong frame is with gray coated, beautiful as well as stable
- **Easy to Take and Store:** The overall size of this rectangular table is 93*30*29 inches (L*W*H). It can be easily folded

Sponsored

Deliver to Shawnn
East Ridge 37412

Home & Kitchen ▾ Search Amazon

EN ▾ Hello, Shawnn Account & Lists ▾ Returns & Orders

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care ▾ Luxury



05:03:18



\$15.99

1

Shop now

Sponsored

Home & Kitchen ▸ Kitchen & Dining ▸ Kitchen & Table Linens ▸ Tablecloths



Click to see full view



7 VIDEOS

Ask Rufus

Is it machine washable? What is the drop length?

Can it be used for outdoor events? Ask something else

sancua 6 Pack Black
Tablecloth 90 x 132 Inch
- Rectangle Table Cloth
for 6 Feet Tables Stain
and Wrinkle Resistant
Washable Polyester
Table Cover for Dining
Wedding Banquet Party
Buffet Restaurant

Visit the sancua Store

4.6 (6,842)

1 sustainability feature

100+ bought in past month

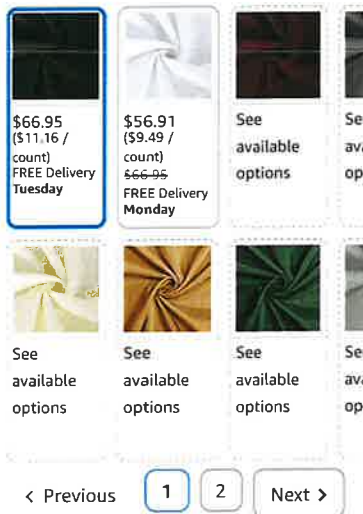
\$66⁹⁵ (\$11.16 / count)

Or **\$11¹⁶** /mo (6 mo). [Select from 3 plans](#)

FREE Returns

With **Amazon Business**, you would have saved **\$222.75** in the last year. [Create a free account](#) and **save up to 13%** today.

Color: **Black**



Size: **6 Pack 90x132 Inch Tablecloth**

2 Pack 54x54 Inch
Tablecloth

2 Pack 54x78 Inch
Tablecloth

Buy new:

\$66⁹⁵ (\$11.16 / count)

**FREE delivery Tuesday,
November 11.** Order within 10
hrs 3 mins

Deliver to Shawnn - East Ridge
37412

In Stock

Quantity: 1

Add to Cart

Buy Now

Ships from Amazon

Sold by Clothman

Returns **FREE**
refund/replacement
until Jan 31, 2026

Packaging Ships in product
packaging

See more

Save with Used - Like New

\$55⁹⁴ (\$9.32 / count)

**FREE delivery Tuesday,
November 11**

Ships from: Amazon
Sold by: Amazon Resale

Add to List

Other sellers on Amazon

New & Used (3) from \$55⁹⁴

amazon business

Save up to 13% on this product
with business-only pricing.

Create a free account

Deliver to Shawn
East Ridge 37412

Home & Kitchen

Search Amazon

EN

Hello, Shawnna
Account & Lists

Returns
& Orders

1

Subtotal
\$15.99

Go to Cart

All Rufus Holiday Deals Amazon Haul Cell Phones Medical Care Luxury



05:03:33

Amazon Home

Shop by Room

Shop by Style

Home Décor

Furniture

Kitchen & Dining

Bed & Bath

Garden & Outdoor

Home Improvement

Shop now

Sponsored

\$15.99

Home & Kitchen > Furniture > Game & Recreation Room Furniture > Home Bar Furniture > Bars & Wine Cabinets > Bar Tables



Click to see full view



57

3 VIDEOS

Ask Rufus

Can it be used outdoors?

Is it easy to assemble?

Is the height adjustable?

Ask something else

Flash Furniture Lars Black 24" Round Wood Cocktail Table with 30" and 42" Columns

Visit the Flash Furniture Store

4.3

(1,651)

Amazon's Choice

-15% \$113³¹

List Price: ~~\$133.00~~

Or \$18⁸⁹ /mo (6 mo). [Select from 3 plans](#)

FREE Returns

With **Amazon Business**, you would have saved \$222.75 in the last year. [Create a free account](#) and save up to 5% today.

Color: Black



See available options

Size: 24" Round

24" Round

24 in

30 in

30" Round

36" Round

36 in.

Brand Flash Furniture

Product Dimensions 24"D x 24"W x 42"H

Maximum Weight 110 Pounds

Recommendation

Color Black

Product Care S-Solvent based cleaner -

Instructions no water



Item Weight
17 Pounds



Frame Material
Metal



Top Material Type
Wood



Shape
Round

Buy new:

\$113³¹

FREE delivery **Wednesday, November 12** for Prime members. Order within 10 hrs 3 mins

Deliver to Shawn - East Ridge 37412

Only 4 left in stock (more on the way).

Quantity: 1

Add to Cart

Buy Now

Shipper / Seller Amazon.com

Returns **FREE** refund/replacement until Jan 31, 2022

Gift options Available at checkout

See more

Add a Protection Plan:

☐ 2-Year Protection Plan for

\$22.99

☐ 3-Year Protection Plan for

\$27.99

☐ Complete Protect: One plan

covers all eligible past and

future purchases for

\$16.99/month

Save with Used - Very Good

\$90⁹⁸

FREE delivery Tuesday, November 11

Ships from: Amazon

Sold by: Amazon Resale

Add to List

Other sellers on Amazon

About this item

- Polyethylene, Rattan, Aluminum
- This adjustable table is a must have for DIY and professional decorators. Mix short and tall tables for a vibrant, full feeling in

RESOLUTION NO. 3766

AGENDA MEMORANDUM
EAST RIDGE ELEMENTARY

NOVEMBER 13, 2025

Submitted By:

Shawnna Skiles

Shawnna Skiles, Parks and Recreation Director

SUBJECT: Facility Use Request – East Ridge Elementary 5th Grade Graduation

East Ridge Elementary School has requested use of Camp Jordan Arena on Tuesday, May 19, from 7:00 AM to 1:00 PM for their 5th grade graduation ceremony. The school will provide staff to assist with both setup and breakdown of the event.

This request qualifies under our Facility Fee Waiver Policy.

STAFF RECOMMENDATION:

We recommend waiving the rental fees for Camp Jordan Arena in support of East Ridge Elementary's graduation event.

SS

RESOLUTION NO. 3766

**A RESOLUTION OF THE EAST RIDGE CITY
COUNCIL ALLOWING EAST RIDGE ELEMENTARY
SCHOOL TO USE CAMP JORDAN ARENA AND
WAIVE THE FEES FOR SUCH USAGE**

WHEREAS, East Ridge Elementary School will hold their Fifth Grade Graduation on Tuesday, May 19, 2025, at Camp Jordan Arena from 7:00 a.m. – 1:00 p.m., which allows time for set-up and breakdown of the event; and

WHEREAS, East Ridge Elementary School is requesting that the City waive the fee for use of the Arena for this event.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the fee for use of the Camp Jordan Arena on Tuesday, May 19, 2025, for the East Ridge Elementary School Fifth Grade Graduation will be waived.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2025.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

FACILITY RENTAL FEE WAIVER REQUEST FORM

Organization Name: Hamilton County Schools - East Ridge Elementary

Contact Name: Email: Carmen Horvath horvath_c@hcde.org

Address: 1014 John Ross Road Chattanooga, TN 37412

of Type of Organization: ☐ 501(c)(3) ☐ 501(c)(4), ☐ Governmental ☐ Agency, ☒ Other

If "Other" Please Specify: school

Date(s) of event: Facility(s) requested: May 19, 2026 at 9:00 am

Name and Purpose of Event: East Ridge Elementary 5th Grade Promotion

5th grade students will be recognized and rewarded for their hard work over the past school year.

They will be promoted to middle school.

Describe Frequency of Event:

Once per year.

I have read the Facility Rental Fee Waiver policy. I am applying for a fee waiver based on the understanding and belief that my organization qualifies based on criteria identified in the Facility Fee Waiver Policy.

If approved this waiver will be valid unless there is a break in services greater than three consecutive years.

Signature: Carmen Horvath

Date: 10/20/2025

Printed Name: Carmen Horvath

Title: Teacher

RESOLUTION NO. _____

**AGENDA MEMORANDUM
2026 RECREATIONAL SEASON UNIFORM BID**

NOVEMBER 13th, 2025

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT: Bid Solicitation – 2026 Athletic Uniforms

The City of East Ridge Parks and Recreation Department is seeking to secure a qualified vendor to provide athletic uniforms for the 2026 recreational sports seasons. To ensure a smooth and timely rollout, we are inviting bids from experienced companies with a proven track record in supplying youth sports apparel.

Approval of this bid process will enable the department to proceed with ordering and distributing uniforms in advance of the upcoming season, ensuring readiness and consistency across all programs.

Bid submissions will open on **December 3, 2025**, and I will present the results to the City Council for final approval on **December 11, 2025**.

SS

RESOLUTION NO. ____

**AGENDA MEMORANDUM
PREFERRED VENDOR LIST – EVENT SERVICES FOR VENUE 1921**

DECEMBER 11TH, 2025

Subject: Scope of Services for Preferred Vendor List

The City of East Ridge is preparing to establish a **Preferred Vendor List** to support Venue 1921. This list will include qualified professionals across multiple service categories to ensure high-quality event execution and streamlined planning.

The following categories will be presented for Council approval:

- **Food Services**
Catering companies, bakeries, dessert specialists, wedding cake designers, and providers of specialty sweets.
- **Licensed Bar Services & Staffing**
Bartending services with valid licensing and insurance, capable of delivering professional beverage service for events of all sizes.
- **Floral & Décor**
Florists, event designers, décor rental companies, and specialty artists (e.g., balloon installations) who bring creativity and elegance to events.
- **Event Planning & Coordination**
Wedding planners, corporate event coordinators, and day-of specialists with proven experience in seamless event execution.
- **Lighting & AV**
Event production professionals offering lighting, sound, and audiovisual services to enhance ambiance and guest experience.
- **Rentals**
Providers of linens, décor, specialty furniture, tents, staging, and dance floors to support diverse event needs for gatherings to seat up to 500 people.
- **Photography & Videography**
Photographers, videographers, drone operators, and photo booth companies with a strong portfolio of event coverage.

This initiative will help ensure consistency, quality, and efficiency in the planning and execution of events hosted by Venue 1921 at East Ridge.

SS

RESOLUTION NO. _____

AGENDA MEMORANDUM

Hamilton County Health Department

**Approval of Grant Award
FY25/26 Step ONE Teaching Garden Grant**

December 11, 2025

Submitted by:

Patty Weaver

Head Librarian

SUBJECT: Approval of F25/26 Step One Hamilton County Health Department Teaching Garden Grant for East Ridge City Library

The East Ridge City Library is requesting approval from the Mayor and City Council to accept the F25/26 Step ONE Teaching Garden Grant from the Hamilton County Health Department in support of East Ridge City Library.

In October 2025, the East Ridge City Library was notified of its successful award for F25/26. These funds are to be used toward the construction, planting, and maintenance of our teaching garden project. All purchases from this grant must be placed through the Step ONE office. Additionally, all grant funds must be utilized by April 30, 2026.

The East Ridge City Library recommends the approval of the F25/26 Step ONE Garden Grant by the Mayor and City Council.

RESOLUTION NO. ____

AGENDA MEMORANDUM

APPOINTMENT TO THE EAST RIDGE BEER BOARD

DECEMBER 11, 2025

Submitted by:



Jennifer Deitrick, City Clerk

An appointment to the East Ridge Beer Board is needed to fill an expiring term. Carnell Storie currently holds the position, with the term ending November 26, 2025.

The application deadline to fill the term was extended through November 20, 2025. A resolution will be presented at the December 11, 2025 City Council meeting to memorialize Councilmember Ezell's appointment for a three-year term.

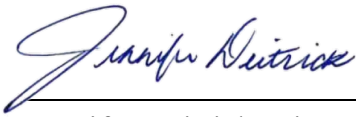
RESOLUTION NO. ____

AGENDA MEMORANDUM

APPOINTMENT OF THE CHAIRPERSON TO THE EAST RIDGE BEER BOARD

DECEMBER 13, 2025

Submitted by:



Jennifer Deitrick, City Clerk

SUBJECT: Resolution Memorializing the Appointment of the Chairperson of the East Ridge Beer Board

BACKGROUND:

The East Ridge Beer Board plays a key role in regulating the licensing, sale, storage for sale, distribution for sale, and manufacturing of beer within the City. Pursuant to Title 8, Chapter 2, Section 201 of the East Ridge City Code, the Mayor appoints the Chairperson of the Beer Board each November.

This year, the appointment is being made at the December 11, 2025 City Council meeting. The adjustment in timing is due to the appointment of a Beer Board member to fill an expiring term that will be made at the December 11 meeting, and the Mayor's intent to appoint the Chairperson once all appointments to the Beer Board have been completed.

The current Chairperson is Roy Keown. A resolution will be presented at the December 11 Council meeting to memorialize the Mayor's appointment of the Chairperson.

RESOLUTION NO. ____

AGENDA MEMORANDUM

APPOINTMENTS TO THE EAST RIDGE LIBRARY BOARD

DECEMBER 13, 2025

Submitted by:



Jennifer Deitrick, City Clerk

SUBJECT: Resolutions Memorializing Appointments to the East Ridge Library Board

BACKGROUND:

Three terms on the East Ridge Library Board are set to expire on December 30, 2025. In accordance with the appointment structure established by the City Council, two of the appointments will be made by individual Councilmembers and one will be made collectively by the City Council.

To fill the upcoming vacancies, three resolutions will be presented at the December 13 City Council meeting:

1. A resolution memorializing an appointment by Councilmember Cagle
2. A resolution memorializing an appointment by Councilmember Witt
3. A resolution approving an appointment made by the City Council

The new terms for each appointment will begin on December 31, 2025, and will expire on December 30, 2028.