

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**AGENDA
September 26, 2024
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Consent Agenda:
 - A. Approval of Minutes September 12, 2024 Council Meeting
 - B. Approval of July 2024 Financial Report
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business: None
9. New Business:
 - A. **RESOLUTION NO. 3595** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ACCEPT THE PUBLIC ENTITY PARTNERS 2024 – 2025 JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT
 - B. **RESOLUTION NO. 3596** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AWARDING A BID FOR THE CONSTRUCTION OF THE EAST RIDGE TOWN CENTER TO PILLAR CONSTRUCTION
 - C. **RESOLUTION NO. 3597** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR A TROPHY VENDOR TO SUPPLY TROPHIES FOR VARIOUS SPORTS PROGRAMS FOR THE PARKS AND RECREATION DEPARTMENT EFFECTIVE FROM SEPTEMBER 2024 THROUGH AUGUST 2025
 - D. **RESOLUTION NO. 3598** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A NOMINATION BY MAYOR WILLIAMS TO FILL AN UNEXPIRED TERM ON THE EAST RIDGE BEER BOARD
 - E. **RESOLUTION NO. 3599** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ACCEPT THE 2025 TENNESSEE AMERICAN WATER FIREFIGHTER SUPPORT GRANT

F. Discussion of Tentative Agenda Items for the **October 10, 2024** City Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA**

October 10, 2024

- 3. A. Presentation of Life Saving Awards – Fire and Police
- B. Employee Milestone Awards for September

8. Old Business:

- A. **ORDINANCE NO. 1205** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE 1028 WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE NO. 481, BY ADDING AN ADDITIONAL SECTION THERETO, BEING SECTION 111 OF ARTICLE VI (SUPPLEMENTAL REGULATIONS AND EXCEPTIONS), IN THE EAST RIDGE ZONING ORDINANCE AND AMENDING THE NUMBER OF DAYS FOR COMPLIANCE WITH THIS ORDINANCE (1st reading)

9. New Business:

- A. **PUBLIC HEARING FOR ORDINANCE NO. ____** - Rezoning of 4012 Bennett Road from R-1 Residential District to C-5 Neighborhood Commercial District (1st reading)
- B. **ORDINANCE NO. ____** - Rezoning of 4012 Bennett Road from R-1 Residential District to C-5 Neighborhood Commercial District (1st reading)
- C. **PUBLIC HEARING FOR RESOLUTION NO. ____** - Use on Review for Property Located at 4306 S. Terrace for Extension of a Child Care Center Located at 4308 S. Terrace
- D. **RESOLUTION NO. ____** - Use on Review for Property Located at 4306 S. Terrace for Extension of a Child Care Center Located at 4308 S. Terrace
- E. **RESOLUTION NO. ____** - Approval of Nomination by Councilmember Cagle to fill an Unexpired Term on the East Ridge Housing Commission
- F. **RESOLUTION NO. ____** - Approval of Nomination by Mayor Williams to fill an Unexpired Term on the East Ridge Housing Commission
- G. **RESOLUTION NO. ____** - Approval of Parkridge Medical as a Mental Health Services Provider for 1st Responders
- H. **RESOLUTION NO. ____** - Approval to Accept the FY25 Tennessee Highway Safety High Visibility Grant

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**September 12, 2024
6:00 pm**

The East Ridge City Council met pursuant to notice on September 12, 2024, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Debbie Lance, True Life Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, Attorney Michael Holloway present for City Attorney Litchford, and City Recorder Middleton. Vice Mayor Haynes and City Attorney Litchford were not present.

Attendance: 5

Milestone Awards for August 2024: Mayor Williams announced that Cameron McAllister reached his milestone of five years of service. The Mayor stated he appreciates Mr. McAllister and all the City employees.

Consent Agenda:

- A. Approval of Minutes August 22, 2024 Council Meeting
- B. Approval of June 2024 Financial Report
- C. Declaration of Surplus Property - Library

Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve the Consent Agenda. City Manager Miller stated we had a good fiscal year, with revenues coming in higher and expenditures coming in lower than expected. The fund balance for FY 2023 - 2024 was \$2,079,000. The vote was unanimous.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Tyler had nothing at this time.

Councilmember Witt reminded everyone about the Jones Memorial Bar-b-que on September 21, 2024 from 10 am – 4 pm.

Councilmember Cagle asked City Manager Miller for an update on the gateway welcome signs. Mr. Miller will have a report during his communication.

Mayor Williams discussed the following:

- The Mayor reflected on the events of September 11, 2001. He stated the world changed forever on that day, and he would like to honor the memories of those that perished, salute and thank the first responders, and never forget the events of that tragic day. He also stated that the Optimist Club held a luncheon in honor of September 11th for all first responders and city employees. The Optimist Club recognized the Firefighter of the Year Engineer Logan Swope and Police Officer of the Year Detective Sinisa Stojnic.
- Library
 - Novel Idea Book Club, September 14th - 11:00 am - 12:00 pm
 - Learn to Draw Pikachu with Mr. Alex - September 21st - 10:30 – 11:30 am
 - Cookin' the Books – September 30th, 6:00 – 7:00 pm
- Parks and Recreation
 - Brunch and Pumpkin Painting – September 14th – 10:00 am, registration required. Register on the Facebook link or contact Hannah at hsppear@eastridgetn.gov
 - Community Thanksgiving - Nov 26th, 4:30 pm. We need volunteers to help beginning at 11:30 to help prep the food. Sponsorships are also available.
 - Camp Jordan – Sports events, festivals, and the Fall Festival on September 28th 10:00 am – 5:00 pm. We have 187 vendors at this time. This may be a 2-day event next year.
- We are searching for families of former city mayors to recognize them at an upcoming special event. If you know any former mayors or their family members, please contact City Recorder Middleton or Development Administrator McAllister with the contact information.

Communication from City Manager:

- We received the license agreements from TDOT for the welcome signs previously approved by the Council. We will get signatures and forward them back to TDOT and give Ortwein Sign notice to proceed. The signs are 24 feet x 13 feet, which includes four feet of masonry stone at the bottom. They will be installed next to Chick-fil-A and Life Care Center.
- The City opened bids on September 10th for the multi-purpose pavilion behind City Hall and the Community Center. We budgeted an amount not to exceed \$6 million. We received nine bids, with six of them between \$4.6 and \$4.9 million. HK Architects is reviewing the bids and will vet the top three. The low bid includes the alternates of the patio, enhanced noise attenuations in the hallways, and additional lighting in the front. This will be scheduled for the September 26th meeting for award, with a notice to proceed around November 1st with one year of construction.
- The Animal Shelter is complete. Staff is working on furniture, fixtures, and equipment. Approximately 50 volunteers showed up on a Saturday to help with all the items that needed done. We have a ribbon cutting scheduled for September 26th at 10 am at the Shelter.
- N. Mack Smith Road – Chattanooga Gas tested the line today and, if it passed, they will activate tomorrow. Then EPB will have to transfer the lines from the old to the new poles on the east side.

Councilmember Cagle asked if all the upgrades are included in the bids for the multi-purpose pavilion. Mr. Miller stated they were, but we will bid out audio/visual, an alarm system, and furniture, fixtures, and equipment separately.

Old Business: None

New Business:

RESOLUTION NO. 3593 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AMENDING THE FACILITY FEE WAIVER POLICY FOR THE PARKS AND RECREATION DEPARTMENT – Attorney Holloway read on caption. Director Skiles stated the language will be added as follows:

11. Any organization or agency which shall receive a waiver of any Facility Fee must, in exchange, contribute not less than fifty percent (50%) of the net receipts collected by any event or program held at the City's facility to a non-profit organization that is located in, and/or solely serves the residents of, the City of East Ridge.

Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3593. The vote was unanimous. Motion approved.

RESOLUTION NO. 3594 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO AUTHORIZE THE CITY MANAGER TO ADVERTISE A REQUEST FOR PROPOSALS (“RFP”) FOR SOLID WASTE DISPOSAL SERVICES – Attorney Holloway read on caption. City Manager Miller stated we entered into an agreement in August 2021 with Chattanooga Transfer now known as Capital Waste Services. The agreement renews automatically. We received two emails, one dated May 24, 2024 to Chris Dorsey, former City Manager, which provided a 30-day notice to the City that Capital Waste wished to terminate the agreement due to the increased cost of operation. The current cost is \$33.91 per ton with the City averaging around 800 tons per month. When Mr. Miller talked to Mr. Barnes with Capital Waste he informed Mr. Barnes that he never received the email addressed to Chris Dorsey. Mr. Miller then received an email from Mr. Barnes at Capital Waste stating they wish to terminate the agreement for \$33.91 per ton. Mr. Miller would like to advertise a Request for Proposals for solid waste disposal. The City Manager will check with our insurance carrier, Public Entity Partners, to see if there are restrictions about transporting solid waste across state lines in case we have a proposal from a Georgia company. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3594. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the September 26, 2024 City Council Meeting

- **Old Business:** None

- **New Business:**

- **RESOLUTION NO. _____ – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO ACCEPT THE PUBLIC ENTITY PARTNERS 2024 – 2025 JUDY HOUSLEY SAFETY PARTNERS MATCHING GRANT** – City Manager Miller stated the City will receive \$875 from the grant and match that amount to purchase high visibility contrast jackets for firefighters.
- **RESOLUTION NO. _____ – Approval of Bids for Construction of Town Center** – City Manager Miller stated that the bid opening was on September 10th with nine bids received. The architects will review the bids and make their recommendation late next week.
- **RESOLUTION NO. _____ – Approval of Trophy Bids for Parks and Recreation** - Director Skiles stated that one bid was received and opened on September 11th and will be presented at the next meeting..
- **RESOLUTION NO. _____ – Approval of nomination to fill an unexpired term on the East Ridge Beer Board (Mayor Williams)** – Mayor Williams stated that Beer Board Member Eric Avans has taken a position as a reserve officer making him ineligible to serve on any boards. The Mayor thanked Mr. Avans for his service. The Mayor will have an appointment for the next meeting.

Mayor Williams stated he attended the Housing Commission the previous night and Commission Member David Sherrill stated he was resigning from the Commission, effective September 30, 2024. Councilmember Cagle stated he received a letter of resignation from Mr. Sherrill and an application for the vacancy on the commission. This vacancy must be advertised for two weeks on the website, so it will come before the Council on October 10, 2024.

Being no further business, the meeting was adjourned.

City of East Ridge

Summary Financial Statement of Revenues and Expenditures
Jul-24

Unaudited Spent YTD 8.33%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
110 General Fund						
REVENUE						
31100	Property Taxes	6,657,579	0	0	0.00%	8.33%
31200	Property Taxes (Delinquent)	500,000	0	0	0.00%	8.33%
31610	Local Sales Tax - Co. Trustee	4,740,000	0	0	0.00%	8.33%
31611	Incremental State Sales Tax	8,597,436	0	0	0.00%	8.33%
31710	Wholesale Beer Tax	440,000	0	0	0.00%	8.33%
31800	State Net Allocation	300,000	0	0	0.00%	8.33%
31810	Minimum Business Licenses	10,000	0	0	0.00%	8.33%
31824	Solicitors Permit	0	0	0	0.00%	8.33%
31827	5% State Commission	30,000	0	0	0.00%	8.33%
31912	* Cable TV Franchise Tax	196,000	0	0	0.00%	8.33%
31961	Liens Collected by Trustee	25,000	0	0	0.00%	8.33%
32120	Wrecker Licenses	350	0	0	0.00%	8.33%
32200	Alcoholic Beverage Tax	240,000	0	0	0.00%	8.33%
32210	Beer Licenses & Etc.	9,500	100	356	3.75%	8.33%
32220	Liquor Licenses	3,500	0	0	0.00%	8.33%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	8.33%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	8.33%
32227	Vacation Rental Fee	0	0	0	0.00%	8.33%
32610	Building Permits	225,000	1,890	9,633	4.28%	8.33%
32615	Fire Preventions/Permits	1,000	50	450	45.00%	8.33%
32620	Electrical Permits	30,000	1,180	1,653	5.51%	8.33%
32630	Plumbing Permits	15,000	1,340	1,103	7.35%	8.33%
32640	Natural Gas Permits	2,000	279	0	0.00%	8.33%
32650	Excavating Permits (St. Opening	8,000	200	0	0.00%	8.33%
32660	Zoning Permits	3,000	50	650	21.67%	8.33%
32671	Regular Sign Permits	3,500	125	210	6.00%	8.33%
32672	Temporary Sign Permits	300	75	0	0.00%	8.33%
32690	Plan Review Fees	100	0	0	0.00%	8.33%
32691	Tree Trimming Permits	100	0	0	0.00%	8.33%
32905	Other Code Enforcement Fees	28,000	300	760	2.71%	8.33%
32960	Yard Sale Permits	200	0	0	0.00%	8.33%
32990	Mechanical Permits	20,000	960	2,024	10.12%	8.33%
33191	Direct Appropriation State of TN	300,000	0	0	0.00%	8.33%
33410	State Law Enforcement Education	37,600	0	0	0.00%	8.33%
33430	State Fire Service Educational Gra	24,800	0	0	0.00%	8.33%
33510	State Sales Tax	2,754,000	0	0	0.00%	8.33%
33511	Interstate Telecom. Sales Tax	5,000	0	0	0.00%	8.33%
33512	Sportsbetting	38,000	0	0	0.00%	8.33%
33513	Occupcity Tax	1,500	0	0	0.00%	8.33%
33515	State Sales Tax/Telecommunication	500	0	0	0.00%	8.33%
33520	State Income Tax	0	0	0	0.00%	8.33%
33530	** State Beer Tax	10,680	0	0	0.00%	8.33%
33540	State Mixed Drink Tax	110,000	0	0	0.00%	8.33%
33552	State-City Streets And Transportati	40,565	0	0	0.00%	8.33%
33560	Seized/Awarded by State	0	0	0	0.00%	8.33%
33591	* TVA - Gross Receipts Tax	266,004	0	0	0.00%	8.33%
33593	Corporate Excise Tax	6,000	0	0	0.00%	8.33%
34121	Clerks' Fees - Business Tax	2,000	195	195	9.75%	8.33%
34211	Accident Report Charges	2,000	119	178	8.90%	8.33%
34212	Driver Licenses Reinstatement Fee	2,000	0	0	0.00%	8.33%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
34221	Ridgeside Fire Service Contract	121,268	9,717	10,106	8.33%	8.33%
34231	Police Services	1,000	613	2,067	206.70%	8.33%
34314	Mowing	9,800	0	0	0.00%	8.33%
34500	Donations - New Animal Shelter	5,000	40	15	0.03%	8.33%
34515	Rabies & Spay/Neuter Cert.	500	0	0	0.00%	8.33%
34516	Registration	1,000	30	90	9.00%	8.33%
34517	Adoption	1,500	0	75	5.00%	8.33%
34518	Board & Impound Fees	1,000	70	0	0.00%	8.33%
34520	A/S Donations-Designated	1,000	300	0	0.00%	8.33%
34641	Indoor Soccer Income	188,760	0	0	0.00%	8.33%
34642	Community Center Income	43,000	1,175	5,888	13.69%	8.33%
34643	Outdoor Soccer Fees	81,320	9,720	8,891	10.93%	8.33%
34644	Baseball Fees	41,550	6,690	3,890	9.36%	8.33%
34645	Softball Fees	28,510	4,550	4,080	14.31%	8.33%
34646	Gate	30,000	4,541	621	2.07%	8.33%
34647	McBrien Complex	0	0	0	0.00%	8.33%
34648	Adult League - Softball	30,000	1,200	4,270	14.23%	8.33%
34649	Concerts/Events - Camp Jordan	10,000	0	770	7.70%	8.33%
34651	Multi-Purpose Building (Arena)	145,000	24,535	12,517	8.63%	8.33%
34652	Pavilion Rental	22,000	968	1,337	6.08%	8.33%
34653	Track Rental	2,000	0	0	0.00%	8.33%
34654	Field Rental	62,000	6,330	12,908	20.82%	8.33%
34655	Amphitheater	16,000	2,650	3,000	18.75%	8.33%
34656	Concessions	50,000	4,533	11,526	23.05%	8.33%
34657	Overnight - Rv Rental	24,000	2,367	2,468	10.28%	8.33%
34658	Tournament Team Fees	4,000	0	0	0.00%	8.33%
34712	Sponsorship/Parks & Rec	5,000	0	1,092	21.84%	8.33%
34720	Football Gate	5,000	0	0	0.00%	8.33%
34751	Basketball Gate	20,000	0	0	0.00%	8.33%
34742	Basketball Player Fees	22,850	0	0	0.00%	8.33%
34743	Football Player Fees	23,530	4,575	5,185	22.04%	8.33%
34744	Photography	1,200	0	0	0.00%	8.33%
34745	Vending/Concessions	15,000	445	233	1.55%	8.33%
34746	Cheerleading	2,270	0	770	33.92%	8.33%
34747	Rent-Arena Equipment	25,000	2,003	2,203	8.81%	8.33%
34749	Soccer Field Rentals	80,000	7,478	0	0.00%	8.33%
34760	Library Charges	1,000	71	27	2.73%	8.33%
34761	Library - Copies	1,000	90	21	2.14%	8.33%
34794	Community Center M. Fee	1,000	0	40	4.00%	8.33%
35100	Municipal Court Fines & Costs	325,000	15,984	33,925	10.44%	8.33%
35110	Fortfeiture of Bond	0	0	0	0.00%	8.33%
35120	Public Defender Fees	0	0	0	0.00%	8.33%
35150	Diversions Filing	0	0	0	0.00%	8.33%
36100	Interest Earnings	6,500	881	3,904	60.07%	8.33%
36211	Rent - Cell Tower	12,925	1,077	1,077	8.33%	8.33%
36310	Sale of Land	0	0	0	0.00%	8.33%
36330	Sale Of Equipment	10,000	0	0	0.00%	8.33%
36350	Insurance Recoveries	50,000	0	0	0.00%	8.33%
36901	Pipes/Culverts	3,000	0	0	0.00%	8.33%
36902	Repayment - Damages- Traffic Dev	0	0	0	0.00%	8.33%
36903	Christmas Parade	600	0	0	0.00%	8.33%
36905	Police - Sale of Surplus	15,000	3,718	0	0.00%	8.33%
36906	Fire - Sale of Surplus	5,000	0	0	0.00%	8.33%
36990	Miscellaneous Revenues	25,000	155	148	0.59%	8.33%
36992	Hamilton County	0	0	0	0.00%	8.33%
37200	AHO - Fines/Court Costs	0	0	0	0.00%	8.33%
	Use of Fund Balance	0	2,172,715	3,605,036	0.00%	8.33%

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
	Total Revenues	27,265,597	2,296,608	3,755,391	0.54%	8.33%
	EXPENDITURES					
41000	General Government	1,410,855	584,626	461,373	32.70%	8.33%
41100	Administrative	1,186,508	106,663	115,060	9.70%	8.33%
41111	City Council	119,117	8,586	17,748	14.90%	8.33%
41210	Municipal Court	430,074	28,651	33,033	7.68%	8.33%
41520	City Attorney	136,875	435	649	0.47%	8.33%
41800	Buildings & Grounds Maintenance	354,585	33,811	26,005	7.33%	8.33%
41900	City Hall Complex	56,500	2,955	10,915	19.32%	8.33%
42100	Police	2,627,428	481,783	984,059	37.45%	8.33%
42121	Criminal Investigation	962,325	51,752	64,143	6.67%	8.33%
42123	Patrol	2,728,973	208,782	229,565	8.41%	8.33%
42125	School Resource	349,475	0	12,328	3.53%	8.33%
42125	Traffic Division	356,976	14,100	3,526	0.99%	8.33%
42200	Fire Department	3,532,341	448,009	1,405,458	39.79%	8.33%
42400	Building/Planning/Zoning	663,399	62,216	61,845	9.32%	8.33%
43110	Highway And Street	582,500	50,420	44,156	7.58%	8.33%
43120	Traffic Control & Street Markers	310,121	24,599	25,520	8.23%	8.33%
43170	Transfer Station/Brush Pit/Fleet	12,100	2,025	1,506	12.45%	8.33%
44140	Animal Control	375,709	19,955	41,937	11.16%	8.33%
44410	Parks and Recreation	1,169,777	92,117	123,746	10.58%	8.33%
44420	Multi-Purpose Recreation Bldg	324,649	30,714	30,131	9.28%	8.33%
44430	Community Center	302,548	13,040	21,026	6.95%	8.33%
44450	McBrien Complex	1,200	145	146	12.13%	8.33%
44610	Soccer - Recreation	69,400	5,550	3,550	5.12%	8.33%
44620	Soccer - Indoor	108,200	0	0	0.00%	8.33%
44630	Baseball/Softball	83,400	3,900	5,772	6.92%	8.33%
44640	Football/Cheer	26,550	0	468	1.76%	8.33%
44650	Adult Softball	39,250	0	0	0.00%	8.33%
44700	Basketball	29,050	0	0	0.00%	8.33%
44800	Libraries	296,906	21,635	29,221	9.84%	8.33%
44810	History Museum	560	140	54	9.64%	8.33%
46500	Community Development Programs	10,000	0	0	0.00%	8.33%
43530	Transfer to ARPA Fund	0	0	0	0.00%	8.33%
47200	Economic Development	8,224,869	0	2,450	0.03%	8.33%
49100	Debt Service	106,720	0	0	0.00%	8.33%
49400	Capital Projects - Transfer Out	276,657	0	0	0.00%	8.33%
	Total Expenditures	27,265,597	2,296,608	3,755,391	13.77%	8.33%
Total	## General Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
121 State Street Aid						
REVENUE						
33450	State Grant - TIP Funds	0	0	0	0.00%	8.33%
33460	State Grant - HIP Funds	234,000	0	0	0.00%	8.33%
33550	2017 Gas Tax Improve	200,000	0	0	0.00%	8.33%
33551	State Gasoline And Motor Fuel Tax	570,000	0	0	0.00%	8.33%
33558	City Transport Mod Tax (Electric)	1,000	0	0	0.00%	8.33%
36100	Interest Earnings	200	13	3	1.51%	8.33%
36330	Sale of Equipment	0	0	0	0.00%	8.33%
	Use of Fund Balance	294,038	18,017	17,686	0.00%	8.33%
	Total Revenues and Other Sources	1,299,238	18,030	17,689	0.00%	8.33%
EXPENDITURES						
43190	State Street Aid	2,919,949	18,030	17,689	1.36%	8.33%
	Total Expenditures	1,299,238	18,030	17,689	1.36%	8.33%
Total	## State Street Aid Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
122 Grant Fund						
REVENUE						
33109	CSX Transportation Grant - 2022	0	0	0	0.00%	8.33%
33114	TML Driver Safety Grant	4,000	0	0	0.00%	8.33%
33120	TDOT 2015 Multi Modal Grant	0	0	0	0.00%	8.33%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	8.33%
33493	TML Safety Grant	3,000	0	0	0.00%	8.33%
36100	Interest Earnings	0	0	0	0.00%	8.33%
36420	Police Traffic Safety Grant	0	0	0	0.00%	8.33%
36421	TN AM Grants	0	0	0	0.00%	8.33%
36423	Animal Foundation Grants	425	0	0	0.00%	8.33%
36711	Safety Conservation Grant	4,000	0	0	0.00%	8.33%
36920	THS089-Police	0	0	0	0.00%	8.33%
36921	Homeland Security - Police	0	0	0	0.00%	8.33%
36922	Homeland Security - Fire	0	0	0	0.00%	8.33%
36925	Violent Crime Intervention Grant	0	0	0	0.00%	8.33%
	Use of Fund Balance	6,575	0	0	0.00%	8.33%
	Total Revenues and Other Sources	19,000	0	0	0.00%	8.33%
EXPENDITURES						
43150	Grants	19,000	0	0	0.00%	8.33%
	Total Expenditures	19,000	0	0	0.00%	8.33%
Total	## Grant Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
127 Drug Investigation Fund						
REVENUE						
33197	Federal/State Grants	10,000	6,175	6,789	67.89%	8.33%
33560	Seized/Awarded by State	35,000	0	0	0.00%	8.33%
35200	Drug Fines	20,000	838	610	0.00%	8.33%
35400	Sale of Confiscated Property	0	0	0	0.00%	8.33%
36990	Misc. Revenues	0	0	0	0.00%	8.33%
	Use of Fund Balance	139,402	0	0	0.00%	8.33%
	Total Revenues and Other Sources	204,402	7,013	7,399	3.61%	8.33%
EXPENDITURES						
42129	Drug Investigation and Control	204,402	0	900	0.44%	8.33%
	Total Expenditures	204,402	0	900	0.21%	8.33%
Total	## Drug Investigation Fund	0	7,013	6,499		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
130 Economic Development Fund						
REVENUE						
31611	Incremental State Sales Tax Rev	8,174,869	0	0	0.00%	8.33%
33191	Direct Appropriation-State of TN	0	0	0	0.00%	8.33%
36100	Interest Earnings	0	0	0	0.00%	8.33%
	Transfer In	0	0	0	0.00%	8.33%
	Use of Fund Balance	0	0	0	0.00%	8.33%
	Total Revenues and Other Sources	8,174,869	0	0	0.00%	8.33%
EXPENDITURES						
	Economic Development	6,787,697	0	0	0.00%	8.33%
	Debt Payment	1,387,172	0	0	0.00%	8.33%
	Total Expenditures	8,174,869	0	0	0.00%	8.33%
Total	## Economic Development Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
131 Solid Waste Fund						
REVENUE						
33190	FEMA/TEMA 2021	0	0	0	0.00%	8.83%
34416	Special Assessment - Garbage	1,580,200	0	360	0.02%	8.83%
34418	Extra Cans	1,500	0	240	16.00%	8.83%
34420	Dumpster Rentals	9,000	0	200	2.22%	8.83%
34422	Recycling - Transfer Station	4,000	0	304	7.59%	8.83%
34426	Sale Of Mulch	100	0	40	40.00%	8.83%
34430	Refuse Collection And Disposal	2,500	0	160	6.40%	8.83%
36330	Sale of Equipment	0	0	0	0.00%	8.83%
36350	Insurance Recoveries	0	0	0	0.00%	8.83%
	Use of Fund Balance	44,296	90,945	110,233	0.00%	8.83%
	Total Revenues and Other Sources	1,641,596	90,945	111,537	0.08%	8.83%
EXPENDITURES						
43200	Solid Waste	1,641,596	90,945	111,537	6.79%	8.33%
	Total Expenditures	1,641,596	90,945	111,537	6.79%	8.33%
Total	## Solid Waste Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
212 TML Loan Fund						
REVENUE						
31920	Room Occupancy Tax	750,000	0	0	0.00%	8.33%
36100	Interest Earnings	50,000	9,411	11,801	2.60%	8.33%
37940	Transfer In	1,731,833	0	0	0.00%	8.33%
	Use of Fund Balance	0	0	0	0.00%	8.33%
	Total Revenues and Other Sources	2,531,833	9,411	11,801	0.47%	8.33%
EXPENDITURES						
49111	Camp Jordan - Phase Two - 2020	144,525	0	0	0.00%	8.33%
49114	Refunding Bond Issue - 2021	681,963	0	0	0.00%	8.33%
49300	Series 2022 Bond Issue	725,717	0	0	0.00%	8.33%
49310	2015 - Exit One/Capital Projects	206,813	0	0	0.00%	8.33%
49410	Public Safety Capital Outlay Note	0	0	0	0.00%	8.33%
49411	Public Safety Capital Outlay Note	0	0	0	0.00%	8.33%
49412	Public Safety - Lease Purchase	43,795	0	0	0.00%	8.33%
49413	Public Safety - Capital Outlay Note	105,508	0	0	0.00%	8.33%
49414	Public Safety - Lease Purchase	53,530	0	0	0.00%	8.33%
	Total Expenditures	1,961,851	0	0	0.00%	8.33%
Total	## TML Loan Fund	569,982	9,411	11,801		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
341 Capital Projects Fund						
REVENUE						
33113	LPRF 2024 - C. CENTER	0	0	0	0.00%	8.33%
33120	TDOT 2015 Multi Modal Grant	0	0	0	0.00%	8.33%
36100	Interest	0	0	38,397	0.00%	8.33%
36421	TN American Water Grant	0	0	0	0.00%	8.33%
36915	Bond Proceeds	1,200,000	0	0	0.00%	8.33%
36990	Misc. Revenues	0	0	0	0.00%	8.33%
36992	Hamilton County	1,000,000	0	0	0.00%	8.33%
37940	Operating Transfers - Other Funds	276,657	0	0	0.00%	8.33%
	Use of Fund Balance	176,319	209,537	363,510	0.00%	8.33%
	Total Revenues and Other Sources	13,452,976	209,537	401,906	0.00%	8.33%
EXPENDITURES						
41100	Administrative	0	0	225	0.00%	8.33%
41800	Bldg & Grounds/Maintenance	400,000	0	19,400	4.85%	8.33%
41920	Multi Purpose Pavillion - Town Ctr	6,000,000	0	1,298	0.02%	8.33%
43110	Multi Modal Project - Ringgold Road	0	168,875	274,630	0.00%	8.33%
43121	North Mack Smith Road	4,500,000	0	0	0.00%	8.33%
43122	Resurfacing Projects	937,976	0	0	0.00%	8.33%
43123	Park Ridge Access Road	0	0	0	0.00%	8.33%
44410	Parks & Recreation	1,440,000	0	105,004	7.29%	8.33%
44421	Splash Pad/Playground	0	0	0	0.00%	8.33%
44423	Dog Park - Town Center	0	0	1,350	0.00%	8.33%
44424	Animal Shelter Building	0	15,120	0	0.00%	8.33%
44425	Dickert Pond Boardwalk & Pier	0	25,543	0	0.00%	8.33%
44426	Fuel Tank - Public Safety Facility	125,000	0	0	0.00%	8.33%
44430	Community Center - Upgrade	0	0	0	0.00%	8.33%
46511	Community Development	50,000	0	0	0.00%	8.33%
	Total Expenditures	13,452,976	209,537	401,906	2.99%	8.33%
Total	## Capital Projects Fund	0	0	0		

FISCAL YEAR ENDING 06/30/2024		Year-To-Date by Amount			Variance	
Account	Description	BUDGET	FY 2024	FY 2025	YTD	Avg Yr %
410 ARPA FUND						
REVENUE						
37940	Transfer In	0	0	0	0.00%	8.33%
	Use of Fund Balance	436,171	4,142,192	12,293	0.00%	8.33%
	Total Revenues and Other Sources	436,171	4,142,192	12,293	0.00%	8.33%
EXPENDITURES						
44424	Animal Shelter Facility	0	0	12,293	0.00%	8.33%
46490	Stormwater Projects - Ringgold Road	436,171	0	0	0.00%	8.33%
	Total Expenditures	436,171	0	12,293	2.82%	8.33%
Total	## Capital Projects Fund	0	4,142,192	0		

RESOLUTION NO. 3595

AGENDA MEMORANDUM

**Public Entity Partners
2024-2025 Judy Housley Safety Partners Matching Grant
September 12, 2024**

Submitted by:

Cameron McAllister

Administrator of Economic & Community Development

SUBJECT: Acceptance of 2024-2025 Judy Housley Safety Partners Matching Grant

The Economic & Community Development department is asking for the approval from the Mayor and Council to accept and approve the grant award in the amount \$875.00 from Public Entity Partners through the 2024-2025 Judy Housley Safety Partners Matching Grant Program.

The City of East Ridge will be required to spend at least \$1,750.00 to be eligible to receive the full reimbursement of \$875.00. The awarded contract allows personnel to purchase Hi-Vis Contrast Jackets for firefighters employed with East Ridge Fire Department.

Grant purchases must be submitted no later than April 1, 2025, for full reimbursement.

RESOLUTION NO. 3595

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE CITY TO ACCEPT THE PUBLIC
ENTITY PARTNERS 2024 – 2025 JUDY HOUSLEY
SAFETY PARTNERS MATCHING GRANT**

WHEREAS, the City applied for and has been awarded the 2024 – 2025 Judy Housley Safety Partners Matching Grant from the Public Entity Partners; and

WHEREAS, the grant is in the amount of \$875.00, which the City must match with an equal amount for reimbursement purposes; and

WHEREAS, the grant will be used to purchase Hi-Vis Contrast Jackets for firefighters with the East Ridge Fire Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City is authorized to accept the Public Entity Partners 2024 – 2025 Judy Housley Safety Partners Matching Grant in the amount of \$875.00.

BE IT FURTHER RESOLVED that the City is authorized to provide a matching sum in the amount of \$875.00.

BE IT FURTHER AND FINALLY RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3596

AGENDA MEMORANDUM
MULTI-PURPOSE PAVILION (TOWN CENTER)
AWARD OF BID

September 26, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The City of East Ridge advertised in the Chattanooga Times Free Press on August 11, 2024, and the regional building/construction digest, that the City was soliciting sealed bids for the construction of a 12,000 square foot multi-purpose pavilion to be built on vacant lands owned by the City in the rear of City Hall and the Community Center. The building project has an appropriation in the amount of \$6 million.

Bids were opened on Tuesday, September 10, 2024 at 2:00 pm in the City Hall Training Room. The City received great numbers from the general contractors. The amounts reported below include the base bid **plus** three alternates (the construction of a patio, the installation of sound attenuations, and added lighting in front of the building), as follows:

- Chazler Inc. \$4,849,462
- Integrated Builds \$4,870,310
- KTM Builders LLC \$4,866,500
- P & C Construction \$4,902,110
- Pillar Construction \$4,680,736
- Robert Roberts Construction \$5,029,555
- Sain Construction Company \$5,265,800
- Shelby General Contractors \$5,328,455
- Tyson Construction \$4,843,499

Attached hereto please find a letter dated September 19, 2024 from Michael Prater, Project Manager, HK Architects indicating to the City that they have reviewed the low bid from Pillar Construction of Chattanooga, TN and they have determined that the proposal is complete and acceptable.

The bid proposal called for unit prices for the removal of unsuitable soils, the replacement with suitable soils and trench rock excavation should the contractor encounter any of these obstacles. Although geotech services (soil testing) were conducted on the building site there is always the possibility that these additional services may be needed.

The bid proposal of Pillar Construction in the amount of \$4,680,736 (base bid plus the three alternates) does not include a contingency number that would be appropriated for any unforeseen expenses incurred by the contractor over and above the awarded amount. I would recommend that a contingency in the amount of \$400,000 be added to the total bid proposal of \$4,680,736 for inclusion in the resolution; thereby, making the total amount to be reflected in the resolution not to exceed \$5,080,736.

I must point out that there will be additional costs involved in furnishing the building when the construction is completed; specifically, in the acquisition of furniture, fixtures, and equipment (ie. audio/visual equipment, kitchen equipment, tables and chairs, linens, office and suite furniture, plates/silverware/glasses, etc.). The total of these costs is unknown at this time; however, staff has discussed them and we have come up with an approximate appropriation of \$400,000. This is for informational purposes at this time. More specifics and details will be forthcoming.

Attachments

JSM/

RESOLUTION NO. 3596

**A RESOLUTION OF THE EAST RIDGE CITY
COUNCIL AWARDING A BID FOR THE
CONSTRUCTION OF THE EAST RIDGE TOWN
CENTER TO PILLAR CONSTRUCTION**

WHEREAS, sealed bids were opened and publicly read on September 10, 2024, beginning at 2:00 p.m., at East Ridge City Hall for the construction of the East Ridge Town Center to be located behind City Hall and the Community Center; and

WHEREAS, the City received nine responsive bids, as per the attached bid tabulation sheet; and

WHEREAS, City staff has maintained a bid file containing the bids and other required information received; and

WHEREAS, after reviewing the bids submitted, City staff recommends awarding the bid to Pillar Construction in an amount not to exceed \$5,080,736.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for the construction of the East Ridge Town Center be awarded to Pillar Construction in an amount not to exceed \$5,080,736.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Pillar Construction subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney



HEFFERLIN + KRONENBERG ARCHITECTS PLLC

September 19, 2024

City of East Ridge
1517 Tombras Avenue,
East Ridge, TN 37412
423-867-7711
Jscottmiller@eastridgetn.gov

Attn: Scott Miller
Re: East Ridge Town Center

Dear Mr. Miller,
Bids were received for the above-mentioned project on September 10, 2024 at 2:00 pm EST. Pillar Construction of Chattanooga, TN is the low bidder and their proposal appears to be complete and acceptable.

We recommend a contract be awarded and for the City of East Ridge to proceed with the project per the following:

1. Base Bid: \$4,458,000.00
2. Add Alternates:
 - a. Add Alt 1 (patio roof and associated MEP elements): \$169,185.00
 - b. Add Alt 2 (sound attenuation in event hall): \$29,842.00
 - c. Add Alt 3 (additional site lighting): \$23,709.00
3. Cumulative Total Bid with Alternates: **\$4,680,736.00**
4. Unit Prices:
 - a. Unit 1, Removal of unsuitable soils: \$15 per cubic yard
 - b. Unit 2, Replacement with suitable soils: \$25 per cubic yard
 - c. Unit 3, Trench rock excavation: \$275 per cubic yard
5. Substantial Completion Time: 360 days, upon notice to proceed

Please feel free to call or email should any questions arise.

Sincerely,

Michael Prater | Project Manager
423-266-3656 ext 215
mprater@hkarchitects.net

RESOLUTION NO. 3597

AGENDA MEMORANDUM
BIDS FOR TROPHY VENDOR

SEPTEMBER 26, 2024

Submitted By:

Shawna Skiles

Shawna Skiles, Parks and Recreation Director

SUBJECT:

The City of East Ridge has accepted sealed bids from experienced trophy vendors to supply trophies for our various Youth and Adult sports programs within the Recreation Department. The specified items will be purchased in lots for each sport. The contracted pricing with the awarded bidder will be effective from September 2024 to August 2025. Please note that all specified items and quantities are estimates and may change based on sports enrollment and other factors.

We are seeking Council's approval to accept the sole bid received from Awards of Excellence, with an estimated total cost of \$7,595.00 for the trophies.

SS

Attachment Included

RESOLUTION NO. 3597

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR A TROPHY VENDOR TO SUPPLY TROPHIES FOR VARIOUS SPORTS PROGRAMS FOR THE PARKS AND RECREATION DEPARTMENT EFFECTIVE FROM SEPTEMBER 2024 THROUGH AUGUST 2025

WHEREAS, on September 11, 2024, at 2:30 pm, sealed bids were opened and publicly read at East Ridge City Hall for a trophy vendor to supply trophies for various sports programs for the Parks and Recreation Department effective from September 2024 through August 2025; and

WHEREAS, City staff has maintained a file of the one bid which was submitted as per the attached bid tabulation sheet; and

WHEREAS, after conducting a public bid opening and after reviewing the bid documents, City staff recommends the bid for a trophy vendor to supply trophies for various sports programs be awarded to Awards of Excellence, in the estimated amount of \$7,595.00, which is based on enrollment numbers and other factors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for a trophy vendor to supply trophies for various sports programs for the Parks and Recreation Department effective from September 2024 through August 2025 be awarded to Awards of Excellence, in the estimated amount of \$7,595.00, which is based on enrollment numbers and other factors.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Awards of Excellence subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

2024 East Ridge Parks and Rec Trophy Bid Specifications
 Bid Opening
 Wednesday September 11, 2024, at 2:30 pm
 East Ridge City Hall
 1517 Tombras Avenue
 East Ridge TN 37412

Company Name: Awards of Excellence

All Items Must Include Customization Option. Turnaround time must be within 14 days from when the order is placed. All quantities are best estimates and are not a contracted purchase amount.

SPORT	ITEM	QTY	PRICE EACH	TOTAL PRICE (QTY X PRICE EACH)
Soccer, Baseball, T-Ball, and Softball	Generic 6 inches Tall on a 2x3 Marble Base	1100	<u>\$5.25</u>	<u>\$5,775.00</u>
	Medals-3-inch Metal with custom sublimated 2-inch Alumni insert on front with 1 1/2 ribbon	120	<u>\$3.50</u>	<u>\$420.00</u>
	Trophies-Champion is 2 feet tall on 2 posts with marble lid and base, 24 inches	20	<u>\$28.00</u>	<u>\$560.00</u>
	Trophies-Runners Up are 2 feet tall on 2 posts with marble lid and base, 20 inches	20	<u>\$26.00</u>	<u>\$520.00</u>
Adult Softball	Plaques 9x12 Champions and 8x10 Runners Up Cherry Finish laminated plaques with single sublimated plate on front	20	<u>\$16.00</u>	<u>\$320.00</u>
	Grand Total			<u>\$7,595.00</u>

RESOLUTION NO. 3598

AGENDA MEMORANDUM

**NOMINATION FOR BEER BOARD APPOINTMENT
MAYOR WILLIAMS**

September 26, 2024

Submitted by:

A handwritten signature in blue ink that reads "Janet Middleton". The signature is written in a cursive style and is positioned above a horizontal line.

Janet Middleton, City Recorder

The term for Eric Avans is scheduled to expire on November 26, 2026; however, Mr. Avans has taken a position with the City, making him ineligible to serve on the Beer Board. His resignation is effective September 5, 2024. This is Mayor Williams' nomination for appointment.

The new term will be from the date of appointment through November 26, 2026.

RESOLUTION NO. 3598

**A RESOLUTION OF THE EAST RIDGE CITY
COUNCIL APPROVING A NOMINATION BY MAYOR
WILLIAMS TO FILL AN UNEXPIRED TERM ON THE
EAST RIDGE BEER BOARD**

WHEREAS, the East Ridge Beer Board fulfills an important role with regard to the regulation of licensing, sale, storage for sale, distribution for sale, and manufacturing of beer within the City; and

WHEREAS, the City Council appoints certain of its citizens to the City of East Ridge Beer Board in accordance with City Code Chapter 2, Section 8-201; and

WHEREAS, the term for Eric Avans is scheduled to expire on November 26, 2026; however, Mr. Avans has taken a position with the City, making him ineligible to serve on the Beer Board; therefore, it is necessary that he resign from the board.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Ridge hereby approves the nomination of _____ by Mayor Williams to fill the unexpired term of Eric Avans, ending November 26, 2026.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3599

AGENDA MEMORANDUM

**Tennessee American Water
FY25 Firefighter Support Grant**

September 26, 2024

Submitted by:

Cameron McAllister

Administrator of Economic & Community Development

SUBJECT: Approval of FY2025 TN American Water Firefighter Support Grant

The Economic & Community Development Department is asking for the approval from the Mayor and Council to accept the FY25 Tennessee American Water Firefighter Support Grant in the amount of \$1,000.

East Ridge Fire Rescue applied on July 22, 2024, requesting grant funds to assist in purchasing a “Roll N Rack” hose loader for use on one of the fire engines.

Tennessee American Water contacted the City on September 13, 2024, in support of the application by awarding the department \$1,000 towards this budgeted purchase.

RESOLUTION NO. 3599

**A RESOLUTION OF THE EAST RIDGE CITY
COUNCIL TO ACCEPT THE 2025 TENNESSEE
AMERICAN WATER FIREFIGHTER SUPPORT
GRANT**

WHEREAS, the City of East Ridge submitted an application in July 2024 to Tennessee American Water requesting grant funds to assist in purchasing a “Roll N Rack” hose loader for use on one of the fire engines; and

WHEREAS, in September 2024, the City was awarded the grant in the amount of \$1,000; and

WHEREAS, the Economic and Community Development Department is asking for approval from the Mayor and Council to accept the grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, that the Mayor, or his designee, is authorized to accept the 2025 Tennessee American Water Firefighter Support Grant to purchase a “Roll N Rack” hose loader for use on one of the fire engines

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved to Form:

Mark W. Litchford, City Attorney

AGENDA MEMORANDUM

Amendments to Ordinance 481 relating to Ordinance 1028 the East Ridge Sign Ordinance

Date: October 10th, 2024

Submitted by:

A handwritten signature in blue ink, appearing to read 'Michael Howell', is written over a horizontal line.

Michael Howell, Chief Building Official

SUBJECT:

On September 2nd, 2024, Building Department Staff requested the East Ridge Planning Commission to re-review the proposed changes presented by the City Council, amending Ordinance 481 relating to Title 14, chapter 2, Article 6, sections 108 through 110 for on-premises and off-premises signs and billboard regulation. (Ordinance 1028)

After reviewing the proposed amendments, the East Ridge Planning Commission recommended the proposed changes to Ordinance 481 move forward to the City Council for review.

ORDINANCE NO. 1205

AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE 1028 WHICH AMENDED THE EAST RIDGE ZONING ORDINANCE NO. 481, BY ADDING AN ADDITIONAL SECTION THERETO, BEING SECTION 111 OF ARTICLE VI (SUPPLEMENTAL REGULATIONS AND EXCEPTIONS), IN THE EAST RIDGE ZONING ORDINANCE AND AMENDING THE NUMBER OF DAYS FOR COMPLIANCE WITH THIS ORDINANCE

WHEREAS, the City of East Ridge previously adopted the East Ridge Zoning Ordinance, No. 481, which is codified at Chapter 2 of Title 14 of the East Ridge City Code; and

WHEREAS, the City of East Ridge adopted Ordinance 1028 which amended Article VI, Sections 108-110, of Ordinance 481 relative to on-premise and off-premise sign regulations; and

WHEREAS, the City of East Ridge seeks to establish additional regulations regarding lighting and storefront displays and monument signs within the City to protect the health, safety, and welfare of the inhabitants and visitors to the City of East Ridge and to promote and enhance the aesthetic designs and/or display character and value of and throughout the City; and

WHEREAS, the City of East Ridge currently has lighting regulations as set forth in Article VI, Section 107; and

WHEREAS, reasonable regulations on lighting and storefront displays and monument signs are also necessary to promote an aesthetic and visually attractive environment that makes the City of East Ridge a desirable place to shop and visit and thereby contributes to the success of all businesses within the City of East Ridge; and

WHEREAS, the City of East Ridge recognizes the need to create reasonable regulations for lighting display, storefront displays, and monument signs in order to protect the residents, business owners and visitors from the negative effects of excessive, distracting, unnecessary, and inefficient lighting and to encourage lighting practices that protect against vehicular distraction, driving interference, and flashing light disturbances; and

WHEREAS, the adoption of this ordinance would be in the best interests of the health, safety, and welfare of the citizens, residents, and visitors of the City of East Ridge.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that Ordinance No. 1028 is hereby amended by

adding an additional section thereto, being Section 111 of Article VI (Supplemental Regulations and Exceptions), in the East Ridge Zoning Ordinance, as follows:

111 Lighting and Storefront Displays and Monument Sign Displays

The purpose and intent of this section is to promote the health, safety, and welfare of the inhabitants of and visitors to the City of East Ridge by establishing regulations to protect against the negative effects of excessive, distractive, unnecessary and inefficient lighting and to encourage lighting practices that protect against vehicular distraction, driving interference, and flashing light disturbances, as well as to preserve, protect and enhance the aesthetic designs and/or display character and value of and throughout the City by creating reasonable regulations for lighting display, storefront displays, and monument signs.

This section shall provide additional business activity and design guidelines and prohibitions for businesses and establishes display restrictions and lighting display location and lumens guidelines for businesses and monument signs. Signs, lighting displays and storefront displays which are not visible to from the public streets and rights-of-way and/or sidewalks are exempt from these regulations.

A. Lighting Display Regulations for Business Storefronts.

- i. This subsection shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial, office and manufacturing zoned properties or districts.
- ii. “Accent/Storefront Lighting” shall be defined as lighting which outlines or is attached or affixed on a window, architectural feature, door, door opening, or any portion of a window with the intention to attract customers or attention to a storefront. Lights which outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of a business, and which are visible to the public, are prohibited.
- iii. Accent/Storefront lighting under this regulation shall include the following: LED/strobe lights, lights that mimic flashing emergency lights, flashing lights, LED/light strips, and LED/rope lights. Non-flashing open signs are allowed, not exceeding 2 ft. x 3 ft. in size.



- iv. Festoon-style low-output lights as defined by the NFPA National Electrical Code shall be permitted in commercial districts when placed in outdoor dining areas, canopies, or awnings attached to a building. Internal illuminated canopies or awnings, where the lights illuminate the awning or canopy are prohibited per Ordinance 1029 - Architectural Design Standards.



- v. Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7 are exempt from this requirement. Holiday lights which are utilized during this time must be removed or turned off not later than January 7 of each year.

B. Storefront Display Regulations.

- i. This subsection shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial, office, and manufacturing-zoned properties or districts.
- ii. For new construction, renovations of 50%, or business sold two years after the effective date of this ordinance, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.
- iii. For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although while such storefront signage does not conform to all of the provisions contained in this chapter, the following shall apply:
 - (a) 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull “Guidance” Signs no more than 4 in. x 6 in. on entrance /exit doors at the storefront for existing businesses.
- iv. Businesses in operation at the time of this ordinance can continue current storefront signage and on-premises detached signage. However, if a business ceases operations, the owner has thirty days (30) to remove all signage from the business storefront and all detached on-premises signs.
- v. When ownership of the business is sold or renovations exceed 50% of the county tax appraised value, storefront display regulations outlined in this ordinance shall apply.

- vi. If a business closes for renovations or damage, the owner has 180 days to complete the renovation to remain legal but non-conforming. If renovation exceeds 50% of the county tax appraised value of the building, then the following applies.
 - (a) The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front storefront window area and shall apply to new businesses or businesses that have gone through renovations or damage exceeding 50% of the appraised building value.
 - (b) Businesses with non-conforming on-premises signs shall remove all detached signage from the parcel and adhere to the detached on-premises sign standards outlined within Ordinance 1028 – On-premise and off-premise signs
- vii. Renovation/damage shall be defined as renovation, restoration, modifications, addition, or retrofit of a building that exceeds fifty percent 50% of the current appraised value of the building, the appraised value shall be established by the Hamilton County Tax Assessors office
- viii. Existing businesses must comply with new light display regulations within 90 days of the passage of this ordinance.

C. Multi-Tenant Detached Monument or Directory Sign Regulations.

- i. This section shall provide additional design guidelines for monument & directory signs within all commercial, office and manufacturing zoned properties or districts.
- ii. Max sign height shall not exceed 15 feet in height. *See Table 1- size requirements*
- iii. Max sign area shall not exceed 125 sq ft in area per side.
- iv. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in Section 109, subsection G, parts (1)(a) – (1)(e).

Table 1

Commercial, Office & Manufacturing, Development's max leasable sq ft.

If the Square Footage of development is between 0 and 15,000SF, then:

- Max Sign Area including supporting structure may not exceed 80SF
- Max Height of Sign may not exceed 11ft.

If the Square Footage of development is between 15,000SF and 50,000SF, then:

- Max Sign Area including supporting structure may not exceed 100SF
- Max Height of Sign may not exceed 13ft.

If the Square Footage of the development is between 50,000SF and 100,000SF, then:

- Max Sign Area including supporting structure may not exceed 125SF
- Max Height of Sign may not exceed 15ft.

BE IT FURTHER ORDAINED that all businesses shall have ninety (90) days from the effective date of this ordinance to bring such business into compliance with this ordinance.

BE IT FURTHER ORDAINED that if any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately after its passage, the public welfare of the city requiring it.

Approved on first reading _____ 2024

Approved on second reading _____ 2024

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to form:

Mark W. Litchford, City Attorney

AGENDA MEMORANDUM

Rezoning Petition for 4012 Bennett Rd

Date: October 10th, 2024

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

On September 2nd, 2024, Ora City submitted a petition to the East Ridge Planning Commission to rezone the parcel located at 4012 Bennett Rd (Tax Map # 168L L 009) from R-1 Residential District to C-5 Neighborhood Commercial District. Ms. City intends to utilize the existing building as an office space for a non-profit organization, specifically the Needy Child Fund.

The East Ridge Planning Commission has approved the rezoning request with the following conditions:

1. The permitted use of the structure is limited to office space only.
2. A six-foot-high privacy fence must be installed on the side adjacent to the residential property.

AGENDA MEMORANDUM

Use on Review 4306 S Terrace

Date: October 10th, 2024

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

On March 9th, 2023, the East Ridge City Council approved a Use on Review (Resolution 3364) for the property located at 4308 S Terrace (tax map# 1570 L 012) to be used as a childcare center. The owners have now purchased the adjacent property at 4306 S Terrace (tax map# 1570 L 011) and are seeking the city council's approval to use the existing single-family dwelling on the property as an extension of the childcare facility located at 4308 S Terrace. This will involve connecting the two structures with a breezeway.

As part of this proposal, the owners will be abandoning the interior lot line between the two structures and creating one lot.

AGENDA MEMORANDUM

**NOMINATION FOR HOUSING COMMISSION APPOINTMENT
COUNCILMEMBER CAGLE**

October 10, 2024

Submitted by:



Janet Middleton, City Recorder

The term for David Sherrill is scheduled to expire on August 24, 2027; however, Mr. Sherrill has turned in his resignation from the Commission effective September 30, 2024. This is Councilmember Cagle's nomination for appointment.

The new term will be from the date of appointment through August 24, 2027.

AGENDA MEMORANDUM

**NOMINATION FOR HOUSING COMMISSION APPOINTMENT
MAYOR WILLIAMS**

October 10, 2024

Submitted by:

A handwritten signature in blue ink that reads "Janet Middleton". The signature is written in a cursive style and is positioned above a horizontal line.

Janet Middleton, City Recorder

The term for Debbie Lance is scheduled to expire on August 24, 2025; however, Ms. Lance has moved out of the City and turned in her resignation from the Commission effective September 18, 2024. This is Mayor Williams' nomination for appointment.

The new term will be from the date of appointment through August 24, 2025.

AGENDA MEMORANDUM
Mental Health Services Provider – 1st Responders

October 10, 2024

Submitted By:



Clint Uselton, Chief of Police

SUBJECT:

First responders are exposed to the risk of significant stress and psychological trauma during the course of their daily job routine. Certified social workers provide psychoeducation to increase awareness of self-regulation and self-care techniques to deal with stress and psychological trauma. Evidence suggests that the availability of a social worker who can provide psychoeducation services to commissioned service workers (Fire and Police), will lead to improved overall well-being and foster 1st responder's interest in the additional resources that are available within the mental health community. Parkridge desires to provide social worker services to City of East Ridge 1st responders to promote mental health awareness and improve the health status of those in its community and service area, regardless of ability to pay.

The cost of the Social Worker is \$72.00 / hour and visits will be limited to between 1 and 3 hours per week for the 1st year. Oakbridge Insurance, our healthcare insurance broker, has agreed to cover \$7,000 of costs for the 1st year of services.

AGENDA MEMORANDUM

**Tennessee Highway Safety Office
Federal FY25 High Visibility Grant**

October 10, 2024

Submitted by:

Cameron McAllister

Administrator of Economic & Community Development

SUBJECT: Approval of FY2025 TN Highway Safety Visibility Grant

The Economic & Community Development Department is asking for the approval from the Mayor and Council to accept the FY25 Tennessee Highway Safety High Visibility Grant in the amount of \$9,995.60.

East Ridge Police Department applied in March 2024, requesting grant funds to assist in purchasing speed radar detectors and performing saturation events within the City limits.

The Tennessee Highway Safety Office contacted the City on September 19, 2024, in support of the application by awarding the department \$9,995.60 towards the cost of this project. This grant does not require a match from the City. Once approved, the grant will operate on the federal fiscal year October 1, 2024 until September 30, 2025.