

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**AGENDA
August 8, 2024
6:00 pm**

1. Call to Order
2. Invocation
3. A. Roll Call
B. Employee Milestone Awards for July
4. Approval of Minutes July 25, 2024 Council Meeting
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business: None
 - A. **ORDINANCE NO. 1205 (1st reading)** – Amendments to Sign Ordinance (Lighting Display and Storefront Display Regulations) (1st reading) (tabled June 13, 2024)
9. New Business:
 - A. **ORDINANCE NO. 1209** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2025 OPERATING BUDGET, ORDINANCE NO. 1206, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (1st reading)
 - B. **RESOLUTION NO. 3580** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH S&ME TO PROVIDE DESIGN SPECIFICATIONS AND MONITORING SERVICES FOR THE ABATEMENT OF ASBESTOS AT THE MCBRIEN SCHOOL BUILDING
 - C. **RESOLUTION NO. 3581** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO PURCHASE A USED PICK-UP TRUCK FOR THE BUILDING AND CODES DEPARTMENT

- D. **RESOLUTION NO. 3582** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR ATHLETIC FIELD EQUIPMENT AND FIELD MAINTENANCE SUPPLIES FOR BASEBALL AND SOFTBALL FIELDS AT CAMP JORDAN PARK FOR FY 2024 - 2025
- E. **RESOLUTION NO. 3583** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO RESCIND RESOLUTION NO. 3542 WHICH APPROVED THE LOW BID FOR CONSTRUCTION OF A MULTI-USE MOUNTAIN BIKE TRAIL AND PEDESTRIAN TRAIL AT CAMP JORDAN PARK AND TO APPROVE THE SECOND LOWEST BID FOR THE PROJECT
- F. **RESOLUTION NO. 3584** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO AMEND AN AGREEMENT BETWEEN THE CITY OF EAST RIDGE AND THE CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY (“CARTA”)
- G. Discussion of Tentative Agenda Items for the **August 22, 2024** City Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA
August 22, 2024**

3. C. Special Presentation – Community Spotlight Award

8. **Old Business:**

A. **ORDINANCE NO. 1205** – Amendments to Sign Ordinance (Lighting Display and Storefront Display Regulations) (2nd and final reading)

B. **ORDINANCE NO. 1209** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2025 OPERATING BUDGET, ORDINANCE NO. 1206, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2nd and final reading)

9. **New Business:**

A. **RESOLUTION NO. ____** - Approval of Proposal for Audio/Visual System Equipment and Installation in City Hall Council Chambers

B. **RESOLUTION NO. ____** - Approval for the Purchase of Equipment and Upfitting of CID Vehicles from Trucker’s Lighthouse, Inc. through the Tennessee Statewide contract

C. **RESOLUTION NO. ____** - Approval for the Purchase of 10 Sets of Turnout Gear for the Fire Department from NAFECO through the Sourcewell Purchasing Alliance

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**July 25, 2024
6:00 pm**

The East Ridge City Council met pursuant to notice on July 25, 2024, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Terry Arnold, with The Pentecostals of East Ridge, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton. Vice Mayor Haynes was not present.

Attendance: 10

Approval of Minutes July 11, 2024 Council Meeting – Councilmember Witt made a motion, seconded by Councilmember Tyler to approve the minutes. The vote was unanimous. Motion approved.

Communication from Citizens:

Dennis Dodson, 41 Yellowstone Drive, Rossville, GA 30741, is representing the residents of East Ridge Residence senior apartments. He stated the apartments are riddled with mold, the owners have increased the rent, and there are only about 25 residents left at the facility. He has reached out to Hamilton County Commissioner Mike Chauncey, who is willing to help. Mayor Williams stated that the City Manager can have our Codes Enforcement Department look at building code issues.

Communication from Councilmembers:

Councilmember Tyler had nothing at this time.

Councilmember Witt appreciated the Police Department and other law enforcement agencies for escorting Officer Resendiz home after he was released from rehab.

Councilmember Cagle had nothing at this time.

Mayor Williams announced the following:

- Officer Alan Resendiz went home today after being hospitalized for a serious injury earlier this month. Police escorts from East Ridge, the Tennessee Highway Patrol, Catoosa County Sheriff's Department, Ringgold Police Department, Chattanooga Police Department, and the Hamilton County Sheriff's Office escorted Officer Resendiz home from rehab down Ringgold Road to I-75 and then to his home. The Mayor thanked all the police escorts, city employees, citizens, and businesses for lining the streets showing their support for Officer Resendiz.

- The City received the Excellence in Economic Development award at the Tennessee Municipal League's 84th annual conference. Staff showed the video presentation which was shown at the TML conference when the City received the award. The Mayor stated in 2011 the State enacted the Border Region Tourism Development District Act for the purpose of increasing tourism and encouraging development for cities that border other states. It provides incentives from sales taxes for developers for their investments in the City. In 2011, the City designated 950 acres as a Border Region Development District, which allowed the City to enter into development agreements with developers. The Mayor recognized former Mayor Brent Lambert and the Council at that time for their foresight in designating the Border Region Development District. The Mayor named the many businesses who have entered into development agreements with the City through the Border Region Tourism Development District Act. The Mayor thanked TML for recognition of the City's success.
- Library – Harry Potter drop in event – July 31st from 3:00 - 4:30 pm
- Parks and Recreation – Director Skiles announced the following:
 - Registration is open for adult softball, t-ball, baseball, softball, flag football, soccer, cheerleading, tackle football
 - Fall Festival – September 28th, 10:00 am – 5:00 pm. – We have almost 140 vendors. We added pony rides and are expanding the inflatables. We have added two extra face painters to help the Library and added balloon animals.

Communication from City Manager:

- Animal Shelter – The HVAC, painting, ceilings, and hardware have been completed. The asphalt, curbing, and landscaping is complete. He believes the Shelter should be substantially completed within a week to a week and a half.
- N. Mack Smith Road, Adams Contracting – EPB is stringing the power poles and Chattanooga Gas will hopefully start on Monday installing gas lines. By the first of September, Adams Contracting should be able to come in and resume construction.
- Belvoir Avenue and South Terrace repairs – One week ago, we had a water main break at this intersection. When Tennessee American Water was doing repairs, they found a break in the stormwater system which is controlled by the City of Chattanooga. Repairs could possibly be done by July 29th.

Old Business: None

New Business:

RESOLUTION NO. 3571 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO ENTER INTO A DONATION, LEASE, AND SERVICE AGREEMENT REGARDING THE INSTALLATION OF A SAFE HAVEN BABY BOX AT THE EAST RIDGE FIRE STATION THROUGH THE TENNESSEE GRANT PROGRAM – City Attorney Litchford read on caption. Chief Williams introduced his daughter Courtney Williams, who brought the idea of the Baby Box to him, and Laverne Craig with the Craig Foundation, who was instrumental in the legislation for baby boxes. Chief Williams stated that all costs for the first three years, including installation and training, will be paid by the Tennessee Grant. After three years, the costs

will be absorbed in the Fire Department budget. Mayor Williams thanked Ms. Craig and Ms. Williams for the work they have done on this project. Ms. Craig stated there are 280 baby boxes in 18 states with ten boxes in Tennessee. She also stated that five babies have been placed in the baby boxes. Councilmember Witt thanked Ms. Craig and Ms. Williams for bringing this to the City. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3571. The vote was unanimous. Motion approved.

RESOLUTION NO. 3572 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR AN ATHLETIC FIELD SUPPLIER FOR SOCCER FIELDS AT CAMP JORDAN PARK FOR FY 2024 – 2025 – City Attorney Litchford read on caption. Director Skiles stated the city received bids as follows:

- Harrell’s, LLC \$19,421.00 meets all bid specifications.
- Advanced Turf Solutions \$23,877.45 meets all bid specifications.

Staff is recommending the low bid from Harrell’s, LLC. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3572. The vote was unanimous. Motion approved.

RESOLUTION NO. 3573 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE FOUR (4) CHEVROLET COLORADO TRUCKS FOR THE POLICE DEPARTMENT THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #209, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b) – City Attorney Litchford read on caption. Chief Uselton stated the total cost of the vehicles is \$144,869.60, which is included in the budget. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3573. The vote was unanimous. Motion approved.

RESOLUTION NO. 3574 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE SIX (6) 2025 FORD INTERCEPTOR SPORT UTILITY VEHICLES (“SUVs”) FROM LONNIE COBB FORD THROUGH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES STATE-WIDE CONTRACT LISTING #209, PURSUANT TO TENNESSEE CODE ANNOTATED 12-3-1201(b) – City Attorney Litchford read on caption. Chief Uselton stated the total cost is \$330,252.00, which was included in the budget. The amount of \$267,606.00 will come out of the general fund, and \$62,646.00 for upfitting the vehicles will come from the drug fund. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3574. The vote was unanimous. Motion approved.

RESOLUTION NO. 3575 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE A JOHN DEERE GATOR UTILITY VEHICLE FROM AG-PRO THROUGH THE SOURCEWELL PURCHASING ALLIANCE CONTRACT LISTING #031121-DAC – City Attorney Litchford read on caption. Director Skiles stated the gators are used for dragging fields, to aerate fields, etc. Councilmember Tyler made a

motion, seconded by Councilmember Witt, to approve Resolution No. 3575. The vote was unanimous. Motion approved.

RESOLUTION NO. 3576 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY TO DONATE \$10,000 TO THE CHATTANOOGA/ HAMILTON COUNTY FAMILY JUSTICE CENTER – City Attorney Litchford read on caption. City Manager Miller stated he and Mayor Williams visited the Justice Center in February with Regina McDevitt, Executive Director of the Center. Mr. Miller stated the Center provides services for domestic violence, elder abuse, child abuse, etc. to citizens of East Ridge and the surrounding areas. This amount was included in the budget. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3576. The vote was unanimous. Motion approved.

RESOLUTION NO. 3577 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE NOMINATION BY COUNCILMEMBER TYLER TO THE EAST RIDGE INDUSTRIAL DEVELOPMENT BOARD TO FILL THE UNEXPIRED TERM OF LEE RAMEY – City Attorney Litchford read on caption. Councilmember Tyler thanked Mr. Ramey for his service on the Industrial Development Board (“IDB”). He then nominated Marty Von Schaaf to the IDB. Councilmember Witt made a motion, seconded by Mayor Williams, to approve Resolution No. 3577 with the nomination of Marty Von Schaaf. Councilmember Cagle stated the application he received for Mr. Von Schaaf stated he would like to apply for the Planning Commission and it also stated he would be interested in the Beer Board and IDB but was not sure. Roll call vote: Councilmember Cagle - pass; Councilmember Tyler - yes; Councilmember Witt - yes; Mayor Williams - yes. Motion approved.

RESOLUTION NO. 3578 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AWARDING ANNUAL BIDS FOR STREET DEPARTMENT MATERIALS FOR FY 2024 – 2025 – City Attorney Litchford read on caption. Street Supervisor Vaughn stated we bid these materials annually. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3578. The vote was unanimous. Motion approved.

RESOLUTION NO. 3579 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING ADDITIONAL FUNDS FOR THE PURCHASE OF A USED PICK-UP TRUCK FOR THE EAST RIDGE FIRE DEPARTMENT – City Attorney Litchford read on caption. Chief Williams stated in June the council approved \$30,000 for a used truck from the sale of a Rosenbauer fire engine. Staff located a 2021 Chevy Colorado truck but the cost is \$31,206. City Manager Miller stated we could purchase a new truck for a few thousand more but we would have to order the truck and it would not be available until January 2025. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3579. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the August 8, 2024 City Council Meeting

Old Business:

- **ORDINANCE NO. 1205 (1st reading) – Amendments to Sign Ordinance (Lighting Display and Storefront Display Regulations) (1st reading) (tabled June 13, 2024)** – City Manager Miller has presented three drafts to Council, A) the original proposal approved by the Planning Commission, B) the proposal with changes suggested by businesses, and C) the proposal drafted by Mr. Miller and Chief Building Official Howell. He forwarded the proposals to P.J. Patel, who represents some of the businesses, but has not heard back from him.

New Business:

- **ORDINANCE NO. ____ - Budget Amendment (1st reading)** – Finance Director Qualls stated this amendment is for the down payment on the new fire truck in the amount of \$1 million. City Manager Miller stated we could take the remainder from the fund balance or do a bond issue when the truck comes in.
- **RESOLUTION NO. ____ - Authorization for S&ME, Inc. to provide asbestos abatement design and project monitoring services for the abatement of asbestos at the McBrien School building.** City Manager Miller stated the study done by S&ME found lead paint, but it was below the level for removal. The study also found asbestos which must be removed for either demolition or renovation. Mr. Miller stated it could cost \$125,000 - \$150,000 for removal of the asbestos. The proposal from S&ME is \$19,780 for design of the project and monitoring services.
- **Replacement truck (used) for the Building Department** – Mr. Miller stated the Building Department currently uses a 2012 crew cab truck that is in very poor condition and needs replacing. He stated a used truck could be purchased with funds from the slum clearance line item in the amount of \$30,000.
- **CARTA Care-a Van increase** – Mr. Miller stated that CARTA is increasing their per trip fee from \$10 to \$20. The City currently pays \$7.50 and the rider pays \$2.50. If we used the same payment structure, the City would pay \$17.50 and the rider would pay \$2.50. We have over 100 riders.
- **Conveyance Property (55 acres) – trail (3-mile hike and 3-mile bike)** – City Manager Miller stated this pertains to a 55-acre tract of land that we are going to turn into a hiking trail and bike trail. The Council awarded the contract for construction of the trails last month to Martin Land Clearing, but due to a misunderstanding on the contractor's part, he cannot do the construction. Mr. Miller would like to go with the second lowest bidder for this project. We have until August 2025 to complete the trails.

Mayor Williams added the Community Spotlight Award to the next agenda.

Being no further business, the meeting was adjourned.

ORDINANCE NO. 1205

AGENDA MEMORANDUM
AMENDMENTS TO SIGN ORDINANCE
(Lighting Display and Storefront Display Regulations)

August 8, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The City Council at their regular business meeting on June 13, 2024 tabled Ordinance No. 1205; which ordinance amended Ordinance No. 1028 to add an additional section thereto, being Section 111 of Article VI (Supplemental Regulations and Exceptions), in the East Ridge Zoning Ordinance. Specifically, pertaining to lighting and storefront displays and multiple-tenant monument sign displays.

The proposed amendments aim to introduce additional regulations for accent/storefront lighting, storefront sign display, and multi-tenant detached monument signs in all commercial, office, and manufacturing districts. The Planning Commission approved the original proposal with changes at their meeting of May 5, 2024 and moved it forward to the City Council.

Attached hereto please find several drafts of the proposed changes to the sign ordinance as it relates to **storefront display regulations**:

- Draft A – Proposal with changes as discussed during the City Council meeting on June 13, 2024.
- Draft B – Proposal noting changes suggested by a businessman.
- Draft C – Proposal from Staff (Michael Howell and myself) noting revisions (highlighted in light grey).
- Draft D – Amended proposal from Staff (Michael Howell and myself) noting revisions (highlighted in dark grey).

Attachments

JSM/

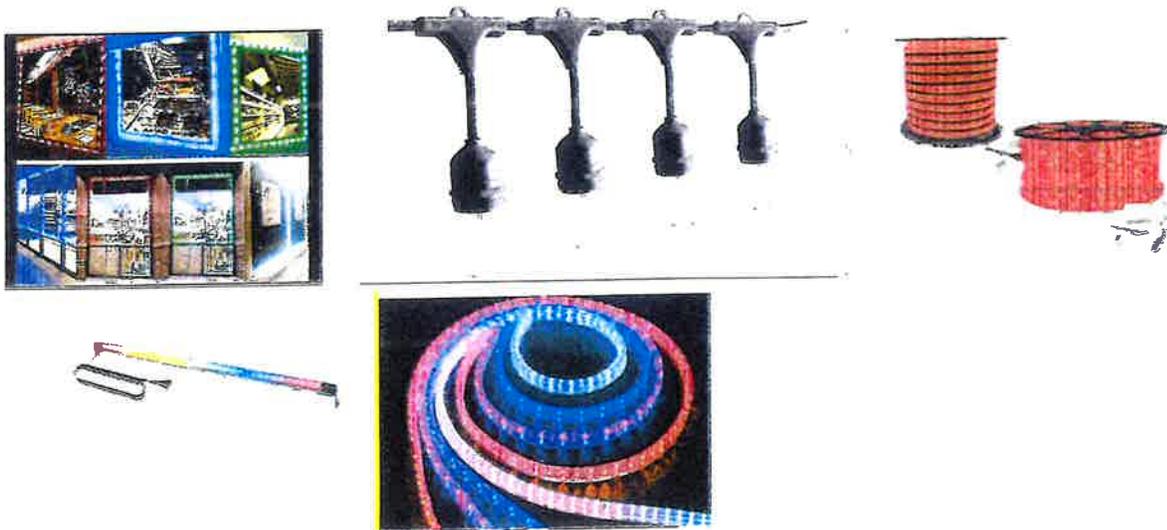
NEW PROPOSED AMENDMENTS TO THE EAST RIDGE SIGN ORDINANCE 6-18-2024

Lighting Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses within all commercial districts, office districts & manufacturing districts.

Accent/Store Front Lighting - shall be defined as lighting that outlines or is attached to, a window, **architectural features**, door, door opening, or any portion of a window to attract customers or attention to a storefront. **Lights that outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of the business, and which are visible to the public, are prohibited.**

Accent/Storefront lighting shall include the following: Strobe light/strips, lights that mimic flashing emergency vehicle lights, **flashing lights** or light strips, rope lights or string of lights, a string of bulbs with LED and/or fluorescent light, incandescent, halogen, or similar, **non-flashing open signs are allowed, not exceeding 2' X 3' in size.**



Note: Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7th are exempt from this requirement. Holiday Lights utilized during this time must be removed or turned off on January 7th.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs, (except for improvements or renovations to the building) the following shall apply to the new business:

2. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front window area and shall apply to new business.

Businesses in operation at the time of this ordinance can continue the use of the signage in the storefront, however, if a business closes, the owner has thirty days to remove all signage from the business storefront and all detached on premiss signs as outlined within ordinance 1028.

Existing businesses must comply with new light and storefront display regulations within 60 days of the passage of this ordinance.

Multi-Tenant Detached Monument or Directory Sign Regulations.

This section shall provide additional design guidelines for monument & directory signs within all commercial districts, office districts & manufacturing districts.

1. Max sign height shall not exceed 15 feet in height. **See Table 1- size requirements.**
2. Max sign area shall not exceed 125 sq ft in area per side.
3. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in section 109 – subsection G – section 1. a-e.

Table 1

Commercial, Office & Manufacturing, Development's max leasable sq ft. based on square

Square Feet of development 0 -15,000

Max Sign Area including supporting structure - 80 sqft

Max Height of Sign - 11 feet

Square feet of development 15,000 – 50,000

Max Sign Area including supporting structure – 100 sq ft

Max Height of Sign – 13 feet

Square feet of development 50,000 – 100,000

Max Sign Area including supporting structure – 125 sq ft

Max Height of Sign – 15 feet

Scott J. Miller

From: Pragnesh Patel <pj@patriotinsinc.com>
Sent: Friday, June 28, 2024 3:06 PM
To: Mike Howell
Cc: Brian Williams; Scott J. Miller
Subject: Re: Sign Ordinance Amendments
Attachments: Proposed Changes to the Sign Ord 6-18-2024 - PJ Patel.docx

Hello Mike, Brian and Scott,

First of, thank you so much for keeping me in the loop as we progress towards the Sign Ordinance Amendment.

I have reviewed it and proposed a few changes and below is the rationale behind it.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull "Guidance" Signs no more than 4"x6" on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs and business go through substantial structural renovation that is 50% or more value of the purchase price (except for improvements or renovations to the building) the following shall apply to the new business:

2. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front window area and shall apply to new business.

Businesses in operation at the time of this ordinance can continue the use of the signage in the storefront, however, if a business closes, the owner has ~~thirty~~ 45 days to remove all signage from the business storefront and all detached on premiss signs as outlined within ordinance 1028.

Existing businesses must comply with new light and storefront display regulations within 60 days of the passage of this ordinance.

Explanation :

Suppose business goes out of business for whatever reason and has to close down. A new owner comes and sees an opportunity in the business and wants to open it back up, same use or different may be 180 days or more after - now the new business owner will have to spend a significant amount of money to

comply with this new sign ordinance that may cause them not to purchase the business in Eastridge and that may lead to more vacant properties on Ringgold Road and loss of sales tax revenue.

Unless there has been 50% or more structural renovations to the property or it is a new build, these existing buildings/businesses should be grandfathered in.

Thanks,

Pragnesh Patel (PJ)

CLCS, Insurance Advisor

Patriot Insurance Solutions Inc

Phone: 423-710-2328

Mobile: 423-834-6014

Email: PJ@Patriotinsinc.com

5340 Ringgold Road Suite 300

Chattanooga, TN 37412

www.patriotinsinc.com



On Thu, Jun 27, 2024 at 11:18 AM Mike Howell <mhowell@eastridgetn.gov> wrote:

Mayor Williams, City Manager Miller & Mr. Patel,

I've attached the proposed changes to the East Ridge Sign Ordinance as discussed during the City Council Meeting on June 13th, 2024, for your review.

NEW PROPOSED AMENDMENTS TO THE EAST RIDGE SIGN ORDINANCE 6-18-2024

Lighting Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses within all commercial districts, office districts & manufacturing districts.

Accent/Store Front Lighting - shall be defined as lighting that outlines or is attached to, a window, **architectural features**, door, door opening, or any portion of a window to attract customers or attention to a storefront. **Lights that outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of the business, and which are visible to the public, are prohibited.**

Accent/Storefront lighting shall include the following: Strobe light/strips, lights that mimic flashing emergency vehicle lights, **flashing lights** or light strips, rope lights or string of lights, a string of bulbs with LED and/or fluorescent light, incandescent, halogen, or similar, **non-flashing open signs are allowed, not exceeding 2' X 3' in size.**



Note: Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7th are exempt from this requirement. Holiday Lights utilized during this time must be removed or turned off on January 7th.

Scott J. Miller

From: Mike Howell
Sent: Wednesday, July 3, 2024 11:24 AM
To: Scott J. Miller
Subject: Revised Sign Ordinance
Attachments: Proposed Changes to the Sign Ord 7-3-2024.docx

Scott,

For your review, the section highlighted in ^{grey}~~light blue~~ is the revised section.

Thank you, sir,



Michael Howell
City of East Ridge
Chief Building Official

Main 423-867-7711 **Email** mhowell@eastridgetn.gov
Desk 423-805-3189 **Website** www.eastridgetn.gov

Address 1517 Tombras Avenue, East Ridge, TN 37412

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull "Guidance" Signs no more than 4"x6" on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs and the business go through a substantial structural renovation that is 50% or more value of the purchase price (except for improvements or renovations to the building) the following shall apply to the new business:

Businesses in operation at the time of this ordinance can continue current storefront signage and on-premises detached signage. However, if a business closes, the owner has thirty days (30) to remove all signage from the business storefront and all detached on-premises signs.

If a business closes for renovations or damage, the owner has 180 days to complete the renovation to remain legal but non-conforming. If renovation exceeds 50% of the appraised value of the building, then the following applies.

1. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front storefront window area and shall apply to new businesses or business that have gone through renovations or damage exceeding 50% of the appraised building value.
2. Businesses with non-conforming on-premise signs shall remove all detached signage from the parcel and adhere to the detached on premise sign standards outlined within Ordinance 1028 – On premiss and off premise signs.

Renovation/damage shall be defined as renovation, restoration, modifications, addition, or retrofit of a building that exceeds fifty percent 50% of the current appraised value of the building, the appraised value shall be established by the Hamilton County Tax Assessors office.

Existing businesses must comply with new light display regulations within 60 days of the passage of this ordinance.

Multi-Tenant Detached Monument or Directory Sign Regulations.

This section shall provide additional design guidelines for monument & directory signs within all commercial districts, office districts & manufacturing districts.

1. Max sign height shall not exceed 15 feet in height. **See Table 1- size requirements.**
2. Max sign area shall not exceed 125 sq ft in area per side.
3. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in section 109 – subsection G – section 1. a-e.

Table 1

Commercial, Office & Manufacturing, Development's max leasable sq ft. based on square

Square Feet of development 0 -15,000
Max Sign Area including supporting structure - 80 sqft
Max Height of Sign - 11 feet

Square feet of development 15,000 – 50,000
Max Sign Area including supporting structure – 100 sq ft
Max Height of Sign – 13 feet

Square feet of development 50,000 – 100,000
Max Sign Area including supporting structure – 125 sq ft
Max Height of Sign – 15 feet

PROPOSED AMENDMENTS TO THE EAST RIDGE SIGN ORDINANCE 7-29-2024

Lighting Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses within all commercial districts, office districts & manufacturing districts.

Accent/Store Front Lighting - shall be defined as lighting that outlines or is attached to, a window, architectural features, door, door opening, or any portion of a window to attract customers or attention to a storefront. **Lights that outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of the business, and which are visible to the public, are prohibited.**

Accent/Storefront lighting shall include the following: LED/Strobe light strips, lights that mimic flashing emergency vehicle lights, flashing lights, LED/light strips, LED/rope lights, ~~or string of bulbs with LED and/or fluorescent light, incandescent, halogen, or similar,~~ non-flashing open signs are allowed, not exceeding 2' X 3' in size.



Festoon-style low-output lights as defined by the NFPA National Electrical Code shall be permitted in commercial districts when placed in outdoor dining areas, canopies, or awnings attached to a building. Internal illuminated canopies or awnings, where the lights illuminate the awning or canopy are prohibited per Ordinance 1029 - Architectural Design Standards.



Note: Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7th are exempt from this requirement. Holiday Lights utilized during this time must be removed or turned off on January 7th.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, renovations of 50%, or business sold, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull "Guidance" Signs no more than 4"x6" on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs and the business go through a substantial structural renovation that is 50% or more value of the purchase price (except for improvements or renovations to the building) the following shall apply to the new business:

Businesses in operation at the time of this ordinance can continue current storefront signage and on-premises detached signage. However, if a business closes, the owner has thirty days (30) to remove all signage from the business storefront and all detached on-premises signs.

When a business is sold or renovations exceed 50%, storefront display regulations outlined in this ordinance shall apply.

If a business closes for renovations or damage, the owner has 180 days to complete the renovation to remain legal but non-conforming. If renovation exceeds 50% of the appraised value of the building, then the following applies.

1. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front storefront window area and shall apply to new businesses or businesses that have gone through renovations or damage exceeding 50% of the appraised building value.
2. Businesses with non-conforming on-premise signs shall remove all detached signage from the parcel and adhere to the detached on-premise sign standards outlined within Ordinance 1028 – On-premise and off-premise signs.

Renovation/damage shall be defined as renovation, restoration, modifications, addition, or retrofit of a building that exceeds fifty percent 50% of the current appraised value of the building, the appraised value shall be established by the Hamilton County Tax Assessors office.

Existing businesses must comply with new light display regulations within 60 90 days of the passage of this ordinance

Multi-Tenant Detached Monument or Directory Sign Regulations.

This section shall provide additional design guidelines for monument & directory signs within all commercial districts, office districts & manufacturing districts.

1. Max sign height shall not exceed 15 feet in height. **See Table 1- size requirements.**
2. Max sign area shall not exceed 125 sq ft in area per side.
3. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in section 109 – subsection G – section 1. a-e.

Table 1

Commercial, office & manufacturing development’s max leasable square footage.

Square Feet of development 0 -15,000

Max Sign Area including supporting structure - 80 sqft

Max Height of Sign - 11 feet

Square feet of development 15,000 – 50,000

Max Sign Area including supporting structure – 100 sq ft

Max Height of Sign – 13 feet

Square feet of development 50,000 – 100,000

Max Sign Area including supporting structure – 125 sq ft

Max Height of Sign – 15 feet

ORDINANCE NO. 1209

**AGENDA MEMORANDUM
BUDGET AMENDMENT**

August 8, 2024

Submitted by:

Diane Qualls

Diane Qualls, Finance Director

SUBJECT: FY 2025 Budget Amendment

Per T.C.A. 5-9-402 budgets must be amended for any items that were not approved when the budget is passed. At the last council meeting, Council approved purchasing a new Pierce-Custom Enforcer Aerial HD Ladder at the cost of \$ 2,163,598.77 with a down payment of \$ 1,000,000 that will come from the unassigned fund balance. This budget amendment will reflect that action.

ORDINANCE NO. 1209

**AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL
TO AMEND THE FISCAL YEAR 2025 OPERATING
BUDGET, ORDINANCE NO. 1206, BY CHANGING THE
REVENUES AND EXPENDITURES OF VARIOUS FUNDS**

WHEREAS, Ordinance No. 1206 provided for the revenue for the City of East Ridge, Tennessee, for the fiscal year July 1, 2024 to June 30, 2025 and appropriated such revenue for the payment of expenses of the municipal government, and made certain other provisions with respect to the financial operation of the City of East Ridge, and

WHEREAS it is necessary and appropriate that said Ordinance No.1206 be amended by changing the revenues and expenditures of various funds; and

WHEREAS T.C.A. §6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended; and

WHEREAS the Council finds that the proposed budget amendment is for legitimate municipal purposes and consistent with applicable law; and

WHEREAS, the Council has general authority to adopt an ordinance relative to the management and control of the finances of the municipality that is for the good of the government, protection of its citizens, and necessary and proper for carrying out the power granted to the Council pursuant to applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE that pursuant to the Municipal Budget Law of 1982, as amended and codified at Tennessee Code Annotated §6-56-201 *et seq.*, Ordinance No. 1186 is and the same hereby shall be amended as follows:

General Fund	Budget	Amendment	Final
Revenue			
Use of Fund Balance	0	1,000,000	28,265,597
Total Budget (Amended)	27,265,597	1,000,000	28,265,597
Expenditures			
Fire Department	3,532,341	1,000,000	4,532,341
Total Budget (Amended)	27,265,597	1,000,000	28,265,597

BE IT FURTHER ORDAINED, that to the extent required, a true and correct copy of this ordinance showing the approved budget amendments shall be filed with the applicable agency or entity as required by law.

BE IT FURTHER ORDAINED, that if any section, clause, provision, or portion of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision, or portion of this Ordinance.

BE IT FURTHER AND FINALLY ORDAINED, that this Ordinance takes effect immediately after its passage, the public welfare of the City requiring it.

Approved on first reading _____, 2024

Approved on second reading _____, 2024

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3580

**AGENDA MEMORANDUM
ASBESTOS ABATEMENT/PROJECT MONITORING SERVICES
MCBRIEN SCHOOL**

August 8, 2024

Submitted By:


J. Scott Miller, City Manager

SUBJECT:

The East Ridge City Council at their regular business meeting of June 27, 2024 accepted the following assessments/studies pertaining to McBrien School, as follows: S&ME (asbestos-containing materials in the building); PDM Engineering (structural analysis of the building); and BP Construction (estimated costs of reconstruction of the building). The City Council took no action toward moving forward with either the demolition or the rehabilitation of McBrien School.

As mentioned previously, whatever decision is made on McBrien School (demolition or rehabilitation) the removal/abatement of the identified asbestos-containing materials in the school building is required to be undertaken and completed by a licensed asbestos abatement contractor.

S&ME performed a limited pre-demolition asbestos and lead paint assessment for the former McBrien School in early 2024 and submitted an assessment report to the City dated February 9, 2024. Attached hereto please find excerpts from the report (pages 4-8) noting the identified asbestos-containing materials and a summary of the lead paint sample analysis for your information.

In summary, the findings on identified asbestos-containing materials in the building included 25,000 square feet of vinyl tile, 1,600 linear feet of insulation of thermal systems insulations (TSI), and 50 elbows of insulation. The lead paint results were found to be below the level for removal; therefore, nothing needs to be done. However, the contractor(s) who will be involved in the demolition or renovation of the building must be notified of the lead results.

The removal and abatement of asbestos-containing materials from a building involves technical and specialized procedures and practices. The need for a professional and certified company (a Tennessee-licensed and EPA accredited Asbestos Project Designer) to prepare asbestos abatement design specifications and to provide abatement monitoring services is warranted.

Bidding documents for this project need to be drafted, assembled, and formally bid out. Attached hereto please find a proposal from S&ME dated March 20, 2024 to provide asbestos abatement design and project monitoring services for the specialized work. Their total estimated fee is quoted at \$19,780. Per S&ME's proposal they would be responsible for (1) the drafting of the drawings/plans and specifications for the project for bidding purposes and (2) the conducting of abatement monitoring services of the contractor. The front-end bid documents such as the general conditions, bidding requirements, contract documents, etc. would be the responsibility of the City and its Architect. As of the writing of this agenda memorandum I do not yet have a quote from an Architect to prepare the front-end documents.

The resolution before the City Council for consideration for action would contract the services of S&ME for the aforementioned services.

Attachment

JSM/

RESOLUTION NO. 3580

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER
INTO A PROFESSIONAL SERVICES AGREEMENT WITH
S&ME TO PROVIDE DESIGN SPECIFICATIONS AND
MONITORING SERVICES FOR THE ABATEMENT OF
ASBESTOS AT THE MCBRIEN SCHOOL BUILDING**

WHEREAS, the Environmental Protection Agency (“EPA”) and the Tennessee Department of Environment and Conservation (“TDEC”) require asbestos assessments to be conducted by accredited individuals prior to the renovation or demolition of projects; and

WHEREAS, on January 11, 2024, the East Ridge City Council approved S&ME to perform asbestos and lead paint assessments at the McBrien School building; and

WHEREAS, lead paint results were found to be below the level for removal; however, the assessments identified asbestos-containing materials which must be removed for either the demolition or the renovation of the building; and

WHEREAS, S&ME submitted a proposal for professional services to provide asbestos abatement design specifications and abatement monitoring services at the McBrien School Building in an amount not to exceed \$20,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Council hereby authorizes the Mayor or his designee to enter into an agreement with S&ME to provide asbestos abatement design specifications and abatement monitoring services at the McBrien School Building in an amount not to exceed \$20,000.

BE IT FURTHER AND FINALLY RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney



3.2 Assessment

Identified ACM were assessed based on the observed condition (good, fair or poor) and potential for disturbance due to the scheduled demolition. Identified ACM were also categorized based on the EPA's NESHAP regulation categories. Friable ACM is classified as an ACM that can be crumbled to a powder by moderate hand pressure. Non-friable ACM is classified as either Category I Non-friable ACM or Category II Non-friable ACM. Category I and Category II Non-friable ACM are distinguished from each other by their fiber release potential when damaged. Generally, Category I Non-friable ACM, which by definition includes intact ACM roofing materials, gaskets, packing, and resilient floor coverings is less likely to become friable and release fibers in a damaged state. Category II Non-friable ACM include all other non-friable ACM excluding Category I that have a high probability of being rendered friable during removal activities or demolition. All Friable ACM, Category I Non-friable ACM that has become friable, Category I Non-friable ACM that will be or has been subjected to sanding, grinding, cutting or abrading, or Category II Non-friable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations are considered to be a Regulated Asbestos-Containing Material (RACM). The NESHAP category for each identified ACM is provided in Table 4-1.

3.3 Lead Paint

S&ME was also requested to conduct a limited lead paint survey of representative painted surfaces expected to be impacted by the proposed demolition activities. Paint samples were obtained from representative painted surfaces throughout the structure. Paint chip samples were collected based on the colors in an effort to identify if paints containing lead are present. Paint chip samples were obtained from each sample location and analyzed for lead content by percent weight. This evaluation was limited in nature and although may include limited destructive methods, painted surfaces that were not visible and accessible may not be included in this work.

The paint samples were submitted to EMSL in Smyrna, Georgia. The paint samples were analyzed for lead using inductively coupled plasma atomic emission spectroscopy (ICP-AES) in accordance with EPA SW846. EMSL participates in the American Industrial Hygiene Association's (AIHA) Environmental Lead Laboratory Accreditation Program (ELLAP). It is important to note that, unlike asbestos, the EPA and OSHA does not publish a concentration that is considered "Lead Paint." Lead paint is regulated to prevent occupational exposures in accordance with OSHA regulation 29 CFR 1926.62. OSHA does not define lead-based paint and requires worker protection controls for disturbance of coated materials that may contain any amount of lead.

4.0 Results

The pre-demolition asbestos and lead paint assessment was conducted by Mr. William Sharpton, a TDEC accredited Asbestos Inspector, between January 23 and 24, 2024.

4.1 Asbestos

Based on the assessment, the materials listed in Table 4-1 are identified as ACM.



Table 4-1 – Identified Asbestos-containing Materials

HA	Material Description	^a Location	Category	Approximate ^b Quantity
C	9x9" Vinyl tile – grey, green, and tan with black mastic	Second floor classrooms	Category II, Non-Friable	9,000SF
I	Black and Tan glue dots behind blackboards	Second floor classrooms	Category I, Non-Friable	~25 boards
L	9x9" Vinyl tile – grey, green, red, and tan with black mastic	First floor classrooms	Category II, Non-Friable	12,500SF
N	Black and Tan glue dots behind blackboards	First floor classrooms	Category I, Non-Friable	~40 boards
Q	TSI – corrugated paper with paper wrap	First floor central hallway above drop-ceiling	Friable	300LF
R	TSI – white corrugated paper with fabric wrap	First floor central hallway above drop-ceiling	Friable	300LF
S	TSI – patch at elbows	First floor central hallway above drop-ceiling	Friable	20 elbows
CC	9x9" Vinyl tile – grey and green with black mastic	South addition classrooms	Category II, Non-Friable	3,000SF
DD	TSI – corrugated paper with paper wrap	Ceiling mounted pipe runs in kitchen	Friable	1,000LF
EE	TSI – Fabris wrap and patches	Ceiling mounted pipe runs in kitchen	Friable	30 elbows
FF	12x12" Vinyl tile – Tan with grey streaks and black mastic	Kitchen Storage	Friable	500SF

THE THERMAL SYSTEMS INSULATIONS (TSI)

HA = Homogeneous Area SF = Square feet LF = Linear feet CF = Cubic Feet

^aRefer to Appendix II for specific sample locations.

^bQuantities are approximate and are not to be used for cost estimates or bidding purposes.

25,000 sq' TILE
 1,600 LF TSI
 50 ELBOWS

The summary of bulk asbestos results is provided in Appendix I. A figure showing the bulk sample locations and location of ACM is provided in Appendix II. Representative photographs of each homogeneous area are provided in Appendix III. A copy of the asbestos inspector's license/accreditation is provided in Appendix IV. The laboratory report and chain of custody records are provided in Appendix V.

4.2 Lead Paint

Analytical results of lead paint sampling indicated lead present below the method detection limit in eleven of eleven paint samples and eleven of the samples had lead present below the EPA and TDEC limit (0.5% by weight) established for lead paint abatement. A summary of lead paint analysis for samples is presented below:



Table 4-2 - Summary of Lead Paint Sample Analysis

Sample No.	Sample Location	Color	Substrate	Percent Lead by weight
LP1	Central hallways and stairwells	White over teal and yellow	Concrete block	<0.0080%
LP2	First floor central hallway and classrooms	Off-white over teal	Concrete block	<0.0080%
LP3	North addition walls	White	Concrete block	<0.0080%
LP4	First and second floor radiators	White over red	Metal	0.12%
LP5	Cafeteria entrances	White	Brick	<0.0080%
LP6	Kitchen and classroom windows	White over blue	Metal	0.031%
LP7	First floor exterior entrances	Blue over tan	Metal	0.11%
LP8	Cafeteria walls	White over teal and yellow	Concrete block	0.017%
LP9	Kitchen exterior entrances	White over teal	Metal	0.083%
LP10	Mechanical Equipment Room entrance	White	Metal	<0.011%
LP11	Mechanical Equipment Room piping	Tan	Metal	0.40%

Paint samples were collected from representative surfaces from the site as a whole. Lead paint analysis sheets and chain of custody are included in Appendix V.

5.0 Conclusion and Recommendations

ACM was identified in areas to be affected by the demolition. Due to the planned activities, we recommend proper removal and disposal of the ACM by a licensed asbestos abatement contractor, prior to activities that may disturb an ACM. State and Federal regulations should be carefully considered in order to verify compliance before any actions are initiated that may disturb an ACM. If additional suspect ACMs not included in this report are discovered and will be disturbed by renovation/demolition activities, bulk samples must be collected by a licensed asbestos inspector and analyzed for asbestos content, prior to disturbance of the suspect material(s).

Asbestos removal requires written notification to TDEC and Chattanooga-Hamilton County Air Pollution Control specific removal procedures, proper transportation, and disposal per state and federal regulations. The identification and proper removal of ACM prior to demolition or renovation will aid in the prevention of occupational exposures and/or environmental releases of airborne asbestos.

Limited Pre-demolition Asbestos and Lead Paint Assessment Former McBrien Elementary School

1501 Tombras Avenue
Chattanooga, Tennessee 37412
S&ME Project No. 23810388



Removal of Category I Non-friable ACM may not be required by State and Federal regulations if the probability is low it will be rendered friable (or otherwise regulated) during demolition. Likewise, removal of Category II Non-friable ACM may not be required if the probability is low that the material will become crumbled, pulverized, or reduced to powder during demolition. The demolition procedures must follow NESHAP and TDEC regulations and the debris contaminated with asbestos must be disposed of as regulated asbestos containing waste. Therefore we recommend the removal of all ACM prior to renovation and/or demolition.

Chattanooga-Hamilton County Air Pollution Control (and federal EPA) requires notification of asbestos abatement or any renovation projects involving ACM at least 10 working days prior to the start of the project. If the work is being performed in multiple phases, separate notifications for each phase may be necessary. Additionally, notification is required for all demolition/renovation projects affecting load bearing portions of a structure, even if the buildings/structures do not contain ACM. NESHAP regulations are administered by and notification forms should be submitted to the Chattanooga-Hamilton County Air Pollution Control Bureau for projects in the City of Chattanooga.

5.1 Lead Paint

The lead paint results ranged from <0.0080 % to 0.40% by weight and are therefore not considered to be lead-based paints. At the time of our site visit, S&ME noted the building materials and painted surfaces that will be affected by the planned renovation activities ranged from fair to poor condition.

Demolition and renovation contractors must be notified of the lead results, if applicable at the time of work, to ensure they comply with OSHA regulations (29 CFR 1926.62) for protection of their workers. It should be noted that OSHA does not recognize a threshold level of lead for definition purposes, only the airborne concentration of lead a worker is exposed to.

Additionally, EPA and TDEC do not publish a threshold of lead in paint for disposal purposes. Disposal of demolished materials that contain paint must comply with Federal, State, and local regulations.

6.0 Assumptions and Limitations

This report is provided for the sole use of the Client. Use of this report by any other parties will be at such party's sole risk, and S&ME disclaims liability for any such use or reliance by third parties. The results presented in this report are indicative of conditions only during the time of the sampling period and of the specific areas referenced. Under no circumstances is this report to be used as a bidding document, or as a project design or specification.

S&ME performed the services in accordance with generally accepted practices of reputable environmental consultants undertaking similar studies at the same time and in the same geographical area. S&ME has endeavored to meet this standard of care. No other warranty, expressed or implied, is intended or made with respect to this report or S&ME's services. Users of this report should consider the scope and limitations related to these services when developing opinions as to risks associated with the site.

The possibility exists that suspect materials were undetected in inaccessible or concealed areas such as under carpeting or multiple flooring layers, and inside pipe chases or wall voids. If additional suspect materials are

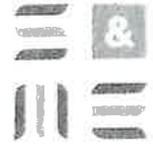
Limited Pre-demolition Asbestos and Lead Paint Assessment

Former McBrien Elementary School

1501 Tombras Avenue

Chattanooga, Tennessee 37412

S&ME Project No. 23810388



discovered during the planned destructive activities, bulk samples must be collected by a licensed asbestos inspector and analyzed for asbestos content.



March 20, 2024

City of East Ridge
1517 Tombras Avenue
East Ridge, Tennessee, 37412

Attention: Mr. Scott Miller

Reference: **Proposal for Asbestos Abatement Design and Project Monitoring Services
Former McBrien Elementary School**
1501 Tombras Avenue
Chattanooga, Tennessee 37412
S&ME Proposal No. 23810388A

Dear Mr. Miller:

S&ME, Inc. (S&ME) appreciates the opportunity to submit this change order proposal to provide environmental services relative to asbestos abatement at the Former McBrien Elementary School. This change order proposal describes our understanding of the project, our proposed Scope of Services, our terms and conditions, and fees. The attached Form CA-071, Change to Agreement for Services, is incorporated into this proposal by reference.

◆ Background

During a meeting on February 19, 2024, Mr. Scott Miller with the City of East Ridge requested a quote from Mr. Will Sharpton of S&ME for asbestos abatement related services. The requested services consist of preparation of an asbestos abatement design and subsequent project monitoring services during pre-renovation asbestos abatement at the former McBrien Elementary School in East Ridge, Tennessee. We understand the referenced building is a two-story structure with an approximately 33,350 square-foot footprint. S&ME is familiar with the site having performed a Phase I Environmental Assessment (ESA) in 2017 (S&ME Project No. 4181-15-055) as part of an Environmental Protection Agency (EPA) Brownfield Assessment, and an asbestos and lead paint assessment on January 23 and 24, 2024 (S&ME Project No. 23810388, dated February 09, 2024). The areas planned for renovation include classrooms, kitchen work-areas, and storage rooms. The asbestos abatement will include the removal of existing floor tiles and associated mastics, mastics associated with wall-mounted blackboards, and thermal systems insulation (TSI)/ historic boiler system pipe insulation. We understand that the referenced structure is no longer in use as a school and will not be in use at the time of abatement.

The quantities of ACM provided in the S&ME Asbestos and Lead Assessment Report, Project 23810388, are for informational purposes only and should not be used for abatement bidding purposes. Actual field measurements should be performed by the prospective asbestos abatement contractor for bid purposes.



◆ Scope of Service

Task 1 – Asbestos Abatement Design

Asbestos Abatement Specifications

S&ME proposes to provide a Tennessee-licensed and EPA accredited Asbestos Project Designer to prepare asbestos abatement design documents for the proposed renovation project. This asbestos abatement design will assume the following:

- The design services will be provided for an abatement phase that will occur prior to the proposed general renovation/demolition activities.
- The City of East Ridge intends to have identified asbestos-containing material (ACM) in areas of renovations removed prior to repurposing of the structure.
- The City of East Ridge will provide S&ME with copies of building plans that depict the planned renovations. We propose to review these plans and provide marked-up drawings with the location of ACM in the building for use with the abatement design. Copies of these plans will be included in design documents prepared by the client's Architect for purposes of reference if they are applicable to the abatement project.
- The client's Architect will provide "front end" documents such as the general conditions, bidding requirements, etc. in a project manual format. S&ME proposes to provide specifications for the project. It shall be the responsibility of the Architect and the City of East Ridge to coordinate our specifications with other aspects of the contract documents. S&ME does not propose to review documents prepared by others for purposes of coordination.
- The documents prepared by S&ME are for asbestos abatement activities related to the renovations at the former McBrien Elementary School. These documents are not intended for use on any other properties.

We propose to develop the following specification sections for the abatement of ACM: 028213 (Asbestos Abatement Section), 028216 (Engineering Control of Asbestos-containing Materials Section), and 028233 (Removal and Disposal of Asbestos-containing Materials Section) as they relate to asbestos removal to be removed prior to renovation activities. The plans and specifications will be presented to Mr. Scott Miller, City Planner with the City of East Ridge, for review and coordination with other aspects of the project.

Task 2 – Abatement Monitoring Services

A. Abatement Monitoring

S&ME will provide a TDEC Licensed Asbestos Project Monitor to provide periodic visual observations, air monitoring and air sample analysis relative to the asbestos abatement activities at the site in an on-call basis. The abatement contractor shall notify S&ME upon completion of each abatement work-area for post-abatement air clearance sampling. The Project Monitor will perform area asbestos air sampling and post-abatement air clearance sampling. The samples will be analyzed by Phase Contrast Microscopy (PCM) using NIOSH Method 7400. The individual performing PCM microscopy analysis of the air samples will be listed as proficient in the



**Proposal for Asbestos Abatement Design and Project Monitoring Services
Former McBrien Elementary School**

Chattanooga, Tennessee 37412
S&ME Proposal No. 23810388A

American Industrial Hygiene Association – Asbestos Analysts Registry (AIHA – AAR) program, or samples will be analyzed by a National Volunteer Laboratory Accreditation Program (NVLAP) accredited laboratory. Air sampling will be performed as outlined in the abatement design specification.

S&ME's Project Monitor will also provide visual observations relative to the lead paint abatement activities at the site. S&ME will observe sampling and abatement performed by the lead paint abatement contractor. Observations will be included in Daily Field Reports and in our Closeout Report.

B. Pay Application Review / Approval

We propose to evaluate the abatement contractors' applications for payment to verify the accuracy of the request based on the completed portion of the project. To accomplish this objective, we have developed the following list of tasks:

- Visit the project site to evaluate the project status, upon receipt of a pay request application;
- Meet with the abatement contractors while on-site to discuss the project status and the Application for Certification for Payment;
- Review the Application for Certification for Payment including all approved change orders;
- Prepare a short status report attached to the contractors pay application documenting the work completed and results of applicable confirmation testing.

C. Closeout Report

At project completion, S&ME will prepare a closeout report that provides documentation of the following:

- Compilation of abatement daily logs, including disposal records;
- Summary of abatement monitoring services performed by S&ME; and
- All correspondence between the Consultant, Abatement Contractor, or others concerning matters related to the project.

◆ Client Responsibilities

To properly perform the proposed Basic Services, the Client must provide the following:

- Signed Agreement for Services (attached Form CA-071);
- Electronic floor plan drawings or figures, if available.
- Safe and timely access to all subject areas of the building during the assessment period.
- Information relative to any previous asbestos sampling data; and
- Name and contact information for the site representative to schedule our field services, and the on-site escort, if required.
- Specify format for abatement design – asbestos abatement and disposal specification section.



◆ **Limitations**

This proposal is solely intended for the Basic Services as described in the Scope of Service. The Scope of Service may not be modified or amended, unless the changes are first agreed to by the Client and S&ME. Use of this proposal and resulting documents, including the final report, are limited to the referenced project and Client. No other use is authorized by S&ME. This service will be performed exercising the ordinary skill and competence of consulting professionals in relevant disciplines in this region.

◆ **Exclusions**

Without attempting to compile a complete list or description of all services or potential services excluded from this proposal and not performed by S&ME, the following services are specifically excluded:

1. **Asbestos Abatement** — S&ME will observe and report the periodic abatement observations to the City of East Ridge. S&ME will not have authority to change the abatement contract or have "stop-work" authority during the project. S&ME will not serve as the abatement contractor's Competent Person as required by the Occupational Safety and Health Administration (OSHA) during asbestos abatement projects and is not responsible for the contractor's adherence to state and federal regulations. S&ME is not responsible for the safety and health of the abatement contractor's employees.
2. **Personal Air Monitoring** — S&ME will not perform personal exposure monitoring or analysis of samples required by OSHA. This is the abatement contractor's responsibility and is not included in this proposal.
3. **Other Hazardous Materials** — S&ME will not provide services outlined in this proposal related to hazardous or potentially hazardous materials, other than those specifically identified in this proposal.

If any of the above excluded services are required, please contact us so that we can modify this proposal, or provide an additional proposal, for these services.

◆ **Fee and Schedule**

For the services described by this proposal, we propose the following fees:

Task 1 – Asbestos Abatement Design	\$3,000 (lump sum)
Task 2a – Abatement Monitoring	\$13,140 (T&M estimated)
Task 2b – Pay Application Review	\$1,640 (lump sum)
Task 2c – Closeout Report	\$2,000 (lump sum)

Total Estimated Fee **\$19,780 est.**

Our Task 2a services will be provided on a time and materials (T&M) basis, in accordance with the following unit rates. The attached fee estimate provides a general breakdown of these services. Our fee estimate is based on eight weeks of asbestos abatement and intended to be conservative. Additional fees may be incurred, depending on frequency and duration of site visits necessary to accomplish project goals. We will not exceed this fee estimate without written consent to proceed.



Proposal for Asbestos Abatement Design and Project Monitoring Services
Former McBrien Elementary School
Chattanooga, Tennessee 37412
S&ME Proposal No. 23810388A

Unit Rates

- Staff Professional \$95 / hour
- Asbestos Project Monitor \$140 / hour
- Senior Professional \$160 / hour
- PCM Sample Analysis \$35 / Sample
- Air Sampling Equipment \$100 / day

S&ME proposes to provide the services identified as Task 1, 2b, and 2c for lump sum fees. Lump sum (LS) fees for Task 1 include providing and revising one draft of each document. Additional meetings and conversations for completion of the documents will be billed on a time and material's basis in accordance with our fee schedule. The Task 1 draft report will be issued approximately ten workdays after authorization.

◆ **Authorization**

Our Change to Agreement for Services, Form Number CA-071, is attached and is incorporated as a part of this proposal. Please indicate your acceptance of our proposal by signing the form and returning it to our office. We will then proceed with the performance of services. If you elect to accept our change order proposal by issuing a purchase order, then please reference this proposal number and date. Your purchase order will be an acceptance of our Agreement of Services and an authorization to proceed with the performance of our services. The terms and conditions included in any purchase order shall not apply, as our agreement is for services that are not compatible with purchase order agreements. If this proposal is transmitted to you via email, and if you choose to accept this proposal by email, your reply email acceptance will serve as your representation to S&ME that you have reviewed the proposal and the associated Change to Agreement for Services (CA-071) and hereby accept both as written.

◆ **Closing**

S&ME appreciates this opportunity to provide these environmental services. If you have any questions concerning the proposal or if you would like to schedule this service, please contact us by telephone or electronic mail.

Sincerely,

S&ME, Inc.

William Sharpton
Associate Project Manager

Emily M. Mollish
TDEC Asbestos Project Designer



Proposal for Asbestos Abatement Design and Project Monitoring Services
Former McBrien Elementary School
Chattanooga, Tennessee 37412
S&ME Proposal No. 23810388A

Senior Reviewed By: Eric M. Solt

Attachments: Agreement for Services (CA-071)

Attachments

Attachment I – Agreement for Services (CA-071)



CHANGE TO AGREEMENT FOR SERVICES

Form CA-071

Date: **March 20, 2024** Job Number: **23810388A** Change Number: **01**

S&ME, Inc. (hereafter Consultant) Client Name: **City of East Ridge** (hereafter Client)

Address: **4291 Highway 58** Address: **1517 Tombras Avenue**
City: **Chattanooga** City: **Chattanooga**
State: **TN** Zip: **37416** State: **TN** Zip: **37412**

Telephone: **423-499-0957** Telephone: **423-682-0741**
Fax: Fax:

PROJECT

Project Name: **McBrien School Asbestos Abatement Design and Project Monitoring Services**
Project location: (Street Address) **1501 Tombras Avenue**
City: **Chattanooga** State: **TN** Zip: **37412**

AGREEMENT FOR SERVICES

Date of Agreement For Services between Client and Consultant: **December 21, 2023**
WHEREAS, Client and Consultant have previously entered into an Agreement For Services on the date indicated, to perform services on the above project.
WHEREAS, during the performance of the services, Client and Consultant have agreed that it is necessary to change the Agreement between Consultant and Client.
NOW THEREFORE, in consideration of Consultant's promise to perform the services and Client's promise to pay for the services, Consultant and Client agree to incorporate the "Change To Agreement For Services" indicated below into Agreement For Services.

CHANGE TO AGREEMENT FOR SERVICES

The above identified Agreement For Services is changed pursuant to proposal number: **23810388** dated: **12/21/2023**
This Change will extend the time required for completion of the Agreement: **8 weeks (estimated)**
The total agreement amount after this Change to Agreement For Services: **\$19,780**

CLIENT'S SIGNATURE BELOW IS CLIENT'S ACCEPTANCE OF THIS CHANGE TO AGREEMENT FOR SERVICES AND AUTHORIZATION TO CONSULTANT TO PROCEED IMMEDIATELY WITH THIS CHANGE TO THE AGREEMENT FOR SERVICES.

Agreed to and executed by Client's and Consultant's authorized representatives.

CLIENT: City of East Ridge S&ME, Inc.
BY: _____ BY: _____
(Signature) (Signature)

(Print Name / Title) (Print Name / Title)
DATE: _____ DATE: _____

Client's FAXED or DIGITAL signature to be treated as original signature

RESOLUTION NO. 3581

AGENDA MEMORANDUM

Approval to purchase a used truck

Date: August 8th, 2024

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

The Building Department is seeking council approval to purchase a used truck to replace a 2012 F-150 crew cab that was transferred to the building department from the fire department. The vehicle is now listed as in poor condition. Due to budget restraints, a new vehicle could not be acquired for the 24/25 FY in hopes the current vehicle would last until the next budget year.

Funding for the vehicle will come from the slum clearance line item not to exceed (\$30,000) thirty thousand dollars.

RESOLUTION NO. 3581

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO PURCHASE A USED PICK-UP TRUCK FOR THE BUILDING AND CODES DEPARTMENT

WHEREAS, the East Ridge Building and Codes Department is in need of a pick-up truck to replace a 2012 F-150 crew cab pick-up truck that is in poor condition; and

WHEREAS, pursuant to T.C.A. 12-3-1202 (a)(b), the City is allowed to purchase used vehicles without going through the competitive bid process; and

WHEREAS, staff is requesting that \$30,000 from the slum clearance line item in the FY 2024 – 2025 budget be used to fund the purchase of the pick-up truck.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee that the City Manager is authorized to purchase a used pick-up truck for the Building and Codes Department to replace a 2012 F-150 crew cab pick-up truck.

BE IT FURTHER RESOLVED that \$30,000 from the slum clearance line item in the FY 2024 – 2025 budget will be used to fund the purchase of the pick-up truck.

BE IT FURTHER AND FINALLY RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3582

**AGENDA MEMORANDUM
Athletic Field Supplier Baseball/Softball**

August 8, 2024

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The Parks and Rec Department opened sealed bids on July 31, 2024 for Athletic Field Supplier for Baseball and Softball Fields within Camp Jordan Park. The Parks and Recreation Department is seeking items for purchase within the fiscal year of July 2024-June 2025. Four (4) bids were received. Staff recommends awarding based on the lowest bid per item for 2024 fiscal year, as they met all bid specifications.

Bid Tabulations: See attachment

SS

RESOLUTION NO. 3582

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING BIDS FOR ATHLETIC FIELD EQUIPMENT AND FIELD MAINTENANCE SUPPLIES FOR BASEBALL AND SOFTBALL FIELDS AT CAMP JORDAN PARK FOR FY 2024 - 2025

WHEREAS, on July 17, 2024, the City of East Ridge advertised for bids from experienced suppliers for Athletic Field Equipment and Field Maintenance Supplies for Baseball/Softball Fields at Camp Jordan Park for the fiscal year July 2024 - June 2025.

WHEREAS, sealed bids were opened and publicly read on July 31, 2024, beginning at 2:30 p.m. at East Ridge City Hall; and

WHEREAS, City staff has maintained a file of the bids that were submitted; and

WHEREAS, after conducting a public bid and after review of all bids submitted, Staff has submitted bid information and recommendations as indicated in the attached memorandum and bid sheets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bids for Athletic Field Equipment and Field Maintenance Supplies for Baseball and Softball Fields at Camp Jordan Park for FY 2024 – 2025 be awarded as follows:

Item:	Bidders:	Awarded to:
Chalk	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	River City Athletics Fields
Matt Drags	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	BSN Sports
Field Conditioner	River City Athletic Fields Trigon Sports BSN Sports	River City Athletics Fields
Base Anchors	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	Liberty Apparel

Whisker Plugs	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	Liberty Apparel
Home Plates	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	Liberty Apparel
Bases	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	Liberty Apparel
Field Grading Lips	River City Athletic Fields	River City Athletic Fields
Nail Drags	River City Athletic Fields Trigon Sports BSN Sports	River City Athletics Fields
Pitching Rubber	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	Liberty Apparel
Fence Toppers (Poly-Cap)	River City Athletic Fields Liberty Apparel Trigon Sports BSN Sports	BSN Sports

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and the selected vendors subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

ITEM	RIVERCITY	LIBERTY	TRIGON SPORTS	BSN SPORTS
	FREE SHIPPING/FREIGHT	FREE SHIPPING/FREIGHT	*Freight prices unknown	*Freight prices unknown
CHALK	10.00 A BAG	PALLET 517.00	\$20.00 A BAG	PALLET \$469.56
300 bags	\$3,000.00	\$3,102.00	\$6,000.00	8 PALLETS \$3756.48
MATT DRAGS (6X3)	\$325.00	\$319.00	\$260.00 PER UNIT	\$107.46
4 units	\$1,300.00	\$1,276.00	\$1,040.00	\$429.84
				Freight will be added
FIELD CONDITIONER	13.50 A BAG	N/A	\$20.00	PALLET \$464.98
300 bags	\$4,050.00		\$6,000.00	8 PALLETS \$3719.84
				Freight will be added
BASE ANCHORS	\$25.00 PER UNIT	SET OF 3 \$21.99	SET OF 3 \$40.00	\$36.06
12 units	\$300.00	\$87.96	\$160.00	\$432.72
WHISKER PLUGS	\$9.50 PER UNIT	SET OF 3 \$17.99	SET OF 4 \$18.00	\$194.12 BUCKET
36 units	\$342.00	\$215.88	\$162.00	\$194.12 BUCKET
HOME PLATES (BURY ALL)	\$115.00 PER UNIT	\$75.00 PER UNIT	\$120.00 UNIT	\$124.76
13 plates	\$1,495.00	\$975.00	\$1,560.00	\$1,621.88
BASES (SCHUTT OR JACK CORBETT-HOLLYWOOD)	\$116.66	SET OF 3 \$199.99	SET OF 3 \$249.00	\$113.44
39 bases	\$4,550.00	\$2,599.87	\$3,237.00	\$4,424.16
FIELD GRADING LIPS (ONCE A YEAR)	\$750.00 PER FIELD	N/A	N/A	N/A
12 fields one a year	\$9,000.00			
NAIL DRAGS (5X3)	\$350.00 PER UNIT	N/A	\$1,550.00	\$602.58
2	\$700.00		\$3,100.00	\$1,205.16
PITCHING RUBBER (2-SPIKE)	\$40.00 PER UNIT	\$18.99 PER UNIT	\$41.00 PER UNIT	\$79.26
24 rubbers	\$480.00	\$455.76	\$984.00	\$1,902.24
FENCE TOPPERS	\$350.00	\$369.99 250FT	\$340.00 250FT	\$224.40
2400 foot				
POLY CAP	\$3,500.00	\$3,699.90	\$3,400.00	\$2,244.00
OR				\$214.08 ZIP TIES
SAFETY TOP CAP			80'L BOX	\$61.72 FENCE TOOL
			\$192.00 PER UNIT30	
			\$5,760.00	
			*Freight prices unknown	*Freight prices unknown

RESOLUTION NO. 3583

AGENDA MEMORANDUM
Approval of Bid
Bike/Pedestrian Trail at Camp Jordan
August 8, 2024

Submitted by:

Shawwna Skiles
Parks and Recreation Director

SUBJECT: Bike/Pedestrian Trail at Camp Jordan

The Parks and Recreation Department accepted sealed bids for the Bike/Pedestrian Trail System project at Camp Jordan Park on April 17th, at 2:30 pm. Five (5) bids were received for the Bike/Pedestrian Trail project.

1. Martin's Land Clearing	\$18,500.00	10 ft
2. Lumberjacks	\$38,488.52	10 ft
3. Trelcru	\$129,888.00	10 ft
4. Tailored Trails LLC	\$301,639.00	10 ft or \$266,143.00 - 6 ft
5. Rough Cut Trials Designs	\$322,800.00	10 ft

At this time staff recommends going with the second lowest bid from Lumberjack's that came in at \$38,488.52. Martin Land Clearing pulled the bid they submitted. Once this project is approved and completed, we will have finished our requirements of the TDEC-RES part of the partial conversion of Camp Jordan. This project will be funded by the capital building fund.

RESOLUTION NO. 3583

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
TO RESCIND RESOLUTION NO. 3542 WHICH
APPROVED THE LOW BID FOR CONSTRUCTION OF
A MULTI-USE MOUNTAIN BIKE TRAIL AND
PEDESTRIAN TRAIL AT CAMP JORDAN PARK AND
TO APPROVE THE SECOND LOWEST BID FOR THE
PROJECT**

WHEREAS, on March 10, 2024, the City of East Ridge advertised for bids for construction of a multi-use mountain bike trail and pedestrian trail at Camp Jordan Park, with; and

WHEREAS, sealed bids were opened and publicly read on April 17, 2024, beginning at 2:30 p.m. at East Ridge City Hall; and

WHEREAS, on May 9, 2024, the City Council awarded the bid for construction of a multi-use mountain bike trail and pedestrian trail at Camp Jordan Park to Martin's Land Clearing ("Vendor") in the amount of \$18,500.00; and

WHEREAS, due to the vendor's failure to meet the specifications of the bid, they have withdrawn their bid for this project; and

WHEREAS, staff is requesting that Resolution No. 3542 approving the bid for Martin's Land Clearing be rescinded and that the City Council approves the second lowest bid from Lumberjack's Tree Service in the amount of \$38,488.52.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that Resolution No. 3542 is hereby rescinded, and the bid for the construction of a multi-use mountain bike trail and pedestrian trail at Camp Jordan Park is hereby awarded to Lumberjack's Tree Service in the amount of \$38,488.52.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Lumberjack's Tree Service subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

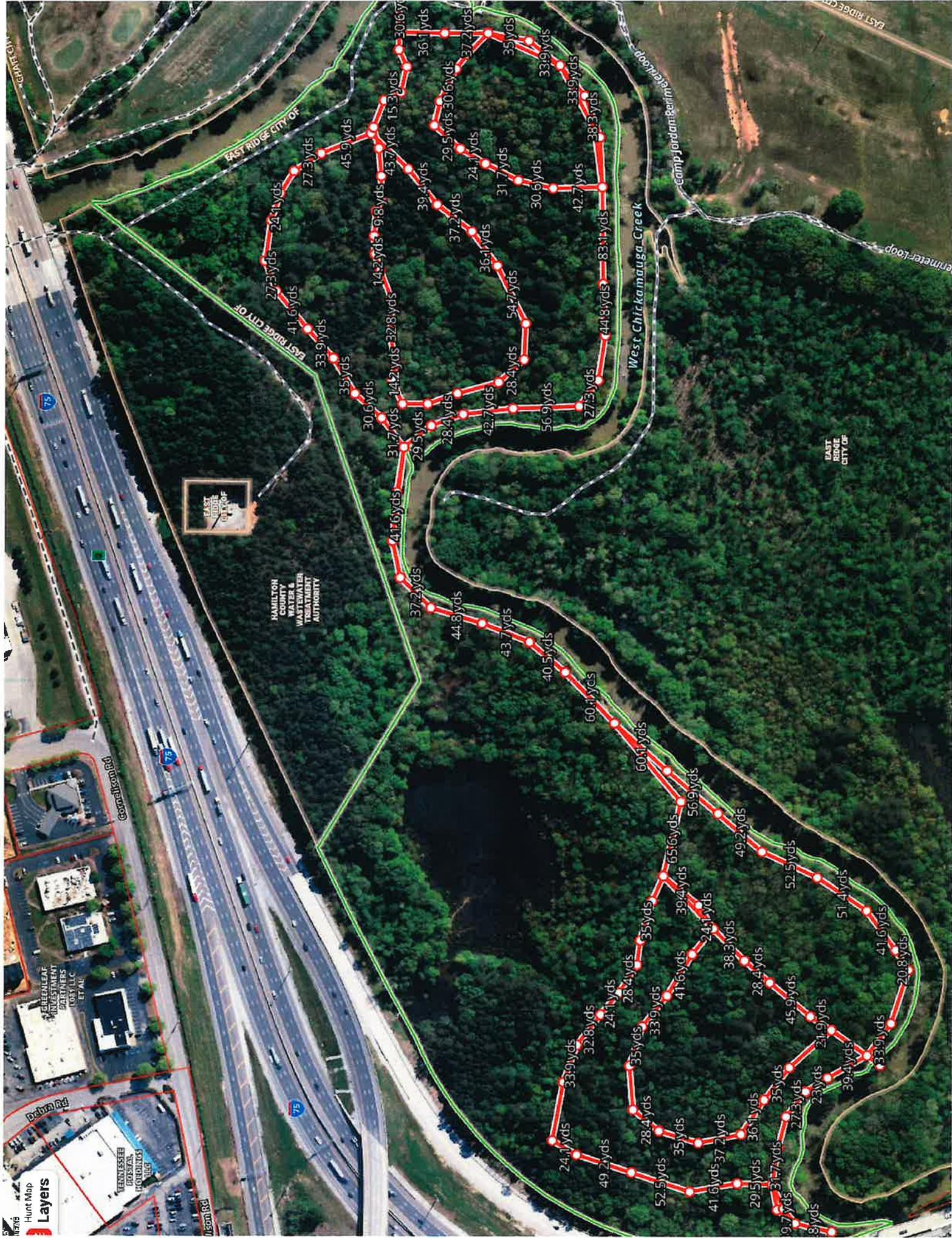
Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney



Hunt Map
Layers

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RESOLUTION NO. 3584

AGENDA MEMORANDUM
CARTA CARE-A-VAN PROGRAM

August 8, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The City of East Ridge and the Chattanooga Area Regional Transportation Authority (CARTA) entered into an agreement in August 2017 for the City to engage CARTA to provide paratransit service to residents of East Ridge on a per-trip basis. The program is referred to as Care-A-Van service and it provides a transportation service to senior citizens and the handicapped for trips to their medical appointments, pharmacy, jobs, etc. The per-trip charge was apportioned as follows:

- \$10.00 per trip for one-way service with the City of East Ridge responsible for \$7.50 of the total, and the passenger responsible for the payment of the other \$2.50.
- \$20.00 per trip for each round-trip service with the City of East Ridge responsible for \$15.00 of the total, and the passenger responsible for the payment of the other \$5.00.

City Staff (Amanda Bowers and I) met with CARTA Staff on June 21, 2024 regarding the Care-A-Van program. Since Hamilton County cut their funding to CARTA for this fiscal year, CARTA informed the City at this meeting that their cost of the Care-A-Van service would need to be increased from \$10.00 per trip (a round trip would cost \$20.00) to \$20.00 per trip (a round trip would cost \$40.00). Pursuant to the way the grant is currently written the cost for the customer needs to remain at \$2.50 per trip (\$5.00 round trip) with the City picking up the balance for the trip; therefore, the per-trip charge would be apportioned as follows:

- \$20.00 per trip for one-way service with the City of East Ridge responsible for \$17.50 of the total, and the passenger responsible for the payment of the other \$2.50.
- \$40.00 per trip for each round-trip service with the City of East Ridge responsible for \$35.00 of the total, and the passenger responsible for the payment of the other \$5.00.

The City was informed by CARTA that the Care-A-Van service has averaged approximately 278 trips per month since September 2023. Further, the actual cost per trip for the Care-A-Van service comes to \$45.00 per trip (the amount fluctuates but is an average from the previous 12-month period). Please see the attachment on the Care-A-Van program for additional detailed information.

Should the City Council wish to continue the Care-A-Van service to the residents of our community the August 2017 Agreement will need to be amended by revising the language under “Pricing” to read as follows:

- \$20.00 per trip for one-way service with the City of East Ridge responsible for \$17.50 of the total, and the passenger responsible for payment of the other \$2.50.
- \$40.00 per trip for each round trip service with the City of East Ridge responsible for \$35.00 of the total, and the passenger responsible for the payment of the other \$5.00.

The increase in the pricing would go into effect upon the adoption of the amended agreement.

The resolution before you for your consideration for approval would continue the Care-A-Van service at the aforementioned increase in pricing.

Attachment

JSM/

RESOLUTION NO. 3584

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
TO AMEND AN AGREEMENT BETWEEN THE CITY OF
EAST RIDGE AND THE CHATTANOOGA AREA
REGIONAL TRANSPORTATION AUTHORITY
("CARTA")**

WHEREAS, in August 2017, the East Ridge City Council approved an agreement with CARTA to provide paratransit services to residents of East Ridge, referred to as the Care-A-Van service; and

WHEREAS, the current costs to the City on a per-trip basis are as follows:

- \$10.00 per trip for one-way service with the City responsible for \$7.50 of the total, and the passenger responsible for the remaining \$2.50;
- \$20.00 per trip for each round-trip service with the City responsible for \$15.00 of the total, and the passenger responsible for the remaining \$5.00;

and

WHEREAS, CARTA has informed the City of price increases for the Care-A-Van service as follows:

- \$20.00 per trip for one-way service with the City responsible for \$17.50 of the total, and the passenger responsible for the remaining \$2.50;
- \$40.00 per trip for each round-trip service with the City responsible for \$35.00 of the total, and the passenger responsible for the remaining \$5.00;

and

WHEREAS, to continue the Care-A-Van service to the residents of the City, the agreement would need to be amended under the section "Pricing" to the above-mentioned amounts.

NOW, THEREFORE, BE IT RESOLVED by the East Ridge City Council that the Mayor is authorized to execute an amendment to the agreement between the City of East Ridge and CARTA under the section "Pricing" to increase the costs of the CARTA Care-A-Van service as follows:

- \$20.00 per trip for one-way service with the City responsible for \$17.50 of the total, and the passenger responsible for the remaining \$2.50
- \$40.00 per trip for each round-trip service with the City responsible for \$35.00 of the total, and the passenger responsible for the remaining \$5.00;

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this _____ day of _____ 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

CARTA CARE-A-VAN PROGRAM

USER TOTALS

MONTHS	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
July	0	14	9	15	16	15	18	
August	0	14	12	16	16	15	22	
September	1	16	16	14	9	16	20	
October	5	16	16	16	13	15	22	
November	11	14	14	15	12	14	19	
December	11	10	15	12	10	13	15	
January	10	8	15	15	11	13	25	
February	13	9	17	14	11	16	27	
March	10	10	18	16	9	17	29	
April	9	12	11	19	13	20	27	
May	12	14	15	21	13	20	26	
June	11	11	15	16	14	13		
TOTALS	93	148	173	189	147	187	250	0
Average/Mo	7.75	12.33	14.42	15.75	12.25	15.58	22.73	
Inc/Dec	N/A	4.58	2.09	1.33	-3.5	3.33	7.5	

NEW USERS (per month)

MONTHS	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
July	0	0	1	0	3	2	0	
August	0	5	3	0	0	1	1	
September	1	2	3	4	0	3	2	
October	4	1	2	1	1	1	2	
November	10	3	1	1	0	1	1	
December	2	0	2	0	1	2	1	
January	1	0	1	0	2	0	7	
February	3	1	4	2	2	1	3	
March	1	0	3	1	1	1	5	
April	1	1	0	2	2	2	4	
May	2	4	0	2	1	0	4	
June	3	1	1	0	2	0		
TOTALS	28	18	21	13	15	14	30	0
Average/Mo	2.3	1.5	1.75	1.08	1.25	1.17	2.72	

TRIP TOTALS

MONTHS	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
July	0	101	100	114	162	98	210	
August	0	119	78	138	130	136	305	
September	28	127	103	185	73	163	245	
October	46	150	158	196	110	155	257	
November	79	102	191	187	98	154	245	
December	132	72	204	185	80	145	179	
January	153	82	168	200	84	136	265	
February	107	85	169	182	75	148	333	
March	102	96	154	181	67	173	287	
April	76	117	154	202	60	161	384	
May	114	95	172	179	85	219	304	
June	95	74	131	179	76	214		
TOTALS	932	1220	1782	2128	1100	1902	3014	0
Average/Mo	77.67	101.67	148.5	177.33	91.67	158.5	251.16	
Inc/Dec	N/A	24	46.83	28.83	-85.66	66.83	92.7	

COST TOTALS (\$7.50/per trip)

MONTHS	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
July	\$ -	\$ 757.50	\$ 750.00	\$ 855.00	\$ 1,215.00	\$ 735.00	\$ 1,575.00	
August	\$ -	\$ 892.50	\$ 585.00	\$ 1,035.00	\$ 975.00	\$ 1,020.00	\$ 2,287.50	
September	\$ 210.00	\$ 952.50	\$ 772.50	\$ 1,387.50	\$ 547.50	\$ 1,222.50	\$ 1,837.50	
October	\$ 345.00	\$ 1,125.00	\$ 1,185.00	\$ 1,470.00	\$ 825.00	\$ 1,162.50	\$ 1,927.50	
November	\$ 592.50	\$ 765.00	\$ 1,432.50	\$ 1,402.50	\$ 735.00	\$ 1,155.00	\$ 1,837.50	
December	\$ 990.00	\$ 540.00	\$ 1,530.00	\$ 1,387.50	\$ 600.00	\$ 1,087.50	\$ 1,342.50	
January	\$ 1,147.50	\$ 615.00	\$ 1,260.00	\$ 1,500.00	\$ 630.00	\$ 1,020.00	\$ 1,987.50	
February	\$ 802.50	\$ 637.50	\$ 1,267.50	\$ 1,365.00	\$ 562.50	\$ 1,110.00	\$ 2,497.50	
March	\$ 765.00	\$ 720.00	\$ 1,155.00	\$ 1,357.50	\$ 502.50	\$ 1,297.50	\$ 2,152.50	
April	\$ 570.00	\$ 877.50	\$ 1,155.00	\$ 1,515.00	\$ 450.00	\$ 1,207.50	\$ 2,880.00	
May	\$ 855.00	\$ 712.50	\$ 1,290.00	\$ 1,342.50	\$ 637.50	\$ 1,642.50	\$ 2,280.00	
June	\$ 712.50	\$ 555.00	\$ 982.50	\$ 1,342.50	\$ 570.00	\$ 1,605.00		
TOTALS	\$ 6,990.00	\$ 9,150.00	\$ 13,365.00	\$ 15,960.00	\$ 8,250.00	\$ 14,265.00	\$ 22,605.00	\$ -
Inc/Dec	N/A	\$ 2,160.00	\$ 4,215.00	\$ 2,595.00	\$ (7,710.00)	\$ 6,015.00	\$ 8,340.00	

TOTAL SPENT FY 2018 - FY 2024 (7 Years) = \$90,585.00
\$12,940.71 Average Per Year
\$2,230.71 Average Increase Per Year

**AGREEMENT BETWEEN
THE CITY OF EAST RIDGE
AND
THE CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY**

THIS AGREEMENT is entered into this 10th day of August, 2017, between the **CITY OF EAST RIDGE**, whose offices are located at 1517 Tombras Avenue, East Ridge, Tennessee 37412, and the **CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY** (hereinafter referred to as "CARTA"), whose offices are located at 1617 Wilcox Boulevard, Chattanooga, Tennessee 37406.

WHEREAS, the City of East Ridge desires to engage CARTA to provide certain public transportation services as more specifically set forth herein, upon such terms and for the period and at the prices herein stated;

WHEREAS, the City of East Ridge has the full authority and right to grant such rights and privileges to CARTA as hereinafter stated and to execute this Agreement; and

WHEREAS, acting under the authority of § 7-56-105 et seq. of the Tennessee Code Annotated and § 23-19 of the Chattanooga City Code, CARTA is a qualified public transportation service provider and desires to provide the services described herein:

NOW, THEREFORE, in consideration of the mutual provisions, covenants, terms, and conditions herein contained, and for other good and valuable considerations, the contracting parties hereto mutually covenant and agree as follows:

CARTA RESPONSIBILITIES

- (a) **East Ridge Paratransit Service.** CARTA shall supply all vehicles, labor, equipment, and supervision necessary to operate the East Ridge Paratransit Service for qualifying disabled and senior-eligible customers age 65 and over. CARTA shall provide said paratransit service Monday-Friday from 7:00 AM to 7:00 PM except for holidays. Service provided will be for curb-to-curb service from all serviceable points in East Ridge to all destinations within CARTA's Care-A-Van service area for qualified customers. Current Care-A-Van operating fares and rules apply. Please see Attachment A for additional details.
- (b) **Complementary Travel Training.** CARTA shall provide complementary travel training assistance for its services, for all eligible users as desired.

PRICING

CARTA shall charge for its provision of the East Ridge Paratransit Service on a per-trip basis as detailed below. Passenger payment will apply and be collected as described in Attachment A. The City of East Ridge will be invoiced monthly, in arrears, with supporting documentation, and such invoices shall be paid within fifteen (15) days of delivery. Charges for each trip will be

payable proportionally by the passenger utilizing the service and by the City of East Ridge. The per-trip charge will be apportioned as follows:

\$10.00 per trip for one-way service, with the City of East Ridge responsible for \$7.50 of the total, and the passenger responsible for payment of the other \$2.50.

\$20.00 per trip for each round trip service, with the City of East Ridge responsible for \$15.00 of the total, and the passenger responsible for payment of the other \$5.00.

RIGHTS TO TERMINATE

Either party reserves the right to terminate this Agreement at any time for any reason if written notification is provided to the other contracting party. Such termination would be effective immediately, but CARTA would provide invoicing for any trips that had been provided prior to the termination taking place, and the City of East Ridge shall be responsible for payment thereof.

PERIOD OF AGREEMENT

The Agreement shall commence on September 1, 2017 for an initial one (1) year period ending on August 31, 2018, subject to each party's right of termination as detailed above.

REVISIONS

Both contracting parties reserve the right to review the service, pricing, and other material terms of this Agreement in order to update and to ensure a complete understanding of the intents and responsibilities of the contracting parties. No amendments to this Agreement shall be effective unless set forth in writing and agreed to by both parties.

INSURANCE/LIABILITY

CARTA shall be solely responsible for the paratransit operations described herein and for any claims made relative thereto. Other than the requirement for payment of fees as detailed above, the City of East Ridge's role with respect to CARTA's transportation service will be advisory in nature. Additionally, up to the limits and protections against liability specified under the Tennessee Governmental Tort Liability Act, CARTA shall fully indemnify and hold the City of East Ridge harmless from any claim of loss due to personal injury or property damage arising out of CARTA's operation of paratransit service as described herein, unless such injury or damage is caused by the negligence of the City of East Ridge or its agents, officers, and employees. Such indemnification shall include reimbursement to the City of East Ridge of reasonable attorneys' fees and expenses related to any claim of loss to personal injury or property damage. CARTA's indemnification obligation under this Agreement shall survive the expiration or earlier termination of this Agreement. CARTA agrees to provide the City with an insurance certificate naming the City of East Ridge as additional insured for One Million Dollars per occurrence for each loss not limited by the Governmental Tort Liability Act.

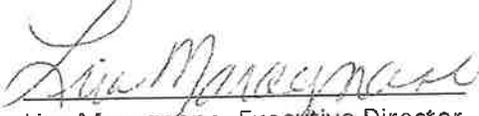
If such case arises any liability of the City of East Ridge to CARTA and/or third parties for any claims, damages, losses, or costs arising out of or related to acts performed by the City of East Ridge under this agreement shall be governed by the Tennessee Claims Commission Act, Tennessee Code Annotated §§ 9-8-301 et seq.

In compliance with the requirements of Tennessee Code Annotated § 12-4-124, CARTA hereby attests that it shall not knowingly utilize the service of an illegal immigrant in the United States in the performance of this Agreement and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the United States in the performance of this Agreement.

In the event that any action, suit or other proceeding is initiated concerning or arising out of this Agreement, the prevailing party shall recover all of such party's costs and attorneys' fees incurred in each and every action, suit or other proceeding, including any and all appeals or petitions therefrom from the non-prevailing party.

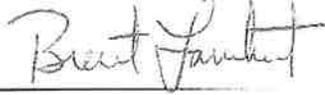
IN WITNESS THEREOF, the parties have executed this Agreement on the dates hereinafter mentioned.

FOR CHATTANOOGA AREA REGIONAL
TRANSPORTATION AUTHORITY


Lisa Maragnano, Executive Director

August 18, 2017
Date

FOR CITY OF EAST RIDGE


Mayor Brent Lambert

August 10, 2017
Date

Attachment A: Care-A-Van Client/Service Policy

The CARTA Care-A-Van Client/Service Policy has been developed with the guidance of the CARTA Care-A-Van Advisory Commission for Accessible Transportation. We appreciate your cooperation in helping us provide more efficient transportation by familiarizing yourself with and following these policies. If you have any questions, comments or suggestions to make our service more accessible, please contact our office.

Clients must have a completed, approved and current CARTA Eligibility Application or proof of age on file at the Care-A-Van office.

The passenger charge for one-way trips is \$2.50 each, and for round trips, the charge is \$5.00 each, payable at the time of service. There is no charge for children under six (6) years of age or an approved Personal Care Attendant (escorts). All children under four (4) years of age traveling with a client must be in a client provided child restraint seat. The fee for children between the age of six (6) to sixteen (16) years of age is \$0.50 each way. All additional adult non-escort passengers are required to pay the appropriate fee when transportation is rendered. When booking your trip you must let Care-A-Van know if you will have additional passengers meeting the requirements above.

CARTA reserves the right to charge additional sums to agencies or entities providing financial support to CARTA for such services.

Payment Policy: All clients are expected to pay their fares at the time of transportation, unless billing arrangements have been made through the Care-A-Van office. Payment should be received no later than thirty (30) days after receiving your bill. If payment has not been received after thirty (30) days, client privileges for further services may be temporarily suspended until the payment is received.

Clients may schedule rides up to two (2) weeks in advance. A minimum of forty-eight (48) hours' advance notice is requested for scheduling trips. Care-A-Van will make every effort to accommodate "on demand" same day trips. Care-A-Van should never be used for emergency trips. In case of an emergency call 9-1-1 immediately. Clients are requested to be ready for pick up fifteen (15) minutes before the scheduled pick up time and/or fifteen (15) minutes after the scheduled pick up time. Due to Care-A-Van schedules, drivers are only permitted to wait for five (5) minutes after the scheduled arrival time, before leaving the pickup location. However, you should contact the dispatcher if you're experiencing delays to see if a different arrangement can be made. Clients may not alter a scheduled destination after pick up unless previously cleared with the dispatcher. Stops between pick up and drop off locations are not permitted unless previously scheduled with the dispatcher.

Care-A-Van service is a "curb-to-curb" service but will provide "origin to destination" services upon request to any rider as needed. Please make sure when you are booking your trip you let Care-A-Van know that you need "origin to destination" service. Care-A-Van drivers will assist clients to board the vehicle. Drivers may only assist clients in and out of wheelchairs to the

extent which allows them to transfer to a van seat. Drivers are not allowed to enter a client's residence. Vehicles will not enter any area (i.e. narrow driveway less than 16 ft. wide, steel hills or slopes greater than 8.33% or 1" of fall to 12" of length - lift ramps can only be deployed on flat surfaces), without turn around space, no unpaved or rough or soft surfaces, low overhands (less than 10' + top clearance, etc.) where in the drivers and/or safety supervisors opinion that unsafe conditions exist for the client, driver, or damage that may occur to the vehicle or personal property. The drivers are not allowed to enter any area where they have to back the vehicle into or out of a client's pick up or drop off location. If your pick up or drop off location is affected by this policy, Care-A-Van will work with you to arrange an alternative pick up or drop off location.

Clients must provide their own wheelchairs and/or mobility devices. Each mobility device must be secured in the vehicle with a four (4) point, tie-down and suggested lap/shoulder restraint belt system. All Care-A-Van clients are asked to wear a seat belt while aboard the vehicle. Clients are only allowed to stand at their own risks.

Clients are responsible for providing safe & negotiable exterior surfaces for wheelchairs and ambulatory clients. Clients who use wheelchairs are responsible for providing safe, sturdy (built according to regulations - 1" of fall to 12" of length), and non-skid surface ramps.

Family members or friends must assist clients if no ramp is available. Drivers are not allowed to lift a wheelchair due to risk of injury to the client and/or driver.

If a client needs to cancel a ride, he/she must do so by calling the dispatcher at the Care-A-Van office at least one hour before the van is scheduled to arrive. If the driver arrives to the pickup location before the client calls, the client will be subject to a "NO SHOW." At the end of the month the client will receive a letter, notifying them of their number of NO-SHOW occurrences within a thirty (30) day period. In order for all clients to get to their appointments on-time it is extremely important to cancel unwanted rides. All phone calls are recorded. Please note the time, date, and person you spoke with if you call to cancel a ride.

If a client requires a Personal Care Attendant (escort), the client is responsible for providing such escort. The escort may ride at no charge, but the escort must be picked up at the client's location and dropped off at the same destination as the client. Drivers are not permitted to carry packages or groceries. Clients are only allowed those packages which they or their escorts can carry. All packages must be secured on the vehicle. Clients needing assistance with groceries MUST have an escort to ride with and assist them. Travel luggage is permitted.

Clients who are on the "call back" schedule are expected to be at the arranged pick up location, unless different arrangements have been made.

A trained service animal (dog) will be allowed to do work or perform tasks for the benefit of any client as needed.

No smoking or eating is allowed on the vehicles at any time. No abusive physical or verbal behavior toward the drivers or other passengers will be tolerated. Such occurrences may result

in an offending client being removed from the vehicle and suspended from riding. For the health of the clients and welfare of fellow passengers, good hygiene is required at all times.

Care-A-Van is a public transit service. Due to heavy volume of clients wishing to ride, it may be necessary to combine your trip along with several other client trips. We will make every effort to accommodate your trip in the timeliest, safest, and efficient manner possible without subjecting any client to an extended travel time or waiting period.

We ask your patience and for you to be aware that our vehicles are subject to the same traffic conditions and road hazards which cause traffic delays and detours for private vehicles, and may delay our schedules beyond our control.

SCHEDULING A TRIP

Once you have received notification of eligibility for Care-A-Van service, contact the Care-A-Van office to schedule your trips. In order to accommodate as many riders as possible, clients may schedule rides up to two (2) weeks in advance. A minimum of forty-eight (48) hours' advance notice is required for scheduling trips. Care-A-Van will make every effort to accommodate "on demand" same day trip.

Reservations may be made during the regular Care-A-Van office hours, Monday through Friday from 8:00 a.m. until 5:00 p.m.

Care-A-Van Office

Telephone: 423-698-9038 TDD: 423-698-8418 Fax: 423-698-8555

Customer Fares

One Way \$2.50
Round Trip \$5.00

**AGENDA MEMORANDUM
UPDATES TO AUDIO VISUAL EQUIPMENT – COUNCIL CHAMBERS**

August 22, 2024

Submitted By:

Michelle Sinigaglio, Human Resources Director

SUBJECT:

The City of East Ridge sought proposals from highly qualified firms to upgrade the audio-visual equipment for the City Hall Council Chambers. The following 3 proposals were received:

Technology Express	\$41,256.73
Input Group, LLC	\$24,847.50
HiWire, Inc.	\$11,944.74

Based on the proposals received we would like to accept the proposal submitted by Input Group, LLC for \$24,847.50. This proposal includes replacing the operating system, cameras, camera controller, TVs, and all necessary cables, converters, and the like. With key aspects like installation, programming, and training also included. Input Group also has a record of high-quality AV installations for big name clients including the South Carolina House of Representatives which shows the capability of their team and system. We believe their level of professionalism and expertise at their price point is exactly what we need. The lower proposal from HiWire, Inc. did not include the requested replacement of a high quality, easy to use, operating system and was merely replacing the cameras, TVs, and accessory equipment all of which, as proposed, were of a quality that would not meet the professional standard that our facility requires. HiWire also do not seem to have as much of a high-level track record comparatively, seeming to work on a much more amateur level than we strive for.

The cost for the upgrades is included in the FY 24-25 budget.

AGENDA MEMORANDUM

Equipment Installation of CID Vehicles

Date: 08/22/2024

Submitted by:

Clint Uselton, Chief of Police

Name, Title

SUBJECT:

The East Ridge Police Department seeks approval to use Truckers Lighthouse, Inc to supply and upfit (install) equipment (to include all parts, labor, freight, shop fees, etc.) to the newly acquired CID vehicles. This will include bed covers, secure storage (vault), emergency lighting, and audible warnings.

The total cost for all four trucks is \$35,375.92 (\$8,843.98 per vehicle). Truckers Lighthouse, Inc complies under Tennessee Statewide Contract 202 for installation for Emergency Audio/Visual Equipment and Parts. This purchase was included in the budget and will be paid out of the Drug Fund.

AGENDA MEMORANDUM
APPROVAL FOR THE PURCHASE OF
10 SETS OF TURNOUT GEAR

August 22, 2024

Submitted by:



Michael Williams, Fire Chief

SUBJECT:

The Fire department is requesting the Mayor and Councilmembers approval to purchase 10 sets of turnout gear. This purchase will be from NAFECO through Sourcewell.

With this new gear we will continue to provide our members with the best quality of protection from fire which causes cancer and injuries.

The total amount for 10 sets of turnout gear is **\$ 37,120.00**

This amount was budgeted under line item 326 (Clothing &Uniforms)

NAFECO Quote # KCLK-D7GR7K

Sourcewell contract # 010424-LIO