

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**July 11, 2024
6:00 pm**

1. Call to Order
2. Invocation
3. A. Roll Call
B. Milestone Awards for June 2024
C. Special Proclamation
4. Approval of Minutes June 25, 2024 Council Meeting
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business: None
9. New Business:
 - A. **RESOLUTION NO. 3567** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE PURCHASE OF A NEW LADDER TRUCK FROM PIERCE, SIDDONSON-MARTIN EMERGENCY GROUP THROUGH THE HOUSTON GALVESTON AREA COUNCIL COOPERATIVE PURCHASING PROGRAM (“HGACBUY”) CONTRACT #FS 12-23
 - B. **RESOLUTION NO. 3568** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR AN ATHLETIC FIELD SUPPLIER FOR BASEBALL AND SOFTBALL FIELDS AT CAMP JORDAN PARK FOR FY 2024 - 2025
 - C. **RESOLUTION NO. 3569** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (“MOU”) WITH THE HAMILTON COUNTY DEPARTMENT OF EDUCATION REGARDING A RENEWAL OF AN APPLICATION FOR PLACEMENT OF SCHOOL RESOURCE OFFICERS (“SROs”) WITHIN HAMILTON COUNTY SCHOOLS

- D. **RESOLUTION NO. 3570** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PURCHASE TWO FERRIS MOWERS FROM CHATTANOOGA TRACTOR AND EQUIPMENT THROUGH THE BUYBOARD COOPERATIVE PURCHASING CONTRACT LISTING #_706-23_____
- E. Discussion of Tentative Agenda Items for the **July 25, 2024** City Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA
July 25, 2024**

8. Old Business:

- A. **ORDINANCE NO. 1205 (1st reading)** – Amendments to Sign Ordinance (Lighting Display and Storefront Display Regulations (tabled June 13, 2024)

9. New Business:

- A. **RESOLUTION NO. ____** - Installation of Safe Haven Baby Box for Fire Department
- B. **RESOLUTION NO. ____** - Approval of Bids for Athletic Soccer Field Supplier (Bid Opening July 17, 2024)
- C. **RESOLUTION NO. ____** - Approval to purchase four (4) trucks from Wilson County Motors on Statewide Contract
- D. **RESOLUTION NO. ____** - Approval to purchase six (6) Ford Interceptors from Lonnie Cobb Ford on Statewide Contract
- E. **RESOLUTION NO. ____** - Approval to purchase Gator for Camp Jordan Park from Agro through the Sourcewell Cooperative Purchasing Alliance
- F. **RESOLUTION NO. ____** - Approval of donation of \$10,000 to the Chattanooga/ Hamilton County Family Justice Center
- G. **RESOLUTION NO. ____** - Approval of Annual Bids for Street Department Materials for FY-2024 – 2025 (Bid Opening July 17, 2024)
- H. **RESOLUTION NO. ____** - Appointment to the Industrial Development Board by Councilmember Tyler to fill the unexpired term of Lee Ramey

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**June 27, 2024
6:00 pm**

The East Ridge City Council met pursuant to notice on June 27, 2024, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Robert Jones gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, City Attorney Litchford, and City Recorder Middleton.

Attendance: 22

Mayor Williams recognized County Commissioner and former Vice Mayor Mike Chauncey and County Commissioner Jeff Eversole

Consent Agenda:

- A. Approval of Minutes June 13, 2024 Council Meeting
- B. Approval of May 2024 Financial Report
- C. Declaration of Surplus Property – Fire Department/Library

Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens: None

Communication from Councilmembers:

Councilmember Tyler stated the Optimist Club Kars 4 Kids car show and Swap Meet on July 13th from 8:30 am – 1:00 pm, with various prizes awarded. Pre-register on the Optimist Club website.

Councilmember Witt, Vice Mayor Haynes, and Councilmember Cagle had nothing at this time.

Mayor:

- Parks and Recreation
 - Director Skiles announced the following:
 - Fall season for tackle football, adult softball, t-ball, baseball/softball, flag football, cheerleading, and soccer. Check the website for registration dates.

- Fall Festival in October. There are currently 100 vendors signed up so far.
- A press release went out today announcing that the City of East Ridge has received the TML Excellence in Economic Development Award. This is a statewide award. The Mayor believes this is a testament of the hard work of all employees and the previous council that had the foresight to apply for the Border Region designation. He also thanked the current council for all the hard work they do.

Communication from City Manager:

- Animal Shelter – This project is moving along well. Contractors are working on mechanical, electrical, stonework, and the dog kennels. The Shelter could possibly be open by the third or fourth week of July.
- Moore and McBrien Road Bridges – Mr. Miller and the Mayor met with representatives from TDOT regarding the bridges. Work has halted because five beams did not meet standards. New beams have been ordered and work will resume around mid-July. We are looking at the completion of the bridges in January 2025 and possible opening in February or March of 2025. Mayor Williams stated the delay with the bridges did not delay the overall project for the interchange.
- Community Center – We received a \$600,000 matching LPRF grant from the state for updates on the Community Center. A kickoff meeting was held today with Kimley Horn, March Adams, H&K Architects, and the City. We should have the site plan complete by July or August, and then do construction drawings. Construction should start in April 2025 and be completed by the end of 2025 or early 2026.

At this time, Mayor Williams recognized Commissioner Lee Helton who just came in to the meeting.

Old Business:

ORDINANCE NO. 1207 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL SETTING THE PROPERTY TAX RATE FOR THE YEAR 2024 AT THE RATE OF \$1.2500 FOR EVERY ONE-HUNDRED DOLLARS OF ASSESSED REAL PROPERTY IN THE CITY OF EAST RIDGE (2nd and final reading) – City Attorney Litchford read on caption. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1207 on second and final reading. City Manager Miller stated the tax rate is \$1.25 with no increase. The vote was unanimous. Motion approved.

ORDINANCE NO. 1206 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025 (2nd and final reading) – City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Ordinance No. 1206 on second and final reading. Mr. Miller stated we may have \$1.2 - \$1.3 million in revenues over expenditures at the end of this fiscal year. The vote was unanimous. Motion approved.

ORDINANCE NO. 1208 - AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND THE FISCAL YEAR 2024 OPERATING BUDGET, ORDINANCE NO. 1186, BY CHANGING THE REVENUES AND EXPENDITURES OF VARIOUS FUNDS (2nd and final reading) – City Attorney Litchford read on caption. Finance Director Qualls stated this is the final amendment for this fiscal year and it is for general housekeeping purposes. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1208 on second and final reading. The vote was unanimous. Motion approved.

New Business:

RESOLUTION NO. 3560 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ACCEPTING THE DELIVERY AND RECEIPT OF A SPORTS FACILITY FEASIBILITY STUDY PERFORMED BY VICTUS ADVISORS RELATED TO THE POTENTIAL EXPANSION AND ENHANCEMENT OF INDOOR AND OUTDOOR FACILITIES LOCATED AT CAMP JORDAN PARK – City Attorney Litchford read on caption. City Manager Miller stated that in December 2023, the City Council approved Victus Advisors to perform a sports facility feasibility study. Mr. Miller introduced Brian Connelly with Victus to present the findings of the study.

Mr. Connelly went through the highlights of the study. He stated that the goal of the study is for Victus to make recommendations for improvements at Camp Jordan. He stated that the park has local use during the week, with people driving 5 – 6 hours on weekends to attend sporting events at the park. The park has generated approximately 11,000 annual room nights over the last three years, even with significant rainouts.

Mr. Connelly stated that Camp Jordan has more events than any other venue in the Chattanooga area. Some drawbacks are that we do not have turf fields or indoor basketball/volleyball. They did have good feedback on the Camp Jordan staff. They are very communicative and responsive. There are also good hotels and dining facilities in the area.

Recommendation from the Victus study include:

- Fixing the drainage and flooding issues
- Upgrade outdoor sports complex
- Convert some fields to artificial turf
- Have 10 indoor hardwood basketball courts and some volleyball courts, which can also be used for pickle ball, cheer, etc.
- Recommended that Camp Jordan staff continue as operators, but we could partner with the County for an indoor facility or hire private management.

Estimated economic impact could be \$17.5 million for the City and County, 500 new jobs, with a tax impact (sales and hotel/motel) of \$7.6 million over a 20 to 30-year period.

Mayor Williams stated the study is very detailed and he is very impressed. Councilmember Witt thanked Director Skiles and the staff for the good comments in the study. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3560. The vote was unanimous. Motion approved.

RESOLUTION NO. 3561 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL ACCEPTING THE ASSESSMENTS PERFORMED AS THEY RELATE TO THE MCBRIEN SCHOOL BUILDING LOCATED AT 1501 TOMBRAS AVENUE AND DECIDING THE DISPOSITION OF THE STRUCTURE – City Attorney Litchford read on caption. City Manager Miller stated Council approved assessments on the McBrien School building as follows:

- An asbestos and lead paint assessment completed by S&ME. The report identified asbestos-containing materials in the building. Lead paint was found but below the level for removal. Asbestos removal could cost between \$150,000 - \$175,000. Cost for the asbestos abatement design and project monitoring by S&ME would cost \$19,780.
- A structural assessment by PDM Engineering Associates, LLC found that the foundation was sound. Cost for immediate work is estimated at \$1,066,470 with future corrective actions estimated at \$7,577,325.
- A contractor’s assessment was performed by BP Construction. The estimated cost for the exterior repairs is \$8,100,000 to \$9,450,000 and the interior costs are \$8,910,000 to \$10,800,000.

Mack McCarley with PDM Engineering stated he found the “bones” of the building to be in good shape, but a major item would be the roof. Electrical and HVAC need to be redone.

Mayor Williams has had conversations with some foundations regarding a fine arts facility or an incubator. Councilmember Cagle would like to demolish the building and build a new structure. Councilmember Witt has a problem destroying the City’s old buildings and their history.

Roll call vote: Vice Mayor Haynes - yes; Councilmember Cagle - no; Councilmember Tyler - yes; Councilmember Witt - yes; Mayor Williams – yes. Motion approved.

RESOLUTION NO. 3562 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO PURCHASE A USED PICK-UP TRUCK FOR THE EAST RIDGE FIRE DEPARTMENT – City Attorney Litchford read on caption. Chief Williams stated the City sold an old engine for \$37,000 and would like to use \$30,000 of that amount to purchase the pick-up truck. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3562. The vote was unanimous. Motion approved.

RESOLUTION NO. 3563 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR MASONRY SAND TO TOP DRESS ATHLETIC FIELDS AT CAMP JORDAN PARK FOR FISCAL YEAR 2024 – 2025 – City Attorney Litchford read on caption. Parks and Recreation Director Skiles stated we received two bids as follows:

- TJ Hunt, LLC \$44.50 per ton.
- Riverside Industries, LLC \$44.00 per ton from July 1st - December 31, 2024 then \$46.00 per ton January 1 - June 30, 2025.

Staff recommended the bid be awarded to TJ Hunt, LLC. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3563 awarding the bid to TJ Hunt, LLC. The vote was unanimous. Motion approved.

RESOLUTION NO. 3564 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR FALL/WINTER UNIFORMS FOR THE 2024 SPORTS SEASON FOR THE PARKS AND RECREATION DEPARTMENT - City Attorney Litchford read on caption. Director Skiles stated we received three bids as follows:

- Krown Sports \$36,050.00 meets all bid specifications.
- Home Team Athletics \$99,790.00 meets all bid specifications.
- Riddell /All American \$29,108.00 only bid on football and basketball uniforms

Staff recommended the bid from Krown Sports be approved. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3564 awarding the bid to Krown Sports. The vote was unanimous. Motion approved.

RESOLUTION NO. 3565 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO HAVE AN APPRAISAL PERFORMED ON PROPERTY LOCATED ADJACENT TO JORDAN RUN ROAD – City Attorney Litchford ready on caption. City Manager Miller stated his office received a request from a resident living at the end of Jordan Run Road to purchase a 5.89 parcel of land that is owned by the City. The parcel is mostly in the 100-year flood zone with a sliver of the land in the floodway. The owner could build on the property in the 100-year flood zone but Mr. Miller would like to have a deed restriction that nothing could ever be built on the entire 5.89 acres. We would need to have an appraisal performed, which the resident has agreed to pay for, but he would only purchase the property if the appraised value is affordable. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve Resolution No. 3565. The vote was unanimous. Motion approved.

RESOLUTION NO. 3566 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE THE ATTACHED CHANGE ORDER REQUEST #003 FROM JC CURTIS CONSTRUCTION CO., LLC IN REGARD TO THE CONSTRUCTION OF THE NEW EAST RIDGE ANIMAL SHELTER – City Attorney Litchford read on caption. City Manager Miller stated this change order to extend the Animal Shelter project contract time by five (5) additional days due to an addition of a sewer line and the installation of a grinder-sewage pump for future expansion of the Animal Shelter. This would add no additional cost to the project. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3566. The vote was unanimous. Motion approved.

Mayor Williams reminded Council that we still have a tabled item, Ordinance No. 1205 regarding amendments to the sign ordinance. Mr. Miller sent the proposed amendments to Council and the Mayor asked that they review them.

Discussion of Tentative Agenda Items for the July 11, 2024 City Council Meeting

- Milestone Awards for June 2024
- Special Proclamation

Old Business: None

New Business:

- **RESOLUTION NO. ____ - Purchase of New Ladder Truck for Fire Department** – Chief Williams is requesting to replace the 1993 ladder truck that was original piece of equipment when the Fire Department was established 30 years ago. The truck did not pass its last inspections and they can no longer find parts for repairs. The lead time for a new truck will be 40 – 41 months. The City can purchase a new ladder truck from Pierce, Siddons-Martin Emergency Group at a cost of \$2,337,452, but with discounts the total cost would be \$2,163,598.77. The City would do a \$1 million prepayment. The prepayment would come from the General Fund – Fund Balance.
- **RESOLUTION NO. ____ - Approval of Bids for Parks and Recreation Baseball/Softball Field Supplies** – Director Skiles stated these bids open on June 26th and will be presented at the next Council meeting.
- **RESOLUTION NO. ____ - Approval of Memorandum of Understanding (“MOU”) for the School Resource Officer (“SRO”) Program** - Development Administrator McAllister stated this is for approval of a MOU between the City and the Hamilton County Board of Education for SROs in the four East Ridge schools. .
- **RESOLUTION NO. ____ - Approval to Purchase two mowers for Parks/Recreation and Street Department** – Director Skiles stated that Parks and Recreation and the Street Department wish to purchase a mower for each department. These are budgeted items. Mr. Miller stated he has started a replacement mower program.
- **RESOLUTION NO. ____ - Appointment of a member to the Industrial Development Board** by Councilmember Tyler to fill the unexpired term of Lee Ramey

Being no further business, the meeting was adjourned.

RESOLUTION NO. 3567

**AGENDA MEMORANDUM
APPROVAL FOR THE PURCHASE OF A
NEW LADDER TRUCK**

July 11, 2024

Submitted by:



Michael Williams, Fire Chief

SUBJECT:

The Fire Department staff has been working on vehicle replacements for several years. We are currently asking to replace a 1993 55-foot Quint that was one of the original apparatuses purchased when the city started its own fire department, over 30 years ago. This 55-foot Quint did not pass the last inspection due to wiring issues that operate the aerial and nozzle. Due to its age, we cannot find replacement parts.

The last two engines (pumpers) were purchased through HGAC Buy from Pierce. We are requesting that a New Ladder Truck be purchased through HGAC Buy from Pierce, Siddons-Martin Emergency Group. This new ladder will last our department for over twenty years, meeting the needs of our community. The estimated lead time (Time to build) is 40-41 months.

Below is a quote from Pierce, Siddons-Martin Emergency Group.

Vehicle Price-	\$ 2,337,452.00
\$ 1,000,000.00 Prepay at time of order discount	(\$ 140,000.00)
Siddons-Martin additional discount with \$1,000,000.00	(\$ 33,853.23)
Prepaid at Time of Order	
Total discount savings	(\$173,853.23)
Total Price	\$ 2,163,598.77

We are requesting the Mayor and councilmembers approve this purchase through HGAC Buy for a new ladder truck from Pierce Siddons-Martin Emergency Group in the amount of \$ 2,163,598.77

RESOLUTION NO. 3567

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE PURCHASE OF A NEW LADDER
TRUCK FROM PIERCE, SIDDONS-MARTIN EMERGENCY
GROUP THROUGH THE HOUSTON GALVESTON AREA
COUNCIL COOPERATIVE PURCHASING PROGRAM
("HGACBUY") CONTRACT #FS 12-23**

WHEREAS, the City of East Ridge Fire Rescue is in need of a new ladder truck to replace a 1993 Quint, original to the department when the City started its own Fire Department; and

WHEREAS, the Quint did not pass the last inspection due to wiring issues that operate the aerial and nozzle, and due to its age, replacement parts cannot be found.

WHEREAS, the City wishes to purchase a new ladder truck from Pierce, Siddons-Martin Emergency Group through the HGACBuy Purchasing Program; and

WHEREAS, the total cost of the ladder truck is as follows:

- | | |
|--|-----------------------|
| • Vehicle Price | \$2,337,452.00 |
| • Discount with \$1,000,000 pre-pay when ordered | (\$140,000.00) |
| • Siddons-Martin Additional discount | (\$33,853.23) |
| • Total Price after discounts | \$2,163,598.77 |

WHEREAS, there is a lead time for delivery of 40 - 41 months, so the remaining amount would be budgeted at a later time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that either the Mayor or City Manager is authorized to purchase a new ladder truck from Pierce, Siddons-Martin Emergency Group through the HGACBuy Purchasing Program, Contract #FS 12-23.

BE IT FURTHER RESOLVED that the \$1,000,000 pre-pay amount will be paid from the General Fund – Fund Balance.

BE IT FURTHER RESOLVED that the remaining amount of the total cost will be budgeted at a later time due to the lead time for delivery of 40 - 41 months.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the _____ day of _____ 2024.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

Siddons Martin Emergency Group, LLC
 892 Kansas St.
 Memphis, TN 38106
 DEALER # 21916



May 13, 2024

Mike Williams, Fire Chief
 EAST RIDGE FIRE & RESCUE
 4214 RINGGOLD RD
 EAST RIDGE, TN 37412

Proposal For: 2024 East Ridge Tower

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to EAST RIDGE FIRE & RESCUE. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB EAST RIDGE FIRE & RESCUE and training on operation and use of the apparatus.

Description	Amount
Qty. 1 - 1430 - Pierce-Custom Enforcer Aerial, HD Ladder 100', Mid-Mount	
(Unit Price - \$2,337,452.00)	
Delivery within 40-41 months of order date	
QUOTE # - SMEG-0007724-0	
Vehicle Price	\$2,337,452.00
\$1,000,000 Prepay at Time of Order Discount	(\$140,000.00)
Siddons-Martin Additional Discount With \$1,000,000 Prepaid at Time of Order	(\$33,853.23)
<hr/>	
1430 - UNIT TOTAL	\$2,163,598.77
<hr/>	
SUB TOTAL	\$2,163,598.77
HGAC FS12-23 (FIRE)	\$0.00
<hr/>	
TOTAL	\$2,163,598.77

Price guaranteed for 60 days

Additional: 'Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Persistent Inflationary Environment Notification: If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] (the "PPI") has increased at a compounded annual growth rate greater than 5.0% from the date of acceptance of this proposal letter (the "Order Month") and 14 months prior to the anticipated Ready for Pickup Date (the

"Evaluation Month"), then the proposal price may be increased by an amount equal to any increase exceeding 5.0% for the time period between the Order Month and the Evaluation Month. Siddons Martin and Pierce will provide documentation of such increase and the updated price for the customer's approval before proceeding with completion of the order along with an option to cancel the order.'

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Tennessee. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Michael Miranda

I, _____, the authorized representative of EAST RIDGE FIRE & RESCUE, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date

Respondent: Pierce - ARFF				
Code or Part No.	Quantity	Option Description	May 2024 Published Pricing	Customization
146	1	Remote tank drain	\$950.00	
189	1	Electric Windows	\$2,975.00	
205	1	Heavy Duty Metal Dash	\$6,973.00	
224	2	EMS Compartment w outside access (each)	\$11,748.00	
231	1	Raised roof, custom cab	\$3,371.00	
232	1	Extended Cab	\$7,787.00	
254	1	Mounting plate on engine tunnel	\$709.00	
257	1	Intercom Wireless System	\$8,006.00	
260	4	Intercom Headset - wireless	\$5,536.00	
287	2	Spare 12 volt power (each)	\$448.00	
295	1	Camera System Rear only	\$2,027.00	
328	1	430 amp Delco alternator	\$5,581.00	
344	1	12 volt LED Hi-Viz Brow C	\$12,072.00	
421	19	Mate Flex in Enclosed Compartments Per Shelf	\$3,420.00	
422	6	Adjustable Comp. shelves	\$1,716.00	
428	4	Adjustable slide-out tray	\$4,072.00	
435	4	Slide-out floor tray	\$4,736.00	
438	1	Swing-out tool board	\$3,340.00	
447	4	Peg Board in compartment	\$4,132.00	
451	3	C-Tech style drawers (per ea.)	\$5,739.00	
459	1	SCBA Cylinder storage in fender panel triple (each)	\$1,909.00	
482	1	Add Large Diameter Side Discharge	\$8,060.00	
563	1	LED Emergency Lighting B	\$15,821.00	
619	1	Hvdraulic 10 KW	\$31,959.00	
643	1	Electric Cord Reel with 200' of 10/3	\$5,714.00	
645	1	Junction Box	\$1,206.00	
680	1	Aerial Control Wireless MUX Aerials	\$13,786.00	
693	1	Camera Stabilizer per pair	\$2,949.00	
700	1	LED Rung Lighting	\$11,026.00	
730	1	Graphics Upgrade 3	\$6,336.00	
911362	1	Paccar 510hp to Cummins 605hp		\$68,857.00
163B	1	ESC/ABS/ATC	\$8,904.00	
227A	1	Heavy Duty HVAC	\$5,048.00	
349C	4	Hi-Viz Cab or Body LED C	\$16,496.00	
		Base Bid	\$2,042,043.00	
		Published Options	\$224,552.00	
		Total Published Options	\$2,266,595.00	
		Unpublished Options	\$68,857.00	3%
		Total Options w/o HGAC Fee	\$2,335,452.00	

RESOLUTION NO. 3568

AGENDA MEMORANDUM
Athletic Field Supplier Baseball/Softball

July 11, 2024

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The Parks and Rec Department opened sealed bids on June 26, 2024, for Athletic Field Supplier for Baseball and Softball Fields within Camp Jordan Park. The Parks and Recreation Department is seeking items for purchase within the fiscal year of July 2024-June 2025. Four (4) bids were received. Staff recommended awarding River City Athletic Fields for 2024 - 2025 fiscal year, as they met all bid specifications.

Bid Tabulations:

River City Athletics Fields	\$41,492.00 meets all bid specifications.
Liberty Apparel	\$11,495.44 did not bid on 3 items needed (field conditioner, field grading, or nail drags.)
Ewing Irrigation Products Inc.	\$28,878.02 did not bid on field grading.
Pyramid School Products	\$2,215.20 did not bid on 6 items needed (chalk, matt drags, field conditioner, field grading, nail drags or fence toppers.)

Attachment

SS

RESOLUTION NO. 3568

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR AN ATHLETIC FIELD SUPPLIER FOR BASEBALL AND SOFTBALL FIELDS AT CAMP JORDAN PARK FOR FY 2024 - 2025

WHEREAS, on May 26, 2024, the City of East Ridge advertised for bids for an Athletic Field Supplier for Baseball and Softball Fields at Camp Jordan Park for FY 2024 – 2025.

WHEREAS, sealed bids were opened and publicly read on June 26, 2024, beginning at 2:30 p.m. at East Ridge City Hall; and

WHEREAS, City staff has maintained a file of the bids which were submitted; and

WHEREAS, after conducting a public bid opening and after reviewing the bid documents, City staff recommends the bid for an Athletic Field Supplier for Baseball and Softball Fields at Camp Jordan Park for FY 2024 – 2025 be awarded to River City Athletic Fields in the amount of \$41,492.00, which meets all bid specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for an Athletic Field Supplier for Baseball and Softball Fields at Camp Jordan Park for FY 2024 – 2025 be awarded to River City Athletic Fields in the amount of \$41,492.00, which meets all bid specifications.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and River City Athletic Fields subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

TERMS AND CONDITIONS GOVERNING THIS BID

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid in order for the bid to be considered and awarded.

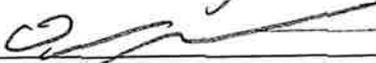
All bids must be sealed and properly marked “**2024 East Ridge Parks and Recreation Athletic Field Supplier Baseball/Softball**” on the outside of the envelope. Late bids will not be considered under any circumstances.

Contact Parks and Recreation Director Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov to schedule an appointment to inspect the project area. Bidders are strongly encouraged to visit the site of the work.

Bids for the Parks and Rec Field Supplies for July 2024-June 2025 will be received up and until 2:30 pm EST on Wednesday, June 26, 2024 at the Office of the City Recorder, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, bids received will be opened and read aloud. **All questions on this project should be directed to Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov.**

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Baseball/Softball Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm
East Ridge City Hall
1517 Tombras Avenue
East Ridge, TN 37412**

COMPANY: River city Athletic Fields
ADDRESS: PO box 685
Solly Raisy TN 37379
PHONE: 423-580-1431
E-MAIL: Rivercityathleticfields@gmail.com
PRINT NAME: Alex Kujala
SIGNED: 
DATE: 6/19/24

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm**

**East Ridge City Hall
1517 Tombras Avenue
East Ridge TN 37412**

All quantities are best estimates and are not a contracted purchase amount.

<u>ITEM</u>	<u>QTY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE (QTY X PRICE EACH)</u>
Chalk	300 bags	<u>10.00</u>	<u>3,000.00</u>
Matt Drags	4 units	<u>325.00</u>	<u>1,300.00</u>
Field Conditioner	300 bags	<u>12.50</u>	<u>3,750.00</u>
Base Anchors	12 units	<u>25.00</u>	<u>300.00</u>
Whisker plugs	36 units	<u>9.50</u>	<u>342.00</u>
Home Plates	12 plates	<u>115.00</u>	<u>1,380.00</u>
Bases	36 bases	<u>350.00</u>	<u>12,600.00</u>
Field Grading	12 fields	<u>750.00</u>	<u>9,000.00</u>
Nail Drags	2	<u>350.00</u>	<u>700.00</u>
Pitching Rubbers	12	<u>40.00</u>	<u>480.00</u>
Fence Toppers	<u>2400 ft</u>	<u>3.60</u>	<u>8,640.00</u>

Grand Total

41,492.00

TERMS AND CONDITIONS GOVERNING THIS BID

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid in order for the bid to be considered and awarded.

All bids must be sealed and properly marked “**2024 East Ridge Parks and Recreation Athletic Field Supplier Baseball/Softball**” on the outside of the envelope. Late bids will not be considered under any circumstances.

Contact Parks and Recreation Director Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov to schedule an appointment to inspect the project area. Bidders are strongly encouraged to visit the site of the work.

Bids for the Parks and Rec Field Supplies for July 2024-June 2025 will be received up and until 2:30 pm EST on Wednesday, June 26, 2024 at the Office of the City Recorder, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, bids received will be opened and read aloud. **All questions on this project should be directed to Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov.**

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Baseball/Softball Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm
East Ridge City Hall
1517 Tombras Avenue
East Ridge, TN 37412**

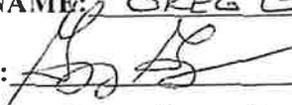
COMPANY: LIBERTY APPAREL

ADDRESS: 315 ROWLINS INDUSTRIAL CT
RINGGOLD, GA 30736

PHONE: 423 503-5543

E-MAIL: GREG@LIBERTYAPPARELUSA.COM

PRINT NAME: GREG GRAY

SIGNED: 

DATE: 6/25/24

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm**

**East Ridge City Hall
1517 Tombras Avenue
East Ridge TN 37412**

All quantities are best estimates and are not a contracted purchase amount.

<u>ITEM</u>	<u>QTY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE (QTY X PRICE EACH)</u>
Chalk	PALLET OF 50 X 6 300 bags	<u>\$940 BAG</u> \$469.99 PALLET	\$2819.94
Matt Drags	4 units 6'x3'	\$319.00 EA	\$1276.00
Field Conditioner	300 bags	—	—
Base Anchors	12 units 4 SETS OF 3	\$21.99 SET	\$87.96
Whisker plugs	36 units 12 SETS OF 3	\$17.49	\$215.88
Home Plates	12 plates W/ SPIKES W/ ANCHOR	\$30.99 \$94.99	\$371.88 \$1139.88
Bases	36 bases 12 SETS OF 3	\$199.99	\$2399.88
Field Grading	12 fields	—	—
Nail Drags	2	—	—
Pitching Rubbers / STEP DOWN	12 YOUTH ADULT	\$64.99 \$72.99	\$839.88
Fence Toppers	2400 ft 10-250' ROLLS	\$369.99	\$3699.90

Grand Total

\$11,495.44

TERMS AND CONDITIONS GOVERNING THIS BID

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid in order for the bid to be considered and awarded.

All bids must be sealed and properly marked “**2024 East Ridge Parks and Recreation Athletic Field Supplier Baseball/Softball**” on the outside of the envelope. Late bids will not be considered under any circumstances.

Contact Parks and Recreation Director Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov to schedule an appointment to inspect the project area. Bidders are strongly encouraged to visit the site of the work.

Bids for the Parks and Rec Field Supplies for July 2024-June 2025 will be received up and until 2:30 pm EST on Wednesday, June 26, 2024 at the Office of the City Recorder, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, bids received will be opened and read aloud. **All questions on this project should be directed to Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov.**

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City’s best interest.

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Baseball/Softball Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm
East Ridge City Hall
1517 Tombras Avenue
East Ridge, TN 37412**

COMPANY: Ewing Irrigation Products Inc

ADDRESS: 3441 E. Harbour Drive
Phoenix, AZ 85034

PHONE: 888.881.4117

E-MAIL: govsales@ewingos.com

PRINT NAME: Cory D. Metler

SIGNED: 

DATE: 6.23.2024

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm**

**East Ridge City Hall
1517 Tombras Avenue
East Ridge TN 37412**

All quantities are best estimates and are not a contracted purchase amount.

<u>ITEM</u>	<u>QTY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE (QTY X PRICE EACH)</u>
Chalk	300 bags	<u>\$7.2518</u>	<u>\$2,175.54</u>
Matt Drags	4 units	<u>\$492.0528</u>	<u>\$1,968.21</u>
Field Conditioner	300 bags	<u>\$16.5830</u>	<u>\$4,974.90</u>
Base Anchors	12 units	<u>\$462.7508</u>	<u>\$1,851.00</u>
Whisker plugs	36 units	<u>\$253.3036</u>	<u>\$506.61</u>
Home Plates	12 plates	<u>\$119.3020</u>	<u>\$1,431.62</u>
Bases	36 bases	<u>\$119.3036</u>	<u>\$1,431.62</u>
Field Grading	12 fields	<u>NB</u>	<u>NB</u>
Nail Drags	2	<u>\$245.40</u>	<u>\$490.80</u>
Pitching Rubbers	12	<u>\$138.9159</u>	<u>\$1,666.99</u>
Fence Toppers	2400 ft	<u>\$412.1398</u>	<u>\$4,121.40</u>

Grand Total \$28,878.02

TERMS AND CONDITIONS GOVERNING THIS BID

Pursuant to Tennessee State Law, the Iran Divestment Act Certification attached must be completed, notarized, and returned with the bid in order for the bid to be considered and awarded.

All bids must be sealed and properly marked "2024 East Ridge Parks and Recreation Athletic Field Supplier Baseball/Softball" on the outside of the envelope. Late bids will not be considered under any circumstances.

Contact Parks and Recreation Director Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov to schedule an appointment to inspect the project area. Bidders are strongly encouraged to visit the site of the work.

Bids for the Parks and Rec Field Supplies for July 2024-June 2025 will be received up and until 2:30 pm EST on Wednesday, June 26, 2024 at the Office of the City Recorder, 1517 Tombras Avenue, East Ridge, Tennessee, 37412. At that time, bids received will be opened and read aloud. **All questions on this project should be directed to Shawna Skiles at 423-260-9190 or sskiles@eastridgetn.gov.**

The City of East Ridge reserves the right to reject any or all bids, to waive technicalities therein, and to award the bid in the City's best interest.

**2024 East Ridge Parks and Recreation
Athletic Field Supplier Baseball/Softball Bid Specifications
Bid Opening
Wednesday June 26, 2024 at 2:30 pm**

**East Ridge City Hall
1517 Tombras Avenue
East Ridge, TN 37412**

COMPANY: Pyramid School Products
6510 North 54th Street
ADDRESS: Tampa, Florida 33610-1908
(AC813) 621-6446
(Toll Free) 800-792-2644
PHONE: ext 225 (Fax) 813-621-7688
E-MAIL: bids@pyramidsp.com
PRINT NAME: Kenneth D. Miller, V.P.
SIGNED: Kenneth D. Miller
DATE: 6/24/24

*Champion catalog sent as specs. for all items quoted... on CD

2024 East Ridge Parks and Recreation
Athletic Field Supplier Bid Specifications
Bid Opening

Wednesday June 26, 2024 at 2:30 pm

East Ridge City Hall
1517 Tombras Avenue
East Ridge TN 37412

PLEASE SEND US
A COPY OF RECAP
THANK YOU!

All quantities are best estimates and are not a contracted purchase amount.

ITEM	QTY	PRICE EACH	TOTAL PRICE (QTY X PRICE EACH)
Chalk	300 bags	NO BID	
Matt Drags	4 units		
Field Conditioner	300 bags		
*Champion # MS00A Base Anchors	12 units	5.99 EA	71.88
Whisker plugs Champion # WAP	36 units	5.89 EA	212.04
Home Plates Champion # 85	12 plates	19.98 EA	239.76
SAVE-A-LEG w/spikes Bases-PRO-Anchored set of 3 Champion # MS00	36 bases	121.98 (set of 3)	1463.76
Field Grading	12 fields	NO BID	
Nail Drags	2		
(6" x 24") Champion Pitching Rubbers w/ Spikes # 80	12	18.98	227.76
Fence Toppers	2400 ft	NO BID	

* \$50.00 min order *

Grand Total

\$2250

Pyramid School Products
6510 North 54th Street
Tampa, Florida 33610-1908

RESOLUTION NO. 3569

AGENDA MEMORANDUM

Statewide SRO Grant Program Memorandum of Understanding

Date: July 11, 2024

Submitted by:

Josh Creel, Assistant Chief of Police

Name, Title

SUBJECT:

The East Ridge Police Department must renew our application for funding for fiscal year 2024-2025 via the Statewide SRO Grant program.

The program would provide up to a \$300,000 endowment (\$75,000 per officer serving four schools). A Memorandum of Understanding (MOU) is required for the application.

The purpose of this MOU is to set forth the obligations of the Parties with respect to the placement of School Resource Officers ("SROs") in schools and with respect to planning and funding related thereto for the purpose of providing a law enforcement presence at each school.

The East Ridge Police Department is requesting that the East Ridge City Council accept the referenced and attached memorandum.

Attachment: TDOS Template MOU May 2024; Statewide SRO Grant Program

RESOLUTION NO. 3569

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING (“MOU”) WITH THE
HAMILTON COUNTY DEPARTMENT OF EDUCATION
REGARDING A RENEWAL OF AN APPLICATION FOR
PLACEMENT OF SCHOOL RESOURCE OFFICERS (“SROs”)
WITHIN HAMILTON COUNTY SCHOOLS**

WHEREAS, on August 10, 2023, the East Ridge City Council unanimously approved Resolution No. 3422 to apply for and, if approved, accept the Statewide School Resource Office Program Grant in the amount of \$300,000 (\$75,000 per SRO, per school); and

WHEREAS an application for the SRO program must be renewed for the fiscal year 2024 – 2025; and

WHEREAS, the State shall only make grant funds available after the City of East Ridge Police Department presents to the State an executed MOU between the Police Department and the Hamilton County Department of Education; and

WHEREAS, the MOU must clearly define and outline the obligations, responsibilities, and expectations concerning SRO’s employed by the City of East Ridge that are placed within Hamilton County schools.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that the Chief of Police is hereby authorized to execute the attached MOU with the Hamilton County Department of Education regarding placement of SRO’s within Hamilton County Schools.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

MEMORANDUM OF UNDERSTANDING
BETWEEN
City of East Ridge
AND
East Ridge Police Department
AND
HAMILTON COUNTY DEPARTMENT OF
EDUCATION

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between the above-named parties. Each individually as "Party" or collectively as "Parties".

WHEREAS, well developed School Resource Officer ("SRO") programs provide the crucial link between schools and law enforcement agencies in their continued efforts to establish and maintain safe and secure learning environments. An SRO, as part of his/her day-to-day operations, will be responsible for responding to all criminal acts committed at the school.

WHEREAS, the term School Resource Officer ("SRO") has the same meaning as in Tennessee Code Annotated § 49-6-4202(6). "School resource officer" means a law enforcement officer, as defined under § 39-11-106, who is in compliance with all laws, rules, and regulations of the peace officers standards and training commission and who has been assigned to a school in accordance with a memorandum of understanding between the chief of the appropriate law enforcement agency and the LEA." The term "law enforcement officer" as defined under § 39-11-106 means an "officer, employee, or agent of government who has a duty imposed by law to (a) maintain public order; or (b) make arrests for offenses, whether that duty extends to all offenses or is limited to specific offenses; and (c) investigate the commission or suspected commission of offenses." An SRO acts as a liaison between the police agency, the school, and the community. This does not include a School Safety Officer or a School Security Officer.

WHEREAS, the term Local Education Agency ("LEA") has the same meaning as in Tennessee Code Annotated § 49-1-103(2). "Local education agency (LEA)", "school system", "public school system", "local school system", "school district", or "local school district" means any county school system, city school system, special school district, unified school system, metropolitan school system, or any other local public school system or school district created or authorized by the general assembly."

NOW THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

- I. **PURPOSE OF MOU.** The purpose of this MOU is to set forth the obligations of the Parties with respect to the placement of School Resource Officers ("SROs") in schools and with respect to planning and funding related thereto for the purpose of providing a law enforcement presence at each school. For the purposes of selecting and assigning SROs, the term "Sheriff" shall include

**THIS IS A CONFIDENTIAL DOCUMENT AND IS NOT SUBJECT TO RELEASE OR DISTRIBUTION
AS A PUBLIC RECORD PURSUANT TO TENN. CODE ANN. § 10-7-504(p)**

the duly elected Sheriff or an authorized Sheriff Deputy designated by the Sheriff to oversee the SRO program. The term "Chief of Police" shall include the appointed Chief of Police or an authorized Officer designated by the Chief of Police to oversee the SRO program.

- II. AUTHORITY. This MOU is to serve as the template MOU for the SRO grant funded program authorized by Public Chapter 418 of the 113th Tennessee General Assembly and shall be executed between a local law enforcement entity and the LEA or public charter school and presented to the Tennessee Department of Safety and Homeland Security as part of the application process for grant funding.

This MOU is also made and entered into pursuant to the authority contemplated by Tennessee Code Annotated Sections 49-6-4201 et seq., and specifically the authority granted to the Parties under Tennessee Code Annotated Section 12-9-101 et seq., which provides that one (1) or more public agencies may contract with any one (1) or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering into is authorized by law to perform; provided that such MOU shall be authorized by the governing body of each Party. Contracts entered into pursuant to Tennessee Code Annotated § 12-9-108 need not conform to the requirements set forth in this chapter for joint undertakings.

III. GENERAL RESPONSIBILITIES OF LOCAL EDUCATION AGENCY (LEA) or PUBLIC CHARTER SCHOOL.

- A. Shall provide materials and facilities at each school location as are necessary for the SRO's performance of his/her function as an SRO at the assigned schools including, but not limited to the following:
- i. A secured climate-controlled and properly lighted office large enough, at a minimum, to adequately accommodate a desk, two (2) chairs, a gun safe, and a lockable file cabinet and be located as reasonably possible near the main office;
 - ii. A landline telephone to be located in the office;
 - iii. Access to a computer work station; and
 - iv. Secretarial assistance when needed by the SRO.
- B. Shall allow the SRO assigned to schools untethered access to the school facilities as required for the SRO to perform his/her duties on school property.
- C. Shall be responsible for all aspects and costs of operation of its schools and nothing herein shall place any monetary obligation on the County or City unless specifically provided for herein.

- D. Shall assist the SRO in the provision of his/her duties and responsibilities if requested by the Sheriff's Office or the assigned SRO.

IV. GENERAL RESPONSIBILITIES OF SHERIFF'S OFFICE or POLICE DEPARTMENT. The Sheriff or Chief of Police, on behalf of the County or City, shall have the following responsibilities:

- A. The Sheriff or Chief of Police shall have the sole authority to conduct background checks, hire, select, discharge, discipline, outfit, provide equipment, and determine (within the parameters established by state law) the qualifications of SROs. The Sheriff or Chief of Police may involve school administrators in the selection process at his/her discretion.
- B. Assign supervisors to oversee the SRO program and to perform non-scheduled visits to schools in which an SRO has been assigned.
- C. Assign SROs to the schools within the jurisdiction of the Local Education Agency (LEA) or Public Charter School pursuant to a full-time schedule. The grant funding is for a full-time SRO to be dedicated to each particular school.
- D. The sole authority to determine the duty hours of the SRO and the qualifications thereof, subject to the provision of IV.E. below.
- E. To the degree required by applicable law, ensure that all SROs maintain qualifications and satisfactorily accomplish continuing training and continuing education required for the SROs to maintain state required qualifications as provided in Tennessee Code Annotated § 49-6-4217. The County or City will remain responsible for the costs associated with the obligations contained in this Section IV.E.

V. QUALIFICATIONS OF AN SRO.

- A. An SRO must be a POST-certified, sworn officer of a law enforcement agency within the jurisdiction that includes the school community being served.
- B. An SRO is recommended to have at least two (2) years' experience as a police officer or the equivalent in order to be able to draw upon the expertise and experience of traditional police work when performing their duties in a school setting.
- C. An SRO should not only be selected based on specific qualifications, but on a genuine desire to work with youth. Due to the nature of the SRO position, the majority of the time is spent interacting with youth. The ability of an SRO to connect with students and provide positive and enriching relationships is a very important trait that will have a positive effect on the school's overall climate.

VI. TRAINING FOR AN SRO AND SCHOOL PERSONNEL.

- A. An SRO should receive forty (40) hours of specialized training provided by the Department of Justice, the National Association of School Resource Officers, Tennessee Association of School Resource Officers, Tennessee Law Enforcement Training Academy (TLETA), or other appropriate and recognized entity within one (1) year of being hired or assigned to a school, whichever is earlier. Due to the nature of the role of an SRO, it being significantly different than that of a traditional patrol officer, the SRO position requires skills and knowledge that may not be addressed in traditional law enforcement training. Therefore, it is important for an SRO to receive specialized training that will prepare him/her to work in a school setting.
- B. After the initial forty (40) hours of specialized training, an SRO should attend sixteen (16) hours per year of training specific to his/her SRO duties in addition to the twenty-four (24) hours of POST-certified training that is annually required. Annual training ensures an SRO remains up-to-date with school related issues, trends, and best practices and provides the SRO with the knowledge and ongoing professional development necessary to perform the duties of an SRO.
- C. Planning and training for emergencies and school safety should be conducted collaboratively by SROs and school personnel. Both should take an active role in training school personnel regarding emergency management issues. The development and implementation of school safety plans should be a collaborative effort, and school personnel should include and engage other first responders in the community.

VII. INFORMATION EXCHANGE. To best serve both the school and the law enforcement agency, it is important that lasting, long-term collaborations take place. The school and the law enforcement agency should participate in an open exchange of information and resources to better serve the students and the community. It may be necessary to formalize information-sharing procedures in order to address student confidentiality concerns.

VIII. GENERAL DUTIES OF AN SRO.

- A. The SRO shall not act as school disciplinarians, nor make decisions regarding school discipline. The SRO shall not be involved in the enforcement of disciplinary infractions that do not constitute violations of the law. The SRO shall retain full law enforcement authority and will take law enforcement action as appropriate. As soon as practical, the SRO will notify the head of the school of any such action. The SRO will comply with applicable state and federal law as they apply to SROs regarding special education students.

- B. The basic duties of SROs include monitoring those who visit schools, providing assistance for disruptive students, and enforcing applicable laws.
 - C. An SRO may assist in any class as a guest speaker if requested by the head of the school in which the SRO is assigned.
 - D. To the extent that the SRO may do so under the authority of law, the SRO will take appropriate law enforcement action as the SRO deems is appropriate including, but not limited to action against intruders and unwanted guests who may appear at the school and related school functions. As practical, the SRO will advise the head of the school before requesting additional police assistance on campus.
 - E. The SRO may establish new programs relating to security and safety of the students and faculty but only after permission is granted by the Sheriff or Chief of Police and the head of the school in which the SRO is assigned.
 - F. The SRO will assist other law enforcement officers in matters regarding his/her school assignment whenever necessary.
 - G. The SRO shall make examination of all exterior doors to ensure they are locked or secured.
 - H. SROs may have other specific duties and responsibilities as defined by the Sheriff's Office or Police Department.
- IX. ADDITIONAL DUTIES OF AN SRO FOR MIDDLE AND HIGH SCHOOLS.
- A. The SRO will become familiar with all community agencies that offer assistance to youth and their families including, but not limited to school-based behavioral health liaisons, mental health clinics, mental health liaisons, and drug treatment centers. The SRO may recommend referrals to such agencies once the SRO notifies the head of the school.
 - B. If requested by the head of the school and upon approval of the Sheriff or Chief of Police, the SRO may attend parent/faculty meetings to promote support and understanding of the SRO program.
 - C. If an SRO determines it necessary, the SRO may, in accordance with applicable state and federal laws regarding the questioning of juveniles, conduct formal police interviews with students and faculty. The interviews shall also be conducted in conformance with the SRO's employing agency's policies and procedures, the LEA or Public Charter School policies, and all applicable laws.

- D. The SRO may act as an instructor for the Drug Abuse Resistance Education ("D.A.R.E.") and for other related short-term programs at the assigned school if requested by the head of the school and approved by the Sheriff or Chief of Police.
 - E. Upon approval of the Sheriff or Chief of Police, an SRO may be assigned to investigate incidents relating to thefts, alcohol or drug use, or any other crime occurring at the school in which the SRO is assigned.
- X. DISMISSAL AND REASSIGNMENT OF AN SRO. In the event the head of the school to which an SRO is assigned determines that the assigned SRO has failed to perform his/her duties and responsibilities, he/she may make a written request to the Superintendent or Director to request reassignment of the SRO including the reasons supporting the request. If the Superintendent or Director determines the request is valid, the Superintendent or Director shall promptly forward the written request to the Sheriff or Chief of Police for his/her consideration. The Sheriff or Chief of Police may, in his/her complete discretion, request a meeting with the head of the school to which an SRO is assigned and the SRO to determine whether reassignment is appropriate. The Sheriff or Chief of Police may request the Superintendent or Director to attend the meeting. If a meeting is held, the Sheriff or Chief of Police shall take the comments and written request into consideration in determining whether the SRO will be reassigned. Should the Sheriff or Chief of Police determine a meeting with the head of the school to which an SRO is assigned would not be advantageous, the Sheriff or Chief of Police shall determine whether the SRO shall be reassigned based on the information provided to him/her. The authority to reassign an SRO shall be in the complete discretion of the Sheriff or Chief of Police.
- XI. RECORDS. The SRO will maintain detailed and accurate records of all actions taken by the SRO and general operations relating to the SRO program and shall submit those records to the Sheriff's Office or Police Department.
- XII. TERM. The initial term of this MOU shall commence on the date this MOU is fully executed by the Parties and shall continue until June 30, 2025. The grant funding program requires an annual application for funding and an annual execution of an MOU.
- XIII. TERMINATION.
- A. Termination for Convenience. Any Party may terminate this MOU at any time by providing thirty (30) calendar days' written notice to the other Parties. Notice shall also be given to the Tennessee Department of Safety and Homeland Security. Such termination shall not affect in any manner any prior existing obligations between the

Parties. Any unspent grant funding shall be returned to the Tennessee Department of Safety and Homeland Security.

- B. Termination for Lack of Funding. Should any Party fail, after exercising good faith effort, to obtain the grant funding for the provision of SROs, this MOU shall be terminated immediately upon receiving written notice from the Tennessee Department of Safety and Homeland Security that the requirements for grant funding were not met. Termination for lack of funding shall not be deemed termination for breach.

XIV. RELATIONSHIP OF THE PARTIES. The SROs assigned to schools shall be considered employees of County, Sheriff's Office, City, or Police Department and shall be subject to the employing agency's control, supervision, and chain of command. The assigned SROs shall not be considered employees of the Local Education Agency (LEA) or the Public Charter School. Assigned SROs will be subject to current procedures and policies in effect for his/her employing agency, including attendance at all mandated training and testing to maintain state law enforcement certification. This MOU is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the Parties, and the rights and obligations of the Parties shall be only those expressly set forth in this MOU.

XV. COOPERATION. The Parties agree to cooperate fully in order to successfully execute the terms and conditions of this MOU, including obtaining all regulatory and governmental approvals required by this MOU recognizing that the intent of each party to other parties is to serve the individual interests of each party while respecting the conditions and obligations of this MOU.

XVI. ADMINISTRATION. This MOU shall be administered by the head of the Local Education Agency (LEA) or Public Charter School for the Local Education Agency (LEA) or Public Charter School and the Sheriff or Chief of Police shall administer this MOU on behalf of the County or City.

XVII. LIMITATION ON LIABILITY. Each Party shall be responsible for its own actions and the actions of its employees, contractors, subcontractors, and agents conducted pursuant to this MOU. No Party shall be liable for claims against another party unless liability is imposed under the Tennessee Governmental Tort Liability Act.

XVIII. GENERAL TERMS.

- A. Choice of Law and Forum. This MOU shall be exclusively governed by the laws of the State of Tennessee. In the event that any section and/or term of this MOU, or any exhibits hereto, becomes subject to litigation, the venue for such action will be exclusively

maintained in a court of competent jurisdiction sitting in the County in which the Local Education Agency (LEA) or Public Charter School is located.

- B. Notices. All notices, demands, and requests to be given hereunder by any Party shall be in writing and must be sent by certified or registered mail and shall be deemed properly given if tendered at the address below or at such other address as any Party shall designate by written notice to the other Parties.

County or City: City of East Ridge
ATTN: J. Scott Miller, City Manager
1517 Tombras Avenue
East Ridge, TN 37412

Sheriff or Chief of Police: Clint Uselton, Cheif of Police
4214 Ringgold Road
East Ridge, TN 37412

LEA or Public Charter School: Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, TN 37421

ATTN: Dr. Justin Robertson, School Superintendent

- C. Entire Understanding and Modifications in Writing. This MOU and any exhibits included herewith at the time of execution of this MOU contain the entire MOU between the parties, and no statement, promises, or inducements made by any party or agency of any party that is not contained in this MOU shall be valid or binding and this MOU may not be enlarged, modified, or altered except in writing and signed by the parties and attached hereto.
- D. Dispute Resolution. The Parties may agree to participate in non-binding mediation in an attempt to resolve any disputes. Notwithstanding the foregoing statement, any claims, disputes, or other matters in question between the Parties to this MOU, arising out of or relating to this MOU or breach thereof, shall be subject to and decided by a court of law.
- E. Assignment. The rights and obligations of this MOU are not assignable.

- F. Waiver. No waiver of any provision of this MOU shall be valid unless in writing and signed by the parties against who charged.
- G. Headings. The headings in the MOU are for convenience and reference and are not intended to define or limit the scope of any provision of this MOU.
- H. Employment Practices. No party shall subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal, or laying off of any individual due to race, creed, color, national origin, age, sex, or which is in violation of applicable laws concerning the employment of individuals with disabilities. The Parties shall not knowingly hire any unauthorized employees or fail to comply with record keeping requirements set forth in the Federal Immigration Reform and Control Act of 1986, Chapter 878 of the 2006 Tennessee Public Acts, and all other applicable laws.
- I. Independent Contractor. The relationship of the Parties shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this MOU. No party shall hold itself out in a manner contrary to the terms of this paragraph. No party shall become liable for any presentation, act, or omission of any other party contrary to the terms of this paragraph.
- J. Severability. If any one or more of the covenants, agreements, or provisions of this MOU shall be held contrary to any expressed provisions of law or contrary to any policy of expressed law, although not expressly prohibited, or contrary to any express provision of public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements, or provisions shall be null and void and shall be deemed separate from the remaining covenants, agreements, or provisions of this MOU.
- K. Specific Performance. The Parties recognize that the rights afforded to each under this MOU are unique and, accordingly, County or City shall, in addition to such other remedies as may be available to them in equity, have the right to enforce their respective rights hereunder by an action for injunctive relief and/or specific performance to the extent permitted by law.
- L. Compliance with Laws. The Parties shall comply with all laws of the United States of America, the State of Tennessee, and local laws and shall secure all necessary permits and licenses and keep the same in force during the term of this MOU.
- M. Property. Each party shall be responsible for acquiring, holding, and disposing of real and personal property used in the provisions of the services and obligations provided herein.

- N. Press Releases. In connection with the provision of SROs or the obligations or duties contained in this MOU, the Parties hereby agree that no party shall issue a press release or other similar external communications regarding this MOU, or otherwise related to the obligations or duties provided herein without written permission from all Parties. The Parties shall mutually agree on the language of any press release, provided that no Party shall unreasonably withhold its approval of the language. The Local Education Agency (LEA) or Public Charter School shall not publicly comment on the actions of a particular SRO without first consulting with the Sheriff or Chief of Police or designee.
- O. List of Schools. The schools covered by this MOU are those listed on Attachment A.
- P. Effective Date. This MOU shall be binding and effective on the date it has been signed by the authorized representative of the Local Education Agency (LEA) or Public Charter School and the Sheriff or Chief of Police.

IN WITNESS WHEREOF, the Parties have executed this MOU effective as of the date and year written below.



Signature of LEA or Public Charter School



Signature of Sheriff or Chief of Police

DATE: 6/24/24

DATE: 6-24-24

Attachment A follows this page

ATTACHMENT A
SCHOOLS COVERED BY THIS MOU

School Name East Ridge High	
Address 4320 Bennett Road	
City East Ridge	TDOE Directory School # 70

School Name East Ridge Middle	
Address 4400 Bennett Road	
City East Ridge	TDOE Directory School # 75

School Name East Ridge Elementary	
Address 1014 John Ross Road	
City East Ridge	TDOE Directory School # 65

School Name Spring Creek Elementary	
Address 1100 Spring Creek Road	
City East Ridge	TDOE Directory School # 235

School Name	
Address	
City	TDOE Directory School #

School Name	
Address	
City	TDOE Directory School #

School Name	
Address	
City	TDOE Directory School #

**THIS IS A CONFIDENTIAL DOCUMENT AND IS NOT SUBJECT TO RELEASE OR DISTRIBUTION
AS A PUBLIC RECORD PURSUANT TO TENN. CODE ANN. § 10-7-504(p)**

RESOLUTION NO. 3570

AGENDA MEMORANDUM

**PURCHASE OF TWO NEW MOWERS
FOR PARKS AND RECREATION AND
STREET DEPARTMENT**

JULY 11, 2024

Submitted By:

Shawna Skiles

Shawna Skiles, Parks and Recreation Director

Chris Vaughn

Chris Vaughn, Street Department Supervisor

SUBJECT:

The Parks and Recreation Department and Street Department are seeking approval to purchase two Ferris 40 HP w/72" cutting width Briggs and Stratton mowers through the Buyboard cooperative purchasing agreement, Contract # 706-23, in the amount of \$16,369.17 each for a total of \$32,738.34. Both are budgeted items.

The new mower for Parks and Recreation will replace the John-Deere that has 4,487.00 hours.

See attached specifications and quote.

SS

RESOLUTION NO. 3570

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL
AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO
PURCHASE TWO FERRIS MOWERS FROM CHATTANOOGA
TRACTOR AND EQUIPMENT THROUGH THE BUYBOARD
COOPERATIVE PURCHASING CONTRACT LISTING #
CONTRACT # 706-23**

WHEREAS, the City of East Ridge Parks and Recreation Department and the Street Department are both in need of new mowers to replace mowers with considerable running hours; and

WHEREAS, the City of East Ridge is allowed to purchase through membership in the BuyBoard Purchasing Cooperative which uses a competitive solicitation and selection process to bid out a variety of goods, products, and services to local governments, eliminating the need for the City to obtain competitive bids; and

WHEREAS, the total cost for two Ferris mowers from Chattanooga Tractor and Equipment through the BuyBoard Purchasing Cooperative, Contract #706-23, is \$16,369.17 each for a total of \$32,738.34.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager is authorized to purchase two Ferris mowers for the Parks and Rection Department and the Street Department from Chattanooga Tractor and Equipment through the BuyBoard Purchasing Cooperative, contract listing #706-23 , without obtaining competitive bids, for a total cost of \$32,738.34.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

AGENDA MEMORANDUM
AMENDMENTS TO SIGN ORDINANCE
(Lighting Display and Storefront Display Regulations)

July 25, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The City Council at their regular business meeting on June 13, 2024 tabled Ordinance No. 1205; which ordinance amended Ordinance No. 1028 to add an additional section thereto, being Section 111 of Article VI (Supplemental Regulations and Exceptions), in the East Ridge Zoning Ordinance. Specifically, pertaining to lighting and storefront displays and multiple-tenant monument sign displays.

The proposed amendments aim to introduce additional regulations for accent/storefront lighting, storefront sign display, and multi-tenant detached monument signs in all commercial, office, and manufacturing districts. The Planning Commission approved the original proposal with changes at their meeting of May 5, 2024 and moved it forward to the City Council.

Attached hereto please find several drafts of the proposed changes to the sign ordinance as it relates to **storefront display regulations**:

- Draft A – Proposal with changes as discussed during the City Council meeting on June 13, 2024.
- Draft B – Proposal noting changes suggested by a businessman.
- Draft C – Proposal from Staff (Michael Howell and myself) noting revisions (highlighted in blue).

Attachments

JSM/

Scott J. Miller

From: Scott J. Miller
Sent: Thursday, June 27, 2024 12:13 PM
To: Esther Helton; Jacky Cagle; Andrea Witt; David Tyler
Cc: Brian Williams; Mike Howell
Subject: FW: Sign Ordinance Amendments
Attachments: Proposed Changes to the Sign Ord 6-18-2024.docx

City Council – Attached hereto please find a draft of the updated sign regulations (proposed ordinance 1205) for your reading and review. Please let me know if you have any questions or concerns on the document. Thanks. Scott Miller

From: Mike Howell <mhowell@eastridgetn.gov>
Sent: Thursday, June 27, 2024 11:18 AM
To: Brian Williams <BWilliams@eastridgetn.gov>; Scott J. Miller <Jscottmiller@eastridgetn.gov>; 'pj@patriotinsinc.com' <pj@patriotinsinc.com>
Subject: Sign Ordinance Amendments

Mayor Williams, City Manager Miller & Mr. Patel,

I've attached the proposed changes to the East Ridge Sign Ordinance as discussed during the City Council Meeting on June 13th, 2024, for your review.

Respectfully,



Michael Howell
City of East Ridge
Chief Building Official

Main 423-867-7711 **Email** mhowell@eastridgetn.gov
Desk 423-805-3189 **Website** www.eastridgetn.gov

Address 1517 Tombras Avenue, East Ridge, TN 37412

NEW PROPOSED AMENDMENTS TO THE EAST RIDGE SIGN ORDINANCE 6-18-2024

Lighting Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses within all commercial districts, office districts & manufacturing districts.

Accent/Store Front Lighting - shall be defined as lighting that outlines or is attached to, a window, **architectural features**, door, door opening, or any portion of a window to attract customers or attention to a storefront. **Lights that outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of the business, and which are visible to the public, are prohibited.**

Accent/Storefront lighting shall include the following: Strobe light/strips, lights that mimic flashing emergency vehicle lights, **flashing lights** or light strips, rope lights or string of lights, a string of bulbs with LED and/or fluorescent light, incandescent, halogen, or similar, **non-flashing open signs are allowed, not exceeding 2' X 3' in size.**



Note: Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7th are exempt from this requirement. Holiday Lights utilized during this time must be removed or turned off on January 7th.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs, (except for improvements or renovations to the building) the following shall apply to the new business:

2. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front window area and shall apply to new business.

Businesses in operation at the time of this ordinance can continue the use of the signage in the storefront, however, if a business closes, the owner has thirty days to remove all signage from the business storefront and all detached on premiss signs as outlined within ordinance 1028.

Existing businesses must comply with new light and storefront display regulations within 60 days of the passage of this ordinance.

Multi-Tenant Detached Monument or Directory Sign Regulations.

This section shall provide additional design guidelines for monument & directory signs within all commercial districts, office districts & manufacturing districts.

1. Max sign height shall not exceed 15 feet in height. **See Table 1- size requirements.**
2. Max sign area shall not exceed 125 sq ft in area per side.
3. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in section 109 – subsection G – section 1. a-e.

Table 1

Commercial, Office & Manufacturing, Development's max leasable sq ft. based on square

Square Feet of development 0 -15,000

Max Sign Area including supporting structure - 80 sqft

Max Height of Sign - 11 feet

Square feet of development 15,000 – 50,000

Max Sign Area including supporting structure – 100 sq ft

Max Height of Sign – 13 feet

Square feet of development 50,000 – 100,000

Max Sign Area including supporting structure – 125 sq ft

Max Height of Sign – 15 feet

Scott J. Miller

From: Pragnesh Patel <pj@patriotinsinc.com>
Sent: Friday, June 28, 2024 3:06 PM
To: Mike Howell
Cc: Brian Williams; Scott J. Miller
Subject: Re: Sign Ordinance Amendments
Attachments: Proposed Changes to the Sign Ord 6-18-2024 - PJ Patel.docx

Hello Mike, Brian and Scott,

First of, thank you so much for keeping me in the loop as we progress towards the Sign Ordinance Amendment.

I have reviewed it and proposed a few changes and below is the rationale behind it.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull "Guidance" Signs no more than 4"x6" on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs and business go through substantial structural renovation that is 50% or more value of the purchase price (except for improvements or renovations to the building) the following shall apply to the new business:

2. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front window area and shall apply to new business.

Businesses in operation at the time of this ordinance can continue the use of the signage in the storefront, however, if a business closes, the owner has thirty 45 days to remove all signage from the business storefront and all detached on premiss signs as outlined within ordinance 1028.

Existing businesses must comply with new light and storefront display regulations within 60 days of the passage of this ordinance.

Explanation :

Suppose business goes out of business for whatever reason and has to close down. A new owner comes and sees an opportunity in the business and wants to open it back up, same use or different may be 180 days or more after - now the new business owner will have to spend a significant amount of money to

comply with this new sign ordinance that may cause them not to purchase the business in Eastridge and that may lead to more vacant properties on Ringgold Road and loss of sales tax revenue.

Unless there has been 50% or more structural renovations to the property or it is a new build, these existing buildings/businesses should be grandfathered in.

Thanks,

Pragnesh Patel (PJ)

CLCS, Insurance Advisor

Patriot Insurance Solutions Inc

Phone: 423-710-2328

Mobile: 423-834-6014

Email: PJ@Patriotinsinc.com

5340 Ringgold Road Suite 300

Chattanooga, TN 37412

www.patriotinsinc.com



On Thu, Jun 27, 2024 at 11:18 AM Mike Howell <mhowell@eastridgetn.gov> wrote:

Mayor Williams, City Manager Miller & Mr. Patel,

I've attached the proposed changes to the East Ridge Sign Ordinance as discussed during the City Council Meeting on June 13th, 2024, for your review.

Scott J. Miller

From: Mike Howell
Sent: Wednesday, July 3, 2024 11:24 AM
To: Scott J. Miller
Subject: Revised Sign Ordinance
Attachments: Proposed Changes to the Sign Ord 7-3-2024.docx

Scott,

For your review, the section highlighted in light blue is the revised section.

Thank you, sir,



Michael Howell
City of East Ridge
Chief Building Official

Main 423-867-7711 **Email** mhowell@eastridgetn.gov

Desk 423-805-3189 **Website** www.eastridgetn.gov

Address 1517 Tombras Avenue, East Ridge, TN 37412

NEW PROPOSED AMENDMENTS TO THE EAST RIDGE SIGN ORDINANCE 6-18-2024

Lighting Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses within all commercial districts, office districts & manufacturing districts.

Accent/Store Front Lighting - shall be defined as lighting that outlines or is attached to, a window, architectural features, door, door opening, or any portion of a window to attract customers or attention to a storefront. **Lights that outline or are placed on windows, on the building façade, doors, or door openings, either inside or outside of the business, and which are visible to the public, are prohibited.**

Accent/Storefront lighting shall include the following: Strobe light/strips, lights that mimic flashing emergency vehicle lights, flashing lights or light strips, rope lights or string of lights, a string of bulbs with LED and/or fluorescent light, incandescent, halogen, or similar, non-flashing open signs are allowed, not exceeding 2' X 3' in size.



Note: Holiday lights installed at the start of the East Ridge Christmas parade and ending on January 7th are exempt from this requirement. Holiday Lights utilized during this time must be removed or turned off on January 7th.

Storefront Display Regulations.

This section shall provide additional business activity and design guidelines and prohibitions for businesses located within all commercial districts, office districts & manufacturing districts.

For new construction, the maximum window space occupied by signs and merchandise shall not exceed 50% of the total storefront window area.

For existing businesses, storefront signage that lawfully existed and was maintained on the effective date of this ordinance or any amendment thereto may be continued although such storefront sign does not conform to all of the provisions contained in this chapter, the following shall apply:

1. 100% visibility for any storefront entrance/exit shall be maintained, and no signage is allowed except Push or Pull "Guidance" Signs no more than 4"x6" on entrance /exit doors at the storefront for existing businesses.

If a business closes for more than 180 days/6 months or a change of use occurs and the business go through a substantial structural renovation that is 50% or more value of the purchase price (except for improvements or renovations to the building) the following shall apply to the new business:

Businesses in operation at the time of this ordinance can continue current storefront signage and on-premises detached signage. However, if a business closes, the owner has thirty days (30) to remove all signage from the business storefront and all detached on-premises signs.

If a business closes for renovations or damage, the owner has 180 days to complete the renovation to remain legal but non-conforming. If renovation exceeds 50% of the appraised value of the building, then the following applies.

1. The maximum window space occupied by signs and merchandise shall not exceed 50% of the total front storefront window area and shall apply to new businesses or business that have gone through renovations or damage exceeding 50% of the appraised building value.

Renovation/damage shall be defined as renovation, restoration, modifications, addition, or retrofit of a building that exceeds fifty percent 50% of the current appraised value of the building; the appraised value shall be established by the Hamilton County Tax Assessors office.

Existing businesses must comply with new light display regulations within 60 days of the passage of this ordinance.

Multi-Tenant Detached Monument or Directory Sign Regulations.

This section shall provide additional design guidelines for monument & directory signs within all commercial districts, office districts & manufacturing districts.

1. Max sign height shall not exceed 15 feet in height. **See Table 1- size requirements.**
2. Max sign area shall not exceed 125 sq ft in area per side.
3. The sign shall be constructed of the same or similar architectural elements and in similar materials and colors as the buildings as described in section 109 – subsection G – section 1. a-e.

Table 1

Commercial, Office & Manufacturing, Development's max leasable sq ft. based on square

Square Feet of development 0 -15,000
Max Sign Area including supporting structure - 80 sqft
Max Height of Sign - 11 feet

Square feet of development 15,000 – 50,000
Max Sign Area including supporting structure – 100 sq ft
Max Height of Sign – 13 feet

Square feet of development 50,000 – 100,000
Max Sign Area including supporting structure – 125 sq ft
Max Height of Sign – 15 feet

AGENDA MEMORANDUM
APPROVAL FOR DONATION, LEASE, AND SERVICE
AGREEMENT BETWEEN SAFE HAVEN BABY BOXES, AND
THE CRAIG FOUNDATION

July 25, 2024

Submitted by:



Michael Williams, Fire Chief

SUBJECT:

My daughter Courtney Flavin has researched a program to give infants and newborns a Safe Haven. She has provided information to me that would allow the City of East Ridge to be an example of helping those in need. And in this case, infants/newborns. This program is called Safe Haven Baby Boxes. This program places a baby box inside one of our stations. This allows a mother to surrender a newborn whereas, on May 9, 2022, Governor Bill Lee signed into law Public Chapter 1008, which amended T.C.A. 68-11-255, 36-1-142 and 36-1-102 to permit mothers to place newborn infants in a newborn safety device which has been installed at a facility, including a fire station, staffed twenty-four (24) hours a day.

All the costs for the first three years with this installation, training, come from the Craig Foundation. Mrs. Laverne Craig started this program in our State, and it has been a success. Any costs after three years will be paid for from the Fire Department budget. These costs would be for maintenance and such of the baby box.

AGENDA MEMORANDUM
Athletic Field Supplier Soccer
JULY 25, 2024

Submitted By:

Shawna Skiles

Shawna Skiles, Parks and Recreation Director

SUBJECT:

The City of East Ridge is accepting sealed bids from experienced Athletic Field Suppliers for Soccer Fields within Camp Jordan Park. The Parks and Recreation Department is seeking items for purchase within the fiscal year of July 2024-June 2025. To be considered for this bid, interested parties must submit sealed bids on or before 2:30 pm, EDT, Wednesday, July 17, 2024.

SS

AGENDA MEMORANDUM
Criminal Investigation Division Vehicles
July 25, 2024

Submitted by:

Clint Uselton

Name, Title

SUBJECT:

The East Ridge Police Department requests approval to purchase four Chevrolet Colorado trucks. These vehicles will be utilized by detectives in the Criminal Investigation Division. The purchase will be made under statewide contract 209. The purchase price for each vehicle is \$36,217.40 for a total purchase price of \$144,869.60. The purchase was included in the annual budget.

Attachment: Wilson County Motors Quote



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

East Ridge

Vehicle: [Fleet] 2024 Chevrolet Colorado (14F43) 4WD Crew Cab LT





Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Wilson County Motors

Prepared By:

Sabrina Edwards
Wilson County Motors
615-444-9642
Sabrina@wilsoncountyauto.com

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 21667. Data Updated: Feb 6, 2024 6:43:00 PM PST.



Wilson County Motors

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Colorado (14F43) 4WD Crew Cab LT ( Complete)

Price Summary

PRICE SUMMARY

	VQ2	MSRP
Base Price	\$32,524.80	\$35,200.00
Total Options	\$2,097.60	\$2,745.00
Vehicle Subtotal	\$34,622.40	\$37,945.00
Destination Charge	\$1,595.00	\$1,595.00
Grand Total	\$36,217.40	\$39,540.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
 Data Version: 21667. Data Updated: Feb 6, 2024 6:43:00 PM PST.

AGENDA MEMORANDUM

Patrol Car Purchase

July 25, 2024

Submitted by:

Clint Uselton, Police Chief
Name, Title

SUBJECT:

The East Ridge Police Department requests approval to purchase six Ford Interceptor SUVs. These vehicles will be used in the patrol division for front line officers. The purchase will be made under statewide contract 209.

The purchase price for each outfitted vehicle is \$55,042.00 (\$44,601.00 for the vehicle and \$10,441.00 for the equipment) for a total of \$330,252.00. The purchase was included in the annual budget with \$276,606.00 coming from the general fund and \$62,646.00 coming from the drug fund.

Attachments: Vehicle quote, equipment and install quote

SWC 209

Lonnie Cobb Contract # 80355

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

Client Proposal

Prepared by:
STEVEN BLACKSTOCK
Office: 731-989-2121
Date: 06/11/2024



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK

06/11/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/100,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Hybrid/Electric Components Warranty

Hybrid/electric components warranty 96 months/100,000 miles



Prepared by: STEVEN BLACKSTOCK
06/11/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

As Configured Vehicle

Code	Description	MSRP
K8A	Base Vehicle Price (K8A)	\$49,515.00
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel - Includes polished stainless steel hub cover and center caps. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear - Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way power lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks. - Radio: AM/FM/MP3 Capable - Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. - SYNC Phoenix Communication & Entertainment System - Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.	N/C
99B	Engine: 3.3L V6 Direct-Injection <i>(136-MPH top speed). Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i>	-\$2,330.00
44U	Transmission: 10-Speed Automatic (44U)	N/C
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: 6,840 lbs (3,103 kgs)	Included
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	Included
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, 6-way power track driver seat (fore/aft. up/down, tilt with manual recline, 2-way power lumbar), 8-way power track passenger seat with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>	Included
PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

06/11/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p>Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</p> <p><i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port and 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem.</i></p> <p><i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i></p>	
51R	Driver Only LED Bulb Spot Lamp (Unity)	\$400.00
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	\$80.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
425	50-State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD
YZ_01	Oxford White	N/C
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	N/C
SUBTOTAL		\$47,765.00
Destination Charge		\$1,595.00
TOTAL		\$49,360.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

06/11/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Police Interceptor Utility AWD Base (K8A)

Price Level: 515

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$49,515.00
Options	-\$1,750.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
Subtotal	\$49,360.00

Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$4,759.00
Total		\$44,601.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**AGENDA MEMORANDUM
PURCHASE OF A JOHN DEERE GATOR**

JULY 25, 2024

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT:

The Parks and Recreation Department is seeking approval to purchase a John Deere Gator from Agpro under the Sourcewell cooperative purchasing agreement in the amount of \$10,921.34, this is a budgeted item. This new gator will replace one of the older gators with 5,240 hours. We use the gators for dragging and prepping fields, in and around baseball, softball, and soccer. Also pulling trash during tournaments, on the track, canoe launches, and getting around the park for events we cannot use the trucks for.

See attached specifications and quote.

SS

AGENDA MEMORADNUM
FAMILY JUSTICE CENTER

July 25, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

Mayor Brian Williams and I were invited by Regina McDevitt, Executive Director, Chattanooga/Hamilton County Family Justice Center (FJC), in February 2024 to visit their facility on 5705 Uptain Road, Chattanooga and hear their presentation on their purpose and the services that they provide individuals in Hamilton County. The services the FJC provide at their location include domestic violence, intimate partner, sexual assault, elder abuse, human trafficking, and child abuse victims and their families.

Attached hereto please find a briefings/outline on the purpose and services of the Center. I draw your attention to the third page of their presentation where they provide a breakdown of the number of persons that requested services through the FJC last year. They note that they assisted 74 East Ridge people.

Since the FJC provides assistance to East Ridge residents the Center requested funding from the City for FY 2024/2025. Mayor Williams and I felt that the City should contribute some dollar amount to the FJC; and therefore, an appropriation of \$10,000 was included in the City's budget. Since this is a contribution I feel that the City Council needs to approve it.

Attachment

JSM/



Regina McDevitt, M.Ed.
Executive Director

City of Chattanooga
Mayor Tim Kelly

Chattanooga/Hamilton County Family Justice Center
5705 Uptain Road
Chattanooga, TN 37411

Phone: (423) 643-7602
Fax: (423) 531-9539
Cell: (423) 718-0334
rrmcdevitt@chattanooga.gov



Patti Childers, LBSW, CCFP, CMIP
Assistant Director of Outreach, Training & Volunteers

City of Chattanooga
Mayor Tim Kelly

Chattanooga/Hamilton County Family Justice Center
5705 Uptain Road
Chattanooga, TN 37411

Phone: (423) 643-7603
pchilders@chattanooga.gov



Family Justice Center
Chattanooga • Hamilton County
Pathways to Hope and Safety

INFORMATION FOR THE EAST RIDGE CITY COUNCIL FEBRUARY 2024

PURPOSE

The FJC is a “*One Stop Shop*” for the services, education and training necessary to meet the governmental mandate of protecting the public welfare relative to matters of physical and mental abuse. Work includes:

- 1) Services to victims of domestic violence; sexual assault; child physical and sexual abuse; human trafficking and elder abuse - and
- 2) Education and Training for law enforcement; direct service providers; educators; faith-based institutions; government and community organizations relative to these issues.
- 3) Coordinated Community Response that systemically addresses issues of domestic violence and sexual assault

STRATEGY FOR SERVICE DELIVERY

It takes a physical facility, a Board of Directors and Professional Service Providers to ensure timely and quality service delivery that includes:

- Direct Services
- Training
- Education
- Prevention
- Coordinated Community Response

➤ **FACILITY:** 5705 Uptain Rd., next to the City of Chattanooga Midtown Campus, where – in consideration for \$1/year – the FJC Staff and Community Partners deliver their services for free. Facility Costs each year are more than \$250,000. Staff costs are \$1,011,1332, funded by the City of Chattanooga, Hamilton County and grants from the CDC, and TNOCJP

➤ **BOARD OF DIRECTORS:**

Chairwoman: Dr. Carol Berz, Councilwoman, City of Chattanooga

Vice Chairman: Mark Kleiner, Office Furniture Warehouse

Sheriff Austin Garrett, Hamilton County Sheriff's Department

Chief Deputy Clerk Brooke Weaver, Hamilton County

Chief Celeste Murphy, Chattanooga Police Dept.

Candy Johnson, Hamilton County Juvenile Court

Carmen Hutson, Partnership Families, Children, Adults

District Attorney General Coty Wamp, Hamilton County

Dr. Charlotte Boatwright, Community Volunteer

Dan Saieed, Community volunteer

Eric Johnson, Pastor of the Church of First Nazarene

Hannah Hytken, Chattanooga Police Department Special Victims Services

Executive Chief Harry Sommers, Chattanooga Police Department

JP Evans, Urban Story Venture

Kristin McCallie, Hamilton County Children's Advocacy Center

Raquetta Dotley, Councilwoman, City of Chattanooga

Scott Hibberts, Reagan Outdoors

Tonya Ford, Community volunteer

Carolyn Ridge, CFO Parkridge Healthcare System

➤ **COMMUNITY PARTNERS**

Hamilton County Sheriff's Office

Hamilton County District Attorney's Office

Hamilton County Mental Health Court

Hamilton County Children's Advocacy Center

Chattanooga Police Department SVU

Partnership for Families, Children and Adults

Legal Aid of East Tennessee

Nurture the Next

TN Dept. of Children's Services

Rise Up

Street Grace

McNabb Center

Her Song

White Oak United Methodist Church

McKamey Animal Center

Southern University

UT Knoxville

Chattanooga Public Library

Choices

Chattanooga Area Brain Injury Association

Speech and Hearing Center

Chattanooga Room in the Inn

CADAS

Hamilton County Coalition

Nurture the Next

Loves Arm

Willow Bend

TN Dept. of Human Services

PFCA Supervised Visitation Center

PFCA Deaf Services

Catholic Charities

➤ COMMUNITY IMPACT/TRENDS

- **Over 7000** individuals and families were directly served by the FJC in 2023.
- FJC training included >4000 people in the public and private sectors.
- Current trends indicate that service needs will increase by 45% in 2023-24.

➤ IDENTIFIED NEEDS PARTICULAR TO EAST RIDGE

The recent FJC Community Needs Assessment project, which included a written survey; 4 community in-person sessions; and 7 specialized task forces – representing >80 agencies/246 participants - identified the following needs:

- Additional Direct Services to victims referred by the East Ridge Police Dept and East Ridge Court
- Additional services, follow up and training with ERPD
- Additional Education/Training for Law Enforcement, Judges and Community Support agencies through the FJC Training Institute.

➤ REQUESTED CONSIDERATIONS FOR FUNDING FROM EAST RIDGE FOR FY 2025 TO MEET IDENTIFIED NEEDS:

\$50,000 (3% OF ANNUAL BUDGET)

- Court staff time
- Training costs
- Outreach to additional community agencies

Additional Information

Last year the CHC FJC provided safety assessment/planning, court support, and referrals for 827 clients.

In FY23, CHC FJC saw an increase of 37% in clients served and in the first 6 months this year (Jul-Dec 23) the FJC has served 665 individuals—a projected 45% increase for FY24.

A breakdown of the 827 people that requested services through the FJC last year :

Unincorporated Hamilton County	19%
City of Chatt	56%
East Ridge	9%
Red Bank	4%
Soddy Daisy	3%
Collegedale	1%
Outside Ham County	8%

We are funded by the City of Chattanooga (73%); Hamilton County (12%); State and Federal Funds (15%). ✨

AGENDA MEMORANDUM

**ANNUAL BIDS FOR
STREET DEPARTMENT MATERIALS**

JULY 25, 2024

Submitted By:

Chris Vaughn, Street Dept. Supervisor

SUBJECT:

The City advertised their annual bids for Street Department materials for FY 2024-2025 as follows:

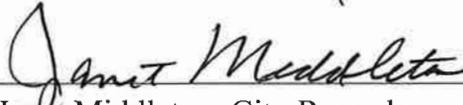
- Asphalt and other street repair materials
- Concrete block/brick, sand, and mortar mix
- Crushed Stone
- Drainage Pipe – Various Types
- Topsoil

Bids will be opened on July 17, 2024 at 3:00 pm. The bids will be reviewed and then presented for approval at the July 25, 2024 City Council meeting.

AGENDA MEMORANDUM
INDUSTRIAL DEVELOPMENT BOARD
APPOINTMENT

July 25, 2024

Submitted by:



Janet Middleton, City Recorder

The term for Lee Ramey is scheduled to expire on June 11, 2028; however, Mr. Ramey has moved out of the City of East Ridge and has resigned from the Board effective June 26, 2024.

This is Councilmember Tyler's appointment, so a new appointment will need to be made.

The new term will be from the date of appointment through June 11, 2028.