

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**March 28, 2024
6:00 pm**

1. Call to Order
2. Invocation
3. A. Roll Call
- B. Special Presentation – Community Spotlight Award
4. Approval of Minutes March 14, 2024 Council Meeting
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business:
 - A. **PUBLIC HEARING FOR ORDINANCE NO. 1204** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY
 - B. **ORDINANCE NO. 1204** – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY (2nd and final reading)
9. New Business:
 - A. **Presentation** - HK Architects for Multi-Purpose pavilion to be located behind City Hall.
 - B. **RESOLUTION NO. 3528** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE SITE PLAN, FLOOR PLAN, ELEVATIONS, AND THE PROJECT SCHEDULE OF THE PROPOSED MULTI-PURPOSE PAVILION AND AUTHORIZING HEFFERLIN + KRONENBERG (“HK”) ARCHITECTS TO PROCEED WITH CONSTRUCTION DRAWINGS AND BID DOCUMENTS FOR THE PROJECT
 - C. **RESOLUTION NO. 3529** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR THE SHORELINE RESTORATION PROJECT AT JACK DICKERT MEMORIAL POND IN CAMP JORDAN PARK

- D. **RESOLUTION NO. 3530** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR BIDS FOR INSTALLATION OF VINYL SIDING ON THE SANITATION AND STREETS BUILDING
- E. **RESOLUTION NO. 3531** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR BIDS TO UPDATE THE HVAC CONTROLS AT CITY HALL
- F. **RESOLUTION NO. 3532** – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR INSTALLATION OF ELECTRICAL SERVICE FOR FIFTEEN (15) AUTOMATED LICENSE PLATE READERS (“ALPR”)
- G. Discussion of Tentative Agenda Items for the **April 11, 2024** City Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA
April 11, 2024**

8. **Old Business:** None

9. **New Business:**

- A. **RESOLUTION NO. ____** - Appointment to the Board of Zoning Appeals (Vice Mayor Haynes)
- B. **RESOLUTION NO. ____** - Appointment to the Board of Zoning Appeals (Councilmember Witt)
- C. **RESOLUTION NO. ____** - Approval of lease to own purchase of 19 in-car cameras for Police Department
- D. **RESOLUTION NO. ____** - Approval of ASA Engineering to provide Construction Engineering Inspection (“CEI”) services for the N. Mack Smith Road widening/improvement project

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**March 14, 2024
6:00 pm**

The East Ridge City Council met pursuant to notice on March 14, 2024, 6:00 pm at East Ridge City Hall. Mayor Williams called the meeting to order.

Rev. Robert Jones gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present: Mayor Williams, Vice Mayor Haynes, Councilmember Cagle, Councilmember Tyler, Councilmember Witt, City Manager Miller, Assistant City Attorney Holloway for City Attorney Litchford, and City Recorder Middleton.

Attendance: 9

Milestone Awards for February 2024 – Mayor Williams recognized Teddy Dyer with the Police Department who has five years of service. The Mayor appreciates his service as well as all the employees.

Consent Agenda:

- A. Approval of Minutes February 22, 2024 Council Meeting
- B. Approval of Financial Report January 2024

Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve the Consent Agenda. The vote was unanimous. Motion approved.

Communication from Citizens:

Steve Leach, 519 Donaldson Road, stated he was present for a rezoning case but did not realize it has been withdrawn. He also stated the Council approved Resolution 3517 which provides protection to single family districts. He stated it is well-written and some of the principles would also apply to commercial property. He asked the Council to expand the resolution to commercial areas.

Communication from Councilmembers:

Councilmember Tyler, Councilmember Witt, Vice Mayor Haynes, and Councilmember Cagle had nothing at this time.

Mayor Williams discussed the following:

- Parks and Recreation
 - The month of March is the National Women’s History Month designated by Congress to honor women’s accomplishments. The City held the 2nd annual Women’s History Day celebration on Saturday, March 19th at the Community

Center with local vendors offering services, information, and products for sale. He commended the Parks and Recreation Department for holding this event.

- Friday Night Lights – Registration ends March 23rd. The season will have six games with an end of season tournament.
- Easter Egg Decorating contest – March 27th, 5:30 – 7:30 pm at the Community Center. Prizes for the top three eggs will be awarded.
- Library
 - Craft Fair – April 27th 10 am – 5 pm at the Community Center with local vendors, food, petting zoo, pony rides, door prizes, and a book sale. Proceeds go to the East Ridge Library

Communication from City Manager:

- Multi Modal Project – Talley completed installation of storm drain structures on the north side of Ringgold Road towards Weldon Drive. Installation of the wall is complete, and drainage is complete. They will install the curbing and the sidewalks on this part of the roadway the last week of March. Talley plans to complete the curbing and sidewalks from McBrien to Weldon by the end of March depending on the weather. They are working on the driveway approaches between Mc Brien and Domino’s Pizza. They hope to complete them no later than the second week of April and then open up the two westbound lanes.
- Talley Construction completed the milling resurfacing of McBrien Road in 2 ½ days. We will have some minor miscellaneous items to finish.
- Talley Construction should finish the road resurfacing next week depending on the weather.

Mayor Williams asked about paving around the entrances of the businesses along Ringgold Road. Mr. Miller stated that wherever there is a storm inlet, the City will have to pave 25 feet on each side. We are working with Talley and ASA Engineering to come up with a price for paving the entire outside lane for continuity. Mr. Miller stated they will not open up the road until all the paving is completed.

Old Business: None

New Business:

ORDINANCE NO. 1204 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY (1st reading) –Attorney Holloway read on caption. Chief Building Official Howell stated the purpose of this ordinance is to establish safety regulations for the sale of fireworks. They are currently allowed in C-1 and C-2 districts, but the amendments would allow the businesses only in the Highway 41 corridor. The businesses must be so many linear foot distances from residential property, hospitals, schools, parks, public buildings, fuel outlets, storage areas, other fireworks sales location, property with existing buildings, etc. These are intended to enhance public safety and protect the citizens of East Ridge. Vice Mayor Haynes made a motion, seconded by Councilmember Witt, to approve

Ordinance No. 1204 on first reading. Councilmember Tyler asked if our current fireworks retailers meet the current standards. Mr. Howell stated they meet the current standards but would not meet the proposed new requirements; however, they would be “grandfathered” in. Councilmember Cagle believes that the amended distance requirements are too stringent and would not allow any fireworks businesses in the City. He suggested that these amendments be adjusted. Mr. Cagle also suggested that we put a limit on the number of fireworks businesses that are allowed in East Ridge. Mr. Howell stated this ordinance is written with public safety in mind. There was also a discussion of storing black powder in places such as Bass Pro. Fire Chief Williams stated the City has an ordinance on how and where black powder can be stored. It has to be stored in a fireproof safe. Roll call vote: Vice Mayor Haynes - yes; Councilmember Cagle - abstain; Councilmember Tyler - no; Councilmember Witt - yes; Mayor Williams - yes. Motion approved.

RESOLUTION NO. 3521 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING PARTICIPATION BY THE CITY OF EAST RIDGE IN THE BUYBOARD NATIONAL PURCHASING COOPERATIVE (“BUYBOARD”) - Attorney Holloway read on caption. Finance Director Qualls stated this would give the City the accessibility to more vendors for items that the cooperative has already bid out. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3521. The vote was unanimous. Motion approved.

RESOLUTION NO. 3522 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE A NOTICE OF INTENT FOR THE HAMILTON COUNTY WATER QUALITY DEPARTMENT TO CONDUCT ALL WATER QUALITY INSPECTIONS WITHIN HAMILTON COUNTY – Attorney Holloway read on caption. Chief Building Official Howell stated that the Tennessee Department of Environment and Conservation (“TDEC”) performs all inspections outside the Hamilton County Water Quality Boundary area, but due to the increased residential and commercial development outside the boundary area, TDEC has approved Hamilton County Water Quality to do inspections in all of Hamilton County. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3522. The vote was unanimous. Motion approved.

RESOLUTION NO. 3523 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO APPROVE AN APPOINTMENT BY COUNCILMEMBER TYLER TO FILL AN UNEXPIRED TERM ON THE EAST RIDGE BEER BOARD – Attorney Holloway read on caption. Councilmember Tyler named Michelle Roberts to the Beer Board. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3523, naming Michelle Roberts to the Board. The vote was unanimous. Motion approved. Mayor Williams welcomed Ms. Roberts and thanked her for her willingness to serve on the Board.

RESOLUTION NO. 3524 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE FABRICATION AND INSTALLATION OF TWO (2) “WELCOME TO EAST RIDGE” SIGNS TO BE PLACED AT THE OFF-RAMP LOCATIONS AT RINGGOLD ROAD AND I-75 – Attorney Holloway read on caption. City Manager Miller stated that our sign contractor Ortwein Sign quoted four welcome signs at approximately \$150,000. Mr. Miller decided to get pricing for two signs at Exit 1 which is approximately \$116,500. The cost would come from the Capital Improvement Fund. Vice Mayor Haynes made a motion, seconded by Councilmember Tyler, to approve Resolution No. 3524.

Councilmember Cagle asked if the City would have to pay to run electricity to the sign or if electricity was already in place. Mr. Miller will check. The vote was unanimous. Motion approved.

RESOLUTION 3525 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE PURCHASE OF A WATER JET TRAILER FROM SEWER EQUIPMENT CO. OF AMERICA THROUGH THE SOURCEWELL PURCHASING ALLIANCE CONTRACT LISTING #101221-SCA – Attorney Holloway read on caption. City Manager Miller stated the current jet truck, a 1994 model, is inoperable and parts are unavailable. We use the truck to clean out storm drains and inlets and also at Camp Jordan to wash sidewalks and pathways at the fields. He would like to purchase a trailer rather than a truck, at a cost of \$75,200. Councilmember Witt made a motion, seconded by Councilmember Tyler, to approve Resolution 3525. The vote was unanimous. Motion approved.

RESOLUTION NO. 3526 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL AUTHORIZING THE PURCHASE OF LIGHTING FOR CAMP JORDAN PARK FROM MUSCO SPORTS LIGHTING LLC THROUGH THE SOURCEWELL PURCHASING ALLIANCE CONTRACT LISTING #041123- MSL –Attorney Holloway read on caption. Parks and Recreation Director Skiles stated this purchase is to update the lighting for the various soccer fields and the stadium field at Camp Jordan. The cost of the lighting is \$1,084,428 plus \$17,215.36 for an EPB transformer for a total of \$1,101,643.36. Musco is the City’s current provider for lighting at the park. Councilmember Tyler made a motion, seconded by Councilmember Witt, to approve Resolution No. 3526. The vote was unanimous. Motion approved.

RESOLUTION NO. 3527 – A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO WAIVE THE FEE FOR USE OF CAMP JORDAN ARENA BY THE EAST RIDGE NEEDY CHILD FUND FOR A TOY SHOW/CAR SHOW FUNDRAISER EVENT – Attorney Holloway read on caption. Parks and Recreation Director Skiles stated this is a 501c3 non-profit organization, which meets the fee waiver policy of the City. All proceeds benefit the Needy Child Fund. Councilmember Witt made a motion, seconded by Vice Mayor Haynes, to approve Resolution No. 3527. Councilmember Witt thanked Debbie Colburn and all of the volunteers with the Needy Child Fund for everything they do. Mayor Williams also expressed his thanks to the organization and the volunteers. The vote was unanimous. Motion approved.

Discussion of Tentative Agenda Items for the March 28, 2024 Council Meeting

Old Business:

- **PUBLIC HEARING FOR ORDINANCE NO. 1204 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY** - BW no further discussion.

- **ORDINANCE NO. 1204 – AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY (2nd and final reading)**

New Business:

- **RESOLUTION NO. ____ - Approval of Bids for Shoreline Restoration at Camp Jordan – Jack Dickert Pond** (Bid Opening March 13, 2024) – Parks and Recreation Director Skiles stated bids were opened yesterday and will be presented at the March 28th Council Meeting.
- **RESOLUTION NO. ____ - Approval of Bids for Power for Automated License Plate Readers (“ALPR”)** – (Bid Opening March 13, 2024) – City Manager Miller stated the City was awarded a grant for 15 Automated License Plate Readers for the Police Department. The City must run electricity to the readers.
- **RESOLUTION NO. ____ - Approval to Solicit Bids for Installation of Vinyl Siding on Sanitation/Streets Building** – City Manager Miller stated he would like to enhance some of the public works buildings. The first is the Sanitation/Streets two-story building. He would like to put vinyl siding on the building. Cost would be \$15,000 to \$20,000. Councilmember Cagle stated the bottom story of the building is concrete block and asked if that part would be sided. Mr. Miller stated it would be painted.
- **RESOLUTION NO. ____ - Approval to Solicit Bids for Replacement/Repair of Roof at the Maintenance/Storage Building (Old City Garage) at the Sanitation/Street Department site** – Mr. Miller stated the second building to be upgraded is the Maintenance/Storage Building (Old City Garage) with a new roof. The cost estimate is \$50,000 - \$75,000. Councilmember Cagle asked Mr. Miller to walk around the building to see how much the walls have separated before any money is spent on a roof. Mr. Miller will check on this.
- **RESOLUTION NO. ____ - Approval to Solicit Bids for Update of HVAC Controls at City Hall** – City Manager Miller stated the energy audit system at City Hall is outdated and needs to be replaced. The system has six zones that we cannot control, and parts of City Hall are cold. The cost would be approximately \$15,000 - \$20,000, to be taken from the Capital Improvement Fund.

Other:

City Manager Miller stated he would like to add the following to the March 28th agenda.

- Presentation from HK Architects regarding the multi-purpose building to be constructed behind City Hall.

Being no further business, the meeting was adjourned.

ORDINANCE NO. 1204

AGENDA MEMORANDUM

Amendments to Ordinance 901

Date: March 28, 2024

Submitted by:



Michael Howell, Chief Building Official

SUBJECT:

On March 6, 2024, Building Department Staff requested the East Ridge Planning Commission to review and discuss amending Ordinance 901. This Ordinance pertains to the development standards for permanent fireworks retailers as it relates to Ordinance 481 Municipal Zoning Ordinance, Article V, sections 1100 (C-1 Tourism District) & 1200 (C-2 General Commercial District).

The East Ridge Planning Commission approved the request to move forward to the city council for review.

ORDINANCE NO. 1204

AN ORDINANCE OF THE EAST RIDGE CITY COUNCIL TO AMEND ORDINANCE NO. 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE, ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH ADDITIONAL SAFETY REGULATIONS AND PROTECTIONS FOR THE COMMUNITY

WHEREAS, the East Ridge City Council adopted Ordinance 901 on second and final reading on October 27, 2011, to allow for the establishment of permanent fireworks retailers subject to certain development standards as set forth in the East Ridge Zoning Ordinance 481 at Article V, Sections 1100 (C-1 Tourism Commercial District) and 1200 (C-2 General Commercial District) and Article VI (Supplemental Regulations & Exceptions); and

WHEREAS, since the adoption of Ordinance 901, a large portion of the City's main commercial corridor on Ringgold Road was certified by the State of Tennessee as a Border Region Retail Tourism Development District which has triggered significant development growth and population growth on Ringgold Road; and

WHEREAS, certain fireworks merchandise held out for sale by fireworks retailers have the ability to travel significant distance ranges which, if improperly or accidentally ignited, could potentially injure or kill persons within such ranges; and

WHEREAS, as a result of the City's advanced growth in business operations, population, traffic, and other areas, the City desires to implement additional safety regulations and protections for the community relative to the sale of fireworks, to promote the health, safety and welfare of the public and citizens of the City of East Ridge, and to promote the compatibility of such fireworks retail businesses with adjoining and/or nearby properties.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the Zoning Ordinance for the City of East Ridge, Tennessee, be amended as follows:

Section 1:

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SUBSECTION 114.7(a), IS AMENDED BY DELETING THE LANGUAGE THEREIN AND INCORPORATING THE BELOW SUBSECTION IN ITS PLACE:

114.7 Zoning Standards.

- a. Permanent Firework Retailers shall only be permitted on Ringgold Road (U.S. Hwy 41) on properties zoned C-1 Tourism Commercial District and C-2 General Commercial District.

Section 2:

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SECTION 114.7(e), IS AMENDED BY DELETING THE LANGUAGE THEREIN AND INCORPORATING THE BELOW SUBSECTION IN ITS PLACE, TOGETHER WITH ADDING THE FOLLOWING NEW SUBSECTIONS THAT FOLLOW IN SEQUENTIAL ORDER:

114.7 Zoning Standards.

- e. No Permanent Fireworks Retailer establishment shall operate closer than the following linear distances as set forth hereinbelow, measured in a straight line from structure to structure, or structure to right-of-way, as the case may be:
 - i. No closer than one thousand (1,000) linear feet to any occupied residence or residential-zoned property;
 - ii. No closer than two thousand (2,000) linear feet to any public or private educational facility, hospital, public building, or public park;
 - iii. No closer than three thousand (3,000) linear feet to any fuel (gasoline, diesel, kerosene, or propane) outlet or storage facility;
 - iv. No closer than two hundred fifty (250) feet to a property line or public right-of-way; and/or
 - v. No closer than two thousand five hundred (2,500) feet from any other facility permitted to sell fireworks;
- f. Fireworks sales are not allowed on any property where there is an existing retail business use in which a single business operates from a building in excess of seven thousand five hundred (7,500) square feet.

Section 3:

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SECTION 114, IS AMENDED BY ADDING THE FOLLOWING NEW SUBSECTION 114.14

114.14 Permit Suspension and Revocation.

- a. The East Ridge Codes Department and/or Fire Marshal may suspend any permit upon failure of any Permanent Fireworks Retailer to correct any of the following conditions within 24 hours after written notice is issued to the retailer:

- i. When the permit or the permittee's operator violates any lawful rule, regulation, or order of the City Codes Department and/or Fire Marshal;
 - ii. When the permittee's application contains any false or untrue statements;
 - iii. When the permittee fails to timely file any report or pay any tax, fee, fine or charge;
 - iv. When the permittee or the permittee's operator violates any fireworks ordinance or statute; or
 - v. When any activities of the permittee constitutes a distinct hazard to life or property, the City Codes Department or Fire Marshal, or both, may suspend the permit immediately.
- b. In the event of any permit suspension, a permit holder shall be entitled to request a hearing before the East Ridge City Council provided such request is submitted in writing and served upon the City Manager or Mayor within five (5) business days of the date of any such suspension. If no written request for hearing is served in the time set forth herein, it shall be deemed a complete waiver by the permit holder and the suspension shall result in a permanent revocation. If a written request for hearing is served in the time set forth herein, then the permit holder shall be entitled to a hearing de novo before the City Council within ten (10) business days with a ruling determined by majority vote of the City Council. All appeals from an adverse ruling of the City Council may be filed with the Chancery Court of Hamilton County, Tennessee, provided such appeal is filed within thirty (30) days of the date of any such adverse ruling.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately after its passage, the public welfare of the City requiring it.

Passed first reading _____, 2024.

Passed second reading _____, 2024.

Brian W. Williams, Mayor

ATTEST:

J. Scott Miller, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney



City of East Ridge

1517 Tombras Avenue
East Ridge, Tennessee 37412
(423)867-7711 • www.eastridgetn.gov

Building and Codes Department

February 29, 2024

Planning Commission Members

Re: Amendments to Ordinance 901

Staff are seeking approval for the following amendments to Ordinance 901, the amendments are aimed at implementing additional safety regulations for the sale of fireworks subject to development standards of Ordinance 418 (Municipal Zoning Regulations) Article V, Sections 1100 (C-1 Tourism Commercial District) and 1200 (C-2 General Commercial District) and Article VI (Supplemental Regulations & Exceptions).

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SUBSECTION 114.7(a), IS AMENDED BY DELETING THE LANGUAGE THEREIN AND INCORPORATING THE BELOW SUBSECTION IN ITS PLACE:

114.7 Zoning Standards.

- a. Permanent Firework Retailers shall only be permitted on Ringgold Road (U.S. Hwy 41) on properties zoned C-1 Tourism Commercial District and C-2 General Commercial District.

Section 2:

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SECTION 114.7(e), IS AMENDED BY DELETING THE LANGUAGE THEREIN AND INCORPORATING THE BELOW SUBSECTION IN ITS PLACE, TOGETHER WITH ADDING THE FOLLOWING NEW SUBSECTIONS THAT FOLLOW IN SEQUENTIAL ORDER:

114.7 Zoning Standards.

- e. No Permanent Fireworks Retailer establishment shall operate closer than the following linear distances as set forth hereinbelow, measured in a straight line from structure to structure, or structure to right-of-way, as the case may be:
 - i. No closer than one thousand (1,000) linear feet to any occupied residence or residential-zoned property;
 - ii. No closer than two thousand (2,000) linear feet to any public or private educational facility, hospital, public building, or public park;
 - iii. No closer than three thousand (3,000) linear feet to any fuel (gasoline, diesel, kerosene, or propane) outlet or storage facility;
 - iv. No closer than two hundred fifty (250) feet to a property line or public right-of-way; and/or

- v. No closer than two thousand five hundred (2,500) feet from any other facility permitted to sell fireworks;
- f. Fireworks sales are not allowed on any property where there is an existing retail business use in which a single business operates from a building in excess of seven thousand five hundred (7,500) square feet.

Section 3:

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS, SECTION 114, IS AMENDED BY ADDING THE FOLLOWING NEW SUBSECTION 114.14

114.14 Permit Suspension and Revocation.

- a. The East Ridge Codes Department and/or Fire Marshal may suspend any permit upon failure of any Permanent Fireworks Retailer to correct any of the following conditions within 24 hours after written notice is issued to the retailer:
 - i. When the permit or the permittee's operator violates any lawful rule, regulation, or order of the City Codes Department and/or Fire Marshal;
 - ii. When the permittee's application contains any false or untrue statements;
 - iii. When the permittee fails to timely file any report or pay any tax, fee, fine or charge;
 - iv. When the permittee or the permittee's operator violates any fireworks ordinance or statute; or
 - v. When any activities of the permittee constitutes a distinct hazard to life or property, the City Codes Department or Fire Marshal, or both, may suspend the permit immediately.
- b. In the event of any permit suspension, a permit holder shall be entitled to request a hearing before the East Ridge City Council provided such request is submitted in writing and served upon the City Manager or Mayor within five (5) business days of the date of any such suspension. If no written request for hearing is served in the time set forth herein, it shall be deemed a complete waiver by the permit holder and the suspension shall result in a permanent revocation. If a written request for hearing is served in the time set forth herein, then the permit holder shall be entitled to a hearing de novo before the City Council within ten (10) business days with a ruling determined by majority vote of the City Council. All appeals from an adverse ruling of the City Council may be filed with the Chancery Court of Hamilton County, Tennessee, provided such appeal is filed within thirty (30) days of the date of any such adverse ruling.

Respectfully submitted.



Michael Howell
Building Official
City of East Ridge

ORDINANCE NO. 901

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AMENDING ORDINANCE NUMBER 481, ENTITLED THE EAST RIDGE ZONING ORDINANCE ARTICLE V, SCHEDULE OF DISTRICT REGULATIONS, AND ARTICLE VI SUPPLEMENTAL REGULATIONS AND EXCEPTIONS IN ORDER TO ESTABLISH DEVELOPMENT STANDARDS FOR PERMANENT FIREWORKS RETAILER”

WHEREAS, it has previously been unlawful for an individual, firm, corporation, or partnership to sell at retail fireworks within any county having a population greater than 200,000 according to the 1980 federal census as required in Tennessee Code Annotated 68-104-112(a)(4)(A); and,

WHEREAS, the General Assembly of the State of Tennessee adopted House Bill 219 and Senate Bill 370 in May 2011 amending Tennessee Code Annotated, Title 68, Chapter 104 decreeing that it shall be lawful for any individual, firm, partnership or corporation to sell at retail any D.O.T. Class C fireworks as defined in Tennessee Code Annotated 68-104-101, et seq. in the City of East Ridge, Tennessee; and

WHEREAS, the City of East Ridge has requested that the Chattanooga-Hamilton County Regional Planning Agency research and prepare an amendment to the East Ridge Zoning Regulations to establish development standards with regard to the retail sale of fireworks; and,

WHEREAS, it has been determined that the permanent, year-round retail sale of fireworks shall be permitted within the C-1 Tourism Commercial District and the C-2 General Commercial District subject to compliance with adopted development standards; and,

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of East Ridge, Tennessee, Zoning Ordinance for the City of East Ridge, Tennessee be amended as follows:

ARTICLE V. SECTION 1100 C-1 TOURISM COMMERCIAL DISTRICT, 1103 PERMITTED USES BE AMENDED BY ADDING IN ITS ENTIRETY THE FOLLOWING:

1103.10 Permanent Fireworks Retailer, as regulated in ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS

ARTICLE V. SECTION 1200 C-2 GENERAL COMMERCIAL DISTRICT, 1203 PERMITTED USES BE AMENDED BY ADDING IN ITS ENTIRETY THE FOLLOWING:

1203.34 Permanent Fireworks Retailer, as regulated in ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS

ARTICLE VI. SUPPLEMENTAL REGULATIONS AND EXCEPTIONS BE AMENDED BY ADDING IN ITS ENTIRETY THE FOLLOWING:

114 Permanent Fireworks Retailer

The following development standards shall apply for the permanent retail sale of fireworks within the corporate limits of the City of East Ridge.

114.1 Intent

The intent of these standards is to promote the health, safety and welfare of the public and citizens of the City of East Ridge, and to impose standards for fireworks retailers which will ensure public health, safety and the compatibility of such business with adjoining properties.

114.2 Rules and Regulations of the State Apply

The rules and regulations of Tennessee Code Annotated, Title 68, Chapter 104 (excepting Section 68-104-112 (a)(4) which has been modified by 2011 Public Chapter 475 to be effective July 1, 2012), consisting of Sections 101 through 116 shall apply to the sale of fireworks within the City of East Ridge.

114.3 Rules and Regulations of Municipal Code Apply

The rules and regulations of Title 5, Fireworks, of the East Ridge Municipal Code shall apply to the retail sale of fireworks within the City of East Ridge.

114.4 Building and Fire Prevention Codes Apply

Permanent Fireworks Retailers shall comply with the requirements of this ordinance and all currently adopted Building and Fire Prevention Codes.

114.5 Required Permit, Fees, and Liability Insurance

a. Responsibility of Obtaining Permit

It shall be unlawful for any person to sell or offer for sale fireworks without first obtaining applicable permits from the State Fire Marshall's Office, as required in Tennessee Code Annotated 68-104-102 and from the Codes Enforcement Office of the City of East Ridge. If a permit is issued, it shall be valid from April 1st until March 31st of any given twelve (12) month period. Said permit shall be renewable annually as provided herein.

b. Business License Required

The East Ridge Codes Enforcement Office shall issue no fireworks permit for the Permanent Fireworks Retailer unless the applicant has first obtained a

business license from the East Ridge City Clerk for each site at which fireworks will be sold.

c. **Fireworks Permit Application Fee**

A non-refundable fireworks permit application fee of One Thousand Dollars (\$1,000.00) for any permanent location up to two thousand five hundred (2,500) square feet and all over two thousand five hundred (2,500) square feet an additional twenty-five cents (\$.25) per square foot shall apply and accompany the initial application for a fireworks permit.

d. **Annual Permit Fee**

The annual fee for the permit provided for in Section 114.5(a) above shall be One Hundred Dollars (\$100.00) upon issuance and the permit shall be valid for twelve (12) months from the date of issuance. The permit shall be renewed annually and application for renewal shall be filed not less than thirty (30) days prior to the expiration date of the permit as provided in Section 114.5 above. A non-refundable annual renewal application fee of One Thousand Dollars (\$1,000.00) shall be submitted with the renewal application together with the permit issue fee of One Hundred Dollars (\$100.00).

e. **Business and Privilege Licenses Required**

The issuance of permits provided for herein shall not replace or relieve any person of state, county or municipal business and privileged licenses as now or hereafter provided by law.

f. **Certificate of Insurance Required**

The City of East Ridge Codes Enforcement Office shall not issue a permit unless the applicant has first provided a current certificate of insurance meeting the minimum property and liability insurance coverage as specified in Title 5, Fireworks, of the East Ridge Municipal Code.

114.6 Definitions

Distributor: For purposes of these regulations means any person engaged in the business of making sales of fireworks to any other person engaged in the business of reselling fireworks either as a retailer, wholesaler, or seasonal retailer, or any other person who receives, brings or imports any fireworks of any kind, in any manner into this state, except to a holder of a Tennessee manufacturer's, distributor's, or wholesaler's permit as defined in Tennessee Code Annotated 68-104-101(1).

Fireworks: For purposes of these regulations fireworks shall mean D.O.T. Class C common fireworks as defined in Tennessee Code Annotated 68-104-101(2).

Fireworks Retailer: Any person, individual, firm, partnership, or corporation engaged in the business of making retail sales of fireworks, as defined in Tennessee Code Annotated 68-104-101, etc. at any time during the year.

Manufacturer: For purposes of these regulations means any person engaged in the making, manufacture or construction of fireworks of any kind as defined in Tennessee Code Annotated 68-104-101(3).

Soft-Sided, Structure: A tent or tarp like structure constructed of canvas, nylon or similar material.

Seasonal Fireworks Sales: Means any person engaged in the business of making retail sales of fireworks within this state from June 20th through July 5th and December 10th through January 2nd of each year as defined in Tennessee Code Annotated 68-104-101(8). Seasonal fireworks sales shall also be defined as taking place within a tent, trailer, or other temporary structure. See prohibited uses in Section 114.13 of these regulations.

Wholesaler: For purposes of these regulations means any person engaged in the business of making sales of fireworks to a seasonal or year-round fireworks retailer as defined in Tennessee Code Annotated 68-104-101(10).

Permanent Fireworks Retailer: The year-round sale of fireworks shall be defined as taking place within a permanent building or structure whether in-line or as stand alone building. The permanent building or structure shall be built with masonry exterior walls as currently defined in Chapter 6 of the Building Code adopted by the City of East Ridge. In addition, the permanent building or structure shall be constructed in compliance with all adopted Building, Electrical, and Fire Prevention Codes as currently adopted by the City of East Ridge.

114.7 Zoning Standards

- a. Permanent Fireworks Retailers shall only be permitted in the C-1 Tourism Commercial District and the C-2 General Commercial District.
- b. The Permanent Fireworks Retail establishment shall be located on an approved lot which meets public access, lot size and frontage requirements of the zoning district in which it is located and any building used for the sale of such fireworks is no more than thirty-five (35) feet in height.
- c. The Permanent Fireworks Retailer establishment shall be conducted within a permanent building or structure. The permanent building or structure shall be a building with masonry exterior walls as currently defined in Chapter 6 of the Building Code adopted by the City of East Ridge. In addition, the permanent building or structure shall be constructed in compliance with all adopted Building, Electrical, and Fire Prevention Codes as currently adopted by the City of East Ridge.
- d. The permanent building or structure shall be constructed on the site or lot in compliance with the setback requirements of the zoning district in which it is located.
- e. The building shall be located no closer than one hundred (100) feet from any other facility permitted to sell fireworks.

114.8 Site Plan Requirements

The application for a permit for a Permanent Fireworks Retailer shall submit a plan indicating the following information:

- a. Distance to public streets.
- b. Distance to adjacent buildings.
- c. Distance to other Permanent Fireworks Retailers if applicable.
- d. Distance to gasoline, gasoline products, or any other gasoline source including fuel pumps or storage containers.
- e. Location and number of proposed parking spaces, as well as egress and ingress points.
- f. Size and type of proposed signage.
- g. Location and type of portable fire extinguishers inside the premises.
- h. Floor plan and layout of storage and display areas.
- i. Location of entrance and exit doors, including emergency exit doors.

114.9 **Health Standards**

Permanent Fireworks Retailers shall provide adequate sanitary facilities for employees in compliance with all applicable health regulations and approved by the Hamilton County Health Department.

114.10 **Fire Safety Standards**

- a. No person shall smoke in or on the premises of the Permanent Fireworks Retailer establishment. An approved sign by the City of East Ridge Chief Building Official stating in bold letters "FIREWORKS NO SMOKING" in letters not less than four (4) inches high shall be prominently displayed inside and outside of the business, as required in Tennessee Code Annotated 68-104-111.
- b. Currently inspected and tagged fire extinguishers shall be provided on the premises.
- c. A fire suppression system, including smoke and fire detectors, and a fully sprinkled system appropriate for the facility, as determined by the City of East Ridge Chief Building Official and Fire Chief and/or Fire Marshall in accordance with applicable fire prevention codes shall be installed.
- d. It is unlawful to explode or ignite fireworks within the City of East Ridge.
- e. An approved sign by the Chief Building Official for the City of East Ridge containing prohibitions for discharge of fireworks within the City of East Ridge shall be prominently displayed on the premises at all times.
- f. Storage areas shall be separated from retail sales area by an appropriately rated fire separation wall in accordance with currently adopted Fire Prevention Code.
- g. All entrance and exit doorways shall open outward from the business, and all doorways shall be kept free and clear of supplies, materials or any other obstruction at all times. All doors shall remain unlocked and operable from the

inside during business hours. Automatic sliding and/or revolving doors with manual overrides to break away shall comply with this provision.

114.11 Signage

The regulation of signage shall be in accordance with the provisions of Article VI. On-Premise Signs and Off-Premise Sign Standards of the East Ridge Zoning Regulations.

114.12 Parking and Traffic Control

- a. Parking on the premises shall be provided in accordance with the provisions of Article VI. Off-Street Parking Requirements of the East Ridge Zoning Regulations.
- b. Traffic control measures may be required including a requirement that the applicant make provisions for directing traffic during expected peak hours of operation.

114.13 Prohibited Uses

- a. The manufacturing, wholesale, and distribution of fireworks of any type shall be prohibited within the City of East Ridge.
- b. Seasonal fireworks sales, as defined within these regulations shall be prohibited within the City of East Ridge.
- c. Permanent Fireworks Retail sales from a tent, van, bus, semi-trailer type conversions, or other temporary structures shall not be permitted on the premises or within the City of East Ridge.
- d. Gasoline, gasoline products, or any other gasoline source including fuel pumps or storage containers shall be prohibited on the premises of a Permanent Fireworks Retailer in the City of East Ridge.
- e. Placing, storing, locating or displaying of fireworks in any window where the sun may shine through glass onto the fireworks so displayed shall be prohibited, as required in Tennessee Code Annotated 68-104-111.
- f. No trailer, bin or similar structure shall be used for the storage of fireworks on the premises of a Permanent Fireworks Retailer or anywhere within the City of East Ridge.
- g. There shall be no outdoor search lights and/or spots lights used to direct customers to the Permanent Fireworks Retailer.

BE IT FURTHER ORDAINED, that this Ordinance take effect from and after its passage, the public welfare requiring it.

Passed first reading September 15, 2011

Passed second reading October 27, 2011



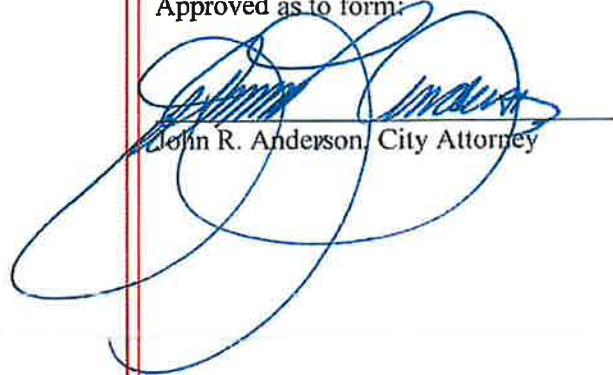
Brent Lambert, Mayor

Attest:



Timothy A. Gobble, City Manager

Approved as to form:



John R. Anderson, City Attorney

RESOLUTION NO. 3528

AGENDA MEMORANDUM
MULTI-PURPOSE PAVILION
Presentation by Hefferlin + Kronenberg Architects

March 28, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The City of East Ridge entered into an architectural agreement with Hefferlin + Kronenberg Architects on November 9, 2023, for architectural services to include the design and development of plans and specifications for a multi-purpose pavilion to be built behind City Hall and the Community Center. Since that time Hefferlin + Kronenberg Architects has actively been working on the design development of preliminary plans as the site plan, elevations, floor plan, and interior/exterior materials. City Staff (Shawna Skiles, Cameron McAllister, and myself) have met with the architects several times to review with them their work product.

Currently we are completed with the design development phase and are ready for a review of the work product to date with the City Council. Hefferlin + Kronenberg Architects will be in attendance at the March 28, 2024 regular business meeting to provide a presentation of the project plans; specifically, the site plan, elevations of the building, the floor plan, and the project schedule. After the presentation City Staff is looking for the approval of the City Council to move forward with the construction drawings and bid documents (bid specifications and construction plans).

JSM/

RESOLUTION NO. 3528

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING THE SITE PLAN, FLOOR PLAN, THE ELEVATIONS, AND THE PROJECT SCHEDULE OF THE PROPOSED MULTI-PURPOSE PAVILION AND AUTHORIZING HEFFERLIN + KRONENBERG (“HK”) ARCHITECTS TO PROCEED WITH CONSTRUCTION DRAWINGS AND BID DOCUMENTS FOR THE PROJECT

WHEREAS, on November 9, 2023, City Council approved Resolution No. 3464, an architectural agreement with HK Architects, for architectural services to include the design and development of plans and specifications for a multi-purpose pavilion to be built behind City Hall and the Community Center; and

WHEREAS, HK has been actively working on the design development of preliminary plans as the site plan, elevations, floor plan, and interior/exterior materials; and

WHEREAS, the design development phase has been completed and ready for review by the City Council; and

WHEREAS, staff is requesting approval of the City Council to proceed with the construction drawings and bid documents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that HK Architects is authorized to proceed with construction drawings and bid documents for the multi-purpose pavilion to be located behind City Hall and the Community Center.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3529

AGENDA MEMORANDUM
Camp Jordan - Jack Dickert Memorial Pond Bid
Shoreline Restoration Project
March 28, 2024

Submitted By:

Shawwna Skiles

Shawwna Skiles, Parks and Recreation Director

SUBJECT: Camp Jordan-Jack Dickert Memorial Pond

The Parks and Recreation Department received sealed bids for the Jack Dickert Memorial Pond shoreline restoration project on Wednesday March 13, 2024 at 2:30pm. Three (3) bids were received for the pond project as follows:

- | | |
|---------------------------------------|--|
| 1. Kane Industries LLC. | \$140,470.00 - ShoreSox
\$60,000.00 - Rip-Rap |
| 2. Tennessee Restoration & Mitigation | \$118,250.00 - Shoresox |
| 3. Appling Aquatics, Inc. | \$40,000.00 - Shoresox |

At this time, staff recommends going with the lowest bid from Appling Aquatics, Inc. that came in at \$40,000.00. They will use the Shoresox Erosion Solution for this project that includes a 5-year manufacturing warranty on defective sox materials. This project is funded by the TN American Water and American Water Charitable Foundation grant we received in August 2022.

Bids sheets attached.

SS

RESOLUTION NO. 3529

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR THE SHORELINE RESTORATION PROJECT AT JACK DICKERT MEMORIAL POND IN CAMP JORDAN PARK

WHEREAS, on February 14, 2024, the City of East Ridge advertised for bids for a shoreline restoration project at Jack Dickert Memorial Pond at Camp Jordan Park; and

WHEREAS, sealed bids were opened and publicly read on March 13, 2024, beginning at 2:30 p.m. at East Ridge City Hall; and

WHEREAS, City staff has maintained a file of the bids which were submitted; and

WHEREAS, after conducting a public bid opening and after reviewing the bid documents, City staff recommends the bid for the shoreline restoration project be awarded to Appling Aquatics, Inc. in the amount of \$40,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for the shoreline restoration project at Jack Dickert Memorial Pond at Camp Jordan Park be awarded to Appling Aquatics, Inc, in the amount of \$40,000.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Appling Aquatics, Inc., subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

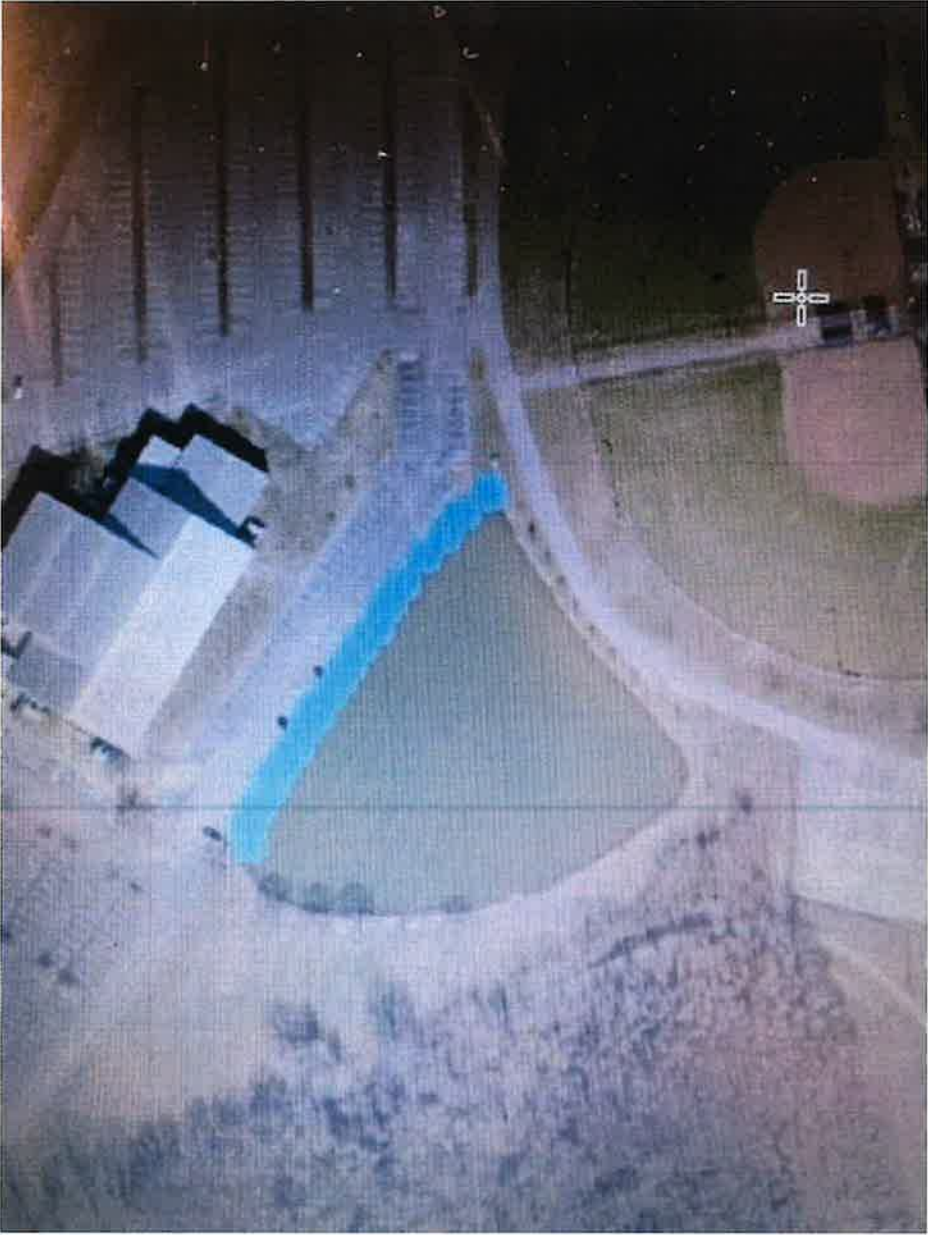
Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

The blue outline represents the shoreline restoration area.




RESOLUTION NO. 3530

AGENDA MEMORANDUM
EXTERIOR SIDING – SANITATION/STREETS BUILDING

March 28, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The 2-story Sanitation and Streets Building located at 1015 Yale Street is in need of exterior repair. The Sanitation Supervisor, Streets Supervisor, Building Maintenance Supervisor and I feel that the best alternative would be to install vinyl siding on the building and paint the concrete areas. We estimate the cost of this work to be in the range of \$15,000 to \$20,000.

There is an appropriation of \$500,000 in the FY 2023-2024 Capital Improvement Fund for upgrades to buildings – various sites. As of the end of February 2024 the balance in this fund totaled \$311,000. City Staff is recommending this work be done and is requesting authorization from the City Council to bid out this project.

Attachments

JSM/

RESOLUTION NO. 3530

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO
AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR
BIDS FOR INSTALLATION OF VINYL SIDING ON THE
SANITATION AND STREETS BUILDING**

WHEREAS, the two-story Sanitation and Streets Building located at 1015 Yale Street is in need of exterior repair; and

WHEREAS, staff believes that the best alternative to upgrade the appearance of the building would be to install vinyl siding; and

WHEREAS, the estimated cost for installation of vinyl siding would range from \$15,000 - \$20,000; and

WHEREAS, since this is not a budgeted item, the City Manager is asking for authorization to advertise for bids for installation of vinyl siding on the Sanitation and Streets Building.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager will be authorized to advertise for bids for the installation of vinyl siding on the Sanitation and Streets Building.

BE IT FURTHER RESOLVED that the cost for installation of vinyl siding will come from the Capital Projects Fund – Upgrades to Buildings-Variou Sites.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

Scott J. Miller

From: Chris Vaughn
Sent: Tuesday, March 26, 2024 9:46 AM
To: Scott J. Miller
Subject: Bldg



Sent from my iPhone

Scott J. Miller

From: Chris Vaughn
Sent: Tuesday, March 26, 2024 9:47 AM
To: Scott J. Miller
Subject: Bldg




Sent from my iPhone

RESOLUTION NO. 3531

AGENDA MEMORANDUM
HVAC CONTROLS – CITY HALL

March 28, 2024

Submitted By:


J. Scott Miller, City Manager

SUBJECT:

The existing energy audit system in City Hall is outdated and non-functional (installed in 1994) and needs to be updated to better serve the air handling (heat and air conditioning) of the zones and dampers in the building. The system is locked out of the control of the central unit. The temperatures in the existing six (6) zones cannot be controlled and thus results in uneven temperatures throughout the building.

Building Maintenance had six (6) HVAC companies come out to check out the system and none of them wanted to take on the task of updating it. They recommended that Johnson Controls perform the work. This is a software system that controls the mechanical system of distributing heat and air.

There is an appropriation of \$500,000 in the FY 2023-2024 Capital Improvement Fund for upgrades to buildings – various sites. As of the end of February 2024 the balance in this fund totaled \$311,000. Building Maintenance has received a quote for this work in the range of \$15,000 to \$20,000. City Staff is recommending this work be done and is requesting authorization from the City Council to bid out this project.

JSM/

RESOLUTION NO. 3531

**A RESOLUTION OF THE EAST RIDGE CITY COUNCIL TO
AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR
BIDS TO UPDATE THE HVAC CONTROLS AT CITY HALL**

WHEREAS, the energy audit system in City Hall is outdated and non-functional, resulting in uneven temperatures throughout the building; and

WHEREAS, the software system needs to be updated to better serve the air handling of the zones and dampers in the building; and

WHEREAS, the estimated cost for to update the HVAC controls would range from \$15,000 - \$20,000; and

WHEREAS, since this is not a budgeted item, the City Manager is asking for authorization to advertise for bids for updating the HVAC controls at City Hall.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the City Manager is authorized to advertise for bids for updating the HVAC controls at City Hall.

BE IT FURTHER RESOLVED that the cost for updating the HVAC controls at City Hall will come from the Capital Projects Fund – Upgrades to Buildings-Variou Sites.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3532

AGENDA MEMORANDUM

Power Supply for Automated License Plate Readers

March 28, 2024

Submitted by:

Clint Uselton, Police Chief
Name, Title

SUBJECT:

The East Ridge Police Department was awarded a grant for the purchase of 15 Automated License Plate Readers to be installed at 11 locations along Ringgold Rd. Electrical services must be installed at these locations to provide for the operation of the cameras. Bid specifications were sent out and bids were opened on March 13, 2024. Bids were submitted by the following:

- NABCO Electric Inc for \$22,722.50
- Lawson Electric for \$22,700.00
- Allegiant Electric for \$18,550.00

ERPD requests approval for the funds to install power supply at the specified locations by Allegiant Electric for \$18,550.00. The funds for the installation will come from the drug fund.

RESOLUTION NO. 3532

A RESOLUTION OF THE EAST RIDGE CITY COUNCIL APPROVING A BID FOR INSTALLATION OF ELECTRICAL SERVICE FOR FIFTEEN (15) AUTOMATED LICENSE PLATE READERS (“ALPR”)

WHEREAS, on February 25, 2024, the City of East Ridge advertised for bids for the installation of electrical power service for eleven (11) sites on Ringgold Road to be connected to existing utility poles; and

WHEREAS, the power service will supply electricity for the operation of fifteen (15) ALPRs; and

WHEREAS, sealed bids were opened and publicly read on March 13, 2024, beginning at 2:30 p.m. at East Ridge City Hall; and

WHEREAS, City staff has maintained a file of the bids which were submitted; and

WHEREAS, after conducting a public bid opening and after reviewing the bid documents, City staff recommends the bid for electrical power service for the installation of fifteen (15) ALPRs be awarded to Allegiant Electric, Inc. in the amount of \$18,550.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the bid for electrical power service for the installation of fifteen (15) ALPRs be awarded to Allegiant Electric, Inc. in the amount of \$18,550.00.

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized to execute any contract or agreement necessary between the City of East Ridge and Allegiant Electric, Inc., subject to approval of the City Attorney, in the amount stated herein.

BE IT FURTHER AND FINALLY RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____, 2024.

Brian W. Williams, Mayor

Attest:

J. Scott Miller, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

AGENDA MEMORANDUM

**Board of Zoning Appeals
Appointment**

April 11, 2024

Submitted By:


Janet Middleton, City Recorder

Subject:

The term for Mitch Qualls will expire on April 8, 2024. This is Vice Mayor Haynes' appointment.

Name	Appointed by:	Current Term
Mitch Qualls	Vice Mayor Haynes	4/9/21 – 4/8/24

AGENDA MEMORANDUM

**Board of Zoning Appeals
Appointment**

April 11, 2024

Submitted By:


Janet Middleton, City Recorder

Subject:

The term for Jane Sharp will expire on April 8, 2024. This is Councilmember Witt's appointment.

Name	Appointed by:	Current Term
Jane Sharp	Councilmember Witt	4/9/21 - 4/8/24

AGENDA MEMORANDUM

Watchguard In Car Camera Service

April 11, 2024

Submitted by:

Clint Uselton, Police Chief

Name, Title

SUBJECT:

The Police Department wishes to purchase Nineteen (19) in car cameras for patrol cars. This is a lease to own purchase for \$194,275.00 split over five years. The first year is \$43,795.00 and the remaining years will be \$37,620.00. The purchase price includes a warranty and video cloud storage for the five-year period. This year's payment was included in the budget.

Attachment Watchguard quote

07/13/2023

EAST RIDGE, CITY OF
4214 RINGGOLD RD
EAST RIDGE, TN 37412

RE: Motorola Quote for Qty 19 M500 - VaaS (Video as a Service)
Dear Clint Uselton,

Motorola Solutions is pleased to present EAST RIDGE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide EAST RIDGE, CITY OF with the best products and services available in the communications industry. Please direct any questions to ZUNAIRA MALIK at ZUNAIRA.MALIK@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

ZUNAIRA MALIK



QUOTE-2231895
Qty 19 M500 - VaaS (Video as a Service)

Billing Address:
EAST RIDGE, CITY OF
4214 RINGGOLD RD
EAST RIDGE, TN 37412
US

Quote Date:07/13/2023
Expiration Date:10/11/2023
Quote Created By:
ZUNAIRA MALIK
ZUNAIRA.MALIK@
motorolasolutions.com

End Customer:
EAST RIDGE, CITY OF
Clint Uselton
cuselton@eastridgetn.gov
+1 423-867-3718

Freight Terms:FREIGHT PREPAID
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
Video as a Service						
1	AAS-M5-5YR-001	M500 IN-CAR VIDEO SYSTEM AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	19	5 YEAR	\$9,900.00	\$188,100.00
2	WGB-0700A	VIDEO EQUIPMENT,M500 IN-CAR SYSTEM FRONT/PASSENGER CAM	19		Included	Included
3	SSV00S01450B	LEARNER LXP SUBSCRIPTION	19	5 YEAR	\$0.00	\$0.00
4	WGW00502	M500 EXTENDED WARRANTY	19	5 YEAR	Included	Included
5	WGA00428-103	CONFIGWIRLESKIT MTIK802.11AC,POE,5GHZANT	19		Included	Included
6	WGP01394-001	CBL, WIFI VHCL ANT MNT, NMO, 17'L	19		Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
7	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS	19	5 YEAR	Included	Included
8	WGP02225-130-KIT2	BRKT4RE DISP/VISTA/CAMVR POST 2020+EXPL	19		Included	Included
9	WGA00635-KIT	V300, WIFI DOCK, D330 VHCL CHGR/UPLD KIT	19		\$325.00	\$6,175.00

Grand Total **\$194,275.00(USD)**

Pricing Summary

	Sale Price	
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$43,795.00	\$0.00
Year 2 Subscription Fee	\$37,620.00	\$0.00
Year 3 Subscription Fee	\$37,620.00	\$0.00
Year 4 Subscription Fee	\$37,620.00	\$0.00
Year 5 Subscription Fee	\$37,620.00	\$0.00
Grand Total System Price	\$194,275.00	\$0.00

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

AGENDA MEMORANDUM
CONSTRUCTION ENGINEERING INSPECTION (CEI) SERVICES
N. MACK SMITH ROAD WIDENING/IMPROVEMENT PROJECT

April 11, 2024

Submitted By:



J. Scott Miller, City Manager

SUBJECT:

The N. Mack Smith Road Widening and Improvement Project was awarded to Adams Contracting, LLC by the City Council on December 14, 2023. A notice to proceed (NTP) was issued by the City to Adams Contracting, LLC on March 11, 2024. Per the Contract between the two entities, Article VII, the contractor has 270 days to substantially complete this road project starting 10 days from the date of the NTP. A preconstruction meeting was held on March 11, 2024 and the City was informed that Adams Contracting will commence work on the N. Mack Smith Road project the first or second week of April 2024.

During the construction period of the N. Mack Smith Widening and Improvement Project, there will be a need for construction engineering inspection (CEI) services to be provided to inspect and monitor the work. Since ASA Engineering handled all of the engineering phases of this road project (i.e. conceptual, preliminary and final design plans, ROW plans, construction plans, and bids and specifications) it makes sense to contract the services of ASA Engineering to perform the CEI services for this road project.

ASA Engineering will have a proposal for consideration of approval by the City Council at the Council's regular business meeting of April 11, 2014.

JSM/