



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager

---

## MONTHLY REPORT

### FOR

### JULY 2023

## J. SCOTT MILLER CITY MANAGER

**Brian Williams**  
*Mayor*

**Esther Haynes**  
*Vice Mayor*

**Jacky Cagle**  
*Councilmember*

**Andrea Witt**  
*Councilmember*

**David Tyler**  
*Councilmember*

**J. Scott Miller**  
*City Manager*

## Table of Contents

City Manager Letter .....	1
Business/Beer Licenses .....	2
Economic & Community Development.....	3-4
Court.....	5
Police – Chief’s Report .....	6
Police – Administrative/Warrants Division .....	7-11
Police – CID/CSU/K-9 Summary .....	12-13
Police – Patrol Report.....	14
Police – Traffic Crash Report .....	15
Animal Services .....	16
Fire Department.....	17-20
Building Maintenance .....	21
Solid Waste.....	22
Street Department .....	23
Traffic Control .....	24
Codes/Building Activity Report .....	25
Parks and Recreation.....	26-27
Library.....	28



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.gov](http://www.eastridgetn.gov)

Office of the City Manager  
J. Scott Miller

## CITY MANAGER REPORT July 2023

To: Mayor and Councilmembers, City Staff and Residents of East Ridge

Please find attached the July 2023 City Manager's Monthly Report. This report includes information submitted by the various departments which is then organized and compiled for your review.

This report recognizes the City's efforts to remain transparent and to keep the City moving forward in a positive direction.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

J. Scott Miller  
City Manager

**CITY OF EAST RIDGE  
BUSINESS LICENSE  
BEER PERMITS  
JULY 2023**

**BUSINESS LICENSE**

BUSINESS NAME	ADDRESS	DATE
LOS PRIMOS CUSTOM TRIM LLC	4115 E STUMP ST EAST RIDGE, TN 37412	7/28/2023
AG ROOFING CONTRACTOR LLC	3518 MISSIONAIRE AVE EAST RIDGE, TN 37412	7/27/2023
CHATTANOOGA REMODELING INC	519 MEADOWLARK TRL EAST RIDGE, TN 37412	7/24/2023
CHRISTIN SOFKA PHOTOGRAPHY, LLC	3806 NORTHVIEW AVE EAST RIDGE , TN 37412	7/25/2023
ANGIE FIGUEROA-F C CLEANING	5422 MARION AVE EAST RIDGE, TN 37412	7/20/2023
STAFF CONNECT LLC	4320 RINGGOLD RD EAST RIDGE, TN 37412	7/20/2023
THOMAS M. LEVANDOSKI	5406 SUNNY DELL LN EAST RIDGE, TN 37412	7/19/2023
WYSONG TREE SERVICE, INC.	3429 LIGHTFOOT MILL RD CHATTANOOGA, TN 37406	7/17/2023
VELASQUEZ MENDEZ ROOFING LLC	4810 MARYLAND DR EAST RIDGE, TN 37412	7/15/2023
1 TIDY HOUSE CO	126 FAWN DR EAST RIDGE, TN 37412	7/13/2023
TIENDA GONZALEZ	4330 RINGGOLD RD STE 4 EAST RIDGE, TN 37412	7/6/2023
SPMX, INC	5828 RINGGOLD RD EAST RIDGE, TN 37412	7/5/2023
ZEBRA ENVIRONMENTAL & INDUSTRIAL SRV	901 E SPRINGFIELD RD HIGH POINT, NC 27263	7/1/2023

**BEER PERMITS**

NONE		
------	--	--



# City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423)867-7711 • [www.eastridgetn.com](http://www.eastridgetn.com)

**Cameron McAllister**  
Administrator  
Economic & Community Development

## Monthly Report – July 2023

### **Grant Project Updates:**

- **TDOT PIN 120226 (McBrien Road Resurfacing)**  
City Administration is awaiting scheduled bid opening scheduled 8/1/2023. Lowest bid will then be sent to TDOT for concurrence and presented to City Council for approval.
- **TDOT PIN 131488 (John Ross Road Resurfacing)**  
The City is awaiting TDOT approval on the CE document to receive NTP (Notice to Proceed) for Design. Upon approval FHWA will obligate necessary funds for this phase. ECD received notice that WWTA will be conducting “rehab” work on John Ross Road near Ringgold Road – Currently scheduled to meet with Volkert Engineering to discuss WWTA conflicts.
- **TDOT PIN 122000 (Multimodal)**  
ECD Administration and ASA Engineering are working to submit Change Order #3 to include contract extension and additional “participating” line items needed due to utility conflicts and actual in-field conditions.

### **Grant Applications Submitted:**

- **Tennessee American Water – Firefighter Support Grant 2023**  
(Proposed Project: East Ridge Fire Department – Turnout Equipment/Gear)
- **Greater Chattanooga Realtors – 2023 Placemaker Project Grant**  
(Proposed Project: East Ridge Parks & Recreation – Community Garden Assistance)

### **Grant Applications Awarded:**

- **Petfinder Foundation – 2023 Kia Pet Adoption Grant**  
(Proposed Project: East Ridge Animal Services – Adoption Fee Assistance)

### **Invoice for Reimbursements Submitted:**

- **TDOT PIN 120000.00**  
Talley Construction  
(Multimodal Access Project)
- **TDOT PIN 120226.00**  
Chattanooga Times Free Press  
(McBrien Road Resurfacing Project)
- **TDOT PIN 131488.00**  
Talley Construction  
(John Ross Road Resurfacing Project)
- **American Water Charitable Foundation**  
Applying Aquatics, Inc.  
(Camp Jordan Pier/Pond Project)

### **Special Events/Projects:**

- ***East Ridge School Supply Drive*** – East Ridge Community Center  
7/1/2023 – 7/31/2023
- ***East Ridge Ice Cream Social*** – East Ridge Community Center  
7/8/2023
- ***All or Nothing Fight*** – East Ridge Parks & Recreation  
7/8/2023
- ***13/15 Big League End of Season Tournament*** – East Ridge Parks & Recreation  
7/10/2023 – 7/13/2023
- ***Local Business Development “Meet & Greet”*** – Economic & Community Development  
7/12/2023
- ***Camp Read S’more*** – East Ridge City Library  
7/14/2023
- ***Southern Grants Forum*** – Economic & Community Development  
7/17/2023 – 7/21/2023
- ***East Ridge Optimist Club Auto & Motorcycle Show*** – East Ridge Parks & Recreation  
7/29/2023

### **Public Relations/Social Media Outreach:**

- ***Facebook (@City of East Ridge – Government)*** Platform Followers: 6,867  
Number of posts – 15
- ***Instagram (@CityofEastRidge)*** Platform Followers: 577  
Number of posts – 14
- ***Twitter (@CityofEastRidge)*** Platform Followers: 660  
Number of posts – 15

**CITY OF EAST RIDGE  
MONTHLY MANAGEMENT REPORT  
MONTH OF July 2023**

**COURT**

NUMBER OF CITATIONS ISSUED IN JULY, 2023 : 140

NUMBER OF DEFENDANTS APPEARING IN COURT:

July 4, 2023	116
July 11, 2023	124
July 18, 2023	162
July 25, 2023	182

**TOTAL DEFENDANTS APPEARING IN COURT FOR MONTH 584**



# East Ridge Police Department

Chief's Monthly Report

July 2023

The Police Department responded to a total of 2210 calls for service during July 2023.

The department filled a total of 26 open records requests from citizens and the DA's office.

A total of 626 citations were issued.

ERPD made a total of 78 physical arrests that included 127 misdemeanor charges and 51 felony charges.

The department currently has 5 probationary officers in the Field Training Program, and one probationary officer in the police academy.

ERPD answered 7 calls within the City of Ridgeside and conducted daily self-initiated (directed patrols, park and walks etc.) activities.





## **EAST RIDGE POLICE DEPARTMENT**

**4214 Ringgold Road ❖ East Ridge, TN 37412**

**Police Administration  
(423) 867-3718  
Fax (423) 867-9418**

**Clint Uselton  
Chief of Police**

# July 2023 Events

## **Administrative Division**

**Lt. Steve Rogers**

**CAR 14 – 16,230 miles**

Warrants Division / Records Division / Property and Evidence Division / Open Records / General Administration

- Open Record Requests
- Met with Records Division, Warrants/Fugitive Division, Property and Evidence Division and Station Officer daily.
- Assisted officers, personnel, and citizens with various requests.
- Mediated technical problems with software/databases.
- Handled Station Officer Duties
- CID Interviews
- Training Sgt. Interviews
- Worked to resolve failure of data migration from CAD to Tyler RMS
- Scheduled Docuware demo with RJ Young
- Publish LPR & K9 policy on PowerDMS

**Warrants Division**

Sgt. Tim Spires / Cpl. Hal Duncan

Car 23 – 101,903 miles    Sgt. Spires

Car 56 – 68,700 miles    Cpl. Duncan

➤ Fingerprinting service/fingerprint cards	<b>23</b>
➤ Warrants processed	<b>90</b>
➤ Assists with warrants	<b>90</b>
➤ Misdemeanor Citations (booking)	<b>5</b>
➤ Arrest Reports	<b>33</b>
➤ Miscellaneous Activity	<b>26</b>
➤ Offense Reports	<b>2</b>
➤ Subpoena Service for Codes Enforcement Dept.	<b>0</b>
➤ Warrant notifications mailed	<b>10</b>
➤ Warrant notifications delivered	<b>14</b>
➤ Warrants served	<b>26</b>
➤ Court liaison duties	<b>Y</b>
➤ Citizen Walk-in contacts	<b>2</b>
➤ TBI Crime Laboratory – Knoxville, TN	<b>N</b>
➤	

**Records Division**

Candace Brown / Pam Aalberg / Myra Miracle

<b>Incident Report</b>	<b>Arrest Reports</b>	<b>Citations (electronic)</b>
<b>1274</b>	<b>156</b>	<b>332</b>

NCIC Transactions – varies daily

NCIC entries made by HC 911 Communications are checked by ER Records staff daily.

T.O.P. (Temporary Protection Orders) are checked and/or modified daily.

Validations – vary by month and include 10-50 entries per month.

NCIC testing and training

Emails from HC 911 Communications checked daily.

E-Agent checked daily to ensure no unauthorized transactions have taken place.

Answered multiple phone calls and emails for police department daily.

Assisted visitors inside the police/fire departments daily.

Assisted multiple officers/detectives in case investigations and background checks.

Fire Department reports –reports checked for accuracy and compliance.

Daily check of FD reports entered into Fire Program and corrections made when needed.

Reports sent weekly to NFIRS (state program) – reports validated and corrected.

Answered emails and phone calls daily from regarding Fire Dept. related questions.

**ERPD Property and Evidence Division**

Independent audits completed on drug room and Shelf room.

➤ Items Entered	238
➤ Items Disposed	20
➤ Narcotics Disposed	0
➤ Firearms – prepared for trade/sale	6
➤ Firearms traded/sold (Compass Auctions)	0
➤ Other Items Sold on Compass - Total	0
• Vehicles prepared for trade/sale	0
• General Items prepared for trade/sale	0

**Drugs Seized – Department monthly total**

➤ Pills (dosage units)	27
➤ Cocaine (grams)	1
➤ Crack Cocaine (grams)	2.8
➤ LSD (Suares)	1
➤ Meth (grams)	135.64
➤ Marijuana (grams)	162.61
➤ MDMA (grams)	0
➤ Fentanyl (grams)	23.91
➤ Fentanyl (pills)	27
➤ Ecstasy (du)	0
➤ Mushrooms (grams)	26.5

**ERPD Open Records/Court Operations/Fleet Maintenance/Station**

**Officer, Quartermaster**

Lt. Rogers

**Open Records**

Open Records Requests Received / Completed	26
Open Records Preparation Time	20 Hours

**Court Operations**

Hamilton County Grand Jury Cases Presented	10
Hamilton County Grand Jury Cases Requested	10
Total Hamilton County Grand Jury Appearances	3
Hamilton County Grand Jury File Preparation Time	8 Hours
East Ridge Municipal Court Appearances	4
East Ridge Municipal Court Prisoner Transport Assists	0

**Station Officer**

Citizen Contacts / Reports for Citizens in Lobby	2
Miscellaneous Fleet Maintenance: Install radar in vehicle #18, Started stripping surplus vehicles of reusable equipment, Pick-up vehicle #13 from Mtn View Ford – They advised they replaced the battery under warranty, but the issue is due to the incorrect wiring of the aftermarket equipment, Dropped off vehicle #32 at East Ridge Auto for light bar issue, Troubleshoot and repair siren/light box issue on vehicle #19, Tire swap (x4) from line car #20 & surplus vehicle #33 – Broome’s came to us, Vehicle #3 drop off and pick up vehicle #4 at E/R Auto Electric, Vehicle #3 pick-up from E/R Auto Electric, Vehicle #3 to E/R Auto, Vehicle #3 dropped off at Lee Smith for recall, Vehicle #4 dropped off at E/R Auto Electric, Vehicle #47 picked up from E/R Auto Electric, Drop off vehicle #45 at East Ridge Auto, Vehicle #43 to Truckers Lighthouse for dash camera install.	Multiple
IT Liaison Duties / Meet with Lightfoot Solutions	
Worked to resolve failure of data migration from CAD to TylerRMS, Zoom meeting with Clint and Motorola (LPR), Setup deployment and kick-off call dates for M500 deployments, Kickoff meeting with Motorola for M500 deployment,	



# City of East Ridge

## Police Department

TO: Chief Clint Uselton  
 FROM: Lieutenant Greg Beck  
 RE: July 2023 CID/CSU/K-9 Statistics

### Criminal Investigations

Name	Previous Mo.	Reactivated	New Cases	Cleared Cases	Charges	Inactivated	Carried Over	Clearance Rate
G. Beck	7	0	3	3	1	1	6	100%
E. Massengale	6	0	0	3	0	1	2	NULL
J. Massengale	6	0	3	1	0	2	6	33%
S. Stojnic	25	0	4	5	3	1	23	125%
G. Hawks	4	0	6	7	4	0	3	117%
<b>Total</b>	<b>48</b>	<b>0</b>	<b>16</b>	<b>19</b>	<b>8</b>	<b>5</b>	<b>40</b>	<b>119%</b>

CID Total New Case Assignments: 16  
 CID Total Cases Cleared: 19  
 CID Monthly Clearance Rate: 119%

**CID NOTE:** During the month of July 2023, Detective Hawks has assisted in two (2) homicide-related fugitive apprehensions amidst his assignment with the USMS Smokey Mountain Fugitive Task Force. Detective Johnny Massengale and Eric Massengale have transferred or otherwise been reassigned to alternate ERPD Divisions. Corporal Will Johnson will assume duties as a Detective, effective August 7<sup>th</sup>, 2023.

### Crime Suppression

Assigned Cases: 0  
 Self-Initiated Cases Opened: 2  
 Cases Closed: 0  
 Self-Initiated Activity: 12  
 Traffic Stops: 10  
 Arrest Warrants Sought: 0  
 Self-Initiated Arrest – MIS: 2  
 Self-Initiated Arrest – FEL: 4  
 Warrant Service – MIS: 4  
 Warrant Service – FEL: 2  
 Drug Seizures: 6  
 Firearms Seizures: 1  
 Assets Seizures: 1  
 Stolen Auto Recoveries: 0  
 Search Warrants – Sought: 5  
 Search Warrants – Executed: 5

Referrals for Fed. Prosecution: 0  
 Gang Contacts/Validations: 1

**CSU NOTE:** CSU is expected to be fully staffed and operational as of August 7<sup>th</sup>, 2023. Those currently active within CSU have begun suppression efforts and are seeking educational opportunities to expand and or otherwise enhance their skillsets.

**K-9**

Primary Officer Calls: 15  
 Back-up/Assist Calls: 24  
 Physical Arrests: 6  
 Vehicle Sniffs: 4  
 Building Search: 0  
 Area Search: 0  
 Tracks: 0  
 Traffic Stops: 22  
 Call outs: 0  
 Warrant Services: 4  
 Assist Other Agency Warrants: 12  
 K9 Training Hours: 28  
 Public Events/Demonstrations: 0  
 Methamphetamine Seizures: NR  
 Currency Seizures: NR  
 Vehicle Seizures: 0

**K9 NOTE:** K9 team, Cpl. Beadle and K9 Quest, continue to be an asset to the Division and have been integrating themselves into the Crime Suppression Unit's activities. The K9 team remains a proactive approach to suppressing criminal activity within the city.

**Vehicle Assignments**

Driver	Vehicle	Mileage	Make	Model
R. Landrum	15	8,916	Chevrolet	Colorado
B. Beadle	25	115,663	Dodge	Charger
G. Beck	29	128,886	GMC	Canyon
S. Stojnic	41	90,694	Dodge	Charger
B. Beadle	44	66,077	Chevrolet	Tahoe
M. Crisp	50	67,731	Ford	Explorer
G. Hawks	52	64,450	Ford	Explorer
J. Massengale	53	43,618	Dodge	Journey
G. Beck	54	50,794	Dodge	Journey
E. Massengale	55	62,200	Dodge	Journey

Team Patrol / Traffic Mon/Year Jul-23

Totals	329	28	78	127	51	256	14	794	102	622	626	1212	829	24	76
Officer Name	Days Worked	Warrants Obtained	Physical Arrest	Charges		Reports (d1,d2)	Field Interview	SIA	Crash Reports	Traffic Stops	Traffic Citations	Service Calls	Assist Calls	Other Warrant	Warrant Service
				Misd.	Felony										
MYRICK	10	0	0	0	0	3	0	22	0	8	10	14	23	0	2
SMITH	18	0	0	0	0	0	0	52	42	135	229	88	11	0	4
DAVERSON	16	3	3	4	0	20	0	28	1	1	1	61	2	0	2
DARWIN	12	1	1	3	1	13	0	31	0	50	63	53	16	0	4
MASSENGALE E	9	0	0	0	0	8	0	18	0	16	29	29	28	0	1
ROISTAHCER	14	4	3	17	3	12	0	141	0	24	14	57	83	11	4
Chadwick	15					1		25	1			6	60		
Johnson	15		7	7	6	3		39	16	5	24	56	33		12
Hinsch	11					13	1	6	3	15	6	55	44		2
Perry	15	2	5	6	2	35	1	11	4	8	12	91	24		6
Lively	12	8		6	3	12		11		2	1	49	23	1	
Smth	14	1	1	4		7		34	1	2	2	51	15		1
DAVIS	13	0	6	7	5	6	1	27	0	24	9	42	35	1	3
DYER	17	1	5	6	0	16	0	61	19	29	36	35	23	0	0
HIGHTOWER	14	1	16	16	19	20	1	33	0	33	10	51	23	0	2
KIMSEY	16	0	0	0	0	1	0	34	0	0	0	29	55	0	3
MUELLER	20	3	13	24	8	18	0	35	2	65	51	59	12	3	9
RHUDY	16	1	2	2	1	19	2	25	3	26	15	53	78	0	3
WILSON	15	0	2	4	0	8	0	19	0	42	22	53	36	0	3
BURGESS	13	1	1	3	1	6	2	24	2	11	11	27	32	0	5
RICHARDSON	13	0	1	1	0	9	0	48	1	15	12	96	93	0	2
GODDARD	13	2	8	13	2	14	5	20	2	34	21	41	23	7	5
RESENDIZ	11	0	4	4	0	11	0	35	4	55	35	78	34	0	2
ACKERMANN	7	0	0	0	0	1	1	15	1	22	13	38	23	1	1





# CITY OF EAST RIDGE

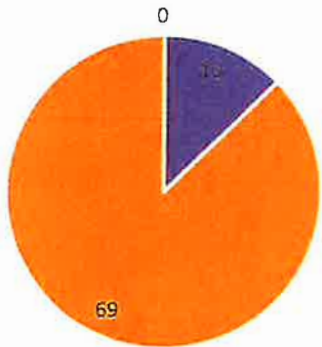
## July 2023

### TRAFFIC CRASHES

**2022**  
**79**

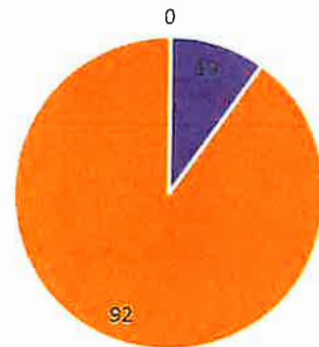
**2023**  
**102**

2022



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

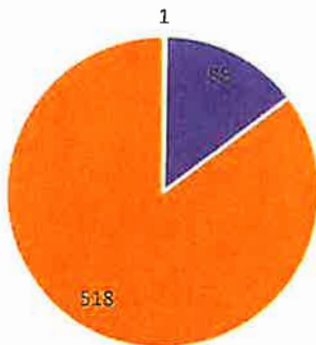
2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**607**

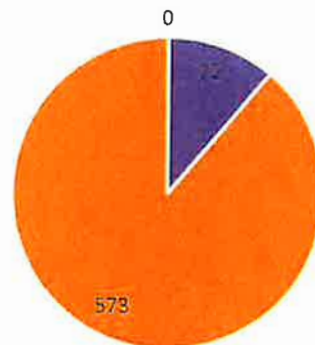
2022



■ Fatal Crashes ■ Injury Crashes ■ Property Damage

**YTD**  
**645**

2023



■ Fatal Crashes ■ Injury Crashes ■ Property Damage



# East Ridge Animal Control

Shelter Report

July  
2023

Animal Control responded to a total of 121 calls for service during July 2023.

There are currently 13 cats housed at the shelter and 36 in foster.

There are currently 20 dogs housed at the shelter and 2 in foster.

The department responded to 8 injured animals for transport to medical care.

The department responded to 10 dead animals.

3 feral animals were released to the wild.

9 traps were set for feral cats.

1 police assistance responses.

There were 13 cats adopted.

There were 3 dogs adopted.

The shelter responded to:

- 1 call for service involving an owl.
- 1 call for service involving geese.
- 4 calls for service involving chickens.

# EAST RIDGE FIRE RESCUE

## Summary of the Month's Activities July 1 – July 31, 2023

### *Fire Operations*

The Department responded to 261 calls for service in the month of July 2023.

### *Fire Administration*

- Staff has Scheduled fire inspections and training for each shift.
- Staff continues to attend meetings with TDOT and other first responder agencies to discuss the plans for the phase II, and Phase III of I-75 and I-24. These meeting are mainly for construction updates.
- The response plan with Chattanooga Fire is working well that we developed last month. This is for the first alarms related to the I 24 and I 75 construction.
- We have received no update on parts for Quint 2's waterway. It is still in service at this time.
- We have been posting photos of our new engine that is in production by-weekly. It is now pushed for delivery to Mid-September.
- ^ members have attended a swift water recertification class.
- We are currently ordering fire prevention material for fire prevention week and for several events in the park.
- Council approved the purchase of ten sets of turnout gear and Edraulic rescue tools that was budgeted. We have since ordered all of this and have received part of the order which was the rescue equipment.
- Staff has been working on surplus equipment that is no longer in service.

## *Training*

Each shift completes a minimum of two hours of training each shift normally. Training topics for July were:

1. Fire Service: SCBA Evolution, Air Consumption Drill. (2\hour minimum).
2. Firefighter Safety: Lockout/Tagout. (2\hour minimum).
3. Rescue: Cutting Torch, Equipment Familiarization, use, and maintenance (2\hour minimum).
4. Driver Training: District Review-Streets, Hydrants, and FDC Locations. (2\hour minimum).
5. Driver Training: Aerial Setups and operation of elevated master streams. (2\hour minimum).
6. Fire Service: Ropes and knots, 7 CH 7. (2\hour minimum).
7. Rescue: Extrication, Equipment familiarization, use, and maintenance (2\hours minimum).
8. Fire Service: Ground ladders, Essentials 7 Ch 8. (2\hour minimum).
9. Hazardous Materials: Recognition and identification. (2 hour/minimum).
10. EMS: Adult Environmental Protocols, Pg. 22-26. (3 hour/minimum).

## *Maintenance*

- Replace a leaking valve on Squad 1 (Rescue Engine)
- PM (Preventive Maintenance) was completed on Quint 1
- Four tires replaced on rescue 1.
- Ordered Camper top and command slide out for the new command truck that the Battalion Chief operates.

## *Special Projects*

- Held interviews for the six open firefighter positions. This is six positions added to the current number on staff. All six have been selected and we are now in the process of ability testing, background checks, drug screening, and any other requirements that city policy requires.

# EAST RIDGE FIRE RESCUE

## Incident Reports by Incident Type Series July 2023

Type of Incident	Number of each
Building Fires	0
Vehicle Fires	2
Trash Fires	8
Other Fires	3
Natural/Propane Leaks	1
Medical Assist	67
EMS Calls	17
Vehicle Accidents	20
Other EMS	6
Power Lines Down	15
Arcing Electrical Equipment	0
Other Electrical	0
Assist Police	3
Police Matter	5
Assist Invalid	51
Other Citixen Assist	1
Good Intent Call	2
Dispatched/Canceled enroute	15
False Call	3
Smoke Investigation	1
CO (Carbon Monoxide) alarm	1
Alarm sounded due to malfunction	10
Alarm Sounded, False Call	7
Alarm Sounded, Unintentional	23
<b>Total Alarms For July</b>	<b>261</b>

<b>Fire Property Loss</b>	<b>\$ 30,200.00</b>
<b>Fire Property Saved</b>	<b>\$ 50,000.00</b>
<b>Civilian Injuries</b>	<b>0</b>
<b>Civilian Deaths</b>	<b>0</b>
<b>Firefighter Injuries</b>	<b>0</b>
<b>Firefighter Deaths</b>	<b>0</b>

<b>Mutual Aid Report</b>	
<b>Mutual Aid Received</b>	<b>0</b>
<b>Mutual Aid Given</b>	<b>4</b>
<b>Total Mutual Aid Calls</b>	<b>4</b>

<b>Calls to the City of Ridgeside</b>	
<b>Medical, citizen assist, non-fire related</b>	<b>1</b>
<b>Fire, related calls</b>	<b>0</b>
<b>Total Calls for service to Ridgeside</b>	<b>1</b>

<b>Fire Marshal's Office</b>	
<b>Annual Inspections</b>	<b>30</b>
<b>New Inspections</b>	<b>5</b>
<b>Public Education events</b>	<b>0</b>
<b>Plan Reviews</b>	<b>0</b>

<b>Open Records Requests</b>	
<b>Residential Fire, Investigator photos requested</b>	<b>0</b>
<b>Other</b>	<b>0</b>

# Building Maintenance

July 2023

- Finish grates around the tractor shed at Camp Jordan
- Reorganize the building maintenance offices including moving Chris Gilbert into the supervisor's office.
- Heat and bend back steel cover for the street department.
- Remove six blades seized onto 2 mowers from the street department.
- Work on getting quotes for the planters in City Hall lobby.
- Fix the splash pad PH levels.
- Limb up the trees in the dog park and around city hall.
- Prepare gun boxes for property and evidence.
- Assemble three office chairs for City Hall.



## City of East Ridge

1517 Tombras Avenue  
East Ridge, Tennessee 37412  
(423) 867-7711

### CITY OF EAST RIDGE SOLID WASTE REPORT July 2023

Solid Waste collected (tons)	731.82
Recycled materials collected (tons)	84.38
Dumpster Junk (tons)	247.37
Dumpster rentals	3
Brush Collected (loads)	90
Metal Collected (tons)	1
Cart Repairs/Replacement (lids/cans)	52
New/Extra Garbage Cans	45
New Recycle Cans	28





**Street Dept.  
Monthly Report  
July 2023**

**WORK ORDERS**

<b>TYPE OF TASK</b>	<b>PRODUCED</b>	<b>NOTES</b>
Drain Patrol	58 Locations	Checked & Cleaned
Ditch Cleaning	11 Locations	Cleaned out with Back-Hoe
Miscellaneous	32 Locations	Various Work Done
Asphalt Repairs	8 Locations	Pot Hole Repairs
Street Sweeper	8 Locations	Swept Streets
Mowing	38 locations	City Lots
Code Yards	2 Locations	Mowing & Trimming
Exit 1	2 Locations	Mowing & Trimming
Litter Collection	19 Locations	Trash picked up
Street Cut Inspections	4 Locations	Various Locations

**Additional Notes :**



**TRAFFIC CONTROL  
MONTHLY REPORT  
July 2023**

**WORK ORDERS**

TYPE OF TASK	PRODUCED	NOTES
New Signage	11	
Signs Installed	10	
Sign Maintenance	30	
Shop Tasks	25	
Miscellaneous	28	
Resident Requests	9	
Street Light Requests	0	
Banners	6	
Signal Repairs	22	
Sign Posts	2	
ERPD Requests	4	

**Notes :**

Traffic Control new service truck approved and ordered.

East Ridge Elementary School Zone on Ringgold Rd removal completed.

Pavement Markings Center Lines: (59) streets 14.65 Mi.

STUDIES: Swope Dr, Maryland Dr and Sharondale Rd.

**Signals:**

St. Thomas St at Ringgold Rd GridSmart Processor reset, Camp Jordan PKWY at Ringgold Rd GridSmart Processor repair completed. S. Moore Rd at Ringgold Rd traffic signal struck by over size load.



## CITY OF EAST RIDGE - Codes/Building Activity Report July 2023

DEPARTMENT OF 5 EMPLOYEES

<b>Michael Howell – Chief Building Official</b>		
<b>Melissa Mahoney – Administrative Assistant/Permit Technician</b>		
<b>Danny Plunkett– Residential Building Inspector</b>		
<b>Torrey Holder – Codes Enforcement Officer</b>		
<b>Michael Pettyjohn - Codes Enforcement Officer</b>		
<i>The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of Building Codes and safety, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.</i>		
<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building (Comm. & Res.), Building, Electrical, Plumbing, Mechanical, Fire, Sign	54 permits
Building Inspections	Building, Mechanical, Plumbing, Electrical, Energy.	194 inspections
Re-inspections	Trades that have failed the first inspection	9
Street Cut Permits	WWTA, Chattanooga Gas & TAW street cut permits.	2
Street Inspections	Performed by Street Department	2
Signs Removed	Illegal signs removed from city limits	0
Continuing Education	Training for the departments required certification test/International Building Certif.	12 Hours
Property Mani. Liens	Unpaid property maint. issues including grass cutting, demo of unsafe structures, etc.	9 Liens
Housing Board	Cases involving repair or demo of structure	9 Cases
Zoning Board	Cases involving zoning ordinance	0 Case
Planning Commission	Cases involving rezoning, subdivision regulations, and plat signing.	4 Case
Plan Reviews	In-house plan reviews commercial/Residential – Plat Reviews	2 Reviews
Unsafe Structure Abatement	Demolition of unsafe structure	0
Code Violations	Open Storage	12
	Disabled Vehicles	5
	Trash & Debris	8
	Post for Cleanups	52
	Other (Premise ID, Fence, Soffits, Facia Boards, Gutters, Windows, etc.)	6
	<b>Total Violations</b>	<b>83</b>
AHO Court Cases	Administrative Hearing (properties not in compliance)	10 Cases
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	Daily



## City of East Ridge

323 Camp Jordan Parkway  
East Ridge, Tennessee 37412  
(423)490-0078 • [www.eastridgeparksandrec.com](http://www.eastridgeparksandrec.com)

PARKS and RECREATION  
Shawna Skiles

---

### Parks and Recreation Monthly Report - July 2023

#### Administration

- TDEC (LPRF) meeting twice
- Trailer and Greenway class
- Parks Master Plan Meeting
- Chamber Meeting
- Photo bid opening
- Perry Weather Webinar
- Soccer Parenting Class
- Fall Festival Planning meeting
- TSSA/GSSA meeting

#### Athletic Programming Rec

- Fall Sign ups for Baseball, Softball, Flag Football, Cheerleading, and Soccer
- End of the Season u15 league

#### Maintenance / Projects – Parks and Recreation

- Usual mowing schedule for park (All areas were hit)
- Set up, broke down, and cleaned for events
- Pulled weeds, trees, and poison oak
- Did lawn mower maintenance
- Sparky Electric came and installed breaker on field 8
- Fixed toilet in restroom on soccer field 4/5
- Put contactor in unit 2 a/c unit
- Finish meter box and breaker box at maintenance shed
- Unstopped grease trap in concession between ballfield
- Fixed emergency light in rec gym
- Put decals on barricades
- Fixed women's restroom lock at RV lot
- Repair velcro on stage
- On going rotation of putting pump in the pond and taking it out
- Watered canoe ramp plants
- Washed and cleaned out work truck
- Fill in low spots with rocks and dirt around pond
- Spread dirt down dock to fix 2 inch drop off
- Pick up park brush
- Fill in low areas around rocks and pavilion
- Reset all arena a/c units
- Went around with tree service

### **Camp Jordan Arena Events**

- RK Gun Show
- All or Nothing Fights
- Run Rhino Run / Jay Nevans
- Chatt. SE TN Home Ed Assoc.
- American Digger
- Optimist Club

### **Tournaments / Athletic Events at Camp Jordan**

- Chattanooga Challenge - Girls Lacrosse
- 15U End of the season
- Alliance Fastpitch open Nationals-Softball Tournament

### **Community Center**

- Wilderwood Summer camp continued
- Preventia added 2 additional Cameras to increase footage of the Pioneer Playground
- 10 active open gym memberships
- 10 active Aerobics memberships
- Planned August events: Pups and Pops in the Park, School Supply Pick up day, and Senior Luncheon.
- Hosted the ice cream social July 8th
- School Supply Drive (runs through July)
- Attended the trails and Greenways forum hosted by TRPA
- Attended a meeting with the Hamilton County Community Development department to discuss resources for the community.
- Assisted Shawwna and Cameron with LPRF grant requirements
- Taekwando America hosted their competition in the gym July 22nd

### FY23/24 Library Services Statistics as of July 31, 2023

	JULY FY23	AUG. FY23	SEPT. FY23	OCT. FY23	NOV. FY23	DEC. FY23	JAN. FY24	FEB. FY24	MAR. FY24	APR. FY24	MAY FY24	JUNE FY24	YTD FY23/24
<b>CIRCULATION (BOOKS/AUDIO)</b>	3026												3026
CIRCULATION E-BOOKS	82												82
<b>COMPUTER USERS*</b>	182												182
NEW CARDS ISSUED	33												33
<b>PROGRAMS/ ATTENDANCE</b>	9/212												9/212
DOCUMENTS NOTORIZED	8												8
<b>PAGES FAXED</b>	41												41
PAGES SCANNED	76												76
<b>COPIES MADE</b>	2175												2175
IN-DEPTH COMP ASSISTANCE	58												58
<b>ITEMS CATALOGUED</b>	177												177
ITEMS DELETED	27												27

**\*\* 33 new cards issued (25 adult/8 juvenile)**  
 3 Knitting group with 12 participants.  
 Camp Read S'More with 54 participants.  
 Aleph Bet Preschool story-time w/29 participants.

2 story-times with 52 participants.  
 1 Adult Book Club with 6 participants.  
 Movie night for Chattanooga Therapeutic Parks & Rec w/59 participants.